# Oracle Banking Trade Finance Process Management Cloud Service Export LC Update Drawings User Guide



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Oracle Banking Trade Finance Process Management Cloud Service Export LC Update Drawings User Guide, Release 14.8.0.0.0

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## Preface

- Purpose
- Audience This document is intended for the following audience:
- Diversity and Inclusion
- Critical Patches
- Documentation Accessibility
- Structure This manual is organized into the following chapters:
- Conventions
- Related Documents
- Screenshot Disclaimer
- Acronyms and Abbreviations
- Basic Actions
- Symbols and Icons

### Purpose

This manual is designed to help you quickly get acquainted with the Oracle Banking Trade Finance Process Management Cloud Service **Export LC Update Drawing** process.

### Audience

This document is intended for the following audience:

- Oracle Implementers
- Customer Service Representatives (CSRs)
- Oracle user

### **Diversity and Inclusion**

Oracle is fully committed to diversity and inclusion. Oracle respects and values having a diverse workforce that increases thought leadership and innovation. As part of our initiative to build a more inclusive culture that positively impacts our employees, customers, and partners, we are working to remove insensitive terms from our products and documentation. We are also mindful of the necessity to maintain compatibility with our customers' existing technologies and the need to ensure continuity of service as Oracle's offerings and industry standards evolve. Because of these technical constraints, our effort to remove insensitive terms is ongoing and will take time and external cooperation.



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#### Access to Oracle Support

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### Structure

This manual is organized into the following chapters:

- Preface gives information on the intended audience, structure, and related documents for this User Manual.
- The subsequent chapters provide an overview to the module.

### Conventions

The following text conventions are used in this document:

Convention	Meaning
boldface Boldface type indicates graphical user interface elements as with an action, or terms defined in text.	
<i>italic</i> Italic type indicates book titles, emphasis, or placeholder varia which you supply particular values.	
monospace Monospace type indicates commands within a paragraph, L examples, text that appears on the screen, or text that you e	

### **Related Documents**

For more information on any related features, you can refer to the following documents:

- Getting Started User Guide
- Oracle Banking Common Core User Guide

### Screenshot Disclaimer

Personal information used in the interface or documents is dummy and does not exist in the real world. It is only for reference purposes.



## Acronyms and Abbreviations

The list of the acronyms and abbreviations that are used in this guide are as follows:

Abbreviation	Description
ОВТЕРМ	Oracle Banking Trade Finance Process Management
LC	Letter of Credit
BC	Bankers Cheque
FX	Foreign Exchange
CCY	Currency
LCY	Local Currency
FCY	Foreign Currency
LOV	List of Values
CIF	Customer Information File
UDF	User Defined Fields
FFT	Free Format Text
SBLC	Standby Letter of Credit

Table 1 Acronyms and Abbreviations

### **Basic Actions**

Most of the screens contain Action Buttons to perform all or a few of the basic actions. The actions which are called here are generic, and it varies based on the usage and the applicability. The table below gives a snapshot of them:

Table 2	<b>Common Action Buttons and its Definitions</b>
---------	--

Action Buttons	Description
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.
	Reject Codes are:
	<ul> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul>
	Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.



Action Buttons	Description	
Refer	Select a Refer Reason from the values displayed by the system.	
	Refer Codes are:	
	R1- Documents missing	
	R2- Signature Missing	
	R3- Input Error	
	R4- Insufficient Balance/Limits	
	R5 - Others	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.	
	This option is used, if there are any pending information yet to be received from applicant.	
Cancel	Click <b>Cancel</b> to cancel the transaction input midway without saving any data.	
Save & Close	Click <b>Save &amp; Close</b> to save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Next	Click <b>Next</b> , system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	
Submit	Click <b>Submit</b> to complete the transaction after you specify all the input parameters for a particular process. The task will get moved to next logical stage of the process. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.	

Table 2	(Cont.) Common	Action Buttons and its Definitions
---------	----------------	------------------------------------

# Symbols and Icons

The list of symbols and icons available on the screens are as follows:

Table 3 Symbols and Icons - Common

Symbol/Icon	Function
J L	Minimize
л г	
<b>г</b> ٦	Maximize
L J	
×	Close
Q	Perform Search
•	Open a list



Symbol/Icon	Function
	Date Range
$\leftrightarrow$	
+	Add a new record
<u>+</u>	No single to the Cost append
K	Navigate to the first record
	Navigate to the last record
<b>&gt;</b>	
	Navigate to the previous record
	Navigate to the next record
12.21	Grid view
88	
	List view
G	Refresh
+	Click this icon to add a new row.
	Click this icon to delete a row, which is already added.
-	
rttta	Calendar
	Alerts
~	Unlock Option
E	
	View Option
Ð	
	Reopen Option
<b>\$</b> \$	
<b>↓</b>	

Table 3	(Cont.)	Symbols and Icons -	Common
---------	---------	---------------------	--------



Symbol/Icon	Function
6	Open status
D	Unauthorized status
₽.	Rejected status
£	Closed status
D	Authorized status
ß	Modification Number

Table 4 Symbols and Icons - Widget



# 1

# Oracle Banking Trade Finance Process Management Cloud Service

This topic helps you quickly get acquainted with the Oracle Banking Trade Finance Process Management Cloud Service process.

Welcome to the Oracle Banking Trade Finance Process Management Cloud Service User Guide. This guide provides an overview on the OBTFPMCS application and takes you through the various steps involved in creating and processing Trade Finance transactions.

This document will take you through following activities in OBTFPMCS:

- To create and handle Trade Finance transaction.
- Help users to conveniently create and process Trade Finance transaction

#### **Overview**

Oracle Banking Trade Finance Process Management Cloud Service is a Trade Finance middle office platform, which enables bank to streamline the Trade Finance operations. Oracle Banking Trade Finance Process Management Cloud Service enables the customers to send request for new Trade Finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels). **Benefits** 

Oracle Banking Trade Finance Process Management Cloud Service helps banks to manage Trade Finance operations across the globe in different currencies. OBTFPMCS allows you to:

- Handle all Trade Finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during transaction.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of trade transactions that reoccur periodically.

#### **Key Features**

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank's existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.



# 2 Export LC Update Drawings

This chapter is documented to get familiar with the **Export LC Update Drawings** process of Oracle Banking Trade Finance Process Management.

This process involves update of an existing drawing under Export LC.

For Drawings under Export LC, initiated on account of MT 734, 752 and 799, update of drawing under Export LC is initiated to process the substituted documents received from beneficiary and response received from issuing bank with discrepancy highlighted under the LC.

This topic contains following sub-topics:

Common Initiation Stage

This topic provides the systematic instructions to initiate the **Export LC Update Drawings** request.

Registration

This topic provides the systematic instructions to initiate the Registration stage of **Export LC Update Drawings** request.

Scrutiny

This topic provides the systematic instructions to initiate the Scrutiny stage of Export LC Update Drawings request.

- Data Enrichment
   This topic provides the systematic instructions to initiate the Data Enrichment stage of
   Export LC Update Drawings request.
- Exceptions
   This topic helps you quickly get acquainted with the Exceptions process.
- Multi Level Approval This topic helps you quickly get acquainted with the Multi Level Approval process.

### 2.1 Common Initiation Stage

This topic provides the systematic instructions to initiate the **Export LC Update Drawings** request.

Specify User ID and Password, and login to Home screen.

1. On Home screen, click Trade Finance. Under Trade Finance, click Initiate Task.

The Initiate Task screen appears.

Figure 2-1 Initiate Task



Menu Item Search	Q	Initiate Task						
Trade Finance		Registration						
Administration		Process Name	Drawing Reference Number		Branch			
Bank Guarantee Advise		Export LC Update Drawings 🔹	PK2ESUC221107027	Q	PK2-Oracle Banking Trade I	Fina ▼		
Bank Guarantee Issuance								
Buyers Credit							Proceed	d Cle
Common Group Message								
Enquiry								
Export - Documentary Collection								
Export - Documentary Credit								
mport - Documentary Collection								
mport - Documentary Credit								
nitiate Task								

2. On **Initiate Task** screen, specify the fields.

#### Note:

The fields which are marked as **Required** are mandatory.

For more information on fields, refer to the field description table below.

 Table 2-1
 Initiate Task - Field Description

Field	Description
Process Name	Select a process name from the drop-down list.
Drawing Reference Number	Click <b>Search</b> to search and select the required drawing reference number.
Branch	Select the required branch code from the drop-down list.

For more information on action buttons, refer to the field description table below.

Table 2-2 Action Buttons - Field Description

Field	Description
Proceed	Task will get initiated to next logical stage
Clear	Click to clear the contents update and enter the values again.

3. Click **Proceed** to proceed to the next step.

### 2.2 Registration

This topic provides the systematic instructions to initiate the Registration stage of **Export LC Update Drawings** request.

During registration stage, user can capture the basic details and upload the related documents received from issuing bank. System also enables the user to capture some additional product



related details as an option. On submit of the request the request will be available for an LC expert to handle the request in the next stage.

The OBTFPMCS user can process MT798 with sub messages MT726-MT759 message received through SWIFT. The OBTFPMCS verifies the field 21 and 26E (of the MT759 and identifies the Original Contract Reference Number and Amendment Number and invokes the process. The user can cancel the previously received MT798 referenced message which is under process.

The OBTFPMCS user can process incoming MT798(up to a maximum of 8 messages) with sub messages MT788-MT799 message received through SWIFT and enables the user to cancel the previously received MT798 referenced message which is under process.

Specify User ID and Password, and login to Home screen.

	6.600		
	RACL	.e	
User Name			
ATEST11			
Password			
	Sign In		

Figure 2-2 LogIn Screen

- 1. On Home screen, click Trade Finance. Under Trade Finance, click Export Documentary Credit.
- 2. Under Export Documentary Credit, click Export LC Update Drawings.

Figure 2-3 Export LC Update Drawings



					DEFAULTENTITY (DEFAULT	Oracle Banking Trade Financ April 20, 2022	Ĉ	ATEST11 V
Menu Item Search Q	Dashboard							
K Export - Documentary Credit								+
Export LC Update Drawings	Snapshot of My Clients						γ×	
Export LC Advise								
Export LC Amendment	\Lambda All 💥							
Export LC Amendment Beneficiary Consent	Time Sensitive Task							
Export LC Cancellation	Time Sensitive Task							
Export LC Closure	High Priority Task							
Export LC Drawing	Exception Approval							
Export LC Liquidation	0	50	100	150	200 250	300		
Export LC Reopen				Task Count				
Export LC Transfer			riign Priority Task	<ul> <li>Exception Appl</li> </ul>	oval 📕 SLA Breach			
Export LC Transfer Amendment								
Export LC Transfer Amendment Beneficiary								
Export LC Transfer Cancellation	CI A Status Summer		X Dution		× Bill	due for Pavment	×	

#### The Export LC Update Drawings - Registration screen appears.

The Export LC Drawing - Registration stage has two sections Application Details and LC Details. Let's look at the details of Registration screens below:

			DEFAULTENTITY	(DEFAULT	Oracle Banking Trade April 20, 2022	Financ Q	ATEST11 🗸
Export LC Update Drawing	S	Signa	atures Documents	Remarks	Customer Instruction	Common Group Message	s ;; ×
✓ Application Details							
LC Advised by us	Drawing Reference Number	Export LC Reference	Number		Beneficiary		
	PK2EUNG221105001 Q	PK2ELAN221109	9568		001044	GOODCARE 🕻	
Branch	Priority	Submission Mode			Drawing Date		
PK2-Oracle Banking Trade Fina 🔹	Medium	Desk	Ť		April 20, 2022		
Document Received date	Process Reference Number						
April 20, 2022	PK2ELCU000064388						
						View LC	Events
✓ LC Drawing Details							
Documents Received	Tenor Type	Product Code			Product Description		
-	Usance 👻	EUNG	0		OUTGOING DO	CUMENTARY USAN	
Drawing Reference Number	User Reference Number	Applicant			Issuing Bank		
PK2EUNG221105001	PK2EUNG221105001	001043	MARKS ANI		001041	WELLS FAR	
Issuing Bank Reference	Date of Expiry	Presenting Bank			Presenting Bank Ref	ference Number	

C

£500,000.00

ount in Local Currency

•

Operation Type

Rebate Amount

NEG

GBP

GBP ~ £500,000.00

-

Hold Cancel Save & Close Submit

Drawing Amount

GBP 👻

Additional Amount

Unlinked FX Rate

•

#### Figure 2-4 Export LC Update Drawings - Registration - Application Details

 On Export LC Update Drawings - Registration - Application Details screen, specify the fields.

In case of MT798 message(738) application details is defaulted to SWIFT.

i

Co

£0.00

£500,000.00

August 18, 2022

Available with Bank

Outstanding LC Value

ance Amount

-

Limit verification required

GBP

Nego/Fir

GBP

B

-



LC909087733

Outstanding Drawing Value

\* £250,000.00

Confirming Bank

GBP

FINAL

Customer Dispatch

Stage

Note:

The fields which are marked as **Required** are mandatory.

For more information on fields, refer to the field description table below.

Table 2-3	Export LC Update Drawings - Registration - Application Details - Field
Descriptio	n

Field	Description
LC Advised by us	Enable the option, if LC is advised by negotiating bank.
	Disable the option, if LC is not advised by the negotiating bank.
Drawing Reference Number	Specify the drawing reference number.
Number	Alternatively, click <b>Search</b> to search and select the drawing reference number. In the lookup, user can search giving Customer ID, Currency, Amount, User Reference Number and Value Date to fetch the LC details. Based on the search result, select the applicable LC for drawing.
	Note: In case of silent confirmation, user gets an alert message "The LC has been Silently Confirmed."
Export LC Reference Number	Read only field. Exporter LC Reference Number is auto-populated based on the selected LC from the lookup.
Beneficiary	If <b>LC Advised by us</b> toggle is enabled, this field is read-only. Beneficiary is auto-populated based on the selected LC from the look-up. If <b>LC Advised by us</b> toggle is disabled, click <b>Search</b> to search and select the beneficiary customer.
	If beneficiary is a customer of the bank, system will check for valid KYC status. If KYC status is not valid, system will display alert message.
Branch	Read only field.
	Branch details is auto-populated based on the selected Export LC Reference Number.
Priority	System populates the priority of the customer based on priority maintenance. If priority is not maintained for the customer, system will populate 'Medium' as the default priority.
	User can change the priority populated any time before submit.



Field	Description
Submission Mode	Read only field. System populates the submission mode of Export LC Update Drawings request.
	By default the submission mode will have the value as 'Desk'.
	Desk - Request received through Desk
	Courier - Request received through Courier
	Email - Request received through email
	Fax - Request received through Fax
Drawing Date	Read only field. Drawing date is auto-populated based on the selected drawing.
Document Received Date	Read only field.
	By default, the application will display system date.
Process Reference	Read only field.
Number	Unique sequence number for the transaction.
	This is auto generated by the system based on process name and branch code.

# Table 2-3 (Cont.) Export LC Update Drawings - Registration - Application Details -Field Description

#### LC Details

Drawing Details will be populated from the drawings. Registration user can update the fields if required.

Documents Received	Tenor Type	Product Code	Product Description
· ·	Usance +	EUNG Q	OUTGOING DOCUMENTARY USAN
Drawing Reference Number	User Reference Number	Applicant	Issuing Bank
PK2EUNG221105001	PK2EUNG221105001	001043 MARKS ANI	001041 WELLS FAR
Issuing Bank Reference	Date of Expiry	Presenting Bank	Presenting Bank Reference Number
LC909087733	August 18, 2022	G	
Confirming Bank	Available with Bank	Drawing Amount	Amount In Local Currency
D	D	GBP 👻 £500,000.00	GBP * £500,000.00
Outstanding Drawing Value	Outstanding LC Value	Additional Amount	Operation Type
GBP • £250,000.00	GBP 👻 £0.00	·	NEG
Stage	Nego/Finance Amount	Unlinked FX Rate	Rebate Amount
FINAL 👻	GBP ▼ £500,000.00	· •	GBP 👻
Customer Dispatch	Limit verification required		

4. On Export LC Update Drawings - LC Details screen, specify the fields.



The fields which are marked as **Required** are mandatory.

For more information on fields, refer to the field description table below.



Field	Description
Documents Received	Select the number of sets of documents received from the drop- down The options are: • First • Second • Both
Tenor Type	Read only field. Tenor is auto-populated based on the selected drawing.
Product Code	Read only field. Product code is auto-populated based on the selected drawing.
Product Description	Read only field.
	This field displays the description of the product as per the product code.
Drawing Reference Number	Read only field. Drawing reference number is auto-populated based on the selected drawing.
User Reference Number	System defaults the user reference number based on the product code. The user can change the user reference number.
Applicant	Read only field. Applicant details is auto-populated based on the selected drawing.
Issuing Bank	If <b>LC Advised by us</b> toggle is enabled, this field is read-only. Issuing bank is auto-populated based on the selected LC from the look-up. If <b>LC Advised by us</b> toggle is disabled, click <b>Search</b> to search and select the issuing bank. The system will display the
	a. SWIFT code (if available)
	b. Name and address of the bank
	On selection of the record if SWIFT code is available then SWIFT code is populated, if SWIFT code is not available then the bank's name and address will be populated.
Issuing Bank Reference	If <b>LC Advised by us</b> toggle is enabled, this field is read-only. Issuing bank reference is auto-populated based on the selected LC from the look-up. If <b>LC Advised by us</b> toggle is disabled, specify the issuing bank reference number.
Date of Expiry	Read only field. Date of expiry is auto-populated based on the selected drawing.

#### Table 2-4 Export LC Update Drawings - Registration - LC Details - Field Description

Field	Description
Presenting Bank	If <b>LC Advised by us</b> toggle is enabled, this field is read-only. Presenting bank is auto-populated based on the selected LC from the look-up. If <b>LC Advised by us</b> toggle is disabled, specify the presenting bank or click <b>Search</b> to search and select the presenting bank.
	Note: In case the selected Bank is not RMA Compliant, the system displays error message "RMA arrangement not available".
Presenting Bank Reference Number	Read only field. Presenting bank reference number is auto-populated based on the selected drawing.
Confirming Bank	Click <b>Search</b> to search and select the confirming bank.
Available with Bank	Click <b>Search</b> to search and select the value for available with bank from the look-up.
	Note: The Available Bank details should be handed off against 'Collecting Bank' Party in OBTF.
	Note: If the Bank selected in Confirming Bank and Available with Bank are same, system should hand off only the Confirming Bank details in Back office.
	Note: If Confirming Bank/Available with Bank are the same as Issuing Bank/Presenting Bank, system should display an error.
Drawing Amount	LC Drawing Amount is auto-populated based on the selected LC.
	User can edit the details, if required.
Amount In Local Currency	Read only field.
	System fetches the local currency equivalent value for the LC amount from back office (with decimal places).

# Table 2-4 (Cont.) Export LC Update Drawings - Registration - LC Details - FieldDescription



Field	Description					
Outstanding Drawing Value	Read only field. Outstanding drawing value is auto-populated. This field displays the value as per the latest LC.					
Outstanding LC Value	Read only field. Outstanding LC value is auto-populated. This field displays the value as per the latest LC.					
Additional Amount	Select the currency and specify any additional amount to be processed under this LC drawing.					
Operation Type	If <b>LC Advised by us</b> toggle is enabled, this field is read-only. Operation type is auto-populated based on the selected LC from the look-up. If <b>LC Advised by us</b> toggle is disabled, select the operation type.					
Stage	Select the stage from the drop-down. The options are: Initial Final					
Nego/Finance Amount	Negotiation/Financing amount is auto-populated based on the selected LC from the look-up.					
Unlinked FX Rate	Unlinked FX Rate is auto-populated based on the selected LC from the look-up.					
Rebate Amount	Select the currency and specify the rebate to the bill outstanding amount.					
Customer Dispatch	The value is populated from back office based on the maintenance. If the option is enabled, the customer has the option to dispatch the documents directly to the importer's bank. If the option is enabled, the bank has to dispatch the documents to the importer's bank. Bank user is not allowed to edit the field, if the value defaulted from the back office is "No",					

# Table 2-4 (Cont.) Export LC Update Drawings - Registration - LC Details - Field Description

#### 5. Click Submit.

The task will move to next logical stage of **Export LC Update Drawings**. For more information on action buttons, refer to the field description table below.

# Table 2-5Export LC Update Drawings - Registration - Action Buttons - FieldDescription

Field	Description
Signatures	Click the Signature button to verify the signature of the customer/ bank if required.
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.
	If more than one signature is required, system should display all the signatures.



Field	Description						
Field	Description						
Documents	Upload the documents received under the Export LC Update Drawings.						
Remarks	Specify any additional information regarding the Export LC Update Drawings. This information can be viewed by other users handling the request.						
Customer Instruction	<ul> <li>Click to view/ input the following.</li> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>Transaction Level Instructions – In this section, OBTFPMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>						
Common Group Messages	Click Common Group Message button, to send MT799 and MT999 messages from within the task.						
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields.						
Events	Click to view the details of the details of LC drawing, amendments (if any), drawings (if any) and liquidations if any under the LC in chronological sequence from LC drawing.						
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.						
Cancel	Cancels the Export LC Update Drawings task. Details entered will not be saved and the task will be removed						
Save & Close	Save the information provided and holds the task in 'My Task' queue for working later.						
	This option will not submit the request.						
Submit	The task will move to next logical stage of Export LC Update Drawings. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.						
Checklist	Click to view the list of items that needs to be completed and acknowledge. If mandatory checklist items are not selected, system will display an error on submit.						

# Table 2-5 (Cont.) Export LC Update Drawings - Registration - Action Buttons - FieldDescription

### 2.3 Scrutiny

This topic provides the systematic instructions to initiate the Scrutiny stage of Export LC Update Drawings request.

On successful completion of Registration of an Export LC Update Drawings request, the request moves to Scrutiny stage. At this stage the gathered information during Registration are scrutinized.

Do the following steps to acquire a task currently at Scrutiny stage:

Specify User ID and Password, and login to Home screen.

1. On Home screen, click Tasks.

2. Under Tasks, click Free Tasks.

			2222 A				0.0101			6 6 6
Menu Item Search Q	Fre	e Tasks								
< Tasks	0	Refresh	Acquir	re 🛱 Fi	ow Diagram					
Awaiting Customer Clarification		Acquire a	and Edit P	riority 0	Process Name	٥	Process Reference Number 0	Application Number 0	Stage 0	Application Dat
Business Process Maintenance		Acquire a	and Edit	Medium	Export LC Drawing	Jpdate	PK2ELCU000064388	PK2ELCU000064388	Scrutiny	22-04-20
Completed Tasks		Acquire a	and Edit	Medium	Export LC Drawing	Jpdate	PK2ELCU000064386	PK2ELCU000064386	Scrutiny	22-04-20
Free Tasks		Acquire a	and Edit	Medium	Export Documentar	y Coll	PK2EDCU000064385	PK2EDCU000064385	DataEnrichment	22-04-20
Hold Tasks		Acquire a	and Edit	High	Import LC Issuance		PK2ILCI000064381	PK2ILCI000064381	Sanction Check Exceptiona	21-05-05
My Tasks		Acquire a	and Edit	Medium	Export LC Amendm	ent	PK2ELCA000064156	PK2ELCA000064156	DataEnrichment	22-04-20
Other User tasks		Acquire a	and Edit	Medium	Export LC Advise		PK2ELCA000064361	PK2ELCA000064361	Scrutiny	22-04-20
Search		Acquire a	and Edit	Medium	Shipping Guarantee	Issua	PK2SGTI000064346	PK2SGTI000064346	DataEnrichment	22-04-20
SubProcess Tasks		Acquire a	and Edit	Medium	Import Documenta	y Coll	PK2IDCL000064331	PK2IDCL000064331	DataEnrichment	22-04-20
Supervisor Tasks		Acquire a	and Edit	Medium	Export LC Amendm	ent	PK2ELCA000064326	PK2ELCA000064326	Reject Approval	22-04-20
		Acquire a	and Edit	Medium	Guarantee Issuance		PK2GTEI000064308	PK2GTEI000064308	Scrutiny	21-05-05
		Acquire a	and Edit	Medium	Guarantee Issuance		PK2GTEI000064306	PK2GTEI000064306	Reject Approval	22-04-20
		Acquire a	and Edit	Medium	Import LC Amendm	ent	PK2ILCA000064293	PK2ILCA000064293	Scrutiny	22-04-20
		Acquire a	and Edit	Medium	Import Documenta	y Coll	PK2IDCU000064290	PK2IDCU000064290	DataEnrichment	22-04-20

Figure 2-5 Free Tasks

The Free Task screen appears.

- Select the appropriate task and click Acquire & Edit to edit the task or click Acquire to edit the task from My Tasks.
- 4. The acquired task will be available in **My Tasks** tab. Click **Edit** to scrutinize the registered task or provide input for Scrutiny stage.

Menu Item Search Q	Му	Tasks						
K Tasks	0	Refresh	C Release	Escalate 🗄 De	legate 🖁 Flow Diagram			
Awaiting Customer Clarification		Edit	Priority 🗘	Process Name 🗘	Process Reference Number 💲	Application Number 💲	Stage \$	Application Date 0
Business Process Maintenance		Edit	Medium	Export LC Drawing Up	PK2ELCU000064388	PK2ELCU000064388	Scrutiny	22-04-20
Completed Tasks		Edit	Medium	Export LC Amendment	PK2ELCA000064377	PK2ELCA000064377	DataEnrichment	22-04-20
Free Tasks		Edit	Medium	Export LC Amendment	PK2ELCA000064320	PK2ELCA000064320	DataEnrichment	22-04-20
Hold Tasks		Edit	Medium	ExportLC Amendment	PK2ELCA000064015	PK2ELCA000064015	Approval Task Level 1	22-04-20
My Tasks		Edit		ExportLC Amendment	PK2ELCA000064370	PK2ELCA000064370	Registration	22-04-20
Other User tasks		Edit		ExportLC Amendment	PK2ELCA000064368	PK2ELCA000064368	Registration	22-04-20
		Edit		Export LC Drawing	PK2ELCD000063481	PK2ELCD000063481	Verification	22-04-20
Search		Edit	Medium	Import Documentary	PK2IDCL000062383	PK2IDCL000062383	Approval Task Level 1	22-04-20
SubProcess Tasks		Edit	Medium	Import Documentary	PK2IDCR000064246	PK2IDCR000064246	Approval Task Level 1	22-04-20
Supervisor Tasks		Edit	Medium	Islamic Import Docum	PK2IIDB000064181	PK2IIDB000064181	DataEnrichment	22-04-20
		Edit	Medium	Import Documentary	PK2IDCB000064081	PK2IDCB000064081	Approval Task Level 1	22-04-20
		Edit	Medium	Import LC Amendment	PK2ILCA000064102	PK2ILCA000064102	Registration	22-04-20
		Edit	Medium	ExportLC Amendment	PK2ELCA000064014	PK2ELCA000064014	DataEnrichment	22-04-20
	_	<b>C</b> 11			DV0W 40000 (7040	DUOU 10000/70/0		22.04.22

Figure 2-6 My Tasks

Let's look at the details for scrutiny stage. User can enter/update the following fields. Some of the fields that are already having value from Registration/online channels may not be editable.



When customer initiates an Export LC discrepant presentation response through SWIFT (Corporate to SWIFT) channel, the MT798 message containing the request is parsed and based on the STP parameters maintained, can create an Update of Export LC Drawing Task in OBTFPM.

In OBTFPM, the task is verified, enriched and on approval the task is handed off to back office system to update a export LC drawing process and generate the required messages.

The Scrutiny stage has the following hops for data capture:

• Main Details

This topic provides the systematic instructions to initiate the main details of Scrutiny stage of Export LC Update Drawings request.

Document Details

This topic provides the systematic instructions to capture the details of the documents received.

- Additional Conditions This topic provides the systematic instructions to capture the additional condition details.
  - Shipment Details This topic provides the systematic instructions to capture the shipment details of export LC update drawings request.
- Discrepancy Details This topic provides the systematic instructions to capture the discrepancy details.
- Maturity Details
   This topic provides the systematic instructions to capture the maturity details.
- Additional Fields This topic provides the systematic instructions to capture the additional fields.
- Additional Details
   This topic provides the systematic instructions to capture the additional details in Scrutiny stage of Export LC Update Drawings process.
- Summary

This topic provides the systematic instructions to view the summary details in Scrutiny stage of Export LC Update Drawings request.

### 2.3.1 Main Details

This topic provides the systematic instructions to initiate the main details of Scrutiny stage of Export LC Update Drawings request.

Main details section has two sub section as follows:

- Application Details
- LC Details.

#### **Application Details**

All fields displayed under Application Details section, would be read only except for the 'Priority'.

1. On Scrutiny - Main Details screen, specify the fields that were not entered at Registration stage.

Figure 2-7 Scrutiny - Main Details



No:- PK2ELCU00	0064207					Incoming	Message	View LC	View Events	Signatures	10
Main Details	Main Details							Screen(1			
Document Details	✓ Application Details										
Additional Conditions	LC Advised by us		Drawing Reference Number		Export LC R	Export LC Reference Number			Beneficiary		
Shipment Details			PK2EUCA221101501		PK2ELA	PK2ELAN221109576			001044 GOODCARE 🕻		ARE D
Discrepancy Details	Branch		Priority	Priority		Mode			Drawing Date		
Maturity Details	PK2-Oracle Bank	ing Trade Fina 👻	Medium		SWIFT-N	17795		+	April 20, 2022		Ē
Additional Fields	Document Received d	ate	Process Reference N	Process Reference Number							
Additional Details	April 20, 2022		64207								
Summary											
	✓ LC Drawing D	etails									
	Documents Received		Tenor Type	Product Cod	Product Code			Product Description			
	First	-	Usance 👻		EUCA	EUCA		Q	OUTGOING CLEAN USANCE BILLS I		
	Drawing Reference Nu	imber	User Reference Number		Applicant	Applicant			Issuing Bank		
	PK2EUCA2211015	01	PK2EUCA221101501		001204	[	RAWEE	C			D
	Issuing Bank Reference	e	Date of Expiry	Presenting E	Presenting Bank			Presenting Bank Reference Number			
	23534543		May 20, 2022				C	LCFEX			
	Confirming Bank		Available with Bank	Drawing Am	Drawing Amount			Amount In Local Currency			
	D		001204	ABC BANK 🔀	USD	•	\$1,000	0.00	GBP *	É	394.48
	Outstanding Drawing	anding Drawing Value Outstanding LC Value			Additional Amount				Operation Type		
	USD - \$1,000.00		USD -	\$10,000.00		• ][[[[			ACC		•
	Stage		Nego/Finance Amo	Nego/Finance Amount		Unlinked FX Rate			Rebate Amount		
	FINAL	•	•								
	Customer Dispatch		Limit verification re-	quired							

For more information on fields, refer to the field description table below.

Table 2-6	Export LC Update Drawings - Main Details - Application Details - Field
Descriptio	n

Field	Description
LC Advised by us	Read only field.
	The value is auto-populated from the Registration stage.
Drawing Reference Number	Read only field.
Number	The value is auto-populated from the Export LC Drawing.
Export LC Reference	Read only field.
Number	The value is auto-populated from the Export LC Drawing.
Beneficiary	Read only field.
	The value is auto-populated from the Export LC Drawing.
Branch	Read only field.
	Branch details is auto-populated based on the selected Export LC Reference Number.



Field	Description
Priority	System populates the priority of the customer based on priority maintenance. If priority is not maintained for the customer, system will populate 'Medium' as the default priority.
	User can change the priority populated any time before submit.
Submission Mode	Read only field.
	System populates the submission mode of Export LC Drawing request.
	By default the submission mode will have the value as 'Desk'.
	Desk - Request received through Desk
	Courier - Request received through Courier
	<ul> <li>Email - Request received through email</li> <li>Fax - Request received through Fax</li> </ul>
Drawing Date	Read only field. System displays the drawing date.
	By default, the application will display branch's current date.
Document Received Date	Read only field.
	By default, the application will display branch's current date.
Process Reference Number	Read only field.
	Unique sequence number for the transaction.
	This is auto generated by the system based on process name and branch code.

# Table 2-6 (Cont.) Export LC Update Drawings - Main Details - Application Details -Field Description

#### LC Details

The fields listed under this section are same as the fields listed under the **LC Details** section in Registration stage. For more information on the fields, refer to **LC Details** of Registration stage. During registration, if user has not captured input, then user can capture the details in this section.

Figure 2-8 LC Details

Documents Received	Tenor Type	Product Code	Product Description			
First -	Usance -	EUCA	OUTGOING CLEAN USANCE BILLS			
Drawing Reference Number	User Reference Number	Applicant				
PK2EUCA221101501	PK2EUCA221101501	001204 DRAWEE 🕻				
Issuing Bank Reference	Date of Expiry	Presenting Bank	Presenting Bank Reference Number			
23534543	May 20, 2022	D	LCFEX			
Confirming Bank	Available with Bank	Drawing Amount	Amount In Local Currency			
C	001204 ABC BANK 🕻	USD - \$1,000.00	GBP - £394.48			
Outstanding Drawing Value	Outstanding LC Value	Additional Amount	Operation Type			
USD - \$1,000.00	USD + \$10,000.00		ACC •			
Stage	Nego/Finance Amount	Unlinked FX Rate	Rebate Amount			
FINAL -	•	USD 👻				
Customer Dispatch	Limit verification required					
	First       Drawing Reference Number       PKZEUCA221101501       Issuing Bank Reference       23534545       Confirming Bank       Outstanding Drawing Value       USD ~     \$1,000.00       Stage       FINAL	First     Usance       Draving Reference Number     User Reference Number       PK2EUCA221101501     PK2EUCA221101501       Issuing Bank Reference     Date of Expiry       22534543     May 20, 2022       Confirming Bank     Available with Bank       Outstanding Drawing Value     Outstanding LC Value       USD ~     \$1,000.00       Stage     Nego/Finance Amount       FINAL     ~	First     Usance     EUCA     Q       Drawing Reference Number     User Reference Number     Applicant       PK2EUCA221101501     PK2EUCA221101501     001204     DRAWEE       Issuing Bank     Date of Explry     Presenting Bank       Confirming Bank     Available with Bank     Drawing Amount       O01204     ABC BANK     Date of S1,000.00       Outstanding Drawing Value     Outstanding LC Value     Additional Amount       USD *     \$1,000.00     Vistanding LC Value     Additional Amount       Stage     Nego/Finance Amount     Unlinked FX Rate			

For more information on fields, refer to the field description table below.

Field	Description
Documents Received	Select the number of sets of documents received from the drop- down. The options are: First Second Both
Tenor Type	Read only field. Tenor type is auto-populated based on the selected drawing.
Product Code	Read only field. Product code is auto-populated based on the selected drawing.
Product Description	Read only field. This field displays the description of the product as per the product code.
Drawing Reference Number	Read only field. Drawing reference number is auto-populated based on the selected drawing.
User Reference Number	System defaults the user reference number based on the product code. The user can change the user reference number.
Applicant	Read only field. Applicant details is auto-populated based on the selected drawing.
Issuing Bank	Read only field. Issuing Bank details is auto-populated based on the selected drawing.



Field	Description
Issuing Bank Reference	Read only field.
	Issuing bank reference is auto-populated based on the selected LC from the look-up.
Date of Expiry	Read only field. Date of expiry is auto-populated based on the selected drawing.
Presenting Bank	Specify the presenting bank or click <b>Search</b> to search and select the presenting bank.
	Note: In case the selected Bank is not RMA Compliant, the system displays error message "RMA arrangement not available".
Presenting Bank Reference Number	Presenting bank reference number is auto-populated based on the selected drawing.
Confirming Bank	Click <b>Search</b> to search and select the confirming bank.
Available with Bank	Click <b>Search</b> to search and select the value for available with bank from the look-up.
Drawing Amount	Drawing amount is auto-populated based on the selected drawing. The user can change the drawing amount.
Amount In Local Currency	Read only field.
	System fetches the local currency equivalent value for the LC amount from back office (with decimal places).
Outstanding Drawing Value	Read only field. Outstanding drawing value is auto-populated.
	This field displays the value as per the latest LC.
Outstanding LC Value	Read only field. Outstanding LC value is auto-populated.
	This field displays the value as per the latest LC.
Additional Amount	Specify any additional amount to be processed under this LC drawing.
Operation Type	Operation type is auto-populated based on the selected LC. User can edit the details, if required.
Stage	Stage value is auto-populated based on the selected LC. User can edit the details, if required.
Nego/Finance Amount	If <b>LC Advised by us</b> toggle is enabled, this field is read-only. Negotiation/Financing amount is auto-populated based on the selected LC from the look-up. If <b>LC Advised by us</b> toggle is disabled, specify the negotiation/ Financing amount.

#### Table 2-7 (Cont.) Export LC Update Drawings - LC Details - Field Description



Field	Description
Unlinked FX Rate	If <b>LC Advised by us</b> toggle is enabled, this field is read-only. Unlinked FX Rate is auto-populated based on the selected LC from the look-up. If <b>LC Advised by us</b> toggle is disabled, specify the Unlinked FX Rate.
Rebate Amount	Rebate amount is auto-populated. User can edit the details, if required.
Customer Dispatch	<ul> <li>The value will be populated from back office based on the maintenance.</li> <li>If the option is enabled, the customer has the option to dispatch the documents directly to the importer's bank.</li> <li>If the option is enabled, the bank has to dispatch the documents to the importer's bank.</li> <li>Bank user is not allowed to edit the field, if the value defaulted from the back office is "No".</li> </ul>

#### Table 2-7 (Cont.) Export LC Update Drawings - LC Details - Field Description

#### Audit

Application No	0.	Branch Code	Initiated Date	Initiated By	
PK2ILCI000	0008772	PK2	4/20/2022	ATEST11	
Import LC Is	Issuance				
S.No ¢	Stage Name 🗘	Pickup Time 🗘	Completed Time 🗘	Completed By 🗘	Outcome 🗘

This button provides information about user initiated the transaction, initiated date, stage wise detail etc.

For more information on audit, refer to the field description table below.



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 Table 2-8
 Audit - Field Description



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#### Table 2-8 (Cont.) Audit - Field Description

Field	D e s c r i p ti o n
Initiated Date	Thisfielddisplaysthedateonwhichprocessisi nitiated.

Table 2-8 (Cont.) Audit - Field Description



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Table 2-8 (Cont.) Audit - Field Description



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 (Cont.) Audit - Field Description



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Table 2-8 (Cont.) Audit - Field Description



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 Table 2-8
 (Cont.) Audit - Field Description



Field	D e s c r i p ti o n
Stage Name	Thisfielddisplaysthecurrentstageoftheprocess.

#### Table 2-8 (Cont.) Audit - Field Description

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Field	D e s c r i p ti
	o n
Completed Time	Thisfielddisplaysthetimeonwhichtheauditofthecurrentstage

Table 2-8 (Cont.) Audit - Field Description



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 Table 2-8
 (Cont.) Audit - Field Description



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Table 2-8 (Cont.) Audit - Field Description



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Click Next	

Table 2-8 (Cont.) Audit - Field Description

2. Click Next.

The task will move to next data segment. For more information refer Document Details

Field	Description
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
Documents	Upload the required documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.
Remarks	Specify any additional information regarding the Export LC Update Drawings. This information can be viewed by other users handling the request.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	<ul> <li>Click to view/ input the following.</li> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>Transaction Level Instructions – In this section, OBTFPMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
Common Group Messages	Click Common Group Message button, to send MT759,790,91,92,95,96,98,799,999 messages from within the task.
Incoming Message	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task. In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields
Signatures	Click the Signature button to verify the signature of the customer/ bank if required. The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system. If more than one signature is required, system should display all the signatures.
Request Clarification	User should be able to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.

Table 2-9 Main Details - Action Buttons - Field Description

Field	Description
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.
	Reject Codes are:
	<ul> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul>
	Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Refer	Select a Refer Reason from the values displayed by the system.
	Refer Codes are:
	<ul> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul>
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.
Cancel	Cancels the Export LC Update Drawings task. Details entered will not be saved and the task will be removed
Save & Close	Save the information provided and holds the task in 'My Task' queue for working later. This option will not submit the request.
Next	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.
Checklist	Click to view the list of items that needs to be completed and acknowledge. If mandatory checklist items are not selected, system will display an error on submit.

#### Table 2-9 (Cont.) Main Details - Action Buttons - Field Description

## 2.3.2 Document Details

This topic provides the systematic instructions to capture the details of the documents received.

User can verify the documents received and identify discrepancies, if any. Compare the document received with the required documents and identify the discrepancies, if any. This section also enables user can add any new documents provided by beneficiary. Provide the information based on the description in the following table.

1. On Document Details screen, specify the fields.

	ng Update Sc	rutiny :: Ap	plicatio	Clarific	ation Details Docu	uments Remarks	Overrides Cu	stomer Instruction	Common G	oup Messages	:: >
No:- PK2ELCU00	0006906						Incoming Messag	ge View LC	View Events	Signatures	] 'í (
Main Details	Document	Details									Screen(2
Document Details	✓ Document	t Details - As p	er LC								
Shipment Details	Document 🗢	Document Referen ≎	Document Date	Сору	Original	Description	First Mail Received Original	First Mail Received	d Second Original	Mail Received	Second Mail Rec Copy
Discrepancy Details		Referen	Date	1	3		3	1	Ongina		сору
Maturity Details	BOL				·		5				
Additional Fields	AIR1			3	4		4	3			
Additional Details	Page 1 o	f 1 (1-2 of 2 its	ems) 12	< 1 → >I							
Summary											
	<ul> <li>Additional</li> </ul>	documents pr	resented								
	Document Code ≎	Document Reference	¢ 0	Document Date 🗘	Description	First Mail Received Original	First Mail Received Copy	Second Mail Re Original		econd Mail Rece opy	ived Action
		Reference			Description MT707 Doucment						ived Action
	Code UPLD_707_46	Reference	4 C			Original		Original			Action

#### Figure 2-9 Scrutiny - Document Details

Table 2-10	Document Details	- Field Description
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Field	Description
Document Details - As per LC	Specify the Document Details - As per LC based on the description of following table:
Document Code	Read only field. System defaults the document code from the latest LC.
Document Reference Number	Specify the document reference number.
Сору	Read only field. Number of duplicate copies of documents as required in LC.
Original	Read only field. Number of documents in original as required in LC.
Description	Read only field. System dispalys the document description based on the document code.
First Mail Received Original	Specify the number of originals of documents received.
First Mail Received Copy	Specify the number of duplicate copies of documents received.
Second Mail Received Original	Specify the number of originals of documents received from second mail.
Second Mail Received Copy	Specify the number of duplicate copies of documents received.
Document Clause	Read only field. System populates the document Clause based on the document code.
	User can view the document clause by clicking the link in the 'Document Clause' column.



Field	Description			
Received Description	System populates the description of the documents received from presenting bank. User can edit the description clause by clicking the link in the 'Received Description' column.			
Discrepant	System marks the discrepant toggle as 'Yes' if there is difference between number of documents required and number of documents received. It also enables the user to make the changes, if any discrepancy identified in the document.			
Discrepancy Code	Click <b>Search</b> to search and select the discrepancy code based on the discrepancy identified. This field is enabled, if <b>Discrepant</b> option is enabled.			
Discrepancy Description	Description will be displayed based on the discrepancy code. The user can change the description.			
Action	Click Edit icon to edit the document details.			
Additional documents presented	Specify the additional documents presented details. The user can click + to add multiple document details. This table fetches document details as maintained for the specific bill drawing product (BCDPRMNT). Here user can add/modify/delete additional document received, if any, during bill drawing. Once bill drawing is authorized, details from this table will be fetched in update drawing operation also.			
Document Code	Document code is auto-populated from the latest LC. User can click plus + icon and click <b>Search</b> to search and select the document code based on the document received . User can add or delete the code by deleting the line on the grid.			
	Note: The User is not allowed to add any document code which is already existing in any of the two tables.			
Document Reference Number	Specify the reference number available in the documents.			
	Note: If "Document date" is more than "Shipment Date" system displays an override alert.			
Document Date	Specify the document date of the underlying document.			
	Note: If "Document date" is more than "Shipment Date" system displays an override alert.			

## Table 2-10 (Cont.) Document Details - Field Description



Field	Description
Description	Displays the description of the additional documents based on the document code selected. Click the link to view the description of the document.
First Mail Received Original	Specify the number of originals of documents received from first mail.
First Mail Received Copy	Specify the number of duplicate copies of documents received from first mail.
Second Mail Received Original	Specify the number of originals of documents received from second mail.
Second Mail Received Copy	Specify the number of duplicate copies of documents received from second mail.
Action	Click Edit icon to edit the document code. Click Delete icon to delete the document code.

## Table 2-10 (Cont.) Document Details - Field Description

2. Click Next.

The task will move to next data segment. For more information on action buttons, refer to the field description table below.

Field	Description
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
Documents	View/Upload the required document. Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the
Remarks	other side allows to input/view the details in the application. Specify any additional information regarding the export lc update drawings. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	<ul> <li>Click to view/ input the following</li> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>



Field	Description
Common Group Messages	Click Common Group Message button, to send MT759,790,91,92,95,96,98,799,9999 messages from within the task.
Incoming Message	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task.
	In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields
Signatures	Click the Signature button to verify the signature of the customer/ bank if required.
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.
	If more than one signature is required, system should display all the signatures.
Request Clarification	Click the Request Clarification button to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.
	Reject Codes are:
	<ul> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul>
	Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Refer	Select a Refer Reason from the values displayed by the system.
	Refer Codes are:
	<ul> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> </ul>
	<ul> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul>
Hold	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task.
	This option is used, if there are any pending information yet to be received from applicant.
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.

## Table 2-11 (Cont.) Document Details - Action Buttons - Field Description



Field	Description
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
Back	Click the Back button, to go back to the previous screen.
Next	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

Table 2-11 (Cont.) Document Details - Action Buttons - Field Description

## 2.3.3 Additional Conditions

This topic provides the systematic instructions to capture the additional condition details.

If there are additional documents received from the beneficiary that has not be requested through LC, user must add them.

Enables the user to check the whether the documents received comply with the additional conditions mentioned in LC.

1. On Scrutiny - Additional Conditions screen, specify the fields.

#### Figure 2-10 Additional Conditions

Export LC Drawin	Clarification Details	Documents	Remarks	Overrides	Custon	ner Instruction	Common Group Messages		;: ×			
No:- PK2ELCU000	064207						Incoming Messag		View LC	View Events	Signatures	1, ^
) Main Details	Additiona	al Conditions										Screen(3/9
Document Details	✓ Additiona	al Conditions										
Additional Conditions	FFT Code	FFT Description	0	Discrepant	0 1	Discrepant Code		≎ Dis	crepant Descrip	tion	0	Action 0
Shipment Details	No data to dis	solav										
Discrepancy Details		(0 of 0 items)	1 > >									
Maturity Details	Page I (											
Additional Fields												
Additional Details												
Summary												
Additional Conditions     Additional Conditions     Shipment Details     Discrepancy Details     Maturity Details     Additional Fields     Additional Details												
Audit					Request Cl		Reject R	tefer	Hold	Cancel Sav	ve & Close	Back Next

This section displays the list of additional conditions as per LC. Provide the Additional Conditions details as per the description in the following table:

Field	Description
FFT Code	This field displays the FFT code as per the latest LC. The user can click + to add multiple Additional Condition details.



Field	Description
FFT Description	This field displays the description of the FFT code as per the latest LC.
Discrepant	Enable the discrepant toggle as 'Yes' if there is difference between LC requirement and documents received.
Discrepancy Code	Click <b>Search</b> to search and select the discrepancy code based on the discrepancy identified.
Discrepancy Description	Description will be displayed based on the discrepancy code.
Action	Click Edit icon to edit the additional condition details.

## Table 2-12 (Cont.) Additional Conditions - Field Description

2. Click Next.

The task will move to next data segment. For more information on action buttons, refer to the field description table below.

Table 2-13 Additional Conditions - Action Buttons - Field Description	Table 2-13	Additional Conditions - Action Buttons - Field Description	on
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Field	Description					
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.					
Documents	View/Upload the required document.					
	Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document					
	window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application					
Remarks	Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users processing the request.					
	Content from Remarks field should be handed off to Remarks field in Backend application.					
Overrides	Click to view the overrides accepted by the user.					
Customer Instruction	<ul> <li>Click to view/ input the following</li> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> </ul>					
	<ul> <li>Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>					
Common Group Messages	Click Common Group Message button, to send MT759,790,91,92,95,96,98,799,999 messages from within the task.					



Field	Description
Incoming Message	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task. In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields.
Signatures	Click the Signature button to verify the signature of the customer/ bank if required.
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.
	If more than one signature is required, system should display all the signatures.
Request Clarification	Click the Request Clarification button to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.
	Reject Codes are:
	R1- Documents missing
	R2- Signature Missing
	R3- Input Error
	<ul> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul>
	• R5 - Others
	Select a Reject code and give a Reject Description.
	This reject reason will be available in the remarks window
	throughout the process.
Refer	Select a Refer Reason from the values displayed by the system.
	Refer Codes are:
	R1- Documents missing
	R2- Signature Missing
	R3- Input Error
	<ul> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul>
Hold	K5 - Others     The details provided will be saved and status will be on hold.User
noiu	must update the remarks on the reason for holding the task.
	This option is used, if there are any pending information yet to be received from applicant.
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
Back	Click the Back button, to go back to the previous screen.

## Table 2-13 (Cont.) Additional Conditions - Action Buttons - Field Description



Fi	ield	Description
N	ext	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

#### Table 2-13 (Cont.) Additional Conditions - Action Buttons - Field Description

# 2.3.4 Shipment Details

This topic provides the systematic instructions to capture the shipment details of export LC update drawings request.

User must check whether the received documents of goods and shipment matches the requirement in LC.

1. On Shipment Details screen, specify the fields.

Export LC Drawi	ng Update	Scrutiny	:: Applic	ation	Clar	ification Details	Documents	Remar	ks 0	verrides	Custor	mer Instruction	Common G	oup Messages		
lo:- PK2ELCU00	0006906									Incoming M	essage	View LC	View Events	Signatures		1.5
Main Details	Shipment Details												Scre	en(3		
Document Details	✓ Goods	Details														
Shipment Details	1000 M														•	
Discrepancy Details	Select ≎ Goods ○ As ○ Code ○ Pe ○		0	No of Units	Price O	Outstanding	C As P	er uments	0	0 Dis		Discrepant Code	Discrepant Description	0		
Maturity Details					onita	ren	onita	Duct	incita		-	_	couc	Description		
Additional Fields		APP; Q	VARIE	-	400	1,000				-						
dditional Details	د INCO Terms INCO Description															
ummary	CIP		Q			nd Insurance P	aid (To) (n									
dditional Fields	Insurance Company Code				Insurance Company Policy Numl					ber			Carrier Name			
dditional Details	INCODE2 Q				Sky Limite	d	C	C asd4354					sd sdsds			
ummary	✓ Shipme Date of Shipr	ent Details			Shipping Ager			Date O	f Presenta	tion						
	April 20, 20	200	Ē		Subburg vec	snipping Agent		April 20, 20				Ē				
	Details	≎ As I	Per LC	٥	As Per Docum	ents	0 Discr	epant	٥	Discrepa	nt Code		C Discrepant	Description		
	No data to	display.														
	1						Request CI		Reje			Hold	Cancel Sa		Back	

Figure 2-11 Shipment Details

 Table 2-14
 Shipment Details – Field Description

Field	Description
Description of Goods and/or Services	Specify the <b>Description of Goods and/or Services</b> details. The user can click + to add multiple descrption of goods and services.
Select	Check box to select the record.
Goods Code	This field displays goods code as per latest LC.



Field As Per LC	Description
As Per LC	
	This field displays the description of goods as per LC.
	User can edit the value, if required.
No of Units	Specify the number of units being imported or exported.
Price per Unit	Specify the value for price per unit.
Outstanding Units	Specify the value for outstanding units.
As Per Documents	This field displays the description of goods as per the documents.
	User can edit the value, if required.
Discrepant	Enable the option as 'Yes' if there is difference between LC requirement and documents received.
Discrepancy Code	Select the discrepancy code based on the discrepancy identified.
Discrepancy Description	Description will be displayed based on the discrepancy code.
INCO Terms	Click <b>Search</b> to search and select the INCO terms from the document received.
INCO Terms Description	System displays the description of the INCO term.
Country of Origin	Specify the country of origin details from the documents received.
Insurance Company Code	Click <b>Search</b> to search and select the Insurance Company Code from the lookup.
Insurance Company	Read only field. The system displays the insurance company details as per the selected Insurance Company Code.
Policy Number	Specify the policy number of the insurance.
Carrier Name	Specify the details of the carrier as per the documents received, if the goods got shipped via multiple carriers.
Shipment Details	Specify the Shipment Details.
Date Of Shipment	Select the date of shipment as per the documents received. This field is mapped against the Latest Date of Shipment in LC to check for discrepancy.
Shipping Agent	Specify the shipping agent details.
Date of Presentation	Auto-populated based on the system date. If Place of expiry is Issuing bank, This field is mapped against the Expiry Date in LC to check for discrepancy.
Details	Details represent the fields in latest LC.
As Per LC	This field displays description of the fields as per the latest LC.
As Per Documents	Specify the description of the goods as per the documents.
Discrepant	Enable the option as 'Yes' if there is difference between LC requirement and documents received.
Discrepancy Code	Select the discrepancy code based on the discrepancy identified.
Discrepancy Description	Description will be displayed based on the discrepancy code.

Table 2-14	(Cont.)	<b>Shipment Details – Field Description</b>
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2. Click Next.

The task will move to next data segment.

Field	Description
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
Documents	View/Upload the required document.
	Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously.
	When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application
Remarks	Specify any additional information regarding the Export LC Update Drawings. This information can be viewed by other users processing the request.
	Content from Remarks field should be handed off to Remarks field in Backend application.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	<ul> <li>Click to view/ input the following</li> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> </ul>
	<ul> <li>Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
Common Group Messages	Click Common Group Message button, to send MT759,790,91,92,95,96,98,799,999 messages from within the task.
Incoming Message	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task.
	In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields
Signatures	Click the Signature button to verify the signature of the customer/ bank if required.
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.
	If more than one signature is required, system should display all the signatures.
Request Clarification	Click the Request Clarification button to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.

#### Table 2-15 Shipment Details - Action Buttons - Field Description



Field	Description
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.
	Reject Codes are:
	<ul> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul>
	Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Refer	Select a Refer Reason from the values displayed by the system.
	Refer Codes are:
	<ul> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul>
Hold	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task.
	This option is used, if there are any pending information yet to be received from applicant.
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
Back	Click the Back button, to go back to the previous screen.
Next	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

#### Table 2-15 (Cont.) Shipment Details - Action Buttons - Field Description

# 2.3.5 Discrepancy Details

This topic provides the systematic instructions to capture the discrepancy details.

This section displays the list of discrepancies captured. User can add/update/review the discrepancies identified in the section.

1. On **Discrepancy Details** screen, specify the fields, if any.

Figure 2-12 Discrepancy Details

lo:- PK2ELCU00001	Jpdate Scrutiny :: Application 18166	Clarification Details	Documents Ren	arks Override	Customer Instruction	n Common Group Messa	ges Incoming Messag	ge View LC Signatures	
Main Details	Discrepancy Details								Screen(5,
Document Details	✓ Discrepancy Details								
Additional Conditions	Accept All	Reject All							
Shipment Details									
Discrepancy Details	Select © Discrepancy © Code	Discrepancy Description	<ul> <li>Discrepant Resolved</li> </ul>	у 0	Resolved O Date		Resolved O Remarks	Resolved Under MT750	≎ Ac
Maturity Details	No data to display.								
Additional Fields	Page 1 (0 of 0 items)  <	< 1 → >I							
Additional Details	Pay Message Date	Non Pay Mes	age Date		Acceptance Messag	e Date	Non Acceptan	ice Message Date	
Summary	Ē			Ē		Ē		Ē	±
	Discrepancies Approval Date	Under Reserv	•		Bank Business Ref 1	Number	Customer Bus	iness Reference Number	
	Discrepancies Approval Date		•		Bank Business Ref I	Number	Customer Bus	iness Reference Number	
					Bank Business Ref f		57A Account v		
	✓ MT750 Details								
	✓ MT750 Details								
	✓ MT750 Details						57A Account v		
	MT750 Details     71D Charges to be recovered	曲 73A- Charges					57A Account v		
	MT750 Details 71D Charges to be recovered	曲 73A- Charges					57A Account v		
	MT750 Details 71D Charges to be recovered	曲 73A- Charges					57A Account v		
	MT750 Details 71D Charges to be recovered	曲 73A- Charges					57A Account v		

Field	Description
Accept All	To accept all the discrepancy. System will auto update the Discrepancy status as 'Accepted' and Resolved Date to branch date for all the discrepancy records. User can capture the Resolved Remarks for individual discrepancy if any.
Reject All	To reject all the discrepancy. System will auto update the Discrepancy status as 'Rejected' and Resolved Date to branch date for all the discrepancy records. User can capture the Resolved Remarks for individual discrepancy if any.
Select	Check box to select the record.
Discrepancy Code	Discrepancy code is defaulted by the system. Click <b>Search</b> to search and select the discrepancy code based on the discrepancy identified.
Discrepancy Description	This field displays the description based on the discrepancy code. The user can edit the description.
Discrepancy Resolved	The toggle is enabled, if discrepancy is resolved.
Resolved Date	Set the date when discrepancy is resolved.
Resolved Remarks	Specify the remarks for discrepancy resolution.
Resolved Under MT750	Enable the option, if discrepancy is resolved under MT750.
Action	Click Edit icon to edit the discrepancy details. Click Delete icon to delete the discrepancy details.
Pay Msg Date	Select the pay message date.
Non Pay Msg Date	Select the non pay message date.

Field	Description
Acceptance Message Date	Select the acceptance message date.
Non Acceptance Message Date	Select the non acceptance message date.
Discrepancies Approval Date	Select the date on which discrepancies has been approved.
Under Reserve	The option when selected, allows the system to send the stage as Final to OBTF on Hand off. By default, the check box is de-selected.
	System allows to check this field, when the discrepancy in Bill and Operation is NEG.
MT750 Details	Specify the MT750 Details.
Charges to be recovered	Click the edit icon and specify the charges to be recovered in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
Charges to be added	Click the edit icon and specify the charges to be added in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
Total Amount be paid	Click the edit icon and specify the total amount be paid in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
Account with Bank	Click the edit icon and specify the account with bank details in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
Sender to Receiver Information	Click the edit icon and specify the sender to receiver information in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.

Table 2-16	(Cont.) Discrepancy Detials - Field Description
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2. Click Next.

The task will move to next data segment.

For more information on action buttons, refer to the field description table below.

Table 2-17	Discrepancy Details - Action Buttons - Field Description
------------	--

Field	Description
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
Documents	View/Upload the required document. Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application

Field	Description
Remarks	Specify any additional information regarding the Export LC Update Drawings. This information can be viewed by other users processing the request.
	Content from Remarks field should be handed off to Remarks field in Backend application.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	<ul> <li>Click to view/ input the following</li> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for</li> </ul>
	customer initiated transactions.
Common Group Messages	Click Common Group Message button, to send MT759,790,91,92,95,96,98,799,999 messages from within the task.
Incoming Message	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task.
	In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields
Signatures	Click the Signature button to verify the signature of the customer/ bank if required.
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.
	If more than one signature is required, system should display all the signatures.
Request Clarification	Click the Request Clarification button to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.
	Reject Codes are:
	<ul> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul>
	Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.

## Table 2-17 (Cont.) Discrepancy Details - Action Buttons - Field Description



Field	Description
Refer	Select a Refer Reason from the values displayed by the system.
	<ul> <li>Refer Codes are:</li> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> </ul>
	<ul> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul>
Hold	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to
	be received from applicant.
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
Back	Click the Back button, to go back to the previous screen.
Next	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

## Table 2-17 (Cont.) Discrepancy Details - Action Buttons - Field Description

# 2.3.6 Maturity Details

This topic provides the systematic instructions to capture the maturity details.

**1.** On **Maturity Details** screen, specify the fields.



Export LC Drawir	ng Update Scrutiny ::	Applicatio	Clarification Deta	ails Documents	Remarks	Overrides Custo	mer Instruction	Common Gr	oup Messages	
No:- PK2ELCU00	0064207					Incoming Message	View LC	View Events	Signatures	7.5
) Main Details	Maturity Details									Screen(6
Document Details	✓ Maturity Details									
Additional Conditions	Tenor Type		Tenor Basis		Start Date			Tenor Days		
) Shipment Details	Usance		BE	۹	April 20, 20	122	i i i i i i i i i i i i i i i i i i i	30		
Discrepancy Details			D							
Maturity Details	Transit Days		Maturity Date							
Additional Fields	10		May 30, 2022							
Additional Details	Interest From Date		Interest To Date			ommission From Date		Acceptance Com	alada Ta Data	
Summary	April 20, 2022	Ē	May 20, 2022	Ē	Acceptance C	ommission From Date	Ē	Acceptance Com	mission to Date	Ē
	✓ Other Bank Charges		Other Bank Charges-2		Other Bank C	harges-3				
	Other Bank Charger 1									
	Other Bank Charges-1					-				
		in-1		otion-2						
	•	in-1		otion-2		•				
	Other Bank Charge Description	m-1	-	stion-2		•		Allow Pre-Paymer	nt	
	<ul> <li>✓</li> <li>Other Bank Charge Description</li> <li>✓ Other Details</li> </ul>	2n-1	Other Bank Charge Descrip	ption-2	Other Bank C	+ Arge Description-3		Allow Pre-Paymer	nt	
	Other Bank Charge Description     Other Details     Debit Value Date		Other Bank Charge Descrip	Ē	Other Bank C	+ Arge Description-3			nt	

#### Figure 2-13 Maturity Details

Field	Description
Tenor Type	Read only field.
	This field displays the tenor type as per LC.
Tenor Basis	Specify the tenor basis, if the tenor is not sight.
	The tenor base code description is displayed based on the selected tenor basis.
Start Date	System defaults the start date.
	The user can change the date.
Tenor Days	Specify the number of tenor days.
Transit Days	Specify the transit days, if the tenor is sight.
Maturity Date	System displays the due date for the bill based on tenor and tenor basis. If tenor is sight, system will calculate the maturity date as five working days from Document Received Date. User can change this value to any date earlier than the maturity date up to system date. User cannot change the value to later than maturity date.
	If tenor is Usance, system will calculate the maturity date based on the tenor basis and populate the maturity date.
Interest From Date	Select the interest from date. The interest from date cannot be earlier than branch date and later than maturity date.

 Table 2-18
 Maturity Details - Field Description



Field	Description
Interest To Date	Select the interest to date.
Acceptance Commission From Date	Select the accept commission from date.
Acceptance Commission To Date	Select the accept commission to date.
Other Bank Charges	Specify the Other Bank Charges details.
Other Bank Charges - 1	Indicates the charges to be collected for the other bank as part of the drawings transaction.
Other Bank Charges - 2	Indicates the charges to be collected for the other bank as part of the drawings transaction.
Other Bank Charges - 3	Indicates the charges to be collected for the other bank as part of the drawings transaction.
Other Bank Description -1	This field displays the description of charges to be collected for the other bank as part of the drawings transaction.
Other Bank Description - 2	This field displays the description of charges to be collected for the other bank as part of the drawings transaction.
Other Bank Description - 3	This field displays the description of charges to be collected for the other bank as part of the drawings transaction.
Other Charges	Specify the Other Charges details.
Debit Value Date	System defaults the debit value date.
	The user can change the date.
Credit Value Date	System defaults the credit value date.
	The user can change the date.
Value Date	System defaults the value date.
	The user can change the date.
Allow Pre-Payment	Enable the option to allow pre-payment.
	Disable the option if pre-payment is not allowed.
Refund Interest	Toggle On: Indicates refund of interest.
	Toggle Off: Indicates interest refund is denied.
Transfer Collateral from	Toggle On: Indicates that the transfer collateral from LC is allowed.
LC	Toggle Off: Indicates that the transfer collateral from LC is denied.

Table 2-18 (Cont.) Maturity Details - Field Description

#### 2. Click Next.

The task will move to next data segment.

For more information on action buttons, refer to the field description table below.



Field	Description
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
Documents	View/Upload the required document.
	Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the
	uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application
Remarks	Specify any additional information regarding the Export LC Update Drawings. This information can be viewed by other users processing the request.
	Content from Remarks field should be handed off to Remarks field in Backend application.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	<ul> <li>Click to view/ input the following</li> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer User will not be able to edit this.</li> </ul>
	<ul> <li>Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
Common Group Messages	Click Common Group Message button, to send MT759,790,91,92,95,96,98,799,999 messages from within the task.
Incoming Message	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task.
	In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields.
Signatures	Click the Signature button to verify the signature of the customer/ bank if required.
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.
	If more than one signature is required, system should display all the signatures.
Request Clarification	Click the Request Clarification button to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.

## Table 2-19 Maturity Details - Action Buttons - Field Description



Field	Description
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.
	Reject Codes are:
	<ul> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul>
	Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Refer	Select a Refer Reason from the values displayed by the system.
	Refer Codes are:
	<ul> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul>
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.
	This option is used, if there are any pending information yet to be received from applicant.
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
Back	Click the Back button, to go back to the previous screen.
Next	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

#### Table 2-19 (Cont.) Maturity Details - Action Buttons - Field Description

# 2.3.7 Additional Fields

This topic provides the systematic instructions to capture the additional fields.

Banks can configure these additional fields during implementation.

1. On Additional Fields screen, specify the fields, if any.

Figure 2-14 Scrutiny - Additional Fields

Export LC Drawin	g Update Scrutiny :: Application	Clarification Details	Documents	Remarks	Overrides	Custom	er Instruction	Maturity de	etails saved succe	essfully 🗙
No:- PK2ELCU00	0064207				Incoming M	lessage	View LC	View Events	Signatures	,
⊘ Main Details T	Additional Fields									Screen(7/9
Document Details	✓ Additional Fields									
Additional Conditions	No Additional fields configured!									
Shipment Details										
Discrepancy Details										
Maturity Details										
• Additional Fields										
Additional Details										
Summary										
Audit			Request Clarif		Reject R	efer	Hold	Cancel Sa	we & Close	Back Next

2. Click Next.

The task will move to next data segment. For more information refer Additional Details. For more information on action buttons, refer to the field description table below.

Field	Description
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
Documents	View/Upload the required document. Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application
Remarks	Specify any additional information regarding the Export LC Update Drawings. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	<ul> <li>Click to view/ input the following</li> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>

Table 2-20 Adultional Fields - Action Duttons - Field Description	Table 2-20	Additional Fields - Action Buttons - Field Description
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Field	Description
Common Group Messages	Click Common Group Message button, to send MT759,790,91,92,95,96,98,799,999 messages from within the task.
Incoming Message	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task.
	In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields
Signatures	Click the Signature button to verify the signature of the customer/ bank if required.
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.
	If more than one signature is required, system should display all the signatures.
Request Clarification	Click the Request Clarification button to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.
	Reject Codes are:
	R1- Documents missing
	<ul> <li>R2- Signature Missing</li> <li>R3- Input Error</li> </ul>
	R4- Insufficient Balance/Limits
	R5 - Others
	Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Refer	Select a Refer Reason from the values displayed by the system.
	Refer Codes are:
	R1- Documents missing
	R2- Signature Missing
	<ul> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> </ul>
	<ul> <li>R5 - Others</li> </ul>
Hold	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task.
	This option is used, if there are any pending information yet to be received from applicant.
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.

## Table 2-20 (Cont.) Additional Fields - Action Buttons - Field Description



Field	Description
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
Back	Click the Back button, to go back to the previous screen.
Next	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

#### Table 2-20 (Cont.) Additional Fields - Action Buttons - Field Description

# 2.3.8 Additional Details

This topic provides the systematic instructions to capture the additional details in Scrutiny stage of Export LC Update Drawings process.

A Scrutiny user can verify/input/update the additional details Data Segment of the Export LC Update Drawings request.

1. On Additional Details screen, click on any Additional Details tile to view the details.

No:- PK2ELCU000	0064207			Incoming Message	View LC	View Events	Signatures	
) Main Details	Additional Details							Screen(8/9
Document Details	Limits and Collaterals	Commission,Charges and Taxes	0	FX Linkage		0		
Additional Conditions	///		0	-		•		
Shipment Details	Contribution : Currency Contribution Amount			FX Reference Number: Contract Currency : Contract Amount :				
Discrepancy Details	Limit Status : Collateral Currency : USD							
Maturity Details	Collateral :2200 Contribution. Collateral Status							
Additional Fields	:							
Additional Details	Interest Details 🖇	Assignment of Proceeds	000	Pre Shipment Details		00		
Summary	Component : Amount : Event :	Assignment Of : No Proceeds Assignee Name : Assigned Amount :		Preshipment Credit : Outstanding Amount :				
	Payment Details	Tracer Details	000					
	Immediate : No Liquidation Reimbursement Claimed : No Immediate : No Acceptance Required .	Payment Tracer : Acceptance Tracer : Discrepancy Tracer :						

#### Figure 2-15 Additional Details

#### Limits and Collaterals

On Approval, system should not release the Earmarking against each limit line and system should handoff the "Limit Earmark Reference Number "to the back office. On successful handoff, back office will make use of these "Limit Earmark Reference Number" to release the Limit Earmark done in the mid office (OBTFPMCS) and should Earmark the limit from the Back office.

In case multiple Lines are applicable, Limit Earmark Reference for all lines to be passed to the back office.

Customer       O       Linklight       O       Linklight       Serial       Contribution       Contribution       Amount       Amount       O       Amount       Amount       Contribution       Amount       Amount       Contribution       Contribu
ash Collateral Details
ash Collateral Details
20 80000 NA

Figure 2-16 Limit Details



Customer Id		Linkage Type	
001044	Q	Facility	¥
Contribution %		Liability Number	
100.0	~ ^	001044	Q
Contribution Currency		Line Id/Linkage Ref No	
USD		001044_US	Q
imit/Liability Currency		Limits Description	
imit/Liability Currency USD		Limits Description	
		Limits Description	
USD			\$10.00
USD			\$10.00
USD imit Check Response Available		Amount to Earmark	\$10.00
USD imit Check Response Available		Amount to Earmark	

Figure	2-17	Collateral	Details
1 19410	~ ~ .	oonatora	Dotano

Total Collateral Amount		Collateral Amount to be Collect	ted	
£20	0.00		£20	0.00
Sequence Number		Collateral Split %		
1.0		100.0	~	^
Collateral Contribution Amount		Settlement Account		
£20	0.00	PK20010440019		Q
Settlement Account Currency		Exchange Rate		
USD		2.5		
Contribution Amount in Account Curren	ncy	Account Available Amount		
\$50	0.00			
Response		Response Message		
Verifie				
Verify				

Customer Id		Deposit Account		
001044	Q	PK2CDP12211000	03 Q	
Deposit Branch		Deposit Available Am	ount	
PK2		GBP 📼	£63,880.34	
Deposit Maturity Date		Exchange Rate		
April 20, 2023		1		
Deposit Available In Tra	nsaction Currency	Linkage Percentage %	, D	
GBP 💌	63,880.34	67.0	~ ^	
Linkage Amount(Transa	action Currency)			
GBP 💌	£67.00			

Figure 2-18 Deposit Linkage Details

Table 2-21 Limit Details - Field Description

Field	Description
Limit Details	Specify the limit details. Click plus icon to add new limit details.
	Below fields are displayed on the Limit Details pop-up screen, if the user clicks plus icon.
Customer ID	This field displays the applicant's/applicant bank customer ID defaulted from the application.
Linkage Type	Select the linkage type. Linkage type can be:
	Facility
	Liability
	By default Linkage Type should be Facility.



Field	Description
Contribution %	System will default this to 100%. User can modify, if contribution is more than 100%. System will display an alert message, if modified. Once contribution % is provided, system will default the amount. System to validate that if Limit Contribution% plus Collateral% is equal to 100. If the total percentage is not equal to 100 application will display an alert message.
	✓ Note: The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message "Defaulted Collateral Percentage modified.
Liability Number	Click <b>Search</b> to search and select the Liability Number from the look up. The list has all the Liabilities mapped to the customer.
Contribution Currency	This field displays the contribution currency.
Line ID/Linkage Ref No	Click <b>Search</b> to search and select from the various lines available and mapped under the customer id gets listed in the drop-down. LINE ID-DESCRIPTION will be available for selection along with Lin- ID. When you click on 'verify', the system will return value if the limit check was successful or Limit not Available. If limit check fails, the

Line ID/Linkage Ref No	Click <b>Search</b> to search and select from the various lines available and mapped under the customer id gets listed in the drop-down. LINE ID-DESCRIPTION will be available for selection along with Line ID. When you click on 'verify', the system will return value if the limit check was successful or Limit not Available. If limit check fails, the outstanding limit after the transaction value will be shown in the limit outstanding amount. The user can click the Line Id link to view the limit details.
	Note: User can also select expired Line ID from the lookup and on clicking the verify button, system should default "The Earmarking cannot be performed as the Line ID is Expired" in the "Response Message" field.
	This field is disabled and read only, if <b>Linkage Type</b> is Liability.
Limit/Liability Currency	This field displays the limit currency, when the user select the Liability Number.
Limits Description	This field displays the limits description.
Limit Check Response	This field displays the limit check response. Response can be 'Success' or 'Limit not Available' based on the limit service call response.
	The value in this field appears, if you click the <b>Verify</b> button.
Amount to Earmark	This field defaults the amount to earmark. Contribution amount will default based on the contribution %. User can change the value.



Field	Description
Expiry Date	This field displays the date up to which the Line is valid.
Limit Available Amount	This field displays the value of available limit, i.e., limit available without any earmark. The Limit Available Amount must be greater than the Contribution Amount. The value in this field appears, if you click the <b>Verify</b> button.
Response Message	This field displays the detailed response message. The value in this field appears, if you click the <b>Verify</b> button.
ELCM Reference Number	This field displays the ELCM reference number.
Limit Details grid	Below fields appear in the Limit Details grid along with the above fields.
Line Serial	Displays the serial of the various lines available and mapped under the customer id. This field appears on the Limits grid.
Edit	Click the link to edit the Limit Details.
Cash Collateral Details	This section displays the Cash Collateral Details.
Collateral Percentage	System populates the Collateral % maintained in the Customer / Product for the counter party of the contract. User can modify the collateral percentage.
Collateral Currency and amount	System populates the contract currency as collateral currency by default. User can modify the collateral Currency and amount.
Exchange Rate	System populates the exchange rate maintained. User can modify the collateral Currency and amount.
	System validates for the Override Limit and the Stop limit if defaulted exchange rate is modified.
Collateral Details pop-up screen	Click + plus icon to add new collateral details. Below fields are displayed on the <b>Collateral Details</b> pop-up screen, if the user clicks plus icon.
Total Collateral Amount	Read only field. This field displays the total collateral amount provided by the user.
Collateral Amount to be Collected	Read only field. This field displays the collateral amount yet to be collected as part of the collateral split.
Sequence Number	Read only field. The sequence number is auto populated with the value, generated by the system.
Collateral Split %	Specify the collateral split% to be collected against the selected settlement account.
Collateral Contribution Amount	Specify the collateral amount to be collected against the selected settlement account. User can either provide the collateral % where the collateral amount will be auto populated or modifying the collateral amount will auto correct the collateral %.
Settlement Account	Click <b>Search</b> to search and select the settlement account for the collateral.
Settlement Account Currency	Read only field. This field displays the settlement account currency defaulted by the system.

Table 2-21 (Cont.) Limit Details - Field Description



Field	Description
Exchange Rate	Read only field. This field displays the exchange rate, if the settlement account currency is different from the collateral currency.
Contribution Amount in Account Currency	Read only field. This field displays the contribution amount in the settlement account currency as defaulted by the system.
Account Available Amount	Read only field. System populates the account available amount on clicking the <b>Verify</b> button.
Response	Read only field. System populates the response on clicking the <b>Verify</b> button.
Response Message	Read only field. System populates the response message on clicking the <b>Verify</b> button.
Verify	Click to verify the account balance of the Settlement Account.
Save & Close	Click to to save and close the record.
Cancel	Click to cancel the entry.
Cash Collateral Details grid	Below fields appear in the <b>Cash Collateral Details</b> grid along with the above fields.
Collateral %	Specify the percentage of collateral to be linked to this transaction. If the value is more than 100% system will display an alert message. The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message "Defaulted Collateral Percentage modified.
Contribution Amount	This field displays the collateral contribution amount. The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message "Defaulted Collateral Percentage modified.
Edit	Click edit link to edit the collateral details.
Account Available Amount	This field displays the account available amount which will be auto- populated based on the settlement account selection.
Deposit Linkage Details	In this section which the deposit linkage details is captured.
	System should allow the user to Link one or more existing Deposits as a contribution to secure underlying transactions. On Submit of DE stage, system will create Linkage of the Deposit/modification of existing Linkage by calling Back-office system (DDA) system directly. Click + plus icon to add new Deposit Linkage details.
Edit	Click edit link to edit the deposit linkage details.
Deposit Linkage Details pop-up screen	Below fields are displayed on the <b>Deposit Linkage Details</b> pop-up screen, if the user clicks plus icon.

## Table 2-21 (Cont.) Limit Details - Field Description

Field	Description
Deposit Account	Click <b>Search</b> to search and select deposit for linkage from the list of all the customer Deposits.
	All the Deposits of the customer should be listed in the LOV search. User should be able to select the deposit for linkage.
Deposit Branch	This field displays the deposit branch which will be auto-populated based on the deposit account selection.
Deposit Available Amount	This field displays the deposit available amount and currency which will be auto-populated based on the deposit account selection.
Deposit Maturity Date	This field displays the maturity date of deposit based on the deposit account selection.
Exchange Rate	This field displays the latest exchange rate for deposit linkage. This will be picked up from the exchange rate maintenance from the common core.
Deposit Available In Transaction Currency	This field displays the deposit amount available, after exchange rate conversion, if applicable.
Linkage Percentage %	Specify the value for linkage percentage.
Linkage Amount (Transaction Currency)	This field displays the transaction amount, user can change the value.
	System validates the linking amount with available Deposit balance and should not allow to link more than the available amount.
Deposit Details grid	Below fields appear in the <b>Deposit Details</b> grid along with the above fields.
Deposit Currency	This field displays the deposit currency.
Transaction Currency	This field displays the transaction currency.

Table 2-21 (Cont.) Limit Details - Field Description

2. Click **Save and Close** to save the details and close the screen.

#### **Charge Details**

This section displays charge details. On landing the additional tab, charges and tax if any will get defaulted from Back end simulation. If default charges are available under the product, they should be defaulted here with values. If customer or customer group specific charges are maintained, then the same will be defaulted from back end system.

Recalculate	Re-default												
Commissio	on Details												
omponent	Rate	Mod. Rate	Currency	Amount	Modifie	ed D	efer	Waive	Charge Party	Settl.	Account	Amendat	ble
o data to disp	olay.								1				
age 1 (C	of 0 items)	K ∢ 1 →	Х										
Charge De	tails												
omponent	Tag currency	Tag Amount	Currency	Amount	Modified	Billing	Defer	Waive	Charge Party			Settlement Account	¢
BCCOUR	GBP	100	EUR	€73.00					GOODCARE PLC		PK20010440017		
BCOPNCG	GBP	100	GBP	£193.00					GOODCARE	GOODCARE PLC		PK20010440017	
BCSWFT	GBP	100	GBP	£333.00					GOODCARE	PLC		PK20010440017	
BCSWIFT	GBP	100	GBP	£333.00									
age 1 o	f1 (1-4 of 4 it	tems)  < 4	1 → →										
Tax Detail:			, ,,										
omponent	ту	/pe 0	Value Date		0	CCY	Amount		Billing	Defer	Settl. Acc	ount	0
BCTAX1	N	WITHHOLDING ~	April 20, 20	22		GBP		£2.00					
BCTAX2	N	WITHHOLDING -	April 20, 20	22		GBP		£2.00					

<b>Table 2-22</b>	Charge	<b>Details - Field</b>	Description
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Field	Description
Commission Details	Specify the commission details.
Component	This field displays the commission component.
Rate	This field displays the rate that is defaulted from product. The commission rate, if available in Back Office defaults in OBTFPMCS. The user is able to change the rate.
	If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.
Modified Rate	From the default value, if the rate is changed the value gets updated in this field.
Currency	This field displays the currency in which the commission have to be collected.
Amount	This field displays the amount that is maintained under the product code. The commission rate, if available in Back Office defaults in OBTFPMCS. The user is able to change the rate, but not the commission amount directly. The amount gets modified based on the rate changed and the new amount is calculated in back office based on the new rate and is populated in OBTFPMCS.
	If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.
Modified Amount	From the default value, if the amount is changed, the value gets updated in the modified amount field.



Field	Description
Defer	If enabled, charges/commissions has to be deferred and collected at any future step.
Waive	Based on the customer maintenance, the charges/commission can be marked for Billing or Defer. If the defaulted Commission is changed to defer or billing or waive, system must capture the user details and the modification details in the 'Remarks' place holder.
Charge Party	Charge party is 'Applicant' by default. User can change the value to Beneficiary.
Settlement Account	Select the settlement account.
Charge Details	Specify the charge details.
Component	This field displays the charge component type.
Tag Currency	This field displays the tag currency in which the charges have to be collected.
Tag Amount	This field displays the tag amount that is maintained under the product code.
Currency	This field displays the currency in which the charges have to be collected.
Amount	This field displays the amount that is maintained under the product code.
Modified	From the default value, if the rate is changed or the amount is changed, the value gets updated in the modified amount field.
Billing	<ul> <li>If charges are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.</li> <li>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is 'Billing' enabled, 'Billing' toggle for that component should be automatically enabled in OBTFPMCS.</li> <li>The user can not enable/disable the option, if it is de-selected by default.</li> <li>This field is disabled, if 'Defer' toggle is enabled.</li> </ul>
Defer	<ul> <li>If charges have to be deferred and collected at any future step, this check box has to be selected.</li> <li>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is AR-AP tracking enabled, 'Defer' toggle for that component should be automatically checked in OBTFPMCS.</li> <li>The user can enable/disable the option the check box. On deselection the user has to click on 'Recalculate' charges button for resimulation.</li> </ul>
Waive	Enble the toggle, if charges has to be waived. Based on the customer maintenance, the charges should be marked for Billing or for Defer. This field is disabled, if <b>Defer</b> toggle is enabled.
Charge Party	Charge party is applicant by default. User can change the value to beneficiary.
Settlement Account	Select the settlement account.

Table 2-22 (Cont.) Charge Details - Field Description



Field	Description
Tax Details	Specify the tax details. The tax component is calculated based on the commission and defaults if maintained at product level. User cannot update tax details and any change in tax amount on account of modification of charges/ commission will be available on click of Re-Calculate button or on hand off to back-end system.
Component	This field displays the tax component.
Туре	This field displays the type of tax component.
Value Date	This field displays the value date of tax component.
Currency	This field displays the currency in which the tax have to be collected. The tax currency is the same as the commission.
Amount	This field displays the tax amount based on the percentage of commission maintained. You can edit the tax amount, if applicable.
Billing	If taxes are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing. This field is disabled, if 'Defer' toggle is enabled.
Defer	If taxes have to be deferred and collected at any future step, this option has to be enabled. The user can enable/disable the option the check box. On de- selection the user has to click on 'Recalculate' charges button for re- simulation.
Settlement Account	System defaults the settlement account. The user can modify the settlement account.

#### Table 2-22 (Cont.) Charge Details - Field Description

3. Click **Save and Close** to save the details and close the screen.

#### FX Linkage

This section enables the user to link the existing FX contract(s) to the LC transactions. User can link multiple forward FX contracts.

FX contract linkage with the Bill booking can happen only for immediate liquidation of sight payment or for Usance. For manual sight payment, the user needs to link the FX contract on the date of liquidation of the Bill.

FX Linkage ∽ FX Linkage									×
FX Reference Number $\diamond$	Bought O	SOLD Currency 🗘	Available Contract O Amount	Rate 0	Linked Amount 0	Total Utilized Amount	FX Expiry Date $\Diamond$	Action	+
000FNDF20076A9N9			£4,000.00	1.35	£4,000.00		March 19, 2020	1 1	
Page 1 of 1 (1 o Average FX Rate	f 1 items)	< <u>1</u>						Save & Close	Cancel



FX Reference Number		Currency	
000FNDF20076A9N9	Q	USD	
Contract Amount		Available FX Contract Am	ount
USD 🔻	\$4,000.00	USD 🔻	\$4,000.00
Linkage Amount		Rate	
USD 🔻	\$4,000.00	1.35	
FX Amount in Local Currer	ncy	FX Expiry Date	
•	£2,962.96	March 19, 2020	
FX Delivery Period From		FX Delivery Period To	

Figure 2-19 FX Linkage Details

Table 2-23 FX Linkage - Field Description

Field	Description
FX Linkage	Click + to add multiple <b>FX Details</b> . Below fields are displayed on the <b>FX Linkage</b> pop-up screen, if the user clicks the plus icon.
FX Reference Number	<ul> <li>Click Search to search and select the FX contract reference number. On select and save and close, system defaults the available amount, bot currency, sold currency and rate. Forward FX Linkage available for selection at bill would be as follows,</li> <li>Counterparty of the FX contract should be the counterparty of the Bill contract.</li> <li>Active Forward FX transactions authorized not marked for auto liquidation.</li> <li>Bill contract currency should be BOT currency of the FX transaction in case of an export Bill or the SOLD currency in case of an Import Bill.</li> </ul>
Currency	Read only field. This field displays the FX BOT currency from the linked FX contract.
Contract Amount	This field displays the FX BOT currency and Amount. The user can change the currency.



Field	Description
Available FX Contract Amount	Read only field. This field displays the available FX contract amount.
	The value is from the "Available Amount" in FXDLINKG screen in OBTR.
	Available Amount BOT currency and Amount is displayed.
Linkage Amount	System defaults the amount available for linkage. The Linkage amount should default the LC Contract Currency and allowed to change the linkage amount alone.
	The validation "Sum of Linked amount will not be greater than contract amount" or "Linkage amount will not be greater than the available amount for linkage" should be triggered on save of the FX linkage screen when trying to link the single FX or multiple FX.
Rate	Read only field. This field displays the rate at which the contract is booked.
FX Amount in Local Currency	Read only field.
Currency	This field displays the FX amount in local currency. The value is defaulted as FX BOT currency and Amount from
	FXDTRONL
FX Expiry Date	Read only field. This field displays the expiry date from the linked FX contract.
FX Delivery Period - From	Read only field. This field displays the date from which the contract is valid for utilization.
FX Delivery Period - To	Read only field. This field displays the date to which the contract is valid for utilization.
FX Linkage grid	Below fields appear in the FX linkage grid along with the above fields.
Bought Currency	Read only field. This field displays the currency from the linked FX contract.
Sold Currency	Read only field. This field displays the currency from the linked FX contract.
Available Contract Amount	Read only field. Available amount will be FX contract amount minus the linked amount. Available amount for linkage should be greater than Zero.
Linked Amount	Sum of Linked amount will not be greater than LC contract amount. Linked amount will not be greater than the available amount for linkage.
Total Utilized Amount	Read only field. This field displays the total amount utilized against the corresponding linked FX.
	On query, both Utilized and Total Utilized amount holds the amount of latest version.
	The value is Total Utilized Amount BOT currency and Amount for Import LC/Guarantee Issuance from FXDLINKG.

## Table 2-23 (Cont.) FX Linkage - Field Description

Field	Description
Average FX Rate	Read only field. Multiple forward FX contract could be linked,and exchange rate of FX contract vary from each. Hence, effective exchange rate for bill would be arrived using weighted average method and it is utilized during purchase/negotiation/discount or liquidation of the bill. This will be populated in the Average FX Rate.
Action	Click Edit icon to edit the FX details. Click Delete icon to delete the FX details.

#### Table 2-23 (Cont.) FX Linkage - Field Description

4. Click **Save and Close** to save the details and close the screen.

#### **Interest Details**

The user can view and modify the Interest details simulated from the back office system. On update of the Interest rate user has to click on Recalculate button. System will trigger a simulation call to the back office and the updated Interest details will be reflected in this section.

<ul> <li>Interest Details</li> </ul>																
Component Compo Descrip	onent Rate ption Type		Min Spread	Max Spread	Spread	Min Rate	Max Rate	Rate	Modified Rate	Special Pricing	Currency	Interest Amount	Waive	Charge Party	Settlement Account	Settle Curre
No data to display.	puon Type	Code	Spread	Spread		Rate	Rate		Rate	Pricing		Amount		Party	Account	Curre

Table 2-24	Interest Details - Field Description
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Field	Description
Component	This field displays the component maintained in the back office.
Component Description	This field displays the description of the component.
Rate Type	<ul> <li>This field displays the rate type maintained for the component in back office.</li> <li>Fixed Floating</li> <li>Special</li> </ul>
Rate Code	This field displays the rate code applicable for the component.
Min Spread	This field displays the minimum spread applicable for the Rate Code. This field have value, if the <b>Rate Type</b> is <b>Floating</b> .
Max Spread	This field displays the maximum spread applicable for the Rate Code. This field have value, if the <b>Rate Type</b> is <b>Floating</b> .
Spread	This field displays the spread applicable for the Component in case of Floating Rate Component. User can change the defaulted value. System validates whether the spread input is within the Minimum to Maximum Spread.
Min Rate	This field displays the minimum rate applicable for the Rate Code.



Field	Description
Max Rate	This field displays the maximum rate applicable for the Rate Code.
Rate	This field displays the value applicable for the Rate Code. You can modify the value, if the <b>Rate Type</b> is <b>Fixed</b> . System validates whether the Rate input is between the Minimum and Maximum Rate.
Modified Rate	This field displays the modified rate.
Special Pricing Reference Number	Specify the Special Pricing Reference Number, when there is a special Interest rate to be provided for that customer against the interest component (Main Component). Special Pricing Reference is not applicable for Penal Interest components. For transactions initiated from OBDX, the Special Pricing Reference Number will be populated from OBDX and user cannot edit the same.
	Applicable", on clicking "Save" in the Interest Details screen, if Special Pricing Reference number has been provided.
Currency	This field displays the interest currency.
Amount	Specify the interest amount, if the <b>Rate Type</b> is <b>Special</b> . In other cases , the amount will be calculated by back office immediately only if the Interest is collected in Advance or if Back Dated Interest is collected. In that scenario, the Amount will be populated on Re-simulation from back office. Otherwise Interest will be calculated only in the batch as maintained.
Waive	User can waive the Interest applicable. System displays an override, if the user has waived the Interest.
Charge Party	This field displays the Charge Party based on the type of transaction In case of Export Transactions, Drawer should be the defaulted Charge Party for Collection Bills and Beneficiary for the LC Bills. In case of Import Transactions, Drawee should be the Charge Party for Collection and Applicant for the LC Bills.
Settlement Account	This field displays the settlement account of the Charge Party for debit of Interest. User can change the value. System displays an error if a different customer is chosen. If different account of the Charge Party is selected, system should display a override. In case the user modifies the Interest Rate, the user should click on Recalculate button to get the modified amount from the back office and display the new Amount.(Recalculation is done in back office and not in OBTFPMCS).
Settlement Currency	This field displays the settlement account currency.

Table 2-24	(Cont.) Interest Details - Field Description

5. Click Save and Close to save the details and close the screen.

**Assignment of Proceeds** 

In this tile, assignment details for the applicable processes is displayed. Proceeds can be assigned only if the parties have been assigned during drawing or update drawing process.

gnee	e Details								
Sec	quence	Assignee Id & Assignee Details	Assignment %	Currency	Assigned Amount	Account	Assignee Account	Account With Institution	+
1	1	00078/ Q TEST 🕻	34	GBP Q	GBP 34.00	PK2 Q			

Field	Description
Assignment Paid By Importer	Enable the option, if assignment is paid by importer. The user can click + to add multiple <b>Assignment of Proceeds</b> .
Sequence	Specify the sequence number.
Assignee ID & Assignee Details	Click <b>Search</b> to search and select the assignee id. Assignee details appear based on selected assignee ID. User can add multiple assignees to a single Bill under LC with the assignment amount or assignment percentage of parent LC.
	Note: WALKIN customers is allowed as assignee.
Assignment %	Specify the percentage of LC amount that has be assigned to the assignee. Once the user updates the rate, the system calculates the amount as per assigned rate and default in the assigned amount field. If the user directly captures the assigned amount then the assigned percentage has to calculate the percentage and the same to be populated in the screen. If contribution is more than 100%, system to display an alert message. Once contribution % is input system will default the amount. System to validate that Limit Contribution percentage plus Collateral percentage is equal to 100. Otherwise system to provide override. The assignment percentage should be rounded to two decimal places.
Currency	Click <b>Search</b> to search and select the account currency of the settlement account of the assignee. Only the currencies for which the settlement account is available, only those currency will be displayed.

Table 2-25 Assignment of Proceeds - Field Description



Field	Description					
Assigned Amount	Specify the amount that has to be assigned to the assignee. If the user has already entered the assignment percentage, system to calculate the amount and populate the value.					
Assignee Bank Details	Click Search to search and select the assignee bank.					
Account with Institution	Click <b>Search</b> to search and select the account number of the Account with Institution.					

#### Table 2-25 (Cont.) Assignment of Proceeds - Field Description

6. Click **Save and Close** to save the details and close the screen.

#### **Pre-Shipment Details**

This section links an existing Preshipment Credit.

Pre Shipment Details										×
✓ Pre-shipment Details										+
Loan Account Number	٥	Currency		0	Outstanding Amount			0	Action	٥
		GBP			1000				1 団	
Page 1 of 1 (1 of 1 items)  <	► >									
✓ Settled Loan										
Sequence Number	lumber	٥	Currency	٥	Outstanding Amount	٥	Event :	; se	ttled Amount	٥
No data to display.										
Page 1 (0 of 0 items)  < ∢ 1 → >										
									Save & Close	Cancel

 Table 2-26
 Pre-Shipment Details - Field Description

Field	Description
Pre Shipment Details	Specify the pre-shipment details. The user can click + to add multiple Pre Shipment Details.
Loan Account Number	Click Search to search and select the loan account number.
Currency	Application defaults the currency of the Pre-Shipment Credit Number.
Outstanding Amount	Application defaults the outstanding amount of the Pre-Shipment Credit Number.
Action	Click Edit icon to edit the pre-shipment details.
	Click Delete icon to delete the pre-shipment details.
Setteled Loan	This section displays the settled loan details.
Sequence Number	This field displays the sequence of the settled loan.
Loan Account Number	This field displays the settled loan account number.
Currency	This field displays the currency of the settled loan account number.
Outstanding Amount	This field displays the outstanding amount.
Event	This field displays the event.
Setteled Amount	This field displays the settled amount.



7. Click Save and Close to save the details and close the screen.

### **Payment Details**

uto Liquidate		F	Pre-shipment Credit Availe	d	Pre-shipment	Credit A/C No.	Pre	Pre-shipment Credit Outstanding Amount			
		(						GBP -	£1,000.00		
epay Pre-shipment	Credit	F	Pre-shipment Credit Repay	ment Amount	Reimburseme	nt Claimed	Rei	imbursing Bank			
			GBP 👻					8485711 Q	CIF9450926 🕻		
eimbursement Days	5										
<ul> <li>Reimbursem</li> </ul>	ent Claim Det	ails									
eimbursing Bank			Reimbursement Days		Reimburseme	nt Date		0-Charges			
8485711 Q	CIF9450926	D	0								
							1				
4A Total Amount Cli	aimed		7A Account with Bank		58a Beneficia	ry Paak		- Sender to Receive	rinformation		
GBP	aimeu		TA Account with Bank		Soa Benencia	гу Балк	12	- Sender to Receive	rinormation		
								D			
C			C					D			
	er Information	[ 	Co 77 Narrative					3			
2 - Sender to Receiv								3			
2 - Sender to Receiv				Account ©	Branch ≎	Account Currency C		Exchange Rate	≎ Deal Reference Number	\$	
2 - Sender to Receiv	Details - Liquio	dation	77 Narrative		Branch ≎ PK2		Original Exchange	Exchange		\$	
2 - Sender to Receiv  2 - Sender to Receiv  Component ©  BCCOUR_LIQD	Details - Liquid Currency ≎ EUR	dation Debit/Credit ≎	77 Narrative	Description		Currency	Original Exchange Rate	Exchange Rate		٥	
2 - Sender to Receiv  2 - Settlement D Component  Component  BCCOUR_LIQD BCCOPNCG_LIQD	Details - Liquid Currency ≎ EUR	dation Debit/Credit ≎ Debit	77 Nerrative Account PK20010440017	GOODCARE PLC	PK2	GBP Čurrency	Original Exchange Rate	Exchange Rate		≎	
2 - Sender to Receiv  2 - Sender to Receiv  Sender to Receiv  Component 0	Details - Liquid Currency ≎ EUR GBP	Jation Debit/Credit ≎ Debit Debit	77 Nerrative 77 Nerrative Account PK20010440017 PK20010440017	Description     ~       GOODCARE PLC       GOODCARE PLC	PK2 PK2	GBP GBP	Original Exchange Rate	Exchange Rate		٥	

Table 2-27 Payment Details - Field Description

Field	Description
Payment Details	Specify the Payment Details.
Auto Liquidate	If <b>LC Advised by us</b> option is enabled, auto liquidation required details gets defaulted from the LC. If <b>LC Advised by us</b> option is disabled, enable <b>Auto Liquidate</b> , if auto liquidation is required. It is applicable only if the drawing is without discrepancy. Disable <b>Auto Liquidate</b> , if auto liquidation is not required.



Field	Description
Preshipment Credit Availed	If LC Advised by us option is enabled, pre-shipment credit availed details gets defaulted from the LC. If LC Advised by us option is disabled, enable Preshipment Credit Availed, if pre-shipment credit is availed. Disable Preshipment Credit Availed, if pre-shipment credit is not availed.
Preshipment Credit A/C No.	This field displays the pre-shipment credit account number.
Preshipment Credit Outstanding Amount	Specify the preshipment credit outstanding amount.
Repay Preshipment Credit	If <b>LC Advised by us</b> option is enabled, repay pre-shipment credit details gets defaulted from the LC. If <b>LC Advised by us</b> option is disabled, enable <b>Repay Pre-shipment</b> <b>Credit</b> , if pre-shipment credit to be repaid. Disable <b>Repay Pre-shipment Credit</b> , if there is no pre-shipment credit to be repaid.
Preshipment Credit Repayment Amount	This field displays the pre-shipment credit repayment amount.
Reimbursement Claimed	If LC Advised by us option is enabled, reimbursement claimed details gets defaulted from the LC. If LC Advised by us option is disabled, enable <b>Reimbursement</b> Claimed, if reimbursement to be claimed. Disable <b>Reimbursement Claimed</b> , if there are no reimbursement to be claimed.
Reimbursing Bank	If LC Advised by us option is enabled, reimbursing bank details gets defaulted from the LC. Click Search to search and select the reimbursing bank, if Reimbursement Claimed option is enabled. Note: If the user selects another bank and in case the selected Bank is not RMA Compliant, the system displays error message "RMA arrangement not available, Only MT999 messages can be sent to the bank".
Reimbursement Days	Specify the number of days before the maturity date on which the reimbursement claim needs to be triggered.
Liquidate using Collateral	Enable the option, if liquidation is done using Collateral.
Reimbursing Claim Details	Specify the Reimbursing Claim Details.

Table 2-27 (Cont.) Payment Details - Field Description

	nent Details - Field Description
Field	Description
Reimbursing Bank	Click <b>Search</b> to search and select the reimbursing bank, if <b>Reimbursement Claimed</b> option is enabled.
	Note: If the user selects another bank and in case the selected Bank is not RMA Compliant, the system displays error message "RMA arrangement not available, Only MT999 messages can be sent to the bank".
Reimbursement Days	Specify the number of days before the maturity date on which the reimbursement claim needs to be triggered.
Reimbursement Date	Reimbursement date will be displayed based on the reimbursement days and maturity date. Enables user to capture the reimbursement date. If reimbursement date is later than the branch date, system will display an error.
Charges	Click the edit icon and specify the charge details in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
Total Amount Claimed	Specify the total amount claimed.
Account with Bank	Click the edit icon and specify the account with bank details in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
Beneficiary Bank	Click the edit icon and specify the beneficiary bank details in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
Sender to Receiver Information	Click the edit icon and specify the sender to receiver information in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
T 754- Advice of Payment/ Acceptance/Negotiation Details	Specify the T 754- Advice of Payment/Acceptance/Negotiation Details.
Charges to be recovered	Click the edit icon and specify the charges to be recovered in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
Charges to be added	Click the edit icon and specify the charges to be added in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
Total Amount Claimed	Specify the total amount claimed.
Account with Bank	Click the edit icon and specify the account with bank details in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
Sender to Receiver Information	Click the edit icon and specify the sender to receiver information in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
Narrative	Specify the narrative.
Settlement Details - Liquidation	Specify the Settlement Details - Liquidation.
Component	This field displays the component based on the product selected.

### Table 2-27 (Cont.) Payment Details - Field Description



Field	Description
Currency	This field displays the currency for the component.
Debit/Credit	This field displays the debit/credit indicators for the components.
Account	This field displays the account details for the components.
Account Description	This field displays the description of the selected account.
Branch	This field displays the branch of the selected account.
Account Currency	This field displays the currency for all the items based on the account number.
Original Exchange Rate	System displays the Original Exchange Rate as simulated in settlement details section from OBTF.
Exchange Rate	The exchange rate for the settlement.
Deal Reference Number	The exchange deal reference number.

Table 2-27 (Cont.) Payment Details - Field Description

- 8. Click Save and Close to save the details and close the screen.
- 9. Click Next.

The task will move to next data segment. For more information on action buttons, refer to the field description table below.

#### Table 2-28 Additional Details - Action Buttons - Field Description

Field	Description
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
Documents	View/Upload the required document. Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the
Remarks	other side allows to input/view the details in the application Specify any additional information regarding the Export LC Update Drawings. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	<ul> <li>Click to view/ input the following</li> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>Transaction Level Instructions – In this section, OBTFPMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>

Field	Description						
Common Group Messages	Click Common Group Message button, to send MT759,790,91,92,95,96,98,799,999 messages from within the task.						
Incoming Message	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task.						
	In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task						
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields						
Signatures	Click the Signature button to verify the signature of the customer/ bank if required.						
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.						
	If more than one signature is required, system should display all the signatures.						
Request Clarification	Click the Request Clarification button to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.						
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.						
	Reject Codes are:						
	R1- Documents missing						
	R2- Signature Missing						
	<ul> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> </ul>						
	<ul> <li>R5 - Others</li> </ul>						
	Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.						
Refer	Select a Refer Reason from the values displayed by the system.						
	Refer Codes are:						
	R1- Documents missing						
	R2- Signature Missing						
	R3- Input Error						
	<ul><li>R4- Insufficient Balance/Limits</li><li>R5 - Others</li></ul>						
Hold	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task.						
	This option is used, if there are any pending information yet to be received from applicant.						
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.						

## Table 2-28 (Cont.) Additional Details - Action Buttons - Field Description



Field	Description
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
Back	Click the Back button, to go back to the previous screen.
Next	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

### Table 2-28 (Cont.) Additional Details - Action Buttons - Field Description

# 2.3.9 Summary

This topic provides the systematic instructions to view the summary details in Scrutiny stage of Export LC Update Drawings request.

User can review the summary of details updated in Scrutiny stage of Export LC Update Drawings request.

The Summary tiles display a list of important fields with values. User can drill down from Summary tiles into respective data segments.

**1.** On **Summary** screen, click <sup>8</sup> on any tile to view the details.

Figure 2-20 Summary



	g Update Scrutiny :: Application No:-		Clarification Details	Documents		ks Overrides Customer Instruction Common Group					
ELCU0000642	207					Incoming N	lessage	View LC	View Events	Signatures	
Details	Summary										5
ment Details	Main Details	Document	Details			Additional Conditions					
ional Conditions											
nent Details	Product Code : EUCA Currency : USD	Document 1 Document 2				FFT Code 1 FFT Code 2		:			
epancy Details	Amount :1000										
rity Details											
ional Fields											
ional Details											
hary											
	Shipment Details	Discrepano	cy Details	saunnakanna		Maturity De	tails	11/1/21111/2			
	Goods Code : CILLAFABRIC	Discrepancy Discrepancy				Tenor Type Tenor Basis Maturity Date		: Usan : BE : 2022-			
	Additional Fields	Pre Shipm			Limits and Collaterals						
	Click here to view Additional : fields							: Contribution Currency : : Amount to Earmark : : Limit Status : Not Verified Collateral Currency : USD Collateral Contribution : 2200 Collateral Status : Not Verified Deposit Linkage Currency :			
	Commission,Charges and Taxes	FX Linkage	3			Interest Det	ails		~~~~	-	
	Charge : Commission : Tax : Block Status : Not Initiated	Reference N Linkage Am Contract Cur	ount :			Component Amount Event		:			
	Assignment of Proceeds	Payment D	Details								
	Assignmentofproceeds : No Assignee Name : Assigned Amount :	Immediate L Immediate A Reimbursen									

Tiles Displayed in Summary

- Main Details User can view the application and LC details.
- Documents Details- User can view the Document details.
- Additional Conditions User can view the additional conditions.
- Shipment Details User can view shipment details.
- Discrepancy Details User can view the discrepancy noted for the current LC drawing.
- Maturity Details User can view the maturity details.
- Additional Fields User can view the additional field details.
- Pre Shipment Details User can view the pre shipment details.
- Limits and Collaterals User can view limits and collateral details.
- Commission, Charges and Taxes User can view the charge details.
- Assignment of Proceeds User can view the details of assignment of proceeds.
- FX Linkage User can view the FX linkage details.
- Party Details User can view party details like beneficiary, advising bank etc.

- Interest Details User can view the interest details.
- Payment Details User can view the payment details.
- 2. Click Submit.

The task will move to next logical stage.

Table 2-29	Summary - Action Buttons - Field Description

Field	Description
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
Documents	Click to View/Upload the required document.
	Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.
Remarks	Specify any additional information regarding the Export LC Update Drawings. This information can be viewed by other users processing the request.
	Content from Remarks field should be handed off to Remarks field in Backend application.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	<ul> <li>Click to view/ input the following</li> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
Common Group Messages	Click Common Group Message button, to send MT759,790,91,92,95,96,98,799,999 messages from within the task.
Incoming Message	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task. In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields

Field	Description
Signatures	Click the Signature button to verify the signature of the customer/ bank if required.
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.
	If more than one signature is required, system should display all the signatures.
Request Clarification	Clicking this button allows the user to submit the request for clarification to the "Trade Finance Portal" for the transactions that are initiated offline.
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.
	Reject Codes are:
	R1- Documents missing
	R2- Signature Missing
	<ul> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> </ul>
	R5 - Others
	Select a Reject code and give a Reject Description.
	This reject reason will be available in the remarks window
	throughout the process.
Refer	Select a Refer Reason from the values displayed by the system.
	Refer Codes are:
	R1- Documents missing
	R2- Signature Missing
	R3- Input Error
	<ul> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul>
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.
	This option is used, if there are any pending information yet to be received from applicant.
Cancel	Cancel the Scrutiny stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
Back	Clicking on Back button, takes the user to the previous screen.
Submit	<ul> <li>Task will get moved to next logical stage of Export LC Update Drawings.</li> <li>If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided. n case of duplicate documents' system will terminate the process after handin off the details to back office.</li> </ul>

## Table 2-29 (Cont.) Summary - Action Buttons - Field Description



# 2.4 Data Enrichment

This topic provides the systematic instructions to initiate the Data Enrichment stage of Export LC Update Drawings request.

A DE User can input new Export LC Update Drawings request. As part of data enrichment user can enter/update basic details of the incoming request.

## Note:

For expired line of limits, the task moves to "Limit Exception" stage under Free Tasks, on 'Submit' of DE Stage with the reason for exception as "Limit Expired".

Do the following steps to acquire a task which completed the registration and currently at Data enrichment stage.

Specify User ID and Password, and login to Home screen.

- 1. On Home screen, click, Tasks.
- 2. Under Task, click Free Tasks.

Menu Item Search Q	Fre	e Tasks							
۲ Tasks	0	Refresh	h* Acquire	Flo	w Diagram				
Awaiting Customer Clarification		Acquire and	Edit Prior	rity ≎	Process Name 0	Process Reference Number 🛛 🗘	Application Number 🗘	Stage 0	Application Date
Business Process Maintenance		Acquire and	Edit Med	dium	Export LC Drawing Up	. PK2ELCU000064207	PK2ELCU000064207	DataEnrichment	22-04-20
Completed Tasks		Acquire and	Edit Med	dium	Export LC Drawing Up	. PK2ELCU000006906	PK2ELCU000006906	DataEnrichment	22-04-20
Free Tasks		Acquire and	Edit Med	dium	Export LC Drawing Up	PK2ELCU000064386	PK2ELCU000064386	Scrutiny	22-04-20
Hold Tasks		Acquire and	Edit Med	dium	Export Documentary	PK2EDCU000064385	PK2EDCU000064385	DataEnrichment	22-04-20
My Tasks		Acquire and	Edit Hig	h	Import LC Issuance	PK2ILCI000064381	PK2ILCI000064381	Sanction Check Exceptiona	21-05-05
Other User tasks		Acquire and	Edit Med	dium	Export LC Amendment	PK2ELCA000064156	PK2ELCA000064156	DataEnrichment	22-04-20
Search		Acquire and	Edit Med	dium	Export LC Advise	PK2ELCA000064361	PK2ELCA000064361	Scrutiny	22-04-20
SubProcess Tasks		Acquire and	Edit Med	dium	Shipping Guarantee Is	PK2SGTI000064346	PK2SGTI000064346	DataEnrichment	22-04-20
Supervisor Tasks		Acquire and	Edit Med	dium	Import Documentary	PK2IDCL000064331	PK2IDCL000064331	DataEnrichment	22-04-20
		Acquire and	Edit Med	dium	Export LC Amendment	PK2ELCA000064326	PK2ELCA000064326	Reject Approval	22-04-20
		Acquire and	Edit Med	dium	Guarantee Issuance	PK2GTEI000064308	PK2GTEI000064308	Scrutiny	21-05-05
		Acquire and	Edit Med	dium	Guarantee Issuance	PK2GTEI000064306	PK2GTEI000064306	Reject Approval	22-04-20
		Acquire and	Edit Med	dium	Import LC Amendment	PK2ILCA000064293	PK2ILCA000064293	Scrutiny	22-04-20

#### Figure 2-21 Free Tasks

The Free Tasks screen appears.

- Select the appropriate task and click Acquire & Edit to edit the task or click Acquire to edit the task from My Tasks.
- 4. The acquired task will be available in **My Tasks** tab. Click **Edit** to provide input for Data Enrichment stage.



Menu Item Search Q	Му	Tasks							
K Tasks	Q	Refresh	Release	💮 Escalate	Delegate	Re Flow Diagram			
Awaiting Customer Clarification		Edit	Priority 0	Process Name 0	Proc	ess Reference Number 🗘	Application Number 🗘	Stage 🗘	Application Date 0
Business Process Maintenance		Edit	Medium	Export LC Drawing Up.	PK2	ELCU000064207	PK2ELCU000064207	DataEnrichment	22-04-20
Completed Tasks		Edit	Medium	Export LC Drawing Up.	PK28	ELCU000064388	PK2ELCU000064388	Scrutiny	22-04-20
Free Tasks		Edit	Medium	Export LC Amendment	PK2	ELCA000064377	PK2ELCA000064377	DataEnrichment	22-04-20
Hold Tasks		Edit	Medium	Export LC Amendment	PK2	ELCA000064320	PK2ELCA000064320	DataEnrichment	22-04-20
My Tasks		Edit	Medium	ExportLC Amendment	РК28	ELCA000064015	PK2ELCA000064015	Approval Task Level 1	22-04-20
Other User tasks		Edit		ExportLC Amendment	РК2	ELCA000064370	PK2ELCA000064370	Registration	22-04-20
		Edit		ExportLC Amendment	PK28	ELCA000064368	PK2ELCA000064368	Registration	22-04-20
Search		Edit		Export LC Drawing	PK2	ELCD000063481	PK2ELCD000063481	Verification	22-04-20
SubProcess Tasks		Edit	Medium	Import Documentary	. PK2I	IDCL000062383	PK2IDCL000062383	Approval Task Level 1	22-04-20
Supervisor Tasks		Edit	Medium	Import Documentary	. PK2I	IDCR000064246	PK2IDCR000064246	Approval Task Level 1	22-04-20
		Edit	Medium	Islamic Import Docum.	PK2I	IIDB000064181	PK2IIDB000064181	DataEnrichment	22-04-20
		Edit	Medium	Import Documentary	. PK2I	IDCB000064081	PK2IDCB000064081	Approval Task Level 1	22-04-20
		Edit	Medium	Import LC Amendment	PK2I	ILCA000064102	PK2ILCA000064102	Registration	22-04-20
		<b>C</b> 111		e	DUO		DU051 C10000 / 1011		22.01.20

Figure 2-22 My Tasks

Let's look at the details for Data Enrichment stage. User can enter/update the fields in Data Enrichment stage. Some of the fields that are already having value from Registration/ online channels may not be editable.

The Data Enrichment stage has the following hops for data capture:

Main Details

This topic provides the systematic instructions to initiate the Data Enrichment stage of Export LC Update Drawings request.

Document Details

This topic provides the systematic instructions to capture the details of the documents received.

- Shipment Details
   This topic provides the systematic instructions to capture the shipment details of export LC
   Update drawings request.
- Discrepancy Details This topic provides the systematic instructions to capture the discrepancy details.
- Maturity Details This topic provides the systematic instructions to capture the maturity details.
- Additional Fields
   This topic provides the systematic instructions to capture the additional fields.
- Advices

This topic provides the systematic instructions to capture the advices details of Export LC Update Drawings process.

- Additional Details
   This topic provides the systematic instructions to capture the additional details in Data Enrichment stage of Export LC Update Drawings process.
- Settlement Details
   This topic provides the systematic instructions to capture the settlement details of Export LC Update Drawings request.



#### Summary

This topic provides the systematic instructions to view the summary details in Data Enrichment stage of Export LC Update Drawings request.

## 2.4.1 Main Details

This topic provides the systematic instructions to initiate the Data Enrichment stage of Export LC Update Drawings request.

Main details section has two sub section as follows:

- Application Details
- LC Details.

#### **Application Details**

1. On **Data Enrichment - Main Details** screen, specify the fields that were not entered at Registration stage.

	ng Update DataEnrich PK2ELCU000064207			Comm	on Group Messages	Incoming Messa	ge View LC	LC View Events Signatures				
Main Details	Main Details									Screen(1/		
Document Details	<ul> <li>Application Details</li> </ul>											
Shipment Details	LC Advised by us		Drawing Reference	Number	Export LC Re	ference Number		Beneficiary				
Discrepancy Details			PK2EUCA22110	1501	PK2ELAN	1221109576		001044	GOOD	CARE 🕻		
Aaturity Details	Branch		Priority		Submission I	Node		Drawing Date				
dditional Fields	PK2-Oracle Banking Trade	Fina 👻	Medium	•	SWIFT-M	T795	÷	April 20, 2022				
dvices	Document Received date		Process Reference 1	Number								
dditional Details	April 20, 2022		PK2ELCU0000	64207								
ettlment Details												
ummary	✓ LC Drawing Details											
	Documents Received		Tenor Type		Product Code	Product Code			Product Description			
	First	▼ Usance ▼			EUCA	EUCA			OUTGOING CLEAN USANCE BILLS I			
	Drawing Reference Number	Drawing Reference Number User Reference Number						Issuing Bank				
	PK2EUCA221101501			EUCA221101501 PK2EUCA221101501		1501	001204	DRAW	E D			D
	Issuing Bank Reference				Presenting B	Presenting Bank		Presenting Bank Reference Number				
	23534543			i			6	LCFEX				
	Confirming Bank		Available with Bank		Drawing Amount			Amount in Local Currency				
		D	001204	ABC BANK	USD		,000.00	GBP *	1	£394.48		
	Outstanding Drawing Value		Outstanding LC Val		Additional A	nount		Operation Type				
		1,000.00	USD -	\$10,000.00		•		ACC		•		
	Stage		Nego/Finance Amo	unt	Unlinked FX	Rate		Rebate Amount				
	FINAL	-	-				~ ^	USD +				
	Customer Dispatch		Limit verification re	quired								

#### Figure 2-23 Data Enrichment - Main Details

For more information on the fields, refer Table 2-6of Scrutiny stage.

#### LC Details

The fields listed under this section are same as the fields listed under the **LC Details** section in **Scrutiny** stage. For more information on the fields, refer Table 2-7 of **Scrutiny** stage. During Registration, if user has not captured input, then user can capture the details in this section.

Figure 2-24 LC Details

Document Details	Documents Received		Tenor Type		Product Code			Product Description		
Shipment Details	First	•	Usance		EUCA		Q	OUTGOING CLEAN USANCE BILLS I		
Discrepancy Details	Drawing Reference Num	iber	User Reference Nun	nber	Applicant			Issuing Bank		
Maturity Details	PK2EUCA22110150	1	PK2EUCA22110	1501	001204	DRAWEE	G		C	
Additional Fields	Issuing Bank Reference		Date of Expiry	Presenting Bank			Presenting Bank Referer	nce Number		
Advices	23534543		May 20, 2022	<b></b>		D		LCFEX		
Additional Details	Confirming Bank		Available with Bank		Drawing Amount			Amount In Local Currency		
Settlment Details		D	001204	ABC BANK	USD 👻	\$1,00	0.00	GBP 👻	£394.48	
Summary	Outstanding Drawing Va	alue	Outstanding LC Valu	Je la	Additional Amount		Operation Type			
	USD -	\$1,000.00	USD -	\$10,000.00	•			ACC	•	
	Stage FINAL • Customer Dispatch		Nego/Finance Amount				Rebate Amount			
			*			~	USD +			
			Limit verification re-	quired						

#### Audit

opplication N	D.	Branch Code	Initiated Date	Initiated By	
PK2ILCI00	0008772	PK2	4/20/2022	ATEST11	
rocess Name					
Import LC	Issuance				
S.No ≎	Stage Name 🗘	Pickup Time 🗘	Completed Time 🗘	Completed By	Outcome 0
	Registration	Thu, 11 Jul 2024 08:01:31 GMT	Thu, 11 Jul 2024 08:02:39 GMT	ATEST11	PROCEED

This button provides information about user initiated the transaction, initiated date, stage wise detail etc.

For more information on Audit, refer to the field description table below.

Table 2-30 Audit - Field Description

Field	Description
Application No.	This field displays the appliation number of the process.
Branch Code	This field displays the branch code.
Initiated Date	This field displays the date on which process is initiated.
Initiated By	This field displays the user ID of the user who had initiated the process.
Process Name	This field displays the name of the process which is initiated.
S. No	This field displays the serial number of the audit record.
Stage Name	This field displays the current stage of the process.
Completed Time	This field displays the time on which the audit of the current stage is completed.
Completed By	This field displays the user ID of the user who had completed the audit.
Outcome	This field displays the outcome of the audit.

Close

2. Click Next.

The task will move to next data segment. For more information refer Document Details. For more information on the action buttons, refer Table 2-9 in **Main Details** section of **Scrutiny** stage.

## 2.4.2 Document Details

This topic provides the systematic instructions to capture the details of the documents received.

1. On **Document Details** screen, specify the fields.

	ng Update Da	taEnrichm	ent ::			Clarification Details	Documents	Remarks Ove	rrides Custo	omer Instruction	
Application No:-	PK2ELCU000	006906			C	ommon Group Messages	Incoming Messa	ge View LC	View Events	Signatures	;; ×
Main Details	Document	Details									Screen(2/10
Document Details	✓ Document	Details - As pe	er LC								
Shipment Details	Document o	Document Referen	Document Date	Copy	Original	Description	First Mail Received	First Mail Reco		d Mail Received	Second Mail Receiv
Discrepancy Details	Code	Referen	Date	1	3		Original 3	Copy 1	Origin	ai	Сору
Maturity Details	BOL				2		2	1			
Additional Fields	AIR1			3	4		4	3			
Advices	Page 1 of	1 (1-2 of 2 ite	ems) K	< 1 → >I							
Additional Details											
Additional Details	✓ Additional	documents pr	esented								
Settlment Details			esented								
Settlment Details	<ul> <li>✓ Additional</li> <li>Document Code</li> </ul>	documents pr		ument Date ≎	Description	First Mail Received Original	First Mail Received Copy	d Second Ma Original		Second Mail Rece Copy	
Settlment Details	Document	Document Reference	≎ Doc		Description MT707 Doucment	Original					it and
	Document Code UPLD_707_461	Document Reference	≎ Doc 1 Der			Original	Сору	Original		Сору	elved Action 0
Settlment Details	Document Code UPLD_707_461	Document Reference r56r565464	≎ Doc 1 Der	cember 30, 2021		Original	Сору	Original		Сору	elved Action 0

Figure 2-25 Data Enrichment - Document Details

For more information on fields, refer Table 2-10 of Scrutiny stage.

2. Click Next.

The task will move to next data segment. For more information on action buttons, refer Table 2-11.

# 2.4.3 Shipment Details

This topic provides the systematic instructions to capture the shipment details of export LC Update drawings request.

1. On Shipment Details screen, specify the fields.

#### Figure 2-26 Shipment Details

Export LC Drawi	ng Update I	DataEr	nrichme	nt ::		Clarifi	cation D	etails	Documents	Remarks	Overrid	Custom	er Instruction	;; >
Application No:-	PK2ELCU0	00000	6906			Common G	roup Me	ssages	Incoming Mes	sage Viev	LC	View Events	Signatures	] '' (
) Main Details	Shipmer	nt Detai	ils											Screen(3/10
Document Details	✓ Goods I	Details												
Shipment Details														+
Discrepancy Details	Select 0	Goods Co	ode O	As Per LO		٥	٥	No of U	nits 0	Price Per Unit	•	Outstanding Units	≎ As	Per Documents
Maturity Details		APPAR	EL Q									onits		
Additional Fields		APPAR		VARIET	Y OF APPARELS FOR EXPORT		•	400		1,000				
Advices	INCO Terms	22111785		, 7,22	INCO Description		2000							
Additional Details	CIP			Q	Carriage and Insurance Pai	d (To) (ni								
Settlment Details														
Summary	Insurance Cor	npany Code	•		Insurance Company		Poli	y Number			c	arrier Name		
	INCODE2			Q	Sky Limited	[	ð a	sd4354				sd sdsds		
	✓ Shipme	ent Detai	ls											
	Date of Shipm	nent			Shipping Agent		Date	of Presen	tation					
	April 20, 20	)22					Ap	ril 20, 202	22	Ħ				
	Details	٥	As Per LC	\$	As Per Documents	0 Discre	pant	0	Discrepant	Code	\$	Discrepant D	escription	٥
	No data to	display.												
						V <u>III</u>				SS 11/1/2000	~////	000		WIIIII

For more information on fields, refer Table 2-14 of **Scrutiny** stage.

2. Click Next.

The task will move to next data segment. For more information refer Discrepancy Details. For more information on action buttons, refer Table 2-15 of **Scrutiny** stage.

# 2.4.4 Discrepancy Details

This topic provides the systematic instructions to capture the discrepancy details.

This section displays the list of discrepancies captured. User can add/update/review the discrepancies identified in the section.

1. On Discrepancy Details screen, specify the fields, if any.

Figure 2-27 Discrepancy Details



xport LC Drawi			ent ::				Clarif	cation Details	Documents	Rem	arks	Overrides	Custo	mer Instruction		11
pplication No:-	PK2ELCUC	000063760				C	ommon G	roup Messages	Incoming M	lessage	Viev	v LC Vie	w Events	Signatures		15
Main Details	Discrep	ancy Details													Scree	en(4/
Document Details	✓ Discrep	oancy Details														
Shipment Details	Accept All			Reject All												
Discrepancy Details																
Maturity Details	Select 0	Discrepancy Ocde	Discrepancy Description	٥		Discrepancy Resolved	٥	Resolved C	Received Date	٥	Resolve Remark			Resolved Under MT750	٥	Ad
dditional Fields		BOL	BILL OF LA		ß	No	Ŧ		April 20,	2022			ß			
dvices	4		NUT SUBN	AITTED *												
Additional Details	Page 1 Pay Message	of 1 (1 of 1 item Date	is)  < ∢	1 ► Non Pay Me	>  ssage Date			Acceptance M	Vessage Date			Non	Acceptance	Message Date		
ettlment Details			Ē								i				Ē	1
ummary	Discrepancie	s Approval Date		Under Reser	ve			Bank Busines	s Ref Number			Custo	omer Busin	ess Reference Num	ber	
			iii ii													
	✓ MT750	Details														
	71D Charges	to be recovered		73A- Charge	s to be adde	ed		34B Total Am	ount be paid			57A /	Account wit	h Bank		
												D				
	D			C												
	72 - Sender te	o Receiver Information														
						53331////	622						10-2	2/////		

For more information on fields, refer Table 2-16of **Scruitny** stage.

2. Click Next.

The task will move to next data segment. For more information refer Maturity Details . For more information on action buttons, refer Table 2-17 of **Scruitny** stage.

# 2.4.5 Maturity Details

This topic provides the systematic instructions to capture the maturity details.

1. On Maturity Details screen, specify the fields.



	ng Update DataEnri									11
Application No:-	PK2ELCU00000690	06		Common (	Group Messages	Incoming Message	View LC	View Events	Signatures	
Main Details	Maturity Details									Screen(
Document Details	✓ Maturity Details									
Shipment Details	Tenor Type		Tenor Basis		Start Date			Tenor Days		
Discrepancy Details	Usance		FD	٩	April 20, 2	022	<b> </b>	30		
Maturity Details			D							
Additional Fields	Transit Days		Maturity Date							
Advices	15		June 4, 2022							
Additional Details	Interest From Date		Interest To Date		Acceptance 0	Commission From Date		Acceptance Com	mission To Date	
Settlment Details	April 20, 2022	Ē	May 20, 2022	i			Ħ			Ē
Summary										
	✓ Other Bank Charges	5								
	Other Bank Charges-1		Other Bank Charges-2		Other Bank (	harges-3				
	-		-			*				
	Other Bank Charge Descripti	ion-1	Other Bank Charge Descriptio	n-2	Other Bank O	harge Description-3				
	✓ Other Details									
	Debit Value Date		Credit Value Date		Value Date			Allow Pre-Paymer	nt	
	April 20, 2022	Ē	April 20, 2022	Ē	April 20, 2	022	Ħ			
	Refund Interest		Transfer Collateral from LC							

#### Figure 2-28 Maturity Details

For more information on fields, refer to the Table 2-18 of **Scrutiny** stage.

2. Click Next.

The task will move to next data segment. For more information on action buttons, refer Table 2-19 of **Scrutiny** stage.

## 2.4.6 Additional Fields

This topic provides the systematic instructions to capture the additional fields.

Banks can configure these additional fields during implementation.

1. On Additional Fields screen, specify the fields, if any.

Figure 2-29 Data Enrichment - Additional Fields



Export LC Drawi	ng Update DataEnrichment ::	Clarification Details	Documents Rer	narks Ov	errides Custo	mer Instruction	:: ×
Application No:-	PK2ELCU000006906	Common Group Messages	Incoming Message	View LC	View Events	Signatures	· · · ·
🖉 Main Details	Additional Fields						Screen(6/10)
Document Details	✓ Additional Fields						
Shipment Details	No Additional fields configured!						
Discrepancy Details							
Maturity Details							
Additional Fields							
Advices							
Additional Details							
Settlment Details							
Summary							
Audit		Request Clarification	Reject Refer	Hold	Cancel Sa	ave & Close	Back Next

#### 2. Click Next.

The task will move to next data segment. For more information refer Advices. For more information on action buttons, refer Table 2-20 of **Scrutiny** stage.

## 2.4.7 Advices

This topic provides the systematic instructions to capture the advices details of Export LC Update Drawings process.

Advices menu displays the advices from the back office as tiles. User can edit the fields in the tile, if required. The user can also suppress the Advice, if required

1. On Advices screen, click <sup>8</sup> on any advice tile to view the advice details.

Export LC Drawin	ng Update DataEnrichment ::			Clarification Details	Documents	Remarks	Overri	des Custon	mer Instruction	:: ×
Application No:-	PK2ELCU000064206			Common Group Messages	Incoming Me	ssage	View LC	View Events	Signatures	· · ·
⊘ Main Details T	Advices									Screen(7/10
Document Details	Advice : AMNDMNT OF INS	<u> </u>	Advice :	PAYMENT MESSAGE		8				
Shipment Details	223	-				0				
Discrepancy Details	Advice Name : AMNDMNT_OF_ Advice Party : COLLECTING BA Party Name : ABC BANK		Advice Na Advice Pa Party Nam	rty :	AGE					
Maturity Details	Suppress Advice : NO			Advice :NO						
Additional Fields										
Advices	0		J							
Additional Details										
Settlment Details										
Summary										
Audit				Request Clarification	Reject Re	fer H	lold	Cancel Sa	ve & Close	Back Next

#### Figure 2-30 Advices



#### **Advice Details**

Suppress Advice		Advice Name	Medium	Advice	Party
		LC_AMND_INSTR		▼ АВК	
Party ID		Party Name			
001204		ABC BANK			
✓ FFT Code					
FFT Code	FFT Descriptio	n			Action \$
FREEVP	TESTING FF	т			/ 団
<ul> <li>Instructions</li> </ul>					_
					+
Instruction Code		Instruction Description		Edit 🗘	Action 🗘
E023		IN CASE, REIMBURSING BAN			∥⊡

Table 2-31 Advice Details

Field	Description
Suppress Advice	Enable this option to suppress the advice. Disable this option if suppress advice is not required.
Advice Name	Displays the advice name.
Medium	Displays the medium of advices is defaulted from the system.
Advice Party	Displays the advice party is defaulted from the system.
Party ID	Displays the party Id defaulted from system.
Party Name	Displays the defaulted from Guarantee.
FFT Code	Click + to add multiple FFT Code.
FTT Code	Click Search to search and select the FFT Code.
FFT Description	FFT description is populated based on the FFT code selected. User can edit the FFT description.
Action	Click delete icon to remove any existing FFT code.
	Click edit icon to edit the existing FFT code.
Instructions	Click + to add multiple Instruction Code.
Instruction Code	Click Search to search and select the instruction Code.
Instruction Description	Instruction description is populated based on the instruction code selected. User can edit the instruction description.
Edit icon	Click edit icon to edit the existing instruction description.



Table 2-31	(Cont.) Advice Details
------------	------------------------

Field	Description
Action	Click delete icon to remove any existing instruction code.
	Click edit icon to edit the existing instruction code.

2. Click Next.

The task will move to next data segment. For more information on fields, refer to the field description table below.

Table 2-32	<b>Advices - Action Buttons - Field Description</b>

Field	Description
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
Documents	Click to View/Upload the required document.
	Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.
Remarks	Specify any additional information regarding the Export LC Update Drawings. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	<ul> <li>Click to view/ input the following</li> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
Common Group Messages	Click Common Group Message button, to send MT799 and MT999 messages from within the task.
Incoming Message	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task. In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields



E al d	Description
Field	Description
Signatures	Click the Signature button to verify the signature of the customer/ bank if required.
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.
	If more than one signature is required, system should display all the signatures.
Request Clarification	Clicking this button allows the user to submit the request for clarification to the "Trade Finance Portal" for the transactions that are initiated offline.
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.
	Reject Codes are:
	R1- Documents missing
	R2- Signature Missing
	<ul> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> </ul>
	<ul> <li>R5 - Others</li> </ul>
	Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Refer	Select a Refer Reason from the values displayed by the system.
	Refer Codes are:
	R1- Documents missing
	R2- Signature Missing
	R3- Input Error
	R4- Insufficient Balance/Limits
	R5 - Others
Hold	The details provided will be saved and status will be on hold. sUser must update the remarks on the reason for holding the task.
	This option is used, if there are any pending information yet to be received from applicant.
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
Back	Clicking on Back button, takes the user to the previous screen.
Next	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

## Table 2-32 (Cont.) Advices - Action Buttons - Field Description



# 2.4.8 Additional Details

This topic provides the systematic instructions to capture the additional details in Data Enrichment stage of Export LC Update Drawings process.

A Data Enrichment user can verify/input/update the additional details data segment of the Export LC Update Drawings request.

1. On Additional Details screen, click <sup>8</sup> on any Additional Details tile to view the details.

	ng Update DataEnrichment ::		Clarification Details	s Documents R	temarks Overrides	Custor	mer Instruction	:: ×
Application No:-	PK2ELCU000064207		Common Group Message	es Incoming Messag	ge View LC V	iew Events	Signatures	
) Main Details	Additional Details							Screen(8/10
Document Details	Commission, Charges and taxes	Limits and Collaterals	8	Payment Details	000			
Shipment Details								
Discrepancy Details	Charge : Commission : Tax :			Liquidation Re	<b>No</b> eimbursement laimed			
Maturity Details	Block Status :	Limit Status : Collateral Currency : US		No	No			
Additional Fields		Collateral :220	00 /	Acceptance Required				
Advices	Dune-ennis	-	meesee and p					
Additional Details	Preview Messages	FX Linkage	° 1	Linked Loan Details	000			
Settlment Details	Language : Preview Advice :-	FX Reference Number: Contract Currency :		Loan Account : Loan Currency :				
Summary	- FIEVIEW Advice	Contract Amount :		Loan Amount :				
	Assignment of Proceeds	Interest Details	° 1	Pre Shipment Detail	ls o			
	Assignment Of <b>: No</b> Proceeds Assignee Name : Assigned Amount :	Component : Amount : Event :		Preshipment Credit : Outstanding Amount :				
	Tracer Details		and the second					
	Payment Tracer : Acceptance Tracer : Discrepancy Tracer :							

#### Figure 2-31 Additional Details

#### **Limits and Collaterals**

On Approval, system should not release the Earmarking against each limit line and system should handoff the "Limit Earmark Reference Number "to the back office. On successful handoff, back office will make use of these "Limit Earmark Reference Number" to release the Limit Earmark done in the mid office (OBTFPM) and should Earmark the limit from the Back office.

In case multiple Lines are applicable, Limit Earmark Reference for all lines to be passed to the back office.

ostomer D	Linkage Type	0	iability lumber	٥	Line Id/Linka Ref No	age	Line Serial	٥	Contribution %	٥	Contribution Currency	٥	Amount to Earmark 0	Limit C Respor			esponse lessage	٥	Edit	Dele
01044	Facility								100		GBP		400000						0010	44 🔳
ash Collatera equence lumber ≎	Settleme			Settlem	ent o	Excha	ange		Collateral Split %		Contribution		Contribution Amoun	tin ≎		nt Balanc Response		Respo	onse	≎ vi
equence 🔍				Settlem Account	ent ∶	Excha Rate	ange	Ť	Split %		Amount	ř,	Contribution Amoun Account Currency	tin ≎	Check	nt Balanc Response		Respo	onse age	≎ VI
ash Collatera	Settleme				ent ∶	Excha Rate	ange	Ť			Amount			tin <sub>ộ</sub>				Respo	onse age	≎ vi 1
ash Collatera	Settleme Account	Currency			ent ÷	Excha Rate	ange	Ť	Split %		Amount	ř,		tin <sub>≎</sub>	Check			Respc Messa	onse age	♀ VI 1

Figure 2-32 Limit Details



Customer Id		Linkage Type	
001044	Q	Facility	•
Contribution %		Liability Number	
100.0	~ ^	001044	Q
Contribution Currency		Line Id/Linkage Ref No	
USD		001044_US	Q
imit/Liability Currency USD		Limits Description	
		Limits Description	
		Limits Description	
USD			\$10.00
USD imit Check Response			\$10.00
USD imit Check Response Available		Amount to Earmark	\$10.00
USD imit Check Response Available		Amount to Earmark	



Total Collateral Amount	Collateral Amou	nt to be Collected	
£20.		f	20.00
Sequence Number	Collateral Split %		
1.0	100.0	``	< ^
Collateral Contrubution Amount	Settlement Acco	unt	
£20.	PK20010440	016	Q
Settlement Account Currency	Exchange Rate		
GBP	1.0		
Contribution Amount in Account Current	Account Availab	e Amount	
£20.			
Response	Response Messa	ge	
VN			
Verify			

## Figure 2-33 Collateral Details

Customer ld		Deposit Account	
001044	Q	PK2CDP122110000	03 Q
Deposit Branch		Deposit Available Amo	unt
PK2		GBP 👻	£63,880.34
Deposit Maturity Date		Exchange Rate	
April 20, 2023		1	
Deposit Available In Tra	ansaction Currency	Linkage Percentage %	
GBP 💌	63,880.34	67.0	~ ~
Linkage Amount(Trans	action Currency)		
GBP 💌	£67.00		

Figure 2-34 Deposit Linkage Details

For more information on fields, refer Table 2-21 of Scrutiny stage.

2. Click **Save and Close** to save the details and close the screen.

#### **Charge Details**

This section displays charge details. On landing the additional tab, charges and tax if any will get defaulted from Back end simulation. If default charges are available under the product, they should be defaulted here with values. If customer or customer group specific charges are maintained, then the same will be defaulted from back end system.



Recalculate	Re-defau	ılt												
<ul> <li>Commissi</li> </ul>	ion Detail	ls												
Component	Ra	ate	Mod. Rate	Currency	Amount	Modified	Defer	Waive	Charge Part	у		Settl. Accor	unt ¢	Amendable
AGLIR_COMM	4	0 .2 €		GBP	£0.02				GOODCA	RE PLC				Yes
ARC1	(	0 .2 €		GBP	£2.25				Domestic	Export Sight Bil	ls 🏮			Yes
✓ Charge D	of 1 (1-2 etails Tag curre		tems) K	<ul> <li>↓ 1 →</li> <li>t Currer</li> </ul>	>  icy Amount	t Modified	Billing	Defer	Waive	Charge Party			Settlement Acc	ount ≎
✓ Charge D	etails						-			Charge Party GOODCARE	PLC		Settlement Acco	
Charge Do     Component     LIGCLM Page 1 0	etails Tag curre	ency	Tag Amoun	t Currer GBP	icy Amoun		Billing	Defer	Waive		PLC			
Component	etails Tag curre	ency	Tag Amoun	t Currer GBP	kcy Amoun £50 ≥I		-				PLC Defer	Settl. Acco	PK20010440	

For more information on fields, refer Table 2-22 of **Scrutiny** stage.

Click Save and Close to save the details and close the screen.
 Payment Details

<ul> <li>Payment Det</li> </ul>	ails											
uto Liquidate			Pre-shipment Credit Availed	1	Pre-shipment	Credit A/C No.		Pre-shi	pment Credit C	outstand	ding Amount	
								GBF			£1,000.00	
epay Pre-shipment	Credit	1	Pre-shipment Credit Repays	ment Amount	Reimburseme	nt Claimed		Reimbu 848	5711 Q	CIEC	9450926 🕻	
			GDF					040	5/11 <b>x</b>		1430720 10	
eimbursement Days												
0												
Reimbursem	ant Claim Det	aile										
eimbursing Bank			Reimbursement Days		Reimburseme	nt Date		71D-Ch	argas			
8485711 Q	CIF9450926		0				<b></b>	710-CI				
								D				
4A Total Amount Cli	aimed		57A Account with Bank		58a Beneficia	ry Bank		72 - Se	nder to Receive	r Inform	nation	
GBP						,						
								D				
			D									
D			Lø									
2 - Sender to Receiv	er Information	[	LØ 77 Narrative									
	er Information											
	er Information	:										
	er Information											
2 - Sender to Receiv	er Information											
2 - Sender to Receiv												
2 - Sender to Receiv		dation									PulPular	
2 - Sender to Receiv				Account Description ¢	Branch ≎	Account Currency	C Original Excha	nge ç	Exchange Rate		Deal Reference Number	\$
- Sender to Receiv  - Sender to Receiv  - Settlement D Component 0	ietails - Liqui	dation	77 Narrative		Branch ¢ PK2			<sup>nge</sup> ≎		¢		\$
- Sender to Receiv  - Sender to Receiv  Settlement D  Component     BCCOUR_LIQD	<mark>letails - Liqui</mark> Currency ≎ EUR	dation Debit/Credit ≎	77 Narrative	Description		Currency	Rate	nge ≎	Rate	٢		\$
Settlement D Component Component BCCOUR_LIQD BCOPNCG_LIQD	<mark>letails - Liqui</mark> Currency ≎ EUR	dation Debit/Credit ≎ Debit	77 Narrative Account PK20010440017	Description ©	PK2	GBP	Rate 1.41141	nge ≎	Rate	\$		\$
	etails - Liqui Currency ≎ EUR GBP	dation Debit/Credit ≎ Debit Debit	77 Narrative 78 Account PK20010440017 PK20010440017	Description     O       GOODCARE PLC       GOODCARE PLC	PK2 PK2	GBP GBP	Rate 1.41141	nge ċ	Rate	٢		\$

For more information on fields, refer to the field description table Table 2-27 of **Scrutiny** stage..

4. Click **Save and Close** to save the details and close the screen.

#### **FX Linkage**

This section enables the user to link the existing FX contract(s) to the LC transactions. User can link multiple forward FX contracts.

FX contract linkage with the Bill booking can happen only for immediate liquidation of sight payment or for Usance. For manual sight payment, the user needs to link the FX contract on the date of liquidation of the Bill.

FX Linkage								
✓ FX Linkage								+
FX Reference Number	Bought Currency	SOLD Currency 0	Available Contract O Amount	Rate ≎	Linked O Amount	Total Utilized Amount	FX Expiry O Date	Action
000FNDF20076A9N9			£4,000.00	1.35	£4,000.00		March 19, 2020	/ 団
Page 1 of 1 (1 of Average FX Rate	f 1 items)  < 4	1 > >						
								Save & Close Cancel

Figure 2-35 FX Linkage Details

FX Reference Number		Currency		
000FNDF20076A9N9	) Q	USD		
Contract Amount		Available FX Contract	Amount	
USD 🔻	\$4,000.00	USD 🔻	\$4,000.00	
Linkage Amount		Rate		
USD 🔻	\$4,000.00	1.35		
FX Amount in Local Currer	ncy	FX Expiry Date		
-	£2,962.96	March 19, 2020	Ē	έ.
X Delivery Period From		FX Delivery Period To		
			Ē	
			Save & Close	Close

For more information on fields, refer Table 2-23 of Scrutiny stage.

5. Click Save and Close to save the details and close the screen.

#### **Assignment of Proceeds**

In this tile, assignment details for the applicable processes is displayed. Proceeds can be assigned only if the parties have been assigned during drawing or update drawing process.

ignee Details								
								+
Sequence	Assignee Id & Assignee Details	Assignment %	Currency	Assigned Amount	Account	Assignee Account	Account With Institution	
1	000786 Q TEST 🕻	34	GBP Q	GBP 34.00	PK2 Q			
	4	×			ر ب <u>ا</u>	4	» 4	

For more information on fields, refer Table 2-25 of **Scrutiny** stage.

6. Click Save and Close to save the details and close the screen.

#### **Interest Details**

The user can view and modify the Interest details simulated from the back office system. On update of the Interest rate user has to click on Recalculate button. System will trigger a simulation call to the back office and the updated Interest details will be reflected in this section.

Interest Detai																	
interest beta	ails																
Component De	Component Description	Rate	Rate	Min	Max	Spread	Min	Max Rate	Rate	Modified	Special Pricing	Currency	Interest	Waive	Charge	Settlement	Settle

For more information on fields, refer to the field description table Table 2-24below.

7. Click **Save and Close** to save the details and close the screen.

#### **Pre-Shipment Details**

This section links an existing Preshipment Credit.



Pre Shipment Details										
✓ Pre-shipment Details										
										+
Loan Account Number	٥	Currency	0		Outstanding Amount		:	0	Action	¢
		GBP			1000				/ 団	
Page 1 of 1 (1 of 1 items)  < ∢ 1 → >	I									
✓ Settled Loan										
Sequence Number		٥	Currency	¢	Outstanding Amount	1	Event <	;	Settled Amount	٥
No data to display.										
Page 1 (0 of 0 items) $ \langle \langle   1 \rangle \rangle$										
									Save & Close	Cancel

For more information on fields, refer Table 2-26 of Scrutiny stage.

#### **Preview Messages**

User can view the draft message (outgoing MT754 and MT742/MT750/MT742 SWIFT message format) being displayed on the preview message text box.

User can preview the MT999 messages for the applicable MT7XX messages generated by the Back office system in the Preview Message.

<ul> <li>Preview - SWIFT Message</li> </ul>		<ul> <li>Preview - Mail Advice</li> </ul>		
anguage	Message Type	Language	Advice Type	
English -	210	▼ English ▼	CREDIT_ADVICE	•
Message Status	Repair Reason	Message Status	Repair Reason	
EXTERNAL UNGENERATED		GENERATED		
Preview Message		Preview Message		
		Credit Advice		
		20-APR-22		
		GOODCARE PLC GOODCARE PLC		

For more information on fields, refer to the field description table below.

Table 2-33 Preview - Field Description

Field	Description
Preview SWIFT Message	This section displays the preview of the SWIFT Messages.
Language	Select the language for the SWIFT message.
Message Type	Select the message type.
Message Status	Read only field. Display the message status of draft message of liquidation details.
Repair Reason	Read only field. Display the message repair reason of draft message of liquidation details.
Preview Message	This field displays a preview of the draft message.
Preview Mail Device	This section displays the preview of the mail device.
Language	Select the language for the advice message.



Field	Description
Advice Type	Select the advice type.
Message Status	Read only field. Display the message status of draft message of liquidation details.
Repair Reason	Read only field. Display the message repair reason of draft message of liquidation details.
Preview Message	This field displays a preview of the draft message.

#### Table 2-33 (Cont.) Preview - Field Description

8. Click Save and Close to save the details and close the screen.

#### Tracer Details

This section enables the user to view the default Tracer details from back end application. It also allows the user to trace the response for the discrepancies identified.

racer Details			
Payment Tracer			
acer Required	Number of Tracers	Tracer Frequency	Tracer Medium
	3	7	SWIFT
acer Receiver Party	Tracer Start Date		
Q	April 20, 2022 📋		
' Discrepancy Tracer			
acer Required	Number of Tracers	Tracer Frequency	Tracer Medium
			-
acer Receiver Party	Tracer Start Date	Template ID	
Q	April 20, 2022	Q	
Acceptance Tracer	Number of Tracers	Tracer Frequency	Tracer Medium
	3	7	SWIFT -
	5	,	
		Template ID	
acer Receiver Party	Tracer Start Date	Q	

For more information on fields, refer to the field description table below.

Table 2-34 Tracer Details - Field Description

Field	Description
Payment Tracer	
Tracer Required	<ul> <li>System defaults the value for tracer required.</li> <li>The user can select, whether the tracer details to be captured or not.</li> <li>The options are: <ul> <li>Required</li> <li>Not required.</li> <li>Till Resolved</li> </ul> </li> </ul>
Tracers To be Sent	System defaults the value for tracers to be sent. The user can change the value.



Field	Description
Tracers Sent	Specify the number of tracers sent.
Tracer Medium	System defaults the value for tracer medium. The user can change the value.
	The options are:
	• MAIL • SWIFT
Tracer Frequency	System defaults the days set up at the product level. Value can be 1, 2 etc. which represents daily, once in 2 days etc. The user can change the value.
Tracer Start Date	Specify or select the tracer start date. Start date cannot be earlier than the branch date.
Tracer Receiver Party	Click <b>Search</b> to search and select the tracer receiver party from the lookup.
Tracer Previous Date	Specify or select the tracer the tracer previous date.
Tracer Next Date	Specify or select the tracer next date.
Pay Message Date	Specify or select the tracer pay message date.
Non Pay Message Date	Specify or select the tracer non pay message date.
Under Protest	Enable the option, if the tracer is under protest.
Protest Date	Specify or select the tracer protest date.
Acceptance Tracer	
Tracer Required	System defaults the value for tracer required. The user can select, whether the tracer details to be captured or not. The options are: • Required
	<ul><li>Not required.</li><li>Till Resolved</li></ul>
Tracers To be Sent	System defaults the value for tracers to be sent. The user can change the value.
Tracers Sent	Specify the number of tracers sent.
Tracer Medium	System defaults the value for tracer medium. The user can change the value.
	The options are:  MAIL  SWIFT
Tracer Frequency	System defaults the days set up at the product level. Value can be 1, 2 etc. which represents daily, once in 2 days etc. The user can change the value.
Tracer Receiver Party	Click <b>Search</b> to search and select the tracer receiver party from the lookup.
Tracer Start Date	Select the tracer start date. Start date cannot be earlier than the branch date.
Tracer Previous Date	Select the tracer previous date.
Tracer Next Date	Select the tracer next date.
Acceptance Message Date	Select the tracer acceptance message date.
Non Acceptance Message Date	Select the tracer non acceptance message date.
Under Protest	Enable the option, if the tracer is under protest.

Table 2-34	(Cont.) Tracer Details - Field Description



Field	Description
Protest Date	Specify or select the tracer protest date.
Discrepancy Tracer	
Tracer Required	System defaults the value for tracer required. The user can select, whether the tracer details to be captured or not.
	The options are: <ul> <li>Required</li> <li>Not required.</li> </ul>
	Till Resolved
Tracers To be Sent	Specify the value for tracers to be sent.
Tracers Sent	Specify the number of tracers sent.
Tracer Medium	Select the tracer medium from the drop-down. The options are:
	• MAIL • SWIFT
Tracer Frequency	Specify the value for tracer frequency.
Tracer Receiver Party	Click <b>Search</b> to search and select the tracer receiver party from the lookup.
Tracer Start Date	Select the tracer start date. Start date cannot be earlier than the branch date.
Tracer Next Date	Specify or select the tracer next date.
Discrepancies Approval Date	Specify or select the discrepancies approval date.

Table 2-34 (Cont.) Tracer Details - Field Description

- 9. Click **Save and Close** to save the details and close the screen.
- 10. Click Next.

The task will move to next data segment. For more information refer Settlement Details. For more information on action buttons, refer Table 2-28 of Scrutiny stage.

# 2.4.9 Settlement Details

This topic provides the systematic instructions to capture the settlement details of Export LC Update Drawings request.

The user can view the settlement details during Export LC Update Drawings request.

1. On Settlement Details screen, specify the fields.

Figure 2-36 Settlement Details



Export LC Drawing Update DataEnrichment :: Application No:- PK2ELCU000006906					Clarific	ation Details D	ocuments	Remarks	Overri	des Custor	ner Instruction	
					Common G	oup Messages	Incoming Me	essage	View LC	View Events	Signatures	
🖉 Main Details	Settlment De	tails										Screen(9/
Document Details	Current Event											
Shipment Details												
Discrepancy Details	✓ Settlement	Details										
Maturity Details	Component 0	Currency 0	Debit/Credit 🗘	Account 0	Account Description \$	Account Currency	/ ONet	ting Indicato	r O Cur	rent Event 0	Original Exchan	nge Rate 🗘
Additional Fields	AMT_PURC	GBP	Debit	PK20010	WELLS FARGO LA	USD	No		No			
Advices	AMT_PURC	GBP	Credit	PK20010	GOODCARE PLC	GBP	No		No			
Additional Details	BCCOUR_LIQD	EUR	Debit	PK20010	GOODCARE PLC	GBP	No		No			
Ť	BCOPNCG_L	GBP	Debit	PK20010	GOODCARE PLC	GBP	No		No			
<ul> <li>Settlment Details</li> </ul>	BCSWFT_LIQD	GBP	Debit	PK20010	GOODCARE PLC	GBP	No		No			
Summary	BCTAX1_AMT	GBP	Debit	PK20010	GOODCARE PLC	GBP	No		No			
	BCTAX2_AMT	GBP	Debit	PK20010	GOODCARE PLC	GBP	No		No			
	BILL_LIQ_AMT	GBP	Debit	PK20010	WELLS FARGO LA	USD	No		No			
	BILL_LIQ_A	GBP	Credit	PK20010	GOODCARE PLC	GBP	No		No			
	BILL_OS_AMT	GBP	Debit	PK20010	GOODCARE PLC	GBP	No		No			
	CHG1 LIOD	GBP	Credit	PK20010	GOODCARE PLC	GBP	No		No			

For more information on fields, refer to the field description table below.

Field	Description
Current Event	Select the check box to populate the settlement details of the current event associated with the task. On De-selecting the check box, the system list all the accounts under the settlement details irrespective of the current event
Component	This field displays the components based on the product selected.
Currency	This field displays the default currency for the component.
Debit/Credit	This field displays the debit/credit indicators for the components.
Account	This field displays the account details for the components.
Account Description	This field displays the the description of the selected account.
Account Currency	This field displays the currency for all the items based on the account number.
Netting Indicator	This field displays the applicable netting indicator.
Current Event	This field displays the current event.
Original Exchange Rate	System displays the Original Exchange Rate as simulated in settlement details section from OBTF.
Exchange Rate	This exchange rate.
Deal Reference Number	This exchange deal reference number.

 Table 2-35
 Settlement Details – Field Description

2. Click any component in the grid.

# **Party Details**

Field	Description	
Transfer Type	<ul> <li>Select the transfer type from the drop-down list.</li> <li>The options are:</li> <li>Customer Transfer</li> <li>Bank Transfer for own account</li> <li>None</li> <li>Direct Debit Advice</li> <li>Managers Check</li> <li>Customer Transfer with Cover</li> <li>Bank Transfer</li> </ul>	
Charge Details	Select the charge details for the transaction. The options are: • Beneficiary All Charges • Remitter Our Charges • Remitter All Charges	
Netting Indicator	Select the netting indicator for the component. The options are: • Yes • No	
Ordering Customer	Click search icon to search and select the ordering customer from the look up.	
Ordering Institution	Click search icon to search and select the ordering institution from the look up.	
Senders Correspondent	Click search icon to search and select the senders correspondent from the look up.	
Receivers Correspondent	Click search icon to search and select the receivers correspondent from the look up.	
Intermediary Institution	Click search icon to search and select the intermediary institution from the look up.	
Account with Institution	Click search icon to search and select the account with institution from the look up.	
Beneficiary Institution	Click search icon to search and select the beneficiary institution from the look up.	
Ultimate Beneficiary	Click search icon to search and select the ultimate beneficiary from the look up.	
Intermediary Reimbursement Institution	Click search icon to search and select the intermediary reimbursement institution from the look up.	
Receiver	Click search icon to search and select the Receiver from the look up.	

# Table 2-36 Party Details – Field Description

## **Payment Details**

## Table 2-37 Payment Details - Field Description

Field	Description
Sender to Receiver 1	Specify the sender to receiver message.
Sender to Receiver 2	Specify the sender to receiver message.
Sender to Receiver 3	Specify the sender to receiver message.
Sender to Receiver 4	Specify the sender to receiver message.
Sender to Receiver 5	Specify the sender to receiver message.

#### Table 2-37 (Cont.) Payment Details - Field Description

Field	Description
Sender to Receiver 6	Specify the sender to receiver message.

**Remittance Information** 

## Table 2-38 Remittance Information – Field Description

Field	Description
Payment Detail 1	Specify the payment details.
Payment Detail 2	Specify the payment details.
Payment Detail 3	Specify the payment details.
Payment Detail 4	Specify the payment details.

#### 3. Click Next.

The task will move to next data segment. For more information refer Summary.

#### Table 2-39 Settlement Details - Action Buttons - Field Description

Field	Description
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
Documents	View/Upload the required document.
	Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application
Remarks	Specify any additional information regarding the Export LC Update Drawings. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks
	field in Backend application.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	<ul> <li>Click to view/ input the following</li> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
Common Group Messages	Click Common Group Message button, to send MT759,790,91,92,95,96,98,799,999 messages from within the task.



Field	Description
Request Clarification	Click the Request Clarification button to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.
	Reject Codes are:
	R1- Documents missing
	R2- Signature Missing
	R3- Input Error     R4- Insufficient Balance/Limits
	<ul> <li>R5 - Others</li> </ul>
	Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Refer	Select a Refer Reason from the values displayed by the system.
	Refer Codes are:
	R1- Documents missing
	R2- Signature Missing
	R3- Input Error
	R4- Insufficient Balance/Limits
11-14	R5 - Others
Hold	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task.
	This option is used, if there are any pending information yet to be received from applicant.
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
Back	Click the Back button, to go back to the previous screen.
Next	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

#### Table 2-39 (Cont.) Settlement Details - Action Buttons - Field Description

# 2.4.10 Summary

This topic provides the systematic instructions to view the summary details in Data Enrichment stage of Export LC Update Drawings request.

User can review the summary of details updated in Scrutiny stage of Export LC Update Drawings request.

The Summary tiles display a list of important fields with values. User can drill down from Summary tiles into respective data segments.

**1.** On **Summary** screen, click <sup>8</sup> on any tile to view the details.

	0006906		Incoming Message View LC View Events Signatures
n Details	Summary		
ument Details	Main Details	Document Details	Shipment Details
oment Details			
repancy Details	Product Code : EUUA Currency : GBP	Document 1         : BOL           Document 2         : UPLD_707_461	Goods Code : APPAREL
urity Details	Amount : 400000	Document 3 : AIR1	
itional Fields			
ces			
itional Details			
lment Details			
mary	Discrepancy Details	Maturity Details	Pre Shipment Details
	Discrepancy Code 1 : Discrepancy Code 2 :	Tenor Type : Usance Tenor Basis : FD Maturity Date : 2022-06-04	Pre-shipment Credit : Outstanding Amount : Repay Amount :
	Additional Fields	Advices	Commission, Charges and taxes
	Click here to view Additional : fields	Advice 1 : Advice 2 :	Charge : Commission :
			Tax : Block Status : Not Initiated
	Limits and Collaterals	Payment Details	Preview Messages
	Contribution Currency : Amount to Earmark : Limit Status : Not Verified Collateral Currency : GBP Collateral Contribution : Collateral Status : Not Verified Deposit Linkage Currency : Deposit Linkage Amount :	Immediate Liquidation : Immediate Accept : Reimbursement Claimed :	Language :ENG Preview Message :-
	FX Linkage	Settlment Details	Parties Details
	Reference Number : Linkage Amount : Contract Currency :	Component : Account Number : Currency :	Drawee : MARKS AND SP Issuing Bank : WELLS FARGO Drawer : GOODCARE PLC
	Compliance details	Accounting Details	Assignment of Proceeds
	KYC : Not Initiate Sanctions : Not Initiate AML : Not Initiate	Event : AccountNumber : Branch :	Assignmentofproceeds : Yes Assignee Name : Trade Indiv Assigned Amount : 16000
	Linked Loan Details	Interest Details	Tracer Details
	loanAcc : Loan Currency : Loan Amount :	Component : Amount : Event :	Payment Tracer : No Acceptance Tracer : No Discrepancy Tracer : No

#### Figure 2-37 Summary

Tiles Displayed in Summary

- Main Details User can view the application and LC details.
- Documents Details- User can view the details of the document.
- Additional Conditions User can view the additional conditions.
- Shipment Details User can view shipment details.



- Discrepancy Details User can view the discrepancy details of the drawing.
- Maturity Details User can view the maturity details.
- Pre Shipment Details User can view the pre shipment details.
- Advices User can view the details of the advices.
- Additional Fields User can view the details of additional fields.
- Commission, Charges and Taxes User can view the charge details.
- Limits and Collaterals User can view limits and collateral details.
- Payment Details User can view the payment details.
- Preview Messages User can view the preview of the message.
- FX Linkage User can view the FX linkage details.
- Settlement Details User can view the settlement details.
- Parties Details User can view party details like applicant, advising bank etc.
- Compliance Details User can view the compliance details.
- Accounting Details User can view the accounting entries generated in back office.

#### Note:

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message "Value Date is different from Transaction Date for one or more Accounting entries.

- Assignment of Proceeds User can view the assignment of proceeds details.
- Interest Details User can view the interest details.
- Linked Loan Details User can view the linked loan details .
- Tracers Details User can view the tracers details.
- 2. Click Submit.

The task will move to next logical stage. For more information on action buttons, refer Table 2-29of **Scrutiny** stage.

# 2.5 Exceptions

This topic helps you quickly get acquainted with the Exceptions process.

As per regulatory requirement, all tasks are scrutinized for KYC, Compliance and Sanctions. Task. The checks to external system/internal system is initiated after the DE Stage. The amount Block earmark and Limit Earmarks if applicable are also initiated after the DE stage.

If a negative response is received for any of the calls, the task lands in respective exceptional queue which require further manual handling/approval.

#### **Amount Block Exception Approval**

As part of amount block validation, application will check if sufficient balance is available in the account to create the block. On hand-off, system will debit the blocked account to the extent of block and credit charges/ commission account in case of charges block or credit the amount in suspense account for blocks created for collateral.



The transactions that have failed amount block due to non-availability of amount in respective account will reach the amount block exception stage.

Log in into OBTFPMCS application, amount block exception queue. Amount block validation failed tasks for trade transactions will be listed in the queue. Open the task to view summary of important fields with values.

On Approval, system should not release the Amount Block against each applicable account and system should handoff the "Amount Block Reference Number "to the back office. On successful handoff, back office will make use of these "Amount Block Reference Number" to release the Amount Block done in the mid office (OBTFPMCS) and should debit the CASA account from the Back office. If multiple accounts are applicable, Amount Block. Reference for all accounts to be passed to the back office.

Exception is created when sufficient balance is not available for blocking the settlement account and the same can be addressed by the approver in the following ways:

- Approve:
  - Settlement amount will be funded (outside of this process)
  - Allow account to be overdrawn during hand-off
- Refer:
  - Refer Refer back to DE providing alternate settlement account to be used for block.
  - Different collateral to be mapped or utilize lines in place of collateral.
- Reject: Reject the transaction due to non-availability of sufficient balance in settlement account

#### **Amount Bock Exception**

This section will display the amount block exception details.

#### Summary

Tiles Displayed in Summary:

- Main Details User can view the application and LC details.
- Documents Details- User can view the Document details.
- Additional Conditions User can view the additional conditions.
- Shipment Details User can view shipment details.
- Discrepancy Details User can view the discrepancy noted for the current LC drawing.
- Maturity Details User can view the maturity details.
- Pre Shipment Details User can view the pre shipment details.
- Advices User can viewthe advices details.
- Limits and Collaterals User can view limits and collateral details.
- Commission, Charges and Taxes User can view the charge details.
- Payment Details User can view the payment details.
- Preview Messages User can view the preview of the message.
- FX Linkage User can view the FX linkage details.
- Settlement Details User can view the settlement details.
- 1. Click Approve. to approve thw export booking amount bolck exception check.

For more information on Action Buttons, refer to the field description table below.



Field	Description
Documents	View/Upload the required document.
Remarks	Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users processing the request.
	Content from Remarks field should be handed off to Remarks field in Backend application.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	<ul> <li>Click to view/ input the following</li> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> </ul>
	<ul> <li>Transaction Level Instructions – In this section, OBTFPMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
Incoming Message	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task.
	In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.
	Reject Codes are:
	R1- Documents missing
	R2- Signature Missing
	R3- Input Error
	<ul><li>R4- Insufficient Balance/Limits</li><li>R5 - Others</li></ul>
	Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Refer	Select a Refer Reason from the values displayed by the system. User can refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes
	Refer Codes are:
	R1- Documents missing
	R2- Signature Missing
	R3- Input Error
	R4- Insufficient Balance/Limits
	R5 - Others

## Table 2-40 Amount Bock Exception - Action Buttons - Field Description

Field	Description
Hold	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task.
	This option is used, if there are any pending information yet to be received from applicant.
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage.
Back	Task moves to previous logical step.

#### Table 2-40 (Cont.) Amount Bock Exception - Action Buttons - Field Description

#### **Exception - Know Your Customer (KYC)**

As part of KYC validation, application will check if necessary KYC documents are available and valid for the applicant. The transactions that have failed KYC due to non-availability / expired KYC verification will reach KYC exception stage.

- 1. Log in into OBTFPMCS application, KYC exception queue. KYC exception failed tasks for Trade Finance transactions will be listed in your queue.
- 2. Open the task, to see summary tiles that display a summary of available updated fields with values.

	ng Update KYC E	xceptiona	I approval :: App	lication		Documents	Remarks	Overrides	Custor	ner Instruction	:: ×
No:- PK2ELCU00	00064206						Incoming N	Message	View LC	View Events	
KYC Exception	KYC Exception										Screen(1/2
Summary	~										
	KYC Details										
	Party ID	0	KYC Status	0	(YC Verified On		٥	KYC Verifie	d Till		٥
	No data to display.										
Audit								Reject	Refer	Hold Appr	ove Next

User can pick up a transaction and do the following actions:

#### Approve

- After changing the KYC status in the back end application (outside this process).
- Without changing the KYC status in the back end application.
- Reject (with appropriate reject reason).

#### Summary

#### Figure 2-38 Know Your Customer (KYC) Exception



CU000064	1206		View LC View Ev	ents
eption	Summary			
у	Main Details	Document Details	Additional Conditions	
	Product Code : EUCA Currency :: USD Amount :1000	Document 1 : Document 2 :	FFT Code 1 : FFT Code 2 :	
	Shipment Details	Discrepancy Details	Maturity Details	
	Goods Code : CILLAFABRIC	Discrepancy Code 1 :	Tenor Type : Usance	
		Discrepancy Code 7 : Discrepancy Code 2 :	Teno fyle : Cance Teno Basis : Maturity Date : 2022-05-20	
	Pre Shipment Details	Additional Fields	Advices	
	Pre-shipment Credit : Outstanding Amount : Repay Amount :	Click here to view Additional : fields	Advice 1 : AMNDMNT_OF_I Advice 2 : PAYMENT_MESS	
	Commission, Charges and taxes	Limits and Collaterals	Payment Details	
	Charge : Commission : Tax : Block Status : Not Initiated	Contribution Currency : Amount to Earnark : Limit Status : Not Vertified Collateral Currency : USD Collateral Contribution. : 2200 Collateral Status : Not Vertified Deposit Linkage Currency : Deposit Linkage Amount :	Immediate Liquidation : Yes Immediate Accept : Reimbursement Claimed :	
	Preview Messages	FX Linkage	Settlment Details	
	Language : ENG Preview Message : -	Reference Number : Linkage Amount : Contract Currency :	Component : BCTAX2_AMT Account Number : PK2001044001 Currency : GBP	
	Parties Details	Compliance details	Assignment of Proceeds	
	Drawee : DRAWEE Drawer : GOODCARE PLC	KYC : Not Initiate Sanctions : Not Initiate AML : Not Initiate	Assignmento/proceeds : No Assignee Name : Assigned Amount :	
	Interest Details			
	Component : Amount : Event :			

Tiles Displayed in Summary:

- Main Details User can view the application and LC details.
- Documents Details- User can view the Document details.
- Additional Conditions User can view the additional conditions.
- Shipment Details User can view shipment details.

- Discrepancy Details User can view the discrepancy noted for the current LC drawing.
- Maturity Details User can view the maturity details.
- Pre Shipment Details User can view the pre shipment details.
- Advices User can viewthe advices details.
- Limits and Collaterals User can view limits and collateral details.
- Commission, Charges and Taxes User can view the charge details.
- Payment Details User can view the payment details.
- Preview Messages User can view the preview of the message.
- FX Linkage User can view the FX linkage details.
- Settlement Details User can view the settlement details.

For more information on Action Buttons, refer to the field description table below.

# Table 2-41Exception - Know Your Customer (KYC) Summary - Action Buttons - FieldDescription

Field	Description		
Documents	View/Upload the required document.		
Remarks	Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users processing the request.		
	Content from Remarks field should be handed off to Remarks field in Backend application.		
Overrides	Click to view the overrides accepted by the user.		
Customer Instruction	<ul> <li>Click to view/ input the following</li> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>Transaction Level Instructions – In this section, OBTFPMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>		
Incoming Message	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task. In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.		
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields		

Field	Description
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.
	Reject Codes are:
	R1- Documents missing
	R2- Signature Missing
	R3- Input Error
	R4- Insufficient Balance/Limits
	R5 - Others
	Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Refer	Select a Refer Reason from the values displayed by the system. User can refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes
	Refer Codes are:
	R1- Documents missing
	R2- Signature Missing
	R3- Input Error
	R4- Insufficient Balance/Limits
	R5 - Others
Hold	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task.
	This option is used, if there are any pending information yet to be received from applicant.
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage.
Back	Task moves to previous logical step.

# Table 2-41 (Cont.) Exception - Know Your Customer (KYC) Summary - Action Buttons -Field Description

#### Exception - Limit Check/Credit

The transactions that have failed limit check due to non-availability of limits will be available in limit check exception queue for further handling.

- **1.** Log in into OBTFPMCS application, limit check exception queue. Limit check exception failed tasks for Trade Finance transactions must be listed in your queue.
- 2. Click **My Task**. The summary tiles displays summary of important fields with values.

# Note:

On Approval of the exception task, system should validate the Limit Availability, Limit Expiry Date in the Limit System and create Earmark in the ELCM system. In case if the Limit is not available or the Limit is expired, then system should display an error message and should not allow the user to approve and proceed.

Limit check Exception approver can do the following actions:

#### Approve

- Limit enhanced in the back end (outside this process).
- Without enhancing limit in the back end.

#### Refer

- Refer back to DE providing alternate limit id to map
- Refer additional collateral to be mapped

#### Reject

The transaction due to non-availability of limits capturing reject reason.

#### Limit/Credit Check

This section will display the amount block exception details.

#### Summary

Tiles Displayed in Summary:

- Main Details User can view the application and LC details.
- Documents Details- User can view the Document details.
- Additional Conditions User can view the additional conditions.
- Shipment Details User can view shipment details.
- Discrepancy Details User can view the discrepancy noted for the current LC drawing.
- Maturity Details User can view the maturity details.
- Pre Shipment Details User can view the pre shipment details.
- Advices User can view the advices details.
- Limits and Collaterals User can view limits and collateral details.
- Commission, Charges and Taxes User can view the charge details.
- Payment Details User can view the payment details.
- Preview Messages User can view the preview of the message.
- FX Linkage User can view the FX linkage details.
- Settlement Details User can view the settlement details.

For more information on action butons, refer to the field description table below.



Field	Description
Documents	View/Upload the required document.
Remarks	Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users processing the request.
	Content from Remarks field should be handed off to Remarks field in Backend application.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	<ul> <li>Click to view/ input the following</li> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> </ul>
	<ul> <li>Transaction Level Instructions – In this section, OBTFPMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
Incoming Message	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task.
	In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.
	Reject Codes are:
	R1- Documents missing
	R2- Signature Missing
	<ul> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> </ul>
	<ul> <li>R5 - Others</li> </ul>
	Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Refer	Select a Refer Reason from the values displayed by the system. User can refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes
	Refer Codes are:
	R1- Documents missing
	R2- Signature Missing
	R3- Input Error     R4- Insufficient Balance/Limits
	<ul> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul>

## Table 2-42 Exception - Limit Check/Credit - Action Buttons - Field Description



Field	Description
Hold	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task.
	This option is used, if there are any pending information yet to be received from applicant.
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage.
Back	Task moves to previous logical step.

#### Table 2-42 (Cont.) Exception - Limit Check/Credit - Action Buttons – Field Description

# 2.6 Multi Level Approval

This topic helps you quickly get acquainted with the Multi Level Approval process.

The Approval user can approve a Export LC Update Drawings transaction.

- 1. Log in into OBTFPMCS application and on Home screen, click, Task.
- 2. Under Task, click Free Task.
- Select the appropriate task and click Acquire & Edit to edit the task or click Acquire to edit the task from My Tasks.
- 4. The acquired task will be available in **My Tasks** tab. Click **Edit** to approve the task.

The **Approval Summary** screen appears. The user can view the Summary tiles which displays list of important fields with values.

5. Click each tile to drill down from summary tiles into respective data segments to verify the details of all fields under the data segment.



The user can simulate/recalculate charge details and during calling the handoff, if handoff is failed with error the OBTFM displays the Handoff failure error during the Approval of the task.

**Approval Summary** 



Export LC Drawing Update Appr	oval Task Level 1 :: Application	ments Remarks Overrides Customer Instruction Co	ommon Group Messages Incoming Message
lo:- PK2ELCU000064206			View LC View Events Signatures
/ain Details	Document Details	Additional Conditions	
roduct Code : EUCA urrency : USD umount : 1000	Document 1 : Document 2 :	FFT Code 1 : FFT Code 2 :	
hipment Details	Discrepancy Details	Maturity Details	
ioods Code : CILLAFABRIC	Discrepancy Code 1 : Discrepancy Code 2 :	Tenor Type : Usance Tenor Basis : Maturity Date : 2022-05-20	
Pre Shipment Details	Additional Fields	Advices	
re-shipment Credit : Dutstanding Amount : lepay Amount :	Click here to view Additional : fields	Advice 1 : AMNDMNT_OF_L Advice 2 : PAYMENT_MESS	
Commission, Charges and taxes	Limits and Collaterals	Payment Details	
harge : ommission : ax : lock Status : Not initiated	Contribution Currency     :       Amount to Earmark     :       Limit Status     : Not Verified       Collateral Currency     : USD       Collateral Contribution.     : 2200       Collateral Status     : Not Verified       Deposit Linkage Currency     :	Immediate Liquidation : Yes Immediate Accept : Reimbursement Claimed :	
Preview Messages	FX Linkage	Settlment Details	
anguage : ENG Yrevlew Message : -	Reference Number : Linkage Amount : Contract Currency :	Component :BCTAX2_AMT Account Number : PK2001044001 Currency :GBP	
Parties Details	Compliance details	Accounting Details	
Vrawee : DRAWEE Vrawer : GOODCARE PLC	KYC : Not initiate Sanctions : Not Initiate AML : Not Initiate	Event : AccountNumber : Brench :	
inked Loan Details	Assignment of Proceeds	Interest Details	
panAcc : .can Currency : .can Amount :	Assignmento/proceeds : No Assignee Name : Assigned Amount :	Component : Amount : Event :	
Exception(Approval)	Tracer Details		
anction,KYC : EXCEPTION LEASE VISIT REMARKS FOR : - MORE DETAILS	Payment Tracer : No Acceptance Tracer : No Discrepancy Tracer : No		

Tiles Displayed in Summary:

- Main Details User can view the application and LC details.
- Documents Details- User can view the Document details.
- Additional Conditions User can view the additional conditions.



- Shipment Details User can view shipment details.
- Discrepancy Details User can view the discrepancy noted for the current LC drawing.
- Maturity Details User can view the maturity details.
- Additional Fields User can view the additional fields, if any.
- Advices User can view the advices details.
- Pre Shipment Details User can view pre shipment details.
- Limits and Collaterals User can view limits and collateral details.
- Commission, Charges and Taxes User can view the charge details.
- Payment Details User can view the payment details.
- Preview Messages User can view the preview of the message.
- FX Linkage User can view the FX linkage details.
- Settlement Details User can view settlement details.
- Parties Details User can view party details like applicant, advising bank etc.
- Compliance User can view compliance validation response. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Accounting Details User can view the accounting entries generated in back office.

## Note:

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message "Value Date is different from Transaction Date for one or more Accounting entries.

- Assignment of Proceeds User can view the assignment of proceeds details.
- Interest Details User can view the interest details.
- Exception(Approval) User can view the exception(approval) details.

For more information on Action Buttons, refer to the field description table below.

Table 2-43 Approval Summary - Action Buttons - Field Description

Field	Description
Documents	View/Upload the required document. Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application
	other side allows to input/view the details in the application



Field	Description			
Remarks	Specify any additional information regarding the guarantee. This information can be viewed by other users processing the request.			
	Content from Remarks field should be handed off to Remarks field in Backend application.			
Overrides	Click to view the overrides accepted by the user.			
Customer Instruction	<ul> <li>Click to view/ input the following</li> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>Transaction Level Instructions – In this section, OBTFPMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>			
Common Group Messages	Click Common Group Message button, to send MT799 and MT999 messages from within the task.			
Incoming Message	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task.			
	In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task			
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields			
Signatures	Click the Signature button to verify the signature of the customer/ bank if required. The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system. If more than one signature is required, system should display all the signatures.			
Reject	<ul> <li>On click of Reject, user must select a Reject Reason from a list displayed by the system.</li> <li>Reject Codes are: <ul> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul> </li> <li>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</li> </ul>			
Hold	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.			

# Table 2-43 (Cont.) Approval Summary - Action Buttons - Field Description



Field	Description
Refer	Select a Refer Reason from the values displayed by the system.
	Refer Codes are:
	R1- Documents missing
	R2- Signature Missing
	R3- Input Error
	R4- Insufficient Balance/Limits
	R5 - Others
Cancel	Cancel the Approval stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.

Table 2-43 (Cont.) Approval Summary - Action Buttons - Field Description

- 6. Click Approve.
- Reject Approval

This topic helps you quickly get acquainted with the Reject Approval process.

# 2.6.1 Reject Approval

This topic helps you quickly get acquainted with the Reject Approval process.

As a Reject approver, user can review a transaction rejected and waiting for reject confirmation.

- 1. Log in into OBTFPM application and on Home screen, click, Task.
- 2. Under Task, click Free Task.
- Select the appropriate task and click Acquire & Edit to edit the task or click Acquire to edit the task from My Tasks.
- 4. The acquired task will be available in My Tasks tab. Click Edit.

The **Summary** screen appears. The user can view the Summary tiles which displays list of important fields with values.

 Click each tile to drill down from reject summary tiles into respective data segments to verify the details of all fields under the data segment.

#### Summary

The data captured during handling of the transaction until the stage when reject is given will be available in the summary tile. Other fields will be blank when verified from summary tile.

The data segment in which the task was rejected will have the tiles highlighted in a different colour (red).

- Main Details User can view the application and LC details.
- Documents Details- User can view the Document details.
- Additional Conditions User can view the additional conditions.
- Shipment Details User can view shipment details.



- Discrepancy Details User can view the discrepancy noted for the current LC drawing.
- Maturity Details User can view the maturity details.
- Additional Fields User can view the additional fields, if any.
- Advices User can view the advices details.
- Pre Shipment Details User can view pre shipment details.
- Limits and Collaterals User can view limits and collateral details.
- Commission, Charges and Taxes User can view the charge details.
- Payment Details User can view the payment details.
- Preview Messages User can view the preview of the message.
- FX Linkage User can view the FX linkage details.
- Settlement Details User can view settlement details.
- Parties Details User can view party details like applicant, advising bank etc.
- Compliance User can view compliance validation response. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Assignment of Proceeds User can view the assignment of proceeds details.
- Interest Details User can view the interest details.

For more information on Action Buttons, refer to the field description table below.

Field	Description	
Documents	View/Upload the required document.	
	Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application	
Remarks	Specify any additional information regarding the guarantee. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view the overrides accepted by the user.	
Customer Instruction	<ul> <li>Click to view/ input the following</li> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
Common Group Messages	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	

Table 2-44 Summary - Action Buttons - Field Description



Field	Description
Incoming Message	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task.
	In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields.
Signatures	Click the Signature button to verify the signature of the customer/ bank if required.
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.
	If more than one signature is required, system should display all the signatures.
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.
	Reject Codes are:
	R1- Documents missing
	<ul> <li>R2- Signature Missing</li> <li>R3- Input Error</li> </ul>
	R4- Insufficient Balance/Limits
	R5 - Others
	Select a Reject code and give a Reject Description.
	This reject reason will be available in the remarks window throughout the process.
Hold	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task.
	This option is used, if there are any pending information yet to be received from applicant.
Cancel	Cancel the Approval stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
Reject Approve	On click of Reject Approve, the transaction is rejected.
Reject Decline	On click of Reject Decline, the task moves back to the stage where i was rejected. User can update the reason for reject decline in remarks.

# Table 2-44 (Cont.) Summary - Action Buttons - Field Description



# Glossary



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