

# Oracle Banking Trade Finance Process Management Cloud Service Export LC Drawing User Guide



Release 14.8.0.0.0

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April 2025

The Oracle logo, consisting of a solid red square with the word "ORACLE" in white, uppercase, sans-serif font centered within it.

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Oracle Banking Trade Finance Process Management Cloud Service Export LC Drawing User Guide, Release 14.8.0.0.0  
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# Preface

- [Purpose](#)
- [Audience](#)  
This document is intended for the following audience:
- [Documentation Accessibility](#)
- [Diversity and Inclusion](#)
- [Structure](#)  
This manual is organized into the following chapters:
- [Conventions](#)
- [Related Documents](#)
- [Screenshot Disclaimer](#)
- [Acronyms and Abbreviations](#)
- [Basic Actions](#)
- [Symbols and Icons](#)

## Purpose

This manual is designed to help you quickly get acquainted with the Oracle Banking Trade Finance Process Management Cloud Service **Export LC Drawing** process.

## Audience

This document is intended for the following audience:

- Oracle Implementers
- Customer Service Representatives (CSRs)
- Oracle user

## Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

### Access to Oracle Support

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## Diversity and Inclusion

Oracle is fully committed to diversity and inclusion. Oracle respects and values having a diverse workforce that increases thought leadership and innovation. As part of our initiative to build a more inclusive culture that positively impacts our employees, customers, and partners, we are working to remove insensitive terms from our products and documentation. We are also mindful of the necessity to maintain compatibility with our customers' existing technologies and the need to ensure continuity of service as Oracle's offerings and industry standards evolve. Because of these technical constraints, our effort to remove insensitive terms is ongoing and will take time and external cooperation.

## Structure

This manual is organized into the following chapters:

- Preface gives information on the intended audience, structure, and related documents for this User Manual.
- The subsequent chapters provide an overview to the module.

## Conventions

The following text conventions are used in this document:

Convention	Meaning
<b>boldface</b>	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text.
<i>italic</i>	Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.
monospace	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter.

## Related Documents

For more information on any related features, you can refer to the following documents:

- Getting Started User Guide
- Oracle Banking Common Core User Guide

## Screenshot Disclaimer

Personal information used in the interface or documents is dummy and does not exist in the real world. It is only for reference purposes.

## Acronyms and Abbreviations

The list of the acronyms and abbreviations that are used in this guide are as follows:

**Table 1 Acronyms and Abbreviations**

Abbreviation	Description
OBTFFPM	Oracle Banking Trade Finance Process Management
LC	Letter of Credit
BC	Bankers Cheque
FX	Foreign Exchange
CCY	Currency
LCY	Local Currency
FCY	Foreign Currency
LOV	List of Values
CIF	Customer Information File
UDF	User Defined Fields
FFT	Free Format Text
SBLC	Standby Letter of Credit

## Basic Actions

Most of the screens contain Action Buttons to perform all or a few of the basic actions. The actions which are called here are generic, and it varies based on the usage and the applicability. The table below gives a snapshot of them:

**Table 2 Common Action Buttons and its Definitions**

Action Buttons	Description
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>

Table 2 (Cont.) Common Action Buttons and its Definitions

Action Buttons	Description
<b>Hold</b>	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.  This option is used, if there are any pending information yet to be received from applicant.
<b>Cancel</b>	Click <b>Cancel</b> to cancel the transaction input midway without saving any data.
<b>Save &amp; Close</b>	Click <b>Save &amp; Close</b> to save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Next</b>	Click <b>Next</b> , system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.
<b>Submit</b>	Click <b>Submit</b> to complete the transaction after you specify all the input parameters for a particular process. The task will get moved to next logical stage of the process. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.

## Symbols and Icons

The list of symbols and icons available on the screens are as follows:

Table 3 Symbols and Icons - Common









Symbol/Icon	Function
	Minimize
	Maximize
	Close
	Perform Search
	Open a list
	Date Range
	Add a new record
	Navigate to the first record



Table 3 (Cont.) Symbols and Icons - Common














Symbol/Icon	Function
	Navigate to the last record
	Navigate to the previous record
	Navigate to the next record
	Grid view
	List view
	Refresh
	Click this icon to add a new row.
	Click this icon to delete a row, which is already added.
	Calendar
	Alerts
	Unlock Option
	View Option
	Reopen Option

Table 4 Symbols and Icons - Widget







Symbol/Icon	Function
	Open status
	Unauthorized status

Table 4 (Cont.) Symbols and Icons - Widget

Symbol/Icon	Function
	Rejected status
	Closed status
	Authorized status
	Modification Number

# 1

## Oracle Banking Trade Finance Process Management Cloud Service

This topic helps you quickly get acquainted with the Oracle Banking Trade Finance Process Management Cloud Service process.

Welcome to the Oracle Banking Trade Finance Process Management Cloud Service User Guide. This guide provides an overview on the OBTFPMCS application and takes you through the various steps involved in creating and processing Trade Finance transactions.

This document will take you through following activities in OBTFPMCS:

- To create and handle Trade Finance transaction.
- Help users to conveniently create and process Trade Finance transaction

### Overview

Oracle Banking Trade Finance Process Management Cloud Service is a Trade Finance middle office platform, which enables bank to streamline the Trade Finance operations. Oracle Banking Trade Finance Process Management Cloud Service enables the customers to send request for new Trade Finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels).

### Benefits

Oracle Banking Trade Finance Process Management Cloud Service helps banks to manage Trade Finance operations across the globe in different currencies. OBTFPMCS allows you to:

- Handle all Trade Finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during transaction.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of trade transactions that reoccur periodically.

### Key Features

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank's existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.

# 2

## Export LC Drawing

This chapter is documented to get familiar with the Export LC Drawing process of Oracle Banking Trade Finance Process Management.

Drawings under Export LC is initiated on account of receipt of documents under LC from the beneficiary to negotiating bank.

This topic contains following subtopics:

- [Common Initiation Stage](#)
- [#unique\\_26](#)
- [#unique\\_27](#)
- [Data Enrichment](#)
- [Exceptions](#)
- [Multi Level Approval](#)
- [Reject Approval](#)
- [Common Initiation Stage](#)  
This topic provides the systematic instructions to initiate the **Export LC Drawing** request.
- [Registration](#)  
This topic provides the systematic instructions to initiate the Registration stage of **Export LC Drawing** request.
- [Scrutiny](#)  
This topic provides the systematic instructions to initiate the Scrutiny stage of Export LC Drawing request.
- [Data Enrichment](#)  
This topic provides the systematic instructions to initiate the Data Enrichment stage of Export LC Drawing request.
- [Exceptions](#)  
This topic helps you quickly get acquainted with the Exceptions process.
- [Multi Level Approval](#)  
This topic helps you quickly get acquainted with the Multi Level Approval process.
- [Reject Approval](#)  
This topic helps you quickly get acquainted with the Reject Approval process.

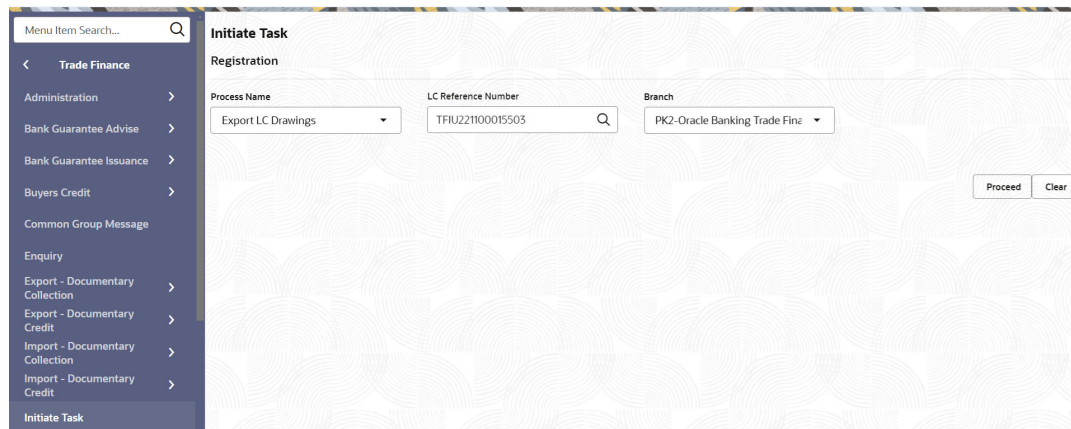
### 2.1 Common Initiation Stage

This topic provides the systematic instructions to initiate the **Export LC Drawing** request.

Specify **User ID** and **Password**, and login to **Home** screen.

1. On **Home** screen, click **Trade Finance**. Under **Trade Finance**, click **Initiate Task**.  
The **Initiate Task** screen appears.

**Figure 2-1 Initiate Task**



2. On **Initiate Task** screen, specify the fields.

 **Note:**

The fields which are marked as **Required** are mandatory.

For more information on fields, refer to the field description table below.

**Table 2-1 Initiate Task - Field Description**

Field	Description
<b>Process Name</b>	Select a process name from the drop-down list.
<b>LC Reference Number</b>	Click <b>Search</b> to search and select the required LC reference number.
<b>Branch</b>	Select the required branch code from the drop-down list.

For more information on action buttons, refer to the field description table below.

**Table 2-2 Action Buttons - Field Description**

Field	Description
<b>Proceed</b>	Task will get initiated to next logical stage..
<b>Clear</b>	Click to clear the contents update and enter the values again.

3. Click **Proceed** to proceed to the next step.

## 2.2 Registration

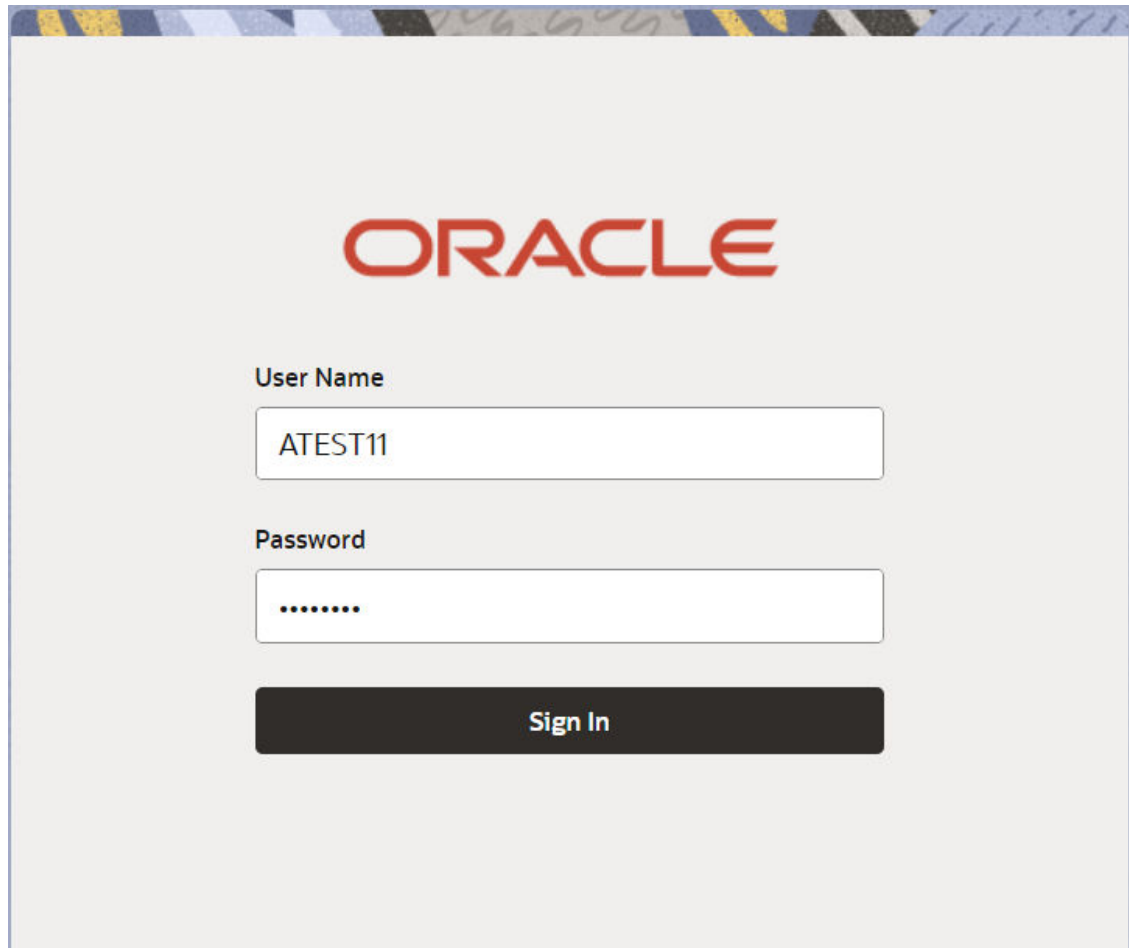
This topic provides the systematic instructions to initiate the Registration stage of **Export LC Drawing** request.

The process starts from Registration stage, during Registration stage, user can capture the basic details and upload the documents received from beneficiary. It also enables the user to capture some additional product related details as an option. On submit of the request the request will be available for an LC expert to handle the request in the next stage. The OBTFPMCS user can process MT798 with sub messages MT726-MT759 message received

through SWIFT. The OBTFPMCS verifies the field 21 and 26E ( of the MT759 and identifies the Original Contract Reference Number and Amendment Number and invokes the process. The user can cancel the previously received MT798 referenced message which is under process. The OBTFPMCS user can process incoming MT798(up to a maximum of 8 messages) with sub messages MT788-MT799 message received through SWIFT and enables the user to cancel the previously received MT798 referenced message which is under process.

Specify **User ID** and **Password**, and login to **Home** screen.

**Figure 2-2 Login Screen**



The screenshot shows the Oracle login interface. At the top center is the Oracle logo in red. Below it, the text 'User Name' is followed by a text input field containing 'ATEST11'. Underneath that, the text 'Password' is followed by a password input field with seven dots. At the bottom of the form is a black button with the text 'Sign In' in white.

1. On **Home** screen, click **Trade Finance**. Under **Trade Finance**, click **Export Documentary Credit**.
2. Under **Export Documentary Credit**, click **Export LC Drawing**.

**Figure 2-3 Export LC Drawing**

The **Export LC Drawing - Registration** screen appears.

The Export LC Drawing - Registration stage has two sections Application Details and LC Details. Let's look at the details of Registration screens below:

3. On **Export LC Drawing - Registration - Application Details** screen, specify the fields.

 **Note:**


The fields which are marked as **Required** are mandatory.

For more information on fields, refer to the field description table below.

**Table 2-3 Export LC Drawing - Registration - Application Details - Field Description**


Field	Description
<b>LC Advised by us</b>	Enable the option, if LC is advised by negotiating bank.  Disable the option, if LC is not advised by the negotiating bank.

Table 2-3 (Cont.) Export LC Drawing - Registration - Application Details - Field Description

Field	Description
<b>Export LC Reference Number</b>	<p>Specify the export LC reference number.</p> <p>Alternatively, click <b>Search</b> to search and select the export LC reference number. In the lookup, you can search giving Customer ID, Currency, Amount, Issue Date and Issuing Bank Reference, User Reference Number to fetch the LC details. Based on the search result, select the applicable LC for drawing.</p> <div style="border: 1px solid #0070C0; padding: 10px; background-color: #E6F2FF;"> <p> <b>Note:</b></p> <ul style="list-style-type: none"> <li>a. This field is applicable only if <b>LC Advised by us</b> toggle is enabled.</li> <li>b. In case of silent confirmation, user gets an alert message "The LC has been Silently Confirmed."</li> </ul> </div>
<b>Beneficiary</b>	<p>If <b>LC Advised by us</b> toggle is enabled, this field is read-only. Beneficiary will be auto-populated based on the selected LC from the look-up.</p> <p>If <b>LC Advised by us</b> toggle is disabled, click <b>Search</b> to search and select the beneficiary customer.</p> <p>If beneficiary is a customer of the bank, system will check for valid KYC status. If KYC status is not valid, system will display alert message.</p>
<b>Branch</b>	<p>Read only field.</p> <p>Branch details is auto-populated based on the selected Export LC Reference Number.</p>
<b>Priority</b>	<p>System populates the priority of the customer based on priority maintenance. If priority is not maintained for the customer, system will populate 'Medium' as the default priority.</p> <p>User can change the priority populated any time before submit.</p>
<b>Submission Mode</b>	<p>System populates the submission mode of Export LC Drawing request.</p> <p>By default the submission mode will have the value as 'Desk'.</p> <ul style="list-style-type: none"> <li>• <b>Desk</b> - Request received through Desk</li> <li>• <b>Courier</b> - Request received through Courier</li> <li>• <b>Email</b> - Request received through Email</li> <li>• <b>Fax</b> - Request received through Fax</li> </ul>
<b>Drawing Date</b>	<p>System defaults the drawing date.</p> <p>By default, the application will display branch's current date and does not enables the user to change the date to any back date.</p>



**Table 2-3 (Cont.) Export LC Drawing - Registration - Application Details - Field Description**

Field	Description
<b>Document Received Date</b>	By default, the application will display branch's current date and does not enables the user to change the date to any back date.
<b>Process Reference Number</b>	Unique sequence number for the transaction.  This is auto generated by the system based on process name and branch code.
<b>Transfer LC Drawing Reference</b>	Click <b>Search</b> to search and select the transfer LC which are not fully utilized, from look-up.  <div style="border: 1px solid #ccc; background-color: #e6f2ff; padding: 10px; margin: 10px 0;"> <p> <b>Note:</b></p> <ul style="list-style-type: none"> <li>a. Transfer LC number LOV lists only the Transfer LC where substitution of documents is allowed.</li> <li>b. In case only one transfer LC or only one drawing under transfer lc is applicable, system displays the reference number directly on the field without LOV.</li> </ul> </div> <p>This fields appears if the Parent LC is a Transferable LC and substitution of documents is allowed.</p>
<b>Substitution of Document</b>	Enable this option, if substitution of documents is allowed under the Transfer LC and user cannot change the value. This fields appears if the Parent LC is a Transferable LC and substitution of documents is allowed.
<b>Transfer LC Reference</b>	Indicates the transfer LC reference number. This fields appears if the Parent LC is a Transferable LC and substitution of documents is allowed.
<b>Transfer LC Drawing Amount</b>	Transfer LC drawing amount along with the currency. This fields appears if the Parent LC is a Transferable LC and substitution of documents is allowed.

**LC Details**

Registration user can provide LC details in this section. Alternately, details can be provided by Scrutiny user.

LC Drawing Details

Documents Received First	Tenor Type Usance	Product Code EUJR	Product Description OUTGOING DOCUMENTARY USAN
Drawing Reference Number EUJR221100005001	User Reference Number EUJR221100005001	Applicant 001044 GOODCARE	Issuing Bank 001185 RBS PLC
Issuing Bank Reference 111	Date of Expiry April 20, 2022	Presenting Bank 8476406 CIF85509Z	Presenting Bank Reference Number 54565677878
Confirming Bank	Available with Bank	Drawing Amount GBP	Amount In Local Currency GBP
Operation Type ACC	Nego/Finance Amount	Unlinked FX Rate	Outstanding LC Value GBP £11,000.00
Additional Amount GBP	Customer Dispatch	Limit verification required	

Hold Cancel Save & Close Submit

4. On **Export LC Drawing - LC Details** screen, specify the fields.

 **Note:**

The fields which are marked as **Required** are mandatory.

For more information on fields, refer to the field description table below.

**Table 2-4 Export LC Drawing - Registration - LC Details - Field Description**

Field	Description
<b>Documents Received</b>	System defaults the value for documents received. User can select the number of sets of documents received from the drop-down. The options are: <ul style="list-style-type: none"> <li>• <b>First</b></li> <li>• <b>Second</b></li> <li>• <b>Both</b></li> </ul>
<b>Tenor Type</b>	System defaults the value for tenor type. User can select the tenor type received from the drop-down. The options are: <ul style="list-style-type: none"> <li>• <b>Sight</b></li> <li>• <b>Usance</b></li> <li>• <b>Multi Tenor</b></li> </ul>
<b>Product Code</b>	Click <b>Search</b> to search and select the product code for the drawing, from look-up.
<b>Product Description</b>	Read only field.  This field displays the description of the product as per the selected product code.
<b>Drawing Reference Number</b>	This is auto generated by the back end system.
<b>User Reference Number</b>	System defaults the user reference number based on the product code.  The user can change the user reference number.
<b>Applicant</b>	If <b>LC Advised by us</b> toggle is enabled, this field is read-only. Applicant will be auto-populated based on the selected LC from the look-up. If <b>LC Advised by us</b> toggle is disabled, click <b>Search</b> to search and select the applicant.

Table 2-4 (Cont.) Export LC Drawing - Registration - LC Details - Field Description



Field	Description
<b>Issuing Bank</b>	<p>If <b>LC Advised by us</b> toggle is enabled, this field is read-only. Issuing bank will be auto-populated based on the selected LC from the look-up.</p> <p>If <b>LC Advised by us</b> toggle is disabled, click <b>Search</b> to search and select the issuing bank.</p> <p>The system will display the</p> <ul style="list-style-type: none"> <li>a. SWIFT code (if available)</li> <li>b. Name and address of the bank</li> </ul> <p>On selection of the record if SWIFT code is available then SWIFT code will be populated, if SWIFT code is not available then the bank's name and address will be populated.</p>
<b>Issuing Bank Reference</b>	<p>If <b>LC Advised by us</b> toggle is enabled, this field is read-only. Issuing bank reference will be auto-populated based on the selected LC from the look-up.</p> <p>If <b>LC Advised by us</b> toggle is disabled, specify the issuing bank reference number.</p>
<b>Date of Expiry</b>	<p>If <b>LC Advised by us</b> toggle is enabled, this field is read-only. Expiry Date will be auto-populated based on the selected LC from the look-up.</p> <p>If <b>LC Advised by us</b> toggle is disabled, specify the Expiry Date.</p>
<b>Presenting Bank</b>	<p>Specify the presenting bank or click <b>Search</b> to search and select the presenting bank.</p> <div style="border-left: 2px solid #0070C0; border-right: 2px solid #0070C0; border-bottom: 2px solid #0070C0; padding: 10px; margin-top: 10px;"> <p> <b>Note:</b></p> <ul style="list-style-type: none"> <li>a. In case the selected Bank is not RMA Compliant, the system displays error message "RMA arrangement not available".</li> <li>b. If the KYC non-compliant party is selected then the system immediately gives instant alert as "Customer ID - (CIF ID) is not KYC compliant."</li> </ul> </div>
<b>Presenting Bank Reference Number</b>	Specify the presenting bank reference number.
<b>Confirming Bank</b>	The confirming bank.

Table 2-4 (Cont.) Export LC Drawing - Registration - LC Details - Field Description

Field	Description
<b>Available with Bank</b>	<p>Click <b>Search</b> to search and select the value for available with bank from the look-up.</p> <div style="border: 1px solid #0070C0; padding: 10px; background-color: #E6F2FF;"> <p> <b>Note:</b></p> <ul style="list-style-type: none"> <li>a. The Available Bank details should be handed off against 'Collecting Bank' Party in OBTF.</li> <li>b. If the Bank selected in Confirming Bank and Available with Bank are same, system should hand off only the Confirming Bank details in Back office.</li> <li>c. If Confirming Bank/Available with Bank are the same as Issuing Bank/Presenting Bank, system should display an error.</li> </ul> </div>
<b>Drawing Amount</b>	Specify the amount to be drawn in this drawing and select the currency.
<b>Amount In Local Currency</b>	<p>Read only field.</p> <p>System fetches the local currency equivalent value for the LC amount from back office (with decimal places).</p>
<b>Operation Type</b>	<p>Read only field.</p> <p>Operation type will be auto-populated based on the selected LC from the look-up.</p>
<b>Nego/Finance Amount</b>	<p>Read only field.</p> <p>Negotiation/Financing amount will be auto-populated based on the selected LC from the look-up.</p>
<b>Unlinked FX Rate</b>	<p>Read only field.</p> <p>Unlinked FX Rate will be auto-populated based on the selected LC from the look-up.</p>
<b>Outstanding LC Value</b>	<p>If <b>LC Advised by us</b> toggle is enabled, this field is read-only. Outstanding LC value will be auto-populated based on the selected LC from the look-up.</p> <p>If <b>LC Advised by us</b> toggle is disabled, specify the Outstanding LC value.</p>
<b>Additional Amount</b>	Specify any additional amount to be processed under this LC drawing.
<b>LC Transferred Amount</b>	<p>Read only field.</p> <p>Indicates the total LC transferred value.</p> <p>This field appears, if <b>LC Advised by us</b> toggle is enabled.</p>
<b>LC Not Transferred Amount</b>	<p>Read only field.</p> <p>Indicates the outstanding non Transferred LC Value.</p> <p>This field appears, if <b>LC Advised by us</b> toggle is enabled.</p>

**Table 2-4 (Cont.) Export LC Drawing - Registration - LC Details - Field Description**

Field	Description
<b>Customer Dispatch</b>	<p>The value will be populated from back office based on the maintenance.</p> <p>If the option is enabled, the customer has the option to dispatch the documents directly to the importer's bank.</p> <p>If the option is enabled, the bank has to dispatch the documents to the importer's bank.</p> <p>Bank user is not allowed to edit the field, if the value defaulted from the back office is "No".</p> <p>This field is enabled, if <b>LC Advised by us</b> option is enabled.</p>

5. Click **Submit**.

The task will move to next logical stage of **Export LC Drawing**.

For more information on action buttons, refer to the field description table below.

**Table 2-5 Export LC Drawing - Registration - Action Buttons - Field Description**

Field	Description
<b>Signatures</b>	<p>Click the Signature button to verify the signature of the customer/ bank if required.</p> <p>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</p> <p>If more than one signature is required, system should display all the signatures.</p>
<b>Documents</b>	Upload the documents received under the Export LC Drawing process.
<b>Remarks</b>	Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users handling the request.
<b>Customer Instruction</b>	<p>Click to view/ input the following.</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>Events</b>	Click to view the details of the details of LC drawing, amendments (if any), drawings (if any) and liquidations if any under the LC in chronological sequence from LC drawing.
<b>Hold</b>	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.

**Table 2-5 (Cont.) Export LC Drawing - Registration - Action Buttons - Field Description**

Field	Description
<b>Cancel</b>	Cancel the Export LC Drawing task. Details entered will not be saved and the task will be removed
<b>Save &amp; Close</b>	Save the information provided and holds the task in 'My Task' queue for working later.  This option will not submit the request.
<b>Submit</b>	The task will move to next logical stage of Export LC Drawing. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.
<b>Checklist</b>	Click to view the list of items that needs to be completed and acknowledge. If mandatory checklist items are not selected, system will display an error on submit.

- [Document Linkage](#)  
This topic provides the systematic instructions to initiate the document linkage.
- [Bi-Directional Flow for Offline Transactions Initiated from Oracle Banking Trade Finance Process Management Cloud Service](#)  
This topic provides the systematic instructions to initiate the Bi-Directional Flow for Offline Transactions Initiated from Oracle Banking Trade Finance Process Management Cloud Service.

## 2.2.1 Document Linkage

This topic provides the systematic instructions to initiate the document linkage.

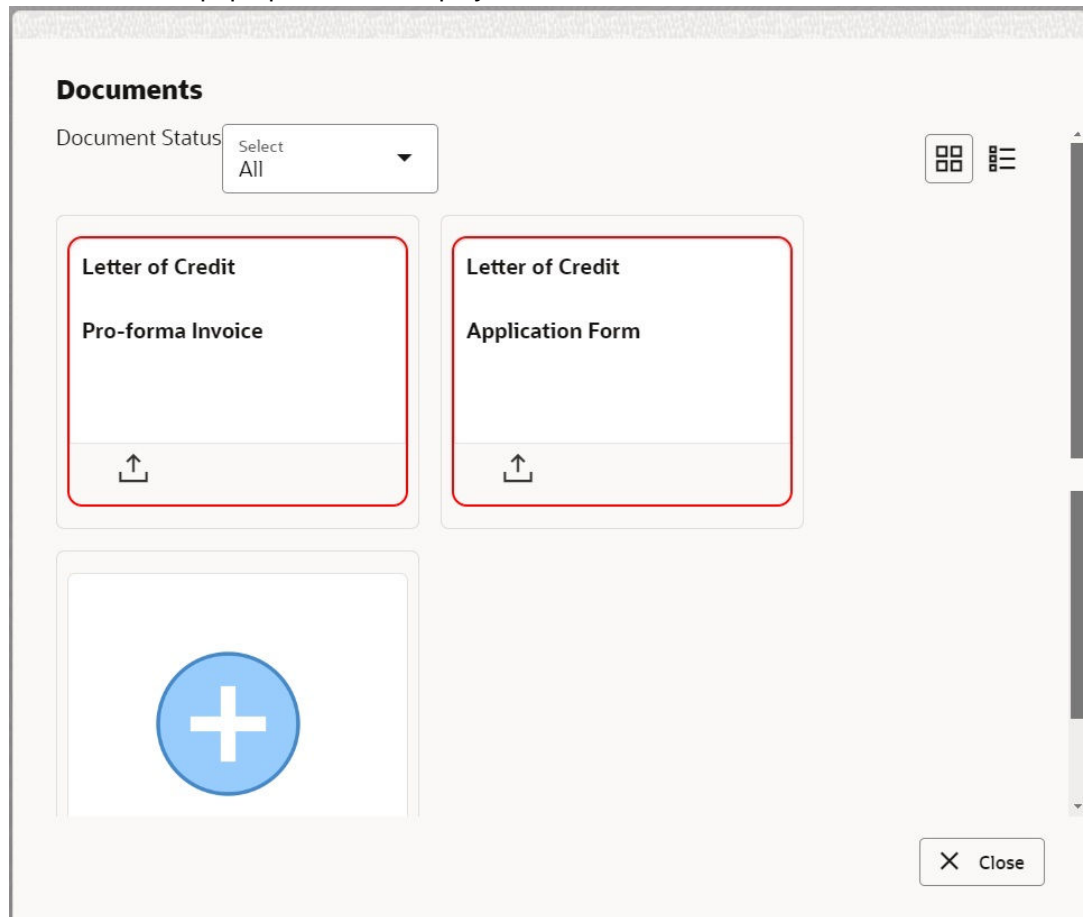
In Oracle Banking Trade Finance Process Management Cloud Service, system should display Document Ids available in the DMS system. In DMS system, the documents can be Uploaded and stored for future access. Every document stored in DMS will have a unique document id along with other Metadata. The uploaded Document image in the DMS should be available/ queried in the Process flow stage screens to link with the task by using the Document ID.

System displays the Documents ids which is not linked with any of the task. Mid office should allow either upload the document or link the document during task processing. The Mid office should allow to Link the same Document in multiple tasks.

Specify **User ID** and **Password**, and navigate to **Registration** screen.

1. On the header of **Registration** screen, click, **Documents**.

The **Document** pop-up screen is displayed.



2. Click the **Add Additional Documents** button/ link.

The **Document** screen is displayed.

The screenshot shows a form titled "Document" with the following fields and controls:

- Document Type:** A dropdown menu with "Letter of Credit" selected.
- Document Code:** A dropdown menu with "Insurance Policy" selected.
- Document Title:** A text input field with a "Required" label below it.
- Document Description:** A text input field.
- Remarks:** A text input field.
- Document Expiry Date:** A date picker field with a calendar icon.
- File Upload:** A dashed box containing the text "Drop files here or click to select".
- Link Document:** A text label.
- Selected files:** A label below the file upload area.
- Buttons:** "Upload", "Link", and "Cancel" buttons at the bottom right.

Field	Description
<b>Document Type</b>	Select the document type from list. Indicates the document type from metadata.
<b>Document Code</b>	Select the document Code from list. Indicates the document Code from metadata.
<b>Document Title</b>	Specify the document title.
<b>Document Description</b>	Specify the document description.
<b>Remarks</b>	Specify the remarks.
<b>Document Expiry Date</b>	Select the document expiry date.
<b>Link Document</b>	The link to link the existing uploaded documents from DMS to the workflow task.

3. Select the document to be uploaded or linked and click the **Link Document** link.

The link **Document** pop up screen is displayed.

The value selected in **Document Type** and **Document Code** of **Document** screen are defaulted in the **Link Document Search** screen.



### Link Document

Customer Id

Document Type

Document Id

Document Code

Link Document	Document Id	Customer Id	Document Type	Document Code	Upload Date	Reference Number
No data to display.						

Page 1 (0 of 0 items) | < 1 >

4. Click **Fetch** to retrieve the details from DMS.

System displays all the documents available for the given **Document Type** and **Document Code** for the customer.

Field	Description
<b>Customer ID</b>	This field displays the transaction Customer ID.
<b>Document ID</b>	Specify the document ID.
<b>Document Type</b>	Select the document type from list.
<b>Document Code</b>	Select the document Code from list.
<b>Search Result</b>	
<b>Document ID</b>	This field displays the document ID from metadata.
<b>Customer ID</b>	This field displays the transaction customer ID.
<b>Document Type</b>	This field displays the document type from metadata.
<b>Document Code</b>	This field displays the document code from metadata.
<b>Link Document</b>	The link to link the existing uploaded documents from DMS to the workflow task.
<b>Upload Date</b>	The field displays the upload date of the document.
<b>Reference Number</b>	The field displays the reference number of the document.

5. Click **Link** to link the particular document required for the current transaction.

### Link Document

Customer Id:

Document Id:

Document Type:

Document Code:

Link Document	Document Id	Customer Id	Document Type	Document Code	Upload Date	Reference Number
<a href="#">Link</a>	616	001044	fdff	INSURANCE	December 6, 2023	PK2ELCU000003399
<a href="#">Link</a>	116	001044		INSURANCE	November 3, 2023	PK2ILCD000001238
<a href="#">Link</a>	144	001044		INSURANCE	November 6, 2023	PK2IILD000001312
<a href="#">Link</a>	162	001044		INSURANCE	November 9, 2023	PK2ELCC000001424
<a href="#">Link</a>	684	001044	cvcvc	INSURANCE	December 11, 2023	PK2IELD000004034

Page 1 of 6 (1-5 of 29 items) | < > 1 2 3 4 5 6 > > >

Post linking the document, the user can View, Edit and Download the document.

- Click **Edit** icon to edit the documents.

The **Edit Document** screen is displayed.

### Edit Document

Document Id:

Document Title:

Application Reference Number:

Entity Reference Number:

Document Type Id:

Document Description:

Remarks:

Document Expiry Date:

Current selected files:ddf.pdf | 2464

## 2.2.2 Bi-Directional Flow for Offline Transactions Initiated from Oracle Banking Trade Finance Process Management Cloud Service

This topic provides the systematic instructions to initiate the Bi-Directional Flow for Offline Transactions Initiated from Oracle Banking Trade Finance Process Management Cloud Service.

Offline Transactions means those transactions which are not initiated by OBDX, but are initiated directly by the bank user in Oracle Banking Trade Finance Process Management Cloud Service upon request received from the customer.

### Pre- Conditions:

- Customer Maintenance details are replicated from OBTF to Oracle Banking Trade Finance Process Management Cloud Service.
  - Task is initiated in Oracle Banking Trade Finance Process Management Cloud Service, Customer ID is captured/populated and Process Reference Number is generated.
1. Customer Maintenance details are replicated from OBTF to Oracle Banking Trade Finance Process Management Cloud Service.
  2. In Oracle Banking Trade Finance Process Management Cloud Service, user clicks **Request Clarification**, the system checks if the request is initiated from OBDX by validating the value available in the submission mode field is "Online". In case submission mode is "Online", the user can enter the clarification details in "Clarification Required" placeholder.
  3. In case submission mode is not "Online", the system will validate if the counterparty is a OBDX customer by checking the flag "Trade Finance Portal" in the Customer Maintenance table replicated from OBTF. In this case, the user can submit clarification.
  4. In case submission mode is not "Online", and if the "Trade Finance Portal" flag is set to 'No' in Customer Maintenance Table, the system should display the error message that 'The customer is not subscribed to Trade Finance Portal'. Once the request is submitted, the Request Clarification functionality would be applicable to offline initiated transactions also.

## 2.3 Scrutiny

This topic provides the systematic instructions to initiate the Scrutiny stage of Export LC Drawing request.

On successful completion of Registration of an Export LC Drawing request, the request moves to Scrutiny stage. At this stage the gathered information during Registration are scrutinized. OBTFPM user submits the task in registration stage after input of basic details.

The following steps enable the user to acquire the task available-at Scrutiny stage:

Specify **User ID** and **Password**, and login to **Home** screen.

1. On **Home** screen, click **Task**.
2. Under **Task**, click **Free Task**.

**Figure 2-4 Free Task**

Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date
Medium	Export LC Drawing	PK2ELCD000064074	PK2ELCD000064074	Scrutiny	22-04-20
	STP Process Allocation	PK2STPP000064121	PK2STPP000064121	Handoff Retry	
	STP Process Allocation	PK2STPP000064120	PK2STPP000064120	Process Identification	22-04-20
Medium	Export LC Liquidation	PK2ELCL000064112	PK2ELCL000064112	DataEnrichment	22-04-20
Medium	Export LC Liquidation	PK2ELCL000064111	PK2ELCL000064111	DataEnrichment	22-04-20
Medium	Export LC Drawing Up...	PK2ELCU000064110	PK2ELCU000064110	Scrutiny	22-04-20
Medium	STP Process Allocation	PK2STPP000064105	PK2STPP000064105	Handoff Retry	
Medium	Export LC Drawing Up...	PK2ELCU000063916	PK2ELCU000063916	Scrutiny	22-04-20
Medium	STP Process Allocation	PK2STPP000064085	PK2STPP000064085	Handoff Retry	
Medium	Islamic Import LC Dra...	PK2IILU000064084	PK2IILU000064084	Scrutiny	22-04-20
Medium	Guarantee Issuance	PK2GTEI000064157	PK2GTEI000064157	Scrutiny	22-04-20
Medium	Guarantee Issuance A...	PK2IGTM000064071	PK2IGTM000064071	DataEnrichment	22-04-20
Medium	Import LC Amendment	PK2ILCA000064063	PK2ILCA000064063	DataEnrichment	22-04-20
Medium	Islamic Import LC Dra...	PK2IILU000064061	PK2IILU000064061	Scrutiny	22-04-20

The **Free Task** screen appears.

3. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.
4. The acquired task will be available in **My Tasks** tab. Click **Edit** to scrutinize the registered task or provide input for Scrutiny stage.

**Figure 2-5 My Task**

Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date
Medium	Export LC Drawing	PK2ELCD000064352	PK2ELCD000064352	Scrutiny	22-04-20
Medium	Islamic Import LC Am...	PK2IILA000063750	PK2IILA000063750	DataEnrichment	22-04-20
Medium	Import LC Internal Am...	PK2IIIA000063679	PK2IIIA000063679	Approval Task Level 1	22-04-20
Medium	Import Documentary ...	PK2IDCU000063636	PK2IDCU000063636	DataEnrichment	22-04-20
Medium	Import LC Reopen Isla...	PK2IIIR000063487	PK2IIIR000063487	DataEnrichment	22-04-20
Medium	Import LC Reopen	PK2ILCR000063467	PK2ILCR000063467	DataEnrichment	22-04-20
Medium	Islamic Import LC Dra...	PK2IILD000003029	PK2IILD000003029	DataEnrichment	22-04-20
Medium	Import LC Liquidation	PK2ILCL000061602	PK2ILCL000061602	Approval Task Level 1	22-04-20
Medium	Guarantee SBLC Advis...	PK2GADC000000751	PK2GADC000000751	Approval Task Level 1	22-04-20
Medium	Import LC Drawing Up...	PK2ILCU000063310	PK2ILCU000063310	Scrutiny	22-04-20
Medium	Import LC Drawing Up...	PK2ILCU000063294	PK2ILCU000063294	Registration	22-04-20
Medium	Import LC Drawing Up...	PK2ILCU000010020	PK2ILCU000010020	DataEnrichment	22-04-20
Medium	Import LC Drawing	PK2ILCD000006879	PK2ILCD000006879	DataEnrichment	22-04-20

Let's look at the details for scrutiny stage. User can enter/update the following fields. Some of the fields that are already having value from Registration/online channels may not be editable.

The Scrutiny stage has the following hops for data capture:

- **Main Details**  
This topic provides the systematic instructions to initiate the main details of Scrutiny stage of Export LC Drawing request.
- **Document Details**  
This topic provides the systematic instructions to capture the details of the documents received.
- **Additional Conditions**  
This topic provides the systematic instructions to capture the additional condition details.
- **Shipment Details**  
This topic provides the systematic instructions to capture the shipment details of Export LC Drawing request.
- **Discrepancy Details**  
This topic provides the systematic instructions to capture the discrepancy details.
- **Maturity Details**  
This topic provides the systematic instructions to capture the maturity details.
- **Additional Fields**  
This topic provides the systematic instructions to capture the additional fields.
- **Additional Details**  
This topic provides the systematic instructions to capture the additional details in Scrutiny stage of Export LC Drawing process.
- **Summary**  
This topic provides the systematic instructions to view the summary details in Scrutiny stage of Export LC Drawing request.

## 2.3.1 Main Details

This topic provides the systematic instructions to initiate the main details of Scrutiny stage of Export LC Drawing request.

Main details section has two sub section as follows:

- Application Details
- LC Details.

### **Application Details**

The fields listed under this section are same as the fields listed under the **Application Details** section in **Registration** stage.

1. On **Scrutiny - Main Details** screen, specify the fields that were not entered at Registration stage.

**Figure 2-6 Scrutiny - Main Details**

The screenshot displays the Oracle Export LC Drawing Scrutiny interface. The main title is "Export LC Drawing Scrutiny :: Application No:- PK2ELCD000064299". The interface is divided into two main sections: "Application Details" and "LC Drawing Details".

**Application Details:**

- LC Advised by us:
- Export LC Reference Number: PK2ELCT221109546
- Beneficiary: 001044 GOODCARE
- Branch: PK2-Oracle Banking Trade Fine
- Priority: Medium
- Submission Mode: Online
- Drawing Date: April 20, 2022
- Document Received Date: April 20, 2022
- Process Reference Number: PK2ELCD000064299

**LC Drawing Details:**

- Documents Received: First
- Tenor Type: Sight
- Product Code: ECP1
- Product Description: OUTGOING CLEAN SIGHT BILLS UR
- Drawing Reference Number: ECP1221100006501
- User Reference Number: ECP1221100006501
- Applicant: 001043 MARKS ANI
- Issuing Bank: 001041 WELLS FAR
- Issuing Bank Reference: 1000000000
- Date of Expiry: December 28, 2022
- Presenting Bank: [Search]
- Presenting Bank Reference Number: [Search]
- Confirming Bank: [Search]
- Available with Bank: [Search]
- Drawing Amount: GBP £100.00
- Amount In Local Currency: GBP £100.00
- Operation Type: COL
- Nego/Finance Amount: [Search]
- Unlinked FX Rate: [Search]
- Outstanding LC Value: GBP £100.00
- Additional Amount: GBP [Search]
- Customer Dispatch:
- Limit verification required:


At the bottom, there are buttons for "Request Clarification", "Reject", "Refer", "Hold", "Cancel", "Save & Close", and "Next".

For more information on fields, refer to the field description table below.

**Table 2-6 Export LC Drawing - Main Details - Application Details - Field Description**

Field	Description
<b>LC Advised by us</b>	Read only field. The value is auto-populated from the Registration stage.
<b>Export LC Reference Number</b>	Read only field. The value is auto-populated from the Export LC Drawing.
<b>Beneficiary</b>	Read only field. The value is auto-populated from the Export LC Drawing.
<b>Branch</b>	Read only field. Branch details is auto-populated based on the selected Export LC Reference Number.
<b>Priority</b>	System populates the priority of the customer based on priority maintenance. If priority is not maintained for the customer, system will populate 'Medium' as the default priority.  User can change the priority populated any time before submit.

Table 2-6 (Cont.) Export LC Drawing - Main Details - Application Details - Field Description

Field	Description
<b>Submission Mode</b>	<p>System populates the submission mode of Export LC Drawing request.</p> <p>By default the submission mode will have the value as 'Desk'.</p> <ul style="list-style-type: none"> <li>• <b>Desk</b> - Request received through Desk</li> <li>• <b>Courier</b> - Request received through Courier</li> <li>• <b>Email</b> - Request received through Email</li> <li>• <b>Fax</b> - Request received through Fax</li> </ul>
<b>Drawing Date</b>	<p>System displays the drawing date.</p> <p>By default, the application will display branch's current date and does not enables the user to change the date to any back date.</p> <p>User can change the Drawing Date.</p>
<b>Document Received Date</b>	<p>By default, the application will display branch's current date and does not enables the user to change the date to any back date.</p>
<b>Process Reference Number</b>	<p>Read only field.</p> <p>Unique sequence number for the transaction.</p> <p>This is auto generated by the system based on process name and branch code.</p>
<b>Transfer LC Drawing Reference</b>	<p>Click <b>Search</b> to search and select the transfer LC which are not fully utilized, from look-up.</p> <div style="border: 1px solid #0070C0; padding: 10px; background-color: #E6F2FF;"> <p> <b>Note:</b></p> <ul style="list-style-type: none"> <li>a. Transfer LC number LOV lists only the Transfer LC where substitution of documents is allowed.</li> <li>b. In case only one transfer LC or only one drawing under transfer lc is applicable, system displays the reference number directly on the field without LOV.</li> </ul> </div> <p>This fields appears, if the Parent LC is a Transferable LC and substitution of documents is allowed.</p>
<b>Substitution of Document</b>	<p>Enable this option, if substitution of documents is allowed under the Transfer LC and user cannot change the value.</p> <p>This fields appears, if the Parent LC is a Transferable LC and substitution of documents is allowed.</p>
<b>Transfer LC Reference</b>	<p>Indicates the transfer LC reference number.</p> <p>This fields appears, if the Parent LC is a Transferable LC and substitution of documents is allowed.</p>

**Table 2-6 (Cont.) Export LC Drawing - Main Details - Application Details - Field Description**

Field	Description
<b>Transfer LC Drawing Amount</b>	Transfer LC drawing amount along with the currency. This fields appears, if the Parent LC is a Transferable LC and substitution of documents is allowed.

**LC Details**

The fields listed under this section are same as the fields listed under the **LC Details** section in Registration stage. For more information on the fields, refer to **LC Details of Registration** stage. During registration, if user has not captured input, then user can capture the details in this section.

**Figure 2-7 LC Details**

For more information on fields, refer to the field description table below.

**Table 2-7 Export LC Drawing - LC Details - Field Description**

Field	Description
<b>Documents Received</b>	System defaults the value for documens received. User can select the number of sets of documents received from the drop-down. The options are: <ul style="list-style-type: none"> <li>• <b>First</b></li> <li>• <b>Second</b></li> <li>• <b>Both</b></li> </ul>
<b>Tenor Type</b>	System defaults the value for tenor type. User can change the value.
<b>Product Code</b>	Read only field. This field displays the product code as selected in Registration.



Table 2-7 (Cont.) Export LC Drawing - LC Details - Field Description


Field	Description
<b>Product Description</b>	Read only field. This field displays the description of the product as per the selected product code.
<b>Drawing Reference Number</b>	Read only field. This is auto generated by the back end system.
<b>User Reference Number</b>	System defaults the user reference number based on the product code. The user can change the user reference number.
<b>Applicant</b>	Read only field. Applicant will be auto-populated based on the selected LC from the look-up.
<b>Issuing Bank</b>	Read only field. Issuing Bank details is autopopulated from the export LC.
<b>Issuing Bank Reference</b>	Read only field. Issuing bank reference will be auto-populated based on the selected LC from the look-up.
<b>Date of Expiry</b>	Read only field. Expiry Date will be auto-populated based on the selected LC from the look-up.
<b>Presenting Bank</b>	Specify the presenting bank or click <b>Search</b> icon to search and select the presenting bank.   <b>Note:</b> In case the selected Bank is not RMA Compliant, the system displays error message "RMA arrangement not available".
<b>Presenting Bank Reference Number</b>	Indicates the presenting bank reference number.
<b>Confirming Bank</b>	Read only field. Confirming Bank will be auto-populated based on the selected LC from the look-up.
<b>Available with Bank</b>	Click <b>Search</b> icon to search and select the value for available with bank from the look-up.
<b>Drawing Amount</b>	Specify the amount to be drawn in this drawing.

Table 2-7 (Cont.) Export LC Drawing - LC Details - Field Description

Field	Description
<b>Amount In Local Currency</b>	Read only field. System fetches the local currency equivalent value for the LC amount from back office (with decimal places).
<b>Operation Type</b>	Read only field. Operation type will be auto-populated based on the selected LC from the look-up.
<b>Nego/Finance Amount</b>	Read only field. Negotiation/Financing amount will be auto-populated based on the selected LC from the look-up.
<b>Unlinked FX Rate</b>	Read only field. Unlinked FX Rate will be auto-populated based on the selected LC from the look-up.
<b>Outstanding LC Value</b>	If <b>LC Advised by us</b> toggle is enabled, this field is read-only. Outstanding LC value will be auto-populated based on the selected LC from the look-up. If <b>LC Advised by us</b> toggle is disabled, specify the Outstanding LC value.
<b>Additional Amount</b>	Specify any additional amount to be processed under this LC drawing.
<b>LC Transferred Amount</b>	Read only field. Indicates the total LC transferred value. This field appears, if the user select the <b>Export LC Reference Number</b> from the look-up.
<b>LC Not Transferred Amount</b>	Read only field. Indicates the outstanding non Transferred LC Value. This field appears, if the user select the <b>Export LC Reference Number</b> from the look-up.
<b>Customer Dispatch</b>	The value will be populated from back office based on the maintenance. If the option is enabled, the customer has the option to dispatch the documents directly to the importer's bank. If the option is enabled, the bank has to dispatch the documents to the importer's bank. Bank user is not allowed to edit the field, if the value defaulted from the back office is "No",

## Audit

**Task Audit Trail Details**

Application No.  Branch Code  Initiated Date  Initiated By

Process Name

S.No	Stage Name	Pickup Time	Completed Time	Completed By	Outcome
1	Registration	Thu, 11 Jul 2024 08:01:31 GMT	Thu, 11 Jul 2024 08:02:39 GMT	ATEST11	PROCEED

This button provides information about user initiated the transaction, initiated date, stage wise detail etc.

For more information on audit, refer to the field description table below.

**Table 2-8 Audit - Field Description**

Field	Description
<b>Application No.</b>	This field displays the application number of the process.
<b>Branch Code</b>	This field displays the branch code.
<b>Initiated Date</b>	This field displays the date on which process is initiated.
<b>Initiated By</b>	This field displays the user ID of the user who had initiated the process.
<b>Process Name</b>	This field displays the name of the process which is initiated.
<b>S. No</b>	This field displays the serial number of the audit record.
<b>Stage Name</b>	This field displays the current stage of the process.
<b>Completed Time</b>	This field displays the time on which the audit of the current stage is completed.
<b>Completed By</b>	This field displays the user ID of the user who had completed the audit.
<b>Outcome</b>	This field displays the outcome of the audit.

2. Click **Next**.

The task will move to next data segment.

**Table 2-9 Main Details - Action Buttons - Field Description**

Field	Description
<b>Clarification Details</b>	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
<b>Documents</b>	Upload the required documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.

Table 2-9 (Cont.) Main Details - Action Buttons - Field Description

Field	Description
Remarks	Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users handling the request.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	Click to view/ input the following. <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
Signatures	Click the Signature button to verify the signature of the customer/ bank if required.  The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.  If more than one signature is required, system should display all the signatures.
Request Clarification	User should be able to submit the request for clarification to the “Trade Finance Portal” User for the transactions initiated offline.
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes are: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Refer	Select a Refer Reason from the values displayed by the system.  Refer Codes are: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.
Cancel	Cancel the Export LC Drawing task. Details entered will not be saved and the task will be removed

Table 2-9 (Cont.) Main Details - Action Buttons - Field Description

Field	Description
<b>Save &amp; Close</b>	Save the information provided and holds the task in 'My Task' queue for working later.  This option will not submit the request.
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.
<b>Checklist</b>	Click to view the list of items that needs to be completed and acknowledge. If mandatory checklist items are not selected, system will display an error on submit.

## 2.3.2 Document Details

This topic provides the systematic instructions to capture the details of the documents received.

User can verify the documents received and identify discrepancies, if any. User can compare the document received with the required documents and identify the discrepancies, if any.

1. On **Document Details** screen, specify the fields.

Figure 2-8 Scrutiny - Document Details

**Export LC Drawing Scrutiny :: Application No:- PK2ELCD000063481**

Extracted Summary | Clarification Details | Documents | Remarks | Overrides | Customer Instruction

View LC | View Events | Signatures

Screen(2/9)

**Document Details**

Document Details - As per LC

Document Code	Document Reference Number	Document Date	Copy	Original	Description	First Mail Received Original	First Mail Received Copy	Second Mail Received Original	Second Mail Received Copy
BDL				3/3	Bill of Lading	3/3			
INSDOC				1/2	Insurance	1/2			
INVDOC				1/2	Invoice	1/2			

Page 1 of 1 (1-3 of 3 items) | < 1 >

**Additional documents presented**

Document Code	Document Reference Number	Document Date	Description	First Mail Received Original	First Mail Received Copy	Second Mail Received Original	Second Mail Received Copy	Action
OTHDOC	454564565	December 1, 2021	Other	2	2	1	1	

Page 1 of 1 (1 of 1 items) | < 1 >

Audit | Request Clarification | Reject | Refer | Hold | Cancel | Save & Close | Back | Next

For more information on fields, refer to the field description table below.

Table 2-10 Document Details - Field Description





Field	Description
<b>Document Details - As per LC</b>	This table will fetches the document details as maintained in the underlying LC(LCDTRONL). User can modify the details only which are fetched from underlying LC. User can not add or delete any document details. Once bill drawing is authorized and if update drawing is processed, details of this table will be fetched from underlying bill drawing.
<b>Document Code</b>	Read only field. Document code is auto-populated from the latest LC.
<b>Document Reference Number</b>	Specify the reference number available in the documents.
<b>Document Date</b>	Displays the document date. The user can change the date.  <div style="border-left: 2px solid #0070C0; border-right: 2px solid #0070C0; border-bottom: 2px solid #0070C0; padding: 10px; margin-top: 10px;"> <p> <b>Note:</b> If "Document date" is more than "Shipment Date" system displays an override alert.</p> </div>
<b>Copy</b>	Read only field. Number of duplicate copies of documents as required in LC.
<b>Original</b>	Read only field. Number of documents in original as required in LC.
<b>Description</b>	Displays the description of the document required as per LC. Click the link to view the description of the document. The user can edit the description.
<b>First Mail Received Original</b>	Specify the number of originals of documents received from first mail.
<b>First Mail Received Copy</b>	Specify the number of duplicate copies of documents received from first mail.
<b>Second Mail Received Original</b>	Specify the number of originals of documents received from second mail.
<b>Second Mail Received Copy</b>	Specify the number of duplicate copies of documents received from second mail.
<b>Document Clause</b>	Read only field. System populates the document Clause based on the document code. Click the link to view the document clause.
<b>Received Description</b>	Defaults the description of the documents received from presenting bank.  The user can edit the description by clicking the link in the 'Received Description' column.
<b>Discrepant</b>	System marks the discrepant toggle as 'Yes' if there is difference between number of documents required and number of documents received. The user to change, if any discrepancy identified in the document.

Table 2-10 (Cont.) Document Details - Field Description

Field	Description
<b>Discrepancy Code</b>	Click <b>Search</b> to search and select the discrepancy code based on the discrepancy identified. This field is enabled if <b>Discrepant</b> option is enabled.
<b>Discrepancy Description</b>	This field displays the description based on the discrepancy code. The user can change the description.
<b>Action</b>	Click Edit icon to edit the document code.
<b>Additional documents presented</b>	This table fetches document details as maintained for the specific bill drawing product (BCDPRMNT). Here user can add/modify/delete additional document received, if any, during bill drawing. Once bill drawing is authorized, details from this table will be fetched in update drawing operation also. The user can click + to add multiple document details.
<b>Document Code</b>	Document code is auto-populated from the latest LC. User can click plus + icon and click <b>Search</b> to search and select the document code for the additional documents presented.  User can add or delete the code by deleting the line on the grid.   <b>Note:</b> The User is not allowed to add any document code which is already existing in any of the two tables.
<b>Document Reference Number</b>	Specify the document reference number of the documents linked.
<b>Document Date</b>	Provide the document date of the underlying document.   <b>Note:</b> If "Document date" is more than "Shipment Date" system displays an override alert.
<b>Description</b>	Displays the description of the additional documents based on the document code selected. Click the link to view the description of the document.
<b>First Mail Received Original</b>	Specify the number of originals of documents received from first mail.
<b>First Mail Received Copy</b>	Specify the number of duplicate copies of documents received from first mail.
<b>Second Mail Received Original</b>	Specify the number of originals of documents received from second mail.
<b>Second Mail Received Copy</b>	Specify the number of duplicate copies of documents received from second mail.

**Table 2-10 (Cont.) Document Details - Field Description**

Field	Description
<b>Action</b>	<p>Click Edit icon to edit the document code.</p> <p>Click Delete icon to delete the document code.</p> <div style="border-left: 2px solid #0070C0; padding-left: 10px; margin-top: 10px;"> <p> <b>Note:</b></p> <p>The User can not be able to delete any document detail fetched from previous operation.</p> </div>

**For LC Not Advised by Us:** The LC terms documents will be inactive. The user must read the description available in the documents and compare them with the description as per LC terms and will mark them if discrepant and provide discrepancy description.

2. Click **Next**.

The task will move to next data segment.

For more information on action buttons, refer to the field description table below.

**Table 2-11 Document Details - Action Buttons - Field Description**

Field	Description
<b>Clarification Details</b>	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
<b>Documents</b>	<p>View/Upload the required document.</p> <p>Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>
<b>Remarks</b>	<p>Specify any additional information regarding the export lc drawing. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• Transaction Level Instructions – In this section, OBTFPMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>



**Table 2-11 (Cont.) Document Details - Action Buttons - Field Description**

Field	Description
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>Signatures</b>	<p>Click the Signature button to verify the signature of the customer/ bank if required.</p> <p>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</p> <p>If more than one signature is required, system should display all the signatures.</p>
<b>Request Clarification</b>	Click the Request Clarification button to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Cancel</b>	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Back</b>	Click the Back button, to go back to the previous screen.
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

## 2.3.3 Additional Conditions

This topic provides the systematic instructions to capture the additional condition details.

If there are additional documents received from the beneficiary that has not be requested through LC, user must add them. Enables the user to check the whether the documents received comply with the additional conditions mentioned in LC.

1. On **Scrutiny - Additional Conditions** screen, specify the fields.

**Figure 2-9 Additional Conditions**

This section displays the list of additional conditions as per LC.

For more information on fields, refer to the field description table below.

**Table 2-12 Additional Conditions - Field Description**

Field	Description
<b>Additional Conditions</b>	The user can click + to add multiple <b>Additional Conditions</b> .
<b>FFT Code</b>	If <b>LC Advised by us</b> toggle is enabled, this field is read-only. This field displays the FFT code as per the latest LC. If <b>LC Advised by us</b> toggle is disabled, click <b>Search</b> to search and select the FFT code.
<b>FFT Description</b>	If <b>LC Advised by us</b> toggle is enabled, this field is read-only. This field displays the FFT description as per the latest LC. If <b>LC Advised by us</b> toggle is disabled, specify the FFT description.
<b>Discrepant</b>	Enable the discrepant toggle as 'Yes' if there is difference between LC requirement and documents received. The user to change, if any discrepancy identified in the document.

**Table 2-12 (Cont.) Additional Conditions - Field Description**

Field	Description
<b>Discrepant Code</b>	Click <b>Search</b> to search and select the discrepancy code based on the discrepancy identified.  System will not overwrite the discrepancy description.  User can change the code. Dummy code can also be used.
<b>Discrepant Description</b>	Description will be displayed based on the discrepancy code.
<b>Action</b>	Click Edit icon to edit the additional condition details.  Click Delete icon to delete the additional condition details.

2. Click **Next**.

The task will move to next data segment.

For more information on action buttons, refer to the field description table below.

**Table 2-13 Additional Conditions - Action Buttons - Field Description**

Field	Description
<b>Extracted Summary</b>	Documents for Export LC are scanned, and their data is automatically filled into the appropriate fields on the user interface. <ul style="list-style-type: none"> <li>• OBTFPM user uploads documents for Export LC Drawing at registration stage.</li> <li>• Task moves to scrutiny stage after basic details are inputted.</li> <li>• Data extraction occurs upon registration submission.</li> <li>• Scrutiny user verifies extracted data prompted by system.</li> <li>• AI reads documents, scrutiny ensures accuracy, user updates the data if necessary, confirms, and updates findings.</li> <li>• The extracted details will then be captured in the respective UI fields.</li> </ul> System detects and highlights inconsistencies in data extracted from documents related to Export LC transactions. <ul style="list-style-type: none"> <li>• Data extraction checks for consistency across documents.</li> <li>• Consistency ensured, e.g., same Letter of Credit number across all documents.</li> <li>• System notifies user of any inconsistencies found.</li> <li>• Document Consistency Excel sheet used for detailed verification.</li> <li>• Data Consistency sheet logs document name, field name, and inconsistent field value.</li> </ul>
<b>Clarification Details</b>	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.

**Table 2-13 (Cont.) Additional Conditions - Action Buttons - Field Description**

<b>Field</b>	<b>Description</b>
<b>Documents</b>	<p>View/Upload the required document.</p> <p>Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application</p>
<b>Remarks</b>	<p>Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>Signatures</b>	<p>Click the Signature button to verify the signature of the customer/ bank if required.</p> <p>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</p> <p>If more than one signature is required, system should display all the signatures.</p>
<b>Request Clarification</b>	Click the Request Clarification button to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.

**Table 2-13 (Cont.) Additional Conditions - Action Buttons - Field Description**

Field	Description
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Cancel</b>	<p>Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.</p>
<b>Save &amp; Close</b>	<p>Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.</p>
<b>Back</b>	<p>Click the Back button, to go back to the previous screen.</p>
<b>Next</b>	<p>On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>

## 2.3.4 Shipment Details

This topic provides the systematic instructions to capture the shipment details of Export LC Drawing request.

User must check whether the received documents of goods and shipment matches the requirement in LC.

1. On **Shipment Details** screen, specify the fields.

**Figure 2-10 Shipment Details**

**Export LC Drawing Scrutiny :: Application No:- PK2ELCD000071650**

Extracted Summary | Clarification Details | Documents | Remarks | Overrides | Customer Instruction

View LC | View Events | Signatures

Main Details | Document Details | Additional Conditions | **Shipment Details** | Discrepancy Details | Maturity Details | Additional Fields | Additional Details | Summary

**Shipment Details** Screen(4/9)

Goods Details

Select	Goods Code	As Per...	No of Units	Price Per...	Outstanding Units	As Per Documents	Discrepant	Discrepant Code	Discrepant Description
<input type="checkbox"/>	CILL	CILLAF...	10	10			<input type="checkbox"/>		

INCO Terms: DDP | INCO Description: Delivered Duty Paid (named place c

Insurance Company Code: COMP1 | Insurance Company: COMP1 | Policy Number: | Carrier Name: |

Shipment Details

Date of Shipment: December 5, 2021 | Shipping Agent: | Date Of Presentation: April 20, 2022

Details	As Per LC	As Per Documents	Discrepant	Discrepant Code	Discrepant Description
Partial Shipment	NOT ALLOWE		<input type="checkbox"/>		
Trans Shipment	NOT ALLOWE		<input type="checkbox"/>		
Place of Taking ...			<input type="checkbox"/>		
Place of Final De...			<input type="checkbox"/>		
Latest Date of S...			<input type="checkbox"/>		
Shipment Period			<input type="checkbox"/>		
Period of Presen...			<input type="checkbox"/>		

Audit | Request Clarification | Reject | Refer | Hold | Cancel | Save & Close | Back | Next

For more information on fields, refer to the field description table below.

**Table 2-14 Shipment Details – Field Description**


Field	Description
<b>Goods Details</b>	The user can click + to add multiple description of goods and services.
<b>Select</b>	Check box to select the record.
<b>Goods Code</b>	Click <b>Search</b> to search and select the goods code. Once you select goods code, value will default in Goods Type and Goods Description.
<b>As per LC</b>	This field displays the details as per the latest LC.
	Click the edit icon to update the description of goods.
<b>No of Units</b>	Specify the number of units being imported or exported.
<b>Price per Unit</b>	Specify the value for price per unit.
<b>Outstanding Units</b>	Indicates the Outstanding Units of goods.
<b>As Per Documents</b>	Specify the description of the goods as per the documents.
<b>Discrepant</b>	Enable the discrepant toggle, if there is difference between LC requirement and documents received.

Table 2-14 (Cont.) Shipment Details – Field Description

Field	Description
<b>Discrepancy Code</b>	Click <b>Search</b> to search and select the discrepancy code based on the discrepancy identified. This field is enabled, if <b>Discrepant</b> option is enabled.
<b>Discrepancy Description</b>	This field displays the description based on the discrepancy code. The user can change the description.
<b>INCO Terms</b>	Click <b>Search</b> to search and select the INCO terms from the document received.
<b>INCO Terms Description</b>	System displays the description of the INCO term based on the selected INCO Terms.
<b>Insurance Company Code</b>	Click <b>Search</b> to search and select the Insurance Company Code from the lookup.
<b>Insurance Company</b>	Read only field. The system displays the insurance company details as per the selected Insurance Company Code.
<b>Policy Number</b>	Specify the policy number of the insurance.
<b>Carrier Name</b>	Specify the name of the carrier through which the goods were shipped.
<b>Discrepant</b>	Enable the option as 'Yes' if there is difference between LC requirement and documents received.
<b>Discrepant Code</b>	Select the discrepancy code based on the discrepancy identified. This field is enabled, if <b>Discrepant</b> option is enabled.
<b>Discrepant Description</b>	Description will be displayed based on the discrepancy code. The user can change the description.
<b>Insurance Company Code</b>	Click <b>Search</b> to search and select the Insurance Company Code from the lookup.
<b>Insurance Company</b>	Read only field. The system displays the insurance company details as per the selected Insurance Company Code.
<b>Policy Number</b>	Specify the policy number of the insurance.
<b>Carrier Name</b>	Specify the name of the carrier as per the documents received, if the goods got shipped via multiple carriers.
<b>Shipment Details</b>	Specify the shipment details based on the description in the following table.
<b>Date of Shipment</b>	Select the date of shipment as per the documents received. Shipment date can be back dated but not future dated.
<b>Shipping Agent</b>	Specify the shipping agent details from the document received.
<b>Date of Presentation</b>	Date of presentation is auto-populated based on the system date.
<b>Details</b>	Details represent the fields in latest LC.
<b>As Per LC</b>	If <b>LC Advised by us</b> toggle is enabled, this field is read-only. This field displays description of fields as per the latest LC. If <b>LC Advised by us</b> toggle is disabled, specify the description of fields.
<b>As Per Documents</b>	Specify the description of the goods as per the documents.
<b>Discrepant</b>	Enable the option as 'Yes' if there is difference between LC requirement and documents received.
<b>Discrepant Code</b>	Select the discrepant code based on the discrepancy identified. This field is enabled, if <b>Discrepant</b> option is enabled.
<b>Discrepant Description</b>	Description will be displayed based on the discrepancy code.

2. Click **Next**.

The task will move to next data segment.

**Table 2-15 Shipment Details - Action Buttons - Field Description**

Field	Description
<b>Extracted Summary</b>	<p>Documents for Export LC are scanned, and their data is automatically filled into the appropriate fields on the user interface.</p> <ul style="list-style-type: none"> <li>• OBTFFPM user uploads documents for Export LC Drawing at registration stage.</li> <li>• Task moves to scrutiny stage after basic details are inputted.</li> <li>• Data extraction occurs upon registration submission.</li> <li>• Scrutiny user verifies extracted data prompted by system.</li> <li>• AI reads documents, scrutiny ensures accuracy, user updates the data if necessary, confirms, and updates findings.</li> <li>• The extracted details will then be captured in the respective UI fields.</li> </ul> <p>System detects and highlights inconsistencies in data extracted from documents related to Export LC transactions.</p> <ul style="list-style-type: none"> <li>• Data extraction checks for consistency across documents.</li> <li>• Consistency ensured, e.g., same Letter of Credit number across all documents.</li> <li>• System notifies user of any inconsistencies found.</li> <li>• Document Consistency Excel sheet used for detailed verification.</li> <li>• Data Consistency sheet logs document name, field name, and inconsistent field value.</li> </ul>
<b>Clarification Details</b>	<p>Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.</p>
<b>Documents</b>	<p>View/Upload the required document.</p> <p>Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application</p>
<b>Remarks</b>	<p>Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>
<b>Overrides</b>	<p>Click to view the overrides accepted by the user.</p>



Table 2-15 (Cont.) Shipment Details - Action Buttons - Field Description

Field	Description
<b>Customer Instruction</b>	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>Signatures</b>	<p>Click the Signature button to verify the signature of the customer/ bank if required.</p> <p>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</p> <p>If more than one signature is required, system should display all the signatures.</p>
<b>Request Clarification</b>	Click the Request Clarification button to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Cancel</b>	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.

**Table 2-15 (Cont.) Shipment Details - Action Buttons - Field Description**

Field	Description
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Back</b>	Click the Back button, to go back to the previous screen.
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

## 2.3.5 Discrepancy Details

This topic provides the systematic instructions to capture the discrepancy details.

This section displays the list of discrepancies captured. User can add/update/review the discrepancies identified in the section.

1. On **Discrepancy Details** screen, specify the fields, if any.

**Figure 2-11 Discrepancy Details**

**Export LC Drawing Scrutiny :: Application No:- PK2ELCD000064299**

Buttons: Extracted Summary, Clarification Details, Documents, Remarks, Overrides, Customer Instruction, View LC, View Events, Signatures

Screen(5/9)

**Discrepancy Details**

Discrepancy Code	Discrepancy Description	Discrepancy Resolved	Resolved Date	Received Date	Resolved Remarks	Action
ACW	AIRCRAFT CARRIRER ORIGINAL DOCUMENT	No		December 2, 2021		[Edit] [Delete]

Page 1 of 1 (1 of 1 items)

Pay Message Date, Non Pay Message Date, Acceptance Message Date, Non Acceptance Message Date

Discrepancies Approval Date, Under Reserve, Bank Business Ref Number, Customer Business Reference Number

Incoming MT732 - Sender to Receiver Information

**MT750 Details**

71D Charges to be recovered, 73A- Charges to be added, 34B Total Amount be paid (GBP), 57A Account with Bank

72 - Sender to Receiver Information

**Incoming MT734 Details**

75A Charges claimed, 772 Sender to Receiver Information, 773 Discrepancies, 77B Disposal of Documents

Audit, Request Clarification, Reject, Refer, Hold, Cancel, Save & Close, Back, Next

For more information on fields, refer to the field description table below.

Table 2-16 Discrepancy Details - Field Description

Field	Description
<b>Discrepancy Details</b>	Specify the discrepancy details. Click + to add multiple discrepancy details.
<b>Discrepancy Code</b>	Click <b>Search</b> to search and select the discrepancy code based on the discrepancy identified.
<b>Discrepancy Description</b>	This field displays the description based on the discrepancy code. The user can change the description.
<b>Discrepancy Resolved</b>	The option is set to 'Yes', if discrepancy is resolved.
<b>Resolved Date</b>	System displays the date on which discrepancy is resolved.
<b>Received Date</b>	System displays the date on which discrepancy is received.
<b>Resolved Remarks</b>	The remarks for discrepancy resolution.
<b>Action</b>	Click Edit icon to edit the discrepancy details. Click Delete icon to delete the discrepancy details.
<b>Pay Message Date</b>	Select the pay message date.
<b>Non Pay Message Date</b>	Select the non pay message date.
<b>Acceptance Message Date</b>	Select the acceptance message date.
<b>Non Acceptance Message Date</b>	Select the non acceptance message date.
<b>Discrepancies Approval Date</b>	Select the date on which discrepancies has been approved.
<b>Under Reserve</b>	The option when selected, allows the system to send the stage as Final to OBTF on Hand off. By default, the check box is de-selected. System allows to check this field, when the discrepancy in Bill and Operation is NEG.
<b>Bank Business Reference Number</b>	Specify the bank business reference number.
<b>Customer Business Reference Number</b>	Specify the customer business reference number.
<b>Incoming MT732 - Sender to Receiver Information</b>	Specify the sender to receiver information for Incoming MT732 message.
<b>MT750 Details</b>	Specify the MT750 Details based on the description of following table:
<b>Charges to be recovered</b>	Click the edit icon and specify the charges to be recovered in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
<b>Charges to be added</b>	Click the edit icon and specify the charges to be added in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
<b>Total Amount be paid</b>	Click the edit icon and specify the total amount be paid in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
<b>Account with Bank</b>	Click the edit icon and specify the account with bank details in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
<b>Sender to Receiver Information</b>	Click the edit icon and specify the sender to receiver information in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
<b>Incoming MT734 Details</b>	Specify the Incoming MT734 Details based on the description of following table:

**Table 2-16 (Cont.) Discrepancy Details - Field Description**

Field	Description
<b>Charges claimed</b>	Displays the
<b>Sender to Receiver Information</b>	Displays sender to receiver information.
<b>Discrepancies</b>	Displays the discrepancies if any.
<b>Disposal of Documents</b>	Displays the description for of disposal of documents.

2. Click **Next**.

The task will move to next data segment.

For more information on action buttons, refer to the field description table below.

**Table 2-17 Discrepancy Details - Action Buttons - Field Description**

Field	Description
<b>Extracted Summary</b>	<p>Documents for Export LC are scanned, and their data is automatically filled into the appropriate fields on the user interface.</p> <ul style="list-style-type: none"> <li>• OBTFPM user uploads documents for Export LC Drawing at registration stage.</li> <li>• Task moves to scrutiny stage after basic details are inputted.</li> <li>• Data extraction occurs upon registration submission.</li> <li>• Scrutiny user verifies extracted data prompted by system.</li> <li>• AI reads documents, scrutiny ensures accuracy, user updates the data if necessary, confirms, and updates findings.</li> <li>• The extracted details will then be captured in the respective UI fields.</li> </ul> <p>System detects and highlights inconsistencies in data extracted from documents related to Export LC transactions.</p> <ul style="list-style-type: none"> <li>• Data extraction checks for consistency across documents.</li> <li>• Consistency ensured, e.g., same Letter of Credit number across all documents.</li> <li>• System notifies user of any inconsistencies found.</li> <li>• Document Consistency Excel sheet used for detailed verification.</li> <li>• Data Consistency sheet logs document name, field name, and inconsistent field value.</li> </ul>
<b>Clarification Details</b>	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
<b>Documents</b>	<p>View/Upload the required document.</p> <p>Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application</p>

Table 2-17 (Cont.) Discrepancy Details - Action Buttons - Field Description

Field	Description
<b>Remarks</b>	Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>Signatures</b>	Click the Signature button to verify the signature of the customer/ bank if required.  The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.  If more than one signature is required, system should display all the signatures.
<b>Request Clarification</b>	Click the Request Clarification button to submit the request for clarification to the “Trade Finance Portal” User for the transactions initiated offline.
<b>Reject</b>	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes are: <ul style="list-style-type: none"> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul> Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
<b>Refer</b>	Select a Refer Reason from the values displayed by the system.  Refer Codes are: <ul style="list-style-type: none"> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul>

**Table 2-17 (Cont.) Discrepancy Details - Action Buttons - Field Description**

Field	Description
<b>Hold</b>	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.  This option is used, if there are any pending information yet to be received from applicant.
<b>Cancel</b>	Cancel the Scrutiny stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Back</b>	Click the Back button, to go back to the previous screen.
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

## 2.3.6 Maturity Details

This topic provides the systematic instructions to capture the maturity details.

1. On **Maturity Details** screen, specify the fields.

**Figure 2-12 Maturity Details**

For more information on fields, refer to the field description table below.

Table 2-18 Maturity Details - Field Description

Field	Description
<b>Maturity Details</b>	Click '+' icon to add multiple <b>Maturity Details</b> .
<b>Tenor Type</b>	Read only field.  This field displays the tenor type as per LC.
<b>Tenor Basis</b>	Specify the tenor basis, if the tenor is not sight.  The user can view and edit the tenor base code description of the Tenor Basis Code selected by the user.
<b>Start Date</b>	System defaults the start date.  The user can change the date.
<b>Tenor Days</b>	Specify the number of tenor days.
<b>Transit Days</b>	Specify the transit days, if the tenor is sight.
<b>Maturity Date</b>	System displays the due date for the bill based on tenor and tenor basis. If tenor is sight, system will calculate the maturity date as five working days from Document Received Date. If tenor is Usance, system will calculate the maturity date based on the tenor basis and populate the maturity date.
<b>Interest From Date</b>	Select the interest from date. The interest from date cannot be earlier than branch date and later than maturity date.
<b>Interest To Date</b>	Select the interest to date.
<b>Acceptance Commission From Date</b>	Select the acceptance commission from date.
<b>Acceptance Commission To Date</b>	Select the acceptance commission to date.
<b>Other Bank Charges</b>	Specify the Other Bank Charges.
<b>Other Bank Charges - 1</b>	Specify the charges to be collected for the other bank as part of the collection transaction.
<b>Other Bank Charges - 2</b>	Specify the charges to be collected for the other bank as part of the collection transaction.
<b>Other Bank Charges - 3</b>	Specify the charges to be collected for the other bank as part of the collection transaction.
<b>Other Bank Description - 1</b>	Specify the description of charges to be collected for the other bank as part of the drawings transaction.
<b>Other Bank Description - 2</b>	Specify the description of charges to be collected for the other bank as part of the drawings transaction.
<b>Other Bank Description - 3</b>	Specify the description of charges to be collected for the other bank as part of the drawings transaction.
<b>Other Details</b>	Specify the other details.
<b>Debit Value Date</b>	Specify the debit value date.
<b>Credit Value Date</b>	Specify the credit value date.
<b>Value Date</b>	Displays the value date.  The user can change the date.

**Table 2-18 (Cont.) Maturity Details - Field Description**

Field	Description
<b>Allow Pre-Payment</b>	Enable the option to allow pre-payment. Disable the option if pre-payment is not allowed.
<b>Refund Interest</b>	Toggle On: Indicates refund of interest. Toggle Off: Indicates interest refund is denied.
<b>Transfer Collateral from LC</b>	Toggle On: Indicates that the transfer collateral from LC is allowed. Toggle Off: Indicates that the transfer collateral from LC is denied.

2. Click **Next**.

The task will move to next data segment.

For more information on action buttons, refer to the field description table below.

**Table 2-19 Maturity Details - Action Buttons - Field Description**

Field	Description
<b>Extracted Summary</b>	Documents for Export LC are scanned, and their data is automatically filled into the appropriate fields on the user interface. <ul style="list-style-type: none"> <li>• OBTFPM user uploads documents for Export LC Drawing at registration stage.</li> <li>• Task moves to scrutiny stage after basic details are inputted.</li> <li>• Data extraction occurs upon registration submission.</li> <li>• Scrutiny user verifies extracted data prompted by system.</li> <li>• AI reads documents, scrutiny ensures accuracy, user updates the data if necessary, confirms, and updates findings.</li> <li>• The extracted details will then be captured in the respective UI fields.</li> </ul> System detects and highlights inconsistencies in data extracted from documents related to Export LC transactions. <ul style="list-style-type: none"> <li>• Data extraction checks for consistency across documents.</li> <li>• Consistency ensured, e.g., same Letter of Credit number across all documents.</li> <li>• System notifies user of any inconsistencies found.</li> <li>• Document Consistency Excel sheet used for detailed verification.</li> <li>• Data Consistency sheet logs document name, field name, and inconsistent field value.</li> </ul>
<b>Clarification Details</b>	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.



Table 2-19 (Cont.) Maturity Details - Action Buttons - Field Description

Field	Description
<b>Documents</b>	View/Upload the required document.  Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application
<b>Remarks</b>	Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>Signatures</b>	Click the Signature button to verify the signature of the customer/ bank if required.  The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.  If more than one signature is required, system should display all the signatures.
<b>Request Clarification</b>	Click the Request Clarification button to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.

**Table 2-19 (Cont.) Maturity Details - Action Buttons - Field Description**

Field	Description
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Cancel</b>	<p>Cancel the Scrutiny stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.</p>
<b>Save &amp; Close</b>	<p>Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.</p>
<b>Back</b>	<p>Click the Back button, to go back to the previous screen.</p>
<b>Next</b>	<p>On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>

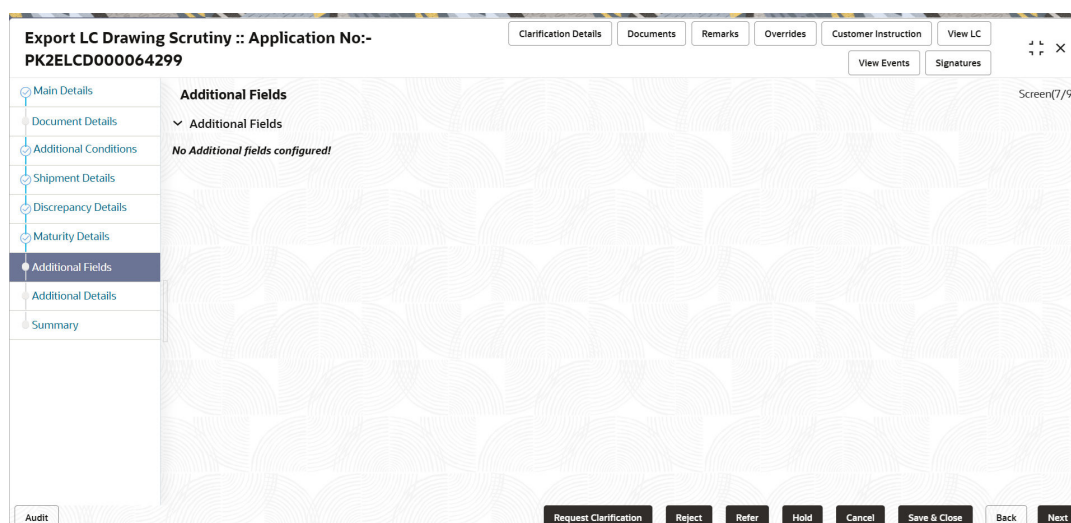
## 2.3.7 Additional Fields

This topic provides the systematic instructions to capture the additional fields.

Banks can configure these additional fields during implementation.

1. On **Additional Fields** screen, specify the fields, if any.

**Figure 2-13 Scrutiny - Additional Fields**



2. Click **Next**.

The task will move to next data segment.

For more information on action buttons, refer to the field description table below.

**Table 2-20 Additional Fields - Action Buttons - Field Description**

Field	Description
<b>Extracted Summary</b>	<p>Documents for Export LC are scanned, and their data is automatically filled into the appropriate fields on the user interface.</p> <ul style="list-style-type: none"> <li>• OBTFPM user uploads documents for Export LC Drawing at registration stage.</li> <li>• Task moves to scrutiny stage after basic details are inputted.</li> <li>• Data extraction occurs upon registration submission.</li> <li>• Scrutiny user verifies extracted data prompted by system.</li> <li>• AI reads documents, scrutiny ensures accuracy, user updates the data if necessary, confirms, and updates findings.</li> <li>• The extracted details will then be captured in the respective UI fields.</li> </ul> <p>System detects and highlights inconsistencies in data extracted from documents related to Export LC transactions.</p> <ul style="list-style-type: none"> <li>• Data extraction checks for consistency across documents.</li> <li>• Consistency ensured, e.g., same Letter of Credit number across all documents.</li> <li>• System notifies user of any inconsistencies found.</li> <li>• Document Consistency Excel sheet used for detailed verification.</li> <li>• Data Consistency sheet logs document name, field name, and inconsistent field value.</li> </ul>
<b>Clarification Details</b>	<p>Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.</p>

Table 2-20 (Cont.) Additional Fields - Action Buttons - Field Description

Field	Description
<b>Documents</b>	<p>Click to View/Upload the required document.</p> <p>Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application</p>
<b>Remarks</b>	<p>Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>Signatures</b>	<p>Click the Signature button to verify the signature of the customer/ bank if required.</p> <p>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</p> <p>If more than one signature is required, system should display all the signatures.</p>
<b>Request Clarification</b>	Clicking this button allows the user to submit the request for clarification to the "Trade Finance Portal" for the transactions that are initiated offline.


Table 2-20 (Cont.) Additional Fields - Action Buttons - Field Description

Field	Description
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Cancel</b>	<p>Cancel the Scrutiny stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.</p>
<b>Save &amp; Close</b>	<p>Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.</p>
<b>Back</b>	<p>Clicking on Back button, takes the user to the previous screen.</p>
<b>Next</b>	<p>On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>

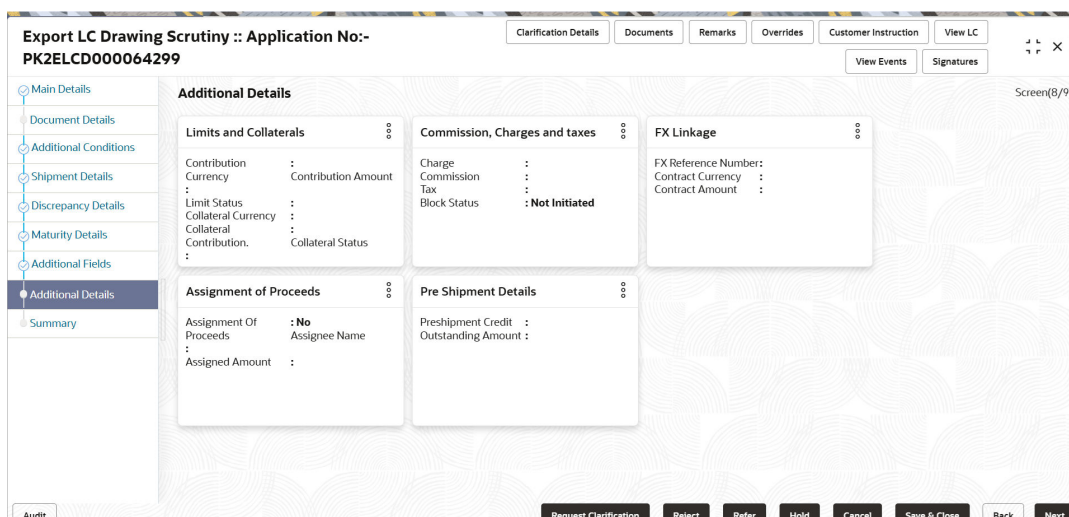
## 2.3.8 Additional Details

This topic provides the systematic instructions to capture the additional details in Scrutiny stage of Export LC Drawing process.

A Scrutiny user can verify/input/update the additional details Data Segment of the Export LC Drawing request.

1. On **Additional Details** screen, click  on any Additional Details tile to view the details.

**Figure 2-14 Additional Details**



### Limits and Collaterals

On Approval, system should not release the Earmarking against each limit line and system should handoff the “Limit Earmark Reference Number “to the back office. On successful handoff, back office will make use of these “Limit Earmark Reference Number” to release the Limit Earmark done in the mid office (OBTFCMCS) and should Earmark the limit from the Back office.

In case multiple Lines are applicable, Limit Earmark Reference for all lines to be passed to the back office.

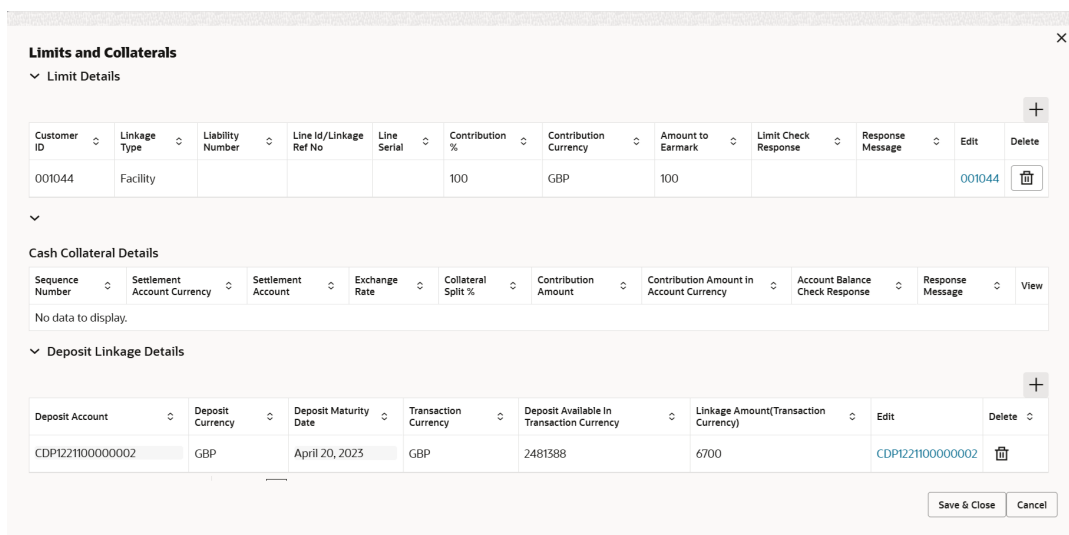


Figure 2-15 Limit Details

### Limit Details

<p><b>Customer Id</b></p> <input style="width: 90%;" type="text" value="001044"/> <span style="float: right;">🔍</span>	<p><b>Linkage Type</b></p> <div style="border: 1px solid #ccc; padding: 2px;">Facility ▼</div>
<p><b>Contribution %</b></p> <div style="border: 1px solid #ccc; padding: 2px;">100.0 ▼ ▲</div>	<p><b>Liability Number</b></p> <input style="width: 90%;" type="text" value="001044"/> <span style="float: right;">🔍</span>
<p><b>Contribution Currency</b></p> <div style="border: 1px solid #ccc; padding: 2px;">USD</div>	<p><b>Line Id/Linkage Ref No</b></p> <input style="width: 90%;" type="text" value="001044_US"/> <span style="float: right;">🔍</span>
<p><b>Limit/Liability Currency</b></p> <div style="border: 1px solid #ccc; padding: 2px;">USD</div>	<p><b>Limits Description</b></p> <div style="border: 1px solid #ccc; height: 60px;"></div>
<p><b>Limit Check Response</b></p> <div style="border: 1px solid #ccc; padding: 2px;">Available</div>	<p><b>Amount to Earmark</b></p> <div style="border: 1px solid #ccc; padding: 2px; text-align: right;">\$10.00</div>
<p><b>Expiry Date</b></p> <div style="border: 1px solid #ccc; padding: 2px; text-align: right;">📅</div>	<p><b>Limit Available Amount</b></p> <div style="border: 1px solid #ccc; padding: 2px; text-align: right;">\$999,378,010.18</div>
<p><b>Response Message</b></p> <div style="border: 1px solid #ccc; padding: 2px;">Balance available of USD 999378010.18</div>	<p><b>ELCM Reference Number</b></p> <div style="border: 1px solid #ccc; height: 20px;"></div>


Verify
Save & Close
Close

For more information on fields, refer to the field description table below.

**Table 2-21 Limit Details - Field Description**

Field	Description
<b>Limit Details</b>	Specify the limit details. Click plus icon to add new limit details. Below fields are displayed on the Limit Details pop-up screen, if the user clicks plus icon.
<b>Customer ID</b>	This field displays the applicant's/applicant bank customer ID defaulted from the application. The user can change the customer ID.

Table 2-21 (Cont.) Limit Details - Field Description

Field	Description
<b>Linkage Type</b>	Select the linkage type. Linkage type can be: <ul style="list-style-type: none"> <li>• <b>Facility</b></li> <li>• <b>Liability</b></li> </ul> By default Linkage Type is <b>Facility</b> .
<b>Contribution %</b>	System will default this to 100%. User can modify, if contribution is more than 100%. System will display an alert message, if modified. Once contribution % is provided, system will default the amount.  System to validate that if Limit Contribution% plus Collateral% is equal to 100. If the total percentage is not equal to 100 application will display an alert message.
<b>Liability Number</b>	Click Search to search and select the Liability Number from the look-up. The list has all the Liabilities mapped to the customer.
<b>Contribution Currency</b>	Read only field. The LC currency will be defaulted in this field.
<b>Line ID/ Linkage Ref No</b>	Click <b>Search</b> to search and select from the various lines available and mapped under the customer id gets listed in the drop down. LINE ID-DESCRIPTION will be available for selection along with Line ID. When you click on 'verify', the system will return value if the limit check was successful or Limit not Available. If limit check fails, the outstanding limit after the transaction value will be shown in the limit outstanding amount.  <div style="border-left: 2px solid #0070C0; padding-left: 10px; margin-top: 10px;"> <p> <b>Note:</b></p> <p>User can also select expired Line ID from the lookup and on clicking the verify button, system should default "The Earmarking cannot be performed as the Line ID is Expired" in the "Response Message" field.</p> </div> This field is disabled and read only, if <b>Linkage Type</b> is <b>Liability</b> .
<b>Limit/ Liability Currency</b>	This field displays the limit currency. Limit Currency will be defaulted in this field, when you select the <b>Liability Number</b> .
<b>Limits Description</b>	Read only field. This field displays the limits description.
<b>Limit Check Response</b>	Read only field. This field displays the limit check response. Response can be 'Success' or 'Limit not Available' based on the limit service call response.  The value in this field appears, if you click the Verify button.
<b>Amount to Earmark</b>	Amount to earmark will default based on the contribution %. User can change the value.
<b>Expiry Date</b>	Read only field. This field displays the date up to which the Line is valid.



**Table 2-21 (Cont.) Limit Details - Field Description**

<b>Field</b>	<b>Description</b>
<b>Limit Available Amount</b>	Read only field. This field displays the value of available limit, i.e., limit available without any earmark. The Limit Available Amount must be greater than the Contribution Amount.  The value in this field appears, if you click the Verify button.
<b>Response Message</b>	Read only field. This field displays the detailed response message.  The value in this field appears, if you click the Verify button.
<b>ELCM Reference Number</b>	Read only field. This field displays the ELCM reference number.
<b>Limit Details - Grid</b>	Below fields appear in the Limit Details grid along with the above fields.
<b>Line Serial</b>	Read only field. Displays the serial of the various lines available and mapped under the customer id.  This field appears on the Limits grid.
<b>Edit</b>	Click edit link to edit the limit details.

Figure 2-16 Collateral Details

### Collateral Details

<p><b>Total Collateral Amount</b></p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="£20.00"/>	<p><b>Collateral Amount to be Collected</b></p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="£20.00"/>
<p><b>Sequence Number</b></p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="1.0"/>	<p><b>Collateral Split %</b></p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="100.0"/>
<p><b>Collateral Contribution Amount</b></p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="£20.00"/>	<p><b>Settlement Account</b></p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="PK20010440019"/>
<p><b>Settlement Account Currency</b></p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="USD"/>	<p><b>Exchange Rate</b></p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="2.5"/>
<p><b>Contribution Amount in Account Currency</b></p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="\$50.00"/>	<p><b>Account Available Amount</b></p> <input style="width: 90%; border: 1px solid #ccc;" type="text"/>
<p><b>Response</b></p> <input style="width: 90%; border: 1px solid #ccc;" type="text"/>	<p><b>Response Message</b></p> <input style="width: 90%; border: 1px solid #ccc;" type="text"/>

Table 2-22 Cash Collateral Details - Field Description

Field	Description
<b>Collateral Percentage</b>	System populates the Collateral % maintained in the Customer / Product for the counter party of the contract. User can modify the collateral percentage.
<b>Collateral Currency and amount</b>	System populates the contract currency as collateral currency by default. User can modify the collateral Currency and amount.
<b>Exchange Rate</b>	System populates the exchange rate maintained. System validates for the Override Limit and the Stop limit if defaulted exchange rate is modified.
<b>Cash Collateral Details pop-up screen</b>	Click plus icon to add new collateral details. Below fields are displayed on the <b>Cash Collateral Details</b> pop-up screen, if the user clicks plus icon.
<b>Total Collateral Amount</b>	Read only field. This field displays the total collateral amount provided by the user.

Table 2-22 (Cont.) Cash Collateral Details - Field Description

Field	Description
<b>Collateral Amount to be Collected</b>	Read only field. This field displays the collateral amount yet to be collected as part of the collateral split.
<b>Sequence Number</b>	Read only field. The sequence number is auto populated with the value, generated by the system.
<b>Collateral Split %</b>	Specify the collateral split% to be collected against the selected settlement account.
<b>Collateral Contribution Amount</b>	Collateral contribution amount will get defaulted in this field. The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message "Defaulted Collateral Percentage modified.
<b>Settlement Account</b>	Click <b>Search</b> to search and select the settlement account for the collateral.
<b>Settlement Account Currency</b>	Read only field. This field displays the settlement account currency and will be auto-populated based on the Settlement Account selection.
<b>Exchange Rate</b>	Read only field. This field displays the exchange rate, if the settlement account currency is different from the collateral currency.
<b>Contribution Amount in Account Currency</b>	Read only field. This field displays the contribution amount in the settlement account currency as defaulted by the system.
<b>Account Available Amount</b>	Read only field. System populates the account available amount on clicking the <b>Verify</b> button.
<b>Response</b>	Read only field. System populates the response on clicking the <b>Verify</b> button.
<b>Response Message</b>	Read only field. System populates the response message on clicking the <b>Verify</b> button.
<b>Verify</b>	Click to verify the account balance of the Settlement Account.
<b>Save &amp; Close</b>	Click to to save and close the record.
<b>Cancel</b>	Click to cancel the entry.
<b>Cash Collateral Details - Grid</b>	Below fields appear in the <b>Cash Collateral Details</b> grid along with the above fields.
<b>Collateral %</b>	Specify the percentage of collateral to be linked to this transaction. If the value is more than 100% system will display an alert message. The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product.  User can modify the defaulted collateral percentage, in which case system should display a override message "Defaulted Collateral Percentage modified.

**Table 2-22 (Cont.) Cash Collateral Details - Field Description**

Field	Description
<b>Contribution Amount</b>	This field displays the collateral contribution amount. The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message "Defaulted Collateral Percentage modified.
<b>Account Balance Check Response</b>	This field displays the account balance check response.
<b>Edit</b>	Click edit link to edit the collateral details.

**Deposit Linkage Details**

In this section which the deposit linkage details is captured.

System should allow the user to Link one or more existing Deposits as a contribution to secure underlying transactions. On Submit of DE stage, system will create Linkage of the Deposit/modification of existing Linkage by calling Back-office system (DDA) system directly.

**Figure 2-17 Deposit Linkage Details**

**Deposit Linkage Details**

Customer Id: 001044

Deposit Account: PK2CDP1221100003

Deposit Branch: PK2

Deposit Available Amount: GBP £63,880.34

Deposit Maturity Date: April 20, 2023

Exchange Rate: 1

Deposit Available In Transaction Currency: GBP 63,880.34

Linkage Percentage %: 67.0

Linkage Amount(Transaction Currency): GBP £67.00

Buttons: Save & Close, Close

Table 2-23 Deposit Linkage Details

Field	Description
<b>Customer ID</b>	This field displays the applicant's/applicant bank customer ID defaulted from the application. The user can change the customer ID.
<b>Deposit Account</b>	Click <b>Search</b> to search and select deposit for linkage from the look-up. All the Deposits of the customer should be listed in the look-up search. User should be able to select the deposit for linkage.
<b>Deposit Branch</b>	This field displays the deposit branch which will be auto-populated based on the deposit account selection.
<b>Deposit Available Amount</b>	Amount will be auto-populated based on the Deposit Account selection.
<b>Deposit Maturity Date</b>	Maturity Date of deposit is displayed based on the Deposit Account selection.
<b>Exchange Rate</b>	This field displays the latest exchange rate for deposit linkage. This will be picked up from the exchange rate maintenance from the common core.
<b>Deposit Available In Transaction Currency</b>	This field displays the deposit amount available, after exchange rate conversion, if applicable.
<b>Linkage Percentage %</b>	Specify the value for linkage percentage.
<b>Linkage Amount (Transaction Currency)</b>	System to default the transaction amount user can change the value. System validates the linking amount with available Deposit balance and should not allow to link more than the available amount.
<b>Deposit Details - grid</b>	Below fields appear in the <b>Deposit Details</b> grid along with the above fields.
<b>Deposit Currency</b>	The currency will get defaulted in this field.
<b>Transaction Currency</b>	The currency will get defaulted in this field from the underlying task.
<b>Edit</b>	Click edit link to edit the deposit linkage details.

2. Click **Save and Close** to save the details and close the screen.

### Charge Details

This section displays charge details. On landing the additional tab, charges and tax if any will get defaulted from Back end simulation. If default charges are available under the product, they should be defaulted here with values. If customer or customer group specific charges are maintained, then the same will be defaulted from back end system.

**Commission, Charges and taxes**

Recalculate Re-default

▼ Commission Details

Component	Rate	Mod. Rate	Currency	Amount	Modified	Defer	Waive	Charge Party	Settl. Account	Amendable
No data to display.										

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▼ Charge Details

Component	Tag currency	Tag Amount	Currency	Amount	Modified	Billing	Defer	Waive	Charge Party	Settlement Account
BCCOUR	GBP	100	EUR	€73.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	GOODCARE PLC	PK20010440017
BCOPNCG	GBP	100	GBP	£193.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	GOODCARE PLC	PK20010440017
BCSWFT	GBP	100	GBP	£333.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	GOODCARE PLC	PK20010440017
BCSWFT	GBP	100	GBP	£333.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

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▼ Tax Details

Component	Type	Value Date	CCY	Amount	Billing	Defer	Settl. Account
BCTAX1	WITHHOLDINC	April 20, 2022	GBP	£2.00	<input type="checkbox"/>	<input type="checkbox"/>	
BCTAX2	WITHHOLDINC	April 20, 2022	GBP	£2.00	<input type="checkbox"/>	<input type="checkbox"/>	

Save & Close Cancel

For more information on fields, refer to the field description table below.

**Table 2-24 Charge Details - Field Description**

Field	Description
<b>Commission Details</b>	Specify the commission details. All charges, commission and margin are collected from the counter-party by default.
<b>Component</b>	This field displays the commission component.
<b>Rate</b>	This field displays the rate that is defaulted from product. The commission rate, if available in Back Office defaults in OBTFPMCS. The user is able to change the rate. If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.
<b>Mod. Rate</b>	From the default value, if the rate is changed the value gets updated in this field.
<b>Currency</b>	This field displays the currency in which the commission have to be collected.
<b>Amount</b>	This field displays the amount that is maintained under the product code. The commission rate, if available in Back Office defaults in OBTFPMCS. The user is able to change the rate, but not the commission amount directly. The amount gets modified based on the rate changed and the new amount is calculated in back office based on the new rate and is populated in OBTFPMCS. If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.

Table 2-24 (Cont.) Charge Details - Field Description














Field	Description
<b>Modified</b>	From the default value, if the amount is changed, the value gets updated in the modified amount field.
<b>Defer</b>	Switch to  for charges/commissions has to be deferred and collected at any future step.
<b>Waive</b>	Switch to  to waive the charges/commissions. Based on the customer maintenance, the charges/commission can be marked for Billing or Defer. If the defaulted Commission is changed to defer or billing or waive, system must capture the user details and the modification details in the 'Remarks' place holder.
<b>Charge Party</b>	Charge party is 'Applicant' by default. User can change the value to Beneficiary.
<b>Settl. Account</b>	Select the settlement account.
<b>Amendable</b>	Displays if the field is amendable or not.
<b>Charge Details</b>	Specify the charge details.
<b>Component</b>	This field displays the charge component type.
<b>Tag Currency</b>	This field displays the tag currency in which the charges have to be collected.
<b>Tag Amount</b>	This field displays the tag amount that is maintained under the product code.
<b>Currency</b>	This field displays the currency in which the charges have to be collected.
<b>Amount</b>	This field displays the amount that is maintained under the product code.
<b>Modified</b>	From the default value, if the rate is changed or the amount is changed, the value gets updated in the modified amount field.
<b>Billing</b>	Switch to  to make the details available for billing engine for further processing, if charges are handled by separate billing engine. On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is 'Billing' enabled, 'Billing' toggle for that component should be automatically enabled in OBTFFPMCS. The user can not enable/disable the option, if it is de-selected by default. This field is disabled, if 'Defer' toggle is enabled.
<b>Defer</b>	Switch to  to defer the charges and collect at any future step. Switch to  if you do not want to defer the taxes. On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is AR-AP tracking enabled, 'Defer' toggle for that component should be automatically checked in OBTFFPMCS. The user can enable/disable the option the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.

Table 2-24 (Cont.) Charge Details - Field Description

Field	Description
<b>Waive</b>	 <p>Switch to  to waive the charges. Based on the customer maintenance, the charges should be marked for Billing or for Defer. This field is disabled, if <b>Defer</b> toggle is enabled.</p>
<b>Charge Party</b>	Charge party is applicant by default. User can change the value to beneficiary.
<b>Settlement Account</b>	Select the settlement account.
<b>Tax Details</b>	Specify the tax details. The tax component is calculated based on the commission and defaults if maintained at product level. User cannot update tax details and any change in tax amount on account of modification of charges/ commission will be available on click of Re-Calculate button or on hand off to back-end system.
<b>Component</b>	This field displays the tax component.
<b>Type</b>	This field displays the type of tax component.
<b>Value Date</b>	This field displays the value date of tax component.
<b>Ccy</b>	This field displays the currency in which the tax have to be collected. The tax currency is the same as the commission.
<b>Amount</b>	This field displays the tax amount based on the percentage of commission maintained. You can edit the tax amount, if applicable.
<b>Billing</b>	 <p>Switch to  to make the details available for billing engine for further processing, if taxes are handled by separate billing engine. This field is disabled, if 'Defer' toggle is enabled.</p>
<b>Defer</b>	 <p>Switch to  to defer the taxes and collect at any future step.</p>  <p>Switch to  if you do not want to defer the taxes. The user can enable/disable the option the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.</p>
<b>Settl. Account</b>	System defaults the settlement account. The user can modify the settlement account.

- Click **Save and Close** to save the details and close the screen.

### FX Linkage

This section enables the user to link the existing FX contract(s) to the LC transactions. User can link multiple forward FX contracts.

FX contract linkage with the Bill booking can happen only for immediate liquidation of sight payment or for Usance. For manual sight payment, the user needs to link the FX contract on the date of liquidation of the Bill.



**FX Linkage**

FX Linkage

FX Reference Number	Bought Currency	SOLD Currency	Available Contract Amount	Rate	Linked Amount	Total Utilized Amount	FX Expiry Date	Action
000FNDF20076A9N9			£4,000.00	1.35	£4,000.00		March 19, 2020	

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Average FX Rate  
0

Save & Close Cancel

Figure 2-18 FX Linkage Details

**FX Linkage**

FX Reference Number: 000FNDF20076A9N9

Currency: USD

Contract Amount: USD \$4,000.00

Available FX Contract Amount: USD \$4,000.00

Linkage Amount: USD \$4,000.00

Rate: 1.35

FX Amount in Local Currency: £2,962.96

FX Expiry Date: March 19, 2020

FX Delivery Period From: [Calendar Icon]

FX Delivery Period To: [Calendar Icon]

Save & Close Close

For more information on fields, refer to the field description table below.

Table 2-25 FX Linkage - Field Description

Field	Description
<b>FX Reference Number</b>	Click <b>Search</b> to search and select the FX contract reference number. On select and save and close, system defaults the available amount, bot currency, sold currency and rate. Forward FX Linkage available for selection at bill would be as follows, <ul style="list-style-type: none"> <li>Counterparty of the FX contract should be the counterparty of the Bill contract.</li> <li>Active Forward FX transactions authorized not marked for auto liquidation.</li> </ul> Bill contract currency should be BOT currency of the FX transaction in case of an export Bill or the SOLD currency in case of an Import Bill.
<b>Currency</b>	This field displays the FX BOT currency from the linked FX contract.
<b>Contract Amount</b>	This field displays the FX BOT currency and Amount. The user can change the currency.
<b>Available FX Contract Amount</b>	This field displays the available FX contract amount. The value is from the "Available Amount" in FXDLINKG screen in OBTR. Available Amount BOT currency and Amount is displayed.
<b>Linkage Amount</b>	This field displays the amount available for linkage. The Linkage amount should default the LC Contract Currency and allowed to change the linkage amount alone. The validation "Sum of Linked amount will not be greater than contract amount" or "Linkage amount will not be greater than the available amount for linkage" should be triggered on save of the FX linkage screen when trying to link the single FX or multiple FX.
<b>Rate</b>	This field displays the rate at which the contract is booked.
<b>FX Amount in Local Currency</b>	This field displays the FX amount in local currency. The value is defaulted as FX BOT currency and Amount from FXDTRONL
<b>FX Expiry Date</b>	This field displays the expiry date from the linked FX contract.
<b>FX Delivery Period - From</b>	This field displays the date from which the contract is valid for utilization.
<b>FX Delivery Period - To</b>	This field displays the date to which the contract is valid for utilization.
<b>FX Linkage grid</b>	Below fields appear in the FX linkage grid along with the above fields.
<b>Bought Currency</b>	This field displays the currency from the linked FX contract.
<b>Sold Currency</b>	This field displays the currency from the linked FX contract.
<b>Available Contract Amount</b>	Available amount will be FX contract amount minus the linked amount. Available amount for linkage should be greater than Zero.
<b>Linked Amount</b>	Sum of Linked amount will not be greater than LC contract amount. Linked amount will not be greater than the available amount for linkage.
<b>Total Utilized Amount</b>	This field displays the total amount utilized against the corresponding linked FX. On query, both Utilized and Total Utilized amount holds the amount of latest version. The value is Total Utilized Amount BOT currency and Amount for Import LC/Guarantee Issuance from FXDLINKG .

Table 2-25 (Cont.) FX Linkage - Field Description



Field	Description
<b>Average FX Rate</b>	Multiple forward FX contract could be linked, and exchange rate of FX contract vary from each. Hence, effective exchange rate for bill would be arrived using weighted average method and it is utilized during purchase/negotiation/discount or liquidation of the bill. This will be populated in the Average FX Rate.
<b>Action</b>	Click Edit icon to edit the FX details. Click Delete icon to delete the FX details.

**Assignment of Proceeds**


In this tile, assignment details for the applicable processes is displayed. Proceeds can be assigned only if the parties have been assigned during drawing or update drawing process.

For more information on fields, refer to the field description table below.

Table 2-26 Assignment of Proceeds - Field Description

Field	Description
	Click Minus icon to delete the <b>Assignment of Proceeds</b> .
<b>Assignment Paid By Importer</b>	Switch on  the option, if assignment is paid by importer.
<b>Sequence</b>	Specify the sequence number.

**Table 2-26 (Cont.) Assignment of Proceeds - Field Description**

Field	Description
<b>Assignee ID &amp; Assignee Details</b>	<p>Click <b>Search</b> to search and select the assignee id. Assignee details appear based on selected assignee ID. User can add multiple assignees to a single Bill under LC with the assignment amount or assignment percentage of parent LC.</p> <div style="border: 1px solid #0070C0; padding: 5px; margin-top: 10px;"> <p> <b>Note:</b> WALKIN customers is allowed as assignee.</p> </div>
<b>Assignment %</b>	<p>Specify the percentage of LC amount that has be assigned to the assignee. Once the user updates the rate, the system calculates the amount as per assigned rate and default in the assigned amount field. If the user directly captures the assigned amount then the assigned percentage has to calculate the percentage and the same to be populated in the screen. If contribution is more than 100%, system to display an alert message. Once contribution % is input system will default the amount. System to validate that Limit Contribution percentage plus Collateral percentage is equal to 100. Otherwise system to provide override.The assignment percentage should be rounded to two decimal places.</p>
<b>Currency</b>	Click <b>Search</b> to search and select the account currency of the settlement account of the assignee. Only the currencies for which the settlement account is available, only those currency will be displayed.
<b>Assigned Amount</b>	Specify the amount that has to be assigned to the assignee. If the user has already entered the assignment percentage, system to calculate the amount and populate the value.
<b>Account</b>	Click <b>Search</b> to search and select the account.
<b>Assignee Account</b>	Specify the assignee account.
<b>Account with Institution</b>	Specify the account number of the account with institution.

4. Click **Save and Close** to save the details and close the screen.

### Pre-Shipment Details

This section links an existing Preshipment Credit.

For more information on fields, refer to the field description table below.

**Table 2-27 Pre-Shipment Details - Field Description**

Field	Description
<b>Loan Account Number</b>	Click <b>Search</b> to search and select the pre-shipment Loan Account number.
<b>Currency</b>	This field displays the currency of the pre-shipment loan account number. The user can change the currency.
<b>Outstanding Amount</b>	This field displays the pre-shipment credit outstanding amount. The user can change the outstanding amount.
<b>Action</b>	Click Edit icon to edit the FX details.  Click Delete icon to delete the FX details.
<b>Setteled Loan</b>	Specify the settled loan details.
<b>Sequence Number</b>	This field displays the sequence of the settled loan.
<b>Loan Account Number</b>	This field displays the settled loan account number.
<b>Currency</b>	This field displays the currency of the settled loan account.
<b>Outstanding Amount</b>	This field displays the outstanding amount.
<b>Event</b>	This field displays the event.
<b>Settled Amount</b>	This field displays the settled amount.

5. Click **Save and Close** to save the details and close the screen.
6. Click **Next**.

The task will move to next data segment.

For more information on action buttons, refer to the field description table below.

**Table 2-28 Additional Details - Action Buttons - Field Description**


Field	Description
<b>Clarification Details</b>	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
<b>Documents</b>	<p>Click to View/Upload the required document.</p> <p>Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application</p> <div style="border: 1px solid #0070C0; padding: 5px; margin-top: 10px;"> <p> <b>Note:</b> Not applicable for STP of SWIFT MT 765.</p> </div>

Table 2-28 (Cont.) Additional Details - Action Buttons - Field Description

Field	Description
<b>Remarks</b>	Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>Signatures</b>	Click the Signature button to verify the signature of the customer/ bank if required.  The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.  If more than one signature is required, system should display all the signatures.
<b>Request Clarification</b>	Clicking this button allows the user to submit the request for clarification to the “Trade Finance Portal” for the transactions that are initiated offline.
<b>Reject</b>	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes are: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
<b>Refer</b>	Select a Refer Reason from the values displayed by the system.  Refer Codes are: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>

**Table 2-28 (Cont.) Additional Details - Action Buttons - Field Description**


Field	Description
<b>Hold</b>	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.  This option is used, if there are any pending information yet to be received from applicant.
<b>Cancel</b>	Cancel the Scrutiny stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Back</b>	Clicking on Back button, takes the user to the previous screen.
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

## 2.3.9 Summary

This topic provides the systematic instructions to view the summary details in Scrutiny stage of Export LC Drawing request.

User can review the summary of details updated in Scrutiny stage of Export LC Drawing request.

The Summary tiles display a list of important fields with values. User can drill down from Summary tiles into respective data segments.

1. On **Summary** screen, , click  on any tile to view the details.

**Figure 2-19 Summary**

Export LC Drawing Scrutiny :: Application No- PK2ELCD000064352

Extracted Summary | Clarification Details | Documents | Remarks | Overrides | Customer Instruction | View LC | View Events | Signatures

Screen(9/9)

**Summary**

<p><b>Main Details</b></p> <p>Product Code : EUUR Currency : GBP Amount : 100</p>	<p><b>Document Details</b></p> <p>Document 1 : CLAIM1</p>	<p><b>Additional Conditions</b></p> <p>FFT Code 1 : FFT Code 2 :</p>
<p><b>Shipment Details</b></p> <p>Goods Code :</p>	<p><b>Discrepancy Details</b></p> <p>Discrepancy Code 1 : PSB</p>	<p><b>Maturity Details</b></p> <p>Tenor Type : Usance Tenor Basis : Maturity Date : 2022-05-20</p>
<p><b>Pre Shipment Details</b></p> <p>Pre-shipment Credit : Outstanding Amount : Repay Amount :</p>	<p><b>Additional Fields</b></p> <p>Click here to view Additional fields :</p>	<p><b>Limits and Collaterals</b></p> <p>Contribution Currency : Amount to Earmark : Limit Status : Not Verified Collateral Currency : Collateral Contribution : Collateral Status : Not Verified Deposit Linkage Currency : Deposit Linkage Amount :</p>
<p><b>Assignment of Proceeds</b></p> <p>Assignment of proceeds : No Assignee Name : Assigned Amount :</p>	<p><b>Commission, Charges and taxes</b></p> <p>Charge : Commission : Tax : Block Status : Not Initiated</p>	<p><b>FX Linkage</b></p> <p>Reference Number : Linkage Amount : Contract Currency :</p>

Audit | Request Clarification | Reject | Refer | Hold | Cancel | Save & Close | Back | Submit

### Tiles Displayed in Summary

- Main Details - User can view details about application details and LC details.
- Document Details - User can view document details.
- Additional Conditions - User can view the additional condition details.
- Shipment Details - User can view shipment details.
- Discrepancy Details - User can view the discrepancy noted for the current LC drawing.
- Maturity Details - User can view the maturity details.
- Pre Shipment Details - User can view the pre shipment details.
- Additional Fields - User can view the additional fields details.
- Limits and Collaterals - User can view the limits and collateral details.
- Commission, Charges and taxes - User can view commission, charges and taxes details.
- Assignment of Proceeds - User can view the details of assignment of proceeds.
- FX Linkage - User can view the FX linkage details.

### 2. Click **Submit**.

The task will move to next logical stage.



Table 2-29 Summary - Action Buttons - Field Description

Field	Description
<b>Clarification Details</b>	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
<b>Documents</b>	Click to View/Upload the required document.  Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.
<b>Remarks</b>	Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>Signatures</b>	Click the Signature button to verify the signature of the customer/ bank if required.  The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.  If more than one signature is required, system should display all the signatures.
<b>Request Clarification</b>	Clicking this button allows the user to submit the request for clarification to the "Trade Finance Portal" for the transactions that are initiated offline.

Table 2-29 (Cont.) Summary - Action Buttons - Field Description

Field	Description
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Cancel</b>	<p>Cancel the Scrutiny stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.</p>
<b>Save &amp; Close</b>	<p>Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.</p>
<b>Back</b>	<p>Clicking on Back button, takes the user to the previous screen.</p>
<b>Submit</b>	<p>Task will get moved to next logical stage of Export LC Drawing. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided. In case of duplicate documents' system will terminate the process after handing off the details to back office.</p>

## 2.4 Data Enrichment

This topic provides the systematic instructions to initiate the Data Enrichment stage of Export LC Drawing request.

A DE User can input new Export LC Drawing request. As part of data enrichment user can enter/update basic details of the incoming request.



**Note:**

For expired line of limits, the task moves to “Limit Exception” stage under Free Tasks, on ‘Submit’ of DE Stage with the reason for exception as “Limit Expired”.

Do the following steps to acquire a task which completed the registration and currently at Data enrichment stage.

Specify **User ID** and **Password**, and login to **Home** screen.

1. On **Home** screen, click, **Task**.
2. Under **Task**, click **Free Task**.

**Figure 2-20 Free Task**

<input type="checkbox"/> Acquire and Edit	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date
<input checked="" type="checkbox"/>	Medium	Export LC Drawing	PK2SGT1000064346	PK2SGT1000064346	DataEnrichment	22-04-20
<input type="checkbox"/>	Medium	Import Documentary ...	PK2IDCL000064331	PK2IDCL000064331	DataEnrichment	22-04-20
<input type="checkbox"/>	Medium	Export LC Amendment	PK2ELCA000064326	PK2ELCA000064326	Reject Approval	22-04-20
<input type="checkbox"/>	Medium	Export LC Amendment	PK2ELCA000064320	PK2ELCA000064320	Scrutiny	22-04-20
<input type="checkbox"/>	Medium	Export LC Advise	PK2ELCA000064309	PK2ELCA000064309	Scrutiny	22-04-20
<input type="checkbox"/>	Medium	Guarantee Issuance	PK2GTEI000064308	PK2GTEI000064308	Scrutiny	21-05-05
<input type="checkbox"/>	Medium	Guarantee Issuance	PK2GTEI000064306	PK2GTEI000064306	Reject Approval	22-04-20
<input type="checkbox"/>	Medium	Guarantee Issuance	PK2GTEI000064305	PK2GTEI000064305	Scrutiny	22-04-20
<input type="checkbox"/>	Medium	Import LC Amendment	PK2ILCA000064293	PK2ILCA000064293	Scrutiny	22-04-20
<input type="checkbox"/>	Medium	Import Documentary ...	PK2IDCU000064290	PK2IDCU000064290	DataEnrichment	22-04-20
<input type="checkbox"/>	Medium	Export LC Advise	PK2ELCA000064287	PK2ELCA000064287	Scrutiny	22-04-20
<input type="checkbox"/>	Medium	Import Documentary ...	PK2IDCB000063072	PK2IDCB000063072	KYC Exceptional approval	22-04-20
<input type="checkbox"/>	Medium	Export Documentary ...	PK2EDCU000064280	PK2EDCU000064280	DataEnrichment	22-04-20

The **Free Task** screen appears.

3. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.
4. The acquired task will be available in **My Tasks** tab. Click **Edit** to provide input for Data Enrichment stage.

**Figure 2-21 My Task**

Menu Item Search...	My Tasks	Refresh	Release	Escalate	Delegate	Flow Diagram			
Tasks	Process Name	Process Reference Number	Application Number	Stage	Application Date				
Awaiting Customer Clarification	Export LC Drawing	PKZELCD000053491	PKZELCD000053491	DataEnrichment	22-04-20	<input checked="" type="checkbox"/>	Edit	Medium	
Business Process Maintenance	Export LC Drawing	PKZELCD000053479	PKZELCD000053479	DataEnrichment	22-04-20	<input type="checkbox"/>	Edit	Medium	
Completed Tasks	Export LC Drawing	PKZELCD000053475	PKZELCD000053475	Registration	22-04-20	<input type="checkbox"/>	Edit	Medium	
Free Tasks	Export LC Drawing	PKZELCD000053474	PKZELCD000053474	Registration	22-04-20	<input type="checkbox"/>	Edit	Medium	
Hold Tasks	Export LC Drawing	PKZELCD000053468	PKZELCD000053468	Registration	22-04-20	<input type="checkbox"/>	Edit	Medium	
My Tasks	Import Documentary ...	PK2IDCU000053467	PK2IDCU000053467	Registration	22-04-20	<input type="checkbox"/>	Edit	Medium	
Other User tasks	Import Documentary ...	PK2IDCU000053464	PK2IDCU000053464	Registration	22-04-20	<input type="checkbox"/>	Edit	Medium	
Search	Import Documentary ...	PK2IDCU000053463	PK2IDCU000053463	Registration	22-04-20	<input type="checkbox"/>	Edit	Medium	
SubProcess Tasks	Import Documentary ...	PK2IDCU000053462	PK2IDCU000053462	Registration	22-04-20	<input type="checkbox"/>	Edit	Medium	
Supervisor Tasks	Import LC Internal Am...	PK2ILCI000053316	PK2ILCI000053316	DataEnrichment	22-04-20	<input type="checkbox"/>	Edit	Medium	
	Import Documentary ...	PK2IDCU000053310	PK2IDCU000053310	Registration	22-04-20	<input type="checkbox"/>	Edit	Medium	
	Import Documentary ...	PK2IDCU000053308	PK2IDCU000053308	DataEnrichment	22-04-20	<input type="checkbox"/>	Edit	Medium	
	Import Documentary ...	PK2IDCU000053097	PK2IDCU000053097	Registration	22-04-20	<input type="checkbox"/>	Edit	Medium	

Let's look at the details for Data Enrichment stage. User can enter/update the fields in Data Enrichment stage. Some of the fields that are already having value from Registration/ online channels may not be editable.

The Data Enrichment stage has the following hops for data capture:

- [Main Details](#)  
This topic provides the systematic instructions to initiate the Data Enrichment stage of Export LC Drawing request.
- [Document Details](#)  
This topic provides the systematic instructions to capture the details of the documents received.
- [Additional Conditions](#)  
This topic provides the systematic instructions to capture the additional condition details.
- [Shipment Details](#)  
This topic provides the systematic instructions to capture the shipment details of export LC drawing request.
- [Discrepancy Details](#)  
This topic provides the systematic instructions to capture the discrepancy details.
- [Maturity Details](#)  
This topic provides the systematic instructions to capture the maturity details.
- [Additional Fields](#)  
This topic provides the systematic instructions to capture the additional fields.
- [Advices](#)  
This topic provides the systematic instructions to capture the advices details of Export LC Drawing process.
- [Additional Details](#)  
This topic provides the systematic instructions to capture the additional details in Data Enrichment stage of Export LC Drawing process.
- [Settlement Details](#)  
This topic provides the systematic instructions to capture the settlement details of Export LC Drawing request.

- [Summary](#)  
This topic provides the systematic instructions to view the summary details in Data Enrichment stage of **Export LC Drawing** request.

## 2.4.1 Main Details

This topic provides the systematic instructions to initiate the Data Enrichment stage of Export LC Drawing request.

Main details section has two sub section as follows:

- Application Details
- LC Details.

### Application Details

1. On **Data Enrichment - Main Details** screen, specify the fields that were not entered at Registration stage.

**Figure 2-22 Data Enrichment - Main Details**

For more information on the fields, refer [#unique\\_56/unique\\_56\\_Connect\\_42\\_TABLE\\_VD1\\_XWT\\_DVB](#) of **Scrutiny** stage.

### LC Details

The fields listed under this section are same as the fields listed under the **LC Details** section in **Scrutiny** stage. For more information on the fields, refer [#unique\\_56/unique\\_56\\_Connect\\_42\\_TABLE\\_I54\\_JKD\\_1SB](#) of **Scrutiny** stage. During Registration, if user has not captured input, then user can capture the details in this section.

Figure 2-23 LC Details

**Audit**

**Task Audit Trail Details**

Application No. PK2LIC000008772    Branch Code PK2    Initiated Date 4/20/2022    Initiated By ATEST11

Process Name Import LC Issuance

S.No	Stage Name	Pickup Time	Completed Time	Completed By	Outcome
1	Registration	Thu, 11 Jul 2024 08:01:31 GMT	Thu, 11 Jul 2024 08:02:39 GMT	ATEST11	PROCEED

Close

This button provides information about user initiated the transaction, initiated date, stage wise detail etc.

For more information on Audit, refer [#unique\\_56/unique\\_56\\_Connect\\_42\\_TABLE\\_D3Q\\_TQK\\_1SB](#).

2. Click **Next**.

The task will move to next data segment.

For more information on the action buttons, refer [#unique\\_56/unique\\_56\\_Connect\\_42\\_TABLE\\_WY1\\_B35\\_DVB](#) in **Main Details** section of **Scrutiny** stage.

## 2.4.2 Document Details

This topic provides the systematic instructions to capture the details of the documents received.

1. On **Document Details** screen, specify the fields.

Figure 2-24 Data Enrichment - Document Details

**Export LC Drawing DataEnrichment :: Application No:- PK2ELCD000053491**

**Document Details** Screen(2/11)

Document Details - As per LC

Document Code	Document Referen...	Document Date	Copy	Original	Description	First Mail Received Original	First Mail Received Copy	Second Mail Received Original	Second Mail Recev Copy
BOL	333BOL	April 20, 2022			Bill of Lading	1	1		

Page 1 of 1 (1 of 1 items)

Additional documents presented

Document Code	Document Reference Number	Document Date	Description	First Mail Received Original	First Mail Received Copy	Second Mail Received Original	Second Mail Received Copy	Action
INVDOC	5465465	December 2, 2021	Invoice	2	1	2	1	

Page 1 of 1 (1 of 1 items)

Audit | Request Clarification | Reject | Refer | Hold | Cancel | Save & Close | Back | Next

For more information on fields, refer [#unique\\_57/unique\\_57\\_Connect\\_42\\_TABLE\\_I54\\_JKD\\_1SB](#) of **Scrutiny** stage.

2. Click **Next**.

The task will move to next data segment.

For more information on action buttons, refer [#unique\\_57/unique\\_57\\_Connect\\_42\\_TABLE\\_D3Q\\_TQK\\_1SB](#).

### 2.4.3 Additional Conditions

This topic provides the systematic instructions to capture the additional condition details.

1. On **Data Enrichment - Additional Conditions** screen, specify the fields.

**Figure 2-25 Additional Conditions**

**Export LC Drawing DataEnrichment :: Application No:- PK2ELCD000053491**

**Additional Conditions** Screen(5/11)

Additional Conditions

FFT Code	FFT Description	Discrepant	Discrepant Code	Discrepant Description	Action
No data to display.					

Page 1 (0 of 0 items)

Audit | Request Clarification | Reject | Refer | Hold | Cancel | Save & Close | Back | Next

This section displays the list of additional conditions as per LC.

For more information on fields, refer [Table 2-12](#) of **Scrutiny** stage.

2. Click **Next**.

The task will move to next data segment.

For more information on action buttons, refer [Table 2-13](#) of **Scrutiny** stage.

## 2.4.4 Shipment Details

This topic provides the systematic instructions to capture the shipment details of export LC drawing request.

1. On **Shipment Details** screen, specify the fields.

**Figure 2-26 Shipment Details**

For more information on fields, refer [Table 2-14](#) of **Scrutiny** stage.

2. Click **Next**.

The task will move to next data segment.

For more information on action buttons, refer [Table 2-15](#) of **Scrutiny** stage.

## 2.4.5 Discrepancy Details

This topic provides the systematic instructions to capture the discrepancy details.

This section displays the list of discrepancies captured. User can add/update/review the discrepancies identified in the section.

1. On **Discrepancy Details** screen, specify the fields, if any.

**Figure 2-27 Discrepancy Details**



**Export LC Drawing DataEnrichment :: Application No:- PK2ELCD000053491**

Clarification Details Documents Remarks Overrides Customer Instruction View LC View Events Signatures

Main Details Document Details Additional Conditions Shipment Details **Discrepancy Details** Maturity Details Additional Fields Advices Additional Details Settlement Details Summary

**Discrepancy Details** Screen(5/11)

Discrepancy Code	Discrepancy Description	Discrepancy Resolved	Resolved Date	Received Date	Resolved Remarks	Action
ACW	AIRCRAFT CARRIER ORIGINAL DOCUMENT	No				[Check] [Edit] [Delete]
GENAL_DISC_1	DISCREPANT - There is discrepancy in the value	No				[Check] [Edit] [Delete]
GENAL_DISC_2	DISCREPANT - There is discrepancy in the value	No				[Check] [Edit] [Delete]

Page 1 of 1 (1-3 of 3 items) [Navigation icons]

Pay Message Date [Field] Non Pay Message Date [Field] Acceptance Message Date [Field] Non Acceptance Message Date [Field]

Discrepancies Approval Date [Field] Under Reserve [Toggle] Bank Business Ref Number [Field] Customer Business Reference Number [Field]

Incoming MT732 - Sender to Receiver Information [Field]

**MT750 Details**

71D Charges to be recovered [Field] 73A- Charges to be added [Field] 34B Total Amount be paid [Field] 57A Account with Bank [Field]

72 - Sender to Receiver Information [Field]

**Incoming MT734 Details**

73A Charges claimed [Field] 722 Sender to Receiver Information [Field] 773 Discrepancies [Field] 77B Disposal of Documents [Field]

Audit [Request Clarification] [Reject] [Refer] [Hold] [Cancel] [Save & Close] [Back] [Next]

For more information on fields, refer [Table 2-16](#) of **Scrutiny** stage.

2. Click **Next**.

The task will move to next data segment.

For more information on action buttons, refer [Table 2-17](#) of **Scrutiny** stage.

## 2.4.6 Maturity Details

This topic provides the systematic instructions to capture the maturity details.

1. On **Maturity Details** screen, specify the fields.

**Figure 2-28 Maturity Details**

**Export LC Drawing DataEnrichment :: Application No:- PK2ELCD000053491**

Clarification Details Documents Remarks Overrides Customer Instruction View LC View Events Signatures Screen(6/11)

**Maturity Details**

▼ Maturity Details

Tenor Type: Usance Tenor Basis: BE Start Date: April 20, 2022 Tenor Days: 30

Maturity Date: May 20, 2022

Transit Days: Interest From Date: Interest To Date: Acceptance Commission From Date: Acceptance Commission To Date:

▼ Other Bank Charges

Other Bank Charges-1, Other Bank Charges-2, Other Bank Charges-3

Other Bank Charge Description-1, Other Bank Charge Description-2, Other Bank Charge Description-3

▼ Other Details

Debit Value Date: Credit Value Date: Value Date: April 20, 2022 Allow Pre-Payment:

Refund Interest:  Transfer Collateral from LC:

Audit Request Clarification Reject Refer Hold Cancel Save & Close Back Next

For more information on fields, refer to the [Table 2-18](#) of **Scrutiny** stage.

**2. Click Next.**

The task will move to next data segment.

For more information on action buttons, refer [Table 2-19](#) of **Scrutiny** stage.

## 2.4.7 Additional Fields

This topic provides the systematic instructions to capture the additional fields.

Banks can configure these additional fields during implementation.

1. On **Additional Fields** screen, specify the fields, if any.

**Figure 2-29 Data Enrichment - Additional Fields**

**Export LC Drawing DataEnrichment :: Application No:- PK2ELCD000053491**

Clarification Details Documents Remarks Overrides Customer Instruction View LC View Events Signatures Screen(7/11)

**Additional Fields**

▼ Additional Fields

No Additional fields configured!

Main Details Document Details Additional Conditions Shipment Details Discrepancy Details Maturity Details **Additional Fields** Advices Additional Details Settlement Details Summary

Audit Request Clarification Reject Refer Hold Cancel Save & Close Back Next


2. Click **Next**.

The task will move to next data segment. For more information refer [Advices](#).  
For more information on action buttons, refer [Table 2-20](#) of **Scrutiny** stage.

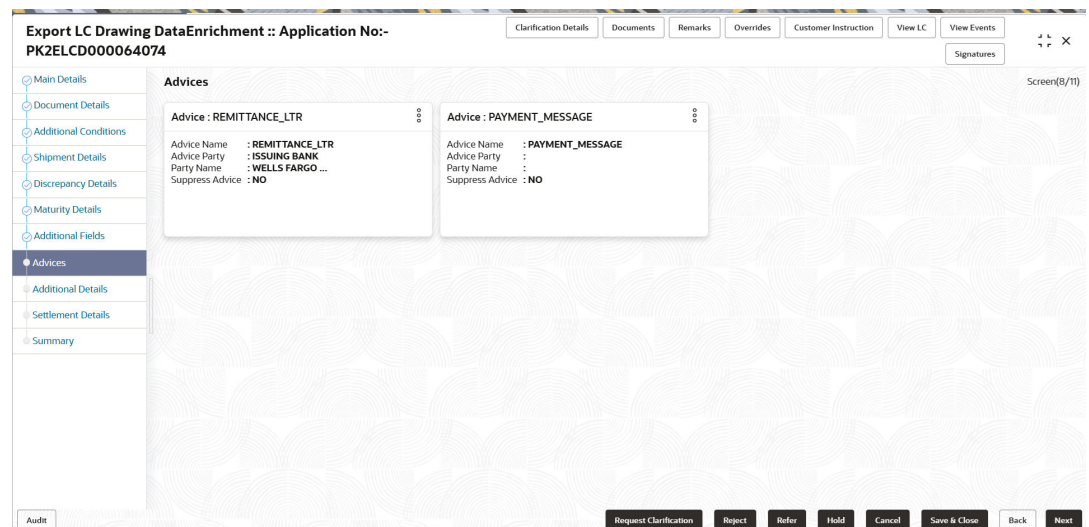
## 2.4.8 Advices

This topic provides the systematic instructions to capture the advices details of Export LC Drawing process.

Advices menu displays the advices from the back office as tiles. User can edit the fields in the tile, if required. The user can also suppress the Advice, if required

1. On **Advices** screen, click  on any advice tile to view the advice details.

**Figure 2-30 Advices**



### Advice Details

For more information on fields, refer to the field description table below.



**Table 2-30 Advice Details**

Field	Description
<b>Suppress Advice</b>	Enable this option to suppress the advice. Disable this option if suppress advice is not required.
<b>Advice Name</b>	Read only field. This field displays the advice name defaulted from drawing LC.
<b>Medium</b>	The medium of advices is defaulted from the system. User can update if required.
<b>Advice Party</b>	Read only field. This field displays the advice party defaulted from drawing LC.
<b>Party ID</b>	Read only field. This field displays the party ID defaulted from drawing LC.
<b>Party Name</b>	Read only field. This field displays the party name defaulted from drawing LC.

**Table 2-31 Free Format Text**

Field	Description
<b>FFT Code</b>	Click <b>Search</b> to search and select the FFT Code.
<b>FFT Description</b>	FFT description is populated based on the FFT code selected. User can edit the FFT description.

**Table 2-31 (Cont.) Free Format Text**

Field	Description
	Click edit icon to edit the existing FFT description.
<b>Action</b>	Click delete icon to remove any existing FFT code. Click edit icon to edit the existing FFT code.
<b>Instruction Details</b>	Specify the instruction details.
<b>Instruction Code</b>	Click <b>Search</b> to search and select the instruction Code.
<b>Instruction Description</b>	Instruction description is populated based on the instruction code selected. User can edit the instruction description.
	Click edit icon to edit the existing instruction description.
<b>Action</b>	Click delete icon to remove any existing instruction code. Click edit icon to edit the existing instruction code.

2. Click **Next**.

The task will move to next data segment.

For more information on fields, refer to the field description table below.

**Table 2-32 Advices - Action Buttons - Field Description**

Field	Description
<b>Clarification Details</b>	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
<b>Documents</b>	Click to View/Upload the required document.  Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.
<b>Remarks</b>	Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.

Table 2-32 (Cont.) Advices - Action Buttons - Field Description

Field	Description
<b>Customer Instruction</b>	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>Signatures</b>	<p>Click the Signature button to verify the signature of the customer/ bank if required.</p> <p>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</p> <p>If more than one signature is required, system should display all the signatures.</p>
<b>Request Clarification</b>	Clicking this button allows the user to submit the request for clarification to the "Trade Finance Portal" for the transactions that are initiated offline.
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. sUser must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Cancel</b>	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.


**Table 2-32 (Cont.) Advices - Action Buttons - Field Description**

Field	Description
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Back</b>	Clicking on Back button, takes the user to the previous screen.
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

## 2.4.9 Additional Details

This topic provides the systematic instructions to capture the additional details in Data Enrichment stage of Export LC Drawing process.

A Data Enrichment user can verify/input/update the additional details data segment of the Export LC Drawing request.

1. On **Additional Details** screen, click  on any Additional Details tile to view the details.

**Figure 2-31 Additional Details**

### Limits and Collaterals

On Approval, system should not release the Earmarking against each limit line and system should handoff the "Limit Earmark Reference Number "to the back office. On successful handoff, back office will make use of these "Limit Earmark Reference Number" to release the Limit Earmark done in the mid office (OBTFPM) and should Earmark the limit from the Back office.

In case multiple Lines are applicable, Limit Earmark Reference for all lines to be passed to the back office.

**Limits and Collaterals** ✕

▼ Limit Details +

Customer ID	Linkage Type	Liability Number	Line Id/Linkage Ref No	Line Serial	Contribution %	Contribution Currency	Amount to Earmark	Limit Check Response	Response Message	Edit	Delete
001044	Facility				100	GBP	100			001044	

▼

Cash Collateral Details

Sequence Number	Settlement Account Currency	Settlement Account	Exchange Rate	Collateral Split %	Contribution Amount	Contribution Amount in Account Currency	Account Balance Check Response	Response Message	View
No data to display.									

▼ Deposit Linkage Details +

Deposit Account	Deposit Currency	Deposit Maturity Date	Transaction Currency	Deposit Available In Transaction Currency	Linkage Amount(Transaction Currency)	Edit	Delete
CDP1221100000002	GBP	April 20, 2025	GBP	2481388	6700	CDP1221100000002	

Save & Close Cancel

Figure 2-32 Limit Details



### Limit Details

<b>Customer Id</b> <input type="text" value="001044"/>	<b>Linkage Type</b> <input type="text" value="Facility"/>
<b>Contribution %</b> <input type="text" value="100.0"/>	<b>Liability Number</b> <input type="text" value="001044"/>
<b>Contribution Currency</b> <input type="text" value="USD"/>	<b>Line Id/Linkage Ref No</b> <input type="text" value="001044_US"/>
<b>Limit/Liability Currency</b> <input type="text" value="USD"/>	<b>Limits Description</b> <input type="text"/>
<b>Limit Check Response</b> <input type="text" value="Available"/>	<b>Amount to Earmark</b> <input type="text" value="\$10.00"/>
<b>Expiry Date</b> <input type="text"/>	<b>Limit Available Amount</b> <input type="text" value="\$999,378,010.18"/>
<b>Response Message</b> <input type="text" value="Balance available of USD 999378010.18"/>	<b>ELCM Reference Number</b> <input type="text"/>

Figure 2-33 Collateral Details

**Collateral Details**

<b>Total Collateral Amount</b>	£20.00	<b>Collateral Amount to be Collected</b>	£20.00
<b>Sequence Number</b>	1.0	<b>Collateral Split %</b>	100.0
<b>Collateral Contribution Amount</b>	£20.00	<b>Settlement Account</b>	PK20010440016
<b>Settlement Account Currency</b>	GBP	<b>Exchange Rate</b>	1.0
<b>Contribution Amount in Account Currency</b>	£20.00	<b>Account Available Amount</b>	
<b>Response</b>	VN	<b>Response Message</b>	

Verify

✓ ✕

For more information on fields, refer [Table 2-21](#) of **Scrutiny** stage.

2. Click **Save and Close** to save the details and close the screen.

### Charge Details

This section displays charge details. On landing the additional tab, charges and tax if any will get defaulted from Back end simulation. If default charges are available under the product, they should be defaulted here with values. If customer or customer group specific charges are maintained, then the same will be defaulted from back end system.

**Charge Details**

Recalculate Re-default

▼ Commission Details

Component	Rate	Mod. Rate	Currency	Amount	Modified	Defer	Waive	Charge Party	Settl. Account	Amendable
AGLIR_COMM	0 .2		GBP	£0.02		<input type="checkbox"/>	<input type="checkbox"/>	GOODCARE PLC		Yes
ARCI	0 .2		GBP	£2.25		<input type="checkbox"/>	<input type="checkbox"/>	Domestic Export Sight Bills Negoitated		Yes

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▼ Charge Details

Component	Tag currency	Tag Amount	Currency	Amount	Modified	Billing	Defer	Waive	Charge Party	Settlement Account
LIGCLM			GBP	£50.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	GOODCARE PLC	PK20010440017

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▼ Tax Details

Component	Type	Value Date	CCY	Amount	Billing	Defer	Settl. Account
No data to display.							

Save & Close Close

For more information on fields, refer [Table 2-24](#) of **Scrutiny** stage.

3. Click **Save and Close** to save the details and close the screen.

### Payment Details

For more information on fields, refer to the field description table below.

**Table 2-33 Payment Details - Field Description**

Field	Description
<b>Payment Details</b>	Specify the payment details.
<b>Auto Liquidate</b>	<p>If <b>LC Advised by us</b> option is enabled, auto liquidation required details gets defaulted from the LC.</p> <p>If <b>LC Advised by us</b> option is disabled, enable <b>Auto Liquidate</b>, if auto liquidation is required. It is applicable only if the drawing is without discrepancy.</p> <p>Disable <b>Auto Liquidate</b>, if auto liquidation is not required.</p>

Table 2-33 (Cont.) Payment Details - Field Description



Field	Description
<b>Preshipment Credit Availed</b>	<p>If <b>LC Advised by us</b> option is enabled, pre-shipment credit availed details gets defaulted from the LC.</p> <p>If <b>LC Advised by us</b> option is disabled, enable <b>Preshipment Credit Availed</b>, if pre-shipment credit is availed.</p> <p>Disable <b>Preshipment Credit Availed</b>, if pre-shipment credit is not availed.</p>
<b>Preshipment Credit A/C No.</b>	This field displays the pre-shipment credit account number.
<b>Preshipment Credit Outstanding Amount</b>	Specify the preshipment credit outstanding amount.
<b>Repay Preshipment Credit</b>	<p>If <b>LC Advised by us</b> option is enabled, repay pre-shipment credit details gets defaulted from the LC.</p> <p>If <b>LC Advised by us</b> option is disabled, enable <b>Repay Pre-shipment Credit</b>, if pre-shipment credit to be repaid.</p> <p>Disable <b>Repay Pre-shipment Credit</b>, if there is no pre-shipment credit to be repaid.</p>
<b>Preshipment Credit Repayment Amount</b>	<p>Specify the pre-shipment credit repayment amount.</p> <p>This field is enabled, if <b>Repay Preshipment Credit</b> is enabled.</p>
<b>Reimbursement Claimed</b>	<p>If <b>LC Advised by us</b> option is enabled, reimbursement claimed details gets defaulted from the LC.</p> <p>If <b>LC Advised by us</b> option is disabled, enable <b>Reimbursement Claimed</b>, if reimbursement to be claimed.</p> <p>Disable <b>Reimbursement Claimed</b>, if there are no reimbursement to be claimed.</p>
<b>Reimbursing Bank</b>	<p>Reimbursing bank details gets defaulted from the LC, if <b>LC Advised by us</b> option is enabled.</p> <p>Click <b>Search</b> to search and select the reimbursing bank, if <b>LC Advised by us</b> option is disabled.</p> <div style="border: 1px solid #0070C0; padding: 10px; margin-top: 10px;"> <p> <b>Note:</b></p> <p>If the user selects another bank and in case the selected Bank is not RMA Compliant, the system displays error message "RMA arrangement not available, Only MT999 messages can be sent to the bank".</p> </div>
<b>Reimbursement Days</b>	Specify the number of days before the maturity date on which the reimbursement claim needs to be triggered.
<b>Reimbursement Claim Details</b>	Specify the reimbursement claim Ddetails.

Table 2-33 (Cont.) Payment Details - Field Description

Field	Description
<b>Reimbursing Bank</b>	<p>Reimbursing bank details gets defaulted from the LC, if <b>LC Advised by us</b> option is enabled. Click <b>Search</b> to search and select the reimbursing bank, if <b>LC Advised by us</b> option is disabled.</p> <div style="border: 1px solid #0070C0; padding: 10px; background-color: #E6F2FF;"> <p> <b>Note:</b></p> <p>If the user selects another bank and in case the selected Bank is not RMA Compliant, the system displays error message "RMA arrangement not available, Only MT999 messages can be sent to the bank".</p> </div>
<b>Reimbursement Days</b>	Specify the number of days before the maturity date on which the reimbursement claim needs to be triggered.
<b>Reimbursement Date</b>	<p>Specify the reimbursement date. If reimbursement date is later than the branch date, system will display an error. Reimbursement date will be displayed based on the reimbursement days and maturity date.</p>
<b>Charges</b>	<p>Click the edit icon and specify the charges in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.</p>
<b>Total Amount Claimed</b>	Specify the value for total amount claimed.
<b>Account with Bank</b>	<p>Click the edit icon and specify the account with bank details in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.</p>
<b>Beneficiary Bank</b>	<p>Click the edit icon and specify the beneficiary bank details in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.</p>
<b>Sender to Receiver Information</b>	<p>Click the edit icon and specify the sender to receiver information in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.</p>
<b>Advice of Payment/ Acceptance/Negotiation Details</b>	Specify the advice of payment/Acceptance/Negotiation details.
<b>Charges to be recovered</b>	<p>Click the edit icon and specify the charges to be recovered in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.</p>
<b>Charges to be added</b>	<p>Click the edit icon and specify the charges to be added in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.</p>
<b>Total Amount Claimed</b>	Specify the value for total amount claimed.
<b>Account with Bank</b>	<p>Click the edit icon and specify the account with bank details in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.</p>
<b>Sender to Receiver Information</b>	<p>Click the edit icon and specify the sender to receiver information in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.</p>
<b>Narrative</b>	Specify the narrative.

**Table 2-33 (Cont.) Payment Details - Field Description**

Field	Description
<b>Liquidate using Collateral</b>	Enable this option, if liquidation is done using Collateral.
<b>Settlement Details - Liquidation</b>	Specify the Settlement Details - Liquidation details.
<b>Component</b>	This field displays the component based on the product selected.
<b>Currency</b>	This field displays the currency for the component.
<b>Debit/Credit</b>	This field displays the debit/credit indicators for the components.
<b>Account</b>	This field displays the account details for the components.
<b>Account Description</b>	This field displays the description of the selected account.
<b>Branch</b>	This field displays the branch of the selected account.
<b>Account Currency</b>	This field displays the currency for all the items based on the account number.
<b>Original Exchange Rate</b>	System displays the Original Exchange Rate as simulated in settlement details section from OBTF.
<b>Exchange Rate</b>	The exchange rate for the settlement.
<b>Deal Reference Number</b>	The exchange deal reference number.

4. Click **Save and Close** to save the details and close the screen.

### FX Linkage

This section enables the user to link the existing FX contract(s) to the LC transactions. User can link multiple forward FX contracts.

FX contract linkage with the Bill booking can happen only for immediate liquidation of sight payment or for Usance. For manual sight payment, the user needs to link the FX contract on the date of liquidation of the Bill.

**FX Linkage**

FX Linkage

FX Reference Number	Bought Currency	SOLD Currency	Available Contract Amount	Rate	Linked Amount	Total Utilized Amount	FX Expiry Date	Action
000FNDF20076A9N9			£4,000.00	1.35	£4,000.00		March 19, 2020	

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Average FX Rate

Save & Close Cancel

Figure 2-34 FX Linkage Details

### FX Linkage

<p><b>FX Reference Number</b></p> <input style="width: 90%;" type="text" value="000FNDF20076A9N9"/>	<p><b>Currency</b></p> <input style="width: 90%;" type="text" value="USD"/>
<p><b>Contract Amount</b></p> <div style="display: flex; align-items: center;"> <input style="width: 30px;" type="text" value="USD"/> <input style="width: 60px;" type="text" value="\$4,000.00"/> </div>	<p><b>Available FX Contract Amount</b></p> <div style="display: flex; align-items: center;"> <input style="width: 30px;" type="text" value="USD"/> <input style="width: 60px;" type="text" value="\$4,000.00"/> </div>
<p><b>Linkage Amount</b></p> <div style="display: flex; align-items: center;"> <input style="width: 30px;" type="text" value="USD"/> <input style="width: 60px;" type="text" value="\$4,000.00"/> </div>	<p><b>Rate</b></p> <input style="width: 90%;" type="text" value="1.35"/>
<p><b>FX Amount in Local Currency</b></p> <div style="display: flex; align-items: center;"> <input style="width: 30px;" type="text"/> <input style="width: 60px;" type="text" value="£2,962.96"/> </div>	<p><b>FX Expiry Date</b></p> <input style="width: 90%;" type="text" value="March 19, 2020"/>
<p><b>FX Delivery Period From</b></p> <input style="width: 90%;" type="text"/>	<p><b>FX Delivery Period To</b></p> <input style="width: 90%;" type="text"/>

For more information on fields, refer [Table 2-25](#) of **Scrutiny** stage..

### Assignment of Proceeds

In this tile, assignment details for the applicable processes is displayed. Proceeds can be assigned only if the parties have been assigned during drawing or update drawing process.

#### Assignment of Proceeds

Assignment Paid By Importer

Assignee Details

Sequence	Assignee Id & Assignee Details	Assignment %	Currency	Assigned Amount	Account	Assignee Account	Account With Institution
1	000788 <input type="text" value="TEST"/> <input type="text" value="TEST"/>	34	GBP	GBP 34.00	PK2		

For more information on fields, refer [Table 2-26](#) of **Scrutiny** stage.

- Click **Save and Close** to save the details and close the screen.

### Preview Messages



User can view the draft message (outgoing MT754 and MT742/MT750/MT742 SWIFT message format) being displayed on the preview message text box.

User can preview the MT999 messages for the applicable MT7XX messages generated by the Back office system in the Preview Message.

For more information on fields, refer to the field description table below.

**Table 2-34 Preview - Field Description**

Field	Description
<b>Preview SWIFT Message</b>	Specify the Preview SWIFT Message details.
<b>Language</b>	Select the language for the SWIFT message.
<b>Message Type</b>	Select the message type.
<b>Message Status</b>	Read only field. Display the message status of draft message of liquidation details.
<b>Repair Reason</b>	Read only field. Display the message repair reason of draft message of liquidation details.
<b>Preview Message</b>	This field displays a preview of the draft message.
<b>Preview Mail Device</b>	Specify the Preview Mail Device details.
<b>Language</b>	Select the language for the advice message.
<b>Advice Type</b>	Select the advice type.
<b>Message Status</b>	Read only field. Display the message status of draft message of liquidation details.
<b>Repair Reason</b>	Read only field. Display the message repair reason of draft message of liquidation details.
<b>Preview Message</b>	This field displays a preview of the draft message.

- Click **Save and Close** to save the details and close the screen.

### Tracer Details

This section enables the user to view the default Tracer details from back end application. It also allows the user to trace the response for the discrepancies identified.

The screenshot shows a 'Tracer Details' window with three main sections: Payment Tracer, Acceptance Tracer, and Discrepancy Tracer. Each section contains fields for 'Tracer Required' (a dropdown menu), 'Tracers To be Sent' (a text input), 'Tracer Medium' (a dropdown menu), and 'Tracer Frequency' (a text input). Additionally, there are date pickers for 'Tracer Start Date' and 'Tracer Next Date', and a search field for 'Tracer Receiver Party'. At the bottom, there is a 'Reserve Release Date' field and a 'Save & Close' button.

For more information on fields, refer to the field description table below.

**Table 2-35 Tracer Details - Field Description**

Field	Description
<b>Payment Tracer</b>	Specify the Payment Tracer details.
<b>Tracer Required</b>	System defaults the value for tracer required. The user can select, whether the tracer details to be captured or not. The options are: <ul style="list-style-type: none"> <li>• <b>Required</b></li> <li>• <b>Not required.</b></li> <li>• <b>Till Resolved</b></li> </ul>
<b>Tracers To be Sent</b>	System defaults the value for tracers to be sent. The user can change the value.
<b>Tracer Medium</b>	System defaults the value for tracer medium. The user can change the value. The options are: <ul style="list-style-type: none"> <li>• <b>MAIL</b></li> <li>• <b>SWIFT</b></li> </ul>
<b>Tracer Frequency</b>	System defaults the days set up at the product level. Value can be 1, 2 etc. which represents daily, once in 2 days etc. The user can change the value.
<b>Tracer Start Date</b>	Select the tracer start date. Start date cannot be earlier than the branch date.
<b>Tracer Receiver Party</b>	Click <b>Search</b> to search and select the tracer receiver party from the lookup.
<b>Tracer Next Date</b>	Select the tracer next date.
<b>Acceptance Tracer</b>	Specify the Acceptance Tracer details.

**Table 2-35 (Cont.) Tracer Details - Field Description**

Field	Description
<b>Tracer Required</b>	System defaults the value for tracer required. The user can select, whether the tracer details to be captured or not. The options are: <ul style="list-style-type: none"> <li>• <b>Required</b></li> <li>• <b>Not required.</b></li> <li>• <b>Till Resolved</b></li> </ul>
<b>Tracers To be Sent</b>	System defaults the value for tracers to be sent. The user can change the value.
<b>Tracer Medium</b>	System defaults the value for tracer medium. The user can change the value. The options are: <ul style="list-style-type: none"> <li>• <b>MAIL</b></li> <li>• <b>SWIFT</b></li> </ul>
<b>Tracer Frequency</b>	System defaults the days set up at the product level. Value can be 1, 2 etc. which represents daily, once in 2 days etc. The user can change the value.
<b>Tracer Receiver Party</b>	Click <b>Search</b> to search and select the tracer receiver party from the lookup.
<b>Tracer Start Date</b>	Select the tracer start date. Start date cannot be earlier than the branch date.
<b>Tracer Next Date</b>	Select the tracer next date.
<b>Discrepancy Tracer</b>	Specify the Discrepancy Tracer details.
<b>Tracer Required</b>	System defaults the value for tracer required. The user can select, whether the tracer details to be captured or not. The options are: <ul style="list-style-type: none"> <li>• <b>Required</b></li> <li>• <b>Not required.</b></li> <li>• <b>Till Resolved</b></li> </ul>
<b>Tracers To be Sent</b>	Specify the value for tracers to be sent.
<b>Tracer Medium</b>	Select the tracer medium from the drop-down. The options are: <ul style="list-style-type: none"> <li>• <b>MAIL</b></li> <li>• <b>SWIFT</b></li> </ul>
<b>Tracer Frequency</b>	Specify the value for tracer frequency.
<b>Tracer Receiver Party</b>	Click <b>Search</b> to search and select the tracer receiver party from the lookup.
<b>Tracer Start Date</b>	Select the tracer start date. Start date cannot be earlier than the branch date.
<b>Tracer Next Date</b>	Select the tracer next date.

7. Click **Save and Close** to save the details and close the screen.

#### Interest Details

The user can view and modify the Interest details simulated from the back office system. On update of the Interest rate user has to click on Recalculate button. System will trigger a simulation call to the back office and the updated Interest details will be reflected in this


section.

For more information on fields, refer to the field description table below.

**Table 2-36 Interest Details - Field Description**

Field	Description
<b>Component</b>	This field displays the component maintained in the back office.
<b>Component Description</b>	This field displays the description of the component.
<b>Rate Type</b>	This field displays the rate type maintained for the component in back office. <ul style="list-style-type: none"> <li>• <b>Fixed Floating</b></li> <li>• <b>Special</b></li> </ul>
<b>Rate Code</b>	This field displays the rate code applicable for the component.
<b>Min Spread</b>	This field displays the minimum spread applicable for the Rate Code. This field have value, if the <b>Rate Type</b> is <b>Floating</b> .
<b>Max Spread</b>	This field displays the maximum spread applicable for the Rate Code. This field have value, if the <b>Rate Type</b> is <b>Floating</b> .
<b>Spread</b>	This field displays the spread applicable for the Component in case of Floating Rate Component. User can change the defaulted value. System validates whether the spread input is within the Minimum to Maximum Spread.
<b>Min Rate</b>	This field displays the minimum rate applicable for the Rate Code.
<b>Max Rate</b>	This field displays the maximum rate applicable for the Rate Code.
<b>Rate</b>	This field displays the value applicable for the Rate Code. You can modify the value, if the <b>Rate Type</b> is <b>Fixed</b> . System validates whether the Rate input is between the Minimum and Maximum Rate.
<b>Modified Rate</b>	This field displays the modified rate.

**Table 2-36 (Cont.) Interest Details - Field Description**

Field	Description
<b>Special Pricing Reference Number</b>	<p>Specify the Special Pricing Reference Number, when there is a special Interest rate to be provided for that customer against the interest component (Main Component). Special Pricing Reference is not applicable for Penal Interest components.</p> <p>For transactions initiated from OBDX, the Special Pricing Reference Number will be populated from OBDX and user cannot edit the same.</p> <div style="border: 1px solid #0070C0; padding: 5px; margin-top: 10px;"> <p> <b>Note:</b></p> <p>System displays an override as “Special Pricing Applicable”, on clicking “Save” in the Interest Details screen, if Special Pricing Reference number has been provided.</p> </div>
<b>Currency</b>	This field displays the interest currency.
<b>Interest Amount</b>	Specify the interest amount, if the <b>Rate Type</b> is <b>Special</b> . In other cases , the amount will be calculated by back office immediately only if the Interest is collected in Advance or if Back Dated Interest is collected. In that scenario, the Amount will be populated on Re-simulation from back office. Otherwise Interest will be calculated only in the batch as maintained.
<b>Waive</b>	User can waive the Interest applicable. System displays an override, if the user has waived the Interest.
<b>Charge Party</b>	This field displays the Charge Party based on the type of transaction. In case of Export Transactions, Drawer should be the defaulted Charge Party for Collection Bills and Beneficiary for the LC Bills. In case of Import Transactions, Drawee should be the Charge Party for Collection and Applicant for the LC Bills.
<b>Settlement Account</b>	This field displays the settlement account of the Charge Party for debit of Interest. User can change the value. System displays an error if a different customer is chosen. If different account of the Charge Party is selected, system should display a override. In case the user modifies the Interest Rate, the user should click on Recalculate button to get the modified amount from the back office and display the new Amount.(Recalculation is done in back office and not in OBTFPM).
<b>Settlement Currency</b>	This field displays the settlement account currency.
<b>Settlement Branch</b>	This field displays the settlement account branch.

**Pre-Shipment Details**

This section links an existing Preshipment Credit.

**Pre Shipment Details**

Pre-shipment Details

Loan Account Number	Currency	Outstanding Amount	Action
	GBP	1000	

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Settled Loan

Sequence Number	Loan Account Number	Currency	Outstanding Amount	Event	Settled Amount
No data to display.					

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Save & Close Cancel

For more information on fields, refer [Table 2-27](#) of **Scrutiny** stage.

**8. Click Next.**

The task will move to next data segment.

For more information on action buttons, refer [Table 2-28](#) of **Scrutiny** stage.

## 2.4.10 Settlement Details

This topic provides the systematic instructions to capture the settlement details of Export LC Drawing request.

The user can view the settlement details during Export LC Drawing request.

1. On **Settlement Details** screen, specify the fields.

**Figure 2-35 Settlement Details**

Export LC Drawing DataEnrichment :: Application No:- PK2ELCD00064074

Clarification Details Documents Remarks Overrides Customer Instruction View LC View Events Signatures

Main Details Document Details Additional Conditions Shipment Details Discrepancy Details Maturity Details Additional Fields Advices Additional Details **Settlement Details** Summary

Current Event

Settlement Details

Component	Currency	Debit/Credit	Account	Account Description	Account Currency	Netting Indicator	Current Event	Original Exchange Rat
AMT_PURCHASED	GBP	Debit	PK20010410027	WELLS FARGO LA	USD	No	No	2.535
AMT_PURCHASEDEQ	GBP	Credit	PK20010440017	GOODCARE PLC	GBP	No	No	
BCCOUR_LIQD	EUR	Debit	PK20010440017	GOODCARE PLC	GBP	No	Yes	1.41141
BCOPNG_LIQD	GBP	Debit	PK20010440017	GOODCARE PLC	GBP	No	Yes	1
BCSWFT_LIQD	GBP	Debit	PK20010440017	GOODCARE PLC	GBP	No	Yes	1
BROK_LIQD_AMT	GBP	Debit	PK20010440017	GOODCARE PLC	GBP	No	No	
BROK_LIQD_AMTEQ	GBP	Credit	PK20010440017	GOODCARE PLC	GBP	No	No	
CHGL_LIQD	GBP	Credit	PK20010440017	GOODCARE PLC	GBP	No	No	
CHGL_LIQD_AMTEQ	GBP	Debit	PK20010410027	WELLS FARGO LA	USD	No	No	2.535
COLL_LIQD_AMT	GBP	Debit	PK20010410027	WELLS FARGO LA	USD	No	No	2.535
COLL_LIQD_AMTEQ	GBP	Debit	PK20010440017	GOODCARE PLC	GBP	No	No	

Audit Request Clarification Reject Refer Hold Cancel Save & Close Back Next

For more information on fields, refer to the field description table below.

**Table 2-37 Settlement Details – Field Description**

Field	Description
<b>Current Event</b>	Select the check box to populate the settlement details of the current event associated with the task. On De-selecting the check box, the system list all the accounts under the settlement details irrespective of the current event
<b>Component</b>	This field displays the components based on the product selected.
<b>Currency</b>	This field displays the default currency for the component.
<b>Debit/Credit</b>	This field displays the debit/credit indicators for the components.
<b>Account</b>	This field displays the account details for the components.
<b>Account Description</b>	This field displays the the description of the selected account.
<b>Account Currency</b>	This field displays the currency for all the items based on the account number.
<b>Netting Indicator</b>	This field displays the applicable netting indicator.
<b>Current Event</b>	This field displays the current event.
<b>Original Exchange Rate</b>	System displays the Original Exchange Rate as simulated in settlement details section from OBTF.
<b>Exchange Rate</b>	This exchange rate.
<b>Deal Reference Number</b>	This exchange deal reference number.

- Click any component in the grid.

**Party Details**

**Table 2-38 Party Details – Field Description**

Field	Description
<b>Transfer Type</b>	Select the transfer type from the drop-down list. The options are: <ul style="list-style-type: none"> <li>• <b>Customer Transfer</b></li> <li>• <b>Bank Transfer for own account</b></li> <li>• <b>Direct Debit Advice</b></li> <li>• <b>Managers Check</b></li> <li>• <b>Customer Transfer with Cover</b></li> <li>• <b>Bank Transfer</b></li> </ul>
<b>Charge Details</b>	Select the charge details for the transaction. The options are: <ul style="list-style-type: none"> <li>• <b>Beneficiary All Charges</b></li> <li>• <b>Remitter Our Charges</b></li> <li>• <b>Remitter All Charges</b></li> </ul>
<b>Netting Indicator</b>	Select the netting indicator for the component. The options are: <ul style="list-style-type: none"> <li>• <b>Yes</b></li> <li>• <b>No</b></li> </ul>
<b>Ordering Customer</b>	Click search icon to search and select the ordering customer from the look up.
<b>Ordering Institution</b>	Click search icon to search and select the ordering institution from the look up.
<b>Senders Correspondent</b>	Click search icon to search and select the senders correspondent from the look up.

**Table 2-38 (Cont.) Party Details – Field Description**

Field	Description
<b>Receivers Correspondent</b>	Click search icon to search and select the receivers correspondent from the look up.
<b>Intermediary Institution</b>	Click search icon to search and select the intermediary institution from the look up.
<b>Account with Institution</b>	Click search icon to search and select the account with institution from the look up.
<b>Beneficiary Institution</b>	Click search icon to search and select the beneficiary institution from the look up.
<b>Ultimate Beneficiary</b>	Click search icon to search and select the ultimate beneficiary from the look up.
<b>Intermediary Reimbursement Institution</b>	Click search icon to search and select the intermediary reimbursement institution from the look up.
<b>Receiver</b>	Click search icon to search and select the receiver from the look up.

**Payment Details****Table 2-39 Payment Details - Field Description**

Field	Description
<b>Sender to Receiver 1</b>	Specify the sender to receiver message.
<b>Sender to Receiver 2</b>	Specify the sender to receiver message.
<b>Sender to Receiver 3</b>	Specify the sender to receiver message.
<b>Sender to Receiver 4</b>	Specify the sender to receiver message.
<b>Sender to Receiver 5</b>	Specify the sender to receiver message.
<b>Sender to Receiver 6</b>	Specify the sender to receiver message.

**Remittance Information****Table 2-40 Remittance Information – Field Description**

Field	Description
<b>Payment Detail 1</b>	Specify the payment details.
<b>Payment Detail 2</b>	Specify the payment details.
<b>Payment Detail 3</b>	Specify the payment details.
<b>Payment Detail 4</b>	Specify the payment details.

**3. Click Next.**

The task will move to next data segment.

**Table 2-41 Settlement Details - Action Buttons - Field Description**

Field	Description
<b>Clarification Details</b>	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.



Table 2-41 (Cont.) Settlement Details - Action Buttons - Field Description

Field	Description
<b>Documents</b>	<p>View/Upload the required document.</p> <p>Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application</p>
<b>Remarks</b>	<p>Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>Request Clarification</b>	Click the Request Clarification button to submit the request for clarification to the “Trade Finance Portal” User for the transactions initiated offline.
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul>

**Table 2-41 (Cont.) Settlement Details - Action Buttons - Field Description**

Field	Description
<b>Hold</b>	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.  This option is used, if there are any pending information yet to be received from applicant.
<b>Cancel</b>	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Back</b>	Click the Back button, to go back to the previous screen.
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

## 2.4.11 Summary

This topic provides the systematic instructions to view the summary details in Data Enrichment stage of **Export LC Drawing** request.

User can review the summary of details updated in Scrutiny stage of **Export LC Drawing** request.

The Summary tiles display a list of important fields with values. User can drill down from Summary tiles into respective data segments.


1. On **Summary** screen, click  on any tile to view the details.

Figure 2-36 Summary

Export LC Drawing DataEnrichment :: Application No- PK2ELCD000064352

Clarification Details Documents Remarks Overrides Customer Instruction View LC View Events Signatures Screen(11/11)

**Summary**

<p><b>Main Details</b></p> <p>Product Code : EUJR          Currency : GBP          Amount : 100</p>	<p><b>Document Details</b></p> <p>Document 1 : CLAIM1</p>	<p><b>Additional Conditions</b></p> <p>FFT Code 1 :          FFT Code 2 :</p>
<p><b>Shipment Details</b></p> <p>Goods Code : SCOTCHWHISKY</p>	<p><b>Discrepancy Details</b></p> <p>Discrepancy Code 1 : PSB</p>	<p><b>Maturity Details</b></p> <p>Tenor Type : Usance          Tenor Basis :          Maturity Date : 2022-05-20</p>
<p><b>Pre Shipment Details</b></p> <p>Pre-shipment Credit :          Outstanding Amount :          Repay Amount :</p>	<p><b>Additional Fields</b></p> <p>Click here to view Additional fields</p>	<p><b>Limits and Collaterals</b></p> <p>Contribution Currency :          Amount to Earmark :          Limit Status : <b>Not Verified</b>          Collateral Currency :          Collateral Contribution :          Collateral Status : <b>Not Verified</b>          Deposit Linkage Currency :          Deposit Linkage Amount :</p>
<p><b>Commission, Charges and taxes</b></p> <p>Charge :          Commission :          Tax :          Block Status : <b>Not Initiated</b></p>	<p><b>Payment Details</b></p> <p>Immediate Liquidation :          Immediate Accept :          Reimbursement Claimed :</p>	<p><b>FX Linkage</b></p> <p>Reference Number :          Linkage Amount :          Contract Currency :</p>
<p><b>Preview Messages</b></p> <p>Language : ENG          Preview Message :-</p>	<p><b>Tracer Details</b></p> <p>Payment Tracer : <b>No</b>          Acceptance Tracer : <b>No</b>          Discrepancy Tracer : <b>No</b></p>	<p><b>Settlement Details</b></p> <p>Component :          Account Number :          Currency :</p>
<p><b>Parties Details</b></p> <p>Issuing Bank : RBS PLC          Drawee : GOODCARE PLC          Drawer : MARKS AND SP...          Presenting Bank : CIF855092710...</p>	<p><b>Compliance details</b></p> <p>KYC : <b>Not Initiate...</b>          Sanctions : <b>Not Initiate...</b>          AML : <b>Not Initiate...</b></p>	<p><b>Accounting Details</b></p> <p>Event :          AccountNumber :          Branch :</p>
<p><b>Interest Details</b></p> <p>Component :          Amount :          Event :</p>	<p><b>Assignment of Proceeds</b></p> <p>Assignmentofproceeds : <b>No</b>          Assignee Name :          Assigned Amount :</p>	

Audit Request Clarification Reject Refer Hold Cancel Save & Close Back Submit

Tiles Displayed in Summary

- Main Details - User can view the application and LC details.
- Documents Details- User can view the Document details.
- Additional Conditions - User can view the additional conditions.
- Shipment Details - User can view shipment details.
- Discrepancy Details - User can view the discrepancy noted for the current LC drawing.

- Maturity Details - User can view the maturity details.
- Pre Shipment Details - User can view pre shipment details.
- Additional Fields - User can view the additional fields details.
- Limits and Collaterals - User can view limits and collateral details.
- Commission, Charges and Taxes - User can view the charge details.
- Payment Details - User can view the payment details.
- FX Linkage - User can view the FX linkage details.
- Preview Messages - User can view the preview of the message.
- Tracer Details - User can view the tracer details.
- Settlement Details - User can view the settlement details.
- Parties Details - User can view the parties details.
- Compliance details - User can view the compliance details.
- Interest Details - User can view the interest details.
- Accounting Details - User can view the accounting entries generated by back office system.

 **Note:**

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message "Value Date is different from Transaction Date for one or more Accounting entries."

- Assignment of Proceeds - User can view the details of assignment of proceeds.

2. Click **Submit**.

The task will move to next logical stage.

For more information on action buttons, refer [Table 2-29](#) of **Scrutiny** stage.

## 2.5 Exceptions

This topic helps you quickly get acquainted with the Exceptions process.

As per regulatory requirement, all tasks are scrutinized for KYC, Compliance and Sanctions. Task. The checks to external system/internal system is initiated after the DE Stage. The amount Block earmark and Limit Earmarks if applicable are also initiated after the DE stage.

If a negative response is received for any of the calls, the task lands in respective exceptional queue which require further manual handling/approval.

### Amount Block Exception Approval

As part of amount block validation, application will check if sufficient balance is available in the account to create the block. On hand-off, system will debit the blocked account to the extent of block and credit charges/ commission account in case of charges block or credit the amount in suspense account for blocks created for collateral.

The transactions that have failed amount block due to non-availability of amount in respective account will reach the amount block exception stage.

Log in into OBTFPMCS application, amount block exception queue. Amount block validation failed tasks for trade transactions will be listed in the queue. Open the task to view summary of important fields with values.

On Approval, system should not release the Amount Block against each applicable account and system should handoff the “Amount Block Reference Number “to the back office. On successful handoff, back office will make use of these “Amount Block Reference Number” to release the Amount Block done in the mid office (OBTFPMCS) and should debit the CASA account from the Back office. If multiple accounts are applicable, Amount Block. Reference for all accounts to be passed to the back office.

Exception is created when sufficient balance is not available for blocking the settlement account and the same can be addressed by the approver in the following ways:

- Approve:
  - Settlement amount will be funded (outside of this process)
  - Allow account to be overdrawn during hand-off
- Refer:
  - Refer Refer back to DE providing alternate settlement account to be used for block.
  - Different collateral to be mapped or utilize lines in place of collateral.
- Reject: Reject the transaction due to non-availability of sufficient balance in settlement account

### Amount Bock Exception

This section will display the amount block exception details.

Export LC Drawing AmountBlock Exception Approval :: Application No:- PK2ELCD000064074

Amount Block Exception

Amount Block Exception Details

Type	Contract Currency	Block Amount	Account	Branch	Account Currency	Block Ref No	Block Status	Block Status Details
Charge		73	PK20010440017	PK2	GBP		Not Initiated	
Charge		193	PK20010440017	PK2	GBP		Not Initiated	
Charge		335	PK20010440017	PK2	GBP		Not Initiated	
Charge		335					Not Initiated	
Tax		2					Not Initiated	

Show More... 1-5 of 6 Items

Reject Refer Hold Approve Next

### Summary

Export LC Drawing AmountBlock Exception Approval :: Application No- PK2ELCD00064074

Documents Remarks Overrides Customer Instruction View LC View Events

Amount Block Exception Summary Screen(2/2)

Summary		
<b>Main Details</b> Product Code : ECP1 Currency : GBP Amount : 100	<b>Document Details</b> Document 1 : Document 2 :	<b>Additional Conditions</b> FFT Code 1 : FFT Code 2 :
<b>Shipment Details</b> Goods Code : MACHINE1	<b>Discrepancy Details</b> Discrepancy Code 1 : Discrepancy Code 2 :	<b>Maturity Details</b> Tenor Type : Slight Tenor Basis : FP Maturity Date : 2022-04-20
<b>Pre Shipment Details</b> Pre-shipment Credit : Outstanding Amount : Repay Amount :	<b>Additional Fields</b> Click here to view Additional fields	<b>Limits and Collaterals</b> Contribution Currency : Amount to Earmark : Limit Status : Not Verified Collateral Currency : Collateral Contribution : Collateral Status : Not Verified Deposit Linkage Currency : Deposit Linkage Amount :
<b>Commission, Charges and taxes</b> Charge : EUR 75.00 GBP 859.00 Commission : Tax : GBP 4.00 Block Status : Not Initiated	<b>Payment Details</b> Immediate Liquidation : Immediate Accept : Reimbursement Claimed :	<b>FX Linkage</b> Reference Number : Linkage Amount : Contract Currency :
<b>Preview Messages</b> Language : ENG Preview Message : -	<b>Tracer Details</b> Payment Tracer : No Acceptance Tracer : No Discrepancy Tracer : No	<b>Settlement Details</b> Component : BCSWFT_LIQD Account Number : PK2001044001... Currency : GBP
<b>Parties Details</b> Drawee : MARKS AND SP... Drawer : GOODCARE PLC Issuing Bank : WELLS FARGO ...	<b>Compliance details</b> KYC : Not Initiate... Sanctions : Verified AML : Verified	<b>Assignment of Proceeds</b> Assignment of proceeds : No Assignee Name : Assigned Amount :
<b>Interest Details</b> Component : Amount : Event :		

Audit Reject Refer Hold Approve Back

Tiles Displayed in Summary:

- Main Details - User can view the application and LC details.
- Documents Details- User can view the Document details.
- Additional Conditions - User can view the additional conditions.
- Shipment Details - User can view shipment details.
- Discrepancy Details - User can view the discrepancy noted for the current LC drawing.

- Maturity Details - User can view the maturity details.
  - Pre Shipment Details - User can view pre shipment details.
  - Additional Fields - User can view the additional field details.
  - Limits and Collaterals - User can view limits and collateral details.
  - Commission, Charges and Taxes - User can view the charge details.
  - Payment Details - User can view the payment details.
  - FX Linkage - User can view the FX linkage details.
  - Preview Messages - User can view the preview of the message.
  - Tracer Details- User can view the tracer details.
  - Settlement Details- User can view the settlement details.
  - Parties Details - User can view the party details like beneficiary, advising bank etc.
  - Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
  - Assignment of Proceeds - User can view the details of assignment of proceeds.
  - Interest Details - User can view the interest details.
1. Click **Approve**. to approve thw export booking amount bolck exception check.

For more information on Action Buttons, refer to the field description table below.

**Table 2-42 Amount Bock Exception - Action Buttons - Field Description**

Field	Description
<b>Documents</b>	View/Upload the required document.
<b>Remarks</b>	Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>• Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• Transaction Level Instructions – In this section, OBTFPMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields.
<b>View Events</b>	Click to view Click this button to view all the Undertaking events under the Drawings till date.

**Table 2-42 (Cont.) Amount Bock Exception - Action Buttons - Field Description**

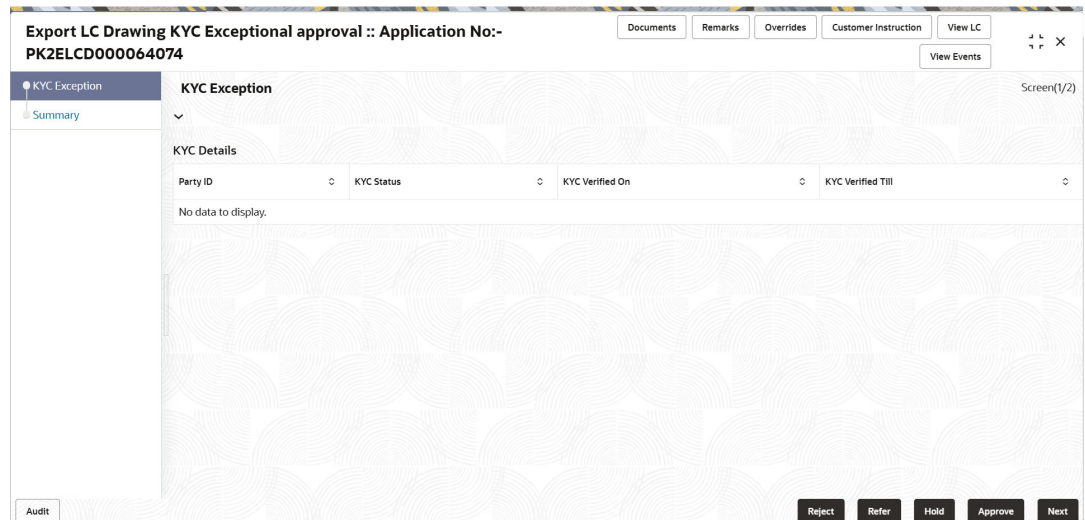
Field	Description
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system. User can refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Approve</b>	<p>On approve, application must validate for all mandatory field values, and task must move to the next logical stage.</p>
<b>Back</b>	<p>Task moves to previous logical step.</p>

**Exception - Know Your Customer (KYC)**

As part of KYC validation, application will check if necessary KYC documents are available and valid for the applicant. The transactions that have failed KYC due to non-availability / expired KYC verification will reach KYC exception stage.

1. Log in into OBTFPMCS application, KYC exception queue. KYC exception failed tasks for Trade Finance transactions will be listed in your queue.
2. Open the task, to see summary tiles that display a summary of available updated fields with values.





User can pick up a transaction and do the following actions:

### Approve

- After changing the KYC status in the back end application (outside this process).
- Without changing the KYC status in the back end application.
- Reject (with appropriate reject reason).

### Summary

Figure 2-37 Know Your Customer (KYC) Exception

Export LC Drawing KYC Exceptional approval :: Application No:- PK2ELCD00064074

Documents Remarks Overrides Customer Instruction View LC View Events

KYC Exception Summary Screen(2/2)

<b>Main Details</b> Product Code : ECP1 Currency : GBP Amount : 100	<b>Document Details</b> Document 1 : Document 2 :	<b>Additional Conditions</b> FFT Code 1 : FFT Code 2 :
<b>Shipment Details</b> Goods Code : MACHINE1	<b>Discrepancy Details</b> Discrepancy Code 1 : Discrepancy Code 2 :	<b>Maturity Details</b> Tenor Type : Sight Tenor Basis : FP Maturity Date : 2022-04-20
<b>Pre Shipment Details</b> Pre-shipment Credit : Outstanding Amount : Repay Amount :	<b>Additional Fields</b> Click here to view Additional fields	<b>Limits and Collaterals</b> Contribution Currency : Amount to Earmark : Limit Status : Not Verified Collateral Currency : Collateral Contribution : Collateral Status : Not Verified Deposit Linkage Currency : Deposit Linkage Amount :
<b>Commission, Charges and taxes</b> Charge : EUR 73.00 GBP 859.00 Commission : Tax : GBP 4.00 Block Status : Not Initiated	<b>Payment Details</b> Immediate Liquidation : Immediate Accept : Reimbursement Claimed :	<b>FX Linkage</b> Reference Number : Linkage Amount : Contract Currency :
<b>Preview Messages</b> Language : ENG Preview Message : -	<b>Tracer Details</b> Payment Tracer : No Acceptance Tracer : No Discrepancy Tracer : No	<b>Settlement Details</b> Component : BCSWFT_LIQD Account Number : PK2001044001... Currency : GBP
<b>Parties Details</b> Drawer : GOODCARE PLC Drawee : MARKS AND SP... Issuing Bank : WELLS FARGO ...	<b>Compliance details</b> KYC : Not Initiate... Sanctions : Not Initiate... AML : Not Initiate...	<b>Accounting Details</b> Event : INIT Account Number : 620000001 Branch : PK2
<b>Assignment of Proceeds</b> Assignment of proceeds : No Assignee Name : Assigned Amount :	<b>Interest Details</b> Component : Amount : Event :	

Audit

Reject Refer Hold Approve Back

Tiles Displayed in Summary:

- Main Details - User can view the application and LC details.
- Documents Details- User can view the Document details.
- Additional Conditions - User can view the additional conditions.
- Shipment Details - User can view shipment details.
- Discrepancy Details - User can view the discrepancy noted for the current LC drawing.
- Maturity Details - User can view the maturity details.

- Pre Shipment Details - User can view pre shipment details.
- Additional Fields - User can view the additional field details.
- Limits and Collaterals - User can view limits and collateral details.
- Commission, Charges and Taxes - User can view the charge details.
- Payment Details - User can view the payment details.
- FX Linkage - User can view the FX linkage details.
- Preview Messages - User can view the preview of the message.
- Tracer Details- User can view the tracer details.
- Settlement Details- User can view the settlement details.
- Parties Details - User can view the party details like beneficiary, advising bank etc.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Assignment of Proceeds - User can view the details of assignment of proceeds.
- Accounting Details - User can view the accounting entries generated in back office.

 **Note:**

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message “ Value Date is different from Transaction Date for one or more Accounting entries.

- Interest Details - User can view the interest details.

For more information on Action Buttons, refer to the field description table below.

**Table 2-43 Exception - Know Your Customer (KYC) Summary - Action Buttons - Field Description**

Field	Description
<b>Documents</b>	View/Upload the required document.
<b>Remarks</b>	Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>• Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• Transaction Level Instructions – In this section, OBTFPMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>View Events</b>	Click to view Click this button to view all the Undertaking events under the Drawings till date.

**Table 2-43 (Cont.) Exception - Know Your Customer (KYC) Summary - Action Buttons - Field Description**

Field	Description
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system. User can refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Approve</b>	<p>On approve, application must validate for all mandatory field values, and task must move to the next logical stage.</p>
<b>Back</b>	<p>Task moves to previous logical step.</p>

**Exception - Limit Check/Credit**

The transactions that have failed limit check due to non-availability of limits will be available in limit check exception queue for further handling.

1. Log in into OBTFPMCS application, limit check exception queue. Limit check exception failed tasks for Trade Finance transactions must be listed in your queue.
2. Click **My Task**. The summary tiles displays summary of important fields with values.

 **Note:**

On Approval of the exception task, system should validate the Limit Availability, Limit Expiry Date in the Limit System and create Earmark in the ELCM system. In case if the Limit is not available or the Limit is expired, then system should display an error message and should not allow the user to approve and proceed.

Limit check Exception approver can do the following actions:

**Approve**

- Limit enhanced in the back end (outside this process).
- Without enhancing limit in the back end.

**Refer**

- Refer back to DE providing alternate limit id to map
- Refer additional collateral to be mapped

**Reject**

The transaction due to non-availability of limits capturing reject reason.

**Limit/Credit Check**

This section will display the amount block exception details.

**Summary**

Tiles Displayed in Summary:

- Main Details - User can view the application and LC details.
- Documents Details- User can view the Document details.
- Additional Conditions - User can view the additional conditions.
- Shipment Details - User can view shipment details.
- Discrepancy Details - User can view the discrepancy noted for the current LC drawing.
- Maturity Details - User can view the maturity details.
- Pre Shipment Details - User can view pre shipment details.
- Additional Fields - User can view the additional field details.
- Limits and Collaterals - User can view limits and collateral details.
- Commission, Charges and Taxes - User can view the charge details.
- Payment Details - User can view the payment details.
- FX Linkage - User can view the FX linkage details.
- Preview Messages - User can view the preview of the message.
- Tracer Details- User can view the tracer details.
- Settlement Details- User can view the settlement details.
- Parties Details - User can view the party details like beneficiary, advising bank etc.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.

- Assignment of Proceeds - User can view the details of assignment of proceeds.
- Accounting Details - User can view the accounting entries generated in back office.

 **Note:**

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message “ Value Date is different from Transaction Date for one or more Accounting entries.

- Interest Details - User can view the interest details.

For more information on action buttons, refer to the field description table below.

**Table 2-44 Exception - Limit Check/Credit - Action Buttons – Field Description**

Field	Description
<b>Documents</b>	View/Upload the required document.
<b>Remarks</b>	Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>• Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• Transaction Level Instructions – In this section, OBTFPMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>View Events</b>	Click to view Click this button to view all the Undertaking events under the Drawings till date.
<b>Reject</b>	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes are: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.

Table 2-44 (Cont.) Exception - Limit Check/Credit - Action Buttons – Field Description

Field	Description
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system. User can refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Approve</b>	On approve, application must validate for all mandatory field values, and task must move to the next logical stage.
<b>Back</b>	Task moves to previous logical step.

## 2.6 Multi Level Approval


This topic helps you quickly get acquainted with the Multi Level Approval process.


The Approval user can approve a Export LC Drawing transaction.


1. Log in into OBTFPMCS application and on **Home** screen, click, **Tasks**.
2. Under **Tasks**, click **Free Tasks**.
3. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.
4. The acquired task will be available in **My Tasks** tab. Click **Edit** to approve the task.  
The **Approval Re-Key** pop-up screen appears.

**Figure 2-38 Approval Re-Key**

## Approval Rekey

 View Signature

 Documents

 Remarks

**Drawing Currency**

GBP ▼

✔

**Drawing Amount**

GBP ▼

£100.00

✔

Refer

Close

Proceed

For non online channel, application will request approver for few critical field values as an authorization step. If the values captured match with the values available in the screen, system will allow user to open the transaction screens for further verification. If the re-key values are different from the values captured, then application will display an error message.

5. Open the task and re-key some of the critical field values from the request in the **Approval Re-Key** screen.

Some of the fields below will dynamically be available for re-key.:

- Drawing Currency



- Drawing Amount

Re-key is applicable to the first approver in case of multiple approvers. All approvers will however be able see the summary tiles and the details in the screen by drill down from tiles.

6. Click **Proceed** to proceed for the approval.

The **Approval Summary** screen appears. The user can view the Summary tiles which displays list of important fields with values.

7. Click each tile to drill down from summary tiles into respective data segments to verify the details of all fields under the data segment.

 **Note:**

The user can simulate/recalculate charge details and during calling the handoff, if handoff is failed with error the OBTFM displays the Handoff failure error during the Approval of the task.

### Approval Summary

ORACLE | (DEFAULT) | Oracle Banking Trade Finance... April 20, 2022 | LAXMAN01

**Export LC Drawing Approval Task Level 1 :: Application No:- PK2ELCD000064074**

Documents | Remarks | Overrides | Customer Instruction | View LC | View Events | Signatures

<b>Main Details</b> Product Code : <b>ECPI</b> Currency : <b>GBP</b> Amount : <b>100</b>	<b>Document Details</b> Document 1 : Document 2 :	<b>Additional Conditions</b> FFT Code 1 : FFT Code 2 :
<b>Shipment Details</b> Goods Code : <b>MACHINE1</b>	<b>Discrepancy Details</b> Discrepancy Code 1 : Discrepancy Code 2 :	<b>Maturity Details</b> Tenor Type : <b>Sight</b> Tenor Basis : <b>FP</b> Maturity Date : <b>2022-04-20</b>
<b>Pre Shipment Details</b> Pre-shipment Credit : Outstanding Amount : Repay Amount :	<b>Additional Fields</b> Click here to view Additional fields	<b>Limits and Collaterals</b> Contribution Currency : Amount to Earmark : Limit Status : <b>Not Verified</b> Collateral Currency : Collateral Contribution : Collateral Status : <b>Not Verified</b> Deposit Linkage Currency : Deposit Linkage Amount :
<b>Commission, Charges and taxes</b> Charge : <b>EUR 75.00 GBP 859.00</b> Commission : Tax : <b>GBP 4.00</b> Block Status : <b>Not Initiated</b>	<b>Payment Details</b> Immediate Liquidation : Immediate Accept : Reimbursement Claimed :	<b>FX Linkage</b> Reference Number : Linkage Amount : Contract Currency :
<b>Preview Messages</b> Language : <b>ENG</b> Preview Message : -	<b>Tracer Details</b> Payment Tracer : <b>No</b> Acceptance Tracer : <b>No</b> Discrepancy Tracer : <b>No</b>	<b>Settlement Details</b> Component : <b>BCSWFT_LIQD</b> Account Number : <b>PK2001044001...</b> Currency : <b>GBP</b>
<b>Parties Details</b> Drawee : <b>MARKS AND SP...</b> Issuing Bank : <b>WELLS FARGO ...</b> Drawer : <b>GOODCARE PLC</b>	<b>Compliance details</b> KYC : <b>Not Initiate...</b> Sanctions : <b>Verified</b> AML : <b>Verified</b>	<b>Accounting Details</b> Event : <b>INIT</b> AccountNumber : <b>520000001</b> Branch : <b>PK2</b>
<b>Assignment of Proceeds</b> Assignmentofproceeds : <b>No</b> Assignee Name : Assigned Amount :	<b>Interest Details</b> Component : Amount : Event :	<b>Exception(Approval)</b> AmountBlock,Sanction,KYC : <b>EXCEPTION</b> PLEASE VISIT REMARKS FOR :- MORE DETAILS

Audit | Reject | Hold | Refer | Cancel | Approve

Tiles Displayed in Summary:

- Main Details - User can view the application and LC details.
- Documents Details- User can view the Document details.
- Additional Conditions - User can view the additional conditions.
- Shipment Details - User can view shipment details.
- Discrepancy Details - User can view the discrepancy noted for the current LC drawing.
- Maturity Details - User can view the maturity details.

- Pre Shipment Details - User can view pre shipment details.
- Limits and Collaterals - User can view limits and collateral details.
- Commission, Charges and Taxes - User can view the charge details.
- Payment Details - User can view the payment details.
- Preview Messages - User can view the preview of the message.
- FX Linkage - User can view the FX linkage details

For more information on Action Buttons, refer to the field description table below.

**Table 2-45 Approval Summary - Action Buttons - Field Description**

Field	Description
<b>Documents</b>	View/Upload the required document.  Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application
<b>Remarks</b>	Specify any additional information regarding the guarantee. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>• Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• Transaction Level Instructions – In this section, OBTFPMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>Signatures</b>	Click the Signature button to verify the signature of the customer/ bank if required.  The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.  If more than one signature is required, system should display all the signatures.

Table 2-45 (Cont.) Approval Summary - Action Buttons - Field Description

Field	Description
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Cancel</b>	<p>Cancel the Approval stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.</p>
<b>Approve</b>	<p>On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.</p>

8. Click **Approve**.

## 2.7 Reject Approval

This topic helps you quickly get acquainted with the Reject Approval process.

As a Reject approver, user can review a transaction rejected and waiting for reject confirmation.

1. Log in into OBTFPM application and on **Home** screen, click, **Task**.
2. Under **Task**, click **Free Task**.
3. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.
4. The acquired task will be available in **My Tasks** tab. Click **Edit**.

The **Summary** screen appears. The user can view the Summary tiles which displays list of important fields with values.

5. Click each tile to drill down from reject summary tiles into respective data segments to verify the details of all fields under the data segment.

### Summary

The data captured during handling of the transaction until the stage when reject is given will be available in the summary tile. Other fields will be blank when verified from summary tile.

The data segment in which the task was rejected will have the tiles highlighted in a different colour (red).

- Main Details - User can view details about application details and LC details.
- Party Details - User can view party details like applicant, advising bank etc.
- Discrepancy Details - User can view the discrepancy details of the drawing.
- Maturity Details - User can view the maturity details.
- Limits and Collaterals - User can view limits and collateral details.
- Charges - User can view charge details.
- Revolving Details - User can view revolving details on revolving LC.
- Payment Details - User can view the payment details.
- Settlement Details - User can view the settlement details.
- FX Linkage - User can view the details of FX Linkage.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.

For more information on Action Buttons, refer to the field description table below.

**Table 2-46 Summary - Action Buttons - Field Description**

Field	Description
<b>Reject Approve</b>	On click of Reject Approve, the transaction is rejected.
<b>Reject Decline</b>	On click of Reject Decline, the task moves back to the stage where it was rejected. User can update the reason for reject decline in remarks.
<b>Hold</b>	User can put the transaction on 'Hold'. Task will remain in Pending state.
<b>Cancel</b>	Cancel the Reject Approval.

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