Oracle® Banking Origination Term Deposit Origination User Guide





Oracle Banking Origination Term Deposit Origination User Guide, Release 14.8.1.0.0

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Preface

This topic contains the following sub-topics:

- Purpose
- Before you begin
- Module Prerequisite
- Audience
- Documentation Accessibility
- Critical Patches
- Diversity and Inclusion
- Conventions
- Screenshot Disclaimer
- Acronyms and Abbreviations
- Symbols and Icons
- Module Post requisite

Purpose

This guide is designed to help you to quickly get acquainted with the Oracle Banking Origination system. This document provides an overview of the Term Deposit Origination process and takes you through the various steps involved in handling all the necessary activities in the life cycle of a Term Deposit Origination.

Before you begin

Kindly refer to the **Getting Started User Guide** for common elements, including Symbols and Icons, Conventions Definitions, and so forth.

Module Prerequisite

Specify the **User Name** and **Password**, and login to **Home** screen.

Audience

This guide provides instructions and information about the Term Deposit product to help various bank users to deliver quick and efficient service to both customer and prospects.

Documentation Accessibility



For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc.

Access to Oracle Support

Oracle customer access to and use of Oracle support services will be pursuant to the terms and conditions specified in their Oracle order for the applicable services.

Critical Patches

Oracle advises customers to get all their security vulnerability information from the Oracle Critical Patch Update Advisory, which is available at <u>Critical Patches</u>, <u>Security Alerts and Bulletins</u>. All critical patches should be applied in a timely manner to make sure effective security, as strongly recommended by <u>Oracle Software Security Assurance</u>.

Diversity and Inclusion

Oracle is fully committed to diversity and inclusion. Oracle respects and values having a diverse workforce that increases thought leadership and innovation. As part of our initiative to build a more inclusive culture that positively impacts our employees, customers, and partners, we are working to remove insensitive terms from our products and documentation. We are also mindful of the necessity to maintain compatibility with our customers' existing technologies and the need to ensure continuity of service as Oracle's offerings and industry standards evolve. Because of these technical constraints, our effort to remove insensitive terms is ongoing and will take time and external cooperation.

Conventions

The following text conventions are used in this document:

Convention	Meaning
boldface	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text or the glossary.
italic	Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.
monospace	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter.

Screenshot Disclaimer

Personal information used in the interface or documents is dummy and does not exist in the real world. It is only for reference purposes.

Acronyms and Abbreviations

The list of the acronyms and abbreviations that are used in this guide are as follows:



Table 1 Acronyms and Abbreviations

Abbreviation	Description
DS	Data Segment
System	Oracle Banking Origination Module
OBA	Oracle Banking Accounts
ОВО	Oracle Banking Origination

Symbols and Icons

The list of icons available on the screens are as follows:

Table 2 Icons - Common

Icon	Function
J L	Minimize
7 6	
г ¬	Maximize
LJ	
[] ×	Close
Q	Perform Search
•	Open a list
K	Navigate to the first record
X	Navigate to the last record
4	Navigate to the previous record
•	Navigate to the next record
88	Grid view
=	List view
G	Refresh
+	Click this icon to add a new row.
-	Click this icon to delete a row, which is already added.



Table 2 (Cont.) Icons - Common

Icon	Function
i	Calendar
Û	Alerts
6	Unlock Option
Ð	View Option
B	New
\Box	Enter query
同 G	Execute query
<u>_</u>	Сору
鼠	Delete
	Save
艮	Search
■	Advanced search
<u>C</u> ;	Clear all
(2)	Reset
₽.	Export
合	Print
合 ҈ ◇	View Details
\$	Sorting
❖	Citation

The list of icons available on the view screens are as follows:



Table 3 Icons - Widget

Icon	Function
E	Open status
	Unauthorized status
C _*	Rejected status
A	Closed status
D	Authorized status
	Modification Number

Module Post requisite

After finishing all the requirements, please log out from the Home screen.

Overview

This topic describes about the features of the entire module.

Oracle Banking Origination is the middle office banking solution with a comprehensive coverage of Retail Banking Origination processes for Loans, Savings Account, Current Account, Term Deposit, and Credit Card comprising of Home Loan, Personal Loan, Education Loan and Vehicle Loan. It is a Host-Agnostic solution.

It enables banks to deliver improved user experience for various bank persons handling defined functions in the life cycle of the various product origination.

The convenience of configuring appropriate stages and the respective data segments within each of these stages, which can be business driven, is hosted and architectures by our new platform solution. The random access navigation between data segments within a given stage with appropriate validations, helps enable the business user to capture apt information anytime during the account open process before the Term Deposit Account is created in the Host. The new work-flow also supports capturing of relevant documents, stage wise, and generation of advices and notifications dynamically.

The initiation request for a Term Deposit Account can be originated by authorized branch users or relationship managers or by approved bank agents, either through the traditional branch channel or through dedicated protocol services made available on digital devices like tablets or mobiles. The initiation of Term Deposit Account request can be made for both new and existing customer types. Also, the system supports processing of the term deposit account request from the customer which are directly received from the Self-Service Banking Channel (Oracle Banking Digital Experience) through the REST based service APIs.

This user guide explains the reference work-flow for the Term Deposit Account Origination process and further details the data that needs to be captured in the data segment linked to the specific stages.

This process initiates with the receipt of Term Deposit opening form and related documents from a customer for opening of a Term Deposit. The bank verifies the details and documents submitted for opening of Term Deposit to ensure completeness and initiates the Term Deposit Origination process by selecting the desired Term Deposit Product from the Product Catalogue.

Term Deposit Origination

This topic provides detailed information on the defined stages through which the Term Deposit application has to flow.

As detailed in the **Operations** user manual, all the Product Originations are initiated in the **Application Initiation** stage from the Product Catalogue. The **Cart Operation** in Product Catalogue allows to originate single or multiple Product initiation. Once the Term Deposit Account product origination process is initiated either as a single product origination or as part of the multiple product selection, Process Orchestrator generates the Term Deposit Account Process Reference Number on submit of the **Application Initiation** stage. Process Orchestrator also updates the record in the **Free Task** process for the **Application Entry** stage also referred as **Task** from orchestrator perspective.

The Term Deposit Account Origination Process flow comprises of the following stages and the detailed information of the same is available in the following topics:

- Application Entry
 - This topic provides the detailed information about the application entry stage.
- Account Funding Stage
 - This topic provides the detailed information about the account funding stage data segments.
- Global Actions
 - This topic provides the detailed on the actions that can be performed in all stages.

2.1 Application Entry

This topic provides the detailed information about the application entry stage.

Based on the access configuration, user can view the records in Free Task. In this stage user can capture the details that are required to open a term deposit account. This stage is automatically submitted on below conditions:

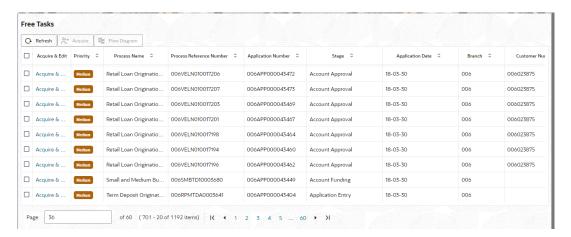
- If the bank level configuration for allowing the full application submission is set as Yes.
- If the user captures the required details in all the data segments of the Application Entry stage as part of the Application Initiation stage on clicking the Application button in the Product Details data segment.

To acquire and edit respective stage:

- 1. On Home screen, click Tasks.
- Under Tasks, click Free Tasks.



Figure 2-1 Free Task



Applicants

This topic provides the systematic instruction to view the details captured for the customer in the **Application Initiation** stage.

Account Details

This topic provides the systematic instructions to capture the account related information for the application.

Funding

This topic provides the systematic instructions to capture the funding details of Term Deposit account.

Payout Instructions

This topic provides the systematic instructions to capture the payout instructions details for Term Deposit account.

Stake Holder Details

This topic provides the systematic instructions to capture the stake holder details related information for the application.

Nominee Details

This topic provides the systematic instructions to capture the nominee details related information for the application.

Terms and Conditions

This topic descriptions the terms and conditions that are mandatory to accept in order to proceed with account opening process.

Review

This topic provides the systematic instruction to view all the data segments in the Application Entry Process.

2.1.1 Applicants

This topic provides the systematic instruction to view the details captured for the customer in the **Application Initiation** stage.

The Applicants data segment displays the details captured for the customer in the Application Initiate stage and allows updating further fields for supplementing the customer related information.



For Individual Customer Type

The topic describes the process to capture or edit customer information of Individual type of customer.

For Small and Medium Business (SMB) Customer Type
 The topic describes the process to capture or edit customer information of Small and Medium Business type of customers.

2.1.1.1 For Individual Customer Type

The topic describes the process to capture or edit customer information of Individual type of customer.

To capture applicants details:

1. In the Term Deposit Application Entry stage, update the customer details in the Applicants data segment based on the respective customer type.

The Applicants - Individual screen displays.



Application Entry - HELAPP000140939 ① Application Info ② Application Details ② Customer 360 ☑ Remarks ② Documents ☑ Advices More ▼ Applicants Screen(1/7) Account Details -Funding Payout Instruction Q Advanced Search HEL004589 Terms and Conditions → Basic Details Personal Details Salutatio Mr. First Name Jacob Middle Name Luther Last Name Martin Suffix • Name In Local Language • National ID May 24, 1990 曲 Country Of Residence Great Britain Nationality Great Britain Marital Status Married • Customer Segment Emerging Affluent Customer Category INDIVIDUAL Preferred Language English • Preferred Currency GREAT BRITAIN POUND Remarks For Special Need Blind Yes O No Profession • ● Yes O No Profile Photo > Signature > Address Contact Details + Add Contact Communication Mode Mobile Phone ☑ Preferred · • Identification Details + Add ID ⑪

Figure 2-2 Applicants - Individual

Supporting Documents

Working Since : January 1, 2014

View Edit

Documents
No Document Uploaded
View Edit

+ Add Employment Details

Specify the relevant details in data fields. The fields which are marked as Required are mandatory.

For more information on the fields, refer to the field description table below:



Table 2-1 Applicant- Individual – Field Description

Field	Description
Applicant Role	Displays the applicant role. By default the Primary role appears in this field.
	Select the applicant role (Joint, Guardian, Custodian, Guarantor, etc) in case user add multiple applicant in single application.
Add Applicant By	Select the mode from which the user need to add new applicant. The available options are: Upload Documents - Using this option user can upload identification documents of the application to extract the details. Search Existing Customer - This option is used if the applicant is an existing customer of the bank. On selecting the existing customer, the details appears in the respective sections which are already stored. Enter Manually - This option is used if user wants to enter all the applicant details manually.
Upload ID	Select the document which is used from extracting applicant details. The available options are: State Issued Drivers License Passport This field appears if the Upload ID option is selected.
Country of Issue	Select the country in which the document is issued. This field appears if the Upload ID option is selected.
Select and Drop here	Drag and drop the document file or click on Select or drop files here to browse and upload the document from the local system. PNG and JPEG file formats are supported. 10MB maximum file size is allowed. This field appears if the Upload ID option is selected.
CIF Number	Search and select the CIF number. This field appears if the Search Existing Customer option is selected. The system identifies if the selected CIF number matches the Office of Foreign Assets Control (OFAC) list once it is entered. If response is positive then an error appears stating the selected CIF is of an Invalid Customer Status . The account opening process is not initiated with that customer.
Advanced Search	Click this button to perform party search using advance parameters. For more information on advance search, refer the Advanced Search section below. This field appears if the Search Existing Customer option is selected.
Basic Details	In this section the user can manually capture the basic details of applicant. This section appears if the Enter Manually option is selected from the Add Applicant By drop down list.
Salutation	Select the salutation of the applicant from the drop-down list.
First Name	Specify the first name of the applicant.
Middle Name	Specify the middle name of the applicant.
Last Name	Specify the last name of the applicant.



Table 2-1 (Cont.) Applicant- Individual – Field Description

Field	Description
Suffix	Specify the suffix for the applicant. This options in this list appears based on the configured entity code in the Oracle Banking Party product.
Name In Local Language	Specify the applicant's name in their local language.
Gender	Specify the Gender of the applicant from the drop-down list.
Date of Birth	Select the date of birth of the applicant.
National ID	Specify the national identification code of the applicant.
Resident Status	Select the residential status of the applicant from the drop-down list. Available options are:
	Resident Alien
	Non-Resident AlienCitizen
Country of Residence	Search and select the country code of which the applicant is a resident.
Birth Country	Specify the birth country of the applicant.
Birth Place	Specify the birth place where the applicant has born.
Nationality	Search and select the country code where the applicant has nationality.
Citizenship By	Search and select the country code for which applicant has citizenship.
Marital Status	Select the marital status of the customer from the drop-down list. Available options are:
	Married
	• Unmarried
	Legally SeparatedWidow
Customer Segment	Select the segment of the customer. Available options are:
	Emerging Affluent
	High Net worth Individuals
	Mass Affluent Ultra HNI
Customer Category	Select the category of the customer.
Preferred Language	Select the preferred language.
Preferred Currency	Select the preferred currency.
Details Of Special Need	Select the special need details. Available options are:
Details Of Opecial Need	Blindness
	Cerebral Palsy
	• Low vision
	Locomotor disability
	Leprosy-cured
	Mental retardation Mantal illusion
	Mental illness Hearing Impairment
Remarks For Special Need	Hearing Impairment Specify the remarks for the special peed selected.
	Specify the remarks for the special need selected.
Relationship Manager ID Staff	Search and select the Relationship Manager ID for the applicant. Select the toggle to indicate if the customer is employee of the bank.
Profession	Select the profession of the customer.



Table 2-1 (Cont.) Applicant- Individual – Field Description

Field	Description
Politically Exposed Person	Select to indicate if the customer are politically exposed person.
Profile Photo	Drag and drop the document file or click on Select or drop files here to browse and upload the document from the local system. PNG and JPEG file formats are supported. 10MB maximum file size is allowed.
Signatures	In this section, user can add new signature and view the already added signature of the customer. Click the Add Signature button to select the file to upload signature. Click Cancel button to discard the added details. On Submit , signature will be handed off to Oracle Banking Party.
Upload Signature	Drag and drop the signature file or click on Select or drop files here to browse and upload the signature from the local system. PNG and JPEG file formats are supported. 10MB maximum file size is allowed.
Uploaded Signature	Displays the uploaded signature.
Remarks	Specify the remarks related to the signature. Click Save to save the uploaded file.
Signature ID	Displays the Signature ID for the added signature along with the image and remark.
Action	Click to edit the added signatures Click to delete the added signatures.
Address	This section displays the added address of the applicant. It is mandatory to add communication address of the applicant. Click Add Address to add address details. Click to perform below actions on the added address details, Click View to view the address details. Click Edit to edit the address details. Click Delete to delete the address details.
Address Type	Select the address type for the applicant from the drop-down list. Residential Address Communication Address
Location	Select and search the location.
Current Address	Select to indicate if user want to mark entered address as current address type.
Preferred Address	Select to indicate if user want the selected address type as preferred address type. This field is non editable if the No option is selected in the Current Address field.
Address Since	Select the date when the applicant start residing at the specified address.
Address From	Select the date when the applicant start residing at the specified address. This field appears if the No option is selected in the Current Address field.



Table 2-1 (Cont.) Applicant- Individual – Field Description

Field	Becautation
Field	Description
Address To	Select the date when the applicant last lived at the specified address. This field appears if the No option is selected in the Current Address field.
Address	Specify the address to search for the already captured address. Based on the configuration, on entering a few letters, the system fetches the related address that is already captured.
	Based on the selection, the fields are fetched in the address section.
Address Line 1	Specify the building name. Note: The maximum length is 35 characters.
Address Line 2	Specify the street name. Note: The maximum length is 35 characters.
Address Line 3	Specify the city or town name. Note: The maximum length is 35 characters.
Country	Select and search the country code.
State / Country Sub Division	Specify the state or country sub division. This field appears based on the selected country code.
Zip Code / Post Code	Specify the zip or post code of the address.
Addition Info	In this section, user can provide addition information.
Sub Department	Specify the sub department.
Department	Specify the department.
Building Number	Specify the building number.
Post Box	Specify the post box code.
District Name	Specify the district name.
Floor	Specify the floor number.
Room	Specify the room number.
Locality	Specify the locality.
Landmark	Specify the landmark.
Contact Name / Narrative	Specify the name of the contact person.
<added record="" tile=""></added>	In this tile, user can view the added address details. Below details appears in the tile: Current status> this flag appears only if Yes option is selected. Preferred ID status> this flag appears only if Yes option is selected. Address Type Address dates
	Address line 1,2,3
	Country
	State
	Click the Edit to edit the added address details.
	Click the View to view the added address details.
	Click to delete the added address details.
Contact Details	In this section, user can provide digital contact details.
Communication Mode	Select the communication mode from the drop-down list. The available options are: Mobile Phone
	• Email



Table 2-1 (Cont.) Applicant- Individual – Field Description

Field	Description
Country	Select the country along with international subscriber dialing code of the mobile phone from the drop-down list. The drop-down list option consist of Country Code, Country Name and Subscriber Dialing Code.
	This field appears only if the Mobile Phone option is selected as communication mode.
Mobile Number	Specify the mobile number.
Contact Sub Type	Select the contact type from the drop-down list. The available options
	are: Residence
	Business
	Mobile
	• Others
	Note : The contact preferred flag, which was previously captured as a contact sub type.
Email Id	Specify the email ID. This field appears only if the Email option is selected as communication mode.
Preferred	Select to indicate if the given record is the preferred one.
Action	User can edit or delete the added mobile details.
Identification Details	User can add, view and edit the identification details in this section.
	Click the Add ID button to add Identification details.
ID Type	Specify the ID type.
	The available options are:
	• Military ID
	Birth Certificate SIN
	Permanent Resident Card
	• SIN
	Passport
	• SSN
ID Status	Specify the status of the selected ID type.
	The available options are:
	Verification Pending
	Applied For Available
	Notice Received
Unique ID	Specify the unique identification code of the selected type. User can enter the unique ID only if the ID Status is Available .
Place Of Issue	Specify the place where the ID is issued to the user.
Issue Date	Specify the date from which the ID is valid.
Expiry Date	Specify the date till which the ID is valid.
Preferred	Select to indicate whether added ID details are preferred among all others.
	In case of multiple ID details, it is mandatory to mark any one of the ID details as Preferred.
Remark	Specify the remark. Click the Save button to save the entered ID details.



Table 2-1 (Cont.) Applicant- Individual – Field Description

Field	Description
<added record="" tile=""></added>	In this tile, user can view the added ID details. Below details appears in the tile: ID Status Preferred ID status> this flag appears only if Yes option is selected. ID Type Unique ID Click to edit the added ID details. Click to delete the added ID details. Click to delete the added ID details.
Supporting Document	This section displays the status of the supporting documents that customer provides to get onboard. User can view, Document Name Document Number Document Issue Date Document Expiry Date Attached Files In case of exiting party, already captured documents fetched in this section. User can add, edit or delete the documents. Click Edit to add or edit the document. The Document popup appears. Below fields appears in the popup.
Document Name	Select the name of the document from the drop-down list. The available options are: SSN Bank Statement Passport Salary Slip Driving License Aadhaar Pan Card Voter Id
Document Number	Specify the unique number of the selected document.
Document Issue Date	Specify the date from which the document is valid.
Document Expiry Date	Specify the date on which the document is expired.
Attached Files	Displays the number of documents attached.
Action	Select the action to upload or perform on the added documents. The available actions are: Save: Click to save the uploaded documents. Upload: Click to upload the documents. Edit: Click to edit the added documents. Delete: Click to delete the added documents.
Employment Details	In this section user can capture the employment details of the applicant.



Table 2-1 (Cont.) Applicant- Individual – Field Description

Field	Description
Employment Type	Select the employment type. The available options are: Salaried Self Employed
Salaried	Below field appears if the Salariedoption is selected from the Employment Type list. In this section user can capture salaried employment details. The below fields appears if salaried employment details are already captured. • Employer Code • Employer Name • Employer Description • Employer Address • Employee Type • Industry Type • Organization Category • Demographics • Current Employer • Working Since • Working Till • Employee ID • Designation • Level or Grade User can edit, view, or delete already added details.
Employer Code	Specify the employer code. OR Click to search the employer code. The pop-up appears to fetch the employer code. Specify Employer Code or Employer Name to fetch the details.
Employer Name	Displays the employer name of the selected employee code.
Employer Description	Specify the employer description.
Employer Address	Specify the employer address.
Employee Type	Select the employee type from the drop-down list. The available options are: Full Time Part Time Contract Permanent Note: This field is optional.



Table 2-1 (Cont.) Applicant- Individual – Field Description

Field	Description
Industry Type	Select the industry type from the drop-down list.
	The available options are:
	• IT
	Bank
	• Services
	Manufacturing
	Legal Medical
	Engineering
	School/College
	• Others
Organization Category	Select the organization type from the drop-down list.
	The available options are:
	Government
	• NGO
	Private Limited
Demographics	Select the demographics from the drop-down list.
	The available options are:
	• Global
	Domestic
Current Employer	Select whether the applicant works currently in this role.
	The available options are:
	• Yes
	• No
Working Since	Select the employment start date.
Working Till	Select the employment last date.
Employee ID	Specify the employee ID.
Grade	Specify the grade.
Designation	Specify the designation.
Self Employed	Below field appears if the Self Employed option is selected from the Employment Type list.
	In this section user can capture self-employment or professional
	details of customer.
	Below fields appears if self-employment or professional details are already captured.
	Professional Name
	Professional Description
	Professional Email ID
	Company /Firm Name
	Registration Number of Company Start Date
	End Date
	User can edit, view or delete already added details.
Professional Name	Specify the professional name.
Professional Description	Displays the professional description.
Professional Email ID	Specify the professional email ID.
Company /Firm Name	Specify the company or firm name.
Company /i iiii ivaille	Topoony the company of militianie.



Table 2-1 (Cont.) Applicant- Individual – Field Description

Field	Description
Registration Number of Company	Specify the registration number.
Start Date	Specify or select the start date of company.
End Date	Specify or select the end date of company.
<added record="" tile=""></added>	In this tile user can view the added employment details. Below details appears in the tile: Employment Type Current Employer> this flag appears only if Yes option is selected. Employer Name Working Dates Click to edit the added ID details. Click to view the added ID details.

Advanced Search

User can perform an advanced search for the party by providing additional information.

User can perform search on below party types:

For Individual

- First Name
- Middle Name
- Last Name
- Date of Birth
- Preferred Unique ID
- Mobile Number
- Email

For Non- Individual

- Party ID
- Business or Organization Name
- Registration Number
- Registration Date
- Email
- Customer Category

To search for a party using the advanced search:

a. Click the **Advanced Search**. The Search Party window appears based on the selected party type.

Below screenshot refers the



Figure 2-3 Advanced Search - Individual

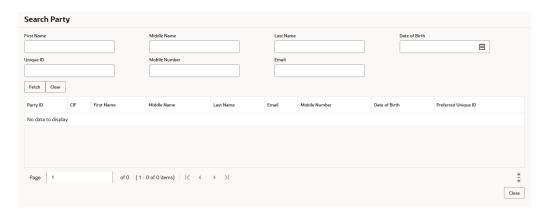
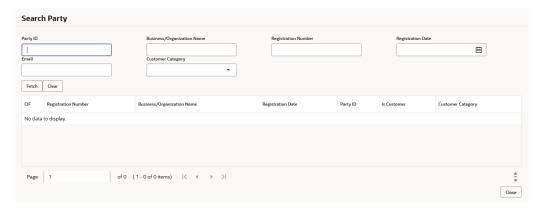


Figure 2-4 Advance Search - Small Medium Business Products



Click Fetch to search all the parties. All the parties in system appears in the table.
 OR

Enter the specific search criteria in the respective field and click **Fetch**. The search result appears based on the search criteria.

3. Click **Save**. The applicant details tile appears with the captured data.

The tile comprises of below fields:

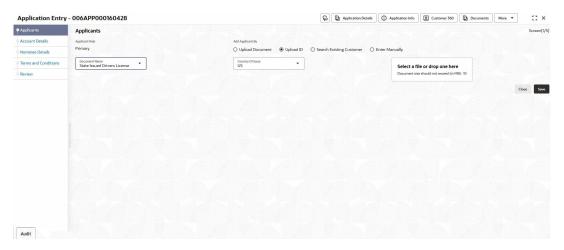
- <Applicant Role>
- <KYC Status>
- <Applicant Photo>
- <First Name, Middle Name, Last Name>
- <Title>
- CIF Number
- Date of Birth
- **Initiate**: This button appears if the **Early KYC** is selected while configuring the product in the **Business Product Configuration** screen.
- 4. Click **Initiate** to initiate the Know Your Customer (KYC) process of the added applicant. It is mandatory to complete the KYC process successfully to proceed.

To upload document for fetching customer information:



Click Upload ID to fetch the customer information from the uploaded documents.
 The Applicants - Upload ID screen displays.

Figure 2-5 Application Entry - Upload ID



6. Specify the relevant details. For more information on fields, refer to the field description table below.

Table 2-2 Applicants - Upload Document - Field Description

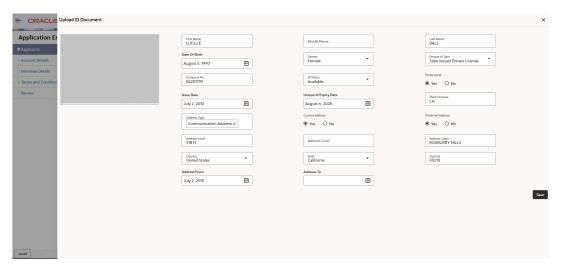
Field	Description
Document Name	Select the document name from the drop-down list.
	The available options are:
	Driving License
	Passport
Country of Issue	This field is defaulted for the document name is selected.
	Note: This field is editable.
Upload Document	Click on Select a file or drop one here to browse and upload the document from the local system.
	Note: PNG and JPEG file formats are supported.

On uploading the document, the details are fetched and appears in the Verify Information screen.

The Verify Information screen displays.



Figure 2-6 Verify Information



8. On the **Verify Information** screen, the fields are pre-populated with extracted data. For more information on fields, refer to the field description table below.

Table 2-3 Verify Information – Field Description

Field	Description
First Name	The information in this field is automatically populated with the extracted data. User can modify the first name of the applicant if required.
Middle Name	The information in this field is automatically populated with the extracted data. User can modify the middle name of the applicant if required.
Last Name	The information in this field is automatically populated with the extracted data. User can modify the last name of the applicant if required.
Date of Birth	The information in this field is automatically populated with the extracted data. User can modify the date of birth of the applicant if required.
Gender	The information in this field is automatically populated with the extracted data. User can modify the gender of the applicant if required.
Unique ID Type	Displays the unique ID type of the applicant based on the document uploaded.
Unique ID Number	The information in this field is automatically populated with the extracted data. User can modify the Unique ID number of the applicant if required.
ID Status	The information in this field is automatically populated with the extracted data. User can modify the ID status of the applicant if required.
Preferred ID	The information in this field is automatically populated with the extracted data. User can modify the preferred ID by clicking Yes or No .
Issue Date	This field is pre-populated with the extracted data. Modify the issue date of the driving license, if required. This field appears only if the Document Name is selected as Driving License .



Table 2-3 (Cont.) Verify Information – Field Description

Field	Description
Unique Id Expiry Date	The information in this field is automatically populated with the extracted data. User can modify the unique ID expiry date of the applicant, if required.
Place Of Issue	The information in this field is automatically populated with the extracted data. User can modify the place of issue of the applicant, if required.
Address Type	Select the address type for the applicant from the drop-down list. Residential Address Communication Address
Current Address	Select to indicate if entered address can be marked as current address type.
Preferred Address	Select to indicate if the selected address type as preferred address type.
Address	Specify the address to search for the already captured address.
	Depending on the setup, when a user inputs a few characters, the system retrieves the corresponding address that has already been recorded
	Based on the selection, the fields are fetched in the address section.
Address Line 1	Specify the building name.
Address Line 2	Specify the street name.
Address Line 3	Specify the city or town name.
Country	Select and search the country code.
State / Country Sub Division	Specify the state or country sub division. This field appears based on the selected country code.
Zip Code / Post Code	Specify the zip or post code of the address.
Address From	Select the date when the applicant began residing at the specified address.
Address To	Select the date when the applicant last lived at the specified address.
Update Address	Select the option whether the address has to be updated with the extracted data.
	The available options are:
	• Yes
	• No

- 9. Click **Save** to save pre-populated the data fields in the **Customer Information** screen.
- 10. Click OK to override the data fields with the extracted data. also click Cancel to cancel the override action and return to the Verify Information screen.

2.1.1.2 For Small and Medium Business (SMB) Customer Type

The topic describes the process to capture or edit customer information of Small and Medium Business type of customers.

To capture applicants details

1. In the **Current Application Entry** stage, update the customer details in the Applicants data segment based on the respective customer type.

The Applicants - Small and Medium Business (SMB) screen is displayed.



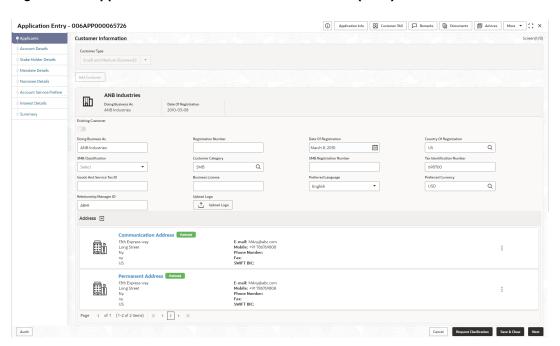


Figure 2-7 Applicants - Small and Medium Business (SMB)

2. Specify the details in the relevant data fields. For more information on fields, refer to the field description table below.

Table 2-4 Small and Medium Business – Field Description

Field	Description
Customer Type	Displays the customer type based on the product selected.
Doing Business As	Displays the business name of the SMB customer.
Registration Number	Displays the registration number of the business.
Date of Registration	Displays the registration date of the business.
Edit	Click Edit to modify the existing customer details and address details.
	Click Save to save the modified details and click Cancel to cancel the modifications.
	The Edit appears only for existing customers.
Existing Customer	Select to indicate if customer is existing customer.
CIF Number	Search and select the CIF number.
Advance Search	Click this button to perform party using advance parameters. For more information on advance search, refer the Advanced Serach section below.
Doing Business As	Specify the name of the business.
Registration Number	Specify the registration number of the business.
Date of Registration	Select the registration date of the business.
Country of Registration	Search and select the country code where the business is registered.
SMB Classification	Select the SMB Classification from the dropdown list.
	Available options are:
	Micro
	Small
	Medium



Table 2-4 (Cont.) Small and Medium Business - Field Description

Field	Description
Customer Category	Search and select the customer category.
SMB Registration Number	Specify the SMB registration number.
Tax Identification Number	Specify the tax identification number of the SMB customer.
Goods and Service Tax ID	Specify the goods and service tax ID.
Business License	Specify the business license.
Preferred Language	Select the preferred language.
Preferred Currency	Select the preferred currency.
Relationship Manager ID	Specify the relationship manager ID.
Upload Logo	Click Upload Logo button to upload the logo for the business.
Address	This section displays the added address of the applicant. It is mandatory to add communication address of the applicant. Click to add address details.
	Click to perform below actions on the added address details, To view the address details, click View. To edit the address details, click Edit. To delete the address details, click Delete.
Address Type	Select the address type for the applicant from the drop-down list. Residential Address Communication Address
Location	Select and search the location.
Current Address	Select to indicate if the user wants to mark entered address as current address type.
Preferred Address	Select to indicate if the user wants the selected address type as preferred address type.
Address Since	Select the date when the applicant began residing at the specified address.
Address From	Select the date when the applicant began residing at the specified address. This field appears if the No option is selected in the Current Address field.
Address To	Select the date when the applicant last lived at the specified address. This field appears if the No option is selected in the Current Address field.
Address	Specify the address to search for the already captured address. Based on the configuration, on entering a few letters, the system fetches the related address that is already captured.
	Based on the selection, the fields are fetched in the address section.
Address Line 1	Specify the building name.
Address Line 2	Specify the street name.
Address Line 3	Specify the city or town name.
Country	Select and search the country code.
State / Country Sub Division	Specify the state or country sub division. This field appears based on the selected country code.
Zip Code / Post Code	Specify the zip or post code of the address.



Table 2-4 (Cont.) Small and Medium Business – Field Description

Field	Description
Contact Details	In this section, user can provide digital contact details. Click add contact button to add new contact details.
<communication mode=""></communication>	Select the communication mode from the drop-down list. The available options are: Mobile Phone Email
Country	Select the country along with international subscriber dialing code of the mobile phone from the drop-down list. The drop-down list option consist of country code, country name and subscriber dialing code. This field appears only if user selects the Mobile Phone option as communication mode.
Mobile Number	Specify the mobile number.
Preferred	Select to indicate if the given mobile number is the preferred number.
Action	User can edit or delete the added mobile details.
Email Id	Specify the email ID. This field appears only if user selects the Email option as communication mode.
Preferred	Select to indicate if the given email ID is the preferred ID.
Action	User can edit or delete the added email details.

Advanced Search

User can perform an advanced search for the party by providing additional information.

Refer above Advanced Search section for more details.

3. Click Next to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data. If the Customer Dedupe check is enabled, the application will perform the Dedupe check for the new customer details on clicking Next button. For more information, refer the Customer Dedupe Check section.

Customer Dedupe Check:

Based on the configuration set in the **Origination Preference** screen, the customer dedupe serivce is enabled.

If the **Customer Dedupe** service check is enabled, upon capturing the New Customer details, the system compares the same with the existing customers records. If there are any matching hits, the list of Duplicate records which matches to the New Customer Details will be displayed.

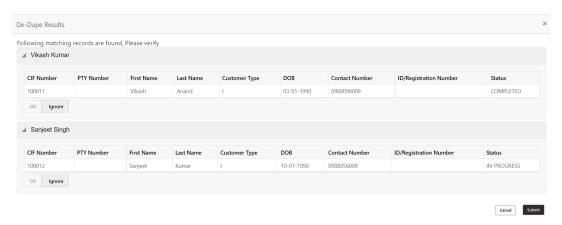
The customer details are compared based on a set of attributes configured. (Refer to Oracle Banking Party Documentation for Dedupe attributes configuration).

4. Click **Next** to perform the dedupe check and display the result.

The **Dedupe Result** screen is displayed



Figure 2-8 Dedupe Results



For more information on fields, refer to the field description table below.

Table 2-5 Dedupe Results – Field Description

Field	Description
CIF Number	Displays the CIF Number.
PTY Number	Displays the PTY Number.
First Name	Displays the First Name.
Last Name	Displays the Last Name.
Customer Type	Displays the Customer Type.
DOB	Displays the Date of Birth.
Contact Number	Displays the Contact Number.
ID/Registration Number	Displays the Registration number.
Status	Displays the Status of the Dedupe check.

2.1.2 Account Details

This topic provides the systematic instructions to capture the account related information for the application.

The **Account Details** data segment displays the account details.

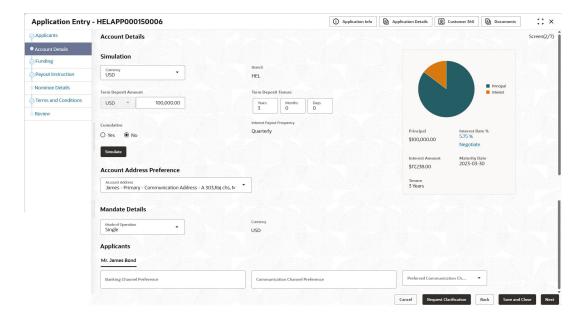
 Click Next in previous data segment screen to proceed with the next data segment, after successfully capturing the data.

The **Account Details** screen displays.

Refer below screenshot if the customer type is selected as Individual:

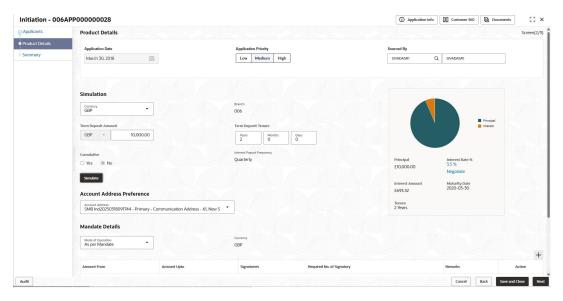


Figure 2-9 Account Details- Individual



Refer below image if the customer type is selected as **Small and Medium Business** (SMB):

Figure 2-10 Account Details -SMB



2. Specify the fields on Account Details screen.

Note
 The fields, which mentioned as Required, are mandatory.

For more information on fields, refer to the field description table.



Table 2-6 Account Details

Field Name	Description
Application Date	Displays the date on which the application was initiated.
Application Priority	Specify the application priority level. The available options are: Low Medium
	• High
	Based on the selected option the applications appears in list of the logged in user
Sourced By	Specify or select the user ID who initiate this account opening application.
Simulation	In this section you simulate the term deposit amount.
Term Deposit Amount	Choose the currency and state the term amount. The currency you select from the Currency list will be displayed by default.
Term Deposit Tenure	The user can select the term deposit tenure, specified in years, months, and days, as configured in the Host Product mapped on the Business Product Configuration screen. The user can choose the Term Deposit Tenure from the drop-down list if the mapped Host Product is Oracle Banking Accounts.
Branch	Specify the branch code of this account opening application.
Currency	Specify the currency for the term deposit account.
Cumulative	Select to indicate whether the amount is cumulative. The available options are: Yes No
	A cumulative term deposit accrues interest over time and pays it out at maturity, while a non-cumulative term deposit pays out interest at regular intervals throughout the term.
Interest Payout Frequency	Displays the interest payout frequency based on business product preferences.



Table 2-6 (Cont.) Account Details

Field Name	Description
Simulate	click the "Simulate" button to compute the value based on the entered details. The section displays visual representations and fields with the computed details:
	 Pie Chart: The value of principal and interest is represented visually. You can hover to view the amount. Principal
	Interest Rate %: Click the interest rate percentage and it displays the pop-up list. You can view the interest rate of all the margin types. Product Margin
	Discretionary Margin
	- Bundle Margin
	The Bundle Margin is displayed in the drop-down list only if term deposit is opened as part of a bundle application and bundle margin benefit is applicable.
	Negotiate: You can view the negotiated interest rates by clicking this link. The section for negotiated interest rates appears with the following fields: Interest Description
	- Interest Description - Interest Rate %
	– Margin
	- Effective Rate %
	 Interest Amount : This amount is calculated based on the applied Effective Rate and Term Deposit Amount. Maturity Date
	Tenure
Staff Benefits Applicable	Select to indicate whether staff benefits are applicable. The available options are: Yes: Select this option to avail the staff benefits. No: Select this option for not making use of any staff benefits.
	If the Yes option is selected in the Staff field of the Applicant data segment, this field will appear. By default, the Yes option is selected in the Staff field.
Account Address Preference	Select the address which is indicated as account address. The applicant data segment displays the addresses indicated as account addresses for selection. The drop-down list displays the address in the following format:
	<first name=""> - <applicant role=""> - <address type=""> - <address (complete="" ,)="" address="" by="" sepearted=""></address></address></applicant></first>
	After the account address is selected: If the user deletes an address from the Applicant data segment then the system removes that address from this data segment and the user must then select another address as the account address.
	If the Applicant data segment is edited with a new address then the updated address is reflected in this segment.
Mandate Details	In this section the user can capture the mode of operation for the account.
Mode of Operations	Select the appropriate option from the mode of operations list.



Table 2-6 (Cont.) Account Details

Field Name	Description
Mandate Details Section	In the Mandate Details section, below fields appear if the application is initiated with the customer type as Small and Medium Business . Click to add the operations as per mandate.
Currency	Displays the account currency.
Amount From	Specify the amount from which the applicant is allowed to operate.
Amount To	Specify the amount till which the applicant is allowed to operate.
Signatories	Specify the applicants as signatory. You can select multiple applicants. All the applicants thata re involved in the application appears for selction.
Required No. of Signatory	Specify the priority of the signatory for this mandate operation. The priorty can be changed based on the number of applicants added in the appliction.
Remark	Specify the remarks.
Action	Select the option to perform actions on the addedd record. The available options are: to edit the added record. To delete the added record.
Applicants	In this section you can set the communication preferences of the applicants involved in an account opening application. The seperate tabs appears for each applicants involved in the application.
Banking Channel Preferences	Select the preferences for the banking channel. The channel options appears based on the Business Product Configuration.
Communication Channel Preferences	Select the preference of the communication channel. The channel options appears based on the Business Product Configuration. The available options are: • EMAIL • POST • SMS
Preferred Communication Channel	Select the preferred communication channel. The options in this drop down appears based on the selected options in the Commumncation Channel Preferences fields.

3. Click Next to navigate to the next data segment, after successfully capturing the data. The user is required to provide all mandatory data segments and data fields for the system to validate. If any mandatory details are missing, the system displays an error message for the user to correct the information. Users must capture the mandatory data before they can proceed to the next data segment.

2.1.3 Funding

This topic provides the systematic instructions to capture the funding details of Term Deposit account.

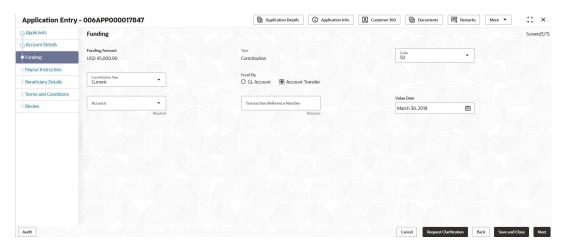
In this data segment you can capture the funding details to fund the Term Deposit account.



 Click Next in previous data segment screen to proceed with the next data segment, after successfully capturing the data.

The Funding screen displays.

Figure 2-11 Funding



2. In the **Funding** screen, specify the required details.



The fields, which mentioned as Required, are mandatory.

For more information on fields, refer to the field description table.

Table 2-7 Funding

Field Name	Description
i iela ivallie	Description
Funding Account	Displays the amount to be funded along with the currency.
Fund By	Select the mode from the drop-down list through which fund are collected.
	The available options are:
	Cash
	Other Bank Cheque
Transaction Reference Number	Specify the transaction reference number. If you select the Cash, Account Transfer, or Other Bank Cheque option from the Fund By drop-down list, this field will become visible.
Value Date	Select the date on which the transaction is performed. By default the current business date is populated.
Account	Select the account number from the list.
	If you select the GL Account or Account Transfer option from the Fund By drop-down list, this field will become visible.
	The applicants' Savings and GL accounts are the only ones populated for those who are involved in the application process.



Table 2-7 (Cont.) Funding

Field Name	Description
Cheque Number	Specify the cheque number through which the fund amount is deposited.
	This field is applicable only if the Other Bank Cheque option is selected from the Fund By drop-down list.
Cheque Date	Select the date on which the cheque is issued.
	This field is applicable only if the Other Bank Cheque option is selected from the Fund By drop-down list.

(i) Note

The GL Account and GL Account Description will be applicable depending on the following scenarios:

Table 2-8 Fund By

Fund By	Fund By Mode (In the Origination Preferences screen)	Applicability
Cash	Automatic	Applicable
Cash	Manual	Applicable
Account Transfer	Host	Applicable
Account Transfer	Manual	Applicable
Cheque	Manual	Applicable

In Origination Preference, under Funding Parameters configuration for Term Deposit, if the Fund by option is set to anything other than "Manual," the account funding stage in the Term Deposit business process will be skipped, and the application will directly proceed to the Account Approval stage.

Click Next to navigate to the next data segment, after successfully capturing the data. The user is required to provide all mandatory data segments and data fields for the system to validate. If any mandatory details are missing, the system displays an error message for the user to correct the information. Users must capture the mandatory data before they can proceed to the next data segment.

2.1.4 Payout Instructions

This topic provides the systematic instructions to capture the payout instructions details for Term Deposit account.

In this data segment you can capture the payout instructions after the maturity of the Term Deposit account.

To capture the payout instructions:

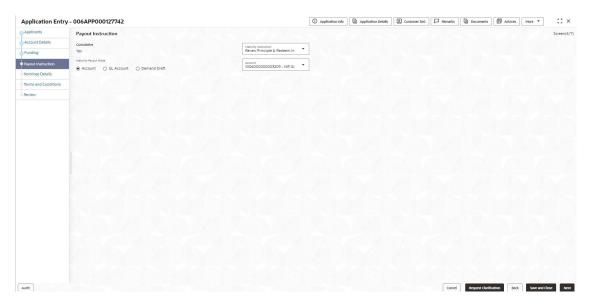
Click **Next** in previous data segment screen to proceed with the next data segment, after successfully capturing the data.

The **Payout Instructions** sceren appears.

If the Yes option is selected from the Cumulative field in the Account Details data segment.



Figure 2-12 Payout Instructions



2. In the **Payout Instructions** screen, specify the required details.



For more information on fields, refer to the field description table.

Table 2-9 Payout Instructions

Field Name	Description
Cumulative	Displays whether the account is cumulative. The value in this field appears based on the option selected in the Account Details data segment. If the Cumulative value is Yes then the user can set the payout instructions based on the selected maturity option in the below fields:
	 Maturity Instruction Maturity Payout Mode If the Cumulative value is No then the user can set principal payout instructions based on the selected option in the below fields:. Principal Payout Instruction Principal Payout Mode
Interest Payout	Displays the interest payout frequency configured at product level. This field appears if the Cumulative value is No .



Table 2-9 (Cont.) Payout Instructions

Field Name	Description
Interest Payout Mode	Select the payout mode for the interest amount.
Interest Payout Mode	The available options are:
	Transfer to Account
	GL Account
	Demand Draft
	The options in this drop-down list appears based on seed maintenance.
	This field appears if the Cumulative value is No .
	The interest amount is redeemed based on the selected payout mode and set frequency.
Maturity Instruction	Select the maturity type from the drop-down list. The available options are:
	Renew Principal and Interest
	Special Amount Renewal
	Renew Principal and Redeem Interest Redeem Principal and Interest
	Redeem Principal and Interest This field appears if the Cumulative value is Yes.
Maturity Payout Mode	Select the maturity payout mode from the drop-down list.
maturity rayout mode	The available options are:
	Transfer to Accountt
	GL Account
	Demand Draft
	The options in this drop-down list appears based on seed maintenance.
	This field is not applicable if the Renew Principal and Interest is selected in the Maturity Instruction list.
	This field appears if the Cumulative value is Yes .
Payout Instruction	Select the payout instructions type from the drop-down list. The available options are:
	Renew Principal
	Special Amount Renewal
	 Redeem Principal This field appears if the Cumulative value is No.
Materita Davida Mada	
Maturity Payout Mode	Select the maturity payout mode from the drop-down list.
	The available options are: • Account
	GL Account
	Demand Draft
	The options in this drop-down list appears based on the Business
	Product Configuration screen.
	This field is not applicable if the Renew Principal and Interest is selected in the Maturity Instruction list.
	This field appears if the Cumulative value is Yes .
Amount	Specify the amount for renewal. The default set currency appears in
	the list. This field is appears if the Special Amount Renewal is selected in the Maturity Instruction list.

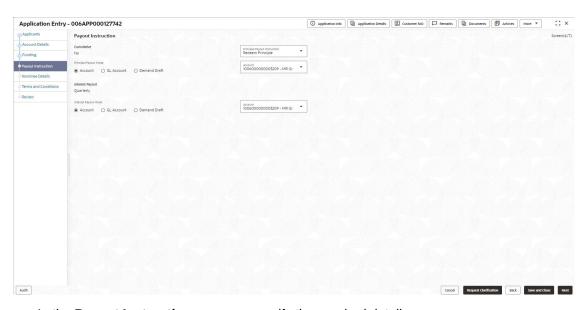


Table 2-9 (Cont.) Payout Instructions

Field Name	Description
Account	Select the account number in which the maturity amount should be transferred.
	This field appears only if the payout mode is selected as Account .
	The list populates only the saving accounts of the applicants who are involved in the application.
GL Account	Select the account number in which the maturity amount should be transferred.
	This field appears only if the payout mode is selected as GL Account .
	The list populates only the Saving or GL accounts respectively of the existing applicants who are involved in the application.
Payee Name	Specify the payee name of the demand draft. If Maturity Payout Mode is selected as Demand Draft , this field becomes visible.
Branch Code	Specify the branch code from the list.

If the No option is selected from the Cumulative field in the Account Details data segment.

Figure 2-13 Payout Instructions



3. In the **Payout Instructions** screen, specify the required details.

Note

The fields, which mentioned as Required, are mandatory.

For more information on fields, refer to the field description table.



Table 2-10 Payout Instructions

Field Name	Description
Cumulative	Displays whether the account is cumulative.
Principal Payout	Select the principal payout instruction type from the drop-down list.
Instruction	The available options are:
	Renew Principal
	Special Amount Renewal
	Redeem Principal The options in this list appears based on the Business Product
	Configuration screen.
Amount	Specify the amount for renewal. The default set currency appears in the list.
	This field is appears if the Special Amount Renewal is selected in
	the Principal Payout Instruction list.
Principal Payout Mode	Select the principal payout mode from the drop-down list.
	The available options are:
	Transfer to Account GL Account
	Demand Draft
	The options in this drop-down list appears based on the Business
	Product Configuration screen.
	This field is not applicable if the Renew Principal is selected in the Principal Payout Instruction list.
Interest Payout	Displays the frequency of interest payout.
Interest Payout Mode	Select the interest payout mode from the drop-down list.
	The available options are: Transfer to Account
	GL Account
	Demand Draft
	The options in this drop-down list appears based on the Business Product Configuration screen.
Account	Select the account number in which the maturity amount should be transferred.
	This field appears only if the Account option is selected as payout mode.
	The list populates only the saving accounts of the applicants who are involved in the application.
GL Account	Select the account number in which the maturity amount should be transferred.
	This field appears only if the GL Account option is selected as payout mode.
	The list populates only the Saving or GL accounts respectively of the existing applicants who are involved in the application.
Payee Name	Specify the payee name of the demand draft. This field appears only if the Demand Draft option is selected as payout mode.
Branch Code	Specify the branch code from the list. This field appears only if the Demand Draft option is selected as payout mode.



4. Click Next to navigate to the next data segment, after successfully capturing the data. The user is required to provide all mandatory data segments and data fields for the system to validate. If any mandatory details are missing, the system displays an error message for the user to correct the information. Users must capture the mandatory data before they can proceed to the next data segment.

2.1.5 Stake Holder Details

This topic provides the systematic instructions to capture the stake holder details related information for the application.

The **Stake Holder Details** data segment allows to capture the Stake holder details for the business.



This data segment is applicable only if the **Customer Type** is selected as **Small and Medium Business (SMB)**.

The user can perform actions on added stake holder details based on the following scenarios:

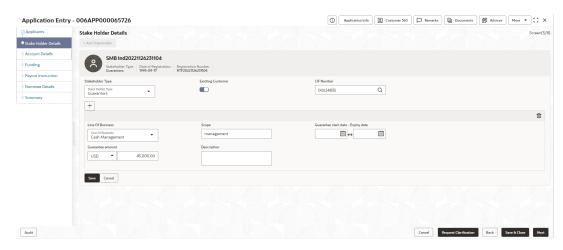
- If the added stakeholder is existing customer or non customer with CIF then user can View or Delete the added stakeholder details.
- If the added stakeholder is non customer without CIF then user can Edit, View or Delete
 the added stakeholer details.

To add stakeholder details:

- Click Next in Account Details screen to proceed with the next data segment, after successfully capturing the data.
- 2. Select + Add Stakeholder to add the Stake holders for the business.

The Stake Holder Details screen displays.

Figure 2-14 Stake Holder Details



Specify the details in the relevant data fields. For more information on fields, refer to the field description table below.



Table 2-11 Stakeholder - Field Description

et du	B
Field	Description
Stake Holder Type	Select the Stakeholder type from the dropdown list.
	Available options are
	• Owners
	Authorized Signatories Guarantors
	• Suppliers
Existing Customer	Select the toggle to indicate if the customer is an existing customer or not.
CIF Number	Click Search icon and select the CIF number.
	This field appears only if the Existing Customer toggle is enabled.
	Once the CIF number is selected, the system identify whether the entered CIF number matches the Office of Foreign Assets Control (OFAC) list. If response is positive then error appears stating Invalid Customer Status . The account opening process is not initiated with that customer
Ownership Percentage	Specify the ownership percentage.
	This field is appears only if the Owner option is selected from the Stake Holder Type field.
Associated Since	Select the date from when the Stake Holder is associated with the business.
Authorized Signatories	For the existing customers, the Signature details will be in read-only mode.
	For the new customers, the user will be able to add, edit and delete the Signature details.
Signatures	Click to upload the signatures for the new customer. Click Add button to add the signatures. Click Cancel button to discard the added details. On Submit, signature will be handed off to Oracle Banking Party.
Upload Signature	Drag and drop the signature file or click on Select or drop files here to browse and upload the signature from the local system.
	PNG & JPEG file formats are supported.
	This field appears only for the new Customers.
Uploaded Signature	Displays the uploaded signature.
Opioaded Oignature	This field appears only for the new Customers.
Remarks	Specify the remarks related to the signature.
. Nomai No	This field appears only for the new Customers.
Signature ID	Displays the Signature ID for the added signature.
Signature	Displays the added signature.
Remarks	Displays the remarks for the added signature.
Action	Click to edit the added signatures
	Click to delete the added signatures.
	This field is enabled only for new customers.



Table 2-11 (Cont.) Stakeholder - Field Description

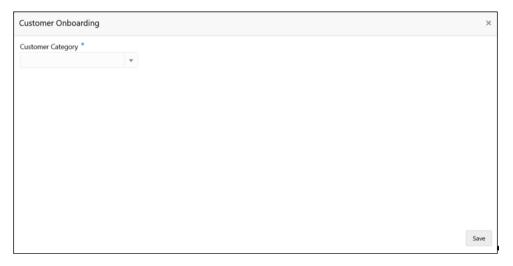
Field	Description
Guarantors	Click to add guarantor details.
Line of Business	Select the line of business for the guarantor/supplier.
	Available options are:
	Facility
	Supply Chain Finance
	• Trade
	• Lending
	Cash Management Liquidity Management
	Liquidity Management Virtual Account Management
	Accounts
Scope	Specify the scope of the guarantor in the business.
Guarantee Start date -	Select the guarantee start and expiry date.
Expiry date	Select the guarantee start and expiry date.
Guarantee amount	Specify the guarantee amount for the business.
Description	Specify the description for the guarantor.
Suppliers	Click + to add supplier's details.
Line of Business	Select the line of business for the guarantor/supplier.
	Available options are:
	Facility
	Supply Chain Finance
	Trade
	Lending
	Cash Management
	Liquidity Management
	Virtual Account Management
	• Accounts
Item Name	Specify the item name of the supplier.
Quantity	Specify the quantity of the item.
Supply Frequency	Specify the supply frequency.
Start Date - End Date	Select the start and end date for the supplier.

4. To onboard the New Customers, disable the **Existing Customer** toggle. By Default, the **Existing Customer** is enabled.

The **Customer Onboarding** screen is displayed.



Figure 2-15 Customer Onboarding



- Select the appropriate option from the Customer Category list.
 - a. If you select Individual option to onboard individual type of customer, refer field description table and procedure from the For Individual Customer Type of Customer Information topic data segment.
 - b. If you select Small and Medium Business option to onboard small and medium business type of customer, refer field description table and procedure from that For Small and Medium Business Customer Type of Customer Information topic data segment.
- 6. Click Next to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

On submission of Application Entry stage, Stakeholder Onboarding request gets initiated for the new customers.

The request for New Stakeholder Onboarding is addressed by the underlying API call, which also generates the New Party reference number, thereby circumventing the usual process of generating a Unique Process reference number/Task.

2.1.6 Nominee Details

This topic provides the systematic instructions to capture the nominee details related information for the application.

The Nominee Details is a non-mandatory data segment. If required, It allows capturing multiple nominees for the account. Nominee can be a minor, in that case, it is mandatory to provide details of the guardian. For SMB Customer, Nominee Details are allowed only for Proprietary type of Business Accounts.

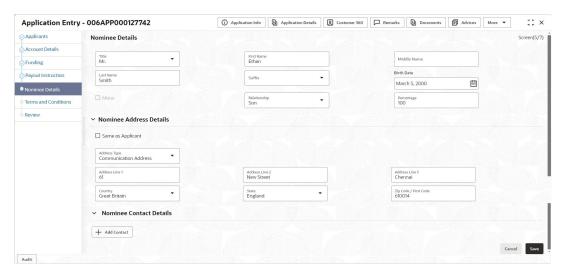
To add nominee details:

 Click Next from the previous screen to proceed with next data segment, after successfully capturing the data.

The **Nominee Details** screen displays.



Figure 2-16 Nominee Details



2. Specify the fields on **Nominee Details** screen.

Table 2-12 Details - Field Description

Field	Description
Title	Select the title of the applicant.
First Name	Specify the first name of the applicant.
Middle Name	Specify the middle name of the applicant.
Last Name	Specify the last name of the applicant.
Relationship Type	Select the relationship type of the nominee with the applicant.
Date of Birth	Select the applicant's date of birth.
Minor	Select to indicate if nominee is minor.
Add Guardian	Click the Add Guardian link to add the guardian details.
	The link appears if the Minor field is enabled.
	This field is conditional mandatory.
Percentage	Specify the percentage to be considered for distribution of the account balance in case of uneventful death of the applicant.
Address Address Type	This section displays the added address of the applicant. It is mandatory to add communication address of the applicant. Click to add address details. Click to perform below actions on the added address details, To view the address details, click View. To edit the address details, click Edit. To delete the address details, click Delete. Select the address type for the applicant from the drop-down list. Residential Address
	Communication Address
Location	Select and search the location.
Current Address	Select to indicate if you want to mark entered address as current address type.



Table 2-12 (Cont.) Details - Field Description

Field	Description
Preferred Address	Select to indicate if you want the selected address type as preferred address type.
Address From	Select the date from when you are connected with the given address.
Address To	Select the date till when you were connected with the given address.
Address	Specify the address to search for the already captured address.
	Based on the configuration, on entering a few letters, the system fetches the related address that is already captured.
	Based on the selection, the fields are fetched in the address section.
Address Line 1	Specify the building name.
Address Line 2	Specify the street name.
Address Line 3	Specify the city or town name.
Country	Select and search the country code.
State / Country Sub Division	Specify the state or country sub division. This field appears based on the selected country code.
Zip Code / Post Code	Specify the zip or post code of the address.
Addition Info	In this section you can provide addition information.
Sub Department	Specify the sub department.
Department	Specify the department.
Building Number	Specify the building number.
Post Box	Specify the post box code.
District Name	Specify the district name.
Floor	Specify the floor number.
Room	Specify the room number.
Locality	Specify the locality.
Landmark	Specify the landmark.
Contact Name / Narrative	Specify the name of the contact person.
Contact Details	In this section you can provide digital contact details.
<communication mode=""></communication>	Select the communication mode from the drop-down list. The available options are: Mobile Phone Email
Country	Select the country along with international subscriber dialing code of the mobile phone from the drop-down list. The drop-down list option consist of country code, country name and subscriber dialing code.
	This field appears only if you select the Mobile Phone option as communication mode.
Mobile Number	Specify the mobile number.
Preferred	Select to indicate if the given mobile number is the preferred number.
Action	You can edit or delete the added mobile details.
Email Id	Specify the email ID. This field appears only if you select the Email option as communication mode.
Preferred	Select to indicate if the given email ID is the preferred ID.
Action	You can edit or delete the added email details.
Add Nominee	Click to add additional nominee for the account.



3. Click Next to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

Guardian Details

This screen allows to capture details of the guardian of the minor nominee.

To add guardian details:

4. Click Add Guardian Details on Nominee Details screen.

The Guardian Details screen is displayed

Figure 2-17 Guardian Details



5. Specify the details in the relevant data fields.

Refer the Nominee Details field description table for detailed information on each field.

6. Click Save to save the guardian details

2.1.7 Terms and Conditions

This topic descriptions the terms and conditions that are mandatory to accept in order to proceed with account opening process.

In this data segment user can capture term and conditions consents from the applicants. The customer consents are same across products but few term and conditions defer based on the applied products. They appears in questionnaire format based on the configurations. This questionnaire is mapped at product configuration level. It is mandatory to accept all term and condition to proceed with application.

This data segment comprises of below sections:

- Term and Conditions for all products In this section the term and conditions which are applicable for all the products appears in the questionnaire format.
- **Term and Conditions for <Selected Product>** In this section the term and conditions which are applicable for all the selected product appears in the questionnaire format.

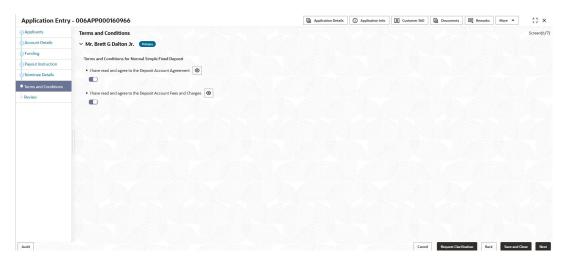
To capture terms and conditions:

 Click Next from previous data segment to proceed with the next data segment, after successfully capturing the data.

The Term and Conditions screen appears



Figure 2-18 Term and Conditions



- 2. Click to view the term and conditions.
- 3. Select the toggle button to accept the term and conditions.
- 4. In the Consents to receive Marketing Promotional and Sales section, enter the channel and details.
- 5. Click Next to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

2.1.8 Review

This topic provides the systematic instruction to view all the data segments in the Application Entry Process.

The system displays the summary of each of the data segments in the given stage.

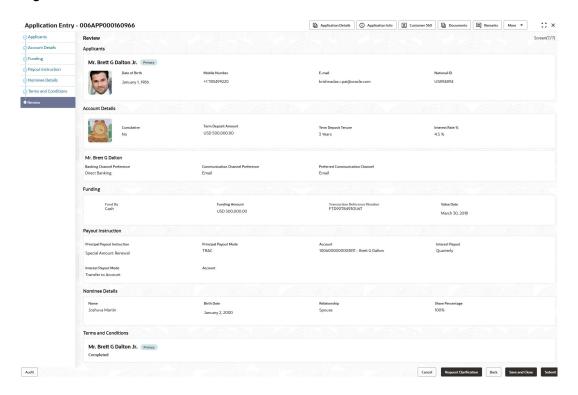
To view the summary of all the data segments:

 Click Next from the data segment to proceed with the next data segment, after successfully capturing the data.

The **Review** screen displays.



Figure 2-19 Review





The fields, which mentioned as Required, are mandatory.

For more information on fields, refer to the field description table.

Table 2-13 Review - Field Description

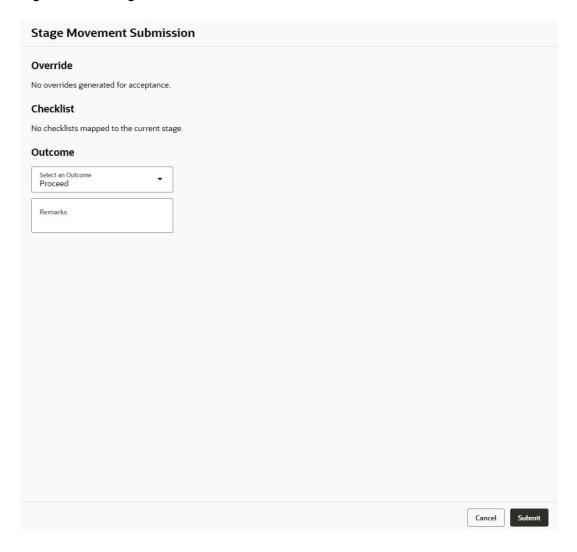
Data Segment	Description
Applicants	Displays the applicants details.
Account Details	Displays the account details.
Funding	Displays the funding details.
Payout Instruction	Displays the payout instruction.
Nominee Details	Displays the nominee details.
Terms and Conditions	Displays the term and condition details.

2. Click **Submit** to reach the **Stage Movement Submission** screen, where the overrides, checklist and documents for this stage are verified.

The Stage Movement Submission screen displays.



Figure 2-20 Stage Movement Submission



In this screen, the message appears in case there is any override. Overrides are basically warnings that are raised during the business validations. User has to accept the overrides to proceed further. Alternatively, user can go back and correct the data to ensure overrides do not arise.

- In case of override, click Accept Overrides & Proceed to proceed or click Proceed.
 The Checklist screen appears.
- 4. In the **Checklist** screen the system displays the error message if document checklist is not verified. Click **Proceed Next** to proceed to **Stage Movement Submission** screen.
- 5. In the **Stage Movement Submission** screen, select appropriate option from the **Select to Outcome** field.
 - Select the Proceed to proceed with the application. By default this option is selected. It
 will logically complete the Application Entry stage for the Term Deposit application.
 The Workflow Orchestrator will automatically move this application to the next
 processing stage, Account Funding. The stage movement is driven by the business
 configuration for a given combination of Process Code, Life Cycle and Business
 Product Code.



- Select the Reject by Bank to reject the submission of this application. The application is terminated, and an email is sent to the borrower or customer with a rejection advice.
- Click Submit to submit the Application Entry stage. The confirmation screen appears with the submission status, the Application Reference Number and the Process Application Reference Number.
- Click Close to close the window.

OR

Click **Go to Free Task**. The system successfully moves the Application Reference Number along with the process reference numbers [Term Deposit Account] to the other stages. This application will be available in the FREE TASKS list. The user who has the access rights will be able to acquire and proceed with the next processing stage of the application.

Application De-Dupe:

Based on the configuration set in the **Origination Preference** screen, the application dedupe service is enabled.

If application dedupe service is enabled, System will check that any application is in progress for same product and customer combination. On Submit, if any duplicate application exists, override will show a message with other in progress application numbers. User can select the override check box and proceed or take appropriate action.

① Note

- If an application is returned back to Application Entry stage from any other subsequent stages, Oracle Banking Origination will not allow amending details in the Customer Information and Financial Details data segment, once a customer onboarding process has been triggered in the Application Entry Stage and CIF creation is still in progress.
- In case party amendment request is rejected by Oracle Banking Party, the specified error message is shown to the user while submitting Application Entry stage. User has an option to go back and resolve the error or proceed with the stage submission by disregarding the amendment request.

2.2 Account Funding Stage

This topic provides the detailed information about the account funding stage data segments.

Users having functional access to the Account Funding Stage will be able to view the record in the Free Task process.

To add funding details:

- 1. Scan the records that appears in the **Free Task** list.
- Click Acquire and Edit or Acquire from the Action column of the appropriate record. The Account Funding stage is displayed.

The Account Funding stage has the following data segments in which the user can only view the data:

 Account Details: - For detailed information, refer the Account Details data segment in the Application Entry stage.



The data segments appears as configured in business process. Refer below chapters for detailed information of each data segment.

Funding

This topic provides the systematic instruction to view the details captured for the Funding in the Account Funding stage.

Review

This topic provides the systematic instruction to view all the data segments in the Account Funding stage.

2.2.1 Funding

This topic provides the systematic instruction to view the details captured for the Funding in the Account Funding stage.

In the **Application Entry** stage, we capture the **Funding** details and display them in the **Funding Details** data segment. The Transaction Reference Number and the Transaction Status is either auto-populated or has to be manually captured based on the configuration. With **Cash Mode**, **Funding** can be done automatically for cash transactions. Manual processes are available for **Transfer by Account**, **Other Bank Cheque**, and **Cash Mode** for funding, but not for **Funding with Cash Mode**.



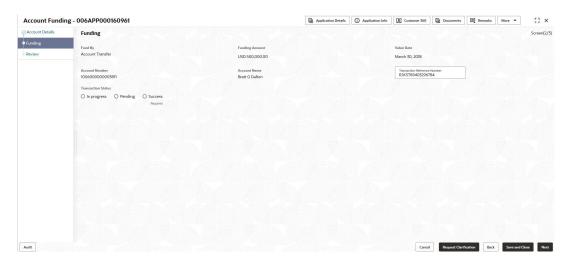
For more details on the Modes and the Manual/Automatic Process configuration, refer to the **Configurations Guide**.

During the **Application Entry** stage, the initial funding transaction triggers a teller transaction reference number and its status.

User can acquire the Account Funding task from the FREE task screen.

The Funding screen displays.

Figure 2-21 Funding



2. Specify the fields on **Funding** screen.





Note

The fields, which mentioned as Required, are mandatory.

For more information on fields, refer to the field description table.

Table 2-14 Funding - Field Description

Field	Description
Fund By	Displays the Fund by option selected in the Account Details data segment in Application Entry stage.
Funding Amount	At the Application Entry stage, the Account Details data segment updates the amount of initial funding displayed.
Value Date	At the Application Entry stage, the Account Details data segment displays the value date of the initial funding update.
Account	Displays the account number.
	This field appears if the GL Account or Account Transfer option selected as the funding by mode.
Account Name	Displays the account name. This field displays only if Account Transfer is selected as the funding by mode.
Cheque Number	Displays the cheque number. This field displays if Account Transfer or Other Bank Cheque is selected as the funding mode.
	During the funding details capture in the Account Details data segment, the cheque number is displayed for Account Transfer .
Cheque Date	Displays the cheque date. This field displays if Account Transfer or Other Bank Cheque is selected as the funding by mode. During the funding details capture in the Account Details data segment, the cheque date is displayed for Account Transfer .
Transaction Reference Number	In the Teller Application, you are required to enter the transaction reference number for the funding transaction to be posted. The Teller module's Application Entry stage triggers the initial funding transaction in the Automated processing of the Cash funding mode, and the system displays the transaction reference number for this transaction.
Transaction Status	Select the transaction status for the transaction posted for initial funding. The available status are: In progress Pending Success For Automated processing of the Cash funding mode, system displays the status of the teller transaction. Note: The Account Funding stage should result in a Success status for the teller transaction.

Click Next to navigate to the next data segment, after successfully capturing the data. The user is required to provide all mandatory data segments and data fields for the system to validate. If any mandatory details are missing, the system displays an error message for the user to correct the information. Users must capture the mandatory data before they can proceed to the next data segment.



2.2.2 Review

This topic provides the systematic instruction to view all the data segments in the Account Funding stage.

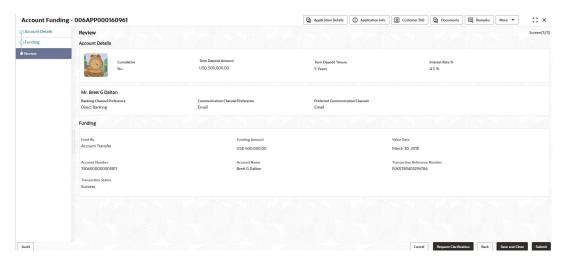
The system displays the summary of each of the data segments in the given stage.

To view the summary of all the data segments:

 Click Next from the previous data segment to proceed with the next data segment, after successfully capturing the data.

The Review screen displays.

Figure 2-22 Review



(i) Note

The fields, which mentioned as Required, are mandatory.

For more information on fields, refer to the field description table.

Table 2-15 Review - Field Description

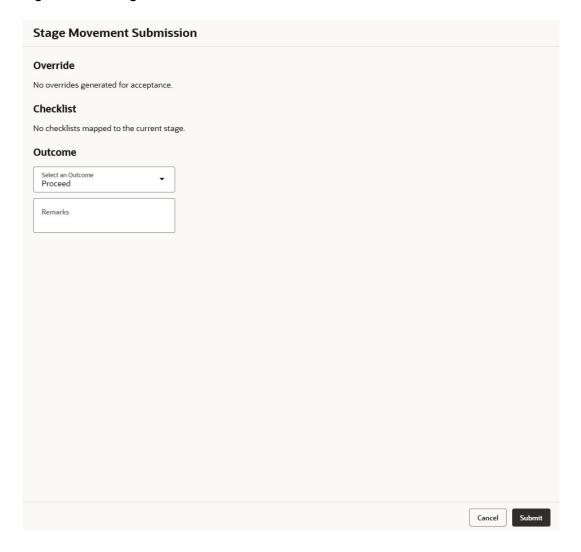
Data Segment	Description
Account Details	Displays the account details.
Funding	Displays the initial funding details.

2. Click **Submit** to reach the **Stage Movement Submission** screen, where the overrides, checklist and documents for this stage are verified.

The Stage Movement Submission screen displays.



Figure 2-23 Stage Movement Submission



In this screen, the message appears in case there is any override. Overrides are basically warnings that are raised during the business validations. User has to accept the overrides to proceed further. Alternatively, user can go back and correct the data to ensure overrides do not arise.

- In case of override, click Accept Overrides & Proceed to proceed or click Proceed.
 The Checklist screen appears.
- 4. In the **Checklist** screen the system displays the error message if document checklist is not verified. Click **Proceed Next** to proceed to **Stage Movement Submission** screen.
- In the Stage Movement Submission screen, select appropriate option from the Select to Outcome field.
 - Select the **Proceed** to proceed with the application. By default this option is selected. By default this option is selected. If the Proceed option is selected, then the application proceeds based on the assessment decision.
 - Select the Return to Application Entry Stage to make application entry stage available in free task for edit.



- Select the **Reject by Bank** to reject the submission of this application. The application is terminated, and an email is sent to the borrower or customer with a rejection advice.
- 6. Click Submit to submit the Application Enrichment stage.

The confirmation screen appears with the submission status, the Application Reference Number and the Process Application Reference Number.

Click Close to close the window.

OR

Click Go to Free Task.

After the Host creates the Term Deposit Account successfully, the response is sent back to the Oracle Banking Origination with the Term Deposit Account Number.

The details of all the applications which have logically completed all their stage movements, (Rejected/Account Created) will be made available in Completed tasks for query purpose only.

If the system fails, the Free Task generates the **Handoff Retry** task. With the necessary access rights, the user can pick up such tasks, take the necessary action on the Failure reason, and then resubmit to the Host.

2.3 Global Actions

This topic provides the detailed on the actions that can be performed in all stages.

This section appears are the top of the right pane and is applicable for all the account opening stage. You can add, edit, view or delete the information from the respective section.

Below are the list of global actions:

Smart Assist

This topic provide the systematic instructions to access the smart assist for application insights.

Application Details

In this section, user can view the detailed information of an application, such as basic details, application status, applicant details that are involved, clarification details and advices details.

Application Info

In this section you can view the application number along with its product name.

Customer 360

In this section you can view the list of customers involved in the application.

Documents

In this section you can upload the document and also view the already uploaded documents.

Remarks

In this section you can view or the post the remarks.

Advices

You can view the advices that are shared with customer. Advices are generated post Application Entry stage is submitted.

Clarification Details

This topic describes the detailed information to request for clarifications.



Conditions and Covenants

This topic provides the systematic instructions to add or edit conditions and covenants details for the loan applications.

Solicitor Details

You can add the solicitor details using this section.

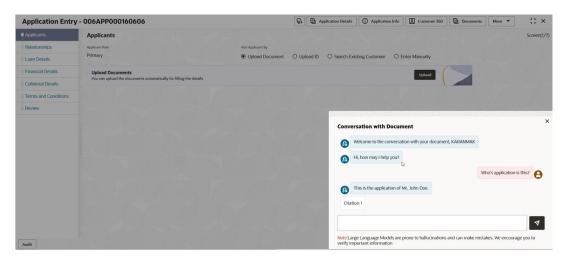
2.3.1 Smart Assist

This topic provide the systematic instructions to access the smart assist for application insights.

1. Click the Smart Assist.

The Conversation with Document pop-up screen displays with chatbot.

Figure 2-24 Smart Assist



Specify a question in the chatbot related to the application.

The chatbot responds with an answer by referring the application details.

3. Click Citation 1.

The system displays the source of information in the context of response from Large Language Model.

The **Citation 1** button displays when the **Al Help for Adhoc Queries** feature is enabled in the **Origination Preferences** screen.

4. Click ___ to close the screen.

2.3.2 Application Details

In this section, user can view the detailed information of an application, such as basic details, application status, applicant details that are involved, clarification details and advices details.

User can also track and launch the respective stage of the application.

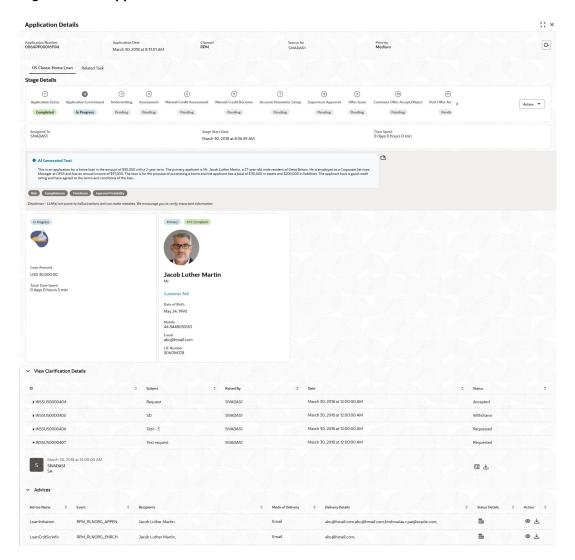
To view the application details:

Click Application Details to view the application details.

The Application Details screen displays.



Figure 2-25 Application Details



The **Application Details** screen displays separate cards for various products initiated as part of the single application. For more information on fields, refer to the field description table below.



The fields marked as **Required** are mandatory.

Table 2-16 Application Details - Field Description

Field	Description
Application Number	Displays the application number.
Application Date	Displays the date and time on which the application was initiated.
Channel	Displays the channel name.
Source By	Displays the name of the user who has sourced the application.



Table 2-16 (Cont.) Application Details – Field Description

Field	Description
Priority	Displays the priority of the application. High Medium Low
Refresh	Click O to retrieve recent changes or updates made to the application.
<product name=""></product>	Displays the product name. In case on multiple product, different tabs appears with the respective product name. User can click the product names to view the respective application details.
Stage Details	In this section, all account opening stages appears with the status name and it's chronological order of the stage in the process.
Action	To perform below actions on the appeared stages, click the number of specific stage and select an option from the Action drop-down list: • Acquire & Edit Task : Select this option to acquire and edit the selected stage. • Acquire Task : Select this option to acquire the selected stage and it can be edited later. • View Stage Details : Select this option to view the stage details.
User ID Assigned	Displays the User ID of the user currently working on the product process. The label of this field changes dynamically based on whether the selected stage is In Progress or Completed. When user selects a In Progress stage, the label will display as Assigned To. When user selects a Completed stage, the label will display as Submitted By. If the task was auto submitted, then the value for such Completed stages will be displayed as Auto Submitted. For Pending and skipped stages, this field will be hidden. Note: This field appears blank if the product process task is not acquired by any user.
Stage Start Date	Displays the start date of the current stage. It also display time in hours, minutes and seconds.
Time spent	Displays the days, hours and minutes spent on the current selected stage.
Al Generated Text	Displays the Al generated description of the product. This section appears if the Enable Al toggle is selected in the Origination Preferences screen. This section also describes the product insights such as Risk , Completeness , Timelines , and Approval Probability . This data is generated analyzed based on captured application details. This content is populated as configured in Large Language Model.
△	Click this icon to view the source of information in the context of the response given by Large Language Model. This icon displays when the Al for Application Tracker feature is enabled in the Origination Preferences screen.



Table 2-16 (Cont.) Application Details – Field Description

Field	Description
<application tile=""></application>	 In this tile, user can view the application specific details. Below field appears in this tile with respective details: <status application="" of="" the="">: Displays the current stage of the application</status> Expected Account Opening Date: Displays the date on which the account is opened. This field appears once the account opening process is completed. Account Number: Displays the account number. This field appears once the account opening process is completed. Expected Account Opening Date: Displays the date on which the account will be opened. <amount>: Displays the value based on the product. For example: For the loan account opening application, the label of this field appears as Loan Amount. For the saving, term deposit, and current account opting application. The label of this field appears as Initial Funding Amount. </amount> Total Time Spent: Displays the total time spent on the application from the first to last stage.
<applicant details="" tile=""></applicant>	In this tile, user can view the applicant details. Separate tiles appears for all the applicants that are involved in the application. Below field appears with the respective applicant details: Role of the Applicant Applicant Image Applicant Name Title Customer 360 : Click this link to view the 360 degrees view of the customer information. The Customer 360 screen appears with the details. Based on the customer type, refer to the Retail 360 User Guide and Corporate 360 User Guide from the party section. Date of Birth Mobile Number Email ID CIF Number



Table 2-16 (Cont.) Application Details – Field Description

Field	Description
View Clarification Details	In this section, the user can view the clarification history. Below fields appear with the details: ID Subject Raised By Date Status: User can view status based on user action done in Clarification screen. Requested Responded Accepted Withdrawn Status updated on Request Subject Actions: User can View or Download the attached documents.
	On the click of the respective record the user can view the clarification content.
Advices	In this section, the user view the advices generated in the process of account opening. Below fields appear with the details: Advice Name Event: Displays the stage name on which the advice is generated. Recipients Mode of Delivery Delivery Details Status Details Actions: User can View or Download the attached advices.
Related Task	In this section, user can view the stages involved in process of application. The below fields are appear with details: Product Processor: Displays the product which integrated with Oracle Banking Party. Process Name Process Reference Number Stage Status

2. Click x to close window.

2.3.3 Application Info

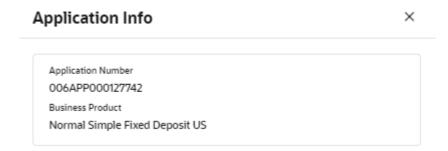
In this section you can view the application number along with its product name.

Click the Application Info button to view the details.

The **Application Info** screen appears with the Application Number and Business Product fields.

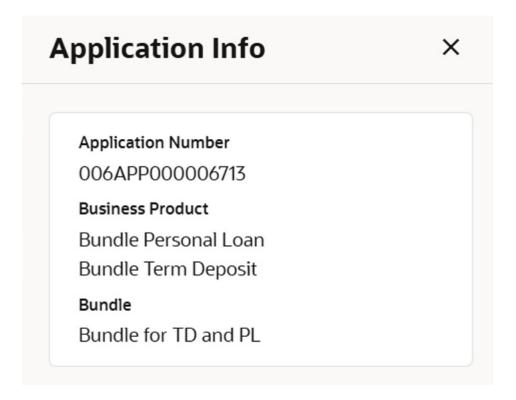


Figure 2-26 Application Info



The **Application Info** screen also displays the bundle name if the application is the part of a bundle.

Figure 2-27 Application Info



2.3.4 Customer 360

In this section you can view the list of customers involved in the application.

The seperate tiles of all the customers involved in the application appears. You can click on the respective customer tile to view the 360 degress details of that customer.

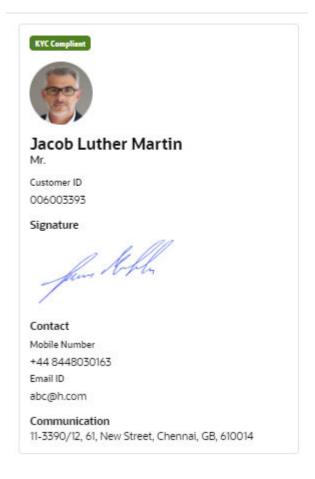
1. Click **Customer 360** to view the list of customer involved in the application.

The Customer 360 screen is displayed.



Figure 2-28 Customer 360

Customer 360



The customer title comprises of below details:

- <Applicant Role>
- <KYC Status>
- <Applicant Image>
- <First Name, Middle Name, Last Name>
- <Title>
- Customer ID
- Signature
- Contact
- Communication
- 2. Select the specific Customer ID to view their Mini Customer 360. The CIF Numbers are populated in the Customer 360 screen only post the CIF number has been keyed in the Applicant data segment.



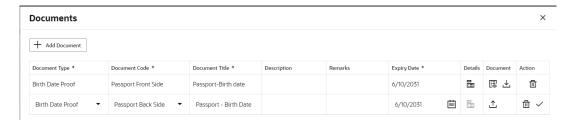
2.3.5 Documents

In this section you can upload the document and also view the already uploaded documents.

Click **Documents** button to upload the documents linked for the stage.

The **Documents** screen is displayed.

Figure 2-29 Documents



2. Specify the details in the relevant data fields. For more information on fields, refer to the field description table.

Table 2-17 Upload Document - Field Description

Field	Description
Document Type	Select the document type.
Document Code	Select the document code.
Document Title	Specify the document title.
Document Description	Specify the description for the document.
Remarks	Specify the remarks for the document.
Expiry Date	Select the document expiry date.
Details	Click the details icon to view below details of the documents: Uploaded Time: Displays the uploaded date and time of the document in Displays the uploaded date and time of the document in Displays the uploaded date and time of the document.
	 Uploaded By: Displays the user name who uploaded the document . Stage Uploaded: Displays the stage name on which the document is uploaded.
Document	to select the document from machine to upload. You can remove the uploaded document before saving the record from the Action column. Post saving the record you must delete the record to remove the document. Below actions are perfrom on the uploaded document You can preview already uploaded document. You can download already uploaded document.



Table 2-17 (Cont.) Upload Document – Field Description

Field	Description
Actions	You can perfrom below actions on the added record: • Click to save the record.
	Click to delete the record.

① Note

Ensure that mandatory documents are uploaded, as the system will validate the same during the stage submission.

Mandatory documents can only be deleted in the same stage where it is uploaded.

Non-mandatory documents can be deleted in any stage.

2.3.6 Remarks

In this section you can view or the post the remarks.

 Click Remarks to update any remarks that you want to post for the application that you are working on.

The **Remarks** screen is displayed.



Figure 2-30 Remarks



Remarks posted are updated with your User ID, Date, and are available to view in the next stages for the users working on that application.

2.3.7 Advices

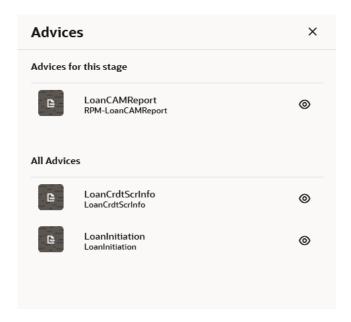
You can view the advices that are shared with customer. Advices are generated post Application Entry stage is submitted.

Click Advices to view the advice linked for the stage.

The Advices screen is displayed.



Figure 2-31 Advices



The system will generate the advice on submission of the stage. For Application Entry stage of Product, no advice is configured.

2.3.8 Clarification Details

This topic describes the detailed information to request for clarifications.

To add the clarification details:

1. Click **Clarification Details** to raise a new customer clarification request or view the existing request.

The **Clarification** screen appears.

Figure 2-32 Clarification

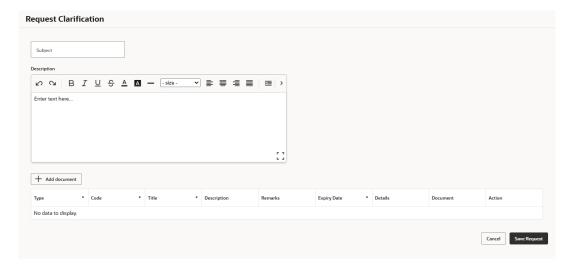


2. Click **Request Clarification** button to request new clarification.

The Request Clarification screen appears.



Figure 2-33 Request Clarification



- 3. In the **Request Clarification** screen, specify the subject and description.
- Click Add Document button to upload the document which supports the clarification request.
- 5. Specify the details in the relevant data fields while adding documents. For more information on fields, refer to the field description table.

Table 2-18 Upload Document – Field Description

Field	Description
Туре	Select the document type.
Code	Select the document code.
Title	Specify the document title.
Description	Specify the description for the document.
Remarks	Specify the remarks for the document.
Expiry Date	Select the document expiry date.
Details	Click the details icon to view below details of the documents: Uploaded Time: Displays the uploaded date and time of the document in hours and minutes. Uploaded By: Displays the user name who uploaded the document. Stage Uploaded: Displays the stage name on which the document is uploaded.
Document	Click to select the document from machine to upload. User can remove the uploaded document before saving the record from the Action column. Post saving the record, user must delete the record to remove the document. Below actions are perform on the uploaded document Click Preview to view already uploaded document. Click Download to download already uploaded document.



Table 2-18 (Cont.) Upload Document – Field Description

Field	Description
Actions	User can perform below actions on the added record: • Click to save the record.
	Click to delete the record.

6. Once the details are updated, click Save.

Clarification Request once raised moves the application to **Awaiting Customer Clarification** state. The application continues to be assigned to the user who had raised the request. All the applications for which the specified user has requested clarification can be viewed and actioned from the **Awaiting Customer Clarification** sub-menu available under **Task** menu.

- Select the application from the Awaiting Customer Clarification sub-menu available under the Task menu.
- Click the Clarification Details from the header.
- Select the specific clarification to take action on it.

Allowed actions are as following:

- Respond
- Accept Clarification
- Withdraw Clarification

Once the Clarification is either withdrawn or accepted, the application moves back to the **My Task** sub-menu available under **Task** menu, post which the user can edit the application and submit the specified stage. Clarification once raised and actioned are available throughout the application processing by the other users working on the other stages of the application by clicking on **Clarification Details** from the header.

2.3.9 Conditions and Covenants

This topic provides the systematic instructions to add or edit conditions and covenants details for the loan applications.

Conditions

The Conditions are stipulations and constraints recorded in a contract to restrict the usage of funds, in order to ensure proper utilization of funds for the specified purposes and to adhere to a stipulated schedule.

Covenants

Often there are restrictions on borrowers while extending credit facilities. Sometimes, a borrower promises certain future acts to assure the lender that the conduct of business dealings is fair, healthy and in accordance with the best practices. The purpose of covenant is to assist the lender to ensure the health of loan facilities does not deteriorate suddenly or unexpectedly before maturity.

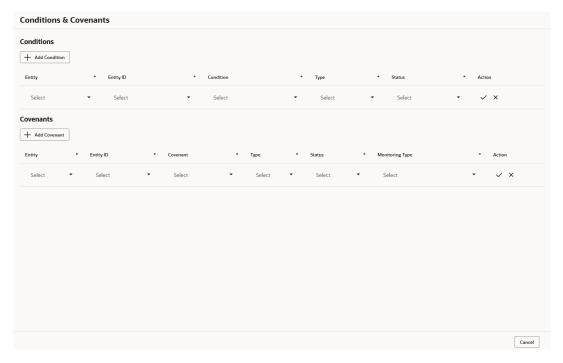
To add conditions:

 From the More option, click the Conditions & Covenants to add or remove the conditions details.

The **Conditions & Covenants** page appears.



Figure 2-34 Conditions



- 2. Perform the following actions:
 - Click Add Condition to add new conditions.
 - Click Remove to remove already added conditions.
- Enter the relevant details.

Table 2-19 Conditions – Field Description

Field	Description
Entity	Select the entity on which user wants to set condition.
	The available options are
	• Party
	Collateral
	Account
Entity ID	Select the entity ID from the list. The options in the list appears based on the entity selected in the Entity field.
Condition	Specify the conditions for the selected entity. The available options are: Check Saleability of collateral
	Contract Of Sale
	Copy of Quotes for Intended work
Туре	Select the type when the conditions must be complied.
	The available options are
	 Pre Disbursement: If this option is selected then the selected conditions have to be complied prior with the account opening and loan disbursement.
	 Post Disbursement: If this option is selected then the selected conditions occur and are supposed to be complied post loan disbursement. This conditions are manually monitored.



Table 2-19 (Cont.) Conditions - Field Description

Field	Description
Status	Select the status of the condition.
	The available options are
	Open
	Complied
Actions	User can perform below actions on the added record:
	Click to save the record.
	Click

4. Click **OK**. The conditions are saved.



All the fields appears with the selected options in tabular format. User can edit the details on clicking the added row.

- 5. Perform the following actions:
 - Click Add Condition to add new conditions.
 - Click Remove to remove already added conditions.
- 6. Enter the relevant details.

Table 2-20 Covenants – Field Description

Field	Description
Entity	Select the entity on which user wants to set covenants.
	The available options are
	Party
	Collateral
	Account
Entity ID	Select the entity ID from the list. The options in the list appears based on the entity selected in the Entity field.
Covenants	Specify the covenants for the selected entity.
Туре	Select the type when the covenants must be complied.
	The available options are
	Financial
	Reporting
	Undertaking
Status	Select the status of the covenants.
	The available options are
	Open
	Complied



Table 2-20 (Cont.) Covenants - Field Description

Field	Description
Monitoring Type	Select the monitoring type for the covenant. The available options are: Fixed Periodic Ongoing
Actions	User can perform below actions on the added record: Click to save the record. Click to delete the record.

7. Click **OK**. The covenants are saved.



All the fields appears with the selected options in tabular format. User can edit the details on clicking the added row.

8. Click x to close the screen.

2.3.10 Solicitor Details

You can add the solicitor details using this section.

A solicitor is a legal practitioner who traditionally deals with most of the legal matters in some jurisdictions. A person must have legally-defined qualifications, which vary from one jurisdiction to another, to be described as a solicitor and enabled to practice there as such.

In this section, user can add or remove the solicitor and also view the already added solicitor.

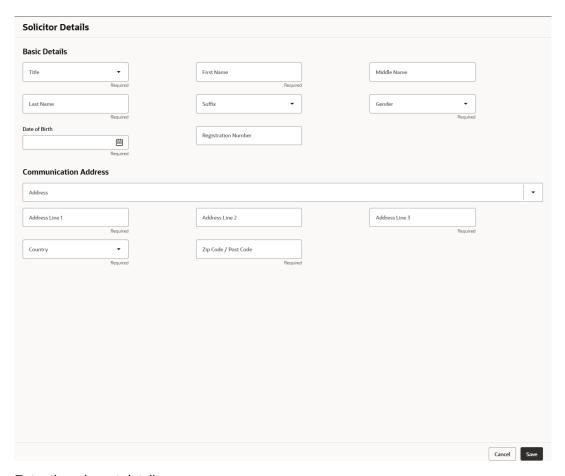
To add solicitor details:

 From the More option, click the Solicitor to add or remove or edit the already added solicitor.

The Solicitor Details page displays.



Figure 2-35 Solicitor



2. Enter the relevant details.

Table 2-21 Solicitor – Field Description

Field	Description
Title	Select the title of the solicitor.
First Name	Specify the first name of the solicitor.
Middle Name	Specify the middle name of the solicitor.
Last Name	Specify the last name of the solicitor.
Suffix	Select the suffix of the solicitor from the drop-down list.
Gender	Select the gender of the solicitor from the drop-down list.
Date of Birth	Select or enter the birth date of the solicitor.
Registration Number	Specify the registration number of the solicitor.
Communication Address	Specify the communication address of the solicitor.
Address Line 1	Specify the building name.
Address Line 2	Specify the street name.
Address Line 3	Specify the city or town name.
Country	Select and search the country code from the drop-down list.
Zip Code / Post Code	Specify the zip or post code of the address.

3. Click **OK** to save the added solicitor.

Simplified Application

This topic describes the concept and process of single stage application.

What is Simplified Application?

The Simplified Application is introduced to open an account in a smooth single process culminating the long account opening process. In this process the user can directly create and application and update details with multiple data segments in a single view.

How to configure Simplified Application for a product?

To enable a simplified account opening process, select the **Simplified Application** flag in the **Business Product Preference** data segment of the **Business Product Configuration** screen.

Once the product is configured for simplified application, the user can configure the business process such as stages, data segments, document checklist and so on, in the **Business Process Configuration** screen.

In the process of Simplified Application, the **Initiate** stage is bypassed and the **Application Entry** stage appears for capturing details.

How to process the simplified application?

After configuring the product and process, the user can initiate a single-stage application by navigating the menu. Below is the detailed process for opening an account using a simplified application.

To open an account using simplified application process:

- 1. From the Menu, select the Retail Origination. The Retail Origination menu appears.
- 2. From the **Retail Origination**, select the **New Application**. The New Application page appears with list of product types which are configured.
- Select the appropriate product and click Apply.
 The Application Entry stage appears. The data segments in this stage appears based on the business process configuration.
 - Applicant: In this data segment user can capture applicant details such as basic, address, signature, employment, identification. Multiple applicants are allowed with different roles. Refer Applicant data segment from the Application Entry stage of this guide.
 - Account Details: In this data segment user can capture the product details to configure the account. Refer Account Details data segment from the Application Entry stage of this guide.
 - Funding: In this data segment user can capture the funding details to configure the
 account. Refer Funding data segment from the Application Entry stage of this guide.
 - Payout Instruction: In this data segment user can capture the payout instructions of the maturity amount to configure the account. Refer Payout Instruction data segment from the Application Entry stage of this guide



- Nominee Details: In this data segment user can capture the nominee details. Refer the Nominee Details data segment from the Application Entry stage of this guide.
- Term and Conditions: In this data segment user can capture the term, conditions and consents of the customer. Refer the Term and Conditions data segment from the Application Entry stage of this guide.
- Review: In this data segment user can review all the details that are captured on clicking on each data segment tile.
- **4.** On submitting the Application Entry stage, next stage is triggered based on the business process configuration.
- 5. After completing the Know Your Customer (KYC) process, the Account Approval stage is generated. All the data segments of the Application Entry stage appears. The user can only view those stages. The Approval Details data segment is enabled to capture account approval status. For more information refer the Approval Details data segment of the Account Approval stage in this guide.
 - If the Rejected option is selected in the Approval Details data segment then this application is terminated.
 - If the Approved option is selected in the Approval Details data segment then the application's payload are proceed for account creation.
- 6. An account is created on approving the application in the Account Approval stage.
- 7. Below tasks are also generated in this process:
 - If the system fails, the Free Task generates the **Handoff Retry** task. With the necessary access rights, the user can pick up such tasks, take the necessary action on the Failure reason, and then resubmit to the Host.

Error Codes and Messages

This topic contains error codes and messages.

Table 4-1 Error Codes and Messages

Error Code	Messages
RPM_CMN_APL_017	Empty Request Cannot be Send to Party.
RPM_CMN_APL_018	Exception Occured while parsing JSON Response.
RPM_CMN_APL_019	Exception Occured while Producing even for Kafka.
RPM_TC_011	Error occured while getting uploaded Doc.
RPM_ACC_DET_001	Initial funding is allowed but are not captured.
RPM_ACC_DET_002	Captured initial funding amount is less than minimum amount.
RPM_ACC_DET_003	Initial Funding is not allowed but still captured.
RPM_ACC_DET_004	Please provide valid value for currency.
RPM_ACC_DET_005	Please provide valid value for branch code.
RPM_ACC_DET_006	Currency \$1 is not allowed for this product.
RPM_ACC_DET_007	Product code can not be null.
RPM-AT-001	Failed in Updating Transaction Log.
RPM-AT-002	Record not found.
RPM-AT-005	Mandatory Data segment(s) - \$1.
RPM-AT-015	Pending Approval of Overrides.
RPM-ATR-001	Invalid Date Format. Expected yyyy-mm-dd.
RPM-CA-001	Error occurred while parsing from Model to Entity.
RPM-CMN-APL-027	Please provide valid value for Holding Pattern.
RPM-CMN-APL-028	Please provide valid value for Ownership.
RPM-CMN-APL-029	Please provide valid value for Salutation of \$1.
RPM-CMN-APL-030	Please provide valid value for First Name.
RPM-CMN-APL-031	Please provide valid value for Last Name.
RPM-CMN-APL-032	Please provide valid value for Gender of \$1.
RPM-CMN-APL-033	Please provide valid value for Date Of Birth of \$1.
RPM-CMN-APL-034	Please provide valid value for Resident Status of \$1.
RPM-CMN-APL-035	Please provide valid value for Citizenship By of \$1.
RPM-CMN-APL-036	Please provide valid value for Unique Id Type of \$1.
RPM-CMN-APL-037	Please provide valid value for Unique Id Number of \$1.
RPM-CMN-APL-038	Customer age should be more than \$1 for \$2 Product.
RPM-CMN-APL-039	Customer age should be less than \$1 for \$2 Product.
RPM-CMN-APL-040	Same Customer cannot be added multiple times as Applicant.
RPM-CMN-APL-041	Please provide valid value for Party Id for \$1.
RPM-CMN-APL-042	Please provide valid value for Short Name for \$1.
RPM-CMN-APL-043	Please provide valid value for Birth Country for \$1.
RPM-CMN-APL-044	\$1
RPM-CMN-APL-045	\$1



Table 4-1 (Cont.) Error Codes and Messages

Funcia Codo	M
Error Code	Messages
RPM-CMN-APL-046	Click on 'Cancel' and correct the error or wait for the in-progress party amendment request to be complete to reinitiate the party amendment again. Alternately click on 'Proceed' to submit this stage without the amendment.
RPM-CMN-APL-047	Please provide valid value for Birth Country of \$1.
RPM-CMN-APL-048	Please provide valid value for Nationality of \$1.
RPM-CMN-APL-049	Please provide valid value for Prefered Language of \$1.
RPM-CMN-APL-050	Please provide valid value for Prefered Currency of \$1.
RPM-CMN-APL-051	Please provide valid value for Customer SubType for \$1.
RPM-CMN-APL-052	Please provide valid value for Customer Segment for \$1.
RPM-CMN-APL-053	Please provide valid value for Marital Status of \$1.
RPM-CMN-000	Illegal State Exception.
RPM-CMN-001	Exception Occurred while Executing Query.
RPM-CMN-002	number format exception.
RPM-CMN-003	Server Error Occurred during API call.
RPM-CMN-004	Illegal State Exception.
RPM-CMN-005	JTA Transaction unexpectedly rolled back.
RPM-CMN-006	Exception Occurred while creating Bean.
RPM-CMN-007	Internal server error occurred.
RPM-COM-001	JSONException Occurred.
RPM-COM-003	Net interest Rate is incorrect.
RPM-COM-004	Application Number cannot be null.
RPM-COM-005	\$1 is not valid.
RPM-COM-006	Currency cannot be null.
RPM-COM-007	Branch cannot be null.
RPM-COM-009	Currency \$1 is invalid.
RPM-COM-012	Term Deposit Amount can not be null.
RPM-COM-013	Please provide valid value for Fund By.
RPM-COM-014	Routing Number cannot be Null.
RPM-COM-015	Cheque Date cannot be Null.
RPM-COM-016	Cheque Number cannot be Null.
RPM-COM-017	Cheque Bank Name cannot be Null.
RPM-COM-018	Cheque Branch Name cannot be Null.
RPM-COM-019	Either Account Or Cheque Detail is Mandatory for Fund By Account Transfer.
RPM-COM-020	Routing Number cannot be more than 9 digit.
RPM-COM-021	Routing Number consist of Non Numeric values.
RPM-COM-022	Please enter a valid General Ledger code.
RPM-COM-023	Please provide a valid value for fund by Cheque flag.
RPM-COM-024	Please select a valid value for interest payout.
RPM-COM-025	Please select a valid value for interest payout mode.
RPM-COM-026	Please select a valid value for maturity instruction.
RPM-COM-027	Please select a valid value for maturity payout mode.
RPM-COM-028	Please provide valid value for fund the account.



Table 4-1 (Cont.) Error Codes and Messages

RPM-COM-029 RPM-CR-001	Messages Please provide valid value for value date. Error occurred while adding the product to cart. Error occurred while deleting the product from cart.
RPM-CR-001	Error occurred while adding the product to cart.
	- ·
RPM-CR-002	Error occurred while deleting the product from cart
	End occurred while deleting the product nom cart.
RPM-CR-003	Error occurred while getting the cart details.
RPM-INTR-001	Net Interest Rate is invalid.
RPM-INTRST-001	Overall percentage should be equal to 100%.
RPM-INTRST-002	Guardian details is required for minor \$1.
RPM-MNDT-001	Amount_To should not be null if Amount_From is given.
RPM-MNDT-002	Amount_From should not be null if Amount_To is given.
RPM-MNDT-003	Amount_To should be greater than Amount_From.
RPM-MNDT-004	Invalid Mode of operation value.
RPM-MNDT-005	Amount From and Amount to both are required.
RPM-MNDT-006	Mandate Details list can not be empty for as per mandate.
RPM-MNDT-007	Required number of signatory should be greater than 0.
RPM-MNDT-008	Mode of operation can not be null.
RPM-PD-001	Generate Sequence Number : Entity cannot be null.
RPM-PD-002	Sequence Generator failed to generate the reference number.
RPM-PD-003	Business Product Code cannot be null.
RPM-PD-004	Error while fetching Business Process.
RPM-PD-005	Error while fetching Business Products.
RPM-PD-006	Error occured while creating ATM Entity Model.
RPM-PD-007	Unable to acquire task.
RPM-PD-008	Error occurred while initiating workflow.
RPM-PD-009	Application Number cannot be null.
RPM-PD-010	Unable to save application in Transaction Controller.
RPM-PD-011	Failed to persist comments.
RPM-PD-012	Unable to update task to complete.
RPM-PD-013	Process Code cannot be null for the lifecycle.
RPM-PD-014	Error occurred while submitting details to domain.
RPM-PD-015	Unable to update stages.
RPM-PD-016	Application Number, Process Code and Stage Code are mandatory.
RPM-PD-017	Unable to update task to complete.
RPM-PD-018	Error occurred while fetching Summary details.
RPM-PD-019	Data Segment is Mandatory.
RPM-PD-020	Error occurred while fetching Summary details.
RPM-PD-021	Error while getting data segments from TC.
RPM-PD-022	Error occured while acquiring the task.
RPM-PD-023	Process Reference Number cannot be null.
RPM-PD-024	Failed in domain save.
RPM-PD-025	Error occurred while releasing the task.
RPM-PD-026	Application submit/save failed for External System.
	Application fetch failed for External System.
	No Business Process maintained for the given Business Product.



Table 4-1 (Cont.) Error Codes and Messages

Error Code	Messages
RPM-PD-029	\$1 is not valid.
RPM-PD-030	The product \$1 cannot be selected multiple times.
RPM-PD-031	Multiple products of the product type \$1 cannot be selected.
RPM-PD-032	Cannot cancel the application as one or more process has crossed irrevocable stages.
RPM-PD-033	Mandatory Data Segments \$1 are missing for the reference number \$2.
RPM-PD-034	Data Segment Code(s) is missing for \$1 for the reference number \$2.
RPM-PD-035	Loan offer accept/reject is not applicable for the given application.
RPM-PD-036	Unable to proceed as the application is already being processed by the bank.
RPM-PR-001	Error occurred while getting the cart details.
RPM-SA-INIT-01	Failed to Initialize.
RPM-SAV-001	Transaction status is not completed.
RPM-SAV-AST-001	No OD Limit details found for this process Ref no.
RPM-SAV-AST-002	System recommended decision in invalid.
RPM-SAV-BP-001	Business Product Code cannot be null.
RPM-SAV-BP-002	No Currency mapped to this business product.
RPM-SAV-BP-003	No Product preference mapped to business product \$1.
RPM-SAV-BP-004	No Product preference component DTO found for business product \$1.
RPM-SAV-BP-005	No Configuration found for given Business Product Code.
RPM-SAV-BP-006	No Branch mapped to this business product.
RPM-SAV-CMN-001	No Account details found for this process Ref no.
RPM-SAV-CMN-002	Product Details is empty.
RPM-SAV-CMN-003	UDE is not found for this component.
RPM-SAV-CMN-004	The flags are null from business product.
RPM-SAV-CMN-005	No resolved values received from Host.
RPM-SAV-CMN-006	Hand off host status or KYC status are invalid.
RPM-SAV-CMN-007	Hand off failed with customer module.
RPM-SAV-CMN-008	Casa Component list is empty.
RPM-SAV-CMN-009	Casa UDE List is empty.
RPM-SAV-CMN-010	No Interest in Casa Component List.
RPM-SAV-CMN-011	No Charge in Casa Component List.
RPM-SAV-CMN-012	No Data in charge slab.
RPM-SAV-CMN-013	One or more applicants KYC status is not completed.
RPM-SAV-CMN-014	One or more applicants Handoff status is not completed.
RPM-SAV-CMN-015	Branch Code \$1 is invalid.
RPM-SAV-CMN-016	Please provide a valid value for Process Reference Number.
RPM-SAV-CMN-017	Please provide a valid value for Application Number.
RPM-SAV-CMN-018	Please provide a valid value for Stage Code.
RPM-SAV-CMN-019	Date of birth can not be future date.
RPM-SAV-CMN-020	Please provide valid value for date of birth.
RPM-SAV-CMN-021	Invalid Date Format. Expected yyyy-mm-dd.
RPM-SAV-CMN-022	Code can not be null or empty while calling maintenance.
TT IVI-OAV-OIVIIN-UZZ	Code can not be half of empty while calling maintenance.



Table 4-1 (Cont.) Error Codes and Messages

Error Code	Messages
RPM-SAV-CMN-023	Key can not be null or empty while calling maintenance.
RPM-SAV-CMN-024	Json Parse Exception.
RPM-SAV-COM-001	Process ref no can not be null.
RPM-SAV-INI-001	MiscGlCreditData cannot be null.
RPM-SAV-INI-002	Error while fetching status from Teller module.
RPM-SAV-INI-003	Error while fetching MiscGlCreditData from Teller module.
RPM-SAV-INI-004	Teller transaction status is incomplete.
RPM-SAV-NOM-001	Overall percentage should be equal to 100%.
RPM-SAV-NOM-002	Guardian details is required for \$1.
RPM-SAV-NOM-003	Nominee Details are not captured.
RPM-SAV-NOM-004	Please provide valid value for is Minor.
RPM-SAV-NOM-005	Age of nominee is more than configured minor age, Can not set is Minor flag as Y.
RPM-SAV-NOM-006	Age of nominee is less than configured minor age, Can not set is Minor flag as N.
RPM-SAV-NOM-007	Please provide valid value of first name.
RPM-SAV-NOM-008	Please provide valid value of last name.
RPM-SAV-NOM-009	Please provide valid value of title.
RPM-SAV-NOM-010	Please provide valid value of relation type.
RPM-SAV-NOM-011	Address can not be null.
RPM-SAV-NOM-012	Please provide valid value for country.
RPM-SAV-NOM-013	Please provide valid value for Pin code.
RPM-SAV-NOM-014	Please provide valid value for Address Line 1.
RPM-SAV-NOM-015	A Minor can not be a guardian.
RPM-SAV-ODL-001	Temporary OD Limit information is not allowed for this product.
RPM-SAV-ODL-002	Uncollected fund information is not allowed for this product.
RPM-SAV-ODL-003	Unsecured OD Limit information is not allowed for this product.
RPM-SAV-ODL-004	Please provide valid value for Limit Type.
RPM-SAV-PRF-001	Card is not allowed for this business product.
RPM-SAV-PRF-002	Cheque Book is not allowed for this product.
RPM-SAV-PRF-003	Passbook is not allowed for this product.
RPM-SAV-PRF-004	Internet banking is not allowed for this business product.
RPM-SAV-PRF-005	Mobile Banking is not allowed for this business product.
RPM-SAV-PRF-006	Kiosk is not allowed for this business product.
RPM-SAV-PRF-007	Phone banking is not allowed for this business product.
RPM-TD-ACC-001	Please provide a valid value for Term Deposit Tenure.
RPM-TD-ACC-002	Term Deposit Amount Should be in Configured Range of \$1.
RPM-TD-ACC-003	Branch \$1 is not allowed in product configuration.
RPM-TD-ACC-004	Max Tenure is not configured in Product for Currency \$1.
RPM-TD-ACC-005	Min Tenure is not configured in Product for Currency \$1.
RPM-TD-ACC-006	Tenure should be in between \$2 \$3 and \$4 \$5 for Currency \$1.
RPM-TD-AVL-001	Please provide a valid value for USer-Recommendation/Action.
RPM-TD-CMN-001	Account creation failed in Backoffice.



Table 4-1 (Cont.) Error Codes and Messages

Error Code	Messages
RPM-TD-INI-005	Please provide a valid value for transaction reference number.
RPM-TD-INI-006	Please provide a valid value for transaction status.
RPM-TO-001	Mandatory Checklist(s) - \$1.
RPM-TO-020	Mandatory Document(s) - \$1.

Advices

This topic provides the information on the various advices supported in Term Deposit Deposit Origination process.



(i) Note

Personal information used in the interface or PDFs are dummy. It is only for reference purposes.

Table 5-1 Advices

Advices	Sample Files
Account Creation	Account Creation
Adverse Action	Adverse Action Notice
Application Form	Application Form

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