

# Oracle® Banking Microservices Architecture Tasks User Guide



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ORACLE®

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## Purpose

This guide provides an overview of the tasks that are accessed by the user and takes you through the various steps involved in handling all the necessary activities in performing the various tasks.

## Before You Begin

Kindly refer to the **Getting Started User Guide** for information on common functionalities like login, navigation, and general settings before proceeding with this guide.

## Module Pre-requisite

Specify **User Id** and **Password**, and login to the **Home** screen.

## Audience

This guide is intended for the User/User Roles.

## Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

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## Critical Patches

Oracle advises customers to get all their security vulnerability information from the Oracle Critical Patch Update Advisory, which is available at [Critical Patches, Security Alerts and Bulletins](#). All critical patches should be applied in a timely manner to make sure effective security, as strongly recommended by [Oracle Software Security Assurance](#).

## Diversity and Inclusion

Oracle is fully committed to diversity and inclusion. Oracle respects and values having a diverse workforce that increases thought leadership and innovation. As part of our initiative to build a more inclusive culture that positively impacts our employees, customers, and partners, we are working to remove insensitive terms from our products and documentation. We are also mindful of the necessity to maintain compatibility with our customers' existing technologies and the need to ensure continuity of service as Oracle's offerings and industry standards evolve. Because of these technical constraints, our effort to remove insensitive terms is ongoing and will take time and external cooperation.

## Related Resources

For more information on any related features, refer to the following documents

- *Oracle Banking Getting Started User Guide*

## Conventions

The following text conventions are used in this document:

Convention	Meaning
<b>boldface</b>	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text or the glossary.
<i>italic</i>	Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.
<code>monospace</code>	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter.

## Screenshot Disclaimer

Personal information used in the interface or documents is dummy and does not exist in the real world. It is only for reference purposes.

## Symbols and Icons

The following symbols and icons are used in the screens.

Table Symbols and Icons - Common










Symbol/Icon	Function
	Minimize
	Maximize
	Close
	Perform Search
	Open a list
	Add a new record
	Navigate to the first record
	Navigate to the last record
	Navigate to the previous record

Table (Cont.) Symbols and Icons - Common














Symbol/Icon	Function
	Navigate to the next record
	Grid view
	List view
	Refresh
	Click this icon to add a new row.
	Click this icon to delete an existing row.
	Click to view the created record.
	Click to modify the fields.
	Click to unlock, delete, authorize or view the created record.

Table    Symbols and Icons - Audit Details

Symbol/Icon	Function
	A user
	Date and time
	Unauthorized or Closed status
	Authorized or Open status

## Module Post-requisite

After finishing all the requirements, log out from the **Home** screen.

# 1

## Tasks

The task menu has multiple submenus. Based on the user role, the submenus can be accessed by the user.

The following sections are included in the task menu:

- [Configure Task](#)  
This topic describes the systematic instruction to configure the triggering of a particular task.
- [Create Task](#)  
This topic describes the systematic instruction to create a task for a specific purpose.
- [Trigger Tasks](#)  
This topic describes the systematic instruction to trigger tasks manually when required.
- [View Framework Jobs](#)  
This topic describes the systematic instruction to view the Framework jobs.
- [View Job Trigger](#)  
This topic describes the systematic instruction to view a list of configured tasks.
- [View Task](#)  
This topic describes the systematic instruction to view a list of existing tasks.
- [View Tasks Status](#)  
This topic describes the systematic instruction to view a list of existing tasks.
- [Awaiting Customer Clarification](#)
- [Completed Tasks](#)
- [Free Tasks](#)
- [Hold Tasks](#)
- [My Tasks](#)
- [Search](#)
- [Supervisor Tasks](#)
- [Business Process Maintenance](#)  
This topic describes the systematic instruction to create the workflows.

### 1.1 Configure Task

This topic describes the systematic instruction to configure the triggering of a particular task.

The task can be scheduled for execution on a designated day of the month or week, at a specific time. Configure the task to be triggered when a particular event occurs.

1. From **Home** screen, click **Task Management**. Under **Task Management**, click **Configure Task**.

The **Configure Task** screen is displayed.

Figure 1-1 Configure Task

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DEFAULT IDENTITY

006 Branch (006 )  
March 30, 2018

ANSAIRAMMAK

Configure Tasks

Event

Schedule

Task Name

forgetCoreAccountsJob

Task Trigger Name

enabled  
forgetCoreAccountsJobSchedule

Cron Expression

enabled

Additional Trigger Parameters

enabled

Cancel

Save

**Note**

The fields marked as **Required** are mandatory.

For more information on fields, refer to the field description table.

Table 1-1 Configure Task – Field Description

Field	Description
Event / Schedule	Select the <b>Event</b> option if tasks should be triggered when a specific event occurs.  Select the <b>Schedule</b> option if tasks should be triggered on a specific day and time using a CRON expression.
Task Name	Select the task for which a trigger should be configured.
Task Trigger Name	Specify a unique name for the task trigger.

Table 1-1 (Cont.) Configure Task – Field Description

Field	Description
<b>CRON Expression / Topic Name</b>	<p>Enter the CRON Expression pattern to schedule the triggering of the task for a specific day and time. The pattern is a list of six single space-separated fields, representing second, minute, hour, day, month, and weekday. For the month and weekday, provide the first three letters of their English names. This field is enabled if you select the <b>Schedule</b> option.</p> <p>OR</p> <p>Enter the Topic Name or the destination for which the task should be triggered on the arrival of a new message. This field is enabled if you select the <b>Event</b> option.</p> <p><b>Note:</b> Examples of CRON expression patterns:</p> <ul style="list-style-type: none"> <li>"0 0 * * * *" = the top of every hour of every day.</li> <li>"*/10 * * * *" = every ten seconds.</li> <li>"0 0 8-10 * * *" = 8, 9 and 10 o'clock of every day.</li> <li>"0 0 6,19 * * *" = 6:00 AM and 7:00 PM every day.</li> <li>"0 0/30 8-10 * * *" = 8:00, 8:30, 9:00, 9:30, 10:00 and 10:30 every day.</li> <li>"0 0 9-17 * * MON-FRI" = on the hour nine-to-five weekdays</li> <li>"0 0 0 25 12 ?" = every Christmas Day at midnight</li> </ul>

- Perform one of the following action:
  - Click **Save** to save the configuration and send for authorization (if applicable).
  - Click **Cancel** to discard the changes and close the screen.

## 1.2 Create Task

This topic describes the systematic instruction to create a task for a specific purpose.

- From **Home** screen, click **Task Management**. Under **Task Management**, click **Create Task**.

The **Create Task** screen is displayed.

Figure 1-2 Create Task

- Specify the fields on **Create Task** screen.

**Note**

The fields marked as **Required** are mandatory.

For more information on fields, refer to the field description table.

**Table 1-2 Create Task – Field Description**

Field	Description
<b>Task Name</b>	Specify a unique name for the task being created.
<b>Task Description</b>	<p>Specify the description for the task being created. The syntax is:</p> <p><b>appld:::&lt;&lt;appld&gt;&gt;;microServiceName:::&lt;&lt;microServiceName&gt;&gt;;contextRoot:::&lt;&lt;contextRoot&gt;&gt;;type:::&lt;&lt;type Of Schedule &gt;&gt;;jobName:::&lt;&lt; JOB to be triggered &gt;&gt;;destination:::&lt;&lt;Topic for which the trigger is defined&gt;&gt;;cronExpression:::&lt;&lt;cronExpression&gt;&gt;</b> (without spaces)</p> <p>The values that must be provided for the appld, the microServiceName, the contextRoot, and the jobName are detailed in the Task Description Formats table. Some of these tasks come as part of the day 0 set up.</p> <p>For example :</p> <p>Task Name: processFutureDatedDisbursementPO</p> <p>Task Definition: appld:::OBSCFCMBATCH;microServiceName:::obscfcm-batch-jobs;contextRoot:::obscfcm-batch-jobs;jobName:::futureDatedDisbursementPOJob;</p>

- Perform one of the following action:
  - Click **Save** to save the details.  
The external chart of account is successfully created and can be viewed using the **View Task** screen.
  - Click **Cancel** to discard the changes and close the screen.

## 1.3 Trigger Tasks

This topic describes the systematic instruction to trigger tasks manually when required.

- From **Home** screen, click **Task Management**. Under **Task Management**, click **Trigger Task**.

The **Trigger Task** screen is displayed.

Figure 1-3 Trigger Task

Task Name	Task Definition
OBCAWithdrBalanceUpdateTask	applid::CDDAPPTBSWBUTCHmicroServiceName::obcdda-pp-withdr-balance-update-batch-servicescontextRoot::obcdda-pp-withdrawal-balance-update-batch-service::scheduleJobName::executorBatchpopulationParamAccount
OBINMWithdrBalanceUpdateTask	applid::CDDAPPTBSWBUTCHmicroServiceName::obcdda-pp-withdr-balance-update-batch-servicescontextRoot::obcdda-pp-withdrawal-balance-update-batch-service::scheduleJobName::executorBatchpopulationParamAccount
OBIRACWithdrBalanceUpdateTask	applid::CDDAPPTBSWBUTCHmicroServiceName::obcdda-pp-withdr-balance-update-batch-servicescontextRoot::obcdda-pp-withdrawal-balance-update-batch-service::scheduleJobName::executorBatchpopulationParamAccount
OBOLOperationLedgerTransactionLogJob	applid::OBOLACCTNGmicroServiceName::cobol-transaction-accounting-servicescontextRoot::cobol-transaction-accounting-service::scheduleJobName::operationLedgerTransactionLogJobsCallack=Y
lChargeValuesBatchJob	applid::RDDAPPTXNBTCmicroServiceName::obrac-pp-transaction-batch-servicescontextRoot::obrac-pp-transaction-batch-service::scheduleJobName::executorBatchpopulationParamsCleanup::truebatchName::icchargevalu
statementChargesJob	applid::DDASTMNTAPPmicroServiceName::dda-statement-servicescontextRoot::dda-statement-service::scheduleJobName::chargesJob;
creditApplicationExpiryJob	applid::RPMATCHmicroServiceName::cobremo-rpm-batch-servicescontextRoot::cobremo-rpm-batch-service::scheduleJobName::creditApplicationExpiryJob;
OBIRDEPTXNJob	applid::OBIRDEPTXNmicroServiceName::cobrddep-pp-matcalc-batch-servicescontextRoot::cobrddep-pp-matcalc-batch-service::scheduleJobName::matcalcJob;
OBIRCAEventGenerationTask	applid::CDDAPPEVTNGENmicroServiceName::obcdda-pp-eventgen-servicescontextRoot::obcdda-pp-eventgen-service::scheduleJobName::eventGenerationJob
forgetCoreAccountsJob	applid::CMNCOREmicroServiceName::cmc-batch-servicescontextRoot::cmc-batch-service::scheduleJobName::forgetCoreAccountsJob;

**Note**

The fields marked as **Required** are mandatory.

For more information on fields, refer to the field description table.

Table 1-3 Trigger Task – Field Description

Field	Description
<b>Task Name</b>	Displays the name of the task.
<b>Task Definition</b>	Displays the description of the task.
<b>Actions</b>	Select the option to trigger the task record.

- Click **Trigger** button in the Actions column to trigger a particular task manually.  
A message appears stating that the task is triggered successfully.
- Specify the criteria in the **Filter by Task Name** to fetch the required tasks. icon, click **Filter**.

The search result is displayed based on the criteria.

## 1.4 View FrameWork Jobs

This topic describes the systematic instruction to view the Framework jobs.

The batch framework is a part of plato-batch-framework library. It is designed to provide common batch framework in order to adopt by product teams for executing batch services. It configures the batch configurations such as Commit Frequency, Stream Size, Skip Policy etc. It has following are the features:

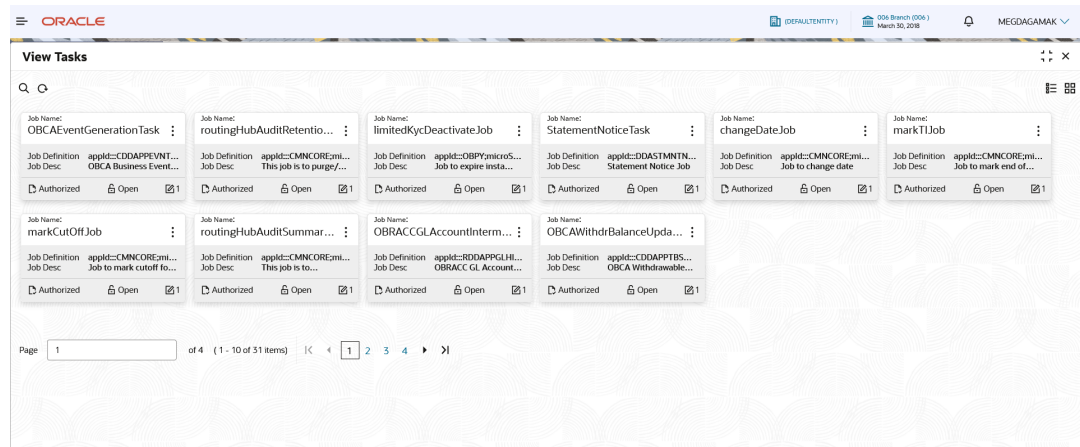
- Option to execute batch in either of configuration
  - Remote Chunking by using kafka implementation for scalability.
  - Partition chunking that is. Spawning of threads without eventing for smaller Bank volumes

- Skipping policy for each job in case error occurs (Multiple execution of the same batch job on the same day for example Intra Day)
- Choice to execute batch job using
  1. Chunklet step execution
  2. Tasklet step execution

1. From **Home** screen, click **Task Management**. Under **Task Management**, click **View FrameWork Jobs**.

The **View FrameWork Jobs** screen is displayed.

**Figure 1-4 View FrameWork Jobs**



#### Note

The fields marked as **Required** are mandatory.

For more information on fields, refer to the field description table.

**Table 1-4 View FrameWork Jobs – Field Description**

Field	Description
<b>Job Name</b>	Displays the name of job for which task is created.
<b>Job Definition</b>	Displays the definition of the job task.
<b>Job Description</b>	Displays the description of the Job task.
<b>Authorization Status</b>	Displays the authorization status . The options are: <ul style="list-style-type: none"> <li>• <b>Authorized</b></li> <li>• <b>Rejected</b></li> <li>• <b>Unauthorized</b></li> </ul>
<b>Record Status</b>	Displays the record status. The options are: <ul style="list-style-type: none"> <li>• <b>Open</b></li> <li>• <b>Closed</b></li> </ul>


2. On the **View FrameWork Jobs** screen, click  icon.  
The **Search Filter** screen is displayed.

Figure 1-5 View FrameWork Jobs - Search

Search Filter

X

Job Name

Search

Reset

- a. On the **View FrameWork Jobs - Search** screen, specify the **Search Filter** to fetch the required tasks.

 **Note**

The fields marked as **Required** are mandatory.

For more information on fields, refer to the field description table.


Table 1-5 View FrameWork Jobs - Search - Field Description

Field	Description
Job Name	Specify the name of job for which task is created.

- b. Click **Search** to display the required jobs.  
Based on the search criteria the jobs is displayed.

 **Note**

You can perform **Unlock**, **Close**, **Authorize** or **View** the jobs.

3. Perform one of the following action from the 

- Click **Unlock** to modify the created job.  
The **Modify Job** screen is displayed.
- When you click **Close**, the record's status is updated to **Closed**. The record is not deleted and remains in the database.
- Click **View** to view the modified job details.  
The **Modify Job** screen is displayed.

**Figure 1-6 Modify Job**
**Note**

The fields marked as **Required** are mandatory.

For more information on fields, refer to the field description table.

**Table 1-6 Modify Job - Field Description**

Field	Description
<b>Job Name</b>	Displays the name of job for which task is created.
<b>Job Description</b>	Displays the description of the Job task.
<b>Stream Size</b>	Specify the t number of threads to spawn.
<b>Commit Frequency</b>	Specify the Batch commit size.
<b>Driver Table page size</b>	Specify batch reader page size to read from driver table.
<b>Skip Policy</b>	Select the exception handling flag from the drop-down list. The available options are: <ul style="list-style-type: none"> <li><b>Never Skip</b> :It abort stream on first occurrence of record processing exception.</li> <li><b>Always Skip</b> : Always skips, no matter the exception or the total number of skipped items.</li> <li><b>Limit Skip</b>: Skips failed record till limit maintained in column SKIP_COUNT.</li> </ul>
<b>Records Per Stream</b>	Specify the number of records per thread/stream.

**Table 1-6 (Cont.) Modify Job - Field Description**

Field	Description
<b>Driver Table Pop Required</b>	Click the toggle status to enable populating driver table. Invoke domain service even if driver table is already populated. If disabled, skips the invocation of domain service for driver table population if table is already populated.
<b>Multi Run</b>	Click the toggle status to enable multiple execution of the same batch job on the same day (example Intra Day). To enable multi run, SKIP_POLICY has to be set Always skip.
<b>Remote Chunking Flag</b>	Click the toggle status to enable batch execution based on either Event-based configuration (across JVM) or Partition-based configuration (within JVM). By default, this option is disabled (Partition based execution).
<b>Use Stream Size</b>	Click the toggle status to enable

- Click **Audit** to view the **AUDIT** of this screen.

**Figure 1-7 View FrameWork Jobs - Audit**

<div> <div>Branch Time Zone</div> <div>UTC</div> </div>	
<b>Maker</b>	<b>Checker</b>
<div>SYSTEM</div> <div>July 9, 2025 at 5:25:43 PM</div> <div> <div></div> <div></div> <div></div> <div></div> </div>	<div>SYSTEM</div> <div>July 9, 2025 at 5:25:43 PM</div> <div> <div></div> <div></div> <div></div> <div></div> </div>
<b>Status</b>	<b>Modification No</b>
<div>Authorized</div> <div>Open</div>	1

## 1.5 View Job Trigger

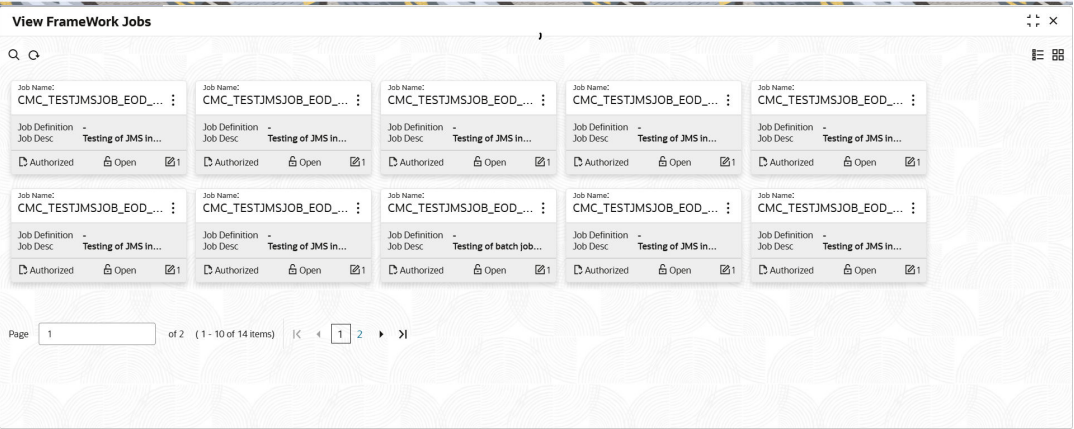
This topic describes the systematic instruction to view a list of configured tasks.

The users are also provided with the option to view the details of the particular task, if required. The list and card view options are provided on the screen to view the tasks, where in the list view, tasks are listed in tabular form while in card view, user can view in the form of a cards.

1. From **Home** screen, click **Task Management**. Under **Task Management**, click **View Job Trigger**.

The **View Job Trigger** screen is displayed.

Figure 1-8 View Job Trigger



**Note**

The fields marked as **Required** are mandatory.

For more information on fields, refer to the field description table.

Table 1-7 View Job Trigger – Field Description

Field	Description
Definition Name	Displays the definition name of the job task.
Definition	Displays the description of the definition.
Definition	Displays the definition of the job task.
Authorization Status	Displays the authorization status . The options are: <ul style="list-style-type: none"><li>Authorized</li><li>Rejected</li><li>Unauthorized</li></ul>
Record Status	Displays the record status. The options are: <ul style="list-style-type: none"><li>Open</li><li>Closed</li></ul>


2.
- On the **View Job Trigger** screen, click  icon.  
The **Search Filter** screen is displayed.

Figure 1-9 View Job Trigger - Search

Search Filter

×

Definition Name

Search

Reset

- a. On the **View Job Trigger - Search** screen, specify the **Search Filter** to fetch the required jobs of the task.

 **Note**

The fields marked as **Required** are mandatory.

For more information on fields, refer to the field description table.

Table 1-8 View Job Trigger - Search - Field Description

Field	Description
Definition Name	Specify the definition name of the job task.

- b. Click **Search** to display the required tasks.

Based on the search criteria the tasks is displayed.

**Note**  
You can perform **Unlock**, **Close**, **Authorize** or **View** the created tasks.

3. Perform one of the following action from the
- Click **Unlock** to modify the created job.  
The **Modify Job** screen is displayed.
  - When you click **Close**, the record's status is updated to **Closed**. The record is not deleted and remains in the database.
  - Click **View** to view the configured tasks.

Figure 1-10 Create Job Trigger

**Note**  
The fields marked as **Required** are mandatory.











For more information on fields, refer to the field description table.

Table 1-9 Task Maintenance - View - Field Description

Field	Description
Task Trigger Name	Specify a unique name for the trigger task being created.
Definition	Specify the definition for the triggered task.

- Click **Audit** to view the **AUDIT** of this screen.

**Figure 1-11 Create Trigger Tasks - View Audit**

Branch Time Zone		UTC
<b>Maker</b>		<b>Checker</b>
 SYSADMIN2		 SYSADMIN2
 March 30, 2018 at 10:12:04 AM ⓘ		 March 30, 2018 at 10:12:04 AM ⓘ
 August 6, 2025 at 10:12:04 AM UTC ⓘ		 August 6, 2025 at 10:12:04 AM UTC ⓘ
 100000		 100000
		
<b>Status</b>		<b>Modification No</b>
<input checked="" type="checkbox"/> Authorized		1
<input checked="" type="checkbox"/> Open		

## 1.6 View Task

This topic describes the systematic instruction to view a list of existing tasks.

The users are also provided with the option to delete a particular task, if required. The list and card view options are provided on the screen to view the tasks, where in the list view, tasks are listed in tabular form while in card view, user can view in the form of a cards.

1. From **Home** screen, click **Task Management**. Under **Task Management**, click **View Task**.  
The **View Task** screen is displayed.

**Figure 1-12 View Task**

**ORACLE**

[DEFAULTTENITY] [DB Branch (006) March 30, 2018] MEGDAGAMA

### View Tasks

Q Q

<b>Job Name:</b> OBCAEventGenerationTask  <b>Job Definition</b> <b>Job Desc:</b> appld::CDOAPPVEVENT... OBCA Business Event...  <a href="#">Authorized</a> <a href="#">Open</a> <a href="#">E1</a>	<b>Job Name:</b> routingHubAuditRetentio...  <b>Job Definition</b> <b>Job Desc:</b> appld::CMNCOREEm... This job is to purge/...  <a href="#">Authorized</a> <a href="#">Open</a> <a href="#">E1</a>	<b>Job Name:</b> limitedKycDeactivateJob  <b>Job Definition</b> <b>Job Desc:</b> appld::OBYPMicroS... Job to expire insta...  <a href="#">Authorized</a> <a href="#">Open</a> <a href="#">E1</a>	<b>Job Name:</b> StatementNoticeTask  <b>Job Definition</b> <b>Job Desc:</b> appld::CDASMTNTH... Statement Notice Job  <a href="#">Authorized</a> <a href="#">Open</a> <a href="#">E1</a>	<b>Job Name:</b> changedateJob  <b>Job Definition</b> <b>Job Desc:</b> appld::CMNCOREEm... Job to change date  <a href="#">Authorized</a> <a href="#">Open</a> <a href="#">E1</a>	<b>Job Name:</b> markT1Job  <b>Job Definition</b> <b>Job Desc:</b> appld::CMNCOREEm... Job to mark end of...  <a href="#">Authorized</a> <a href="#">Open</a> <a href="#">E1</a>
<b>Job Name:</b> markCutOffJob  <b>Job Definition</b> <b>Job Desc:</b> appld::CMNCOREEm... Job to mark cutoff fo...  <a href="#">Authorized</a> <a href="#">Open</a> <a href="#">E1</a>	<b>Job Name:</b> routingHubAuditSummar...  <b>Job Definition</b> <b>Job Desc:</b> appld::CMNCOREEm... This job is to...  <a href="#">Authorized</a> <a href="#">Open</a> <a href="#">E1</a>	<b>Job Name:</b> OBRACGLAccountInterm...  <b>Job Definition</b> <b>Job Desc:</b> appld::RDOPGHLH... OBRACC GL Account...  <a href="#">Authorized</a> <a href="#">Open</a> <a href="#">E1</a>	<b>Job Name:</b> OBCAWithdrBalanceUpda...  <b>Job Definition</b> <b>Job Desc:</b> appld::CDOAPFTBS... OBCA Withdrawable...  <a href="#">Authorized</a> <a href="#">Open</a> <a href="#">E1</a>		

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**Note**

The fields marked as **Required** are mandatory.

For more information on fields, refer to the field description table.

Table 1-10 View Task – Field Description

Field	Description
Job Name	Displays the name of job for which task is created.
Job Definition	Displays the definition of the job task.
Job Description	Displays the description of the Job task.
Authorization Status	Displays the authorization status . The options are: <ul style="list-style-type: none"><li>• <b>Authorized</b></li><li>• <b>Rejected</b></li><li>• <b>Unauthorized</b></li></ul>
Record Status	Displays the record status. The options are: <ul style="list-style-type: none"><li>• <b>Open</b></li><li>• <b>Closed</b></li></ul>


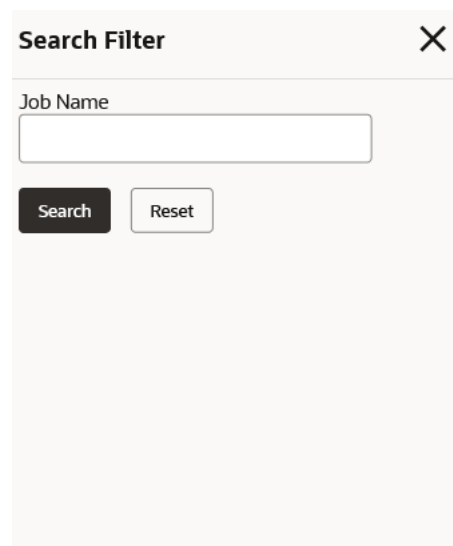
2. On the **View Tasks** screen, click  icon.  
The **Search Filter** screen is displayed.

Figure 1-13 View Tasks - Search



- a. On the **View Tasks - Search** screen, specify the **Search Filter** to fetch the required tasks.

 **Note**

The fields marked as **Required** are mandatory.

For more information on fields, refer to the field description table.

**Table 1-11 View Tasks - Search - Field Description**

Field	Description
<b>Job Name</b>	Specify the name of job for which task is created.

- b. Click **Search** to display the required tasks.

Based on the search criteria the tasks is displayed.

**Note**

You can perform **Unlock**, **Close**, **Authorize** or **View** the created tasks.



3. Perform one of the following action from the

- Click **Unlock** to modify the created tasks.

The **Tasks Maintenance - Modify** screen is displayed.

- When you click **Close**, the record's status is updated to **Closed**. The record is not deleted and remains in the database.
- Click **View** to view the created tasks. The **Create Task** screen is displayed.

**Figure 1-14 Create Tasks - View**

**Note**

The fields marked as **Required** are mandatory.

For more information on fields, refer to the field description table.

**Table 1-12 Task Maintenance - View - Field Description**

Field	Description
<b>Task Name</b>	Specify a unique name for the task being created.
<b>Task Description</b>	<p>Specify the description for the task being created. The syntax is:</p> <p><b>appld:::&lt;&lt;appld&gt;&gt;;microServiceName:::&lt;&lt;microServiceName&gt;&gt;;contextRoot:::&lt;&lt;contextRoot&gt;&gt;;type:::&lt;&lt;type Of Schedule &gt;&gt;;jobName:::&lt;&lt; JOB to be triggered &gt;&gt;;destination:::&lt;&lt;Topic for which the trigger is defined&gt;&gt;;cronExpression:::&lt;&lt;cronExpression&gt;&gt;</b> (without spaces)</p> <p>The values that must be provided for the appld, the microServiceName, the contextRoot, and the jobName are detailed in the Task Description Formats table. Some of these tasks come as part of the day 0 set up.</p>

- Click **Audit** to view the **AUDIT** of this screen.

**Figure 1-15 Create Tasks - View Audit**

<div> <div>Branch Time Zone</div> <div>UTC</div> </div>	
<b>Maker</b>	<b>Checker</b>
<div>SYSTEM</div> <div>July 17, 2025 at 3:40:21 PM</div> <div>July 17, 2025 at 3:40:21 PM GMT+5:30</div> <div>17-JUL-25 03.40.21.342673000 PM +00:00</div>	<div></div> <div>July 17, 2025 at 3:40:21 PM GMT+5:30</div> <div>SYSTEM</div>
<b>Status</b>	<b>Modification No</b>
<div>Authorized</div> <div>Open</div>	1

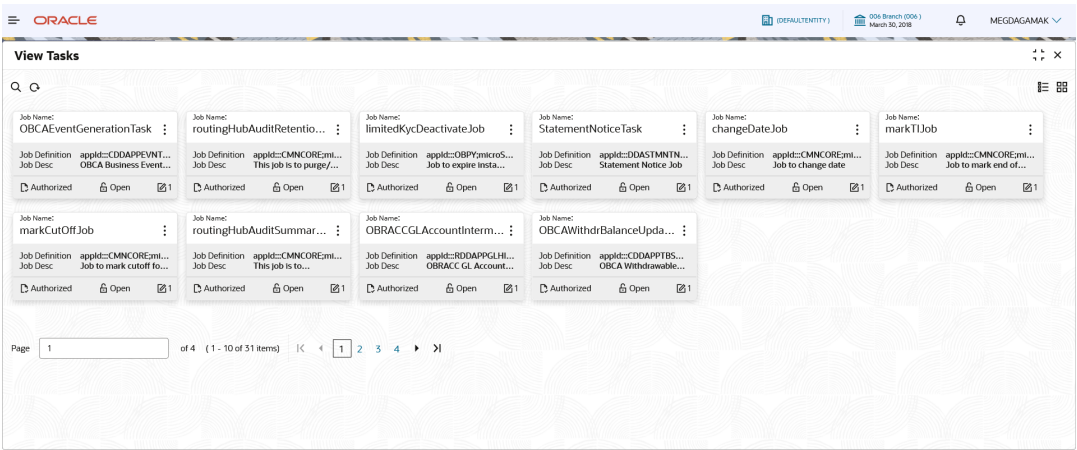
## 1.7 View Tasks Status

This topic describes the systematic instruction to view a list of existing tasks.

The users are also provided with the option to delete a particular task, if required. The list and card view options are provided on the screen to view the tasks, where in the list view, tasks are listed in tabular form while in card view, user can view in the form of a cards.

1. From **Home** screen, click **Task Management**. Under **Task Management**, click **View Task**. The **View Task** screen is displayed.

Figure 1-16 View Task



 **Note**

The fields marked as **Required** are mandatory.

For more information on fields, refer to the field description table.

Table 1-13 View Task – Field Description

Field	Description
Job Name	Displays the name of job for which task is created.
Job Definition	Displays the definition of the job task.
Job Description	Displays the description of the Job task.
Authorization Status	Select the authorization status from the drop-down list. The available options are: <ul style="list-style-type: none"><li>Authorized</li><li>Rejected</li><li>Unauthorized</li></ul>
Record Status	Select the record status from the drop-down list. The available options are: <ul style="list-style-type: none"><li>Open</li><li>Closed</li></ul>


2. On the **View Tasks** screen, click  icon.  
The **Search Filter** screen is displayed.

Figure 1-17 View Tasks - Search

Search Filter

Job Name

Search

Reset

- a. On the **View Tasks - Search** screen, specify the **Search Filter** to fetch the required tasks.

**Note**

The fields marked as **Required** are mandatory.

For more information on fields, refer to the field description table.

Table 1-14 View Tasks - Search - Field Description

Field	Description
Job Name	Specify the name of job for which task is created.

- b. Click **Search** to display the required tasks.
- Based on the search criteria the tasks is displayed.



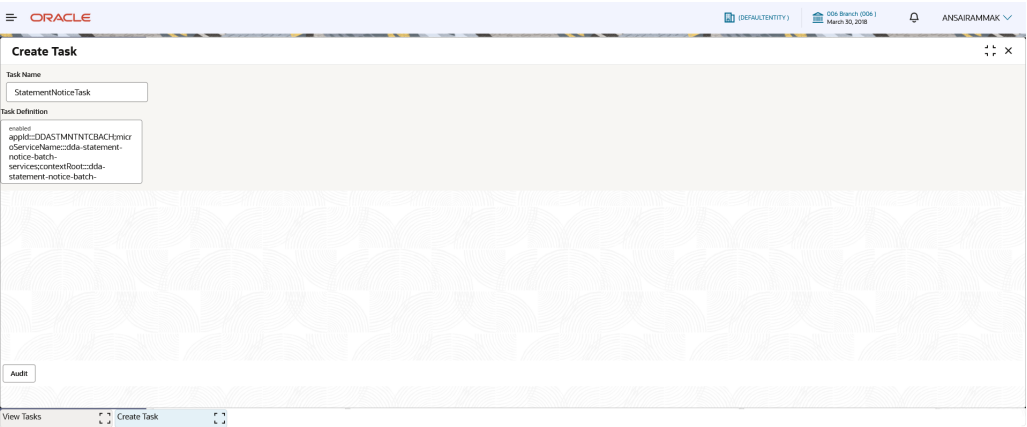
3. Perform one of the following action from the

**Note**

You can perform **Unlock**, **Delete**, **Authorize** or **View** the created tasks.

- Click **Unlock** to modify the created tasks.  
The **Tasks Maintenance - Modify** screen is displayed.
- Click **View** to view the created tasks.

Figure 1-18 Create Tasks - View



**Note**

The fields marked as **Required** are mandatory.

For more information on fields, refer to the field description table.

Table 1-15 Task Maintenance - View - Field Description

Field	Description
Task Name	Specify a unique name for the task being created.
Task Description	<p>Specify the description for the task being created. The syntax is:</p> <p><b>appld::&lt;&lt;appld&gt;&gt;;microServiceName::&lt;&lt;microServiceName&gt;&gt;;contextRoot::&lt;&lt;contextRoot&gt;&gt;;type::&lt;&lt;type Of Schedule &gt;&gt;;jobName::&lt;&lt; JOB to be triggered &gt;&gt;;destination::&lt;&lt;Topic for which the trigger is defined&gt;&gt;;cronExpression::&lt;&lt;cronExpression&gt;&gt;</b> (without spaces)</p> <p>The values that must be provided for the appld, the microServiceName, the contextRoot, and the jobName are detailed in the Task Description Formats table. Some of these tasks come as part of the day 0 set up.</p>

- Click **Audit** to view the **AUDIT** of this screen.

Figure 1-19 Create Tasks - View Audit

Branch Time Zone UTC	
<b>Maker</b>	<b>Checker</b>
SYSTEM	
July 17, 2025 at 3:40:21 PM ⓘ	
July 17, 2025 at 3:40:21 PM GMT+5:30 ⓘ	July 17, 2025 at 3:40:21 PM GMT+5:30 ⓘ
17-JUL-25 03.40.21.342673000 PM +00:00	SYSTEM
<b>Status</b>	<b>Modification No</b>
Authorized	1
Open	

## 1.8 Awaiting Customer Clarification

The Awaiting Customer Clarification menu displays the tasks that are in the waiting for customer clarification state.

The following information is displayed on the task list:

- Edit
- Priority
- Process Name
- Process Reference Number
- Application Number
- Stage
- Application Date
- Branch
- Customer Number
- Amount

Figure 1-20 Awaiting Customer Clarification

Awaiting Customer Clarification

Refresh

Assign

Flow Diagram

Edit

Priority

Process Name

Process Reference Number

Application Number

Stage

Application Date

Branch

Customer Number

Amount

No data to display.

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>

## 1.9 Completed Tasks

The completed tasks menu displays the tasks that the current user has recently completed at a stage in a process. This menu displays the most recent stages of completed tasks.

The following information is displayed on the task list:

- **Priority**
- **Process Name**
- **Process Reference Number**
- **Application Number**
- **Stage**
- **Application Date**
- **Branch**
- **Reference Number**
- **Customer Number**
- **Amount**

**Figure 1-21 Completed Tasks**

Completed Tasks

Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Reference Number	Customer Number	Amount
<input type="checkbox"/>	Create TD Amount Blo...	DSRREF1833500007913	DSRAPP1833500007913	Initiation	18-12-01	KIM	010337	000004192	£12.00
<input checked="" type="checkbox"/>	Create TD Amount Blo...	DSRREF1833500007913	DSRAPP1833500007913	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Create TD Amount Blo...	DSRREF1833500007912	DSRAPP1833500007912	Initiation	18-12-01	KIM	KV18A001	000004192	£10.00
<input type="checkbox"/>	Create TD Amount Blo...	DSRREF1833500007912	DSRAPP1833500007912	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Create TD Amount Blo...	DSRREF1833500007899	DSRAPP1833500007899	Initiation	18-12-01	KIM	010337	000004192	£10.00
<input type="checkbox"/>	Create TD Amount Blo...	DSRREF1833500007899	DSRAPP1833500007899	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Create TD Amount Blo...	DSRREF1833500007836	DSRAPP1833500007836	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Create TD Amount Blo...	DSRREF1833500007835	DSRAPP1833500007835	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Create TD Amount Blo...	DSRREF1833500007834	DSRAPP1833500007834	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Create TD Amount Blo...	DSRREF1833500007833	DSRAPP1833500007833	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Create TD Amount Blo...	DSRREF1833500007832	DSRAPP1833500007832	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Create TD Amount Blo...	DSRREF1833500007831	DSRAPP1833500007831	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Create TD Amount Blo...	DSRREF1833500007829	DSRAPP1833500007829	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Create TD Amount Blo...	DSRREF1833500007828	DSRAPP1833500007828	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Create TD Amount Blo...	DSRREF1833500007827	DSRAPP1833500007827	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Create TD Amount Blo...	DSRREF1833500007826	DSRAPP1833500007826	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Create TD Amount Blo...	DSRREF1833500007824	DSRAPP1833500007824	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Create TD Amount Blo...	DSRREF1833500007823	DSRAPP1833500007823	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Create TD Amount Blo...	DSRREF1833500007822	DSRAPP1833500007822	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Create TD Amount Blo...	DSRREF1833500007821	DSRAPP1833500007821	Initiation	18-12-01	KIM			

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Below are the actions performed on the **Completed Tasks** menu:

1. **Flow Diagram** - The user can view the process flow and find the completed stages within the selected task in the Completed Tasks menu. The current stage is highlighted in the process flow.
2. **Refresh** - Click the **Refresh** button, to refresh the task list.

3. The user can select the check box and click on **Audit** to view the details of the task's audits.  
The **Task Audit Trail Details** screen is displayed with the task details.

Figure 1-22 Task Audit Trail Details

**Task Audit Trail Details**

Application No.  
DSRAPP1808900084501

Branch Code  
000

Initiated Date  
3/30/2018

Initiated By  
NIKHIL01

Process Name  
Create TD Amount Block Process

S.No	Stage Name	Pickup Time	Completed Time	Completed By	Outcome
1	Initiation	May 15, 2024, 4:53:09 PM	May 15, 2024, 4:53:20 PM	NIKHIL01(NIKHIL01)	PROCEED

OK

1.10 Free Tasks

The free tasks menu displays the tasks which are not acquired by any user and for the current user entitled to access.

The following information is displayed on the task list:

- **Acquire and Edit**
- **Priority**
- **Process Name**
- **Process Reference Number**
- **Application Number**
- **Stage**
- **Application Date**
- **Branch**
- **Reference Number**
- **Customer Number**
- **Amount**

Figure 1-23 Free Tasks

Free Tasks

Refresh Acquire Flow Diagram

	Acquire and Edit	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Reference Number	Customer Number	Amount
<input type="checkbox"/>	Acquire and Edit	Medium	Account Closure	CSRREF1808900007892	CSRAPP1808900007...	Initiation	18-03-30	000			
<input type="checkbox"/>	Acquire and Edit	Medium	Account Closure	CSRREF1808900007904	CSRAPP1808900007...	Approval	18-03-30	000			
<input type="checkbox"/>	Acquire and Edit	Medium	Account Closure	CSRREF1808900007903	CSRAPP1808900007...	Approval	18-03-30	000			
<input type="checkbox"/>	Acquire and Edit	Medium	Account Closure	CSRREF1808900007890	CSRAPP1808900007...	Handoff Retry	18-03-30	000			
<input type="checkbox"/>	Acquire and Edit	Medium	Account Closure	CSRREF1808900007889	CSRAPP1808900007...	Handoff Retry	18-03-30	000			
<input type="checkbox"/>	Acquire and Edit	Medium	Account Closure	CSRREF1808900007886	CSRAPP1808900007...	Handoff Retry	18-03-30	000			
<input type="checkbox"/>	Acquire and Edit	Medium	Create TD Amount Blo...	DSRREF1833500007836	DSRAPP1833500007...	Approval	18-12-01	KIM	KIM011096	123456789	\$100.00
<input type="checkbox"/>	Acquire and Edit	Medium	Create TD Amount Blo...	DSRREF1833500007835	DSRAPP1833500007...	Approval	18-12-01	KIM	KIM011096	123456789	\$100.00
<input type="checkbox"/>	Acquire and Edit	Medium	Create TD Amount Blo...	DSRREF1833500007828	DSRAPP1833500007...	Approval	18-12-01	KIM	KIM011096	123456789	\$100.00
<input type="checkbox"/>	Acquire and Edit	Medium	Create TD Amount Blo...	DSRREF1833500007824	DSRAPP1833500007...	Handoff Retry	18-12-01	KIM			
<input type="checkbox"/>	Acquire and Edit	Medium	Create TD Amount Blo...	DSRREF1833500007823	DSRAPP1833500007...	Handoff Retry	18-12-01	KIM			
<input type="checkbox"/>	Acquire and Edit	Medium	Create TD Amount Blo...	DSRREF1833500007822	DSRAPP1833500007...	Handoff Retry	18-12-01	KIM			
<input type="checkbox"/>	Acquire and Edit	Medium	Create TD Amount Blo...	DSRREF1833500007817	DSRAPP1833500007...	Approval	18-12-01	KIM	KIM011096	123456789	\$100.00
<input type="checkbox"/>	Acquire and Edit	Medium	Create TD Amount Blo...	DSRREF1833500007816	DSRAPP1833500007...	Approval	18-12-01	KIM	KIM011096	123456789	\$100.00
<input type="checkbox"/>	Acquire and Edit	Medium	Create TD Amount Blo...	DSRREF1833500007815	DSRAPP1833500007...	Approval	18-12-01	KIM	KIM011096	123456789	\$100.00
<input type="checkbox"/>	Acquire and Edit	Medium	Create TD Amount Blo...	DSRREF1833500007814	DSRAPP1833500007...	Approval	18-12-01	KIM	KIM011096	123456789	\$100.00
<input type="checkbox"/>	Acquire and Edit	Medium	Create TD Amount Blo...	DSRREF1833500007813	DSRAPP1833500007...	Approval	18-12-01	KIM	KIM011096	123456789	\$100.00
<input type="checkbox"/>	Acquire and Edit	Medium	Create TD Amount Blo...	DSRREF1833500007812	DSRAPP1833500007...	Approval	18-12-01	KIM	KIM011096	123456789	\$100.00
<input type="checkbox"/>	Acquire and Edit	Medium	Create TD Amount Blo...	DSRREF1833500007810	DSRAPP1833500007...	Approval	18-12-01	KIM	KIM011096	123456789	\$100.00
<input type="checkbox"/>	Acquire and Edit	Medium	Create TD Amount Blo...	DSRREF1833500007806	DSRAPP1833500007...	Approval	18-12-01	KIM	KIM011096	123456789	\$100.00

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The following action can be performed on the Free Tasks menu:

1. **Acquire and Edit** - Click **Acquire and Edit** to acquire the task and edit directly from the free tasks menu.
2. **Acquire** - Select the task and click **Acquire** to edit the task later from **My Task** menu.
3. **Flow Diagram** - Free Tasks menu enables the user to view the process flow of the selected task, find the stages completed and the current stage highlighted in the process flow.
4. **Refresh** - Click **Refresh** button to refresh the task list.

## 1.11 Hold Tasks

Hold Tasks menu displays the tasks that are moved on hold by the current user.

The following information is displayed on the task list:

- **Priority**
- **Process Name**
- **Process Reference Number**
- **Application Number**
- **Stage**
- **Application Date**
- **Branch**
- **Reference Number**
- **Customer Number**

- **Amount**

**Figure 1-24 Hold Tasks**

**Hold Tasks**

Refresh Resume Flow Diagram

<input type="checkbox"/>	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Reference Number	Customer Number	Amount
No data to display.										

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The following are the actions performed on the Hold Tasks menu:

1. **Resume** - Select the task and click **Resume** button to move the task to **My Tasks** menu and then edit.
2. **Flow Diagram** - Hold Tasks menu enables the user to view the process flow of the selected task, find the stages completed and the current stage highlighted in the process flow.
3. **Refresh** - Click **Refresh** button to refresh the task list.

## 1.12 My Tasks

My Tasks menu displays the tasks acquired from the free tasks menu by the current user.

The following information is displayed on the task list:

- **Edit**
- **Priority**
- **Process Name**
- **Process Reference Number**
- **Application Number**
- **Stage**
- **Application Date**
- **Branch**

- **Reference Number**
- **Customer Number**
- **Amount**

Figure 1-25 My Tasks

My Tasks

Refresh	Release	Escalate	Delegate	Flow Diagram							
<input type="checkbox"/>	Edit	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Reference Number	Customer Number	Amount
<input type="checkbox"/>	Edit	Medium	Create TD Amount Blo...	DSRREF1833500007915	DSRAPPI833500007...	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Edit	Medium	Deposit Account Ope...	DSRREF1833500007914	DSRAPPI833500007...	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Edit	Medium	Create TD Amount Blo...	DSRREF1833500007830	DSRAPPI833500007...	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Edit	Medium	Create TD Amount Blo...	DSRREF1833500007825	DSRAPPI833500007...	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Edit	Medium	Create TD Amount Blo...	DSRREF1833500007804	DSRAPPI833500007...	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Edit	Medium	Create TD Amount Blo...	DSRREF1833500007803	DSRAPPI833500007...	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Edit	Medium	Create TD Amount Blo...	DSRREF1833500007802	DSRAPPI833500007...	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Edit	Medium	Create TD Amount Blo...	DSRREF1833500007791	DSRAPPI833500007...	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Edit	Medium	Create TD Amount Blo...	DSRREF1833500007790	DSRAPPI833500007...	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Edit	Medium	Create TD Amount Blo...	DSRREF1833500007789	DSRAPPI833500007...	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Edit	Medium	Create TD Amount Blo...	DSRREF1833500007788	DSRAPPI833500007...	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Edit	Medium	Create TD Amount Blo...	DSRREF1833500007780	DSRAPPI833500007...	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Edit	Medium	Create TD Amount Blo...	DSRREF1833500007711	DSRAPPI833500007...	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Edit	Medium	Create TD Amount Blo...	DSRREF1833500007709	DSRAPPI833500007...	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Edit	Medium	Create TD Amount Blo...	DSRREF1833500007703	DSRAPPI833500007...	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Edit	Medium	Create TD Amount Blo...	DSRREF1833500007702	DSRAPPI833500007...	Initiation	18-12-01	KIM			
<input type="checkbox"/>	Edit	Medium	Create TD Amount Blo...	DSRREF1833500007649	DSRAPPI833500007...	Process Creation	18-12-01	KIM			
<input type="checkbox"/>	Edit	Medium	Create TD Amount Blo...	DSRREF1833500007648	DSRAPPI833500007...	Process Creation	18-12-01	KIM			
<input type="checkbox"/>	Edit	Medium	Create TD Amount Blo...	DSRREF1833500007647	DSRAPPI833500007...	Process Creation	18-12-01	KIM			
<input type="checkbox"/>	Edit	Medium	Create TD Amount Blo...	DSRREF1833500007646	DSRAPPI833500007...	Process Creation	18-12-01	KIM			

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The following action can be performed on the My Tasks menu:

1. **Release** - Click **Release** to release the selected task from My Tasks to Free Tasks menu.
2. **Edit** - Click **Edit** to edit the selected task.
3. **Refresh** - Click **Refresh** button to refresh the task list.
4. **Flow Diagram** - My Tasks menu enables the user to view the process flow of the selected task, find the stages completed and the current stage highlighted in the process flow.
5. **Delegate** - Click **Delegate** to assign the acquired task to any valid user for processing within the group.
6. **Escalate** - Task will be assigned to Supervisor.

## 1.13 Search

Search menu enables the user to search for the task(s) with the following filters. Search will fetch the results either with one filter criteria or with multiple filter criteria.

- **Application Number**
- **Customer ID**
- **Party ID**
- **Branch Name**

- **Processes/Tasks**
- **Priority**
- **Process**
- **Amount**

**Figure 1-26 Search**

The screenshot shows a web application interface for searching tasks. On the left, there is a 'Search' sidebar with a 'Filters' button and a 'Clear Filters' button. The sidebar contains several filter sections: 'Application Number' (a dropdown menu with 'Select Application Number'), 'Customer Id' (a text input with a search icon), 'Party Id' (a text input with a search icon), 'Branch Name' (a dropdown menu with 'Select Branch'), and a list of filter categories: 'Processes/Tasks', 'Priority', 'Process', and 'Amount', each with a right arrow and a close 'X' button. At the bottom of the sidebar is a 'Fetch' button. The main area on the right is titled 'Task List' and displays 'No items to display.' Below this, there is a pagination bar showing 'Page 1 of 0 (1 - 0 of 0 items)' with navigation arrows.

## 1.14 Supervisor Tasks

Supervisor Tasks menu displays the 'User Tasks' or 'Free Tasks' based upon the option that is selected.

The following information is displayed on the task list:

- **Priority**
- **Process Name**
- **Process Reference Number**
- **Application Number**
- **Stage**
- **Application Date**
- **Branch**
- **Customer Number**
- **Amount**

**Figure 1-27 Supervisor Task**

Following actions can be performed on the Supervisor Task menu:

1. **Refresh** - It will refresh the data on the grid.
2. **Release** - Supervisor can release the task of his/her report and the task will be available in free task.
3. **Reassign** - After selecting tasks from the task list, click **Reassign** button to reassign the selected tasks to any of the subordinates.
4. **Flow Diagram** - Click **Flow Diagram** button to preview the flow diagram of the selected task.

## 1.15 Business Process Maintenance

This topic describes the systematic instruction to create the workflows.

It comprises of the following three screens:

- Process List Screen
- Process Management Screen
- Verify & Submit Screen

### Process List

The **Process List** screen shows a list of processes. The user can select any of the existing processes. A blank process can also be selected in case the user wants to create a new workflow.

1. On **Home** screen, click **Task Management**. Under **Tasks**, click **Business Process Maintenance**.

The **Process List** screen is displayed.

**Figure 1-28 Process List**

Process Name	Version	Process Description	Region Code
Process Name: blank	Version: blank	Process Description: CURRENTACCOUNT	Region Code: RW
Process Name: CURRENTACCOUNT	Version: 1	Process Description: Instant Savings Account	Region Code: RW
Process Name: INSTSAVACC	Version: 1	Process Description: Mortgage loan creation workflow	Region Code: RW
Process Name: MORTGAGE	Version: 1	Process Description: SMB001	Region Code: RW
Process Name: SMB001	Version: 1	Process Description: SMBTD1	Region Code: RW
Process Name: SMBTD1	Version: 1	Process Description: Review Workflow for all Party Types	Region Code: RW
Process Name: Review_Workflow	Version: 2	Process Description: Corporate Amendment	Region Code: RW
Process Name: CAMD	Version: 2	Process Description: SMB Party Onboarding	Region Code: RW
Process Name: SMBA	Version: 2	Process Description: SME Amendment	Region Code: RW
Process Name: RSMB	Version: 2	Process Description: SME Party Onboarding	Region Code: RW
Process Name: SMEA	Version: 2	Process Description: Corporate Party Onboarding	Region Code: RW
Process Name: CSME	Version: 2	Process Description: Financial Institution Amendment	Region Code: RW
Process Name: CPOB	Version: 2	Process Description: Financial Institution Onboarding	Region Code: RW
Process Name: FPAM	Version: 2	Process Description: Retail Party Onboarding	Region Code: RW
Process Name: FPOB	Version: 2	Process Description: Retail Party Amendment	Region Code: RW
Process Name: REOB	Version: 2	Process Description: SMBTD1	Region Code: RW
Process Name: PAMD	Version: 2		
Process Name: SMBTD1	Version: 2		

2. Select the required process and perform any one of the following actions:
  - Click **Search** to search for any of the existing workflows/processes.
  - Click **Upload DSL** button to upload a workflow in JSON format.
  - Click **Next** to navigate to the next screen.
  - Click **Cancel** button to exit the **Business Process Maintenance** screen.

### Process Management

The **Process Management** screen displays the list of the stages under the process, which was selected from the **Process List** screen, in the form of nodes. The **Process Management** screen includes **Workflow Actions** and a toolbar at top right that contains actions:

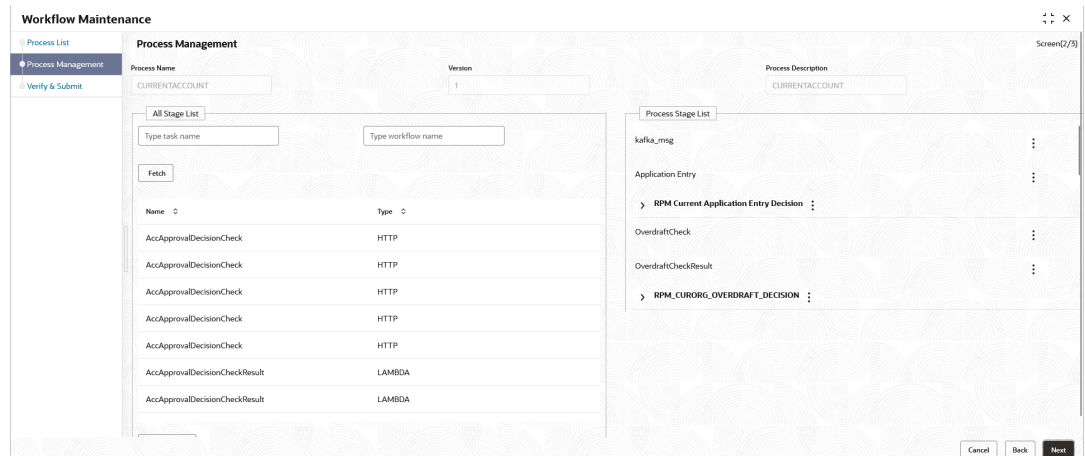
**Table 1-16 Process Management**

Field	Description
<b>Expand Node</b>	To expand nodes.
<b>Edit Parameters</b>	To modify the parameters of the selected node (stage).
<b>Delete Node</b>	To remove the selected node from the workflow.
<b>Workflow Info</b>	To view the information of the selected process (including name, description and version).
<b>DSL</b>	To view the DSL of the process or for a selected node.
<b>Save button</b>	To save the DSL as JSON at any point of time.

3. Click **Next**.

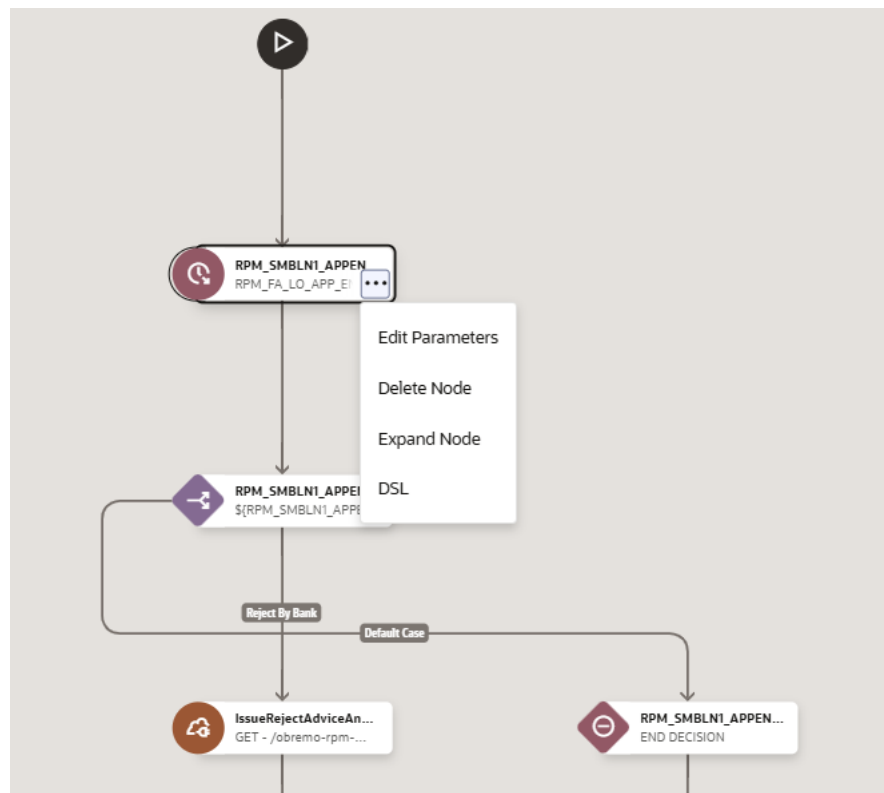
The **Process Management** screen is displayed.

Figure 1-29 Process Management



4. On **Process Management** screen, on the individual nodes, click icon to select **Edit Parameters** to edit a stage.

Figure 1-30 Node Options



- a. Click icon to select **Edit Parameters** or select a node and click **Edit Parameters** button to edit a stage.

The **Edit Parameters** screen is displayed.

Figure 1-31 Edit Parameters

Key	Value
FUNCTIONAL_CODE	RPM_FA_LO_APP_ENTRY
TASK_OUTCOMES	Proceed, Reject By Bank
VALIDATE_OUTCOMES	Proceed
REJECT_OUTCOMES	Reject By Bank
priority	\${workflow.input.priority}
applicationDate	\${workflow.input.applicatic
applicationNumber	\${workflow.input.applicatic
processRefNumber	\${workflow.input.processR
ipaReferenceNumber	\${workflow.input.ipaRefere
amount	\${workflow.input.amount}
currency	\${workflow.input.currency}
currencyCode	\${workflow.input.currencyt
branch	\${workflow.input.branch}
currencyCode	\${workflow.input.currencyt
branch	\${workflow.input.branch}

- b. Click icon to select **DSL** or select the node and click **DSL** button to edit DSL of a stage.

The **DSL** screen is displayed.

Figure 1-32 DSL

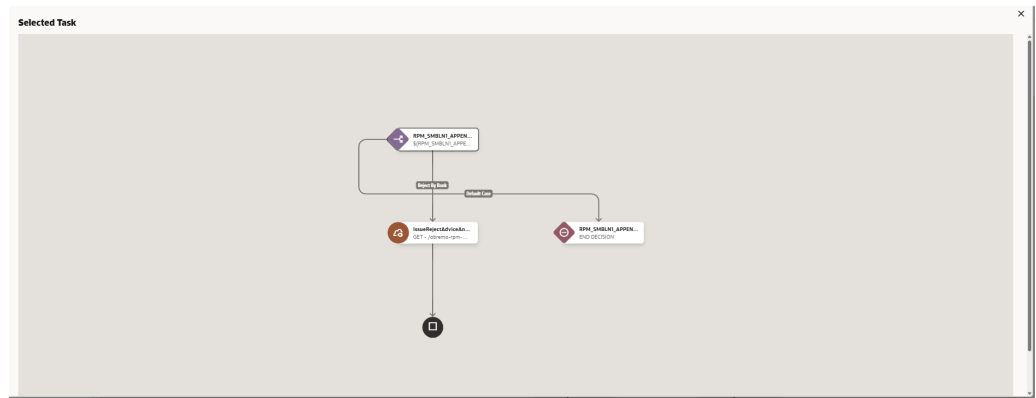
```

1 DSL
2 {
3   "asyncCompleta": false,
4   "inputParameters": {
5     "FUNCTIONAL_CODE": "RPM_FA_LO_APP_ENTRY",
6     "TASK_OUTCOMES": [
7       "Proceed",
8       "Reject By Bank"
9     ],
10    "VALIDATE_OUTCOMES": [
11      "Proceed"
12    ],
13    "REJECT_OUTCOMES": [
14      "Reject By Bank"
15    ],
16    "priority": "${workflow.input.priority}",
17    "applicationDate": "${workflow.input.applicationDate}",
18    "applicationNumber": "${workflow.input.applicationNumber}",
19    "processRefNumber": "${workflow.input.processRefNumber}",
20    "ipaReferenceNumber": "${workflow.input.ipaReferenceNumber}",
21    "amount": "${workflow.input.amount}",
22    "currency": "${workflow.input.currency}",
23    "currencyCode": "${workflow.input.currencyCode}",
24    "branch": "${workflow.input.branch}",
25    "currentBranch": "${workflow.input.currentBranch}",
26    "user": "${workflow.input.user}",
27    "customerNumber": "${workflow.input.customerNumber}",
28    "processNumber": "${workflow.input.processNumber}",
29    "simplifiedApplication": "${workflow.input.simplifiedApplication}",
30    "processCode": "${workflow.input.processCode}",
31    "stage": "Application Entry",
32    "lifecycleCode": "loadorig",
33    "moduleCode": "NOD"
34  },
35  "name": "Application Entry",
36  "isTotal": false
37 }

```

- c. Click icon to select **Expand Node** or select the node and click **Expand Node** button to edit a stage.

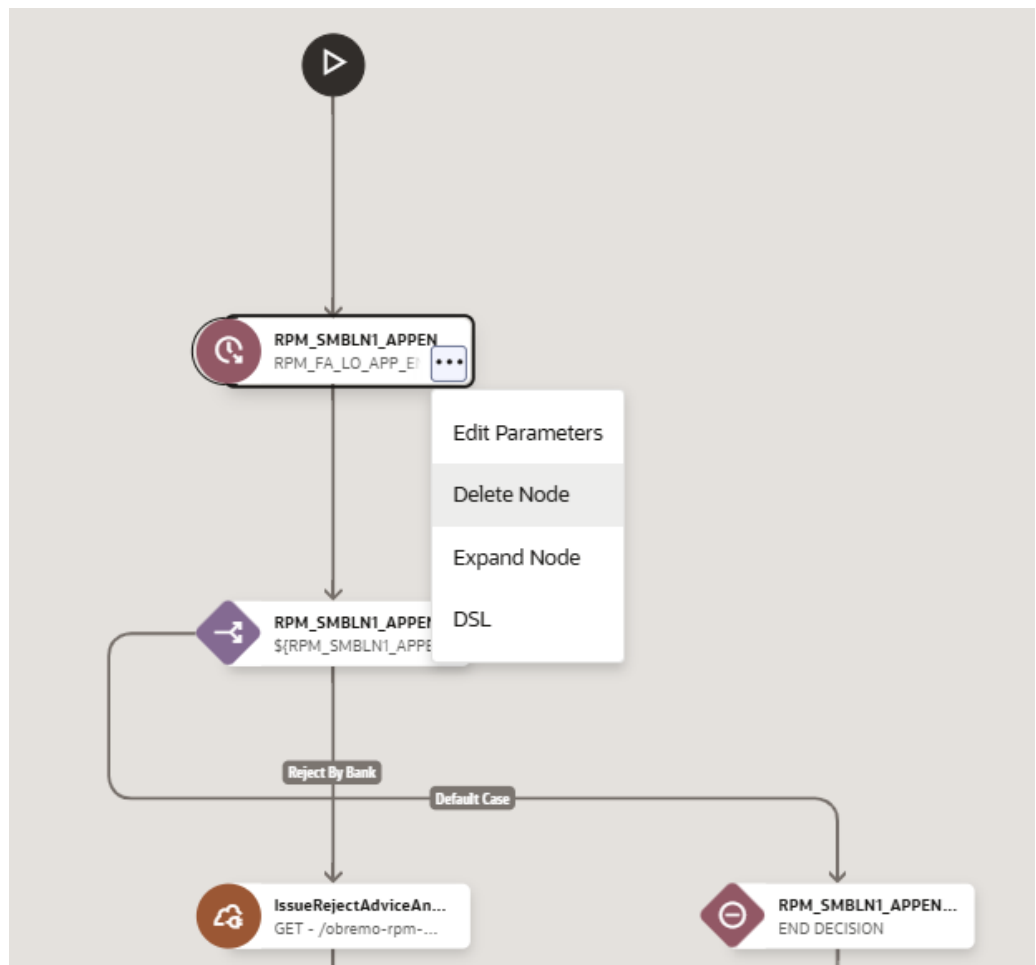
The **Expand Node** screen is displayed.



- d. Click **...** icon to select **Delete Node** or select the node and click **Delete Node** button to del a stage.

The **Delete Node** screen is displayed.

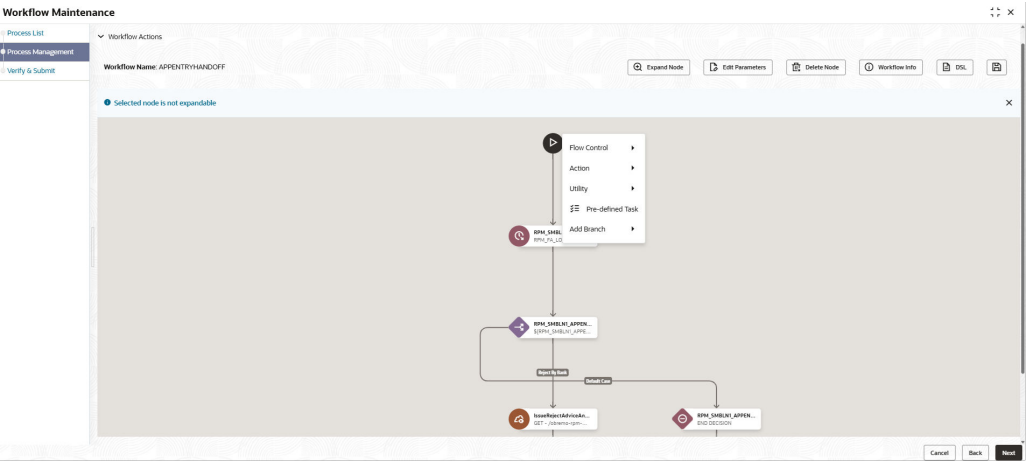
**Figure 1-33 Delete Node**



### Adding a Task

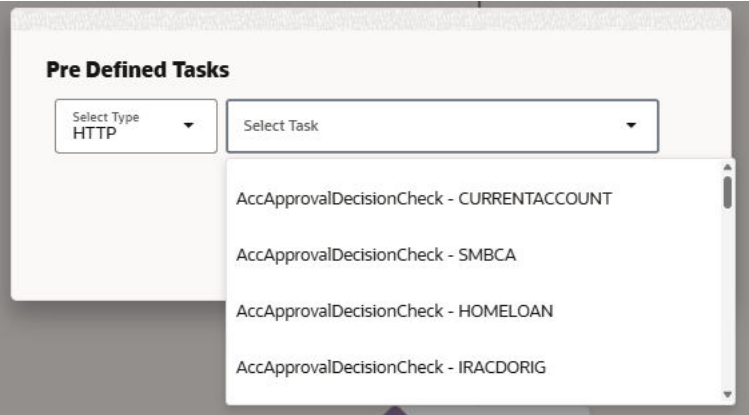
- a. Click **+** button on paths or the **+** button on Nodes for special cases.

Figure 1-34 Adding a Task



- b. The user can create a new task or add an existing task using the pre-defined tasks option.  
The **Pre-Defined Tasks** screen is displayed.

Figure 1-35 Pre Defined Tasks



- c. On **Pre-Defined Tasks** screen, specify the fields.  
For more information, refer to field and description table.

Table 1-17 Pre Defined Tasks

Field	Description
Select Type	Select the type from the drop-down list.
Select Task	Select the task from the drop-down list.

- d. To add a new task, click + icon to select **Action** and select the task type to displays the from the list.  
The **Task Parameters** screen is displayed.

Figure 1-36 Task Parameters

The screenshot shows a 'Task Parameters' dialog box with a close button (X) in the top right corner. It contains the following fields and controls:

- Task Type:** A text field containing 'LAMBDA'.
- Task Name:** A text field containing 'LAMBDA Task'.
- Task Reference Name:** An empty text field with a 'Required' label to its right.
- Input Parameters:** A section with an 'Add Parameter' button.
- Optional:** A toggle switch that is currently turned off.
- Async complete:** A toggle switch that is currently turned off.
- Buttons:** 'Save and Insert' and 'Save' buttons are located below the toggle switches. At the bottom of the dialog are 'Cancel', 'Back', and 'Next' buttons.

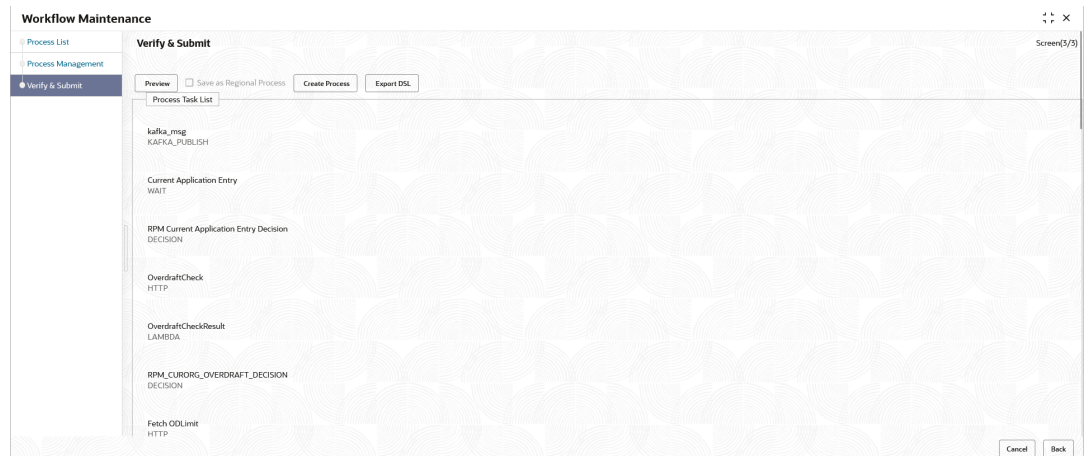
5. Click **Save and Insert** to add the task to the workflow or **Save** to save the task for future use after completing the necessary information.
6. Perform one of the following action on the **Process Management** screen.
  - Click **Next** to navigate to the next screen after modifying the stages.
  - Click **Back** to navigate to the previous screen.
  - Click **Cancel** to exit the **Business Process Maintenance** screen.

**Verify & Submit**

The **Verify & Submit** screen displays the process task list with all the new/modified tasks.

7. Click **Next**.

The **Verify & Submit** screen is displayed.

**Figure 1-37 Verify & Submit**

8. Perform one of the following actions in the **Verify & Submit** screen.
- **Preview Diagram** - Click this button to view the flow diagram of the selected process.
  - **Create Process** – Click this button to create a new process. If an existing process is modified, a new process with updated version appears in the process list.
  - **Export DSL** – Click this button to export DSL into a file in JSON format.
  - **Back** – Click this button to navigate to the previous screen.
  - **Cancel** – Click this button to exit the **Business Process Maintenance** screen.
  - **View individual tasks** - Click on a specific task in the list to view the diagram for that task.

# A

## Errors Codes and Messages

**Table A-1 Error Codes and Messages**

Error Codes	Messages
GCS-SAV-001	Record already exists
ORCH-0001	The system is unable to complete the task. Contact your supervisor
ORCH-0002	Error in retrieving subordinates list
ORCH-1001	Invalid operator is used in query criteria
ORCH-1002	Found invalid field/s in query criteria. It allows only following fields (case sensitive)
ORCH-1003	Header or both headers are missing the request
ORCH-1004	Invalid User/ branch in request
ORCH-1005	Invalid query task type. Please use one of the given types
ORCH-1006	Invalid Task Id, please pass a valid task ID
ORCH-1007	Task Id should not be null, please pass a task Id in the body
ORCH-1008	In the body transaction model should not be empty
ORCH-1009	Current User cannot update the given task
ORCH-1010	Task which is completed cannot be updated
ORCH-1011	Task must be in ACQUIRED state for update
ORCH-1012	Invalid Supervisor/ branch in request
file_error	Please upload json file only
select_error	Please select once process

# B

## Functional Activity Codes

This topic describes about the functional activity for Plato Services..

**Table B-1 List of Functional Activity Codes**

Screen Name	Functional Activity Codes	Action	Description
<b>Tasks</b>	CMC_FA_SUBMENU_1_Awaiting	Awaiting	Awaiting Confirmation Menu
<b>Tasks</b>	CMC_FA_MENU_Tasks	Menu	Task Menu
<b>Tasks</b>	CMC_FA_SUBMENU_1_Completed	Completed	Completed Task Menu
<b>Tasks</b>	CMC_FA_SUBMENU_1_FreeTasks	FreeTasks	Free Task Menu
<b>Tasks</b>	CMC_FA_SUBMENU_1_HoldTasks	HoldTasks	Hold Task Menu
<b>Tasks</b>	CMC_FA_SUBMENU_1_MyTasks	MyTasks	My Task Menu
<b>Tasks</b>	CMC_FA_SUBMENU_1_SEARCH	Search	Task Search
<b>Tasks</b>	CMC_FA_SUBMENU_1_Supervisor	Supervisor	Supervisor Task Menu
<b>Tasks</b>	CMC_FA_SUBMENU_1_WORKFLOW_MAINT	Workflow Maintenance	Workflow Maintenance
<b>Tasks</b>	CMC_FA_CONFIGPROP	Configprop	Configprop Task
<b>Tasks</b>	CMC_FA_SUBMENU_1_Subprocess	Subprocess	Subprocess Task Menu

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