Oracle® Banking Digital Experience Islamic Banking - Retail Islamic Finance User Manual





Oracle Banking Digital Experience Islamic Banking - Retail Islamic Finance User Manual, Release 25.1.0.0.0

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Preface

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Purpose

This guide is designed to help acquaint you with the Oracle Banking application. This guide provides answers to specific features and procedures that the user need to be aware of the module to function successfully.

Before you Begin

Kindly refer to our **Getting Started User Guide** for common elements, including Symbols and Icons, Conventions Definitions, and so forth.

Pre-requisites

Specify User ID and Password, and login to Home screen.

Audience

This document is intended for the following audience:

- Customers
- Partners



Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc.

Access to Oracle Support

Oracle customer access to and use of Oracle support services will be pursuant to the terms and conditions specified in their Oracle order for the applicable services.

Critical Patches

Oracle advises customers to get all their security vulnerability information from the Oracle Critical Patch Update Advisory, which is available at <u>Critical Patches</u>, <u>Security Alerts and Bulletins</u>. All critical patches should be applied in a timely manner to ensure effective security, as strongly recommended by <u>Oracle Software Security Assurance</u>.

Diversity and Inclusion

Oracle is fully committed to diversity and inclusion. Oracle respects and values having a diverse workforce that increases thought leadership and innovation. As part of our initiative to build a more inclusive culture that positively impacts our employees, customers, and partners, we are working to remove insensitive terms from our products and documentation. We are also mindful of the necessity to maintain compatibility with our customers' existing technologies and the need to ensure continuity of service as Oracle's offerings and industry standards evolve. Because of these technical constraints, our effort to remove insensitive terms is ongoing and will take time and external cooperation.

Related Resources

For more information on any related features, refer to the following documents:

- Oracle Banking Digital Experience Installation Manuals
- Oracle Banking Digital Experience Licensing Manuals

Conventions

The following text conventions are used in this document:

Convention	Meaning
boldface	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text or the glossary.
italic	Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.



Convention	Meaning
monospace	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter.

Screenshot Disclaimer

Personal information used in the interface or documents is dummy and does not exist in the real world. It is only for reference purposes; actual screens that appear in the application may vary based on selected browser, theme, and mobile devices.

Acronyms and Abbreviations

The list of the acronyms and abbreviations used in this guide are as follows:

Table 1 Acronyms and Abbreviations

Abbreviation	Description
OBDX	Oracle Banking Digital Experience

Basic Actions

Most of the screens contain icons to perform all or a few of the basic actions. The actions which are called here are generic, and it varies based on the usage and the applicability. The table below gives a snapshot of them:

Table 2 Basic Actions and Descriptions

Action	Description
Back	In case you missed to specify or need to modify the details in the previous segment, click Back to navigate to the previous segment.
Cancel	Click Cancel to cancel the operation input midway without saving any data. You will be alerted that the input data would be lost before confirming the cancellation.
Next	On completion of input of all parameters, click Next to navigate to the next segment.
Save	On completion of input of all parameters, click Save to save the details.
Save & Close	Click Save & Close to save the data captured. The saved data will be available in View Business Product with <i>In Progress</i> status. You can work on it later by picking it from the View Business Product .
Submit	On completing the input of all parameters, click Submit to proceed with executing the transaction.
Reset	Click Reset to clear the data entered.
Refresh	Click Refresh to update the transaction with the recently entered data.
Download	Click Download to download the records in PDF or XLS format.



Symbols and Icons

The following are the symbols/icons you are likely to find in this guide:

Table 3 Symbols and Icons

Symbols and Icons	Description
+	Add data segment
×	Close
r 1	Maximize
J F	Minimize
▼	Open a list
⊞	Open calendar
Q	Perform search
•	View options
888	View records in a card format for better visual representation.
	View records in tabular format for better visual representation.

Post-requisites

After finishing all the requirements, please log out from the **Home** screen.

Loans And Finances

This topic describes how the OBDX banking modules extend their functionality to accommodate Islamic accounts. Users of Islamic banks can utilize the portal to view account details, inquire about schedule details or disbursement details, and access other related services.

Islamic Banking is a Banking system that is based on the principles of sharia (Islamic law) and guided by the Islamic economics. The Shariah Laws provide guidance on each and every aspect of human life, and the laws which govern and guide financial and commercial transactions define Islamic Banking activities.

Islamic Finance is an amount of money that is financed by the bank for a certain period of time. Banks charge profit rate for the amount financed. Hence, Islamic Finance accounts are valuable income generating assets for banks. It is therefore important for banks to enrich the end user's servicing experience so as to increase user satisfaction and retention. In order to achieve this, banks are constantly making efforts to enhance the digital banking experience for their customers by introducing and revamping servicing features on the digital platform. `

The application provides a platform by which banks are able to offer their users an enriching digital banking experience in servicing their customers. Users can manage their banking requirements efficiently and effectively through the OBDX self-service channels.

Note

In application

- 1. Account searchable drop-down will allow user to search the account number basis on the Account Number, Account Name, or Account Currency or Branch Code.
- 2. Bank can configure the fields to be shown as additional values in the accounts drop-down.
- 3. Eligibility Calculator: This feature is currently available for conventional loans only
- Installment Calculator: This feature is currently available for conventional loans only

Features Supported In the Application

The loans and finances module of the OBDX application supports the following features:

- Loans & Finances Widget
- Loans & Finances Summary
- View Loan & Finances Details (Active and Closed)
- Loan Repayment
- Loan Disbursement Inquiry
- Loan Schedule Inquiry



Loan Statements

Pre-requisites

- Transaction access is provided to retail user.
- Islamic Finance accounts are maintained in the core banking system under a party ID mapped to the user.

Overview Widget

This topic describes the Overview widget, which displays the customer's holdings across various account types, including Current and Savings Accounts, Term Deposits, Loans, Investments, and Credit Cards.

1.1 Overview Widget

This topic describes the Overview widget, which displays the customer's holdings across various account types, including Current and Savings Accounts, Term Deposits, Loans, Investments, and Credit Cards.

The retail overview widget displays an overview of the customer's holdings with the bank. It is a container and user can scroll from left to right, right to left. Each relationship card displays details specific to that account type. One such example is that of **Loans & Finances**. The total count of the loan accounts that the customer holds with the bank is displayed along with the total amount outstanding across all the loans held by the customer on the loan card.

Clicking on the card, basic details of each individual loan account are displayed as records. Details comprises of the loan account number, the product name, maturity date, and current outstanding balance, status of account, sanctioned loan amount and the **More Actions** menu

(i) Note

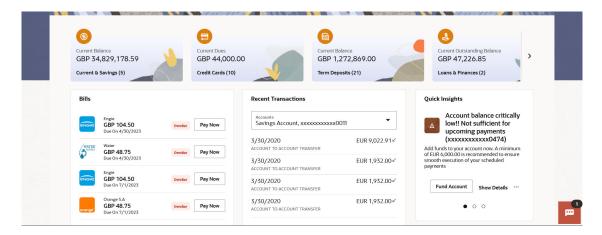
The Overview widget is available on both desktop and mobile (responsive) view.

If the retail user does not have any Loan accounts, system displays the text message and the card which re-directs user to the origination flow to apply for a Loan account.

On the Dashboard, click Overview widget, and then click Loans & Finances card.
 The Loans & Finances Accounts summary screen appears.



Figure 1-1 Overview widget



Loans & Finances Summary

This topic describes the Loans & Finances summary page, which provides users with a comprehensive overview of all their loan accounts held with the bank.

All the loan accounts of the user are listed as records. Each record comprises of information such as the loan account number, account nickname (if assigned), product name, sanctioned loan amount, and current outstanding balance. Click on the specific account to view further details of that account or view the summary of transactions undertaken through that account.

(i) Note

- 1. If the retail user does not have any Loan accounts, system displays the text message and the card which re-directs user to the origination flow to apply for a Loan account.
- The left swipe and Long Press gesture is implemented on mobile and tablets devices.

Long press gesture - Users can now press and hold down on a screen for an extended duration, which displays additional options or actions. This feature is available on Account Listing, which triggers Loan Repayment, Disbursement Inquiry, Schedule Inquiry functionalities.

The **More Actions** menu on the right top corner of the page lists the relevant allowed actions on the module. The user can navigate to other Loan & Finance screens by selecting the desired option from the **More Actions** menu provided on the screen.

tilizing the **Manage Columns** feature, users are empowered to tailor their display preferences to suit their individual needs. This includes the ability to handpick the columns they wish to see and rearrange them in the order that best aligns with their personal preferences. These customized preferences will be securely saved and persist for all subsequent logins, ensuring a seamless and personalized experience each time they access the platform.

(i) Note

- The downloaded report will have the same columns as displayed on the UI as per user preference as well as there will also be an option to modify the column selection while downloading.
- The column preferences setup by the user will be saved for future reference i.e. in case the user revisits this screen, the preferred columns will only be displayed in the table.

Perform anyone of the following navigation to access the **Loans & Finances** screen.

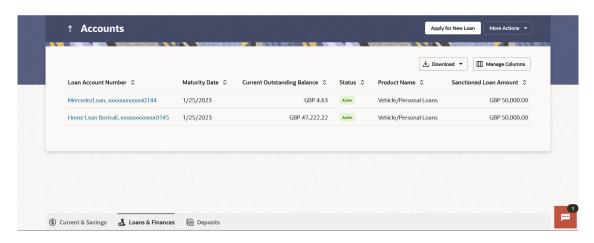
 From the Dashboard, click Toggle menu, click Menu, then click Accounts, and then click Loans & Finances tab.



- From the Dashboard, click Overview Widget, click Loans & Finances card.
- From the Search bar, type Loans & Finances Loans & Finances and press Enter.
- Access through the Loans & Finances tab available on footer of all pages.

The Loans & Finances Accounts screen appears.

Figure 2-1 Loans & Finances Accounts



(i) Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 2-1 Loans & Finances Accounts - Field Description

Field Name	Description
Loan Account Number	The loan Account number in masked format. Click on the link to view the details or transactions summary of the account.
Nickname	The loan account nickname will be displayed under the Loan Account column if a nickname is assigned to the loan account.
Maturity Date	The date on which the loan account will mature.
Current Outstanding Balance	The total amount outstanding on the loan to repaid.
Status	Displays the current status of the account.
Product Name	The name of the loan & finance product.
Sanctioned Loan Amount	The loan amount sanctioned by the bank.

Perform one of the following actions:

- Click on the More Actions menu to perform following actions:
 - Interest Certificates
 - Balance Certificates



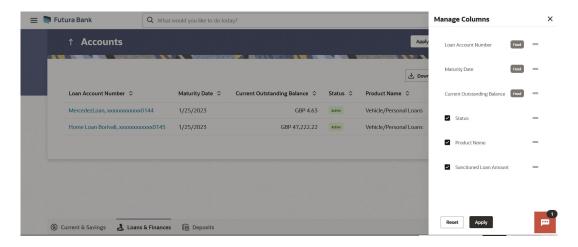
- TDS Certificates
- Loan Calculator
- Click the



icon to download the records in CSV & PDF format.

Click the Manage Columns icon to setup a column preference by rearranging or removing columns.

Figure 2-2 Loans & Finances Accounts - Manage Columns setup



Perform one of the following actions:

- Click Apply to apply the new changes to the table.
- Click Reset to clear the data entered.
- Click on **Product Offerings**to apply for the new loan.

The system redirects to the **Product Offerings** section of the bank portal page.

Loan & Finance Details

This topic describes the Loans and Finances details page, which displays important information related to the Islamic finance account.

To navigate between the different sections, **Loan Details**, **Recent Transactions**, **Repayment Details**, and **Additional Information** the user can use the bookmark options available on top right corner.

The **Loan Details** section offers comprehensive information about the account, including details such as the net outstanding balance, the next installment amount, the next installment date, maturity date, product name, nickname, and the current status of the account. In contrast, the **Recent Transactions** section provides a detailed account of all transactions conducted within the account, including transaction amounts. Meanwhile, the **Repayment Details** section furnishes data on the Amount Financed, Principal Outstanding, and Amount Overdue for the selected account. For additional insights, the **Additional Information** section presents details such as the loan's sanctioned amount, total disbursed amount, loan tenure, interest rate, primary account holder's name, penalty information, and the branch where the loan is held. It also highlights significant dates associated with the loan, such as the opening date and maturity date.

To view loan account details:

- Perform anyone of the following navigation to access the Loans & Finances Account Details screen.
 - From the Dashboard, click Toggle menu, click Menu, then click Accounts, and then click Loans & Finances tab, and then click Loans & Finances Account Number.
 - From the Search bar, type Loans & Finances Loans & Finances Account Details and press Enter.
 - On the Dashboard, click **Overview** widget, click **Loans & Finances** card, then click **Loans Account Number**.

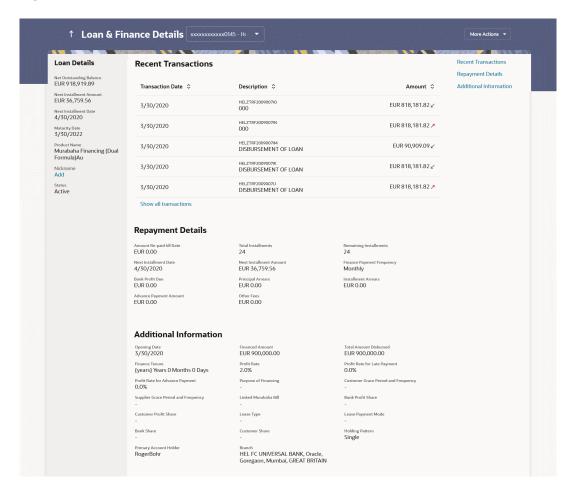
The Loan & Finance Details screen appears.

2. From the account number list, select the loan account of which you wish to view details.

The details of the selected loan appears on the Loan & Finance Details screen appears.



Figure 3-1 Loan & Finance Details





The fields which are marked as Required are mandatory.

Table 3-1 Loan & Finance Details - Field Description

Field Name	Description
Account Number	All the financing accounts of the user will be listed in a drop-down in masked format along with nicknames, if defined. The user can select the loan account of which details are to be viewed. The account number will be masked as per account number masking configurations.
Status	The current status of the loan account.
Net Outstanding Balance	The total amount outstanding on the finance account is displayed here.
Maturity Date	The date on which the finance account will mature.
Product Name	The name of the product under which the finance account is opened.



Table 3-1 (Cont.) Loan & Finance Details - Field Description

Field Name	Description	
Nickname	Displays the nickname set for the finance account. For more information, refer Account Nickname .	
Repayment Details		
Amount Re-paid till Date	Total finance amount repaid by the customer till date.	
Repayment Mode	The mode through which finance repayments are to be made as set up in the processing system. For e.g. repayments could be made via account transfer, direct debit or cheque.	
Total Installments	The total number of scheduled payments to be made towards repaying the finance.	
Remaining Installments	The number of scheduled payments remaining towards repaying the finance completely.	
Next Installment Date	The date on which the next finance payment is due.	
Next Installment Amount	Amount to be paid as next installment.	
Bank Profit Due Principal Arrears Installment Arrears Advance Payment Amount	Intervals at which the principal is to be repaid. It could be: Daily Weekly One Time Payment monthly Bi monthly quarterly semi-annually Outstanding profit to be repaid. Outstanding principal balance on the financing account as on date. Pending profit arrears for the financing account. Amount paid in advance. Note This field appears only for certain product.	
Other Fees	Fees and service charges applied on the financing account.	
Loan Specifications		
Opening Date	Date on which the Islamic Finance account was opened.	
Financed Amount	The amount of finance that bank has agreed to provide to the user/s.	
Total Amount Disbursed	Total amount disbursed along with the currency till date.	
Finance Tenure	Tenure of the financing or duration, in years and months, for which the financing amount is sanctioned.	
Profit Rate	Profit rate applicable to the account.	
	Note It displays the net Profit rate applicable to the Islamic finance account as on the inquiry date.	



Table 3-1 (Cont.) Loan & Finance Details - Field Description

Field Name	Description
Profit Rate Late Payment	The percentage rate charge applicable in case of default in repayment.
Profit Rate Advance Payment	The percentage charge applicable in case the Islamic finance is prepaid.
Purpose of Financing	Purpose for which finances has been taken.
Customer Grace Period And Frequency	Customer grace period and frequency.
	Note This field appears only for certain product.
Supplier Grace Period And Frequency	Supplier grace period and frequency.
	Note This field appears only for certain product.
Linked Murabha bill	The bill reference number associated with Murabha finance contract.
Bank Profit Share	Bank profit share (percentage) details (the percentage of profit that the bank gets in case of a profitable return in certain accounts). (i) Note This field appears only for certain product.
Customer profit Share	Customer profit share (percentage) details (the percentage of profit that you get in case of a profitable return in certain accounts). (i) Note This field appears only for certain product.
Lease Type	Type of the lease.
	Note This field appears only when the selected account is opened under certain products.



Table 3-1 (Cont.) Loan & Finance Details - Field Description

Field Name	Description
Lease Payment Mode	Type of payment mode opted.
	Note This field appears only when the selected account is opened under certain products.
Bank Share	Finance sharing ratio of the bank. (i) Note This field appears only for certain product.
Customer Share	Customer finance sharing ratio on Musharaka account.
General Details	
Primary Account Holder	Name of the primary account holder.
Joint Account Holder	Name of the joint account holder. This field is displayed only if the holding pattern of the loan account is Joint .
Branch	Details of the branch at which the Islamic finance account is held.

The following actions can also be performed from this page:

- Click the Quick Filters menu to view the transactions of a specific period or of specific transaction type.
- Click on the **Recent Transactions**, **Repayment Details**, **Additional Information**links available on the top right corner page to navigate between the sections.
- For more information on Nickname (add/ modify/ delete), the option available under Account Details section. Refer Account Nickname section.

Disbursement Inquiry

This topic provides the systematic instructions to users to view disbursement details, including the disbursed amount, the disbursal date, and the total financed amount.

Some loan products such as personal loan and auto loan have single disbursement policies. Certain loan products such as housing loan or education loan have multiple disbursement policies.

Specially in case of multiple loan disbursements, the user needs to be aware of the disbursement details of the loan account. It helps the user to analyze the current position of the loan account as to how much is disbursed and how much is yet to be disbursed.

Using the **Manage Columns** feature, bank can configure and enable customizable UI display/ download option for the end users. Using this feature, users can personalize the information to be displayed/downloaded from search grid displayed on the screen.

By clicking on Manage Columns option available on the screen, user can

- Rearrange columns
- Remove specific columns.

Note

- a. The downloaded report will have the same columns as displayed on the UI as per user preference as well as there will also be an option to modify the column selection while downloading.
- **b.** The column preferences setup by the user will be saved for future reference i.e. in case the user revisits this screen, the preferred columns will only be displayed in the table.

To view loan disbursement details:

- 1. Perform anyone of the following navigation to access the **Disbursement Inquiry** screen.
 - From the Dashboard, click Toggle menu, click Menu, then click Accounts, and then click Loans & Finances tab, and then click Loans & Finances Account Number.
 From the Loans & Finance Details page, click on the More Actions, and then click on the Disbursement Inquiry.
 - From the Search bar, type Loan & Finances Disbursement Inquiry and press Enter.
 - On the Dashboard, click Overview widget, click Loan & Finances card, then click Loans & Finances Account Number. From the Loans & Finance Details page, click on the More Actions, and then click on the Disbursement Inquiry.

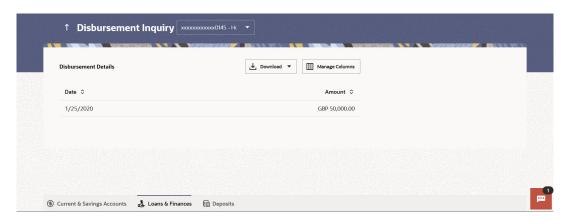
The **Disbursement Inquiry** screen appears.

From the Loan Account list, select the loan account of which you wish to view disbursement.

The loan disbursement details of the selected account appears.



Figure 4-1 Disbursement Inquiry



Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 4-1 Disbursement Inquiry - Field Description

Field Name	Description
Loan Account Number	All the loan accounts of the user will be listed in a drop-down in masked format along with nicknames, if defined. The user can select the loan account of which disbursement details are to be viewed. The account number will be masked as per account number masking configurations.
	For more information on Account Nickname , refer <u>Account Nickname</u>
Disbursement Details	
Date	The date on which the specific amount was disbursed. (i) Note If there are multiple disbursements in the account, the last disbursement will be displayed first followed by others accordingly in that order. The last entry in this list will be of the first disbursement date.
Amount	The amount disbursed on the specific date.

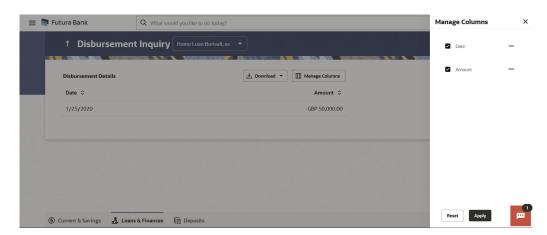
Perform one of the following actions:

Click the Download icon to loan disbursement details records in CSV & PDF format.



• Click the Manage Columns icon to setup a column preference by rearranging or removing columns.

Figure 4-2 Disbursement Inquiry- Manage Columns



Perform one of the following actions:

- Click Apply to apply the new changes to the table.
- Click Reset to clear the data entered.

Schedule Inquiry

This topic describes how this feature provides users with an understanding of the loan repayment life cycle.

This page displays details of each installment including the interest and principal amounts along with any charges, if applicable, and the total installment amount due on each specific date throughout the loan tenure.

The user is able to identify important information such as the frequency in which repayment installments are made, the total number of installments and the number of installments paid and those that are pending.

Using the **Manage Columns** feature, bank can configure and enable customizable UI display/ download option for the end users. Using this feature, users can personalize the information to be displayed/downloaded from search grid displayed on the screen.

By clicking on Manage Columns option available on the screen, user can

- Rearrange columns
- Remove specific columns.

(i) Note

- a. The downloaded report will have the same columns as displayed on the UI as per user preference as well as there will also be an option to modify the column selection while downloading.
- **b.** The column preferences setup by the user will be saved for future reference i.e. in case the user revisits this screen, the preferred columns will only be displayed in the table.

To view loan schedule:

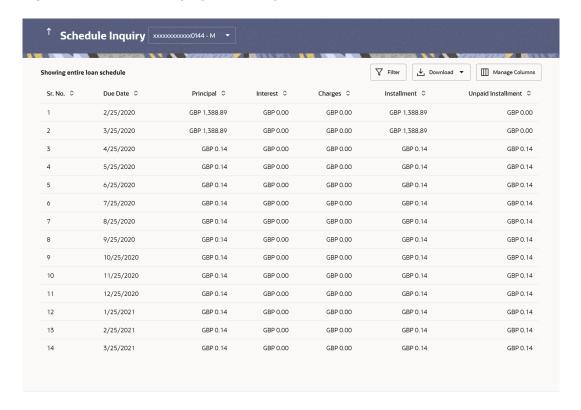
- 1. Perform anyone of the following navigation to access the **Schedule Inquiry** screen.
 - From the Dashboard, click Toggle menu, click Menu, then click Accounts, and then click Loans & Finances tab, and then click Loans & Finances Account Number.
 From the Loans & Finance Details page, click on the More Actions, and then click on the Schedule Inquiry.
 - From the Search bar, type Loan & Finances Schedule Inquiry and press Enter.
 - On the Dashboard, click **Overview** widget, click **Loan & Finances** card, then click **Loans & Finances Account Number**. From the **Loans & Finance Details** page, click on the **More Actions**, and then click on the **Schedule Inquiry**.

The **Schedule Inquiry** screen appears.

From the Loan Account list, select the loan account of which you wish to view loan schedule.



Figure 5-1 Schedule Inquiry - Summary



Note

The fields which are marked as Required are mandatory.

Table 5-1 Schedule Inquiry- Summary - Field Description

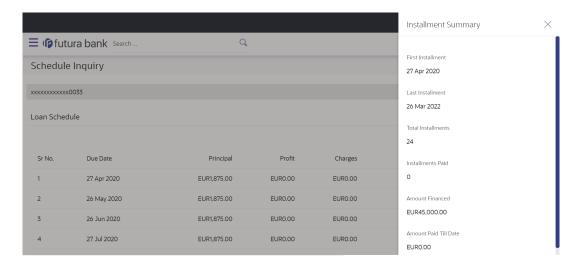
Field Name	Description
Loan Account	All the loan accounts of the user will be listed in a drop-down in masked format along with nicknames, if defined. The user can select the loan account of choice. The account number will be masked as per account number masking configurations.
	If the user has accessed this page via the Relationship Overview widget, the account number selected will be pre-selected and the user can change selection as required.
	For more information on Account Nickname , refer <u>Account Nickname</u>
Schedule Summary	
Sr. No.	The serial number of each installment will be displayed against the installment record.
Due Date	The date on which the specific installment is due.
Principal	The principal amount that is due on the installment date.
Interest	The interest amount that is due on the installment date.



Table 5-1 (Cont.) Schedule Inquiry- Summary - Field Description

Field Name	Description
Charges	Charge (fee) amount that is due corresponding to the installment date.
Installment	The total installment amount that is due on the installment date.
Unpaid Installment	Any amount that remains to be paid, if at all, on the specific installment date.

Figure 5-2 Schedule Inquiry-Installment Summery



(i) Note

The fields which are marked as Required are mandatory.

Table 5-2 Schedule Inquiry-Installment Summery - Field Description

Field Name	Description
First Installment	The date on which the first installment payment is due on the loan.
Last Installment	The date on which the last installment payment is due on the loan.
Total Installments	The total number of installments of the loan.
Installments Paid	The number of installments paid till date.
Amount paid Till Date	The total amount paid in installments till date.



Figure 5-3 Schedule Inquiry-Rate Revision History



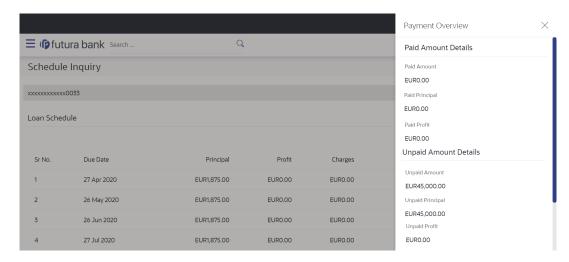
① Note

The fields which are marked as Required are mandatory.

Table 5-3 Schedule Inquiry-Rate Revision History - Field Description

Field Name	Description
Rate Revision History	This overlay window appears if the user clicks on the Rate Revision History link in the Installment Summary section. Each instance of interest rate revision is displayed against the corresponding date on this window.
Date	The date on which the interest rate has been revised.
Rate	The revised interest rate.

Figure 5-4 Schedule Inquiry- Payment Overview







(i) Note

The fields which are marked as Required are mandatory.

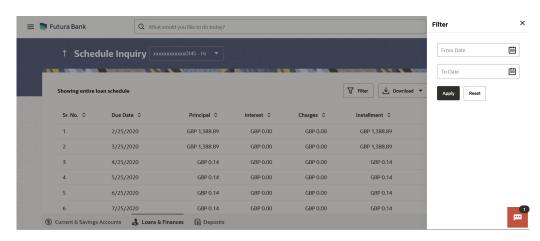
For more information on fields, refer to the field description table.

Table 5-4 Schedule Inquiry- Payment Overview - Field Description

Field Name	Description
Paid Amount Details	The following three fields and values will display the amounts that have been paid, by the user, towards the loan repayment.
Paid Amount	The total loan amount that has been repaid till date.
Paid Principal	The principal amount repaid till date.
Paid Interest	The interest amount repaid till date.
Unpaid Amount Details	The following three fields and values will display the amounts that are yet to be paid, by the user towards the loan.
Unpaid Amount	The total loan amount pending for repayment.
Unpaid Principal	The principal amount pending for repayment.
Unpaid Interest	The interest amount pending for repayment.

- 3. Perform one of the following actions:
 - Click Filter to search the loan repayment schedule based on search criteria. The Filter overlay screen appears. Enter the period for which installment details in the repayment schedule are to be viewed.

Schedule Inquiry - Filter Criteria Figure 5-5





Note

The fields which are marked as Required are mandatory.



Table 5-5 Schedule Inquiry - Filter - Field Description

Field Name	Description
Filter Criteria	
Date Range	Select the period for which he intends to view installment details.

- a. From the **From Date** list, select the appropriate date.
- b. From the **To Date** list, select the appropriate date
- c. Click Apply.

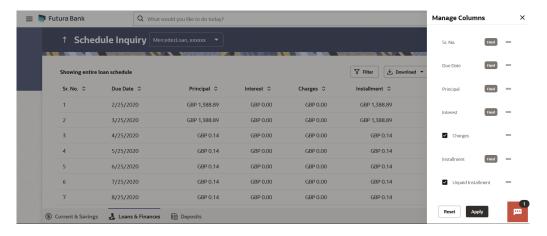
Based on the specified period, the set of installments in the loan repayment schedule are displayed.

OR

Click Reset to clear the data entered.

- Click the Download icon to download the records in CSV & PDF format.
- Click the manage Columns icon to setup a column preference by rearranging or removing columns

Figure 5-6 Schedule Inquiry - Manage Column Setup



Repayment

This topic describes the quick and convenient online loan and finance repayment option, which allows users to initiate payments against outstanding amounts using the digital banking platform.

Customers can make a payment equal to the installment amount, lower than or more than the installment amount of the loan account. If the amount is higher than the installment amount, it can be considered as partial payoff or full settlement (depending upon the penalties and charges settings at the host).

(i) Note

If customer makes a payment equal to the total outstanding loan amount (inclusive of arrears), it may lead to settlement of the loan account, depending upon the configuration (premature penalty/any charges) at the host system.

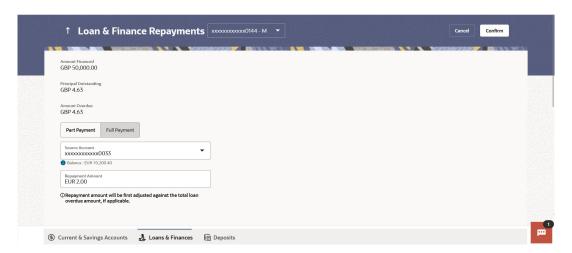
To repay the loan partially or completely:

- 1. Perform anyone of the following navigation to access the **Loan & Finance Repayment** screen.
 - From the Dashboard, click Toggle menu, click Menu, then click Accounts, and then click Loans & Finances tab, and then click Loans & Finances Account Number.
 From the Loans & Finance Details page, click on the More Actions, and then click on the Loan & Finance Repayment.
 - From the Search bar, type Loan & Finances Loan & Finance Repayment and press
 Enter.
 - On the Dashboard, click Overview widget, click Loan & Finances card, then click Loans & Finances Account Number. From the Loans & Finance Details page, click on the More Actions, and then click on the Loan & Finance Repayment.

The **Repayment** screen appears.



Figure 6-1 Loan & Finance Repayments



(i) Note

The fields which are marked as Required are mandatory.

Table 6-1 Loan & Finance Repayments - Field Description

Field Name	Description
Loan Account	All the loan accounts of the user will be listed in a drop-down in masked format along with nicknames, if defined. The user can select the loan account which is to be repaid. The account number will be masked as per account number masking configurations. For more information on Account Nickname, refer Account Nickname.
Amount Financed	The total financed amount, in local currency, that has been lent by the bank to the party.
Principal Outstanding	The outstanding principal balance that is yet to be repaid.
Amount Overdue	The overdue amount, if any. This amount is the summation of the principal, interest and charges (if any).
What do you want to do?	The options of paying off the loan partially or completely. The options are:
	Part Payment
	Full Payment
	The order in which the fields below are displayed, will vary based on the option selected in this field.
Source Account	The user's linked current and savings accounts that can be debited to make the loan prepayment, will be listed in a lists. The account number will be masked as per account number masking configurations and nicknames, if set, will be displayed against each account. For more information on Account Nickname, refer Account Nickname.



Table 6-1 (Cont.) Loan & Finance Repayments - Field Description

Field Name	Description
Current Balance	The current balance of the selected source account. This amount will be displayed against the source account field when an account has been chosen from the list.
Principal Outstanding	The amount of principal outstanding on the loan.
Interest	The interest component of the amount that is due. This field appears if the user selects the Full Payment option in the Repayment Type field.
Charges	The charge that is due.
	This field appears if the user selects the Full Payment option in the Repayment Type field.
Repayment Amount	The amount to be repaid. Payment currency is defaulted to loan account currency. This field is editable only if the user selects the Part Payment option. In this case, the amount should be less than the outstanding principal balance. If the user selects the Full Payment option, then this field displays the total outstanding amount, which will include the principal, the interest and pre-payment charges. (i) Note The Source Account should have sufficient balance to cover
	the repayment amount.

- 2. From the **Select Account** list, select the loan account which is to be repaid.
- From the What do you want to do? field, select whether the loan must be paid off partially or fully.
- From the Source Account list, select the CASA account from which the repayment is to be made.
- 5. If the Part Payment option has been selected,
 - In the Repayment Amount field, enter the repayment amount.
- **6.** Perform one of the following actions:
 - The Confirm.
 - Click Cancel to cancel the transaction.
- A message confirming the repayment appears, along with the transaction reference number.
- 8. Perform one of the following actions:
 - Click Transaction Details to view the details of the transaction.
 - Click Loan Details to view the Loans & Finance account details.
 - Click on the View Loans link to visit Loans & Finance accounts summary page.
 - Click on the View Transactions link to view the transactions in the Loans & Finance account.
 - Click on the Go To Dashboard link to navigate back to dashboard page.

Transactions

This topic describes the process by which customers can track transactions occurring within their loan accounts.

Customers can track the transactions taking place in their accounts. All the debit and credit entries along with each transaction amount and reference details are displayed. User can acess account related transactions on the kebab menu.

Using the **Manage Columns** feature, bank can configure and enable customizable UI display/download option for the end users. Using this feature, users can personalize the information to be displayed/downloaded from search grid displayed on the screen.

By clicking on Manage Columns option available on the screen, user can

- Rearrange columns
- Remove specific columns.

(i) Note

- a. The downloaded report will have the same columns as displayed on the UI as per user preference as well as there will also be an option to modify the column selection while downloading.
- b. The column preferences setup by the user will be saved for future reference i.e. in case the user revisits this screen, the preferred columns will only be displayed in the table.

The user can also navigate to other Loans & Finances account statement related screens from the **More Actions** menu provided on the screen.

Customers can also undertake the following from the **More Actions** menu:

To view transactions:

- 1. Perform anyone of the following navigation to access the **Transactions** screen.
 - From the Dashboard, click Toggle menu, click Menu, then click Accounts, and then click Loans & Finances tab, and then click Loans & Finances Account Number.
 From the Loans & Finance Details page, click on the Show all transactions link under Recent Transaction section.
 - From the Search bar, type Loan & Finances Transactions and press Enter.
 - On the Dashboard, click Overview widget, click Loan & Finances card, then click Loans & Finances Account Number. From the Loans & Finance Details page, click on the Show all transactions link under Recent Transaction section.
 - On the Dashboard, click Overview, click Loans & Finances, then click Loans & Finances kebab menu, and then click Transactions.
 - From the Dashboard, click **Toggle menu**, click **Menu**, then click **Accounts**, and then click **Loan & Finances**. Under **Loan & Finances**, click **Transactions**.

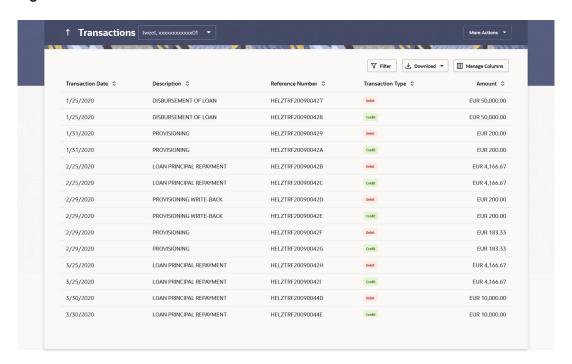


 Access through the kebab menu of transactions available under the Loan & Finances module.

The **Transactions** screen appears.

From the Account Number list, select the account of which you wish to view transactions.The list of transactions appears.

Figure 7-1 Transactions - View Transactions



Note

The fields which are marked as Required are mandatory.

Table 7-1 Transactions - View Transactions - Field Description

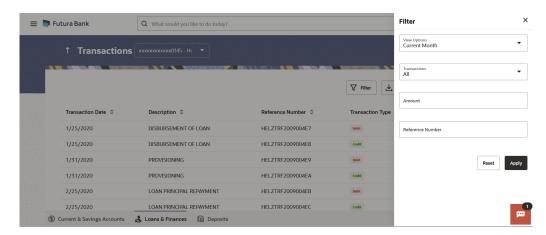
Field Name	Description
Loan Account	Select an account of which you wish to view transactions.
Transaction Date	Date on which the activity was performed.
Description	Short description of the transaction.
Reference Number	Reference number of the transaction.
Amount	The transaction amount.

- 3. Perform one of the following actions:
 - Click the **Filter** change filter criteria.



The **Filter** overlay screen appears. Based on the defined criteria you can view transactions.

Figure 7-2 Transactions - Filter Criteria



(i) Note

The fields which are marked as Required are mandatory.

Table 7-2 Transactions – Filter Criteria - Field Description

Field Name	Description
View Options	Filters to view the transactions of a specific period.
	The options are:
	- Current Month
	- Current Day
	- Previous Day
	- Previous Month
	Current Month + Previous Month
	- Previous Quarter
	- Date Range
	Last 10 Transactions
Transaction	Filters to view the transactions based on description.
	The options are:
	- All
	- Credits Only
	- Debits Only
From Date –To Date	Specify the period for which you wish to view transactions. Search will be based on the transaction date range.
	These fields will be displayed only if you have selected the option Date Range from the View Options list.
Amount	The specific transaction amount matching to which you wish to view transactions.



Table 7-2 (Cont.) Transactions – Filter Criteria - Field Description

Field Name	Description
Reference Number	Reference number of the transaction.

- **a.** From the **View Options** list, select the desired transaction period.
 - If the option Date Range has been selected in the View Options list, specify the date range in the From Date and To Date fields.
- b. From the **Transaction** list, select the types of transactions to be displayed i.e. either debit or credit or all transactions.
- **c.** In the **Amount** field, enter the specific transaction amount matching to which you wish to view transactions.
- **d.** In the **Reference Number** field, enter a transaction reference number if you wish to view a specific transaction record.
- e. Perform one of the following actions:
 - Click Apply to view transactions based on the defined criteria.
 - Click Reset to clear the details entered.
- Click the Download icon to download the records in CSV & PDF format.
- Click on the More Actions menu to access other Loan & Finance account statement related transactions.

Account Nickname

This topic details the process by which customers can assign a specific name to their loan accounts.

This is useful if customer wishes to remember accounts with a particular name instead of account numbers. Once a nickname is assigned to an account, it is displayed on various transactions instead of the standard account description. The application also allows customer to modify or delete the nickname whenever required.

The customer can access this option by selecting the **Add/Edit Nickname** option from the kebab menu.

To add/edit nickname against an account:

 Perform anyone of the following navigation to access the Loan and Finance Details screen.

From the Dashboard, click **Toggle menu**, click **Menu**, then click **Accounts**, and then click **Loan and Finances**. Under **Loan and Finances**, click **Loan and Finance Details**, then click **Kebab** menu, and then click **Add/Edit Nickname**

The Loan and Finance Details screen appears.

2. Click the icon on the screen, and click **Add/Edit Nickname** option to add/edit nickname against an account.

The Add/Edit Nickname popup appears.

Loan Details **Recent Transactions** Add/Edit Nickname Net Outstanding Bal. GBP 47,222.22 Additional Information Home Loan Borivali GBP 1,388.89 Transaction Date 0 Next Installment 2/25/2020 1/25/2020 Delete 1/25/2020 Product Name Vehicle/Personal Loans PROVISIONING Nickname Home Loan Borivali 1/31/2020 FUR 200.00 Active HELZTRF2009004EA 1/31/2020 EUR 200.00

Figure 8-1 Add/Edit Nickname



The fields which are marked as Required are mandatory.



Table 8-1 Add/Edit Nickname - Field Description

Field Name	Description
Nickname	Specify a nickname to be assigned to the account.
	If a nickname has already been assigned to the account, it will be displayed in editable mode.

- 3. In the Nickname field, enter the nickname you want to use.
- 4. Perform one of the following actions:
 - Click Save to save your changes.

Nicknames will be displayed on various transactions instead of the standard account description.

Click **Delete** to delete the nickname.

9

FAQ

- 1. Can I add nickname to a joint account? Yes, you can add nickname for all accounts.
- 2. Can I make partial prepayment towards my finance account using the repayment option?

Yes, you can make partial repayments towards your finance account subject to prepayment charges applicable as per your finance type or as per product type.

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