

# Oracle® Banking Branch

## Servicing Configurations User Guide



14.7.1.0.0

F83484-01

May 2023

The Oracle logo, consisting of a solid red square with the word "ORACLE" in white, uppercase, sans-serif font centered within it.

ORACLE®

Copyright © 2021, 2023, Oracle and/or its affiliates.

This software and related documentation are provided under a license agreement containing restrictions on use and disclosure and are protected by intellectual property laws. Except as expressly permitted in your license agreement or allowed by law, you may not use, copy, reproduce, translate, broadcast, modify, license, transmit, distribute, exhibit, perform, publish, or display any part, in any form, or by any means. Reverse engineering, disassembly, or decompilation of this software, unless required by law for interoperability, is prohibited.

The information contained herein is subject to change without notice and is not warranted to be error-free. If you find any errors, please report them to us in writing.

If this is software, software documentation, data (as defined in the Federal Acquisition Regulation), or related documentation that is delivered to the U.S. Government or anyone licensing it on behalf of the U.S. Government, then the following notice is applicable:

U.S. GOVERNMENT END USERS: Oracle programs (including any operating system, integrated software, any programs embedded, installed, or activated on delivered hardware, and modifications of such programs) and Oracle computer documentation or other Oracle data delivered to or accessed by U.S. Government end users are "commercial computer software," "commercial computer software documentation," or "limited rights data" pursuant to the applicable Federal Acquisition Regulation and agency-specific supplemental regulations. As such, the use, reproduction, duplication, release, display, disclosure, modification, preparation of derivative works, and/or adaptation of i) Oracle programs (including any operating system, integrated software, any programs embedded, installed, or activated on delivered hardware, and modifications of such programs), ii) Oracle computer documentation and/or iii) other Oracle data, is subject to the rights and limitations specified in the license contained in the applicable contract. The terms governing the U.S. Government's use of Oracle cloud services are defined by the applicable contract for such services. No other rights are granted to the U.S. Government.

This software or hardware is developed for general use in a variety of information management applications. It is not developed or intended for use in any inherently dangerous applications, including applications that may create a risk of personal injury. If you use this software or hardware in dangerous applications, then you shall be responsible to take all appropriate fail-safe, backup, redundancy, and other measures to ensure its safe use. Oracle Corporation and its affiliates disclaim any liability for any damages caused by use of this software or hardware in dangerous applications.

Oracle®, Java, and MySQL are registered trademarks of Oracle and/or its affiliates. Other names may be trademarks of their respective owners.

Intel and Intel Inside are trademarks or registered trademarks of Intel Corporation. All SPARC trademarks are used under license and are trademarks or registered trademarks of SPARC International, Inc. AMD, Epyc, and the AMD logo are trademarks or registered trademarks of Advanced Micro Devices. UNIX is a registered trademark of The Open Group.

This software or hardware and documentation may provide access to or information about content, products, and services from third parties. Oracle Corporation and its affiliates are not responsible for and expressly disclaim all warranties of any kind with respect to third-party content, products, and services unless otherwise set forth in an applicable agreement between you and Oracle. Oracle Corporation and its affiliates will not be responsible for any loss, costs, or damages incurred due to your access to or use of third-party content, products, or services, except as set forth in an applicable agreement between you and Oracle.

# Contents

<b>1</b>	<b>Overview of Servicing Configurations</b>	
1.1	Prerequisite	1-1
<b>2</b>	<b>Business Product Configuration</b>	
2.1	About Business Product Configuration	2-1
2.2	Create Business Product	2-1
2.3	View Business Product	2-6
<b>3</b>	<b>Business Process Configuration</b>	
3.1	About Business Process Configuration	3-1
3.2	Create Business Process	3-2
3.3	View Business Process	3-9
<b>4</b>	<b>Servicing Configuration</b>	
4.1	Create Service Preferences	4-1
4.2	View Service Preferences	4-2
<b>A</b>	<b>Lifecycle Codes</b>	
<b>B</b>	<b>Process Codes</b>	
<b>C</b>	<b>Data Segment List</b>	
	<b>Index</b>	

# Preface

This guide provides an overview of how to configure the business product configuration, business process, and related workflows for servicing customer account transactions, term deposit transactions, and loan transactions.

- [Audience](#)
- [Related Resources](#)
- [Conventions](#)
- [Symbols, Basic Actions, and Definitions](#)
- [List of Topics](#)
- [Screenshot Disclaimer](#)

## Audience

This guide is intended for back-office and front-end staff who set up and use Oracle Banking Branch.

## Related Resources

For more information, see these Oracle resources:

- *Getting Started User Guide*
- *Teller User Guide*

## Conventions

The following text conventions are used in this document:

Convention	Meaning
<b>boldface</b>	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text or the glossary.
<i>italic</i>	Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.
<code>monospace</code>	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter.

## Symbols, Basic Actions, and Definitions

The following are the symbols/icons you are likely to find in this guide:

Table Icons and Descriptions









Icons	Description
	Add data segment
	Close
	Maximize
	Minimize
	Open a list
	Open calendar
	Perform search
	View options

Table Basic Actions and Descriptions

Action	Description
<b>Back</b>	In case you missed to specify or need to modify the details in the previous segment, click <b>Back</b> to navigate to the previous segment.
<b>Cancel</b>	Click <b>Cancel</b> to cancel the operation input midway without saving any data. You will be alerted that the input data would be lost before confirming the cancellation.
<b>Next</b>	On completion of input of all parameters, click <b>Next</b> to navigate to the next segment.
<b>Save</b>	On completion of input of all parameters, click <b>Save</b> to save the details.
<b>Save &amp; Close</b>	Click <b>Save &amp; Close</b> to save the data captured. The saved data will be available in <b>View Business Product</b> with <i>In Progress</i> status. You can work on it later by picking it from the <b>View Business Product</b> .

## List of Topics

This guide is organized into the following topics:

Table List of Topics

Topic	Description
<a href="#">Overview of Servicing Configurations</a>	This topic provides an overview of the configurations that need to be performed for servicing transactions.
<a href="#">Business Product Configuration</a>	This topic provides information about business product configuration and instructions to create or view the business products.

Table (Cont.) List of Topics

Topic	Description
<a href="#">Business Process Configuration</a>	This topic provides information about business process configuration and instructions to create or view the business products.

## Screenshot Disclaimer

Personal information used in the interface or documents are dummy and does not exist in the real world. It is only for reference purposes.

# 1

## Overview of Servicing Configurations

The servicing configurations of the Oracle Banking Branch allow the bank to define its workflows.

Oracle Banking Branch is a retail banking application that gives a 360-degree view of the customer's financial and non-financial transactions. It helps to provide better customer-focused services as well as cross-sell and up-sell the other products and services of the bank. This document provides an overview of the configurations that are required for the various Oracle Banking Branch processes.

Oracle Banking Branch is factory-shipped with referenced workflows for the servicing. It is capable of configuring the workflows based on the bank's internal policy and requirements. Configurations such as Business Product and Business Process allow the bank to define its workflows. A summary of the configurations is described as below:

The servicing in Oracle Banking Branch is driven based on the below configurations:

- Business Product
- Business Process
- [Prerequisite](#)

Before you begin performing Servicing Configurations:

### 1.1 Prerequisite

Before you begin performing Servicing Configurations:

Log in to the application homepage. For information on how to log in, refer to the *Getting Started User Guide*.

# 2

## Business Product Configuration

The Oracle Banking Branch is equipped with business product configuration helping banks to configure various services for retail bank offerings.

This topic contains the following subtopics:

- [About Business Product Configuration](#)  
Business product configuration allows you to configure the various services for retail bank offerings. The details captured in the business product configuration are used for processing the servicing transactions.
- [Create Business Product](#)  
You can use this screen to create the business product and map it to the host product.
- [View Business Product](#)  
Oracle Banking Branch supports viewing the business product created. The **View Business Product** screen allows the user to view all of the authorized, unauthorized and closed business products. The 'Authorize' option is also available for supervisor users for approving the unauthorized business product.

### 2.1 About Business Product Configuration

Business product configuration allows you to configure the various services for retail bank offerings. The details captured in the business product configuration are used for processing the servicing transactions.

The business product created in Oracle Banking Branch is linked with the host product. There is only one golden source available for product creation or configuration, which is in the host. The business product created in Oracle Banking Branch allows configuring parameters that are more customer-facing and how the products are sold in banks.

The business product is linked to the business process so that the servicing transactions related to the selected business product will flow as per the business process definition. The business product process allows the user to create the business products and view the existing business products.

### 2.2 Create Business Product

You can use this screen to create the business product and map it to the host product.

The following data segments of the screen allows you to define the various elements for the products:

- Business Product Details
- Host Product Mapping

**Perform the following steps to create business product:**



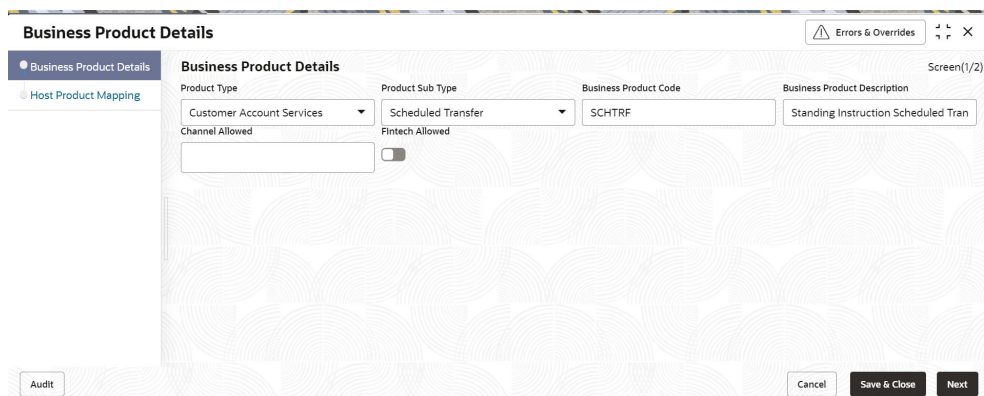
**Note:**

The fields marked as **Required** are mandatory.

1. On the **Homepage**, from the **Servicing Configurations**, under **Business Product**, click **Create Business Product**. You can also open the screen by specifying **Create Business Product** in the search icon bar and selecting the screen.

The **Create Business Product** screen is displayed.

**Figure 2-1 Create Business Product - Business Product Details**





2. On the **Business Product Details** segment, specify the fields. For more information on fields, refer to the field description table.

**Table 2-1 Business Product Details – Field Description**

Field	Description
<b>Product Type</b>	Select the product from the drop-down list. The available options are: <ul style="list-style-type: none"> <li>• <b>Customer Account Services</b></li> <li>• <b>Term Deposit Account Services</b></li> <li>• <b>Loan Account Services</b></li> </ul>
<b>Product Sub Type</b>	Select the product sub-type from the drop-down list. Product sub-types supported are based on the Product Type selected. <ol style="list-style-type: none"> <li><b>Customer Account Services</b> <ul style="list-style-type: none"> <li>• <b>Scheduled Transfer</b></li> <li>• <b>Sweep In to Account</b></li> <li>• <b>Sweep Out from Account</b></li> <li>• <b>Cheque Leaves Default</b></li> </ul> </li> <li><b>Term Deposit Account Services</b></li> <li><b>Loan Account Services</b></li> </ol>

**Table 2-1 (Cont.) Business Product Details – Field Description**

Field	Description
<b>Business Product Code</b>	Specify the business product code.  <div style="border: 1px solid #ccc; background-color: #e6f2ff; padding: 10px; margin-top: 10px;"> <p> <b>Note:</b></p> <p>The maximum length of the business product code should not be more than six characters. Alphanumeric and alphabets should be in the capital.</p> </div>
<b>Business Product Description</b>	Specify the business product description.
<b>Channel Allowed</b>	Select the channels that should be allowed for the business product from the drop-down list. For Example – Oracle Banking Digital Experience.
<b>Fintech Allowed</b>	Select if the business product is supported for servicing transactions from Fintech Companies.
<b>Fintech Name</b>	Select the Fintech Company name from the drop-down list. The system allows the selection of multiple companies.  <div style="border: 1px solid #ccc; background-color: #e6f2ff; padding: 10px; margin-top: 10px;"> <p> <b>Note:</b></p> <p>This field is mandatory if <b>Fintech Allowed</b> is selected.</p> </div>

3. Click Next.

- If **Scheduled Transfer, Sweep In to Account, Sweep Out from Account, Term Deposit Account Services, or Loan Account Services** option is selected from the **Product Sub Type** field in the **Business Product Details** segment, then the following **Host Product Mapping** segment is displayed. In this data segment, the business product is mapped to the host product and parameters for processing servicing transactions are defined.

**Figure 2-2 Create Business Product – Host Product Mapping**


The screenshot displays the 'Host Product Mapping' segment within the 'Business Product Details' interface. The form includes the following fields and values:

- Business Product Code:** SCHTRF
- Host Product:** SI11
- Host Product Description:** SI One to One Payment
- Product Start Date:** October 1, 2007
- Product End Date:** March 30, 2030
- Frequency:** 1
- Product Type:** Payment

Navigation and action buttons include 'Get Product Details', 'Audit', 'Cancel', 'Back', and 'Save & Close'. The interface also shows a breadcrumb trail for 'Business Product Details' and 'Host Product Mapping', along with an 'Errors & Overrides' warning icon and a 'Screen(2/2)' indicator.

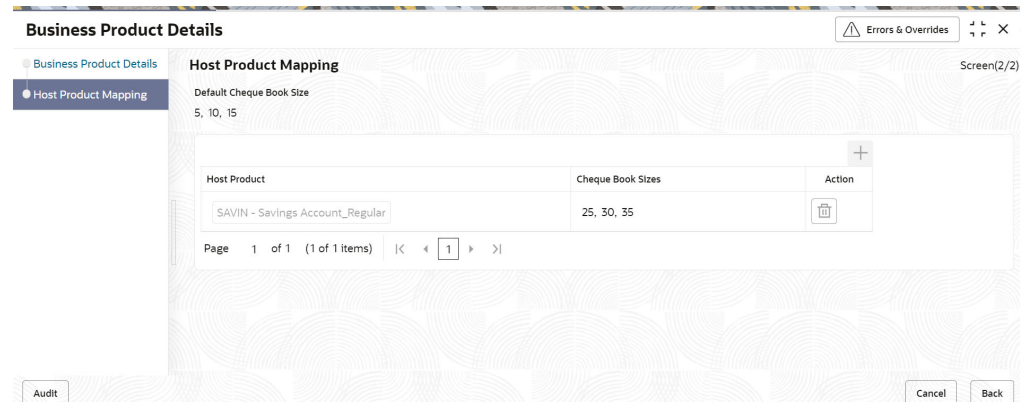
For more information on fields, refer to the field description table.

**Table 2-2 Host Product Mapping - Field Description**

Field	Description
<b>Business Product Code</b>	Displays the business product code defaulted from the <b>Business Product Code</b> entered in the Business Product Details data segment.
<b>Host Product</b>	Select the host product from the drop-down list.
<b>Host Product Description</b>	Displays the product description once the host product is selected in <b>Select Host Product</b> .
<b>Get Products Details</b>	Click <b>Get Product Details</b> , and the system will default the parameter configured at the host product. When you click this button, the system defaults the values in the following fields: <ul style="list-style-type: none"> <li>– <b>Product Start Date</b></li> <li>– <b>Product End Date</b></li> <li>– <b>Frequency</b></li> <li>– <b>Product Type</b></li> <li>– <b>Minimum Sweep Amount</b></li> </ul>
<b>Product Start Date</b>	Displays the product start date defaulted from the host.
<b>Product End Date</b>	Displays the product end date defaulted from the host.
<b>Frequency</b>	Displays the frequency defaulted from the host.
<b>Product Type</b>	Displays the product type defaulted from the host.
<b>Minimum Sweep Amount</b>	Displays the minimum sweep amount defaulted from the host. <div style="border: 1px solid #0070C0; padding: 10px; margin-top: 10px;"> <p> <b>Note:</b></p> <p>This field is displayed only if the <b>Product Sub Type</b> in the <b>Business Product Details</b> segment is selected as <b>Sweep Out from Account</b> or <b>Sweep In to Account</b>.</p> </div>


- If **Cheque Leaves Default** option is selected from the **Product Sub Type** field in the **Business Product Details** segment, then the following **Host Product Mapping** segment is displayed.

**Figure 2-3 Create Business Product – Host Product Mapping (Cheque Leaves Default)**








For more information on fields, refer to the field description table.

**Table 2-3 Create Business Product – Host Product Mapping (Cheque Leaves Default) – Field Description**

Field	Description
<b>Default Cheque Book Size</b>	<p>Specify the numeric values for cheque book sizes against those accounts, for which the Account Classes have not been mapped or that have been created newly in the system.</p> <p><b>Note:</b></p> <p>A <b>Close</b> icon is displayed next to the value specified as you tab out of the field. To remove the value, click the <b>Close</b> icon.</p>
<b>Host Product</b>	<p>Select the account classes defined in the system.</p> <p><b>Note:</b></p> <ul style="list-style-type: none"> <li>– This field is enabled if you click  the icon displayed above the table.</li> <li>– An Account Class cannot belong to more than one group of Host Product.</li> </ul>

**Table 2-3 (Cont.) Create Business Product – Host Product Mapping (Cheque Leaves Default) – Field Description**

Field	Description
<b>Cheque Book Sizes</b>	<p>Specify numeric values for the cheque book sizes for the account classes selected.</p> <p> <b>Note:</b></p> <ul style="list-style-type: none"> <li>– This field is enabled if you click  the icon displayed above the table.</li> <li>– You are not allowed to enter duplicate values in this field.</li> </ul>
<b>Action</b>	<p>Displays the  icon to remove the row added.</p> <p> <b>Note:</b></p> <p>This field is enabled if you click  the icon displayed above the table.</p>

4. Click **Save & Close**.

## 2.3 View Business Product

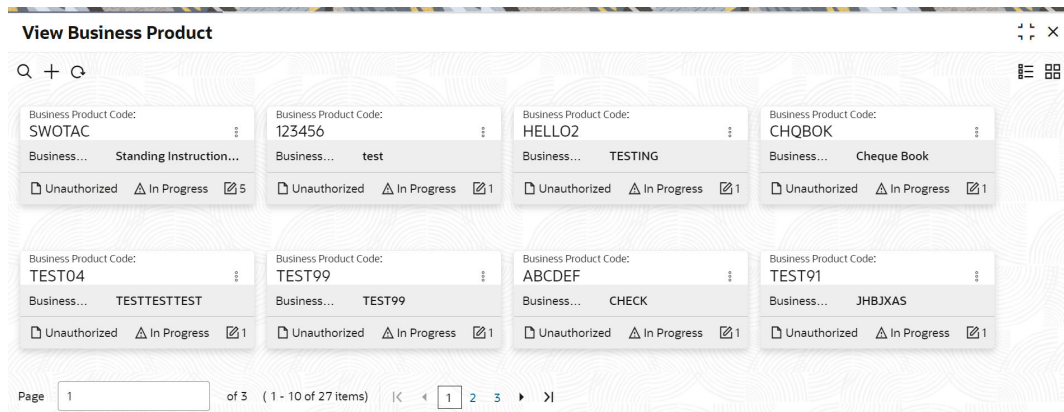
Oracle Banking Branch supports viewing the business product created. The **View Business Product** screen allows the user to view all of the authorized, unauthorized and closed business products. The 'Authorize' option is also available for supervisor users for approving the unauthorized business product.

### To view business product:

1. On the **Homepage**, from the **Servicing Configurations**, under **Business Product**, click **View Business Product**. You can also open the screen by specifying **View Business Product** in the search icon bar and selecting the screen.

The **View Business Product** screen is displayed.



**Figure 2-4 View Business Product**



- On the **View Business Product** screen, you can perform the following actions:
  - Search for a particular business product.
  - Add preference for a business product.
  - Refresh the page to view the latest updates.
  - Change view to grid or tile.
- On the **View Business Product** screen, view the business product set for the required services. For more information on the options, refer to the table below.

**Table 2-4 View Business Product – Field Description**

Field	Description
<b>Business Product Code</b>	Displays the business product set for the service.
<b>Business Product Description</b>	Displays the description for the business product.

- Each tile also displays the following information:
  - Authorized or Unauthorized
    - For Authorized status: The  icon provides the options to Unlock, Close, Copy, and View.
    - For Unauthorized status: The  icon provides the options to Unlock, Authorize, Delete, Copy, and View.
  - Open, In Progress, or Closed
  - Number of edits performed on the business product.

# 3

## Business Process Configuration

The Oracle Banking Branch is installed with business process configuration helping banks to build the desired workflow for servicing transactions.

This topic contains the following subtopics:

- [About Business Process Configuration](#)  
The business process configuration defines the stages, respective data segments, checklists, documents required, and advice generation for the stages.
- [Create Business Process](#)  
The **Create Business Process** screen helps to configure the workflow for servicing transactions. This process will allow defining the data segments, checklists, documents, and advices for the stages defined in the process code selected for the lifecycle code and business product combination.
- [View Business Process](#)  
Oracle Banking Branch supports viewing the business process created. The **View Business Process** screen allows the user to view all of the authorized, unauthorized, and closed business processes. Authorize option is also available for supervisor users for approving unauthorized business processes.

### 3.1 About Business Process Configuration

The business process configuration defines the stages, respective data segments, checklists, documents required, and advice generation for the stages.

A business process can be defined as a set of activities and tasks that, once completed, will accomplish the distinct servicing processes. The business process must involve clearly defined inputs and a single output.

The business process definition will determine the different stages required for a given combination of the process code, life cycle, and business product code. The workflow management of these stages and the relevant stage movements are defined in Plato/Conductor to:

- Orchestrate the microservices-based process flow
- Ensure a seamless transition of servicing process across various stages in that given order.

The Plato/Conductor process will drive the workflow from one stage to another based on the process outcomes at the respective stages and subject to fulfilling the mandatory data capture, confirmation on the mandatory checklist items, and submission of mandatory documents at the respective stages. The stages defined in the business process can be dynamically assigned to different user profiles or roles.

While performing the servicing transactions, the system picks the business process run-time and initiates the workflow based on the configuration. The prerequisites for configuring the business process are enumerated below:

**Table 3-1 Prerequisites for Configuration - Field Description**

Prerequisites	Description
<b>Lifecycle</b>	Lifecycle represents the lifecycle of the process for which the business process is created. These are factory-shipped codes and currently support servicing transactions such as customer account transactions, term deposit transactions, and loan account transactions.
<b>Process Code</b>	Process code defines the various stages relevant for servicing transactions. Process code configuration allows you to define the business process flow that needs to be mapped for the business product and lifecycle code combination in the business process configuration.  A set of default process codes are factory-shipped for the reference workflow. User can also create process codes in CMC_TM_PROCESS_CODE and CMC_TM_PROCESS_STAGE tables.
<b>Business Product</b>	Business product maintenance allows configuring the various business products by the product offerings that the bank deals with. Each business product has a unique business process defined for a specific lifecycle code selected.

## 3.2 Create Business Process

The **Create Business Process** screen helps to configure the workflow for servicing transactions. This process will allow defining the data segments, checklists, documents, and advices for the stages defined in the process code selected for the lifecycle code and business product combination.

This screen allows configuring the elements for each of the stages of the servicing transactions. For information on the elements, refer to the table below:

**Table 3-2 Elements of Business Process**

Element	Description
<b>Data Segment</b>	A data segment, as the name suggests is an individual block of data. Bringing in data segments allows to break down a huge process into smaller units, which will be easier to update, maintain, and process. The business process consists of several data segments that make up the stage.  Business process definition enables the user to perform the following: <ul style="list-style-type: none"> <li>• Add 'n' number of data segments to each stage.</li> <li>• Set the data segment as mandatory or non-mandatory.</li> <li>• Set the data segment as editable or non-editable.</li> <li>• Control the sequence order of the data segments.</li> <li>• Select the stage.</li> </ul>
<b>Document</b>	The documents are required to be submitted by the customer for the servicing transactions.
<b>Checklist</b>	Checklists are distinct, and a list of mandatory checkpoints for the servicing transactions to be configured by the bank.



**Table 3-2 (Cont.) Elements of Business Process**

Element	Description
Advices	Advices are an official letter of notices detailing an action taken or to be taken on a stated date by the bank. This is the final configuration for the Business Process creation.

**Perform the following steps to create business process:**



**Note:**

The fields marked as **Required** are mandatory.

1. On the **Homepage**, from the **Servicing Configurations**, under **Business Process**, click **Create Business Process**. You can also open the screen by specifying **Create Business Process** in the search icon bar and selecting the screen.

The **Create Business Process** screen is displayed.

**Figure 3-1 Create Business Process**

The screenshot shows the 'Create Business Process' interface. It features a grid of input fields for configuring a business process. The fields are:
 

- Business Process Code:** BUSINESS123
- Business Process Description:** BUSINESS123
- Lifecycle:** DOCUPD
- Lifecycle Description:** Update Document
- Process Code:** CauSav
- Process Description:** Customer Address Update
- Business Product Code:** ALL

 A 'Process Full View' button is located to the right of the Business Product Code field. At the bottom right, there are 'Cancel' and 'Save' buttons. The background of the form has a decorative pattern of overlapping circles.


**Figure 3-2 Create Business Process - Stages**

2. On the **Create Business Process** screen, specify the fields. For more information on fields, refer to the field description table.


**Table 3-3 Create Business Process - Field Description**

Field	Description
<b>Business Process Code</b>	Specify an alphanumeric business process code.  <div style="border: 1px solid #ccc; background-color: #e6f2ff; padding: 10px; margin-top: 10px;"> <p> <b>Note:</b> The maximum length allowed is 16.</p> </div>
<b>Business Process Description</b>	Specify the description of the business process code.  <div style="border: 1px solid #ccc; background-color: #e6f2ff; padding: 10px; margin-top: 10px;"> <p> <b>Note:</b> The maximum length allowed is 60 alphanumeric characters.</p> </div>
<b>Lifecycle</b>	Search and select the lifecycle code.
<b>Lifecycle Description</b>	Displays the description of the lifecycle selected.

**Table 3-3 (Cont.) Create Business Process - Field Description**

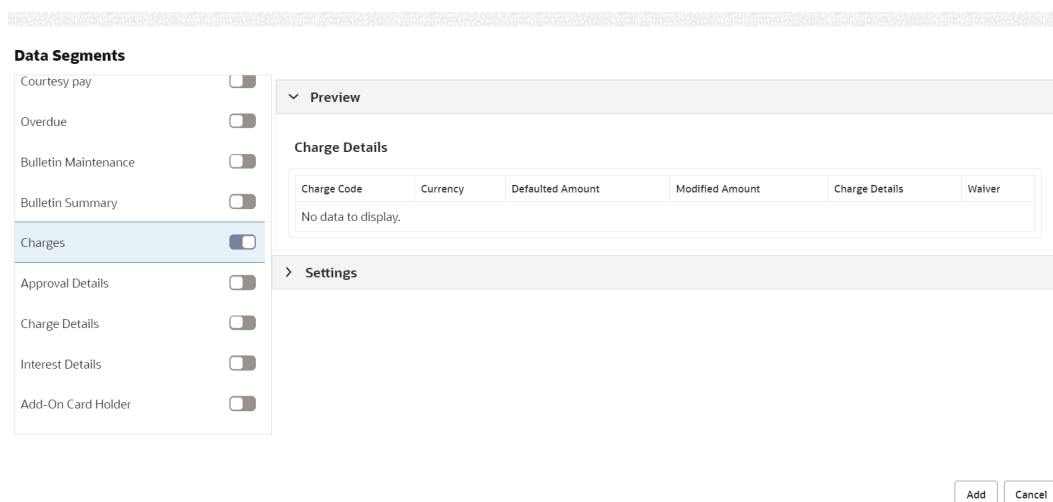
Field	Description
<b>Process Code</b>	Search and select the process code of the business process flow that needs to be mapped for the lifecycle code and business process code combination.  <div style="border: 1px solid #ccc; background-color: #e6f2ff; padding: 10px; margin-top: 10px;"> <p> <b>Note:</b></p> <p>Once you select the process code, the elements and stages are displayed on the screen.</p> </div>
<b>Process Description</b>	Displays the description of the selected process code.
<b>Business Product Code</b>	Specify the business product code for which the business process is being created. Alternatively, the system allows selecting 'All', in which case the business process will apply to all the business products that are associated with the lifecycle and process code.

 **Note:**  
The system allows you to configure only one business process for a combination of **Lifecycle** and **Business Product Code**.

3. On the **Create Business Process** screen, click **Data Segments** tab and then click  icon on the header panel.

The **Data Segments** screen is displayed.

**Figure 3-3 Data Segments**



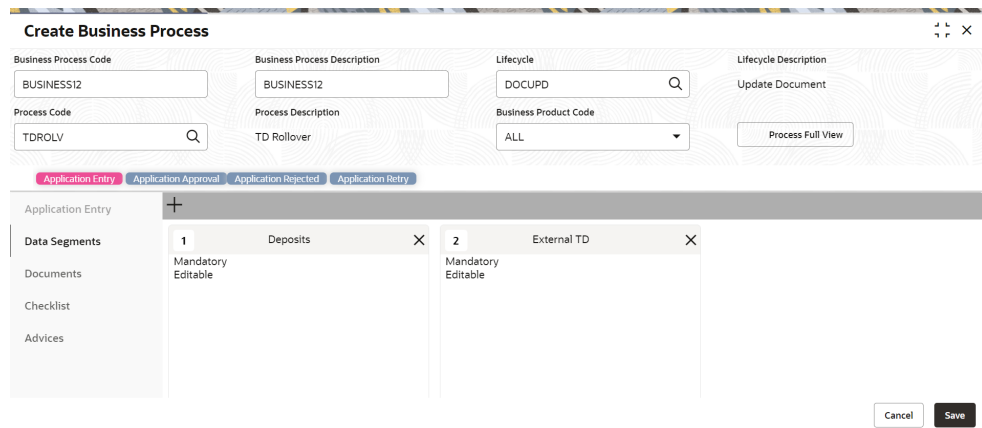
4. On the **Data Segments** screen, select the required data segment or data segments for the selected stage, and specify the fields. For more information on fields, refer to the field description table.

**Table 3-4 Data Segments - Field Description**

Field	Description
<b>Preview</b>	Click on this tab to view the data segment.
<b>Settings</b>	Specify the settings.
<b>Mandatory</b>	Select if the data segment is mandatory.
<b>Editable</b>	Select if the data segment is editable.
<b>Select Products</b>	Select the products for which the data segment is relevant.

- On the **Data Segments** screen, click **Add**.  
The **Create Business Process** screen is displayed with the data added segment.

**Figure 3-4 Create Business Process - Added Data Segments**



 **Note:**

The system allows to re-sequence the data segment by dragging and dropping over the specific data segment.

- On the **Create Business Process** screen, select the desired stage, and click **Document** tab to define the specific documentation requirement.  
The **Documents** segment is displayed.

**Figure 3-5 Create Business Process – Documents**

- On the **Documents** segment, specify the fields. For more information on fields, refer to the field description table.

**Table 3-5 Documents - Field Description**

Field	Description
<b>Document Type</b>	Search and select the document type.
<b>Document Description</b>	Displays the corresponding description of the document.
<b>Mandatory</b>	Select if it is mandatory to submit the document for the stage.
<b>Business Products</b>	Select the required option for the document submission requirement. Available options are: <ul style="list-style-type: none"> <li>• <b>Single Product</b></li> <li>• <b>List of Products</b></li> <li>• <b>All</b></li> </ul>

- On the **Create Business Process** screen, select the desired stage, and click **Checklist** tab.

The **Checklist** segment is displayed.

**Figure 3-6 Create Business Process – Checklist**

- On the **Checklist** segment, specify the fields. For more information on fields, refer to the field description table.

**Table 3-6 Checklist - Field Description**

Field	Description
<b>Checklist Data</b>	It is a free-text field that allows to user to enter the checklists that must be validated as part of the selected stage.
<b>Mandatory</b>	Select if it is mandatory to submit the checklist for the stage.
<b>Business Products</b>	Select the required option to restrict the checklist. Available options are: <ul style="list-style-type: none"> <li>• <b>Single Product</b></li> <li>• <b>List of Products</b></li> <li>• <b>All</b></li> </ul>

- On the **Create Business Process** screen, select the desired stage, and click **Advices** tab.

The **Advices** segment is displayed.

**Figure 3-7 Create Business Process – Advices**

- On the **Advices** segment, specify the fields. For more information on fields, refer to the field description table.

**Table 3-7 Advices - Field Description**

Field	Description
<b>Advice Type</b>	Search and select the required advice type from the displayed list of all the valid advices maintained, and that must be mapped to this stage.
<b>Advice Description</b>	Displays the corresponding description of the advice.
<b>Business Products</b>	Select the required option to restrict the advices. Available options are: <ul style="list-style-type: none"> <li>• <b>Single Product</b></li> <li>• <b>List of Products</b></li> <li>• <b>All</b></li> </ul>

- Click **Save** to create the business process.

At this point, the status of the business process is unauthorized. A user with supervisor access has to approve the business process. Once approved, the status of the business process changes from unauthorized to authorized, and is activated for usage in the servicing transactions.

## 3.3 View Business Process

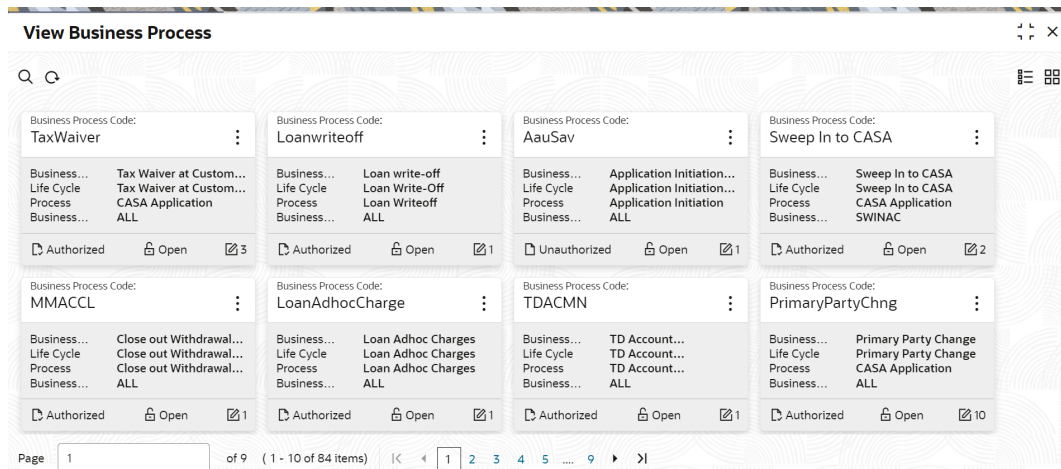
Oracle Banking Branch supports viewing the business process created. The **View Business Process** screen allows the user to view all of the authorized, unauthorized, and closed business processes. Authorize option is also available for supervisor users for approving unauthorized business processes.

Perform the following steps to view business process:

- On the **Homepage**, from the **Servicing Configurations**, under **Business Process**, click **View Business Process**. You can also open the screen by specifying **View Business Process** in the search icon bar and selecting the screen.

The **View Business Process** screen is displayed.

**Figure 3-8 View Business Process**





- On the **View Business Process** screen, you can perform the following actions:
  - Search for a particular business process.
  - Add preference for a business process.
  - Refresh the page to view the latest updates.
  - Change view to grid or tile.
- On the **View Business Process** screen, view the business product set for the required services. For more information on the options, refer to the table below.

**Table 3-8 View Business Process – Field Description**

Field	Description
<b>Business Process Code</b>	Displays the business process set for the service.

**Table 3-8 (Cont.) View Business Process – Field Description**

Field	Description
<b>Business Process Description</b>	Displays the description for the business process.
<b>Life Cycle</b>	Displays the life cycle set for the business process.
<b>Process</b>	Displays the process.
<b>Business Product</b>	Displays the business code.

4. Each tile also displays the following information:
- Authorized or Unauthorized
    - For Authorized status: The  icon provides the options to Unlock, Close, Copy, and View.
    - For Unauthorized status: The  icon provides the options to Unlock, Authorize, Delete, Copy, and View.
  - Open, In Progress, or Closed
  - Number of edits performed on the business process.



# 4

## Servicing Configuration

The Oracle Banking Branch is installed with servicing configuration helping banks to build the desired workflow for servicing transactions.

This topic contains the following subtopics:

- [Create Service Preferences](#)  
You can create service preferences for Transaction Code for Debit, Transaction Code for Credit, Exchange Rate Code, and Exchange Rate Type servicing screens using the **Create Service Preferences** screen.
- [View Service Preferences](#)  
You can view all of the authorized, unauthorized, and closed service preferences using the **View Service Preferences** screen. Authorize option is also available for supervisor users for approving unauthorized business processes.

### 4.1 Create Service Preferences

You can create service preferences for Transaction Code for Debit, Transaction Code for Credit, Exchange Rate Code, and Exchange Rate Type servicing screens using the **Create Service Preferences** screen.

**To create service preferences:**



**Note:**

The fields marked as **Required** are mandatory.

1. On the **Homepage**, from the **Servicing Configurations**, under **Servicing Configurations**, click **Create Service Preferences**. You can also open the screen by specifying **Create Service Preferences** in the search icon bar and selecting the screen. The **Create Service Preferences** screen is displayed.

**Figure 4-1 Create Service Preferences**

2. On the **Create Service Preferences** screen, select or specify the required details. For more information on fields, refer to the field description table.

**Table 4-1 Create Service Preferences – Field Description**

Field	Description
<b>Lifecycle Code</b>	Select the lifecycle code for the servicing screens.
<b>Description</b>	Displays the description based on the lifecycle code selected.
<b>Transaction Parameters</b>	This section displays the fields to select the parameters for the transactions.
<b>Transaction Code For Debit</b>	Select the code for the debit transaction.
<b>Transaction Code For Credit</b>	Select the code for the credit transaction.
<b>Offset GL</b>	Select the offset GL for the transaction.
<b>Exchange Rate Details</b>	This section displays the fields to create the rate preferences.
<b>Rate Code</b>	Select the code for the exchange rate.
<b>Rate Type</b>	Select the type for the exchange rate. The options are: <ul style="list-style-type: none"> <li>• <b>Mid</b></li> <li>• <b>Buy/Sell</b></li> </ul>

3. Click **Save**.

## 4.2 View Service Preferences

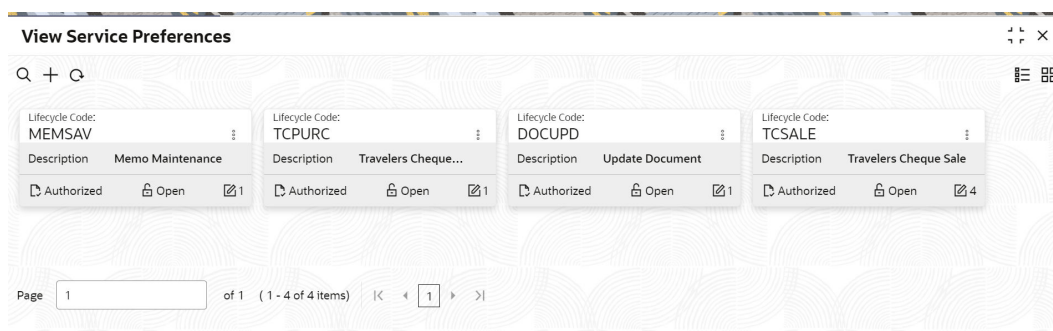
You can view all of the authorized, unauthorized, and closed service preferences using the **View Service Preferences** screen. Authorize option is also available for supervisor users for approving unauthorized business processes.

### To view the service preferences:

1. On the **Homepage**, from the **Servicing Configurations**, under **Servicing Configurations**, click **View Service Preferences**. You can also open the screen by specifying **View Service Preferences** in the search icon bar and selecting the screen.

The **View Service Preferences** screen is displayed.



**Figure 4-2 View Service Preferences**



2. On the **View Service Preferences** screen, you can perform the following actions:
  - Search for a particular service preference.
  - Add preference for a service.
  - Refresh the page to view the latest updates.
  - Change view to grid or tile.
3. On the **View Service Preferences** screen, view the preferences set for the required services. For more information on the options, refer to the table below.

**Table 4-2 View Service Preferences – Field Description**

Field	Description
<b>Lifecycle Code</b>	Displays the lifecycle code set for the service.
<b>Description</b>	Displays the description for the lifecycle code.

4. Each tile also displays the following information:
  - Authorized or Unauthorized
    - For Authorized status: The  icon provides the options to Unlock, Close, Copy, and View.
    - For Unauthorized status: The  icon provides the options to Unlock, Authorize, Delete, Copy, and View.
  - Open, In Progress, or Closed
  - Number of edits performed on the set preferences.

# A

## Lifecycle Codes

The lifecycle codes for various configurations and their descriptions are provided below.

**Table A-1 Lifecycle Codes**

Lifecycle Code	Lifecycle Description
CREATEINSTRUCTION	Create Standing Instruction
TRANSFERACCOUNT	Account Branch Transfer
SWEEPINNEW	Sweep In to CASA
SWEEPOUTNEW	Sweep Out to CASA
UPDNOM	Nominee Details Update
UPDJH	Joint Holder Create
UPDCRD	Update Card Status
TODCSR	Temporary Overdraft Limit Create
STOPCHEQUE	Stop Cheque Request
REQUESTACCOUNTSTMT	Account Statement Request
MODSI	Modify Si
CREATEAUTOTD	Auto Term Deposit
ASFSAV	Account Statement Frequency
AMTBLK	Amount Block
AdaSav9	Activate Dormant account
ACADDR	Update Account Address
AscSav	Account Status Change Create

# B

## Process Codes

The process codes for various configurations and their respective stage codes and descriptions are provided below.

**Table B-1 Process Codes**

Sequence	Process Code	Process Code Description	Stage Code	Stage Code Description
1	CASAPC	CASA Application	CASAPC_INITIATION	CASA Application Entry
2	CASAPC	CASA Application	CASAPC_APPROVAL	CASA Application Approval
3	CASAPC	CASA Application	CASAPC_HANDOFF_RETRY	CASA HandOff Retry

# C

## Data Segment List

The data segment codes for various configurations and their names are provided below.

**Table C-1 Data Segment List**

Data Segment Code	Data Segment Name
fsgbu-ob-remo-casa-ds-tmp-overdraft-mnt	Temporary Overdraft Limit
fsgbu-ob-remo-casa-ds-stand-inst	Scheduled Transfer
fsgbu-ob-remo-casa-ds-sweep-in	Sweep In to CASA
fsgbu-ob-remo-casa-ds-sweep-out	Sweep Out to CASA
fsgbu-ob-remo-casa-ds-accbrn-trn	Account Branch Transfer
fsgbu-ob-remo-casa-ds-card-status-change	Card Status Change
fsgbu-ob-remo-casa-ds-amount-block	Amount Block
fsgbu-ob-remo-casa-ds-accaddr-update	Account Address Update
fsgbu-ob-remo-casa-ds-modify-stand-inst	Modify SI
fsgbu-ob-remo-casa-ds-nominee-details	Nominee Details
fsgbu-ob-remo-casa-ds-view-stand-inst	Modify SI View
fsgbu-ob-remo-casa-ds-accsttreq	Account Statement Request
fsgbu-ob-remo-casa-ds-jnthlderdtls-update	Joint Holder Details Update
fsgbu-ob-remo-casa-ds-accstmtfreq-update	Account Statement Frequency
fsgbu-ob-remo-casa-ds-stopcheque	Stop Cheque Request
fsgbu-ob-remo-casa-ds-autotd	Auto TD Instruction
fsgbu-ob-remo-casa-ds-acct-status-change	Account Status Change
fsgbu-ob-remo-casa-ds-actdac	Activate Dormant Account

# Index

## C

---

Create Business Process, [3-2](#)  
Create Business Product, [2-1](#)  
Create Service Preferences, [4-1](#)

## V

---

View Business Process, [3-9](#)  
View Business Product, [2-6](#)  
View Service Preferences, [4-2](#)