

Oracle Banking APIs Cloud Service

Core User Manual



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Purpose

This guide is designed to help acquaint you with the Oracle Banking application. This guide provides answers to specific features and procedures that the user need to be aware of the module to function successfully.

Audience

This document is intended for the following audience:

- Customers
- Partners

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the need to ensure continuity of service as Oracle's offerings and industry standards evolve. Because of these technical constraints, our effort to remove insensitive terms is ongoing and will take time and external cooperation.

Conventions

The following text conventions are used in this document:

Convention	Meaning
boldface	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text or the glossary.
<i>italic</i>	Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.
monospace	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter.

Screenshot Disclaimer

Personal information used in the interface or documents is dummy and does not exist in the real world. It is only for reference purposes.

Acronyms and Abbreviations

The list of the acronyms and abbreviations used in this guide are as follows:

Table 1 Acronyms and Abbreviations

Abbreviation	Description
OBDXCS	Oracle Banking Digital Experience Cloud Service

1

Dashboard

This topic describes the information about **Dashboard** screen. Dashboard allows an administrator user to access various administrative functions of the channel banking system.

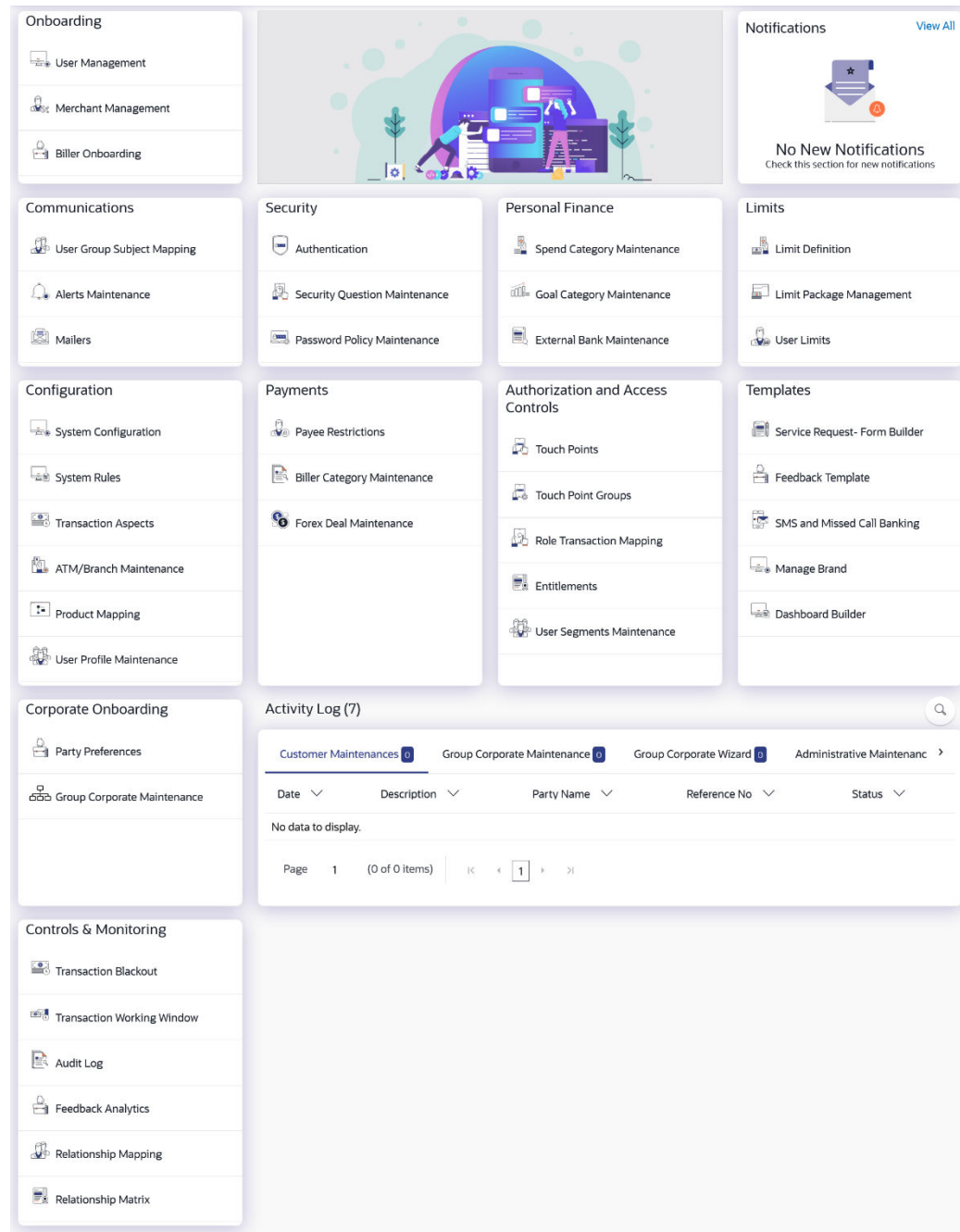
The role of the System/Bank administrator is to manage and administer day-to-day functions of a bank. Administrators can perform various tasks such as doing Day 1 maintenances, maintenances pertaining to retail / corporate banking, creation of roles, user creation, maintenance of party preferences etc.

Dashboards provides a quick view of the most relevant functions, to achieve a particular objective or complete a process. OBDX Administrator dashboard is mapped at various available levels like Party, Segment, User Type or User. This displays the end user's dashboard auto painted based on the roles assigned. The logged in-user can add or remove widgets while creating the dashboard. Each widget can be assigned a priority as per the requirement and the widgets to be displayed on the module dashboards will be based upon the assigned priority.

Note




All Administrative maintenances are supported only on **Desktop** form factor and not supported on **Mobile** and **Tablet** .

The Administrator dashboard comprises of Quick Links, each of which when clicked launches into the respective item.

Figure 1-1 Dashboard



Dashboard Overview Icons

Following icons are present on the System Administrator dashboard:

-  : Clicking this icon takes you to the dashboard.
-  : Clicking this icon takes you to the Mailbox screen.
-  : Click this icon and enter the transaction name to search the transactions.


























Welcome, John David
Last login 6/8/23, 3:56 PM

-  : Click this icon to view the user's profile and for logout option
-  : Click the toggle menu to access the list of all the transactions.
- **Select Language:** Select your desired language from the drop-down list.
- **ATM & Branch Locator:** Click to view the address and location of the ATMs and the branches of the Bank.

Toggle Menu Transactions

Following items are present on the Toggle Menu:

-  **Configuration** : Click this menu to access the configuration like System Rules, System Configuration, Transaction aspects etc.
-  **Authorization and Access Co...** : Click this menu to setup access controls and authorization related transactions like maintain touch points, Application role creation and entitlement mapping etc.
-  **Security** : Click this menu to access the security setup related transactions like setting up second factor authorization, password policy etc.
-  **Limits** : Click this menu to manage limits.
-  **Onboarding** : Click this menu to onboard and manage, users, merchants.
-  **Corporate Onboarding** : Click on this menu to onboard and manage Party and Group Corporates with Group corporate Profiling, Party Account Access, User Management, User Group, User Account Access, User Report Mapping, Approval Workflow & Rules.
-  **Access Management** : Click this menu to set up account access rules for a corporate.
-  **Approvals** : Click this menu to access and setup Approval workflow and rules for Corporate and Administrator users.
-  **Payments** : Click here to access maintenances with respect to payments.
-  **Personal Finance** : Click this menu to plan finances and track expenditures. It consists of sub menu items like Spend Category Maintenance, Goal Category Maintenance and External Bank Maintenance.
-  **Reports** : Click this menu to generate reports and view the generated reports.

-  **File Upload** : Click this menu to create a file identifier and map it to the user along with file upload and inquiry.
-  **Communication** : Click this menu to access User Group Subject Mapping, Alert Maintenance and Mailers.
-  **Controls and Monitoring** :
-  **User Experience** : Click this menu to manage and build your customize dashboards.
-  **Templates** : Click this menu to manage service request form, feedback and SMS banking templates.
-  **OAuth** : Click this menu to manage and limit the third party authorization access to an HTTP service.
-  **Others** : User Group Management, Print Password, User Alerts Subscription, Group Corporate Alerts Subscription, Request Processing and User Help Desk.
-  **Mailbox** : Click this menu to view the Mails, Alerts and Notifications.
-  **Account Settings** : Click this menu to view the user's profile and login details like start date and time, end date and time, Channel and IP address of the last sessions of the logged in user.
-  **ATM & Branch Locator** : Click to view the address and location of the ATMs and the branches of the Bank.
-  **Security and Login** : Click here to setup security questions and change password.
-  **Help** : Click this menu to launch the online help
-  **About** : Click this menu to view the information about the application like version number, copyright etc.

Note

The user will be shown the above options only if he has the access to the all the transactions falling under that group.

- [System Administrative Transactions](#)
This topic describes the information about **System Administrative Transactions** feature.
- [Administrative Maker Transactions](#)
This topic describes the information about **Administrative Maker Transactions**.

- [Administrative Approver Transactions](#)
This topic describes the information about **Administrative Approver Transactions**.

1.1 System Administrative Transactions

This topic describes the information about **System Administrative Transactions** feature.

A System Administrator is responsible for setting up and maintaining the system. System Administrators are the members of the information technology department of the Bank who are mainly responsible for Bank's Day 1 maintenances or other day to day maintenances like Role Transaction Mapping, password policy maintenance and rules and roles maintenances etc.

① Note

By default System Administrator role is given access to all the administrative functions. If the Bank wants to change the entitlements, the same can be done using Role Transaction Mapping function.

Administrative Transactions

Following transactions are present on the System Administrator dashboard and in the menu:

- **On-boarding**

- (a) User Management**

User Management function enables the System Administrator to onboard and manage users along with their login credentials for channel banking access. This module facilitates channel banking access to the bank's internal users (administrators) and external users (customers).

User will get access to all the entities and clients mapped to it. Also the limit packages can get assigned once the user selects the accessible entities.

- (b) Merchant Management**

Merchant Management facilitates System Administrator to set up and maintain merchants using channel banking platform. This is to enable the customers to initiate merchant based payments using channel banking facility. This option allows the administrator to create / onboard new merchants, view existing merchants and modify their details, if required.

- (c) Party Preferences (Through Toggle menu)**

Party Preferences maintenance enables Bank administrator to define certain parameter values as per the corporate entities requirements. Following preferences can be set for a corporate party:

- Cumulative Daily/Monthly limits per transaction.
- Transaction limits for users.
- Approval flow – Parallel or Sequential or none.
- To enable Channel access or not.
- To enable Forex Deal creation or not.
- To enable a Corporate Administrator or not.
- Group Corporate Mapping.

- (d) Group Corporate Onboarding**

Group Corporate Onboarding maintenance enable the administrator to onboard the Group Corporate on OBAPIS in a single flow. Following steps can be followed during Group Corporate onboarding and send the same as a single approval:

- Group Corporate Profiling
- Party Account Access
- User Onboarding
- User Group
- User Account Access
- Report Mapping
- Workflow Management
- Approval Rules

Mapping of Parties belonging to different entities under a Group Corporate ID is allowed.

- **Communications**

- **(a) User Group Subject Mapping**

This maintenance facilitates mapping of subjects, to user groups in the bank, to streamline communication between the bank's users and its end customers.

Once User Groups are mapped to certain transactions or modules, users, in that group can reply to communication pertaining to the specific subject. The communication channel used is the bank's secure mailbox.

This option allows the System Administrator to search and view existing User Group – Subject mapping, modify the existing mapping and to create a new User Group – Subject mapping.

- **(b) Alert Maintenance**

Alerts maintenance allows the System Administrator to define required parameters for each alert that is to be sent to the banks customers.

This option allows the System Administrator to search and view existing alerts, create a new alert and modify or delete an existing alert.

- **(c) Mailers**

Mailers are information or a messages published by the Bank, to communicate about the Banks Products, services and other information to its users. A Bank may send mailers to announce a limited period promotional offer, launch of a product or service, etc.

The System Administrator creates Mailers which are sent to specific users, parties or user segments (all Retail / Corporate / Admin) users. Mailers can be customized to reach some or all users, to be sent now or on a specific date and time, in the future.

- **Configuration**

- **(a) System Configuration**

Using this option System Administrator defines the basic components of this application which is necessary to run the application. The creating of system configuration is done at **Day 0** configuration.

- **(b) System Rules**

System rules are defined to set different parameters for each enterprise role. The parameters that can be set for each enterprise role (Retail or Corporate Users) are Party Mapping, Limits Check, Party Preferences Check, Account Transaction Mapping, and Approvals Check, Group Corporate Check. If these parameters are enabled, application will check for a fulfillment of the maintenances, before final processing.

E.g. if **Approval check** flag is enabled for **Corporate User** type of enterprise role; then transactions initiated by corporate type of users will follow the approval maintenance for a party mapped to user and vice versa.

The flag '**Group Corporate**' is applicable only for **Corporate User**' type of enterprise role. This flag in System Rules screen defines the mode of corporate onboarding.

If **Group Corporate** flag is set **ON** then Bank administration will be able to onboard Group Corporate. The **Group Corporate** flag is enabled by default and always. When in the **Enterprise Role** field user type is selected as **Corporate User** then the **Group Corporate** flag will get displayed in non editable mode.

(c) Transactions Aspects

Using this option, System Administrator can define the aspects for a transaction. Depending on the aspects defined for a transaction through this maintenance, the transaction will be available/unavailable for selection in the respective maintenance screen.

User can view the aspects for a selected transaction and also edit the aspects i.e. enable/disable the aspects for the selected transaction.

(d) ATM/ Branch Maintenance

ATM Branch Locator feature available to the bank customers enables the users to locate the bank's ATMs/ branches available within a specific radius of his current location.

For the customers, to fetch the relevant information related to ATMs and Branches, system administrator maintains the data at their local databases. The basic details of ATMs and Branches are fetched from the core banking application, which is further enriched and stored in local database. This is a one-time activity at the time of implementation. Subsequently, as and when branches and ATMs are added, or any details regarding them updated, the administrator performs the necessary updates to the bank database.

Using this option, the System Administrator can search and view the ATM/ branch and its details (Fetched from Core Banking application) which include branch/ ATM id, branch name, address details, phone number, work timings and services offered by the bank. New ATM and branch details can also be manually added, viewed and edited.

The bank administrator can manually add new branch/ ATM details one by one, or add multiple branches / ATMs details simultaneously through file upload.

(e) Product Mapping

Product Mapping feature allows the System Administrator to map products with the channel. The business users will be able to access accounts related to the products mapped to the channel.

The System Administrator will be allowed to register the banks products to be made available to bank users for opening further accounts.

(f) User Profile Maintenance

This function enables the System/ Bank Administrator user to manage the user profile details that needs to be shown and needs to be made available for modification for Retail users. Details maintained on user profile includes date of birth, PAN card number, Aadhar number, passport number, national ID, driving license, communication address, email ID, and contact number, fax number, etc.

In a multi entity scenario, Administrator can do this setup for each entity by selecting the entity.

(g) First Time login

Using this option System administrator can configure the steps for banks business users to follow when the first-time login into the application. This step includes accepting Terms and Conditions, Setting up Security Questions, My profile, and limit information. The first-time login events are configurable at the Entity Level. Bank Admin would be able to define the mandatory and skippable steps for each entity. Post first-time login to the application, the system will check the configured steps for the logged-in entity and will be displayed to the user.

- **Security**
(a) Authentication

Passwords are the most common form of authentication used in the world today. But passwords are commonly forgotten and easily compromised. Two-factor authentication (2FA) adds an extra layer of security by requiring users to use two different authentication factors to verify user's identity.

The two step verification or Two Factor Authentication is an extra layer of security that is a subset of **multi factor authentication** that requires not only a password and username but also something that user has or something user knows or something they are e.g. tokens, OTP, biometrics etc. Using a Two Factor Authentication process can help to lower the number of cases of identity theft on the Internet, as well as phishing via email. For security reason authentication is used by user (Retail/ Corporate) while performing transactions through internet channel.

The two factor Authentication requires two different kinds of evidences before executing any transaction successfully. This option enables the system administrator to maintain authentication pattern for each transaction of a specific user segment.

The types of two factor authentication used in the application are as follows:

- Security Question
- Soft Token
- One Time Password (OTP)

- (b) Security Question Maintenance**

Application allows the System Administrator user to set up security questions, which will then be used as another layer of security (Over and above the Login credentials), before a user (Retail/ Corporate) can complete transactions through the internet channel.

Through the Manage Security Questions functionality, the administrator user can create and modify security questions that need to set and answered by user for completing any transaction. Administrator can add the security questions, if required.

- (c) Password Policy Maintenance**

Password polymaintenance enables System Administrator to define password parameters for users. Using this option System Administrator create, view and edit password policy for different user role/segments (Admin, Retail, and Corporate). Password policy maintenance contains following sections:

- **Password Validators:** This section contains the validations for a password. The validations include minimum and maximum length of the password, allowed characters in a password, repetitive and successive characters allowed, details to be excluded in the password like, date of birth, first and last name, user ID and party ID, and bank defined restricted passwords. User can also define number of successive incorrect attempts allowed, and number of previous password disallowed.
- **Password Expiry Parameters:** This section contains details about password expiry period, first password expiry period, and whether to force user to change password if there is a change in password policy (so that users can change their password as per the new password policy).

(d) Security Keys (Through Toggle menu)

Security key includes:

Password Encryption and Decryption with Public and Private Key Pairs:

Encryption and decryption allow communication between two parties to disguise information. The sender encrypts information before sending it and the receiver decrypts the information after receiving it. While in transit, the information is encrypted to ensure that it is protected from an intruder.

- Public and Private key pair helps to encrypt information that ensures sensitive data is protected during transmission. Whatever is encrypted with a Public Key can only be decrypted by its corresponding Private Key and vice versa.
- JWT Encryption Key: A JSON web token is a JSON object to represent a set of information. On sign in, user is authenticated and JWT token is generated. This JWT is subsequently passed to make API calls. To keep sensitive information hidden from the bearer (client) or third parties, JWT should be encrypted. A single key can be used to encrypt the data, if the JWT is encrypted with the key then the data can be decrypted using the same key.

- **Payments**

(a) Payee Restrictions

Payee Restriction Set up maintenance allows System Administrator to restrict the number of payees that a retail user can create for each payment network per day.

System Administrator can also restrict the total number of payees irrespective of payment network that the retail user can create per day.

This option allows the administrator to create payee restriction maintenance, View and Edit existing maintenance.

- **Personal Finance**

(a) Spend Category Maintenance

Using this option, the System Administrator can maintain the spend categories. Spend Category maintenance allows the administrator to create, modify or expire categories under which user can map expenses.

(b) Goal Category Maintenance

Goal Category maintenance allows the System Administrator to create, modify or expire goal categories. This maintenance is done only for Retail users and is not applicable to corporate.

The System Administrator created categories are linked with a product which will decide the other key parameters which will govern the Goal category. These parameters could be:

- Goal Amount Range (Minimum and Maximum Value)
- Interest Rate Offered
- Tenure Range (Minimum and Maximum)

The System Administrator can search and view goal categories, create a new goal category, and modify an existing goal category.

(c) External Bank Maintenance

The account aggregation feature empowers customers to view information of financial accounts that are external to OBAPIS, in addition to the customer's OBAPIS accounts. This feature also provides the customer with a consolidated view of accounts, net worth and recent transactions, across OBAPIS and external bank accounts.

To enable a retail user to access external bank accounts, and aggregate accounts with OBAPIS, the system administrator has to perform External Bank Maintenance.

- **Authorization and Access Controls**

- (a) Touch Points**

Touch Points are different channels/ medium through which transactions or inquiries can be performed in OBAPIS. These can be created or modified under this section.

Touch Points in OBAPIS are of type **Internal** and **External**. Internal Touch Points are defined as part of Day 0 definition whereas External Touch Points are typically third party applications that can be defined by the System/ Bank Administrator as part of onboarding in OBAPIS.

- (b) Touch Points Groups**

Touch Points are different channels e.g. Internet, Mobile, SMS, Third Party applications etc. through which the OBAPIS services can be accessed. This maintenance enables the System Administrator user to group two or multiple touch points together for the purpose of defining common limits for a transaction accessed from any touch point grouped together.

- (c) Role Transaction Mapping**

This function enables System Administrator to create Application Role and transaction mapping to application roles will be done for Touch Points. Administrator can create the application roles for the User Segments (Retail/ Corporate/ Administrator) and map the transactions to the application roles for internal as well as external touch points. The benefit of mapping the transactions on a touch point is that the Bank can control transaction access at each touch point.

- (d) Entitlements**

Entitlements are the transactions that the user can perform. Each Entitlement is linked to a single or group of resources.

Using this transaction user can view and edit the services and UI components linked to an entitlement for different actions i.e. Perform, Approve, and View.

- (e) User Segment Maintenance**

In order to offer appropriate product and services to the customers, banks can employ some method of segmentation. Banks can group customers into different segments based on different attributes of the customer; it could be demographic information, geographical information, behavioral information etc.

Banks can have different communication mailers, authentication mechanisms transaction limits and branding aspects based on customer segmentation.

User segment maintenance screen, allows the system administrator to create new segments and subsequently use these segments to define specific maintenances at user segment level. Limits can also be defined specific to a user segment. Within each user segment, limits package can be associated to different touch points.

- **Limits**

- (a) Limit Definition**

Limits are defined by the bank to set up amount and duration based restrictions on the transactions that can be carried out by the user.

As part of Limits Definition maintenance, the System Administrator can define:

- **Transaction Limits:** It is the initiation limit with minimum and maximum amount, defined typically for a user with role **Maker**.

- **Cumulative Limits:** It is the collective transaction amount limit for all the transactions that can be performed during a day and maximum **number of transactions in a day**.
- **Cooling Period Limits:** It is the time set by the bank during which fund transfer is not allowed to a newly added payee.

This option allows the System Administrator to search and view limits, create limits and edit / delete existing limits.

(b) Limits Package Management

As part of the Limits Package definition, the created limits can be mapped to relevant transactions and/or roles.

The Limits Packages once created can be associated at User Level, Party Level and Role Level at a touch point level.

This option allows the System Administrator to search and view Limit Package, create a new Limit Package, and edit / delete existing Limit Package.

(c) Transaction Group Maintenance (Through Toggle menu)

Transaction group maintenance enables the System Administrator user to create and maintain group of transactions. Administrator can maintain a transaction group for the purpose of defining consolidated transaction limits. Once limits are assigned at transaction group, these limits act as collective limit for selected transactions in a group.

(d) User Limits

This option allows the System Administrator to view the current available and utilized limits of specific retail user and also can modify (increase or decrease) the limits as per the requirement.

The user limits can be set for specific transaction level or at transaction group level or for a specific channel or for a group of channels.

The different types of limits are as follows:

- Daily Count- Permitted number of transactions in a day
- Daily Amount- Cumulative amount of transactions in a day
- Monthly Count- Permitted number of transactions in a month
- Monthly Amount- Permitted number of transactions in a month

- **Templates**

(a) Service Request Form Builder

Service Request Form Builder transaction allows the system administrator to define service requests by defining its attributes and by building the form (Request page that should be available to business user) which are then available for Retail users for creating a new Service Request.

(b) Feedback Template

Using this option, the System Administrator can maintain the feedback templates by defining the feedback question, selecting the rating scale, adding new questions along with new options, selecting the transactions for which feedback capture needs to be enabled.

The administrator can also decide whether an additional question is to be asked for a scale weight and select the applicable options for the question.

(c) SMS and Missed Call Banking

Using this option, the System Administrator can maintain the sms and missed call templates. The templates can be defined as:

- **SMS:** You can set the template / format of the message, which the account holder will be sending to the bank to receive the information in a specified format.
- **Missed Call:** You can set the template / format the account holder will receive, once he / she gives a miss call on the specified phone number.

(d) Experience Builder

Banks can have varied requirements with regards to the theme and for look and feel of the application.

Experience Builder is an administrative maintenance that allows the System Administrator to define the preferred theme for the application.

There is a list of categories on the left of the screen to choose from. System administrator can click and navigate the categories to upload their bank logo, select the preferred colors of the headers, back ground, Font, label, buttons etc. System administrator can also set the font style and font size.

(e) Dashboard Builder

Dashboard Builder is an administrative maintenance that allows the System Administrator to create and configure dashboard templates for Retail and Corporate users.

System Administrator can configure new dashboards by dragging and dropping the desired widget at desired location in template. And also can add and edit rows and columns while configuring new dashboard to add more widgets. Facility is also provided to search, view, edit and delete the configured dashboards.

These configured dashboards are responsive and can adapt to any type device that Bank wants to enable it to the customers' i.e. desktop, mobile and tablet. System allows the user to design new template and preview on different types of devices before enabling it.

The administrator can define multiple dashboards with the various attributes/ widgets. Further these templates can be mapped to the user segment, party or even to a specific user.

- **Controls & Monitoring**
Transaction Blackout

The System Administrator can maintain a transaction blackout, for a period, when transaction/s are not accessible to users of the bank's retail and corporate or even to Bank administrators, for a preset time period.

The administrator may use the time, when a transaction is blacked-out, to do necessary maintenances.

Through this maintenance, the System Administrator can create a transaction blackout, User can search and view existing blackouts, and modify these if required. User can delete future dated blackouts.

(b) Transaction Working Window

A working window is maintained, by the System Administrator for each transaction for which a value date is applicable for processing. In order to enable such transactions on the channel, it is mandatory to define a working window for all the days of a week as Day 0 Maintenance. By performing this maintenance, the System Administrator defines the channel working window for each day of the week for a specific transaction.

Further, administrator can also define the processing pattern if the transaction is initiated by customers after the window is closed. Through this maintenance, the System Administrator can create a working window for a transaction, and also can create an exception to the normal window. User can search and view existing maintenances, and modify these if required.

(c) Audit Log

Audit log is set of records that provide information about operations performed in the application and details of the user who has performed it along with date and time when it was performed. The System Administrator can search and view the Audit Log.

(d) Feedback Analytics

Using this option, the System Administrator can analyze the feedback for different transactions. System Administrator can view top and bottom three transactions based on average customer review or he can search for individual transactions for a selected time period. Feedback Analytics gives the bank a quick analysis of the feedback information collected. The analytics covers information the average of feedback ratings transactions have got, trends in how the average ratings have changes, the top and bottom transactions in terms of ratings etc. The analytics helps banks in quickly identifying the pain points in customer journeys in the system points out the specific areas for improvement and action.

Using this option, the System Administrator can analyze the feedback given by users of the system.

(e) Relationship Mapping

Customer Relationship Maintenance enables the System Administrator to set up the transaction access logic for Bank's retail customers from Digital Banking Platform based on their account - mode of operation or relationship.

E.g. If a customer relationship (Mode of operation) is **Either or Survivor**, provide an access of all transactions whereas, if a customer relationship (Mode of operation) is **Jointly**, provide an access of all Inquiries and restrict all financial transactions from Digital Banking Platform. Such account and transaction access rules can be set up by the System Administrator using 'Relationship Maintenance Module'.

(f) Relationship Matrix

Relationship Matrix maintenance allows the System Administrator to define the transaction access based on the account relationships. Administrator can enable or disable each transaction for each relationship code. OBAPIS first checks if the transaction is enabled in a role attached to a user and then if it is enabled in relationship matrix. If both the conditions are satisfied, an access of a transaction and of an account is provided to the user.

Additional options accessible via Menu

- **Access Management**
Resource Access

(a) Party Resource Access

As part of Resource Access Management, administrator can define access on resources other than account like Remitter List from Virtual Account Management for a Corporate Party.

(b) User Resource Access

As part of Resource Access Management, administrator can define access on resources other than account like Remitter List from Virtual Account Management for a specific corporate user.

- **Approvals**
(a) Workflow Management

Approval workflows are created to support requirements where multiple levels of approval are required in a specific sequence for a transaction/maintenance. Each workflow can be

configured to have up to 5 levels of approval with a specific user or a user group configured at each level.

System Administrator can search and view approval workflows maintained and create new workflows. As a part of creating workflows, user can add various levels of approvals and map users or user groups to each level. User can also modify workflows maintained.

(b) Rules Management

The Administrator, can set up rules for approvals. Applying a rule makes the requirement for an approval more customized. For instance, through this screen, the bank administrator can create a rule, so that all administrator maintenances initiated by a certain user-group, always require approval.

- **Reports**

(a) Report Generation

Using this option, the System Administrator, can generate various adhoc reports. Application provides an option to generate reports using an internal application.

(b) My Reports

On accessing **My Reports** menu, the System Administrator, can view the last 10 reports generated with the respective report status. He can choose to search a specific report using the search criteria or can opt to view/ download detailed report.

(c) User Report Mapping

The user report mapping maintenance allows the Bank Administrators to map the report or set of reports to a specific corporate user. The corporate users can generate and view the reports which they have an access to.

Bank administrator searches a corporate user based on the party id and view the reports mapped to him, he can also un-map the reports from specific corporate user so that access of the specific report/ s can be removed to that corporate user.

The System Administrator can also map the accounts of primary and linked parties for which the reports can be generated by a corporate user, so that corporate user can generate the report only for the accounts mapped to him.

- **File Upload**

(a) File Identifier Maintenance

System Administrator, can create file identifiers (FI) for a corporate entity. A File Identifier is always mapped to a specific single file template. It permits configuration of corporate preferences like approval type (file level/ record level) for a particular type of file. This is a pre-requisite for the File Uploads functionality, for a corporate.

(b) User File Identifier Mapping

Through this option Administrator, can map a file identifier to a user to grant access rights to the user, for this specific file type. This maintenance enables a user to upload a specific file, approve the uploaded file and view its status. System administrator can map / un-map file identifiers to a User. Further, user can enable or disable the sensitive data check. This is a pre-requisite maintenance, for the File Uploads functionality, for a corporate.

- **OAuth**

(a) Identity Domain Maintenance

The Identity Domain corresponds to the notion of a tenant and each identity domain corresponds to an identity store. All artifacts such as resource server and client needs to be created under an identity domain.

As part of the Identity Domain definition, Identity store as well as token settings can be defined.

Currently only **Embedded LDAP** i.e. DB Authenticator as Identity Store is supported.

(b) Resource Server Maintenance

The resource server is the server that contains the user's information that is being accessed by the third party application and handles authenticated requests after the application has obtained an access token.

Resource Server is always associated to one Identity Domain. Through this maintenance, the administrator can define scopes for the resource server. Scopes are transactions or inquiries that are provided to the client so that the TPP/client can transact or inquire on behalf of the customer with an access token provided the customer has provided consent to the TPP.

(c) Client Maintenance

Clients are Third Party Provides (TPPs) that can access information from the resource server on behalf of the user provided the user has provided consent to the TPPs. As part of this definition, the administrator can define client details i.e. client ID, client name, scopes, redirect URLs etc.

- **Others**

(a) User Group Management

The System Administrator, can create administrator user groups with two or more users. User can search and views already maintained groups, and also modify these. The maintained administrator user groups are used for further maintenances like – User Group Subject Mapping or while creating approval rules.

(b) Print Password

When a new user opens an account in the bank and registers for internet banking, the bank sends the printed password along with some other documents like Welcome letter, Terms & Conditions document and applicable promotional offers to the registered user via courier or post. This screen allows the Bank Administrator to print the password along with these documents for new users as well as for existing users who have requested for reset password.

(c) User Alerts Subscription

The System Administrator, can subscribe users to mandatory alerts, through this option. In addition, Retail and Corporate users of the bank, can subscribe to alerts, and choose whether they want alerts delivered through Email, SMS or in their secured mailbox. The bank administrator processes the subscription request, received from customers. (For non-mandatory alerts).

(d) Request Processing

Service requests allows the System Administrator to search and view all the service requests that have been initiated by the Bank customers and are available with various statuses like Open, Completed and Rejected. Bank Administrator can search the service requests with specific search criteria and can update the status of open service requests.

(e) User Help Desk

This option enables the Administrator to create business user's session and perform the transaction requested by business user if he has forgotten his internet banking password or is unable to perform a transaction using his internet banking.

To authenticate the user, system will send an OTP to the customer and the same OTP needs to be communicated to the administrator user so that he can enter it on the screen to create user's session.

(f) Message Maintenance

Using this option, System Administrator can inquire the existing Error Messages defined in the system for an OBAPIS error code. It also allows you to modify the text defined for a message code for a particular Language.

(g) Group Corporate Alert Subscription

Using this option the System/Bank Administrator can subscribe alerts at the Group Corporate level for selected events. The Bank Administrator subscribes the Corporate Party associated with Group Corporate to alerts, delivered through Email, SMS, through push notification or in their on-screen mailbox. This functionality is applicable for non-mandatory alerts.

- **Notifications**

The notification section allows the System Administrator user to view last **N** number of notifications sent by the bank. Click **View All** to view all the notifications sent by the bank.

Note

1. If the setup requires an approval workflow, it will be initiated. Once approved by the required number of approvers, the maintenance will be effective.
2. If the setup does not require an approval workflow or is self / auto approved, the maintenance will come into effect on confirmation.

1.2 Administrative Maker Transactions

This topic describes the information about **Administrative Maker Transactions**.

Following transactions are available for the System Administrator in the dashboard and in the menu:

Bank Administrator Maker's role involves the maintenances which are mainly required for day to day business in banks. Maintenances like onboarding the users on Digital Platform and providing them the account and transactions access, etc.

Note

Transactions appearing in toggle menu for Bank Administrator – Maker is same as **System Administrator** transactions depending upon the access provided to the associated role in Role Transaction Mapping maintenance.

Quick Links

- **On-boarding**
(a) User Management

Bank Administrator can search and view users, create users and modify users. User can reset passwords of the users. Bank Administrator can also change the user status (lock/unlock) and grant/deny the channel access to a user, through this option.

- (b) Party Preferences**

Party Preferences maintenance enables Bank administrator to define certain parameter values as per the corporate entities requirements. Following preferences can be set for a corporate party:

- Cumulative Daily/Monthly limits per transaction.

- Transaction limits for users.
- Approval flow – Parallel or Sequential or none.
- To enable Channel access or not.
- To enable Forex Deal creation or not.
- To enable a Corporate Administrator or not.
- Group Corporate Mapping.

(c) Group Corporate Onboarding

Group Corporate Onboarding maintenance enable the administrator to onboard the Group Corporate on OBAPIS in a single flow. Following steps can be followed during Group Corporate onboarding and send the same as a single approval:

- Group Corporate Profiling
- Party Account Access
- User Onboarding
- User Groups
- User Account Access
- Report Mapping
- Workflow Management
- Approval Rules

Mapping of Parties belonging to different entities under a Group Corporate ID is allowed

- **Approvals**

(a) Workflow Management

Approval workflows are created to support requirements where multiple levels of approval are required in a specific sequence for a transaction/maintenance. Each workflow can be configured to have up to 5 levels of approval with a specific user or a user group configured at each level.

Bank Administrator Maker can search and view approval workflows maintained and create new workflows. As a part of creating workflows, user can add various levels of approvals and map users or user groups to each level. User can also modify workflows maintained.

(b) Rules Management

The Bank administrator – Maker, can set up rules, for approvals. Applying a rule makes the requirement for an approval more customized. For instance, through this screen, the bank administrator can create a rule, so that all administrator maintenances initiated by a certain user-group, always require approval.

- **Resource Access**

(a) Party Resource Access

As part of Resource Access Management, administrator can define access on resources other than account like Remitter List from Virtual Account Management for a Corporate Party.

(b) User Resource Access

As part of Resource Access Management, administrator can define access on resources other than account like Remitter List from Virtual Account Management for a specific corporate user.

- **File Upload**

(a) File Identifier Maintenance

Bank administrator – Maker, can create file identifiers (FI) for a corporate entity. A File Identifier is always mapped to a specific single file template. It permits configuration of corporate preferences like approval type (file level/ record level) for a particular type of file. This is a pre-requisite for the File Uploads functionality, for a corporate.

(b) User File Identifier Mapping

Through this option Bank Administrator – Maker, can map a file identifier to a user to grant access rights to the user, for this specific file type. This maintenance enables a user to upload a specific file, approve the uploaded file and view its status. Bank administrator maker can map / un-map file identifiers to a User. Further, user can enable or disable the sensitive data check. This is a pre-requisite maintenance, for the File Uploads functionality, for a corporate.

- **Origination Administrator Others**

(a) Request Processing

Service requests allows the Bank Administrator- maker to search and view all the service requests that have been initiated by the Bank customers and are available with various statuses like Open, Completed and Rejected. Bank Administrator can search the service requests with specific search criteria and can update the status of open service requests.

(b) Feedback

Using this option, the Administrator can maintain the feedback templates by defining the feedback question, selecting the rating scale, adding new questions along with new options, selecting the transactions for which feedback capture needs to be enabled.

The administrator can also decide whether an additional question is to be asked for a scale weight and select the applicable options for the question.

(c) User Help Desk

This option enables the Administrator to create business user's session and perform the transaction requested by business user if he has forgotten his internet banking password or is unable to perform a transaction using his internet banking.

To authenticate the user, system will send an OTP to the customer and the same OTP needs to be communicated to the administrator user so that he can enter it on the screen to create user's session.

Note

- If the setup requires an approval workflow, it will be initiated. Once approved by the required number of approvers, the maintenance will be effective.
- If the setup does not require an approval workflow or is self / auto approved, the maintenance will come into effect on saving and confirming.

1. Click **Back** to navigate to the **Dashboard**.

1.3 Administrative Approver Transactions

This topic describes the information about **Administrative Approver Transactions**.

Bank administrator users can approve the transactions initiated by Bank administrator in maker role. Approver has the responsibility to ensure correctness of the maintenances as per the bank and corporate mandate, to ensure speedy and accurate processing.

Note

Toggle menu transactions of Bank Administrator – Approver is same as **System Administrator** transactions depending on the access as provided to the user.

Transactions

- Pending for Approval
- My Initiated List
- My Approved List

1. Pending for Approval

This section displays the details of transactions that are initiated by the maker and are pending for approval. User can click on transactions to view the details of transactions that are pending for approval.

The transactions pending approval within a period can be searched by providing a date range. Click on date picker icon to search the transactions based on Date range.

2. My Initiated List

Displays the list of all the administrative transactions initiated by the Administrator.

Date Picker: Click this icon to search the transactions that are performed on a particular date. A date range (From Date and To Date) can be provided to search the transaction.

3. My Approved List

This section displays the details of transactions that are approved by the approver user. Click on the transactions already approved to view the details with respective statuses and details.

The transactions that are approved within a period can be searched by providing a date range. Click on date picker icon to search the transactions based on Date range.

Date Picker: Click this icon to search the transactions that are approved on a particular date. A date range (From Date and To Date) can be provided to search the transaction.

Dashboard Overview**Pending for Approvals**

The Bank Administrator – Approver, can view the items pending for his approval. For ease of use, he can expand this page.

Quick Links

- **On-boarding**
(a) User Management

The Bank Administrator can search and view users, create users and modify users. User can reset passwords of the users. Also user can lock / unlock a user, through this option.

(b) Party Preferences

Party Preferences maintenance enables Bank Administrator to define certain parameter values as per the corporate entities requirements. Following preferences can be set for a corporate party:

- Cumulative Daily/Monthly limits per transaction
- Transaction limits for users
- Approval flow – Parallel or Sequential or none
- To enable Channel access or not

- To enable Forex deal or not
- To enable a Corporate Administrator or not.
- Group Corporate Mapping

(c) Group Corporate Onboarding

Group Corporate Onboarding maintenance enable the administrator to onboard the Group Corporate on OBAPIS in a single flow. Following steps can be followed during Group Corporate onboarding and send the same as a single approval:

- Group Corporate Profiling
- Party Account Access
- User Onboarding
- User Groups
- User Account Access
- Report Mapping
- Workflow Management
- Approval Rules

- **Approvals**

(a) Workflow Management

Approval workflows are created to support requirements where multiple levels of approval are required in a specific sequence for a transaction/maintenance. Each workflow can be configured to have up to 5 levels of approval with a specific user or a user group configured at each level.

Bank Administrator Approver can search and view approval workflows maintained and create new workflows. As a part of creating workflows, user can add various levels of approvals and map users or user groups to each level. User can also modify workflows maintained.

(b) Rules Management

The Bank administrator – Approver, can set up rules, for approvals. Applying a rule makes the requirement for an approval more customized. For instance, through this screen, the Bank Administrator can create a rule, so that all administrator maintenances initiated by a certain user-group, always require approval.

- **Resource Access**

(a) Party Resource Access

As part of Resource Access Management, administrator can define access on resources other than account like Remitter List from Virtual Account Management for a Corporate Party.

(b) User Resource Access

As part of Resource Access Management, administrator can define access on resources other than account like Remitter List from Virtual Account Management for a specific corporate user.

- **File Upload**

(a) File Identifier Maintenance

Bank administrator – Approver, can create file identifiers (FI) for a corporate entity. A File Identifier is always mapped to a specific single file template. It permits configuration of corporate preferences like approval type (file level/ record level) for a particular type of file. This is a pre-requisite for the File Uploads functionality, for a corporate.

(b) User File Identifier Mapping

Through this option bank administrator – Approver, can map a file identifier to a user to grant access rights to the user, for this specific file type. This maintenance enables a user to upload a specific file, approve the uploaded file and view its status. Bank administrator Approver can map / un-map file identifiers to a User. Further, user can enable or disable the sensitive data check. This is a pre-requisite maintenance, for the File Uploads functionality, for a corporate.

- **Others**

(a) Request Processing

Service requests allows the bank administrator- approver to search and view all the service requests that have been initiated by the maker and are pending for approvals. This option also allows him to approve or reject the service requests.

(b) Feedback

Using this option, the Administrator can maintain the feedback templates by defining the feedback question, selecting the rating scale, adding new questions along with new options, selecting the transactions for which feedback capture needs to be enabled.

The administrator can also decide whether an additional question is to be asked for a scale weight and select the applicable options for the question.

(c) User Help Desk

This option enables the Administrator to create business user's session and perform the transaction requested by business user on his behalf in case, he has forgotten his internet banking password or is unable to perform a transaction using his internet banking.

To authenticate the user, system will send an OTP to the customer and the same OTP needs to be communicated to the administrator user so that he can enter it on the screen to create user's session.

2

User Management

User Management function enables System/ Bank Administrator to onboard and manage users and their login credentials for channel banking access. This module facilitates channel banking access to the bank's internal users (administrators) and external users (customers).

This function also lets the System/Bank Administrator to define the various touch points from which the user can access the channel banking and limit package applicable for the same.

Separate limits will be applicable for the transaction done by each Retail & Business party. For business party transactions, limit package maintained at the party level (as a part of party preference) will be considered and will be utilized. For retail party transactions, the limit package maintained at the user level will be considered and will be utilized.

Users can also be mapped to a User Segment, so that the attributes applicable at the segment level should get applied to the user. Currently user segments are only applicable for Retail users. Using this maintenance OBDX Bank administrator can onboard a user having Retail (Individual) and Business relationships with the bank to enable their digital banking accesses.

Note

- User is created first in IDCS and then onboard in OBDX.
- One user can be assigned multiple business parties and a single retail party. Users will be able to log in with single user credentials to access the information of the user's business and personal accounts with the bank. Users will be provided with an option to switch between the parties to view the required information. No consolidated details across parties will be shown to the user.

The user details also shows the list all the user groups associated with a particular user. In order to remove a particular user from a user group, the administrator must manually go to the particular user group screen and remove the user.

In a multi entity scenario, this function enables system/ bank administrator to provide access to multiple entities to users.

Note

- User is created first in IDCS and then onboard in OBDX.
- If Group Corporate Flag is set as "ON" in system rules, then the corporate user onboarding will not be allowed using this menu option. The Corporate User will be onboarded using Group Corporate onboarding only.
- Admin will be able to view the corporate user details and he can also change the corporate user status or the channel access permission for a user using this screen.
- If Group Corporate Flag is set as "OFF" in system rules, then the corporate user onboarding will be allowed using below mentioned steps.

Internal Users

- System Administrator
- Bank Administrator

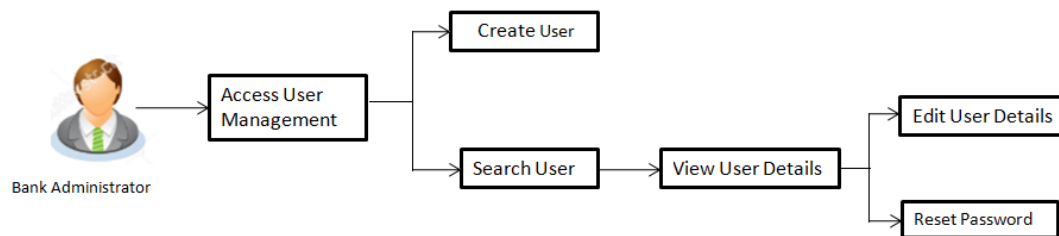
External Users

- Retail and Business User
- Corporate User
- Non Customer- Corporate users
- Corporate Administrator

Pre-requisites

- User Segment and Application roles are maintained.
- Transactions are associated with each Application role.
- Transaction (User Management) access is provided to System/Bank Administrator.
- Approval rule set up for Bank administrator to perform the actions.
- Party Preference is maintained for corporate user.

Figure 2-1 Workflow



Navigation Path: Perform any one of the following navigation to access the **User Management**:

- From **System/ Bank Administrator Dashboard**, under **Onboarding** widget , click **User Management**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu**, and then click **Onboarding**. Under **Onboarding**, click **User Management**.

The **User Management** screen appears.

Note

Non Customer Corporate users (for which the linked party id is not maintained in UBS or in Core banking system), can also be on boarded on OBDX. For such cases i.e. for non customer corporate users (counterparties on boarded by Corporates) the system will look for the party ID in OBSCF/OBCMS.

- [User Management - Create](#)

This topic describes the systematic instruction to **User Management - Create** option.

- [User Management - Search and View](#)
- [User Management - Edit](#)
- [FAQ](#)

2.1 User Management - Create

This topic describes the systematic instruction to **User Management - Create** option.

System/Bank Administrator logs into the system and navigates to the User Management screen. This function allows the administrator to create internal and external users.

Administrators will be allowed to map one retail and multiple business parties within each entity. These parties will be considered at par with each other. While mapping a party, the Party Type also needs to be specified as Individual (Retail) or Business. If any of the party types is selected as 'Individual' then the user's personal and contact information will be fetched from the respective host system as read-only. If all the selected party (es) are of 'Business' type, then the administrator will be expected to fill the user's profile details manually.

Segment and roles mapped at the user level will be applicable only to the user's retail profile. The segment will not be applicable for a business profile, and the roles mapped at the party preference level will be applicable for business parties.

Note

In case of multi entity implementation, if the system/bank administrator has access to multiple entities, then the administrator can select the entity from the entity switcher on which the user needs to be on boarded. The selected entity of the user as part of onboarding will be the default/home entity of the user being created.

To create a new user:

1. Navigate to one of the above paths.
The **User Management** screen appears.
2. Click **Create**,
The **User Management - Create New User** screen appears.
3. From the **User Type** list, select the appropriate type for the user being created.
 - a. If you select the **Retail & Business User** option from the **User Type** list, the username needs to be provided;
 - i. In the **User Name** field, enter the required details. Click **Check Availability** to check the uniqueness of the username.
If the user ID is already used, then enter a unique valid username. The **Entity**, **Party Details**, **Personal Information**, **Contact Details**, **Limit & Roles**, **Touch Points** sections are also available .

Figure 2-2 Create Retail & Business User

↑ User Management

User Type

Retail & Business User

Username

SamDesouza

Available

Primary Entity

Entity Name

UBS OBPM 14.4 HEL Branch

Party Information

000528

Blu Pvt Ltd

Business

Add

> Limits

Touch Points

☒ Mobile Application

☐ Test123

☐ Snapshot

☒ Internet

☒ Wearables

☐ RunitAP6 Description

☐ dctest66

☒ TouchPoint99

☒ Soft Token Application

☐ LimitAppCheck

☐ Siri/Chatbot

☐ tgbdcxz

☐ RunitAccesspointDescription

☐ testdc

☐ testtouchpoint

☐ Missed Call Banking

☐ Mobile (Responsive)

☐ SMS Banking

☐ fdsalgh

☐ 001testing

Roles (Retail Only)

☐ entityspecific

Add Accessible Entity

Personal Information

Title

Mr.

First Name

Sam

Middle Name

Last Name

Desouza

Date Of Birth

10/15/1984

Contact Details

Business Email ID:

Business Contact Number (Mobile): Code: Mobile Number:

Contact Number (Landline):

Address Line 1:

Address Line 2:

Address Line 3:

Address Line 4:

Country:

City:

Zip Code:

Segment & Global Roles

Segment (Retail Only):

Roles (Retail Only):

<input type="checkbox"/> testsegmentrole	<input checked="" type="checkbox"/> SMBTestRole	<input checked="" type="checkbox"/> Customer
<input type="checkbox"/> Member	<input checked="" type="checkbox"/> TDRole	<input type="checkbox"/> WalletRole
<input type="checkbox"/> CreditCardRole	<input checked="" type="checkbox"/> RDRole	<input type="checkbox"/> CASARole
<input checked="" type="checkbox"/> WealthMGMTRole	<input type="checkbox"/> LoanRole	<input type="checkbox"/> DefaultRetailRole
<input checked="" type="checkbox"/> SMBRole	<input type="checkbox"/> SRKSMBRole	<input type="checkbox"/> dsbsd
<input type="checkbox"/> SMBCHECKEROLE	<input type="checkbox"/> SMBMAKEROLE	<input type="checkbox"/> ROLE001
<input type="checkbox"/> TestRole	<input type="checkbox"/> TrngRetail	<input type="checkbox"/> retailnewrolepayment

DND Alerts

Category: ☒ Approvals

- b. One Retail and multiple Business parties can be mapped to a user under each entity. Within the Primary Entity, click **Add** to capture party details.

The **Party Search** popup screen appears.

Figure 2-3 Party Search

Party Search

Party Type: ☒ Retail ☐ Business

Party ID:

Party Name:

Party ID	Party Name
000450	Ivana K Rossi
000451	Cocoa Corner

- In the **Party Type** field, specify if the type of party is Retail or Business. This is a mandatory input.
- Perform any one of the following navigation:
 - In the **Party ID** field, enter the party ID.

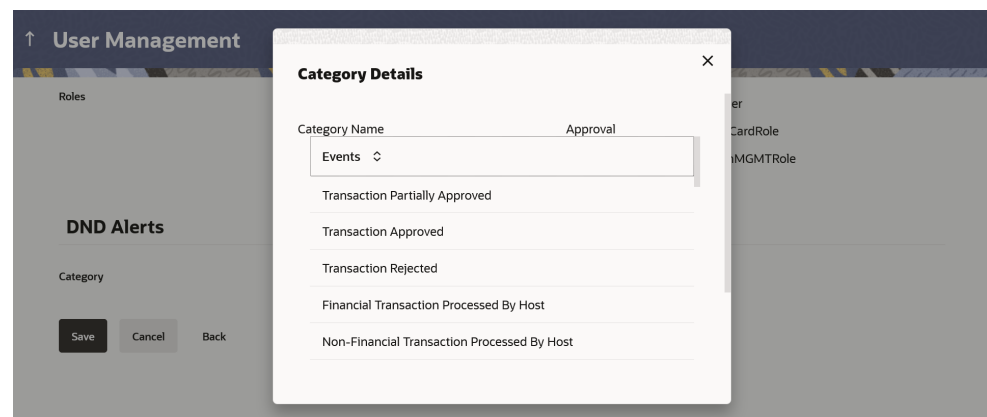
- In the **Party Name** field, enter the party name partially or fully.
- iii. Click **Search**.
In case of party ID search, the exact match appears if complete party ID is provided. In case of party name search, matching results are displayed if partial name is given.

Note

For all business parties, Party Preference maintenance is a must and business parties for which preferences are not maintained cannot be mapped to a user. Mapping corporate parties to a 'Retail & Business User' is not allowed.

- iv. Select the **Party ID** from the search results.

Figure 2-4 DND Alerts - Category Details



Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 2-1 User Management - Create New User - Field Description

Field Name	Description
Create	Information specified in below fields are related to Create.
User Type	Type of user. The user can be: <ul style="list-style-type: none"> • Retail & BusinessUser • Administrator
User Name	Name of the user.
Organization	Organization that the user belongs to. This field appears if you select Administrator option from User Type list.

Table 2-1 (Cont.) User Management - Create New User - Field Description


Field Name	Description
Manager	Manager of the user. This field appears if you select Administrator option from User Type list.
Employee Number	Employee number of the user. This field appears if you select Administrator option from User Type list.
Primary Entity	This section is applicable only for Retail & Business type of user.
Party Information	Click Add to add single or multiple parties under selected entity.
Party ID	<p>Party ID for which the user is to be created is displayed. This field appears if you select Retail & Business option from User Type list.</p> <div> <p>Note</p> <p>For Non Customer Corporates (counterparties on boarded by Corporates) the system will look for the party ID in OBSCF/OBCMS.</p> </div>
Party Name	<p>Party Name of the party ID for which the user is to be created is displayed. This field appears if you select Retail & Business option from User Type list.</p>
Party Type	Party type of the party ID for which the user is to be created is displayed. The party type can be Retail or Business .
Limit	This section appears if you select Retail & Business User option from the User Type list. If limit check is required, assign a limit package. In case of multi entity set up, limit packages need to be mapped at each entity level. All the touch points and touch point groups maintained in the system are listed under each entity. Packages can be mapped for each touch point and for a group. Also an option is provided to map the limit package at Global level (a system created group with all internal and external touch points). For business party transactions, a limit package maintained at the party level (as a part of party preference) will be considered and will be utilized.
Touch Points/ Group	Name of touch points/ groups under a specific entity to which the limit packages are to be mapped.
Package	List of the packages which can be mapped to touch points/ groups. Only limit packages maintained for the selected touch point/group will get listed here.
Actions	Indicates the option to reset the limit package assigned to the touch point/group. This can be achieved by clicking  .

Table 2-1 (Cont.) User Management - Create New User - Field Description


Field Name	Description
User Segment	<p>Segment of the user for which the application role is created. All the application roles linked to the segment will get assigned to the user. This field appears for Retail & Business user type.</p> <div> <p>Note</p> <p>User can click on  icon, which displays the roles linked to the selected user segment. All the roles associated to the segment gets assigned to the user.</p> </div>
Roles	Name of the application role. All the roles which are not associated to any User Segment gets displayed here. Administrator can assign additional roles (over and above to the roles assigned in segment).
Touch Points	Information specified in below fields are related to Touch Points.
Select Touch Points	<p>The touch points (banking channels) allows a user to perform transactions using the touch points. The touch points could be:</p> <ul style="list-style-type: none"> • Mobile Application • Mobile (Responsive) • Internet • Missed Call Banking • SMS Banking • Wearables • Snapshot • Siri / Chatbot • API Access • Soft Token Application
Accessible Entity Details	<p>This section will only appear if the Bank has multi entity setup. This section is applicable only for Retail & Business type of user.</p>
Entity Name	Select the entity name i.e. accessible entity to be attached to the new user. This is applicable only if the Bank has a multi entity setup and the System/Bank administrator has access to more than one entity.
Touch Points/ Group	Name of touch points/ groups under a specific entity to which the limit packages are to be mapped.
Roles (Retails Only)	Name of the application role.
Personal Information	This section is applicable only for Retail & Business and Administrator type of user.

Table 2-1 (Cont.) User Management - Create New User - Field Description



Field Name	Description
User Name	<p>Define the name of the user (login ID) which is to be created. It is case insensitive.</p> <div>  Note Usernames are case insensitive i.e. User can login in OBDX with any case. </div>
Title	<p>Title of the user. If User type is Retail & Business, value is fetched from the core banking application and defaulted. For the user type corporate user and administrator are:</p> <ul style="list-style-type: none"> • Mr • Mrs • Miss • Ms • Dr • Master
First Name	<p>First name of the user. If user type is Retail & Business, value is fetched from the core banking application and defaulted.</p>
Middle Name	<p>Middle name of the user. If user type is Retail and Business User, value is fetched from the core banking application and defaulted.</p>
Last Name	<p>Last name / surname of the user. If user type is Retail & Business User, value is fetched from the core banking application and defaulted.</p>
Date of Birth	<p>Date of birth of the user. If user type is Retail & Business User, value is fetched from the core banking application and defaulted.</p>
Contact Details	<p>This section is applicable only for Retail & Business and Administrator type of user.</p>
Email ID	<p>Email id of the user.</p>
Alternate Email ID	<p>Alternate email id of the user. If user type is Retail & Business User, value is fetched from the core banking application and defaulted.</p>
Contact Number (Mobile)	<p>Mobile number of the user.</p>
Alternate Contact Number (Mobile)	<p>Alternate mobile number of the user. If user type is Retail & Business User, value is fetched from the core banking application and defaulted.</p>
Contact Number (Land Line)	<p>Phone number (land line) number of the user.</p>
Address Line 1-4	<p>Address of the user. If user type is Retail & Business User, value is fetched from the host and defaulted value is fetched from the core banking application and defaulted.</p>

Table 2-1 (Cont.) User Management - Create New User - Field Description

Field Name	Description
Country	Country of the user. If user type is Retail & Business User , value is fetched from the core banking application and defaulted.
City	City in which the user resides. If user type is Retail & Business User , value is fetched from the core banking application and defaulted.
Zip Code	The postal code of the city in which the user resided. If user type is Retail & Business User , value is fetched from the core banking application and defaulted.
Segment & Global Roles	This section is applicable only for Retail & Business type of user.
Segment	Specify the segment to assign the role to it.
Global Roles	The global roles are available for mapping it to the users.
Roles	Application roles mapped to the user. In case of multi entity setup, these roles will be for the default/home entity of the user.
Global Roles	This section is applicable only for Administrator type of user.
Roles	The global roles are available for mapping it to the users.
DND Alerts	This section is applicable only for Retail & Business and Administrator type of user.
Category	Select the categories for which DND needs to be enabled. All the categories for which DND is applicable are available for selection. <div>  Note Click on category link to view list of all the events for which alerts will not be sent to the user. </div>

- v. In the **Limits** section, select the limit packages to be mapped to touch points from the limit package list.
- vi. Add the accessible entities for the user and select the party and limits for that entity (applicable only if Bank has Multi Entity setup), as follows:
 - i. Click **Add Accessible Entity** button, to add accessible entity to a user.
 - ii. From the **Entity Name** list, select the name of the entity.
 - iii. In the **Party ID** field, enter the party ID.
 - iv. In the **Party Name** field, enter the party name.
 - v. Click **Search**. The search result is displayed.
 - vi. Select the appropriate party ID.
 - vii. In the **Limits** section, select the appropriate limit package under the **Package** for each touch point.
 - viii. From the **User Segment** list, select the appropriate segment for the user in **Limits and Roles** section. This field is present if a **Retail & Business** user type is being onboarded.

- ix. Select the checkbox (s) against the **Roles**, to map to the selected **User Segment**.
 - x. In the **Touch Points** section, select the check boxes beside the touch points to be mapped to the user.
 - xi. In the **Personal Information** section, enter the required details.
 - xii. In the **Contact Details** section, enter the required details.
 - xiii. From the **Segment** drop-down list under the **Segment & Global Roles** section, select the segment to assigned the role to it.
 - xiv. In the **Roles** field under the **Segment & Global Roles** section, select the checkbox (s) against the Roles, to map to the user.
 - xv. In **Category** field under **DND Alerts** section, select the desired categories for which DND needs to be enabled.
 - c. If you select the **Administrator** option from the **User Type** list:
 - i. In the **User Name** field, enter the name of user which is to be created.
 - ii. Perform anyone of the following actions.
 - Click **Onboard** to onboard the user. The required field to onborad the administrator populates.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the entered the details.
 - iii. In the **Organization** field, enter the organization of the employee.
 - iv. In the **Manager** field, enter the name of the manager of the user being created.
 - v. In the **Employee Number** field, enter the six digit employee number of the user.
 - vi. In the **Personal Information** section, enter the required details.
 - vii. In the **Contact Details** section, enter the required details.
 - viii. In **Category** field under **DND Alerts** section, select the desired categories for which DND needs to be enabled.
 - ix. In the **Touch Points** under **Primary Entity** section, select the check boxes beside the touch points to be mapped to the user.
 - x. Add the accessible entities for the user (applicable only if Bank has Multi Entity setup)
 4. Perform anyone of the following navigation:
 - Click **Save** to save the user details.

The **Review** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
 5. Perform any one of the following navigation to access the create screen:
 - Verify the details, and click **Confirm**.

The success message of user creation appears along with the transaction reference number.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

The user will be navigated back to the create screen.

6. Click **OK** to complete the transaction.

2.2 User Management - Search and View

Using this option, System/ bank administrators can search and view details of the existing users. Administrator selects the user type of the user to be searched.

System/ bank administrators can also change the user status or the channel access permission for a user using this screen.

Default search is available with Username, but the user can also be searched by providing other details like First Name, Last Name, Party ID. Email ID and Mobile Number.

If the user type is selected as Retail & Business User, then the user can be searched based on the Party ID. An option is provided to search the party present in the core banking system using either the party ID or party name. The matching results are displayed on the screen.

If party ID or party name are provided partially, then a like search is run and all the records matching the search criteria are listed. If the complete party ID is entered, then the party ID is validated by the core banking application. After the core banking application validation is successful, party name gets displayed on the screen. In the result grid, the parties are listed with both Party ID and Party Name. User can select the record by clicking on the Party ID from the list.

To search for a user:

1. Navigate to one of the above path.
The **User Management** screen appears.
2. Perform anyone of the following actions:
 - Enter the search criteria, click **Search**. The search results appear on the **User Management** screen based on the search parameters.
 - Click **Cancel** if you want to cancel the transaction.
 - Click **Clear** if you want to reset the search parameters.

Figure 2-5 User Management - Search

The screenshot shows the 'User Management' search interface. At the top, there is a header bar with an upward arrow and the text 'User Management'. Below this, the form contains several input fields: 'User Type' (a dropdown menu showing 'Retail & Business User'), 'Username' (a text box with 'a'), 'First Name' (an empty text box), 'Last Name' (an empty text box), 'Email' (an empty text box), 'Mobile Number' (a section with a 'Code' dropdown and a 'Mobile Number' text box), and 'Channel Access' (a dropdown menu showing 'Please Select'). Below these fields, there is a 'Party ID' label and a 'Search Party' link. A link 'Less Search Options ^' is also present. At the bottom, there are four buttons: 'Search' (highlighted in dark grey), 'Create', 'Clear', and 'Cancel'.

Figure 2-6 User Management - More Search Options


This screenshot is identical to Figure 2-5, showing the 'User Management' search interface. It includes the same header, input fields (User Type, Username, First Name, Last Name, Email, Mobile Number, Channel Access), links (Search Party, Less Search Options ^), and buttons (Search, Create, Clear, Cancel).

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 2-2 Field Description

Field Name	Description
User Type	Type of user to be searched. The user can be: <ul style="list-style-type: none"> • Corporate User • Administrator • Retail & Business User
User Name	To search the user with the user name. Partial search is allowed. The User ID is case insensitive.
More Search Options Below fields appears if you click the More Search Options link.	
First Name	Allows to search based on first name or given name of the user.
Last Name	Allows to search based on last name/ surname of the user.
Email	Allows to search based on email id of the user.
Mobile Number	Allows to search based on mobile number of the user. <div>  Note User can select international subscriber dialing (ISD) code (country code) while selecting mobile number. </div>
Channel Access	Allows to search based on channel access of the user.
Party ID	Allows to search based on Party id. This field appears if you select Retail & Business or Corporate User option from User Type list.

To search for a user:

1. Navigate to the above path.
The **User Management** screen appears.
2. Enter the search criteria and click **Search** in the **User Management** screen
The search results appear based on the search parameters.

Figure 2-7 User Management - Search Results

User Management

User Type: Retail & Business User

Username: san

Party ID: Search Party

[More Search Options](#)

Search **Create** **Clear**

Search Results

Full Name	User Name	Lock Status	Channel Access
Sankalp Naik	sanJustBusinessUser	Unlocked	Granted
Rahul kambale	sanBusinessUser1	Unlocked	Granted
Rahul kambale	sanTestuser6	Unlocked	Granted
James Smith	SanUpdateRetailBusiness	Unlocked	Granted
Sankalp Naik	sanTestuser5	Unlocked	Granted
SWATI THITE	sanBusinessAndIndividual	Unlocked	Granted
Sankalp Naik	sanTestuser4	Unlocked	Granted

Page 1 of 1 (1-10 of 10 Items) | < 1 >

Cancel

Note



The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 2-3 Field Description

Field Name	Description
Search Results	
Full Name	First name and last name of the user.
User Name	User Name of the user.
Status	Status of the user. Locked or Unlocked.

Table 2-3 (Cont.) Field Description

Field Name	Description
Channel Access	<p>Indicates whether channel access is granted.</p> <p>Click  icon to grant / revoke access rights.</p> <div><p> Note</p><p>Channel access feature will only be available with DB authenticator as Identity Management System.</p></div>

3. Click the **User Name** link of the record for which you want to view the user details. The **User Management - View** screen appears.

Figure 2-8 User Management - View

↑ User Management

User Type

Retail & Business User

Username

SnehaISS

Download profile

Primary Entity

Entity Name

UBS OBPM 14.4 HEL Branch

Party Information

004203

John David

Retail

Limits

No Limits To Display

Touch Points

☒ Mobile Application

☐ Test123

☐ Snapshot

☒ Internet

☐ Wearables

☐ RunitAP6 Description

☐ dctest66

☐ TouchPoint99

☐ Soft Token Application

☐ LimitAppCheck

☐ Siri/Chatbot

☐ tgbdcxz

☐ RunitAccesspointDescription

☐ testdc

☐ testtouchpoint

☐ Missed Call Banking

☐ Mobile (Responsive)

☐ SMS Banking

☐ fdsafgh

☐ 001testing

Roles (Retail Only)

☐ entityspecific

Personal Information

Title

Mr.

Middle Name

John

Middle Name

K

Last Name

David

Date Of Birth

1/1/1990

Contact Details

Business Email ID

Personal Email ID

sneha.sakpal@oracle.com

Business Contact Number (Mobile)

Mobile Number

+1 808 021 4009

Personal Contact Number(Mobile)

Contact Number (Landline)

Address Line 1

OFSSOPSSS

Address Line 2

CHEN

Address Line 3

TEST

Address Line 4

CIF

Country

United Kingdom

City

CIF

Zip Code

323231

Segment & Global Roles

Segment (Retail Only)

No Segment is Selected

Roles (Retail Only)

☐ testsegmentrole

☐ Member

☐ CreditCardRole

☐ WealthMGMTRole

☐ SMBRole

☐ SMBCHECKEROLE

☐ TestRole

☐ SMBTestRole

☐ TDRole

☐ RDRole

☐ LoanRole

☐ SRKSMBRole

☐ SMBMAKEROLE

☐ TrngRetail

☒ Customer

☐ WalletRole

☐ CASARole

☐ DefaultRetailRole

☐ dsbsdff

☐ ROLE001

☐ retailnewrolepayment

Device Registration

Phones & Tablets

Off

Push Notification

Phones & Tablets

Off

DND Alerts

Category

☐ Approvals

Edit

Reset Password

Cancel

Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 2-4 Field Description

Field Name	Description
View	
User Type	Type of user. The user can be: <ul style="list-style-type: none"> Corporate User Retail & Business User Administrator
User Name	The name of the user. This field appears if you select Retail & Business option from User Type list.
Group Corporate ID	The group corporate ID mapped to the user is displayed. This field appears if you select Corporate User option from User Type list.
Party ID	The party ID mapped to the user is displayed. This field appears if you select Retail & Business or Corporate User option from User Type list.
Primary Entity	
Party Information	
Party ID	Displays the party ID mapped to the user. This field appears if you select Retail & Business or Corporate User option from User Type list. <div> Note For Non Customer Corporates (counterparties on boarded by Corporates) the system will look for the party ID in OBSCF/OBCMS. </div>
Party Name	Displays the Party Name of the party ID mapped to the user. This field appears if you select Retail & Business option from User Type list.
Party Type	Displays the Party type of the party ID. The party type can be Retail or Business .
Organization	Organization that the user belongs to. This field appears if you select Administrator option from User Type list.

Table 2-4 (Cont.) Field Description

Field Name	Description
Manager	Manager of the user. This field appears if you select Administrator option from User Type list.
Employee Number	Employee number of the user. This field appears if you select Administrator option from User Type list.
Party Information This section is displayed if you select Retail & Business option from User Type list.	
Party ID	The party ID mapped to the user is displayed.
Party Name	Party Name of the party ID mapped to the user.
Party Type	Party type of the party ID mapped to the user.
Limit This field appears if you select Retail & Business or Corporate User option from User Type list. In case of multi entity setup, if the user has access to multiple entities, the limits package displayed will be the one associated to the default/home entity of the user. For business party transactions, a limit package maintained at the party level (as a part of party preference) will be considered and will be utilized.	
Touch Points/ Group	Name of touch points/ groups maintained under a specific entity for whom the limit packages are mapped.
Package	Name of the limit package mapped against specific touch points /touch point groups
Selected Segment	Segment of the user for which the application role is created. This field is displayed only for a Retail & Business user type.
Roles	Application roles mapped to the user. In case of multi entity setup, these roles will be for the default/home entity of the user.
Touch Points	
Selected Touch Points	The touch points (banking channels) selected for a user to perform transactions. The touch points could be: <ul style="list-style-type: none"> • Mobile Application • Mobile (Responsive) • Internet • Missed Call Banking • SMS Banking • Wearables • Snapshot • Siri / Chatbot • API Access • Soft Token Application
Limits & Roles	
User Groups	Displays the user groups that are assigned to the user. This field is displayed only for a corporate user type.
Personal Information This section is displayed if you select Retail & Business & Administrator option from User Type list.	
User Name	Name of the user (login ID) of the user.

Table 2-4 (Cont.) Field Description

Field Name	Description
Title	Title of the user. The options are: <ul style="list-style-type: none"> • Mr • Mrs • Miss • Ms • Dr • Master
First Name	First name of the user. If user type is Retail & Business , value is fetched from the core banking application and defaulted.
Middle Name	Middle name of the user. If user type is Retail & Business , value is fetched from the core banking application and defaulted.
Last Name	Last name/ surname of the user. If user type is Retail & Business , value is fetched from the core banking application and defaulted.
Date of Birth	Date of birth of the user. If user type is Retail and Business User , value is fetched from the core banking application and defaulted.
Contact Details This section is displayed if you select Retail & Business & Administrator option from User Type list.	
Business Email ID	Email id of the user. If user type is Retail & Business , value is fetched from the core banking application and defaulted.
Email ID	Email id of the user. If user type is Administrator , value is fetched from the core banking application and defaulted.
Business Contact Number (Mobile)	Displays contact number of the user alongwith an international subscriber dialing (ISD) code. If user type is Retail and Business User , value is fetched from the core banking application and defaulted.
Contact Number (Mobile)	Displays mobile number of the user alongwith an international subscriber dialing (ISD) code. If user type is Retail & Business , value is fetched from the core banking application and defaulted.
Contact Number (Land Line)	Phone number (land line) number of the user.
Address Line 1-4	Address of the user. If user type is Retail & Business , value is fetched from the core banking application and defaulted.

Table 2-4 (Cont.) Field Description


Field Name	Description
Country	Country of the user. If user type is Retail & Business , value is fetched from the core banking application and defaulted.
City	City in which the user resides. If user type is Retail and Business User , value is fetched from the core banking application and defaulted.
Zip Code	The postal code of the city in which the user resided. If user type is Retail & Business , value is fetched from the core banking application and defaulted.
Segment & Global Roles This section is applicable only for Retail type of user.	
Segment	View the segment assigned to the Retail user.
User Groups And Global Roles	
User Groups	<p>The list of all user groups to which the selected user belongs. User Group is applicable only to Corporate Users and Administrators.</p> <div> <p>Note</p> <ul style="list-style-type: none"> This information is read-only and hence cannot be modified. If a particular user needs to be removed from a user group, then the administrator must manually go to the particular user group screen and remove the user. </div>
Roles	The global roles which are mapped to the users.
Device Registration This section is applicable only for Corporate type of user.	
Android Devices	<p>This option shows if the user has registered Zig Bank application on any android devices/s. Enabling of the device happens when the user installs and registers on the app on the android device. Administrator cannot manually enable the device.</p> <p>If the Administrator deregisters the device, the user gets logged out from all the android devices and his alternate login gets disabled from all the android devices on which the user has installed the application.</p>

Table 2-4 (Cont.) Field Description

Field Name	Description
iOS Devices	This option shows if the user has registered Zig Bank application on any iOS devices/s. Enabling of the device happens when the user installs and registers on the app on the iOS device. Administrator cannot manually enable the device. If the Administrator deregisters the device, the user gets logged out from all the iOS devices and his alternate login gets disabled from all the iOS devices on which the user has installed the application.
Push Notifications This section is applicable only for Corporate type of user.	
Android Devices	This option shows if the user has registered for push notifications for android devices. Enabling of the push notification is done by user himself and administrator cannot do the same. If the administrator disables this, the user will stop getting notifications as a pop-up message (push notification) on the user's registered mobile number.
iOS Devices	This option shows if the user has registered for push notifications for iOS devices. Enabling of the push notification is done by user himself and administrator cannot do the same. If the administrator disables this, the user will stop getting notifications as a pop-up message (push notification) on the user's registered mobile number. Note: To receive push notification user will have to allow the same on the device settings.
Primary Entity Details	
Entity Name	Primary Entity name associated to the user.
Touch Points/ Group	Name of touch points/ groups maintained under a specific entity for which the limit packages are mapped.
Roles	For the primary entity selected/ added, system will default the roles same as that of home entity of the user. The administrator cannot define separate roles for each of the entities.
Map Parties This section is applicable only for Corporate type of user.	
Primary Party	Primary Entity name associated to the user.
Accessible Parties	Accessible Entities associated to the user.
Limits	Limits attached to the user.
Touch Points	Name of touch points/ groups maintained under a specific entity for which the limit packages are mapped.
Map Roles	
DND Alerts	

Table 2-4 (Cont.) Field Description

Field Name	Description
DND Alerts	The list of categories for which DND is configured can be enabled or disabled using this option.
Accessible Entity Details This section is applicable only to Retail or Admin user only.	
Entity Name	Accessible Entity name associated to the user.
Limits - Touch Point/Groups	Limits package associated to the user for the accessible entity. This field is only applicable for Retail & Business and corporate users. For Retail Party transactions, the limit package maintained at the user level will be considered and utilized. For business party transactions, a limit package maintained at the party level (as a part of party preference) will be considered and utilized.
Touch Points/ Group	Name of touch points/ groups maintained under a specific entity for which the limit packages are mapped.
Package	Name of the limit package mapped against specific touch points /touch point groups.
Roles	For the accessible entity selected/ added, system will default the roles same as that of home entity of the user. The administrator cannot define separate roles for each of the entities.

4. Perform any one of the following navigation to access the create screen:
 - Click **Edit** to edit the user details.
 - Click **Reset Password** to reset user's password. For more information refer, **Reset password** section.
 - If user clicks '**No**', the action gets cancelled.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
 - Click  **Download Profile** icon to download the user details.

2.3 User Management - Edit

This function enables the Administrator to edit the existing user details.

Administrators will be allowed to modify the user details, including adding/removing parties mapped to the user. For a Retail & Business user, the primary entity should have at least 1 party mapped, however, if all the parties mapped under the linked entity are removed, then the entity access will also be removed from the user.

To edit or update a user details:

1. Navigate to one of the above paths.
The **User Management** screen appears.
2. Perform any one of the following action:
 - Enter the search criteria, click **Search**.
The search results appear on the **User Management** screen based on the search parameters.

- Click **Clear** if you want to reset the search parameters.
 - Click **Cancel** if you want to cancel the transaction.
3. In the **User Management - Search Results** section, click the **User Name** link of the record for which you want to edit the user details.
- The **User Management - View** screen appears.
4. Perform any one of the following actions:
- Click **Edit** to update the user information.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

Figure 2-9 User Management - Edit User

↑ User Management

User TypeRetail & Business User

UsernameSnehalSS

Primary Entity

Entity NameUBS OBPM 14.4 HEL Branch

Party Information

004203John DavidRetail

Add

> Limits

Touch Points

☒ Mobile Application

☐ Test123

☐ Snapshot

☒ Internet

☐ Wearables

☐ RunitAP6 Description

☐ dctest66

☐ TouchPoint99

☐ Soft Token Application

☐ LimitAppCheck

☐ Siri/Chatbot

☐ tgbdcxz

☐ RunitAccesspointDescription

☐ testdc

☐ testtouchpoint

☐ Missed Call Banking

☐ Mobile (Responsive)

☐ SMS Banking

☐ fdsalgh

☐ 001testing

Roles (Retail Only)

☐ entityspecific

Add Accessible Entity

Personal Information

TitleMr

First NameJohn

Middle NameK

Last NameDavid

Date Of Birth1/1/1990

Contact Details

Business Email Id

Personal Email Idsnehal.sakpal@oracle.com

Business Contact Number (Mobile)

CodeMobile Number

Personal Contact Number (Mobile)

Code44Mobile Number9920384586

Contact Number (Landline)

Address Line 10FSSOFSSS

Address Line 2CHEN

Address Line 3TEST

Address Line 4CIF

CountryUnited Kingdom

CityCIF

Zip Code323231

Segment & Global Roles

Segment (Retail Only)

Select Segment

Roles (Retail Only)

☐ testsegmentrole

☐ Member

☐ CreditCardRole

☐ WealthMGMTRole

☐ SMBRole

☐ SMBCHECKEROLE

☐ TestRole

☐ SMBTestRole

☐ TDRole

☐ RDRole

☐ LoanRole

☐ SRKSMBRole

☐ SMBMAKEROLE

☐ TrngRetail

☒ Customer

☐ WalletRole

☐ CASARole

☐ DefaultRetailRole

☐ dsbsdf

☐ ROLE001

☐ retailnewrolepayment

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Push Notification

Device Registration

Phones & Tablets
Push Notification

Off

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Table 2-5 Field Description


Field Name	Description
Edit	
User Type	Type of user. The user can be: <ul style="list-style-type: none"> Retail & Business User Administrator
User Name	The name of the user. This field appears if you select Retail & Business option from User Type list.
Party ID	The party ID mapped to the user is displayed. This field appears if you select Retail & Business option from User Type list.
Primary Entity	
Party Information	
Party ID	Displays the party ID mapped to the user. This field appears if you select Retail & Business or Corporate User option from User Type list.
<div>  Note For Non Customer Corporates (counterparties on boarded by Corporates) the system will look for the party ID in OBSCF/OBCMS. </div>	
Party Name	Displays the Party Name of the party ID mapped to the user. This field appears if you select Retail & Business option from User Type list.
Party Type	Displays the Party type of the party ID. The party type can be Retail or Business .
Organization	Organization that the user belongs to. This field appears if you select Administrator option from User Type list.
Manager	Manager of the user. This field appears if you select Administrator option from User Type list.
Employee Number	Employee number of the user. This field appears if you select Administrator option from User Type list.
Primary Entity Details	
This section is applicable only to Retail or Admin user only.	
Entity Name	Primary Entity name associated to the user. This field is appears for Retail or Admin user only.
Party Information	
This section is displayed if you select Retail & Business option from User Type list.	

Table 2-5 (Cont.) Field Description

Field Name	Description
Party ID	The party ID mapped to the user is displayed.
Party Name	Party Name of the party ID mapped to the user.
Party Type	Party type of the party ID mapped to the user.
Limits This field appears if you select Retail & Business or Corporate User option from User Type list. In case of multi entity setup, if the user has access to multiple entities, the limits package displayed will be the one associated to the default/home entity of the user. For business party transactions, a limit package maintained at the party level (as a part of party preference) will be considered and will be utilized.	
Touch Points/ Group	Name of touch points/ groups maintained under a specific entity for whom the limit packages are mapped. This field is appears for Retail or Admin user only.
Package	Name of the limit package mapped against specific touch points /touch point groups
Selected Segment	Segment of the user for which the application role is created. This field is displayed only for a Retail & Business user type.
Roles	Application roles mapped to the user. In case of multi entity setup, these roles will be for the default/home entity of the user. This field is appears for Retail or Admin user only.
Touch Points	
Selected Touch Points	The touch points (banking channels) selected for a user to perform transactions. The touch points could be: <ul style="list-style-type: none"> • Mobile Application • Mobile (Responsive) • Internet • Missed Call Banking • SMS Banking • Wearables • Snapshot • Siri / Chatbot • API Access • Soft Token Application
Accessible Entity Details This section is applicable only to Retail or Admin user only.	
Entity Name	Accessible Entity name associated to the user.
Touch Points/ Group	Name of touch points/ groups maintained under a specific entity for whom the limit packages are mapped.
Roles	Application roles mapped to the user.
Personal Information This section is displayed if you select Retail & Business & Administrator option from User Type list.	
User Name	Name of the user (login ID) of the user.

Table 2-5 (Cont.) Field Description

Field Name	Description
Title	Title of the user. The options are: <ul style="list-style-type: none"> • Mr • Mrs • Miss • Ms • Dr • Master
First Name	First name of the user. If user type is Retail & Business , value is fetched from the core banking application and defaulted.
Middle Name	Middle name of the user. If user type is Retail & Business , value is fetched from the core banking application and defaulted.
Last Name	Last name/ surname of the user. If user type is Retail & Business , value is fetched from the core banking application and defaulted.
Date of Birth	Date of birth of the user. If user type is Retail & Business , value is fetched from the core banking application and defaulted.
Contact Details This section is displayed if you select Retail & Business & Administrator option from User Type list.	
Business Email ID	Email id of the user. If user type is Retail & Business , value is fetched from the core banking application and defaulted.
Email ID	Email id of the user. If user type is Administrator , value is fetched from the core banking application and defaulted.
Business Contact Number (Mobile)	Displays contact number of the user alongwith an international subscriber dialing (ISD) code. If user type is Retail and Business User , value is fetched from the core banking application and defaulted.
Contact Number (Mobile)	Displays mobile number of the user alongwith an international subscriber dialing (ISD) code. If user type is Retail & Business , value is fetched from the core banking application and defaulted.
Contact Number (Land Line)	Phone number (land line) number of the user.
Address Line 1-4	Address of the user. If user type is Retail & Business , value is fetched from the core banking application and defaulted.

Table 2-5 (Cont.) Field Description


Field Name	Description
Country	Country of the user. If user type is Retail & Business , value is fetched from the core banking application and defaulted.
City	City in which the user resides. If user type is Retail Retail & Business , value is fetched from the core banking application and defaulted.
Zip Code	The postal code of the city in which the user resided. If user type is Retail & Business , value is fetched from the core banking application and defaulted.
Segment & Global Roles This section is applicable only for Retail type of user.	
Segment	View the segment assigned to the Retail user.
User Groups And Global Roles This section is applicable only for Administrators type of user.	
User Groups	The list of all user groups to which the selected user belongs.
<div>  Note <ul style="list-style-type: none"> This information is read-only and hence cannot be modified. If a particular user needs to be removed from a user group, then the administrator must manually go to the particular user group screen and remove the user. </div>	
Roles	The global roles which are mapped to the users.
Device Registration This section is applicable only for Corporate type of user.	
Android Devices	This option shows if the user has registered Zig Bank application on any android devices/s. Enabling of the device happens when the user installs and registers on the app on the android device. Administrator cannot manually enable the device. If the Administrator deregisters the device, the user gets logged out from all the android devices and his alternate login gets disabled from all the android devices on which the user has installed the application.

Table 2-5 (Cont.) Field Description


Field Name	Description
iOS Devices	<p>This option shows if the user has registered Zig Bank application on any iOS devices/s. Enabling of the device happens when the user installs and registers on the app on the iOS device.</p> <p>Administrator cannot manually enable the device. If the Administrator deregisters the device, the user gets logged out from all the iOS devices and his alternate login gets disabled from all the iOS devices on which the user has installed the application.</p>
Push Notifications This section is applicable only for Corporate type of user.	
Android Devices	<p>This option shows if the user has registered for push notifications for android devices. Enabling of the push notification is done by user himself and administrator cannot do the same.</p> <p>If the administrator disables this, the user will stop getting notifications as a pop-up message (push notification) on the user's registered mobile number.</p>
iOS Devices	<p>This option shows if the user has registered for push notifications for iOS devices. Enabling of the push notification is done by user himself and administrator cannot do the same.</p> <p>If the administrator disables this, the user will stop getting notifications as a pop-up message (push notification) on the user's registered mobile number.</p>
<div>  Note To receive push notification user will have to allow the same on the device settings. </div>	
DND Alerts	
DND Alerts	The list of categories for which DND is configured can be enabled or disabled using this option.
Limits - Touch Point/Groups Limits package associated to the user for the accessible entity. This field is only applicable for Retail & Business and corporate users. For Retail Party transactions, the limit package maintained at the user level will be considered and utilized. For business party transactions, a limit package maintained at the party level (as a part of party preference) will be considered and utilized.	
Touch Points/ Group	Name of touch points/ groups maintained under a specific entity for which the limit packages are mapped.
Package	Name of the limit package mapped against specific touch points /touch point groups.

Table 2-5 (Cont.) Field Description

Field Name	Description
Roles	For the accessible entity selected/ added, system will default the roles same as that of home entity of the user. The administrator cannot define separate roles for each of the entities.

5. Update the required details.
6. Perform anyone of the following actions:
 - Click **Save** to update the changes.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
7. The **Review User Details** screen appears.
Perform anyone of the following actions:
 - Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
8. The success message of updates appears.
Click **OK** to complete the transaction.

2.4 FAQ

1. **Who can create / update the user?**
System administrator, bank administrator and corporate administrator can create or edit the users. Corporate Administrator can create user for the party ID he belongs to.
2. **What type of combinations are allowed for the Retail & Business user type for the digital banking accesses ?**
Users are provided with the following access combinations:

Table 2-6 Type of combinations allowed for the Retail & Business user type

Relationships	Allowed/Not Allowed
One Retail	Allowed
Multiple Retail	Not Allowed
One Retail + One Business	Allowed
One Retail + Multiple Business	Allowed
Multiple Retail + Multiple Business	Not Allowed
One Business	Allowed
Multiple Business	Allowed

3. **Can I edit the party id mapped to the user?**
No, party ID mapped to the user cannot be edited.
4. **When does the system update a user status as 'locked'?**
User status can get locked if he has exceeded the maximum number of attempts allowed for entering a wrong password.

5. **When will the System/ Bank Administrator use Revoke Channel Access feature?**
Incase if the customer does not want to use his channel banking and requests bank to disable his internet banking, bank user can do the same by revoking the channel access for his user. Similarly if a corporate user leaves a corporate house, his channel access should be revoked using this feature, so that he should not be able to access the company accounts.
6. **Can I set the user name which is already used in the application?**
No, uniqueness of a user name/user ID is checked while creating or modifying a user.
7. **Can I edit personal and contact details of Retail user?**
No, personal and contact details of Retail user are fetched from the core banking application and cannot be edited using User Management functionality.
8. **Can one assign multiple Application roles to a user?**
Yes, multiple Application roles can be assigned to the user. e.g. Corporate user is acting as maker of few transactions and approver of few other transactions.
9. **What are the different child roles available out of box?**
Following are the Application role associated with each application role out of box.

Table 2-7 Application Role

User Type	Application Roles
Retail User	
Corporate User	<ul style="list-style-type: none"> • Maker • Checker • Viewer • Corporate Admin Maker • Corporate Admin Checker • Non Customer Maker • Non Customer Checker • Non Customer Viewer • Non Customer Corp Admin Maker • Non Customer Corp Admin Checker
Administrator	<ul style="list-style-type: none"> • Admin Maker • Admin Checker

10. **If I update the limit package associated with a user, what will happen to the in-flight transactions?**
Yes, new limit package can be mapped to a user. Limits get applied from an immediate effect if the effective date is less than or equal to current date. And if the effective date is future date, the limit package will be applied from the date available in the package.
11. **If I update the Application role associated to a user, what will happen to the in-flight transactions?**
In case of any update of Application roles mapped to the user as edit user functionality, the privileges associated with new child roles get applied to the user with an immediate effect.

So if any transaction is pending with approver for approval, user can view and approve those transactions only if checker role is mapped to him. As soon as checker role is unmapped, then user will not be able to view and approve the transactions which were pending for his approval.
12. **Can administrator with one entity have right to create users in different entity?**
No, administrator can only create users in his own entity only.
13. **Can I assign a user Segment to a Corporate User?**
No, User Segment can only be attached to a Retail user.

14. Can I assign additional roles to a Retail user associated to a Segment?

Yes, system displays all the application roles which are not linked to a segment against the roles field, these roles can be attached to a user in addition to the roles attached to a segment.

15. If a user's User ID is locked and he/she has requested for a reset password, does the admin needs to unlock it separately ?

No, the user ID will automatically get unlocked at the time of resetting the password by Admin.

3

Party Preferences

This topic describes the information about **Party Migration** feature.

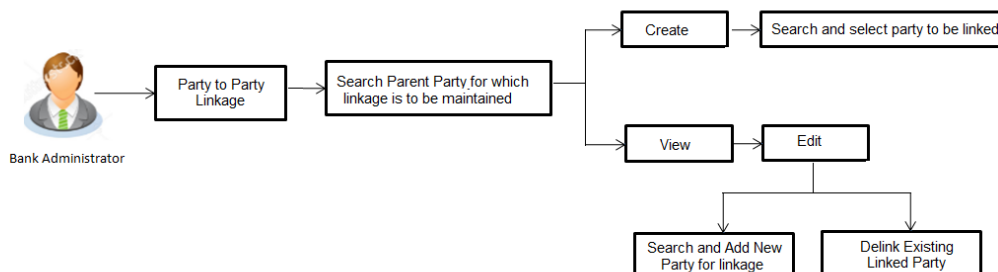
Party Preference setup allows the administrator to onboard the party on OBAPIS along with definition of attributes like limits, Approval flow, grace period etc. This maintenance is done only for corporate type of parties and is not applicable for retail type of parties. Parameter values maintained against a corporate party defines the system behavior for the following:

- Cumulative daily limits per transaction for the corporate party
- Transaction limits for the users
- Type of approval flow applicable
- Group Corporate Mapping
- Channel access preferences
- Availability of corporate administrator facility

Pre-Requisites

- Transaction access is provided to Bank Administrator.
- Approval rule set up for Bank Administrator to perform the actions.
- Party for which preference needs to be set up is created in core banking application.

Figure 3-1 Workflow



Features Supported In Application

Party Preference maintenance available for bank administrator in the application includes:

- [Create Party Preferences](#)
- [View Party Preferences](#)
- [Edit Party Preferences](#)

Navigation Path: Perform anyone of the following navigation to access **Party Preferences**.

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Corporate Onboarding**, Under **Corporate Onboarding**, click **Party Preferences**.
- From **Bank Administrator Dashboard**, under **Corporate Onboarding** widget, click **Party Preferences**.

① Note

For Non Customer Corporates (for which the party id is not maintained in UBS or in Core banking system), can also be on boarded on OBAPIS using Party Preference. For such cases i.e. for non customer corporate (counterparties on boarded by Corporates) the system will look for the party ID in OBSCF/OBCMS.

- [Party Preferences- Search](#)
This topic describes the systematic instruction to **Party Preferences- Search** feature.
- [Party Preferences - Create](#)
This topic describes the systematic instruction to **Party Preferences - Create** option. Using this option, Bank Administrator can configure party preferences for a specific party.
- [Party Preferences - View](#)
This topic describes the systematic instruction to **Party Preferences - View** feature.
- [Party Preferences - Edit](#)
This topic describes the systematic instruction to **Party Preferences - Edit** option.
- [FAQ](#)

3.1 Party Preferences- Search

This topic describes the systematic instruction to **Party Preferences- Search** feature.

To search party preferences of party:

1. Navigate to one of the above paths.
The **Party Preferences** screen appears.
2. Perform any one of the following actions:
 - In the **Party ID** field, enter the party ID whose party preferences you want to view.
 - In the **Party Name** field, enter the name of the party whose party preferences you want to view.
 - In the **Account Type** field, select account type (i.e. CASA,TD & Loan) and Enter account number of party whose party preferences you want to view.
3. Perform any one of the following actions:
 - Click **Search**.
If party preference is already maintained, user is directed to **Party Preference – View** screen.

If party preference is not maintained, user is directed to **Party Preference – Create** screen.

In case of invalid party, error message is shown on the screen.
 - Click **Clear** to reset the details.

- Click **Cancel** to cancel the transaction.

Figure 3-2 Party Preferences- Search (Party ID)

↑ Party Preferences

Party ID

00277

Party Name

More Search Options

Search

Clear

002774	Malika Martondkar
002775	Malika Martondkar
002776	PratibhaC
002778	Malika Martondkar
002779	Malika Martondkar
002772	Malika Martondkar
002773	Malika Martondkar

Cancel

In case of a party search by name, system displays the matching party records. The records have parties listed with both Party ID and Party Name information. User can select the record by clicking on the Party ID from the list.

Figure 3-3 Party Preferences- Search (Party Name)

↑ Party Preferences

Party ID

Party Name

Malika

More Search Options ▾

Search

Clear

002775

Malika Martondkar

002782

Malika Martondkar

002779

Malika Martondkar

002783

Malika Martondkar

002772

Malika Martondkar

002780

Malika Martondkar

002778

Malika Martondkar

Cancel

Figure 3-4 Party Preferences- Search(Account Number and Account Type)

↑ Party Preferences

Party ID

Party Name

Account Type

Current and Saving ▾

Account Number

283674624877

Search

Clear

Cancel

Table 3-1 Party Preferences- Search - Field Description

Field Name	Description
Search	Information specified in below fields are related to search.
Party ID	Party ID for which the party preference to be maintained/ viewed.
Party Name	Party Name of a party for which the party preference to be maintained or viewed.

Table 3-1 (Cont.) Party Preferences- Search - Field Description

Field Name	Description
Account Type	Account type of Party for which the party preference to be maintained/ viewed. Account type can either CASA, TD, Credit Card & Loan.
Account Name	Account Number of a party for which the party preference to be maintained or viewed.

3.2 Party Preferences - Create

This topic describes the systematic instruction to **Party Preferences - Create** option. Using this option, Bank Administrator can configure party preferences for a specific party.

To create the party preferences:

1. Navigate to one of the above paths.

The **Party Preferences** screen appears.

2. In the **Party ID** field, enter the party ID you want to view the party preferences you want to view. Party ID entered by the user gets validated from the core banking application. After the core banking application validation is successful, a check is performed in application to verify if preferences are already maintained for a party.

If the preferences are already maintained then user is directed to **Party Preference – View** screen.

If party preference is not maintained, user is directed to **Party Preference – Create** screen. In case of invalid party, error message is shown on the screen.

3. Perform anyone of the following actions:

- Click **Search**.
The party preference maintained for the party ID appears based on the entered search parameters.
- Click **Clear** to reset the details.
- Click **Cancel** to cancel the transaction.

4. Click the desired party ID link under the **Party ID** column.

The **Party Preferences** screen appears.

Figure 3-5 Party Preferences

The screenshot shows the 'Party Preferences' screen. At the top, there is a header bar with an upward arrow and the text 'Party Preferences'. Below this, there are two input fields: 'Party ID' with the value '000111' and 'Party Name' with the value 'James Smith'. At the bottom, there are three buttons: 'Create' (highlighted in dark grey), 'Cancel' (light grey), and 'Back' (light grey).

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 3-2 Party Preferences - Field Description

Field Name	Description
Search	Information specified in below fields are related to search.
Party ID	Party ID for which the party preference to be maintained or viewed.
Party Name	Name of a party for which the party preference to be maintained/ viewed.

5. Perform any one of the following actions:
 - Click **Create** to create party preference.
The **Create** screen appears.
 - Click **Back** to navigate to the previous screen.
 - Click **Cancel** to cancel the transaction.
6. In the **Party Type** field, select the party type for which party preference is to be maintained.

Note

When the party type is selected as **Corporate**, the fields relevant to Group Corporate are shown. The fields applicable for **Business** user will not be shown if **Business** party type is selected.

Figure 3-6 Party Preferences Maintenance – Create (Business Party)

↑ Party Preferences

Details

Party ID

000112

Party Name

ABZ Solutions

Party Type

☒ Business ☐ Corporate

Grace Period

1

Days

Maximum Allowed 30 Days

Alert On Transaction Expiry

Yes

No

File Encryption Key

Approval Flow

Sequential

Parallel

No Approval

Channel Access

Enable

Disable

Forex Deal Creation

Enable

Disable

Roles

☐ testsegmentrole ☒ Customer ☒ Member ☒ TDRole

☐ WalletRole ☒ CreditCardRole ☐ RDRole ☐ CASARole

☒ WealthMGMTRole ☐ LoanRole ☐ DefaultRetailRole

▼ Cumulative Limits

Please ensure to map limit package for Touch Points applicable for this party.

Wearables	Please select Limit Package	▼	↻
dctest66	Please select Limit Package	▼	↻
testdc	Please select Limit Package	▼	↻
ALL123 ⓘ	Please select Limit Package	▼	↻
dcgrp1 ⓘ	Please select Limit Package	▼	↻
Global	GlobalLimit	▼	↻

Save

Cancel

Back

Figure 3-7 Party Preferences Maintenance – Create (Corporate Party)

↑ Party Preferences

Details

Party ID

000111

Party Name

James Smith

Party Type

☐ Business ☒ Corporate

Map to Group Corporate

Existing

New

Group Corporate

000011:AcmeCorp

View Linked Parties

Grace Period

1

Days

Maximum Allowed 30 Days

Alert On Transaction Expiry

Yes

No

File Encryption Key

Channel Access

Enable

Disable

Forex Deal Creation

Enable

Disable

▼ Cumulative Limits

Please ensure to map limit package for Touch Points applicable for this party.

Wearables	Please select Limit Package	▼	↺
dctest66	Please select Limit Package	▼	↺
testdc	Please select Limit Package	▼	↺
ALL123 ⓘ	Please select Limit Package	▼	↺
dcgrp1 ⓘ	Please select Limit Package	▼	↺
Global	GlobalLimit	▼	↺

▼ User Limits

Wearables	Please select Limit Package	▼	↺
dctest66	Please select Limit Package	▼	↺
testdc	Please select Limit Package	▼	↺
ALL123 ⓘ	Please select Limit Package	▼	↺
dcgrp1 ⓘ	Please select Limit Package	▼	↺
Global	LPSearchADM1	▼	↺

Save

Cancel

Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.



Table 3-3 Party Preferences Maintenance – Create - Field Description

Field Name	Description
Create	Information specified in below fields are related to create.
Party ID	Party ID for which the party preference to be maintained. Note: For Non Customer Corporates (counterparties on boarded by Corporates) the system will look for the party ID in OBSCF/OBCMS.
Party Name	Party Name of a party for which the party preference to be maintained.
Party Type	Party type for which the party preference is to be maintained. The type can be: <ul style="list-style-type: none"> • Business • Corporate
Map to Group Corporate	Select this to map corporate party to Group Corporate. Note: <ul style="list-style-type: none"> • Existing – Click this to map with existing Group Corporate maintained within system • New –Click this to map corporate party with new Group Corporate This field is enabled if Corporate is selected in Party Type field.
Group Corporate	Group Corporate ID and Name with which the Corporate Party is to be mapped. Note: This field is enabled if Corporate is selected in Party Type field.
View Linked Parties	If an existing Group Corporate is selected, a link is available to view the linked parties. Click on the link to view the linked parties under a Group Corporate. Note: This field is enabled if Corporate is selected in Party Type field.
Grace Period	Provision of time period is made to allow user to approve the transaction after the actual due date. Note: The tooltip with information will appear on dashboard in the Pending for Approvals section only when the user hovers on grace period.
Grace Period Expiry Alert	Enter the number of days prior to Grace Period Expiry, before which the alert needs to be sent to Maker and Approver regarding transaction approval expiry period. For e.g. if the value is set as 1 in this field then the alert should be sent one day before the grace period expiry date. Note: <ul style="list-style-type: none"> a. The value entered in this field should be less than the value entered in Grace Period field. b. If there is no Grace Period present, then this field will not get enabled.

Table 3-3 (Cont.) Party Preferences Maintenance – Create - Field Description

Field Name	Description
Occurrence	<p>Specify the alert preference. The options are:</p> <ul style="list-style-type: none"> • Recurring- an alert will be sent daily, starting from the number of days configured in the above field before the before the grace period expiry date till the transaction is approved or expired (whichever is earlier) . • One Time- an alert would be sent only once with respect to value set in Grace Period <p>For eg. if the grace period is set as 5 days, and the days before the alert is required to be sent is set as 3 days and the alert preference is set as recurring then an alert will be sent for 3 days in a row (daily) before the grace period expiry date or until the transaction is approved (whichever is earlier) . if this parameter is set as one time then the alert would be sent only once i.e. 3 days before the grace period expiry date.</p> <p>Note:</p> <ol style="list-style-type: none"> The field will become Mandatory if the user inputs value in the Grace Period Expiry Alert field. If there is no Grace Period present, then this field will not get enabled.
Alert on Transaction Expiry	<p>Specify if the alert is required to be sent on the Transaction Expiry Date. The options are:</p> <ul style="list-style-type: none"> • Yes • No <p>Note:</p> <ol style="list-style-type: none"> The field will become Mandatory if the user inputs value in the Grace Period Expiry Alert field. If there is no Grace Period present, then this field will not get enabled.
File Encryption Key	<p>File Encryption key is the unique key provided to the corporate for encrypting/decrypting the bulk files that he is uploading. Note: This field is enabled if Corporate is selected in Party Type field.</p>
Approval Flow	<p>The approval type for the party. The options are:</p> <ul style="list-style-type: none"> • Sequential • Parallel • No Approval
Channel Access	<p>Whether users associated with a party can start transacting through the channel. The options are:</p> <ul style="list-style-type: none"> • Enable : Allows bank administrator to enable the party for channel access • Disable: Allows bank administrator to disable the party for channel access

Table 3-3 (Cont.) Party Preferences Maintenance – Create - Field Description

Field Name	Description
Forex Deal Creation	Whether users associated with a party can create forex deals. The options are: <ul style="list-style-type: none"> • Enable: If this option is enabled, corporate user associated with this party can create forex deals. • Disable: If this option is disabled, corporate user associated with this party cannot create forex deals.
Roles	Application roles mapped to the user. In case of multi entity setup, these roles will be for the default/home entity of the user. These roles are applicable only for a Business Party Type.
Cumulative Limit	It allows Bank Administrator to map customer cumulative daily limits to the party. All the touch points and touch point groups maintained the system are listed on the screen. Administrator needs to ensure that the relevant packages are mapped to all the touch points/groups accessible by the party users. Also an option is provided to map the limit package at Global level (a group created with all internal and external touch points) All the touch points and touch point groups maintained in the system are listed under each entity. Packages can be mapped for each touch point and for a group. For Business Party transactions, the limit package maintained at the party level (as a part of party preference) shall be considered and utilized. Note: These limits are applicable for a Business and Corporate Party Type.
Touch Points/ Group	Name of touch points/ groups maintained under a specific entity for which the limit packages are to be mapped.
Package	List of the packages available for mapping to touch points/ group are listed here. Limit packages maintained for the selected touch point will get here.
Actions	Click  to refresh the option.
User Limits	This field allows the Bank Administrator to map customer user level limits (CUL) to the party. All the touch points and touch point groups maintained the system are listed on the screen. Administrator needs to ensure that the relevant packages are mapped to all the touch points/groups accessible by the selected party users. Also an option is provided to map the limit package at Global level (a group created with all internal and external touch points). Note: These limits are applicable only for a Corporate Party type.
Touch Points/ Group	Name of touch points/group maintained under a specific entity for which the user limit packages are to be mapped.
Package	List of the packages available for mapping to touch points/ group are listed
Actions	Click  to refresh the option.

- a. If you select the **Business** option in the **Party Type** field;
 - i. Follow the steps from 6.
- b. If you select the **Corporate** option in the **Party Type** field;

Admin can map a party to an existing Group Corporate or can create a new Group Corporate by providing a new name:

- i. In the **Map to Group Corporate** field, select the option to map corporate party to Group Corporate.
- i. If you select **New** option, the new Group Corporate is created and mapped to party,

Admin will provide a Group Corporate name and click on **check availability** to check if the Group Corporate name entered is available in the application (as the name has to be unique). If the Group Corporate name is available, admin can click on save and system will show the Group corporate ID and name on the screen.

Figure 3-8 Corporate Party Map with New Group Corporate

↑ Party Preferences

Details

Party ID

000111

Party Name

James Smith

Party Type

☐ Business

☒ Corporate

Map to Group Corporate

Existing

New

Group Corporate

000011

Available [Save](#)

Grace Period

10

Days

Maximum Allowed 30 Days

Grace Period Expiry Alert

2

Maximum Allowed 9 Days

Occurrence

One Time

Recurring

Alert On Transaction Expiry

Yes

No

File Encryption Key

Channel Access

Enable

Disable

Forex Deal Creation

Enable

Disable

▼ Cumulative Limits

Please ensure to map limit package for Touch Points applicable for this party.

Wearables	Please select Limit Package	▼	↺
dctest66	Please select Limit Package	▼	↺
testdc	Please select Limit Package	▼	↺
ALL123 ⓘ	Please select Limit Package	▼	↺
dcgrp1 ⓘ	Please select Limit Package	▼	↺
Global	Global_user_pkg	▼	↺

▼ User Limits

Wearables	Please select Limit Package	▼	↺
dctest66	Please select Limit Package	▼	↺
testdc	Please select Limit Package	▼	↺
ALL123 ⓘ	Please select Limit Package	▼	↺
dcgrp1 ⓘ	Please select Limit Package	▼	↺
Global	GlobalLimit	▼	↺

Save

Cancel

Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 3-4 Corporate Party Map with New Group Corporate - Field Description

Field Name	Description
Search	Information specified in below fields are related to search.
Group Corporate Name	Enter the new Group Corporate Name to map with the Corporate party whose preferences is being setup
Search Result	Information specified in below fields are related to search result.
Group Corporate ID	The Group Corporate ID will be fetched from the application and will be assigned to the new Group Corporate
Group Corporate Name	List of Corporate Name that can be mapped with the Corporate party

OR

If you select Existing option, the party is mapped to the existing Group Corporate.

Admin can search an existing Group Corporate ID with the help of search panel provided to map with corporate party.

Figure 3-9 Corporate Party Map with Existing Group Corporate

↑ Party Preferences

Details

Party ID

000111

Party Name

James Smith

Party Type

☐ Business ☒ Corporate

Map to Group Corporate

Existing

New

Group Corporate

000011:AcmeCorp

View Linked Parties

Grace Period

1

Days

Maximum Allowed 30 Days

Alert On Transaction Expiry

Yes

No

File Encryption Key

Channel Access

Enable

Disable

Forex Deal Creation

Enable

Disable

▼ Cumulative Limits

Please ensure to map limit package for Touch Points applicable for this party.

Wearables	Please select Limit Package	▼	🔄
dctest66	Please select Limit Package	▼	🔄
testdc	Please select Limit Package	▼	🔄
ALL123①	Please select Limit Package	▼	🔄
dcgrp1①	Please select Limit Package	▼	🔄
Global	GlobalLimit	▼	🔄


▼ User Limits

Wearables	Please select Limit Package	▼	🔄
dctest66	Please select Limit Package	▼	🔄
testdc	Please select Limit Package	▼	🔄
ALL123①	Please select Limit Package	▼	🔄
dcgrp1①	Please select Limit Package	▼	🔄
Global	LPSearchADM1	▼	🔄

Save

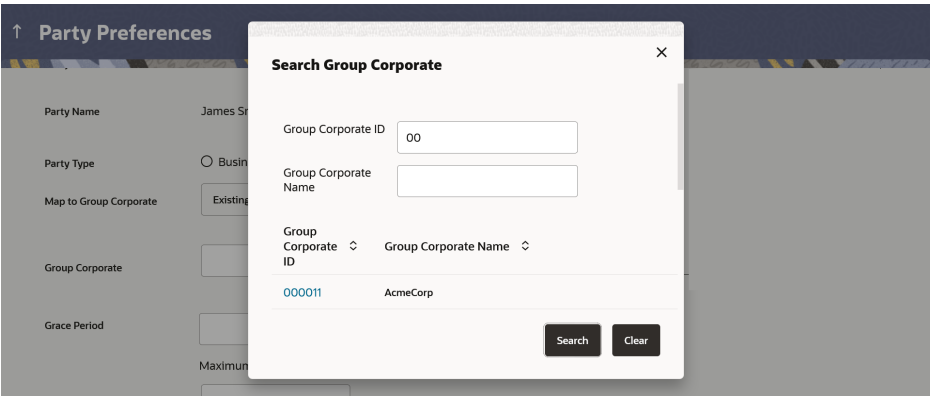
Cancel

Back

- i. In the **Group Corporate** field, enter the existing group corporate ID, and click on the  icon.

The **Search Group Corporate** popup appears.

Figure 3-10 Search Group Corporate to Map with Existing Group Corporate



 **Note**

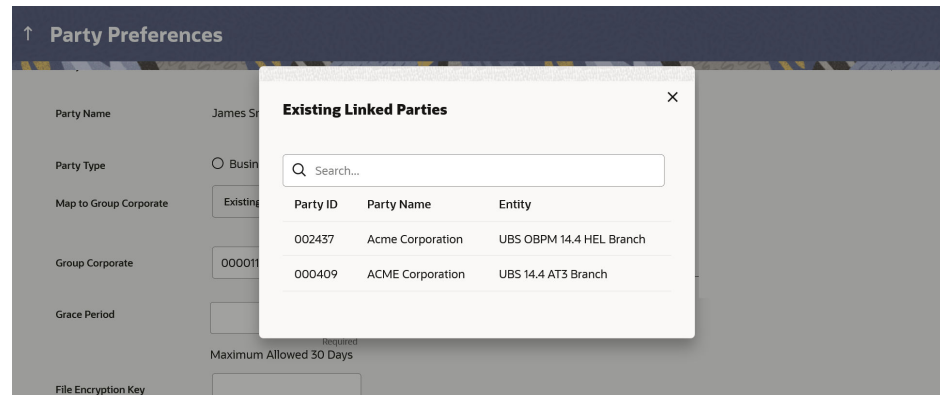
The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 3-5 Search Group Corporate - Field Description

Field Name	Description
Search	Information specified in below fields are related to search.
Group Corporate ID	Search Group Corporate ID to map with the Corporate party whose preferences are being setup
Group Corporate Name	Search Group Corporate Name to map with the Corporate party whose preferences are being setup
Search Result	Information specified in below fields are related to search result.
Group Corporate ID	List of Group Corporate ID that can be mapped with the Corporate party
Group Corporate Name	List of Corporate Name that can be mapped with the Corporate party

- ii. Click on the **View Linked Parties** link to view the parties linked to selected Group Corporate.

Figure 3-11 View Linked Parties**Note**

If **Group Corporate** flag is set as 'On' in system rules then,

- It is mandatory to map a Group Corporate ID In Party Preferences
- Even if it is a single party onboarding , it has to be mapped to a Group Corporate ID

7. In the **Grace Period** field, enter the number of grace period.
8. In the **Grace Period Alert** field, enter the days prior to Grace Period Expiry, to alert Maker and Approver regarding transaction approval expiry period.
9. In the **Occurrence** field, specify the alert preference.
10. In the **Alert On Transaction Expiry** field, specify whether to sent alert on the transaction expiry date or not.
11. In the **File Encryption Key** field, enter the unique File Encryption key provided to the corporate for encrypting/decrypting the bulk files that he is uploading.

Note

This field is enabled if the **Corporate** option selected in **Party Type** field.

12. In the **Approval Flow** field, select the appropriate option.
13. In the **Channel Access** field, select the appropriate option.
14. In the **Forex Deal Creation** field, select the appropriate option.
15. Select the checkbox (s) against the **Roles**, to map to the selected party.


Note

Roles field is enabled only for Business type of party.

16. From the **Cumulative Daily Limits** list, select the appropriate option to map limit package for Touch Points applicable for this party.

17. From the **User Limit** list, select the appropriate option.

Note

- a. Click  icon to refresh the option.
- b. This field is enabled if the **Corporate** option selected in **Party Type** field.


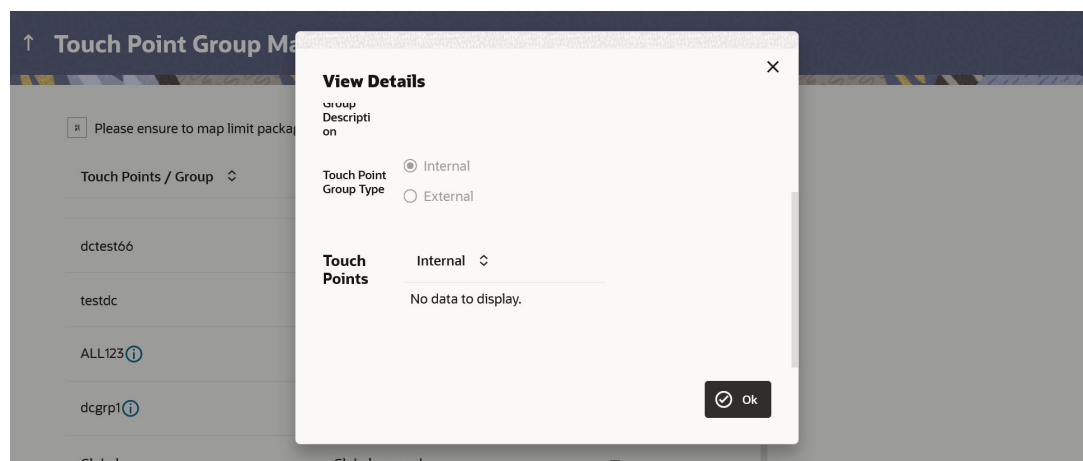
18. Click  icon to view the details of touch points group.
The **View Details** popup window appears.

Figure 3-12 View Details- Touch Point Group



Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 3-6 View Details- Touch Point Group - Field Description

Field Name	Description
Group Code	Group code defined for touch point group.
Group Description	Group description defined for touch point groups.
Touch Point / Group Type	Type of touch point i.e. whether touch point is of type internal or external.
Touch Points	List of the internal or external touch points.

19. Perform anyone of the following actions:
- Click **Save** to Save the party preferences.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

20. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

The success message of party preference creation appears.

21. Click **OK** to complete the transaction.

3.3 Party Preferences - View

This topic describes the systematic instruction to **Party Preferences - View** feature.

Administrator user is directed to Party Preference – View screen if preference for the party is already maintained. Preferences set for the party will be displayed on the screen.

To view party preferences of party:

1. Navigate to one of the above paths.

The **Party Preferences** screen appears.
2. Perform anyone of the following actions:
 - In the **Party ID** field, enter the party ID whose party preferences you want to view.
 - In the **Party Name** field, enter the name of the party whose party preferences you want to view.
3. Perform anyone of the following actions:
 - Click **Search**.

The party preference maintained for the party ID appears based on the entered search parameters.
 - Click **Clear** to reset the details.
 - Click **Cancel** to cancel the transaction.
4. Click the link under the **Party ID** column.

The search result according to the search criteria appears.

Figure 3-13 Party Preferences- View

↑ Party Preferences

Details

Party ID000112

Party NameABZ Solutions

Party Type
☒ Business
☐ Corporate

Grace Period1 Days

Approval Flow

SequentialParallelNo Approval

Channel Access

EnableDisable

Forex Deal Creation

EnableDisable

Roles

☐ testsegmentrole
☒ Customer
☒ Member
☒ TDRole
☐ WalletRole
☒ CreditCardRole
☐ RDRole
☐ CASARole
☒ WealthMGMTRole
☐ LoanRole
☐ DefaultRetailRole

Cumulative Limits

Touch Points / GroupPackage

GLOBALGlobalLimit

APINTERNETdclimitd09

APSNAPSHOTTesting

EditCancelBack

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 3-7 Party Preferences- View - Field Description

Field Name	Description
Details	Information specified in below fields are related to details.
Party ID	Party ID for which the party preference to be maintained.
Party Name	Party Name of a party for which the party preference to be maintained.
Party Type	Type of the party for which the party preference to be maintained.

Table 3-7 (Cont.) Party Preferences- View - Field Description

Field Name	Description
Group Corporate	Group Corporate ID and Name with which the Corporate Party is mapped This field is enabled only for the Corporate party.
View Linked Parties	Click on the link to view the linked parties under the selected Group Corporate. This field is enabled only for the Corporate party.
Grace Period	Provision of time period is made to allow user to approve the transaction after the actual due date. Note: The tooltip with information will appear on dashboard in the Pending for Approvals section only when the user hovers on grace period.
Grace Period Expiry Alert	Displays the days prior to Grace Period Expiry to alert Maker and Approver regarding transaction approval expiry period.
Occurrence	Displays the alert preference set is recurring or needs to be sent once.
Alert on Transaction Expiry	Displays the alert is required to be sent on the transaction expiry date or not.
Approval Flow	The approval type for the party. The options are: <ul style="list-style-type: none"> • Sequential • Parallel • No Approval
Channel Access	Whether users associated with a party can start transacting through the channel. The options are: <ul style="list-style-type: none"> • Enable : Allows bank administrator to enable the party for channel access • Disable: Allows bank administrator to disable the party for channel access
Forex Deal Creation	Whether users associated with a party can create forex deals. The options are: <ul style="list-style-type: none"> • Enable: If this option is enabled, corporate user associated with this party can create forex deals. • : If this option is disabled, corporate user associated with this party cannot create forex deals.
Roles	Application roles mapped to the user. In case of multi entity setup, these roles will be for the default/home entity of the user. These roles are applicable only for a Business Party Type.
Cumulative Limit	It allows Bank Administrator to map customer cumulative daily limits to the party. All the touch points and touch point groups maintained the system are listed on the screen. Administrator needs to ensure that the relevant packages are mapped to all the touch points/groups accessible by the party users. Also an option is provided to map the limit package at Global level (a group created with all internal and external touch points) All the touch points and touch point groups maintained in the system are listed under each entity. Packages can be mapped for each touch point and for a group. For Business Party transactions, the limit package maintained at the party level (as a part of party preference) shall be considered and utilized.

Table 3-7 (Cont.) Party Preferences- View - Field Description

Field Name	Description
Touch Points/ Group	Name of touch points/ groups maintained under a specific entity for which the limit packages are to be mapped.
Package	List of the packages available for mapping to touch points/ group are listed here. Limit packages maintained for the selected touch point will get here.
Global	The global limits available for assigned to the party.
User Limits	This field allows the Bank Administrator to map customer user level limits (CUL) to the party. All the touch points and touch point groups maintained the system are listed on the screen. Administrator needs to ensure that the relevant packages are mapped to all the touch points/groups accessible by the selected party users. Also an option is provided to map the limit package at Global level (a group created with all internal and external touch points). These limits are applicable only for a Corporate Party Type.
Touch Points/ Group	Name of touch points/group maintained under a specific entity for which the user limit packages are to be mapped.

5. Perform anyone of the following actions:
 - Click **Edit** to edit the party preferences.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

3.4 Party Preferences - Edit

This topic describes the systematic instruction to **Party Preferences - Edit** option.

Administrator can edit the party preferences maintained for a party.

To edit the customer preferences:

1. Navigate to one of the above paths.
The **Party Preferences** screen appears.
2. Perform anyone of the following actions:
 - In the **Party ID** field, enter the party ID whose party preferences you want to view.
 - In the **Party Name** field, enter the name of the party whose party preferences you want to view.
3. Perform anyone of the following actions:
 - Click **Search**.
The party preference maintained for the party ID appears based on the entered search parameters.
 - Click **Clear** to reset the details.
 - Click **Cancel** to cancel the transaction.
4. Click **Edit** to edit the party preferences.
The **Details** screen appears along with the party ID.

Figure 3-14 Party Preferences Maintenance – Modify

↑ Party Preferences

Details

Party ID

000112

Party Name

ABZ Solutions

Party Type

☒ Business ☐ Corporate

Grace Period

1

Maximum Allowed 30 Days

Alert On Transaction Expiry

Yes

No

File Encryption Key

Approval Flow

Sequential

Parallel

No Approval

Channel Access

Enable

Disable

Forex Deal Creation

Enable

Disable

Roles

☐ testsegmentrole ☒ Customer ☒ Member ☒ TDRole

☐ WalletRole ☒ CreditCardRole ☐ RDRole ☐ CASARole

☒ WealthMGMTRole ☐ LoanRole ☐ DefaultRetailRole

▼ Cumulative Limits

Please ensure to map limit package for Touch Points applicable for this party.

Internet	dclimitd09	▼	↻
Missed Call Banking	Please select Limit Package	▼	↻
Mobile Application	Please select Limit Package	▼	↻
Mobile (Responsive)	Please select Limit Package	▼	↻
Siri/Chatbot	Please select Limit Package	▼	↻

Save

Cancel

Back

 **Note**

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 3-8 Party Preferences Maintenance – Modify - Field Description

Field Name	Description
Details	Information specified in below fields are related to details.
Party ID	<p>Party ID for which the party preference to be maintained. This field is not editable.</p> <p>Note: For Non Customer Corporates (counterparties on boarded by Corporates) the system will look for the party ID in OBSCF/OBCMS.</p>
Party Name	<p>Party Name of a party for which the party preference to be maintained. This field is not editable.</p>
Party Type	<p>Party type for which the party preference is to be maintained. This field is not editable.</p>
Group Corporate	<p>Group Corporate ID and Name with which the Corporate Party is to be mapped. This field is not editable.</p> <p>Note: This field is enabled for the Corporate party.</p>
View Linked Parties	<p>If an existing Group Corporate is selected, a link is available to view the linked parties. Click on the link to view the linked parties under a Group Corporate.</p> <p>Note: This field is enabled for the Corporate party.</p>
Grace Period	<p>Provision of time period is made to allow user to approve the transaction after the actual due date.</p> <p>Note: The tooltip with information will appear on dashboard in the Pending for Approvals section only when the user hovers on grace period.</p>
Grace Period Expiry Alert	<p>Enter the number of days prior to Grace Period Expiry, before which the alert needs to be sent to Maker and Approver regarding transaction approval expiry period. For e.g. if the value is set as 1 in this field then the alert should be sent one day before the grace period expiry date.</p> <p>Note:</p> <ul style="list-style-type: none"> a. The value entered in this field should be less than the value entered in Grace Period field. b. If there is no Grace Period present, then this will not get enabled.

Table 3-8 (Cont.) Party Preferences Maintenance – Modify - Field Description

Field Name	Description
Occurrence	<p>Specify the alert preference. The options are:</p> <ul style="list-style-type: none"> • Recurring- an alert will be sent daily, starting from the number of days configured in the above field before the before the grace period expiry date till the transaction is approved or expired (whichever is earlier) . • One Time- an alert would be sent only once with respect to value set in Grace Period <p>For e.g. if the grace period is set as 5 days, and the days before the alert is required to be sent is set as 3 days and the alert preference is set as recurring then an alert will be sent for 3 days in a row (daily) before the grace period expiry date or until the transaction is approved (whichever is earlier) . if this parameter is set as one time then the alert would be sent only once i.e. 3 days before the grace period expiry date.</p> <p>Note:</p> <ol style="list-style-type: none"> The value entered in this field should be less than the value entered in Grace Period field. If there is no Grace Period present, then this will not get enabled.
Alert on Transaction Expiry	<p>Specify if the alert is required to be sent on the Transaction Expiry Date. The options are:</p> <ul style="list-style-type: none"> • Yes • No <p>Note:</p> <ol style="list-style-type: none"> The value entered in this field should be less than the value entered in Grace Period field. If there is no Grace Period present, then this will not get enabled.
File Encryption Key	File Encryption key is the unique key provided to the corporate for encrypting/decrypting the bulk files that he is uploading.
Approval Flow	<p>The approval type for the party. The options are:</p> <ul style="list-style-type: none"> • Sequential • Parallel • No Approval
Channel Access	<p>Whether users associated with a party can start transacting through the channel. The options are:</p> <ul style="list-style-type: none"> • Enable : Allows bank administrator to enable the party for channel access • Disable: Allows bank administrator to disable the party for channel access
Forex Deal Creation	<p>Whether users associated with a party can create forex deals. The options are:</p> <ul style="list-style-type: none"> • Enable: If this option is enabled, corporate user associated with this party can create forex deals. • Disable: If this option is disabled, corporate user associated with this party cannot create forex deals.

Table 3-8 (Cont.) Party Preferences Maintenance – Modify - Field Description

Field Name	Description
Roles	Application roles mapped to the user. In case of multi entity setup, these roles will be for the default/home entity of the user. These roles are applicable only for a Business Party Type.
Cumulative Limit	It allows Bank Administrator to map customer cumulative daily limits to the party. All the touch points and touch point groups maintained the system are listed on the screen. Administrator needs to ensure that the relevant packages are mapped to all the touch points/groups accessible by the party users. Also an option is provided to map the limit package at Global level (a group created with all internal and external touch points) All the touch points and touch point groups maintained in the system are listed under each entity. Packages can be mapped for each touch point and for a group. For Business Party transactions, the limit package maintained at the party level (as a part of party preference) shall be considered and utilized.
Touch Points/ Group	Name of touch points/ groups maintained under a specific entity for which the limit packages are to be mapped.
Package	List of the packages available for mapping to touch points/ group are listed here. Limit packages maintained for the selected touch point will get here.
User Limits	This field allows the Bank Administrator to map customer user level limits (CUL) to the party. All the touch points and touch point groups maintained the system are listed on the screen. Administrator needs to ensure that the relevant packages are mapped to all the touch points/groups accessible by the selected party users. Also an option is provided to map the limit package at Global level (a group created with all internal and external touch points). These limits are applicable only for a Corporate Party Type.
Touch Points/ Group	Name of touch points/group maintained under a specific entity for which the user limit packages are to be mapped.
Package	List of the packages available for mapping to touch points/ group are listed

5. Update the required details.
6. Perform anyone of the following actions:
 - Click **Save** to save the party preferences.
User is directed to the **Party Preference - Review** page post necessary validations.
 - Click **Back** to navigate to the previous screen.
 - Click **Cancel** to cancel the transaction.
7. Perform anyone of the following actions:
 - The **Review** screen appears.
Verify the details, and click **Confirm**.
 - Click **Edit** to make the changes if any.
 - Click **Cancel** to cancel the transaction.
8. The success message of updation appears. Click **OK** to complete the transaction.

3.5 FAQ

1. What is sequential type of approval flow?

Under Sequential approval flow, the approval can be done only in the sequence as mentioned in approval workflow. So, at the 1st level of approval, users/user groups who are assigned to authorize only can view and approve the transaction. After the transaction is approved by level 1 user, users/user groups having rights for 2nd level of approval will be able to view and authorize the transaction. The transaction is marked as approved only after the user at the last level approves/authorizes it.

2. What is Parallel type of approval flow?

It is “Non-Sequential” type of approval flow which doesn’t follow any specific sequence. Any user (who is part of the approval flow) from any approval level can pick up the transaction/maintenance and approve it. The transaction/maintenance is marked as approved if one user from each approval level (as configured) has approved/authorized the transaction.

3. What is cumulative daily limit package?

This limit package acts as a cumulative limit for all users of a party and is utilized as and when any user authorizes the transaction as a final approver. The daily limit per transaction and number of transactions allowed limit is checked and updated against the cumulative limit set.

4. What is User limit package?

This limit package is applicable for all users of the party (Users to whom this party ID is mapped as primary Party ID). This package will be overridden by User level limits package, if defined, at User level in User Management screen.

5. Can administrator delete Party Preference?

No, party preference cannot be deleted but can be disabled.

6. If I change the approval type from sequential to parallel or vice versa, what happens to the in-flight transactions/maintenances?

Edited approval type is applicable for new transactions initiated post modification. Previously initiated transactions (in flight transactions/maintenances) which are pending approval will follow an approval type which was applied at the time of transaction initiation.

7. If I edit the ‘Allowed Roles field’ and remove one of the options supported earlier, what impact will it have to the existing users on-boarded on that role?

If the Bank administrator edits and removes the roles mapped as ‘Allowed Roles’, the removed role will not be available to corporate administrator while creating new user and editing existing user. Old users whom the role is already mapped will continue to get the privileges.

8. Can I edit the limit packages? How does it impact the transactions?

Yes, new limit package can be mapped for party. Limits get applied from an immediate effect if the effective date is less than or equal to current date. And if the effective date is future date, the limit package will be applied from the date available in the package.

9. Is it mandatory to map packages for all the touch points and groups available under each entity?

Mapping the limit package (CCL) for global is mandatory. However the mapping limit packages (CCL) for each touch point and for all groups is not mandatory. Whereas, administrator needs to operationally ensure that packages are mapped to the relevant touch point/groups which are accessible by the party users.

In case of customer user limit packages (CUL), if the package will be overridden by User level limits package, if defined, at User Maintenance. Or packages maintained for a user

segment at system rules will be applicable if not package mapping is not defined at user or party level.

10. Can I manually define Global touch point group?

No, Touch Point – Global is nothing but a group of all internal and external touch points available in the application. This group cannot be maintained manually.

4

Merchant Management

This topic describes the information about **Merchant Management** option. Using this option, the system administrator can create and maintain merchant details in the application.

Merchant Onboarding facilitates the system administrator to set up and maintain merchants using the channel banking platform. This, in turn, enables the users to initiate merchant based payments using the channel banking facility. This is also helpful in maintaining merchant which will act as a payment aggregator for sourcing funds from external sources to the wallet account.

Administrators can map the CASA account of the merchant, to enable the merchant payments. The system administrator can also select the required remittance type to be mapped for the merchant payments while creating a merchant.

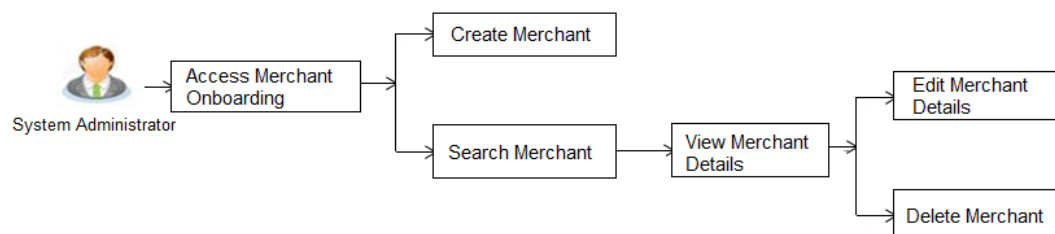
The remittance type can be:

- Funds Out
- Collect Funds

Pre-Requisites

- Transaction access is provided to the System Administrator
- Approval rule set up for System Administrator to perform the actions
- Checksum type and checksum algorithm is maintained
- Enterprise roles are maintained in the application
- Merchant's account is maintained in the host system

Figure 4-1 Workflow



Features Supported In Application

The following features are available for merchant maintenance:

- Create Merchant
- View Merchant Details
- Edit Merchant details

- Delete Merchant

Navigation Path: Perform anyone of the following navigation to access **Merchant Management**.

- From **System Administrator Dashboard**, under **Onboarding** widget, click **Merchant Onboarding** and then click **Merchant Management**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Onboarding**, Under **OnBoarding** , click **Merchant Management**.

Note

This functionality is only available for QR based merchant payment.

- [Merchant Management – Search](#)
This topic describes the systematic instruction to **Merchant Management – Search** screen. From this screen, the administrator is able to search existing merchant maintenances based on the search parameters provided.
- [Merchant Management – Funds Out](#)
This topic describes the information about **Merchant Management – Funds Out** screen.
- [Merchant Management – Collect Funds](#)
This topic describes the information about **Merchant Management – Collect Funds** feature.
- [Merchant Management - Delete](#)
This topic describes the systematic instruction to **Merchant Management - Delete** option.
- [FAQ](#)

4.1 Merchant Management – Search

This topic describes the systematic instruction to **Merchant Management – Search** screen. From this screen, the administrator is able to search existing merchant maintenances based on the search parameters provided.

On being displayed the search results based on the search criteria defined, the administrator is able to view the details of any merchant maintenance by selecting a record.

To search merchant:

1. Navigate to one of the above paths.

The **Merchant Management** screen appears.

Figure 4-2 Search Merchant

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 4-1 Search Merchant - Field Description

Field Name	Description
Merchant Id	Enter the unique ID of the merchant whose details you want to view.
Merchant Description	Enter the description of the merchant whose details you want to view.

2. Perform anyone of the following actions:
 - In the **Merchant Id** field, enter the unique id of the merchant.
 - In the **Merchant Description** field, enter the description of the merchant.
3. Perform anyone of the following actions:
 - Click **Search**.
The **Merchant Management** screen with search results appears based on the search parameters.
 - Click **Clear**, if you want to reset the search parameters.
 - Click **Cancel**, if you want to cancel the transaction.
 - Click **Create** to create another merchant maintenance.

Figure 4-3 Merchant Management - Search Results

Merchant Management

Merchant Id

Merchant Description

Search Create Clear

Merchant Id Merchant Description

Page 1 of 1 (1 of 1 Items) |< 1 >|

Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 4-2 Merchant Management - Search Results - Field Description

Field Name	Description
Merchant Id	The facility to search for a specific merchant maintenance record on the basis of the unique ID/key assigned to the merchant by the bank.
Merchant Description	The facility to search for a specific merchant maintenance based on the description of the merchant.
Search Results	The following details are displayed per merchant record which are retrieved based on the search criteria identified in the fields defined above.
Merchant Id	The unique ID/key assigned to the specific merchant by the bank.
Merchant Description	The description of the merchant corresponding to the merchant Id.

4. To view the details of a specific merchant, click the record.

The **Merchant Management - View** screen appears.

4.2 Merchant Management – Funds Out

This topic describes the information about **Merchant Management – Funds Out** screen.

The Merchant Management screen allows the system administrator to view, create, edit and delete the merchant details.

- [Merchant Management – Funds Out – View](#)
This topic describes the systematic instruction to **Merchant Management – Funds Out – View** feature.
- [Merchant Management – Funds Out – Create Merchant](#)
This topic describes the systematic instruction to **Merchant Management – Funds Out – Create Merchant** feature.
- [Merchant Management – Funds Out – Edit](#)
This topic describes the systematic instruction to **Merchant Management – Funds Out – Edit** option. With this option the system administrator can edit the details of any merchant maintained in the application.

4.2.1 Merchant Management – Funds Out – View

This topic describes the systematic instruction to **Merchant Management – Funds Out – View** feature.

On selecting a specific merchant record by clicking on the link provided on the merchant description, the screen displaying the details of the selected merchant is displayed.

Figure 4-4 Merchant Management – Funds Out – View

←

Merchant Management

Remittance Type	Funds Out
Merchant Id	Amazon
Merchant Description	Amazon

Accounts

Debit Account Details

Account Type	CASA
--------------	------

Response Redirections

Success URL	https://www.google.com/
Failure URL	https://www.yahoo.com/

Checksum Details

Checksum Type	none
Checksum Algorithm	none

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 4-3 Merchant Management – Funds Out – View - Field Description

Field Name	Description
Remittance Type	The type or remittance mapped to the merchant. The remittance type can be: <ul style="list-style-type: none"> Funds Out Collect Funds
Merchant Id	The unique ID/key assigned to the merchant by the bank.
Merchant Description	The description of the merchant.
Accounts	Information specified in below fields are related to accounts.
Debit Account Details	Information specified in below fields are related to debit account details.
Account Type	Displays the type of account i.e. GL or CASA account, associated with the merchant.
Account Number	Displays the merchant's debit account number.
Response Redirections	Information specified in below fields are related to response redirections.
Success URL	The URL for sending the response of the transaction if it is a successful transaction.
Failure URL	The URL for sending the dynamic response of the transaction if it is a failed transaction.
Checksum Details	Information specified in below fields are related to checksum details.
Checksum Type	The checksum type.
Checksum Algorithm	The checksum algorithm.

Table 4-3 (Cont.) Merchant Management – Funds Out – View - Field Description

Field Name	Description
Security Key	Input the security key. This field appears if a value is selected in Checksum Algorithm drop-down list.

1. Navigate to one of the above paths.
The **Merchant Management** screen appears.
2. Perform anyone of the following actions:
 - Click **Edit** to edit merchant details.
The user is directed to the **Merchant Management - Edit** screen.
 - Click **Back** to navigate to the previous screen.
 - Click **Cancel** to cancel the transaction.
 - Click **Delete** to delete the merchant maintenance.

4.2.2 Merchant Management – Funds Out – Create Merchant

This topic describes the systematic instruction to **Merchant Management – Funds Out – Create Merchant** feature.

The system administrator can create a new merchant so that the bank's customers can make payments to the merchant using channel banking.

To create a merchant:

1. Navigate to one of the above paths.
The **Merchant Management** screen appears.
2. Click **Create**.
The **Merchant Management – Create** screen appears.

Figure 4-5 Merchant Management – Funds Out – Create Merchant

The screenshot shows a web form titled 'Merchant Management' with a back arrow in the top left. The form is for 'Funds Out' remittance type. It includes fields for 'Merchant Id' (filled with 'filppkrt'), 'Merchant Description' (filled with 'shopping'), 'Accounts' section with 'Debit Account Details' and 'Account Type' (dropdown set to 'Current and Savines'), 'Account Number' (masked with asterisks), and 'Confirm Account Number' (filled with '12345512'). The 'Response Redirections' section has 'Success URL' (https://www.sucess.com) and 'Failure URL' (https://www.failure.com). The 'Checksum Details' section has 'Checksum Type' and 'Checksum Algorithm' (both dropdowns set to 'None'). At the bottom are 'Save', 'Cancel', and 'Back' buttons.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 4-4 Merchant Management – Funds Out – Create Merchant - Field Description

Field Name	Description
Select Remittance Type	The type or remittance to be mapped to the merchant. The remittance type can be: <ul style="list-style-type: none"> Funds Out Collect Funds
Merchant Id	Specify a unique ID by which the merchant will be identified.
Merchant Description	Enter a description of the merchant.
Accounts	Information specified in below fields are related to accounts.
Debit Account Details	Information specified in below fields are related to debit account details.
Account Type	Specify the type of account i.e. GL or CASA account, associated with the merchant.
Account Number	Specify the merchant's debit account number.
Confirm Account Number	Re-enter the merchant's account number to confirm the same if the account number has been changed.

Table 4-4 (Cont.) Merchant Management – Funds Out – Create Merchant - Field Description

Field Name	Description
Response Redirections	Information specified in below fields are related to response redirections.
Success URL	Specify the URL for sending the response of the transaction if it is a successful transaction.
Failure URL	Specify the URL for sending the response of the transaction if it is a failed transaction.
Checksum Details	Information specified in below fields are related to checksum details.
Checksum Type	Specify the checksum type.
Checksum Algorithm	Specify the checksum algorithm.
Security Key	Input the security key. This field appears if a value is selected in Checksum Algorithm drop-down list.

3. In the **Merchant Id** field, enter the ID of the merchant.
4. In the **Merchant Description** field, enter the description of the merchant.
5. Under the section **Debit Account Details**, from the **Account Typelist**, select the appropriate account type.
6. In the **Account Number** field, enter the account number of the merchant corresponding to the account type selected.
7. In the **Confirm Account Number** field, re-enter the merchant's account number.
8. Under the **Response Redirections** section,
 - a. In the **Success URL** field, enter the valid URL.
 - b. In the **Failure URL** field, enter the valid URL.
9. Under the **Checksum Details** section,
 - a. From the **Checksum Type** drop-down list, select the checksum type.
 - b. From the **Checksum Algorithm** drop-down list, select the checksum algorithm.
 - i. In the **Security Key** field, enter the security key
10. Perform anyone of the following actions:
 - Click **Save** to save the Merchant details.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
11. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details and click **Confirm** to confirm the details.
 - Click **Edit** to make changes if any.
 - The administrator is directed to **Merchant Management – Create** screen with values in editable form.
 - Click **Cancel** to cancel the operation.

The success message appears along with the status of the transaction.

12. Click **Done**.

4.2.3 Merchant Management – Funds Out – Edit

This topic describes the systematic instruction to **Merchant Management – Funds Out – Edit** option. With this option the system administrator can edit the details of any merchant maintained in the application.

In order to edit the details of any merchant, the user must select the Edit option provided on Merchant Management – View (details) page of the specific merchant.

To edit a merchant:

1. Navigate to one of the above paths.
The **Merchant Management** screen appears.
2. Perform anyone of the following actions:
 - In the **Merchant Id** field, enter the unique id of the merchant whose details you want to edit.
 - In the **Merchant Description** field, enter the description of the merchant whose details you want to edit.
3. Click **Search**
4. Select the merchant record of which details you want to edit, by selecting the link provided on the merchant description.
The **Merchant Management – View** screen appears.
5. Click the **Edit** option available on the **Merchant Management– View** screen to edit merchant details.

The administrator is directed to the **Merchant Management - Edit** screen.

Figure 4-6 Merchant Management – Funds Out – Edit

The screenshot shows the 'Merchant Management' form for editing a merchant's details. The form is titled 'Merchant Management' and has a sub-header 'Select Remittance Type' with two radio buttons: 'Collect Funds' and 'Funds Out' (selected). Below this are two text input fields: 'Merchant Id' with the value 'Amazon' and 'Merchant Description' with the value 'Amazon'. The 'Accounts' section contains a 'Debit Account Details' section with a dropdown for 'Account Type' set to 'Current and Savings', an 'Account Number' field with masked characters '*****', and a 'Confirm Account Number' field with the value 'HELO042400395'. The 'Response Redirections' section has two text input fields: 'Success URL' with the value 'https://www.google.com/' and 'Failure URL' with the value 'https://www.yao00.com/'. At the bottom of the form are three buttons: 'Save', 'Cancel', and 'Back'.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 4-5 Merchant Management – Funds Out – Edit - Field Description

Field Name	Description
Select Remittance Type	The type or remittance to be mapped to the merchant. The remittance type can be: <ul style="list-style-type: none"> • Funds Out • Collect Funds
Merchant Id	The unique ID assigned to the merchant by the bank. This field cannot be edited.
Merchant Description	The description of the merchant. This field is editable.
Accounts	Information specified in below fields are related to accounts.
Debit Account Details	Information specified in below fields are related to debit account details.
Account Type	The type of account associated with the merchant, e.g. CASA. This field is editable.
Account Number	The merchant's credit account number. This field is editable.
Confirm Account Number	Re-enter the merchant's account number to confirm the same if the account number has been changed. This field is editable.
Response Redirections	Information specified in below fields are related to response redirections.
Success URL	The URL for sending the response of the transaction if it is a successful transaction.
Failure URL	The URL for sending the response of the transaction if it is a failed transaction.
Checksum Details	Information specified in below fields are related to checksum details.
Checksum Type	The checksum type. This field is editable.
Checksum Algorithm	The checksum algorithm. This field is editable.
Security Key	Input the security key. This field is editable. This field appears if a value is selected in Checksum Algorithm drop-down list.

6. Perform anyone of the following actions:
 - Update the required fields, click **Save** to save the changes.
 - Click **Cancel** to cancel edit of the merchant maintenance.
 - Click **Back** to navigate to the previous screen.
7. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details and click **Confirm** to confirm the details.
 - Click **Edit** to make changes if any.

- The administrator is directed to **Merchant Management – Edit** screen with all values (other than Merchant ID) in editable form.
- Click **Cancel** to cancel the operation.

The success message appears along with the status of the transaction.

8. Click **Done**.

4.3 Merchant Management – Collect Funds

This topic describes the information about **Merchant Management – Collect Funds** feature.

Collect Funds refers to money being received to merchant's account/s through Electronic Payment interface (EPI). The Merchant Management screen allows the system administrator to view, create, edit and delete the inward merchant details.

Using this maintenance System/Bank administrator can save the details of Payment aggregator which will act as a medium for transferring the funds to user's wallet account from the external source (Credit card/ Debit card/ Net banking).

- [Merchant Management – Collect Funds – View](#)
This topic describes the systematic instruction to **Merchant Management – Collect Funds – View** option.
- [Merchant Management – Collect Funds – Create Merchant](#)
This topic describes the systematic instruction to **Merchant Management – Collect Funds – Create Merchant** option.
- [Merchant Management – Collect Funds – Edit](#)
This topic describes the systematic instruction to **Merchant Management – Collect Funds – Edit** option.

4.3.1 Merchant Management – Collect Funds – View

This topic describes the systematic instruction to **Merchant Management – Collect Funds – View** option.

On selecting a specific merchant record by clicking on the link provided on the merchant description, the screen displaying the details of the selected inward remittance merchant is displayed.

Figure 4-7 Merchant Management – Collect Funds (ONLINE)– View

←

Merchant Management

Remittance Type Collect Funds

Merchant Id AMAZN

Merchant Description AMAZN SHOP

Accounts

Credit Account Details

Account Type CASA

Account Number HEL0029800039

Service Charge Account Details

☐ Define another account for service charge

☐ Default customer's debit account number as request parameter

Merchant type ONLINE

Response Redirections

Redirection URL www.google.com

Success URL www.google.com

Failure URL www.yahoo.com

Checksum Details

Checksum Type none

Checksum Algorithm none

Edit Delete Cancel Back

Figure 4-8 Merchant Management – Collect Funds (In store)– View

←

Merchant Management

Remittance Type Collect Funds

Merchant Id CollectFundsBU11

Merchant Description CollectFundsBU11

[QR Code](#)

Accounts

Credit Account Details

Account Type CASA

Account Number HEL0228900036

Service Charge Account Details

☐ Define another account for service charge

☐ Default customer's debit account number as request parameter

Merchant type INSTORE

Edit Delete Cancel Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 4-6 Merchant Management – Collect Funds – View - Field Description

Field Name	Description
Remittance Type	The type or remittance mapped to the merchant. The remittance type can be: <ul style="list-style-type: none"> • Funds Out • Collect Funds
Merchant Id	The unique ID/key assigned to the merchant by the bank.
Merchant Description	The description of the merchant.
QR Code	Click the QR code link to view the QR code assigned to the merchant.
Accounts	Information specified in below fields are related to accounts.
Credit Account Details	Information specified in below fields are related to credit account details.
Account Type	The type of account associated with the merchant, Only CASA type of accounts are supported.
Account Number	The merchant's account number.
Service Charge Account Details	Information specified in below fields are related to service charge account details.
Define another account for service charge	This checkbox is selected if the merchant has another account defined for service charge.
Account Type	The service charge account type associated with the merchant e.g. CASA account. This field appears if Define Account number for service charge checkbox is selected.
Account Number	The merchant's account number. This field appears if Define Account number for service charge checkbox is selected.
Default customer's debit account number as request parameter	This check box is selected if the customer's debit account number is defaulted as request parameter.
Merchant Type	Displays the merchant type. It could be: <ul style="list-style-type: none"> • Online • In store
Response Redirections	This section is displayed only for the Online type of merchant.
Redirection URL	The URL for sending the response of the transaction for redirection.
Success URL	The URL for sending the response of the transaction if it is a successful transaction.
Failure URL	The URL for sending the response of the transaction if it is a failed transaction.
Checksum Details	This section is displayed only for the Online type of merchant.
Checksum Type	The checksum type.
Checksum Algorithm	The checksum algorithm.
Security Key	Enter the security key. This field appears if a value is selected in Checksum Algorithm drop-down list.

1. Navigate to one of the above paths.

The **Merchant Management** screen appears.


2. Perform any one of the following actions:
 - Click **Edit** to edit merchant details.
The user is directed to the **Merchant Management - Edit** screen.
 - Click **Back** to navigate to the previous screen.
 - Click **Cancel** to cancel the transaction.
 - Click **Delete** to delete the merchant maintenance.

QR code

The QR code is displayed if the system administrator clicks on the QR code link on the Merchant Management details screen. The administrator is provided with the facility to download the QR code so as to send it to the merchant through any offline mode.

Figure 4-9 QR Code



3. Click icon  to download the QR Code image of the merchant.

4.3.2 Merchant Management – Collect Funds – Create Merchant

This topic describes the systematic instruction to **Merchant Management – Collect Funds – Create Merchant** option.

The system administrator can create a new collect funds remittance merchant so that the bank's customers can receive payments in their wallet using the merchant (payment aggregator) using channel banking.

To create a merchant:

1. Navigate to one of the above paths.
The **Merchant Management** screen appears.
2. Click **Create**.
The **Merchant Management – Create** screen appears.

Figure 4-10 Merchant Management – Collect Funds – Create Merchant

Merchant Management

Select Remittance Type
☒ Collect Funds ☐ Funds Out

Merchant Id: Amazonn

Merchant Description: Shopping

Accounts

Credit Account Details

Account Type: Current and Savings

Account Number: *****

Confirm Account Number: 123456

Service Charge Account Details

☐ Define another account for service charge

☐ Default customer's debit account number as request parameter

Select Merchant Type
☒ Online ☐ In store

URL

Redirection URL: https://redirectionurl.com

Success URL: https://sucessurl.com

Failure URL: https://failureurl.com

Checksum Details

Checksum Type: None

Checksum Algorithm: None

Save Cancel Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 4-7 Merchant Management – Collect Funds – Create Merchant - Field Description

Field Name	Description
Select Remittance Type	The type or remittance to be mapped to the merchant. The remittance type can be: <ul style="list-style-type: none"> Funds Out Collect Funds
Merchant Id	Specify a unique ID by which the merchant will be identified.
Merchant Description	Enter a description of the merchant.
Accounts	Information specified in below fields are related to accounts.

Table 4-7 (Cont.) Merchant Management – Collect Funds – Create Merchant - Field Description

Field Name	Description
Credit Account Details	Information specified in below fields are related to credit account details.
Account Type	Specify the type of account associated with the merchant, Only CASA type of accounts are supported.
Account Number	Specify the merchant's credit account number.
Confirm Account Number	Re-enter the merchant's account number to confirm the same if the account number has been changed.
Service Charge Account Details	Information specified in below fields are related to service charge account details.
Define another account for service charge	This checkbox is selected if the merchant has another account defined for service charge.
Account Type	The service charge account type associated with the merchant e.g. CASA account. This field appears if Define Account number for service charge check box is selected.
Account Number	The merchant's account number. This field appears if Define Account number for service charge check box is selected.
Confirm Account Number	Re-enter the merchant's account number to confirm the same if the account number has been changed.
Default customer's debit account number as request parameter	This check box is selected if the customer's debit account number is defaulted as request parameter.
Select Merchant Type	Specify the merchant type. The options are: <ul style="list-style-type: none"> • Online • In store
Merchant Type - In Store	Generated QR code can be downloaded from view merchant, if the Merchant Type is selected as In Store .
URL	This section is displayed only for the Online type of merchant.
Redirection URL	Specify the URL for sending the response of the transaction for redirection.
Success URL	Specify the URL for sending the response of the transaction if it is a successful transaction.
Failure URL	Specify the URL for sending the response of the transaction if it is a failed transaction.
Checksum Details	This section is displayed only for the Online type of merchant.
Checksum Type	Specify the checksum type.
Checksum Algorithm	Specify the checksum algorithm.
Security Key	Enter the security key. This field appears if a value is selected in Checksum Algorithm drop-down list.

3. In the **Merchant Id** field, enter the ID of the merchant.
4. In the **Merchant Description** field, enter the description of the merchant.
5. Under the section **Credit Account Details** from the **Account Type** list, select the appropriate account type.

6. In the **Account Number** field, enter the account number of the merchant corresponding to the account type selected.
7. In the **Confirm Account Number** field, re-enter the merchant's account number.
8. Under the **Response Redirections** section,
 - a. In the **Success URL** field, enter the valid URL.
 - b. In the **Failure URL** field, enter the valid URL.
9. Under the **Checksum Details** section,
 - a. From the **Checksum Type** drop-down list, select the checksum type.
 - b. From the **Checksum Algorithm** drop-down list, select the checksum algorithm.
 - i. In the **Security Key** field, enter the security key
10. Under the **Service Charge Details** section,
 - Select the checkbox next to **Define another account for service charge** if the merchant has a different account specified for service charges.
 - i. From the **Account Type** list, select the appropriate account type.
 - ii. In the **Account Number** field, enter the account number of the merchant corresponding to the account type selected.
 - iii. In the **Confirm Account Number** field, re-enter the merchant's account number.
11. Select the checkbox against the **Default customer's debit account number as request parameter** if the customer's debit account number is defaulted as request parameter.
12. If the **Merchant Type** is selected as **Online** in the **Select Merchant Type** field, enter the details below in the **URL** section.
 - a. In the **Redirection URL** field, enter the valid URL.
 - b. In the **Success URL** field, enter the valid URL.
 - c. In the **Failure URL** field, enter the valid URL.
13. If the **Merchant Type** is selected as **Online** in the **Select Merchant Type** field, enter the details below in the **Checksum Details** section.
 - a. From the **Checksum Type** drop-down list, select the checksum type.
 - b. From the **Checksum Algorithm** drop-down list, select the checksum algorithm.
 - i. In the **Security Key** field, enter the security key.
14. Perform anyone of the following actions:
 - Click **Save** to save the Merchant details.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
15. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details and click **Confirm** to confirm the details.
 - Click **Edit** to make changes if any.
 - The administrator is directed to **Merchant Management – Create** screen with values in editable form.
 - Click **Cancel** to cancel the operation.

The success message appears along with the status of the transaction.

16. Click **OK**.

4.3.3 Merchant Management – Collect Funds – Edit

This topic describes the systematic instruction to **Merchant Management – Collect Funds – Edit** option.

The system administrator can edit the details of any Collect Funds remittance merchant maintained in the application. In order to edit the details of any merchant, the user must select the Edit option provided on Merchant Management – View (details) page of the specific merchant.

To edit a merchant:

1. Navigate to one of the above paths.
The **Merchant Management** screen appears.
2. Perform anyone of the following actions:
 - In the **Merchant Id** field, enter the unique id of the merchant whose details you want to edit.
 - In the **Merchant Description** field, enter the description of the merchant whose details you want to edit.
3. Click **Search**
4. Select the merchant record of which details you want to edit, by selecting the link provided on the merchant description.
The **Merchant Management – View** screen appears.
5. Click the **Edit** option available on the **Merchant Management– View** screen to edit merchant details.
The administrator is directed to the **Merchant Management - Edit** screen.

Figure 4-11 Merchant Management – Collect Funds – Edit

Merchant Management

Select Remittance Type
☒ Collect Funds ☐ Funds Out

Merchant Id: AMAZIN

Merchant Description: AMAZIN SHOP

Accounts

Credit Account Details

Account Type: Current and Savings

Account Number: *****

Confirm Account Number: HEL0029800039

Service Charge Account Details

☒ Define another account for service charge

Account Type: Current and Savings

Account Number: *****

Confirm Account Number: 12345561

☒ Default customer's debit account number as request parameter

Select Merchant Type
☒ Online ☐ In store

URL

Redirection URL: www.gogle.com

Success URL: www.gogle.com

Failure URL: www.yaho.com

Checksum Details

Checksum Type: None

Checksum Algorithm: SHA-256

Security Key: 234

Save Cancel Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 4-8 Merchant Management – Collect Funds – Edit - Field Description

Field Name	Description
Select Remittance Type	<p>The type or remittance to be mapped to the merchant. The remittance type can be:</p> <ul style="list-style-type: none"> Funds Out Collect Funds

Table 4-8 (Cont.) Merchant Management – Collect Funds – Edit - Field Description

Field Name	Description
Merchant Id	The unique ID assigned to the merchant by the bank. This field cannot be edited.
Merchant Description	The description of the merchant. This field is editable.
Accounts	Information specified in below fields are related to accounts.
Credit Account Details	Information specified in below fields are related to credit account details..
Account Type	The type of account associated with the merchant, Only CASA type of accounts are supported. This field is editable.
Account Number	The merchant's credit account number. This field is editable.
Confirm Account Number	Re-enter the merchant's account number to confirm the same if the account number has been changed.
Service Charge Account Details	Information specified in below fields are related to service charge account details.
Define another account for service charge	This checkbox is selected if the merchant has another account defined for service charge.
Account Type	The service charge account type associated with the merchant e.g. CASA account. This field appears if Define Account number for service charge check box is selected.
Account Number	The merchant's account number. This field appears if Define Account number for service charge check box is selected.
Confirm Account Number	Re-enter the merchant's account number to confirm the same if the account number has been changed.
Default customer's debit account number as request parameter	This check box is selected if the customer's debit account number is defaulted as request parameter.
Select Merchant Type	Specify the merchant type. The options are: <ul style="list-style-type: none"> • Online • In store
URL	This section is displayed only for the Online type of merchant.
Redirection URL	The URL for sending the response of the transaction for redirection.
Success URL	The URL for sending the response of the transaction if it is a successful transaction.
Failure URL	The URL for sending the response of the transaction if it is a failed transaction.
Checksum Details	This section is displayed only for the Online type of merchant.
Checksum Type	The checksum type. This field is editable.
Checksum Algorithm	The checksum algorithm. This field is editable.
Security Key	Enter the security key. This field is editable. This field appears if a value is selected in Checksum Algorithm drop-down list.

6. Perform anyone of the following actions:
 - Update the required fields, click **Save** to save the changes.
 - Click **Cancel** to cancel edit of the merchant maintenance.

- Click **Back** to navigate to the previous screen.
7. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details and click **Confirm** to confirm the details.
 - Click **Edit** to make changes if any.
 - The administrator is directed to **Merchant Management – Edit** screen with all values (other than Merchant ID) in editable form.
 - Click **Cancel** to cancel the operation.

The success message appears along with the status of the transaction.
 8. Click **Done**.

4.4 Merchant Management - Delete

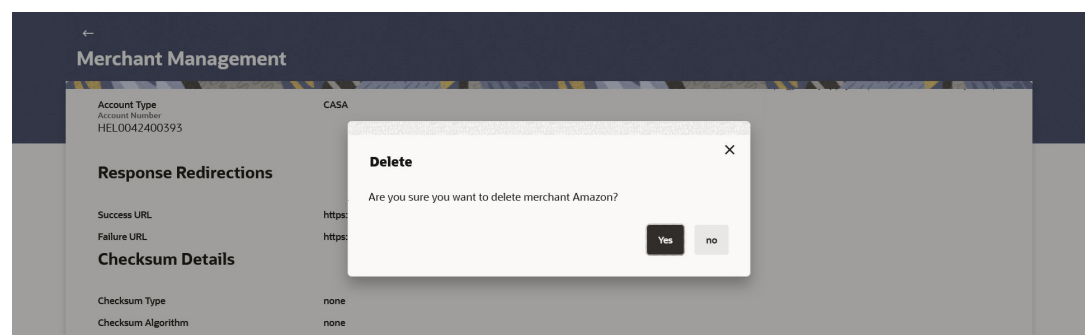
This topic describes the systematic instruction to **Merchant Management - Delete** option.

The System administrator can delete any merchant maintained in the application.

To delete a merchant:

1. Navigate to one of the above paths.
The **Merchant Management** screen appears.
2. Perform anyone of the following actions:
 - In the **Merchant Id** field, enter the unique ID of the merchant whose maintenance you want to delete.
 - In the **Merchant Description** field, enter the description of the merchant whose maintenance you want to delete.
3. Click **Search**.
The **Merchant Management** screen with search results appears based on the search parameters defined.
4. Select the merchant record whose maintenance you want to delete, by selecting the link provided on the merchant description.
The **Merchant Management – View** screen appears.
5. Click the **Delete** option available on the **Merchant Management – View** screen.
6. The application displays a popup message to confirm the deletion

Figure 4-12 Merchant Management - Delete



7. Perform anyone of the following actions:
 - Click **Yes** to delete the merchant.
A confirmation page appears with a success message and the status of deletion.
 - Click **No** if you do not wish to delete the Merchant Maintenance.
8. Click **OK**.

4.5 FAQ

1. **Who can create or edit merchants?**
The System administrator can create and edit the merchants.
2. **Can I specify the account number which is not held within this Bank?**
No, Merchant account number/GL should be of the same bank.
3. **When will the newly added merchants be available to customers?**
Newly added merchants will be made available to the customers with immediate effect.
4. **What is the significance of defining separate account numbers for service charge account?**
Service charges, if applicable, for an online transaction initiated by a customer will be accounted separately in the merchant's account number maintained for service charge credits.

5

Limits Definition

This topic describes the information about **Limits Definition** option.

Limits are defined by the bank to set up amount and duration based restrictions on the transactions that can be carried out by the user.

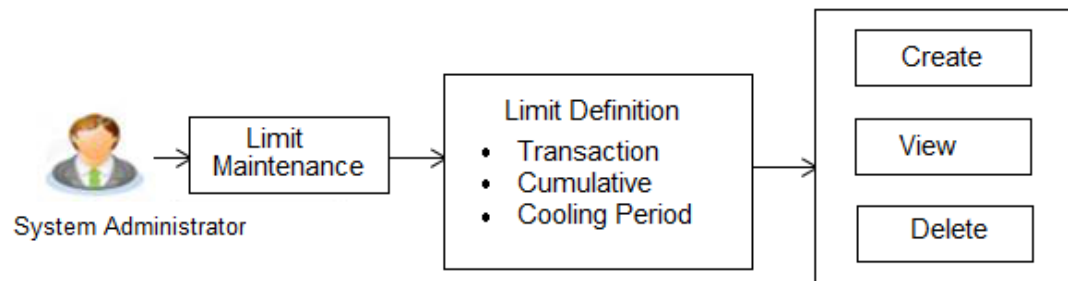
As part of limits definition maintenance, following types of limits can be defined:

- Transaction: It is the initiation limit with minimum and maximum amount defined typically for a user with role 'Maker'
- Cumulative: It is the collective transaction amount limit for all the transactions that can be performed during a day/month and maximum number of transaction in a day/month
- Cooling Period: Payee cooling period limit is a time and the amount limit set by the bank during which fund transfer is not allowed or allowed till the specified limit, to a newly added payee.
- Limit package maintenance allows the administrator to map these definitions to every transaction.

Pre-Requisites

- Transaction access is provided to System Administrator.
- Approval rule set up for System Administrator to perform the actions.

Figure 5-1 Workflow



Features Supported In Application

Using this option system administrator can perform the following actions:

- [Search/ View Limits](#)
- [Create Limit](#)
- [Delete Limits](#)

Navigation Path: Perform any one of the following navigation to access **Limits Definition**.

- From **System Administrator Dashboard**, under **Limits** widget, click **Limits Definition**.
- From **Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Limits**, Under **Limits** , click **Limits Definition**.
- [Limits Definition - View](#)
This topic describes the systematic instruction to **Limits Definition - View** option. Using this option, administrator can search for particular limit based on different search parameters.
- [Limits Definition - Create](#)
This topic describes the information about **Limits Definition - Create** option. Using this option, System Administrator can create a limit as required.
- [Limits Definition - Delete Limit](#)
This topic describes the systematic instruction to **Limits Definition - Delete Limit** option. Using this option, System Administrator can delete a limit definition created earlier.
- [FAQ](#)

5.1 Limits Definition - View

This topic describes the systematic instruction to **Limits Definition - View** option. Using this option, administrator can search for particular limit based on different search parameters.

The search results displays a limit list based on different search filters selected.
If the search parameters are not specified, records of all the limits maintained in the application for selected limit type are displayed.

To search and view limits:

1. Navigate to one of the above paths.
The **Limits Definition** screen appears.
2. Perform anyone of the following actions:
 - In the **Limits Definition** screen, enter the search parameters and click Search.
The **Limits Definition** screen with search results appears based on the searched criteria.
 - Click **Clear** to reset the search parameters.
 - Click **Cancel** to cancel the search process.

Figure 5-2 Limits Definition - Search

Limit Definition

Limit Code:

Limit Description:

Limit Type: ☐ Transaction ☒ Cumulative ☐ Cooling Period

Updated On: From Date To Date

Search **Create** **Clear**

Limit Code	Limit Description	Limit Type	Updated On
cumlimitmonthly	cumlimitmonthly	Cumulative	December 13, 2022
daily_cum_upl_lmt	Daily cumulation limit for upi transfer	Cumulative	March 23, 2023
monthly_cum_upl_lmt	Monthly cumulative upi limit	Cumulative	March 23, 2023
limitcumu009	limitcumu009	Cumulative	April 17, 2023
4170cd4f-82c1-46c4-a991-88f150e2afc6	4170cd4f-82c1-46c4-a991-88f150e2afc6	Cumulative	May 10, 2023
f45676aa-2b49-4c88-9aad-ed3ef1052dec	f45676aa-2b49-4c88-9aad-ed3ef1052dec	Cumulative	May 10, 2023
ldmadm1	ldmadm1	Cumulative	January 5, 2023
73961329-4e2e-409c-90fc-a77011fbc303	73961329-4e2e-409c-90fc-a77011fbc303	Cumulative	February 1, 2023
ff91bb10-1491-40cd-8334-212b08a8e044	ff91bb10-1491-40cd-8334-212b08a8e044	Cumulative	February 1, 2023
cumulativedc	cumulativedc	Cumulative	May 3, 2023

Page 1 of 6 (1-10 of 52 items) |< 1 2 3 4 5 6 >|

Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 5-1 Limits Definition - Search - Field Description

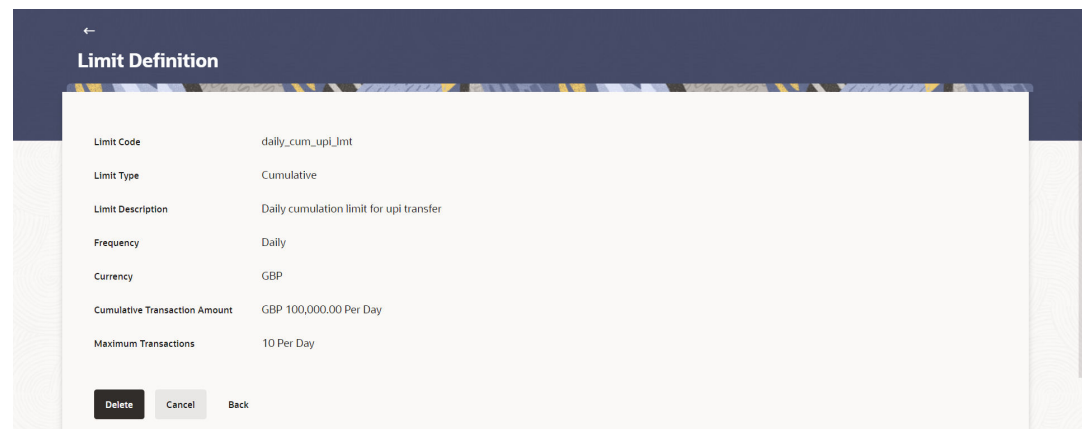
Field Name	Description
Limit Code	Name of the limit with unique identifier.
Limit Description	Description of the limit.
Limit Type	<p>The limit type are:</p> <ul style="list-style-type: none"> Transaction – It is the initiation limit with minimum and maximum amount Cumulative – It is a duration based cumulative limit with maximum amount and number of transactions for a day/month Cooling Period – Payee cooling period limit is a time and the amount limit set by the bank during which fund transfer is not allowed or allowed till the specified limit, to a newly added payee.
Search Results	
Limit Code	Name of the limit with unique identifier.
Limit Description	Description of the limit.

Table 5-1 (Cont.) Limits Definition - Search - Field Description

Field Name	Description
Limit Type	<p>The limit type are:</p> <ul style="list-style-type: none"> • Transaction – It is the initiation limit with minimum and maximum amount • Cumulative – It is a duration based cumulative limit with max amount and number of transactions for a day/month • Cooling Period – Payee cooling period limit is a time and the amount limit set by the bank during which fund transfer is not allowed or allowed till the specified limit, to a newly added payee.

3. Click the **Limit Code** of the record to view the details.

The **Limits Definition -View** screen appears.

Figure 5-3 Limits Definition - View

4. Perform anyone of the following actions:
 - Click **Delete** to delete the limit.
 - Click **Back** to navigate to the previous screen.
 - Click **Cancel** to cancel the transaction.

5.2 Limits Definition - Create

This topic describes the information about **Limits Definition - Create** option. Using this option, System Administrator can create a limit as required.

To create a transaction limit:

1. Navigate to one of the above paths.
The **Limits Definition** screen appears.
2. Click **Create**.
The **Limits Definition - Create** screen with Transaction tab appears.

Figure 5-4 Limits Definition - Transaction - Create
Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 5-2 Limits Definition - Transaction - Create - Field Description

Field Name	Description
Limit Type	The type of limit. The limit type for selection are: <ul style="list-style-type: none"> Transaction – It is the initiation limit with minimum and maximum amount Cumulative – It is a duration based limit with maximum amount and number of transactions for a day/month Cooling Period – Payee cooling period limit is a time and the amount limit set by the bank during which fund transfer is not allowed or allowed till the specified limit, to a newly added payee.
Limit Code	The name of the limit with unique identifier.
Limit Description	Description of the limit.
Currency	The currency to be set for the limit.
Minimum Amount	The minimum amount for a transaction in selected currency.
Maximum Amount	The maximum amount for a transaction in selected currency.

3. In the **Transaction** tab screen, enter the code in the **Limit Code** field.
4. In the **Limit Description** field, enter the description of the limit.
5. From the **Currency** field, select the appropriate currency for the limits.
6. In the **Minimum Amount** and **Maximum Amount** field, enter the minimum and maximum amount for a transaction in local currency.
7. Perform anyone of the following actions:
 - Click **Save** to Save the created limit.

- Click **Back** to navigate to the previous screen.
 - Click **Cancel** to cancel the transaction.
8. Perform anyone of the following actions:
- The **Review** screen appears.
Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
- The success message of party preference creation appears.
9. Click **OK** to complete the transaction.

Figure 5-5 Limits Definition - Cumulative - Create

←
Create Limit Definition

Limit Type: Transaction Cumulative Cooling Period

Limit Code: LD001

Limit Description: BulkBillUpload-SD001

Frequency: ☒ Daily ☐ Monthly

Currency: USD

Cumulative Transaction Amount: USD 1,000,000.00 Per Day

Maximum Transactions: 120000 Per Day

Save Cancel Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 5-3 Limits Definition - Cumulative - Create - Field Description

Field Name	Description
Limit Type	The type of limit. The limit type for selection are: <ul style="list-style-type: none"> • Transaction – It is the initiation limit with minimum and maximum amount • Cumulative – It is a duration based limit with maximum amount and number of transactions for a day/month • Cooling Period – Payee cooling period limit is a time and the amount limit set by the bank during which fund transfer is not allowed or allowed till the specified limit, to a newly added payee.
Limit Code	The name of the limit with unique identifier.
Limit Description	Description of the limit.
Frequency	The specific duration for which the limits can be utilized and available. The options are: <ul style="list-style-type: none"> • Daily • Monthly
Currency	The currency to be set for the limit.
Cumulative Transaction Amount	The collective amount in selected currency for transactions that can be performed in a day.
Maximum Transactions	The maximum number of transactions that can be performed per day.

To create a cumulative limit:

1. Click the **Cumulative** tab.
The **Limits Definition - Create** screen with Cumulative tab appears.
Enter the relevant information in **Limit Code** and **Limit Description** field.
2. Enter the relevant information in **Limit Code** and **Limit Description** field.
3. From the **Frequency** field, select the appropriate duration for the limits.
4. From the **Currency** field, select the appropriate currency for the limits.
5. In the **Cumulative Transaction Amount** field, enter the collective amount of transaction in local currency.
6. In the **Maximum Transactions** field, enter the value for maximum number of transactions.
7. Perform anyone of the following actions:
 - Click **Save** to Save the created limit.
 - Click **Back** to navigate to the previous screen.
 - Click **Cancel** to cancel the transaction.
8. Perform anyone of the following actions:
 - The **Review** screen appears.
Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

The success message of party preference creation appears.
9. Click **OK** to complete the transaction.

Figure 5-6 Limits Definition - Cooling Period – Create

The screenshot shows the 'Create Limit Definition' interface with the 'Cooling Period' tab selected. The form contains the following fields and values:

- Limit Type:** Transaction, Cumulative, Cooling Period (selected)
- Limit Code:** LD001
- Limit Description:** BulkBillUpload
- Currency:** LTL
- From Time:** dd : hh : mm
- To Time:** 4, 1, 2
- Cumulative Transaction Amount:** LTL 0.00
- Buttons:** Add Time Period, Save, Cancel, Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 5-4 Limits Definition - Cooling Period – Create - Field Description


Field Name	Description
Limit Type	The type of limit. The limit type for selection are: <ul style="list-style-type: none"> Transaction – It is the initiation limit with minimum and maximum amount Cumulative – It is a duration based limit with maximum amount and number of transactions for a day/month Cooling Period – Payee cooling period limit is a time and the amount limit set by the bank during which fund transfer is not allowed or allowed till the specified limit, to a newly added payee.
Limit Code	The name of the limit with unique identifier.
Limit Description	Description of the limit.
Currency	The currency to be set for the limit.
From Time	The cooling period start time. It can be in days and/or hours and/or minutes For example a new payee will be 'active' after a cooling period of 0 days & 0 hours & 30 minutes
To Time	The cooling period end time. It can be in days and/or hours and/or minutes. For example a new payee will be 'active' after a cooling period of 0 days & 0 hours & 30 minutes.
Cumulative Transaction Amount	The collective transaction amount in selected currency for a defined cooling period.

To set up multiple amount and time limit slabs:

1. Click the **Cooling Period** tab. The **Limits Definition - Create** screen with Cooling Period tab appears.
2. Enter the relevant information in **Limit Code** and **Limit Description** field.
3. From the **Currency** field, select the appropriate currency for the limits.
4. From the **From Time** and **To Time** field, select the appropriate day, hours and minutes.
5. In the **Cumulative Transaction Amount** field, enter the collective amount that is applicable for the defined cooling period.
6. Click **Add Time Period** if you want to create more than one amount and time limit slabs.
7. Perform anyone of the following actions:
 - Click **Save** to Save the created limit.
 - Click **Back** to navigate to the previous screen.
 - Click **Cancel** to cancel the transaction.
8. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

The success message of party preference creation appears.
9. Click **OK** to complete the transaction.

Note

You can  icon click to delete a record. refer

- [page 9](#)

5.2.1

The image shows the **Limits Definition** screen with search results appears based on the searched criteria. By clicking the **Limit Code** of the record to view the details.

5.3 Limits Definition - Delete Limit

This topic describes the systematic instruction to **Limits Definition - Delete Limit** option. Using this option, System Administrator can delete a limit definition created earlier.

Limit definition can be deleted only if it is not in use (available as a part of any limit package).

To delete a limit:

1. Navigate to one of the above paths.
The **Limits Definition - Delete Limit** screen appears.
2. Perform anyone of the following actions:
 - In the **Limits Definition** screen, enter the search parameters and click **Search**.

The **Limits Definition** screen with search results appears based on the searched criteria.

- Click **Clear** to reset the search parameters.
- Click **Cancel** to cancel the search process.

Figure 5-7 Limits Definition - Search

←

Limit Definition

Limit Code

Limit Description

Limit Type

☐ Transaction

☒ Cumulative

☐ Cooling Period

Updated On

From Date

To Date

Search

Create

Clear

Limit Code	Limit Description	Limit Type	Updated On
cumlimitmonthly	cumlimitmonthly	Cumulative	December 13, 2022
daily_cum_upi_lmt	Daily cumulation limit for upi transfer	Cumulative	March 23, 2023
monthly_cum_upi_lmt	Monthly cumulative upi limit	Cumulative	March 23, 2023
limitcumu009	limitcumu009	Cumulative	April 17, 2023
4170cd4f-82c1-46c4-a991-88f150e2afc6	4170cd4f-82c1-46c4-a991-88f150e2afc6	Cumulative	May 10, 2023
f45676aa-2b49-4c88-9aad-ed3ef1052dec	f45676aa-2b49-4c88-9aad-ed3ef1052dec	Cumulative	May 10, 2023
ldmadm1	ldmadm1	Cumulative	January 5, 2023
73961329-4e2e-409c-90fc-a77011fbc303	73961329-4e2e-409c-90fc-a77011fbc303	Cumulative	February 1, 2023
ff91bb10-1491-40cd-8334-212b08a8e044	ff91bb10-1491-40cd-8334-212b08a8e044	Cumulative	February 1, 2023
cumulativedc	cumulativedc	Cumulative	May 3, 2023

Page

1

of 6

(1-10 of 52 Items)

<

1

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6

>

Cancel

3. Click the **Limit Code** of the record for which you want to view the details.
The **Limits Definition -View** screen appears.

Figure 5-8 Limits Definition -View

Futura Bank

Q What would you like to do today?

99%

AU

←

Limit Definition

Limit Code

daily_cum_upi_lmt

Limit Type

Cumulative

Limit Description

Daily cumulation limit for upi transfer

Frequency

Daily

Currency

GBP

Cumulative Transaction Amount

GBP 100,000.00 Per Day

Maximum Transactions

10 Per Day

Delete

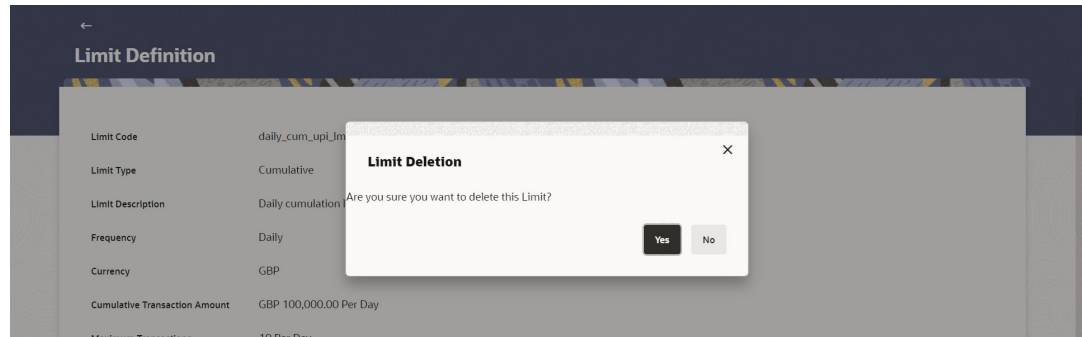
Cancel

Back

Perform anyone of the following actions:

- Click **Delete**. The **Delete Warning** message appears.
- Click **Back** to navigate to the previous screen.
- Click **Cancel** to cancel the transaction.

Figure 5-9 Delete Limit



4. Perform anyone of the following actions:
 - Click **Yes** to confirm the deletion.
 - Click **No** to cancel the deletion process.

The success message of transaction submission appears.

5. Click **OK** to complete the transaction.

5.4 FAQ

1. **Can I delete transaction and/ or cumulative/ cooling period limit definitions against a transaction in limit package?**

No, existing limits against a transaction cannot be deleted; it can only be edited if effective date is starting from a future date..

2. **Can I maintain multiple definitions for each limit type?**

Yes, you can maintain multiple limit definitions under each limit type.

3. **What is a significance of defining different slab limits in case of cooling period limit type?**

Payee cooling period limit is a time and the amount limit set by the bank during which fund transfer is not allowed or allowed till the specified limit, to a newly added payee.

Administrator can set up 2 or more time slabs to define the payee limits. E.g.

- 0 mins to 30 Mins – Amount limit – \$ 0
- 31Min to 60 Mins – Amount limit is \$ 5000.

Customer cannot transfer any amount till first 30 mins from the time payee is added. From 31 to 60 mins, customer can maximum transfer upto \$ 5000 subject to sufficient transaction and cumulative limits available.

6

Limit Package Management

This topic describes the information about **Limit Package Management** feature.

Limit package is a group of transaction limits. As part of the limit package management, defined limits (created through **Limit Definition**) can be mapped to each transaction or to a transaction group (Created using Transaction Group Maintenance). Each package is associated with a specific channel/Touch point or with a group of Touch points.

A user can be assigned one Retail and multiple Business parties within each entity. Separate limits are applicable for the transaction done by each party.

For Retail Party transactions, the limit package maintained at the user level will be considered and utilized.

For Business Party transactions, the limit package maintained at the party level (as a part of party preference) will be considered and utilized.

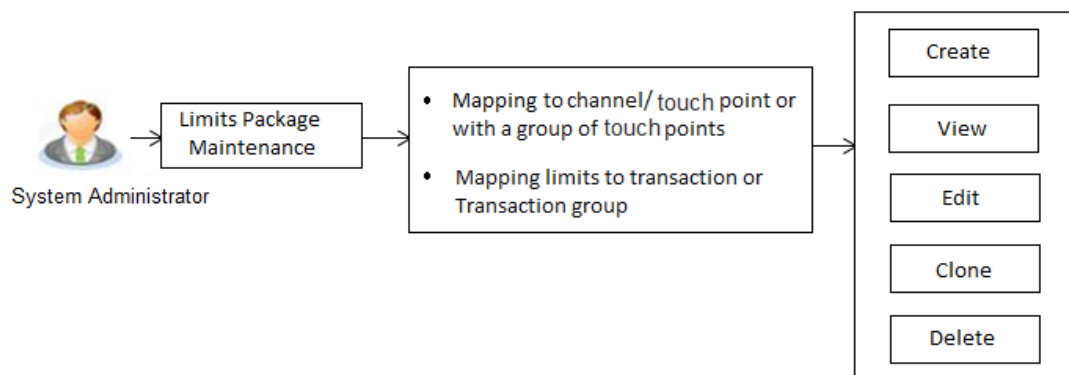
The limits packages once created can be mapped to

- Enterprise Roles (Retail/Corporate/Administrator) – using System Rules
- User Segment – using System Rules maintenance
- Party – using Party Preferences (Cumulative User Limits and Cumulative Customer limits)
- User – using User Management

Pre-Requisites

- Transaction access is provided to System Administrator.
- Approval rule set up for System Administrator to perform the actions.
- Transaction aspects - limit parameter is enabled for required transactions.
- Transactions groups are maintained as required.
- Touch Point and touch point groups are maintained as required.
- Limit definitions are maintained.

Figure 6-1 Workflow



Features Supported In Application

Following functions can be performed by the bank administrator as part of the limit package maintenance

- [Search/ View Limit Package](#)
- [Create Limit Package](#)
- [Edit Limit Package](#)
- [Clone Limit Package](#)
- [Delete Limit Package](#)

Navigation Path: Perform anyone of the following navigation to access **Limit Package Management**.

- From **System Administrator Dashboard**, under **Limits** widget, click **Limit Package Management**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Limits**, Under **Limits** , click **Limit Package Management**.
- [Limit Package Management - View](#)
This topic describes the systematic instruction to **Limit Package Management - View** option.
- [Limit Package Management - Create](#)
This topic describes the systematic instruction to **Limit Package Management - Create**, A new limit package can be create with this option.
- [page 10](#)
- [Limit Package Management - Clone](#)
This topic describes the systematic instruction to **Limit Package Management - Clone**. With this option user can clone the limit package.
- [Limit Package Management - Delete](#)
This topic describes the systematic instruction to **Limit Package Management - Delete**. Using this option, System Administrator can delete a limit package created for a specific channel/ touch point.
- [FAQ](#)

6.1 Limit Package Management - View

This topic describes the systematic instruction to **Limit Package Management - View** option.

Using this option, Administrator can search for specific limit package based on different search parameters like package code, user segments to for which the package is enabled, touch point/touch point groups to which a package can be mapped etc. The search results displays a list or particular limit package/s based on different search filters selected.

If the search parameters are not specified, records of all the packages maintained in the application are displayed.

To search and view limit package:

1. Navigate to one of the above paths.
The **Limit Package Management** screen appears.
2. Perform anyone of the following actions:
 - In the **Limit Package Management** screen.

Click **Search**. The **Limit Package Management** screen with search results appears based on the searched criteria.

- Click **Clear** to reset the search parameters.
- Click **Cancel** to cancel the search process.

Figure 6-2 Limit Package Management - Search

Limit Package Management

Package Code: _____

Package Description: _____

Role: **Select Roles** ▼

Touch Point/ Group: ☐ Touch Point ☐ Touch Point Group ☐ Global

Currency: **Currency** ▼

Updated On: **From Date** **To Date**

[Less Search Options ^](#)

Search **Clear**

Package Code	Package Description	Touch Point	Currency	Updated On	Roles
nehnewsfpckage	nehnewsfpckage	APINTERNET	GBP	21 Sep 2019	retailuser
nehneglimitcheck	nehneglimitcheck	APINTERNET	GBP	15 Nov 2019	corporateuser
SCFBulkpackage	SCFBulkpackage	APINTERNET	GBP	10 Dec 2019	corporateuser
swe2	swe2	GLOBAL	GBP	24 May 2019	corporateuser/retailuser
nehlimitcheck	nehlimitcheck	APINTERNET	GBP	08 Nov 2019	corporateuser
nehinvpackage08	nehinvpackage08	APINTERNET	GBP	24 Apr 2020	corporateuser
UBS143GlobalLP	Global Limit Package with All Transactions	GLOBAL	GBP	13 Apr 2020	corporateuser/retailuser
nehpackage0511	nehpackage0511	APINTERNET	GBP	15 Nov 2019	corporateuser
testLmtPkg	Test Limit Package	APINTERNET	INR	28 Mar 2020	retailuser
TestLimitPack	Test Limit Package	APINTERNET	INR	27 Mar 2020	retailuser

Page 1 of 5 (1-10 of 45 items) | **K** < 1 2 3 4 5 > X

Cancel

Limit Package

You can now create a limit package for specific transaction and for group of transactions. Also you can define applicable Touch Point for a package. To speed up the process you can clone an existing limit package. If you want to create fresh package, ensure to maintain necessary transaction groups, Touch Point groups and required limit definitions before you proceed.

Create

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 6-1 Limit Package Management - Search - Field Description

Field Name	Description
Package Code	The unique code assigned to the limit package.
Package Description	Description of the limit package.
Role	The limit is applicable to specific party or role (s).

Table 6-1 (Cont.) Limit Package Management - Search - Field Description

Field Name	Description
Touch Point / Group	Name of the touch point or group mapped to a limit package. <ul style="list-style-type: none"> • Touch Point – To search the limit packages created with specific touch point • Touch Point Group – To search the limit packages created with specific touch point groups which are manually created by an administrator • Global – To search the limit packages created for global group (A group created automatically with all internal and external touch points) of touch points.
Currency	Currency in which the limit package is created.
Updated On	Date range in which limit packages were updated.
Search Results	Information specified in below fields are related to search results.
Package Code	The unique code assigned to the limit package.
Package Description	Description of the limit package.
Touch Point	Name of the touch point mapped to a limit package. If package is assigned to specific Touch Point - Touch Point Name is displayed If package is assigned to specific Touch Point Group - Touch Point Group description is displayed If package is assigned to Global Touch Point Group – value 'Global' is displayed on screen.
Currency	Currency in which the limit package is created.
Updated On	Date on which limit package was updated.
Roles	The limit is applicable to specific party or role (s).

3. Click the **Limit Package Code** of the record for which you want to view the details.

The **Limits Package Management - View** screen appears.

Figure 6-3 Limit Package Management - View

Limit Package

Limit Package Code: akpackage

Limit Package Description: akpackage

Touch Point: Global

Role: Corporate User Administrator

Currency: GBP

Transactions/Transaction Groups - Limits

Transaction Name: All Own Account Transfers

Effective Date: December 13, 2022

Cumulative Limit Daily: CumLimit - CumLimit

Transaction Limit: TxnLimit - TxnLimit

Cooling Limit: cplimit - cplimit

Cumulative Limit Monthly: cumlimitmonthly - cumlimitmonthly

Transaction Name: Make Bill Payments

Effective Date: December 14, 2022

Cumulative Limit Daily: CumLimit - CumLimit

Cumulative Limit Monthly: cumlimitmonthly - cumlimitmonthly

Transaction Limit: TxnLimit - TxnLimit

Cooling Limit: cplimit - cplimit

Clone

Edit Delete Cancel Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 6-2 Limit Package Management - View - Field Description

Field Name	Description
Limit Package Code	The unique code assigned to the limit package.
Limit Package Description	Description of the limit package.
Touch Point/ Touch Point Group	Name of the touch point or group mapped to a limit package.
Roles	The party or role (s) to which limit is applicable.
Currency	Currency in which the limit package is created.
Transactions / Transaction Groups - Limits	Information specified in below fields are related to transactions.
Transactions / Transaction Group Name	Name of the transaction group that is mapped to the limit package.
Effective Date	The date from which the limit package is effective for the transaction/ transaction group.

Table 6-2 (Cont.) Limit Package Management - View - Field Description

Field Name	Description
Expiry Date	Expiry date of a specific limit linked to a transaction. This field will be displayed only if expiry date is maintained for each transaction.
Cumulative Limit Daily	The daily cumulative limit set for the specific transaction. It displays the limit name and description along with the cumulative transaction amount and transaction count.
Cumulative Limit Monthly	The cumulative limit set for the specific transaction on basis on month. It displays the limit name and description along with the cumulative transaction amount and transaction count.
Transaction Limit	The transaction limit set for the specific transaction. It displays the limit name and description along with the minimum and maximum transaction amount set for the specific transaction.
Cooling Limit	The cooling limit set for the specific transaction. It displays the limit name and description along with the amount and time limit.

4. Perform anyone of the following actions:
 - Click **Clone** to make another limit package with similar details.
 - Click **Edit** to edit the limit package.
 - Click **Delete** to delete the limit.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

6.2 Limit Package Management - Create

This topic describes the systematic instruction to **Limit Package Management - Create**, A new limit package can be create with this option.

An administrator can create a new limit package using this maintenance. User has to define touch point or a touch point group and a currency in which a package is to be created. The touch points and groups defined are listed for selection. An administrator can also create a limit package for Global Touch point group (a group which is created automatically with all available internal and external touch points) A package can also be enabled for mapping at multiple user segments.

An administrator can add multiple transactions and transaction groups in a package and can assign limit definitions created for each transaction and for a group.

Further, these packages can be assigned at each touch point/group level while defining user segment parameters, party preferences and while creating business users.

To create a limit package:

1. Navigate to one of the above paths.
The **Limit Package Management** screen appears.
2. Click **Create**.
The **Limit Package Management - Create** screen appears.

Figure 6-4 Limit Package Management - Create

Create Limit Package

Limit Package Code: LMO02

Limit Package Description: Bulkfileupload

Touch Point: ☐ Touch Point ☒ Touch Point Group ☐ Global

Touch Point Group: ALL123

Available To Role: Retail & Business User X, Corporate User X

Currency: USD

Transactions/Transaction Groups - Limits

Transaction Name: Make Bill Payments

Effective Date: April 25, 2024

Cumulative Limit Daily: Select Limit

Cumulative Limit Monthly: Select Limit

Transaction Limit: tetstuee - test

Cooling Limit: Select Limit

[Add Transaction](#) [Add Transaction Group](#)

Save **Cancel** **Back**

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 6-3 Limit Package Management - Create - Field Description

Field Name	Description
Limit Package Code	The unique code of the limit package.
Limit Package Description	Description of the limit package.
Touch Point	Touch point or a group of touch point for which a package is to be created. The options are: <ul style="list-style-type: none"> Touch Point Touch Point Group Global: This a group of touch points created automatically (default touch point group has all internal and external touch points).
Touch Point	Internal and external touch points defined using touch point maintenance is available for selection. This field is displayed and enabled if you select Touch Point option in the Touch Point field.

Table 6-3 (Cont.) Limit Package Management - Create - Field Description

Field Name	Description
Touch Point Group	Internal and external touch points groups defined using touch point group maintenance are available for selection. This field is displayed and enabled if you select Touch Point Group option in the Touch Point field.
Available To Role	User segment/s for which a package is to be enabled for mapping.
Currency	The currency to be set for the limit package.
Transactions/ Transaction Group - Limits	Information specified in below fields are related to transactions
Transactions/ Transaction Group Name	The transaction or transaction group name, to assign the limits to it.
Effective Date	Date from which the limits should be applied for a selected transaction or transaction group.
Cumulative Limit Daily	Cumulative transaction limits which are applicable for each day. All the limit definitions maintained with cumulative – daily limit type and with the same currency as defined at package level are listed for selection.
Cumulative Limit Monthly	Cumulative transaction limits which are applicable for each month. All the limit definitions maintained with cumulative – monthly limit type and with the same currency as defined at package level are listed for selection.
Transaction Limit	Transaction minimum and maximum initiation limits. All the limit definitions maintained with transaction – limit type and with the same currency as defined at package level are listed for selection.
Cooling Limit	All the limit definitions maintained with cooling period – limit type and with the same currency as defined at package level are listed for selection.

3. In the **Limit Package Code** field, enter the code for the limit package.
4. In the **Limit Package Description** field, enter the description of the limit package.
5. In the **Touch Point** field, select the appropriate option.
 - a. If you select **Touch Point**;
 - i. From the **Touch Point** list, select the appropriate option.
 - b. If you select **Touch Point Group**;
 - i. From the **Touch Point Group** list, select the appropriate option.
 - c. Select **Global**, to create a limit package for a group of all touch points.
6. From **Available To Role** list, select the appropriate role.
7. From **Currency** list, select the appropriate currency to be associated with the Limit Package.

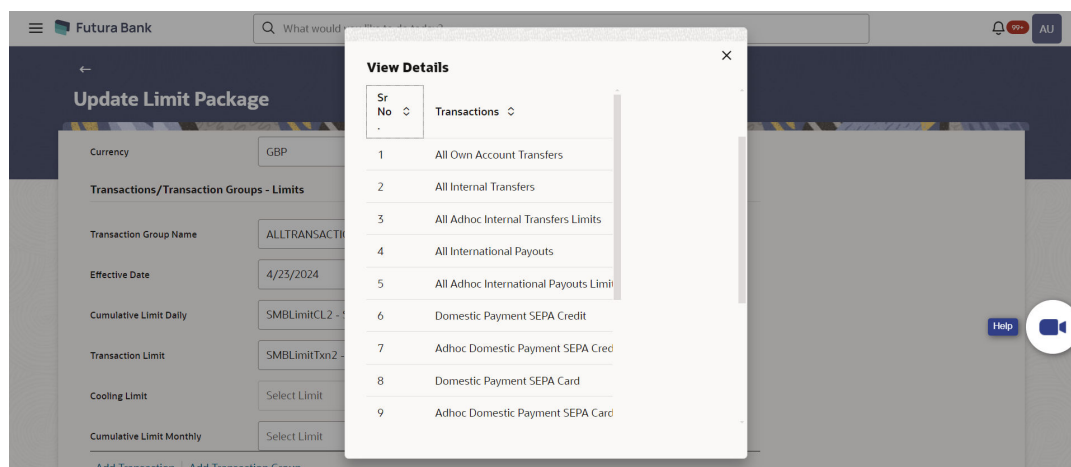
It enables the **Transactions / Transaction Group - Limits** section.

8. From the **Transaction / Transaction Group Name** from the list, select the appropriate option for the limit package in the **Transactions / Transaction Group - Limits** section.

Note

Click **View Details** link to view transaction group details.

Figure 6-5 View Details -Transaction Group Details

**Note**

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.


Table 6-4 View Details -Transaction Group Details - Field Description

Field Name	Description
Group Code	Search the transaction groups with group code.
Group Description	Search the transaction groups with group description.
No. of Transactions	Number of transactions associated with the transaction groups.

9. Select the **Effective Date** from the calendar for the limit package in the **Transactions / Transaction Group - Limits** section.
10. From the **Cumulative Limit Daily**, **Cumulative Limit Monthly**, **Transaction Limit** and **Cooling Limit** lists, select the appropriate limits.
11. Perform anyone of the following actions:
 - Click **Add Transaction** and repeat the steps 4 to 6, if you want to assign limits for more transactions.
 - Click **Add Transaction Group** and repeat the steps 4 to 6, if you want to assign limits for more transactions groups.
12. Perform anyone of the following actions:
 - Click **Save** to save the limit package.
 - Click **Cancel** to cancel the transaction.

- Click **Back** to navigate to the previous screen.
13. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.The success message of transaction submission appears.
 14. Click **OK** to complete the transaction.

Note

You can  icon click to delete a transaction or cooling limit of a transaction.

6.3

The image shows the **Limits Package Management** screen by clicking the **Limit Code** of the record to view the details. Click **Edit** to modify the limit package details.

6.4 Limit Package Management - Clone

This topic describes the systematic instruction to **Limit Package Management - Clone**. With this option user can clone the limit package.

To speed up the process of creating new limit package, System Administrator can clone an existing limit package. All the values available in an existing package are shown in an editable format, administrator is allowed to make changes in it and save the package with different name.

To clone a limit package:

1. Navigate to one of the above paths.

The **Limit Package Management** screen appears.
2. Perform anyone of the following actions:
 - In the **Limit Package Management** screen, click **Search**.

The **Limit Package Management** screen with search results appears based on the searched criteria.
 - Click **Clear** to reset the search parameters.
 - Click **Cancel** to cancel the search process.

Figure 6-6 Limit Package Management - Search

Limit Package Management

Package Code

Package Description

Role

Touch Point/ Group

Currency

Updated On

Less Search Options ^

Search

Clear

Select Roles

Touch Point

Touch Point Group

Global

Currency

From Date

To Date

Package Code	Package Description	Touch Point	Currency	Updated On	Roles
nehnewscfpackage	nehnewscfpackage	APINTERNET	GBP	21 Sep 2019	retailuser
nehneglimitcheck	nehneglimitcheck	APINTERNET	GBP	15 Nov 2019	corporateuser
SCFBulkpackage	SCFBulkpackage	APINTERNET	GBP	10 Dec 2019	corporateuser
swe2	swe2	GLOBAL	GBP	24 May 2019	corporateuser/retailuser
nehlimitcheck	nehlimitcheck	APINTERNET	GBP	08 Nov 2019	corporateuser
nehinpackage08	nehinpackage08	APINTERNET	GBP	24 Apr 2020	corporateuser
UBS143GlobalLP	Global Limit Package with All Transactions	GLOBAL	GBP	13 Apr 2020	corporateuser/retailuser
nehpackage0511	nehpackage0511	APINTERNET	GBP	15 Nov 2019	corporateuser
testLmtPkg	Test Limit Package	APINTERNET	INR	28 Mar 2020	retailuser
TestLimitPack	Test Limit Package	APINTERNET	INR	27 Mar 2020	retailuser

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Cancel

Limit Package

You can now create a limit package for specific transaction and for group of transactions. Also you can define applicable Touch Point for a package. To speed up the process you can clone an existing limit package. If you want to create fresh package, ensure to maintain necessary transaction groups, Touch Point groups and required limit definitions before you proceed.

Create

3. Click the **Limit Package Code** of the record for which you want to clone the details.
The **Limits Management-View** screen appears.

Figure 6-7 Limit Package Management – View

←

Limit Package

Limit Package Code	akpackage
Limit Package Description	akpackage
Touch Point	Global
Role	Corporate User Administrator
Currency	GBP

Transactions/Transaction Groups - Limits

Transaction Name	All Own Account Transfers
Effective Date	December 13, 2022
Cumulative Limit Daily	CumLimit - CumLimit
Transaction Limit	TxnLimit - TxnLimit
Cooling Limit	cplimit - cplimit
Cumulative Limit Monthly	cumlimitmonthly - cumlimitmonthly

Transaction Name	Make Bill Payments
Effective Date	December 14, 2022
Cumulative Limit Daily	CumLimit - CumLimit
Cumulative Limit Monthly	cumlimitmonthly - cumlimitmonthly
Transaction Limit	TxnLimit - TxnLimit
Cooling Limit	cplimit - cplimit

Clone

Edit Delete Cancel Back

4. Click **Clone**.

The **Limits Package Management - Create** screen appears with existing limit package details.

Figure 6-8 Limits Package Management - Create

Update Limit Package

Limit Package Code: LIM001

Limit Package Description: Bulkfileupload

Touch Point: ☐ Touch Point ☒ Touch Point Group ☐ Global

Touch Point Group: ALL123

Available To Role: Corporate User x, Administrator x, Retail & Business User x

Currency: GBP

Transactions/Transaction Groups - Limits

Transaction Name: All Own Account Transfers

Effective Date: April 23, 2024

Cumulative Limit Daily: CumLimit - CumLimit

Transaction Limit: TxnLimit - TxnLimit

Cooling Limit: cplimit - cplimit

Cumulative Limit Monthly: cumlimitmonthly - cumlimitmonthly

Transaction Name: Make Bill Payments

Effective Date: April 23, 2024

Cumulative Limit Daily: CumLimit - CumLimit

Cumulative Limit Monthly: cumlimitmonthly - cumlimitmonthly

Transaction Limit: TxnLimit - TxnLimit

Cooling Limit: cplimit - cplimit

[Add Transaction](#) | [Add Transaction Group](#)

Save Cancel Back

5. Update limit package with required changes.
6. Perform anyone of the following actions:
 - Click **Save** to save the limit package.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
7. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Edit** to modify the details. The user will be navigated back to the create screen.
 - Click **Cancel** to cancel the transaction.

The success message of transaction submission appears.
8. Click **OK** to complete the transaction.

6.5 Limit Package Management - Delete

This topic describes the systematic instruction to **Limit Package Management - Delete**. Using this option, System Administrator can delete a limit package created for a specific channel/ touch point.

Using this option, System Administrator can delete a limit package created for a specific channel/ touch point. Deletion of limit package is allowed only if not in use (not mapped at any level).

To delete a limit package:

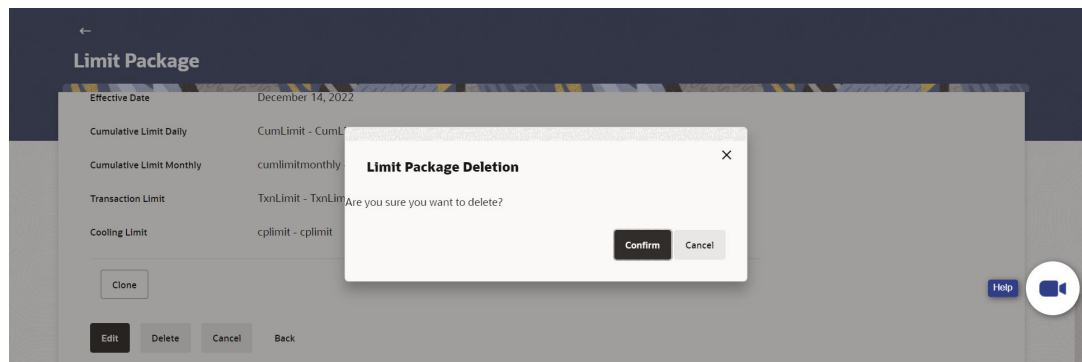
1. Navigate to one of the above paths.

The **Limit Package Management** screen appears.

2. Perform anyone of the following actions:

- In the **Limit Package Management** screen, click **Search**.
The **Limit Package Management** screen with search results appears based on the searched criteria.
- Click **Clear** to reset the search parameters.
- Click **Cancel** to cancel the search process.

Figure 6-9 Limit Package Management - Search



3. Click the **Limit Package Code** of the record for which you want to view the details.

The **Limits Management-View** screen appears.

Figure 6-10 Limit Package Management – View

Limit Package

Limit Package Code	akpackage
Limit Package Description	akpackage
Touch Point	Global
Role	Corporate User Administrator
Currency	GBP

Transactions/Transaction Groups - Limits

Transaction Name	All Own Account Transfers
Effective Date	December 13, 2022
Cumulative Limit Daily	CumLimit - CumLimit
Transaction Limit	TxnLimit - TxnLimit
Cooling Limit	cplimit - cplimit
Cumulative Limit Monthly	cumlimitmonthly - cumlimitmonthly

Transaction Name	Make Bill Payments
Effective Date	December 14, 2022
Cumulative Limit Daily	CumLimit - CumLimit
Cumulative Limit Monthly	cumlimitmonthly - cumlimitmonthly
Transaction Limit	TxnLimit - TxnLimit
Cooling Limit	cplimit - cplimit

Clone

Edit Delete Cancel Back

4. Click **Delete**.
The **Delete Warning** message appears.

Figure 6-11 Delete Limit Package

Limit Package

Effective Date	December 14, 2022
Cumulative Limit Daily	CumLimit - CumLimit
Cumulative Limit Monthly	cumlimitmonthly - cumlimitmonthly
Transaction Limit	TxnLimit - TxnLimit
Cooling Limit	cplimit - cplimit

Clone

Edit Delete Cancel Back

Limit Package Deletion

Are you sure you want to delete?

Confirm Cancel

Help

5. Perform anyone of the following actions:
 - Click **Confirm** to confirm the deletion.
 - Click **Cancel** to cancel the deletion process.

The success message of limit package deletion appears.
6. Click **OK** to complete the transaction.

6.6 FAQ

1. **Can I delete transaction and/ or cumulative limits against a transaction in limit package?**
No, existing limits against a transaction cannot be deleted; it can only be edited if effective date is starting from a future date.
2. **I am unable to delete a limit through limit maintenance?**
There is a possibility that the limit that you are trying to delete is associated in the limit package against a transaction(s).
3. **I am unable to delete limits package through limit maintenance?**
There is a possibility that the limit package that you are trying to delete is associated at any of the entities i.e. User / Party / Segment/ Enterprise Role level.
4. **As part of edit, what can I update in the limits package maintenance?**
You can edit the transaction and/ or cumulative limits against the transaction.

You can delete the transaction(s) from the limits package and/or you can also add new transaction(s) as part of the limits package.
5. **What is the significance of Available to Roles in Limits package?**
The roles defined in Limits package will make the package available to the users of that role only.
6. **Have created/ edited/ deleted Limits and/ or Limits package but it is not reflecting in the system even after a successful maintenance save message?**
There is a possibility that the maintenance is saved but the status is 'Pending Approval'.

For the maintenance, if there is an approval required then the changes will reflect only once the approver(s) approve the submitted request.

If the setup does not require an approval workflow or is self / auto approved, then the same will reflect immediately.
7. **How can I define the touch point groups?**
A separate menu option **Touch Point Group Maintenance** is available using which you can maintain internal and external touch point groups.
8. **How can I define the transaction groups?**
A separate menu option **Transaction Group Maintenance** is available using which you can maintain group of transactions.
9. **Can I manually define Global touch point group?**
No, Touch Point – Global is nothing but a group of all internal and external touch points available in the application. This group cannot be maintained manually.
10. **Will the limits be applicable for newly added touch point or transactions in a respective groups?**
Yes, limits will also be applicable for transaction or touch points added at a later stage in respective groups which are mapped as a part of limit package.
11. **How the limit will be utilized, if you add a new transaction to the group for which customers have already initiated transactions during the day but before group formation?**
Limits assigned at individual transaction level will be utilized for the transaction Initiated before the transaction group formation. These limits will not be considered for group limit utilization.
12. **Can I delete a transaction group which is a part of any limit package?**

No, a transaction group cannot be deleted if a group is already associated with the limit package.

13. How the limits will be applied if the limit definitions are mapped for a specific transaction and to a group in which the same transaction is available?

Limits mapped for a transaction and group will be checked. Only if the sufficient limits are available at both the level, then user will be allowed to perform the transaction.

Example:

User level daily transaction limit of Domestic Transfer internet banking channel = 100000

User level daily transaction limit of Domestic Transfer for mobile banking channel = 50000

User level daily consolidated touch points transaction limit for Domestic Transfer = 120000

Days	User action	Internet – Touch Point Limit	Mobile – Touch Point limit	Touch Point Group – User level limits
	For internet as a touch point, Domestic Transfer transaction limit assigned by the Bank is 100000.	100000		120000
	For Mobile as a touch point, Domestic Transfer transaction limit assigned by the Bank is 50000		50000	
	This means, user can perform maximum transaction worth 100000 from internet and maximum of 50000 from mobile daily. And touch point group limit maintained is 120000 for a day User level will override the limits defined at user segment/type level			

Days	User action	Internet – Touch Point Limit	Mobile – Touch Point limit	Touch Point Group – User level limits
	<p>a. User preforms Domestic Transfer transaction worth 20000 from mobile touch point.</p> <p>b. Now, user will be allowed Domestic transfer transaction of 100000 from internet and 30000 from mobile for that day.</p> <p>c. As per touch point group limits, user will be allowed to perform domestic transfer transaction of 100000 from either internet banking OR mobile banking.</p>	100000	30000	100000

Days	User action	Internet – Touch Point Limit	Mobile – Touch Point limit	Touch Point Group – User level limits
	<p>a. User preforms Domestic transfer transaction of 50000 from internet \ on the same day.</p> <p>b. Now, user will be allowed maximum of 50000 Domestic transfer transaction from internet banking and 30000 from mobile banking for that day.</p> <p>c. Whereas, as per consolidated touch point limit, user will be allowed to perform Domestic Transfer transaction worth 50000 from either internet or from mobile.</p>	50000	30000	50000

Days	User action	Internet – Touch Point Limit	Mobile – Touch Point limit	Touch Point Group – User level limits
	<p>a. Now user preforms Domestic transfer transaction of 20000 from mobile.</p> <p>b. Then user will be allowed to perform the transaction of 50000 from internet and 10000 from mobile for that day.</p> <p>c. As per consolidated touch point limit, user will be allowed Domestic Transfer transaction of 30000 from either internet or mobile.</p> <p>d. Now, user will be allowed transaction of 30000 only from internet as consolidated channel limit is reduced to 30000.</p>	50000	10000	30000

Days	User action	Internet – Touch Point Limit	Mobile – Touch Point limit	Touch Point Group – User level limits
	<p>a. After above transaction, if user utilizes 30000 from internet then internet limit will be 20000</p> <p>b. Now, if user performs Domestic transfer transaction of any amount from mobile or internet then user will be displayed an error message. As touch point group limits are exhausted.</p>	20000	10000	0.00

7

User Limits

This topic describes the systematic instruction to **User Limits** option.

Using this option the System/Bank Administrator can view the current available and utilized limits of specific retail user and also can modify (increase or decrease) the limits as per the requirement.

The user limits can be set for specific transaction level or at transaction group level or for a specific channel or for a group of channels.

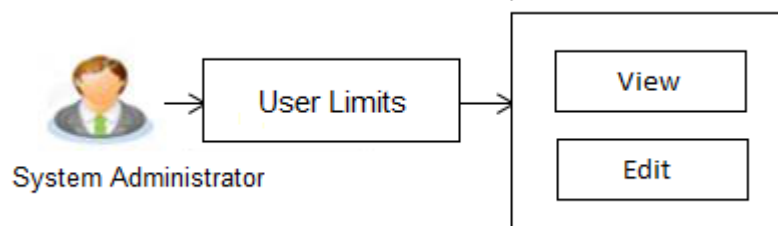
The different types of limits are as follows:

- Daily Count- Permitted number of transactions in a day
- Daily Amount- Cumulative amount of transactions in a day
- Monthly Count- Permitted number of transactions in a month
- Monthly Amount- Permitted number of transactions in a month

Pre-requisites

- Transaction access is provided to System Administrator.
- Limit package are assigned.
- Approval rule set up for System/Bank Administrator to perform the actions.

Figure 7-1 Workflow



Features Supported In Application

Following functions can be performed by the System administrator as part of the maintenance:

- [Search/ View User Limits](#)
 - [Edit User Limits](#)
1. Perform any one of the following navigation to access the **User Limits**:
 - From **Bank Administrator Dashboard**, under **Limits**, click **User Limits**.
 - From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Limits**, Under **Limits**, click **User Limits**.

The **User Limits** screen appears.

- [User Limits - View](#)
This topic describes the systematic instruction to **User Limits - View** option.
- [User Limits - Edit](#)
This topic describes the systematic instruction to **User Limits - Edit** option.
- [FAQ](#)

7.1 User Limits - View

This topic describes the systematic instruction to **User Limits - View** option.

Using this option, System Administrator can search and view the current available and utilized limits of specific retail user.

To search and view user limits:

1. Navigate to one of the above paths.
The **User Limits** screen appears.
2. Perform anyone of the following actions:
 - Enter the search criteria, click **Search**.
The search results appear on the **User Limits** screen based on the search parameters.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** if you want to reset the search parameters.

Figure 7-2 User Limits - Search

←
User Limits

Username

First Name

Last Name

Email

Mobile Number

Channel Access

Party ID Search Party

[Less Search Options ^](#)

Search

Figure 7-3 User Limits - Search Result

User Limits

User Type: Retail & Business User

Username: a

Party ID: Search Party

More Search Options

Search

Search Results

Full Name	Party ID / Name	User Name
asd qwe	000600	instabytestore
Ankit kothari MLE		retailuser009
John David	004203	Snehal55
Roger Marsh	001110	RogerMarsh
John Mark	001117	JohnMark
Deepak chhabra	004491	dcetail4
Deepak Chhabra		dcetail2
Bob McMillan	454555	bob.mcmillan
Deepak Chhabra		dcetail1
Deepak Chhabra	004423	ankitaretail

Page 1 of 11 (1-10 of 105 Items) |< 1 2 3 4 5 ... 11 >|

Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 7-1 User Limits - Search Result - Field Description

Field Name	Description
User Type	Type of user to be searched. This will be defaulted to Retail User .
User Name	To search the retail user with the user name. Partial search is allowed.
More Search Options	Below fields appears if you click the More Search Options link.
First Name	Allows to search based on first name or given name of the retail user.
Last Name	Allows to search based on last name/ surname of the retail user.
Email	Allows to search based on email id of the retail user.
Mobile Number	Allows to search based on mobile number of the retail user.
Party ID	Allows to search based on Party id of the retail user.
Search Party Name	Allows search based on Party name of the retail user.
Enter Party Name	Party name of the retail user based on which search is to be done.

Table 7-1 (Cont.) User Limits - Search Result - Field Description

Field Name	Description
Search Result	Information specified in below fields are related to Search Result.
Full Name	First name and last name of the retail user.
Party ID	Displays the party id of the retail user.
User Name	Displays the retail user's user name.

3. Click the **User Name** of the record for which you want to view the user limits details.
The **User Limits - View** screen appears.

Figure 7-4 User Limits - View

User Limits

User Details

User Type: Retail User Party ID: 004203

Full Name: John K David User Name: SnehalSS

Touch Point: Internet Transactions: All Internal Transfers

View Limits

		Daily Count	Daily Amount	Monthly Count	Monthly Amount
Consolidated Limits	Bank Allocated	1000	GBP 1,000,000.00	9999999	GBP 9,999,999.00
	User Customized	0	GBP 0.00	0	GBP 0.00
	Utilized	0	GBP 0.00	0	GBP 0.00
	Available	1000	GBP 1,000,000.00	9999999	GBP 9,999,999.00

Edit Cancel Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 7-2 User Limits - View - Field Description

Field Name	Description
Group Code	Search the transaction groups with group code.
User Details	Information specified in below fields are related to User Details.
User Type	Type of user whose limits are displayed.

Table 7-2 (Cont.) User Limits - View - Field Description

Field Name	Description
Party ID	Displays the party id of the retail user.
Full Name	First name and last name of the retail user.
User Name	Displays the retail user's user name.
Touch Point	Name of the touch point of which the limits to be inquired. This will be defaulted to 'Internet' whereas User can change the touch point to view specific limits.
Transactions	Name of the transaction of which the limits to be inquired. This defaulted to the 1st transaction available in the drop-down whereas user can change the transaction to view the transaction specific limits.
View Limits	Information specified in below fields are related to View Limits.
Transaction Name	Displays the category wise limits allocation for the transaction which is mapped to the retail user. This section will be displayed if a limits package with selected touch point and transaction is mapped to the user. The categories are: <ul style="list-style-type: none"> • Bank Allocated • User Customized • Utilized • Available
Transaction Group	Displays the category wise limits allocation for the transaction group which is mapped to the retail user. This section will be displayed if a limit package with selected touch point and a transaction group (which has selected transaction) is mapped to the user. The categories are: <ul style="list-style-type: none"> • Bank Allocated • User Customized • Utilized • Available
Channel Group	Displays the category wise limits allocation for the Transaction - channel group which is mapped to the retail user as per Touch Point / Transaction selected. This section will be displayed if a limit package with touch point group (which has selected touch point) and a transaction is mapped to the user. The categories are: <ul style="list-style-type: none"> • Bank Allocated • User Customized • Utilized • Available
Channel and Transaction Group	Displays the category wise limits allocation for the channel group and transaction group which is mapped to the retail user. This section will be displayed if a limit package with touch point group (which has selected touch point) and a transaction group (which has selected transaction) is mapped to the user. The categories are: <ul style="list-style-type: none"> • Bank Allocated • User Customized • Utilized • Available

Table 7-2 (Cont.) User Limits - View - Field Description

Field Name	Description
Consolidated Limits	<p>Displays the consolidated category wise limits (Limits assigned at global level for specific transaction) allocation which is mapped to the retail user as per Touch Point / Transaction selected. This section will be displayed if a limit package with Global touch points and a transaction is mapped to the user.</p> <p>The categories are:</p> <ul style="list-style-type: none"> • Bank Allocated • User Customized • Utilized • Available
Consolidated and Transaction Group	<p>Displays the category wise limits (Limits assigned at global level for group of transactions) allocation for the consolidated and transaction group which is mapped to the retail user. This section will be displayed if a limit package with Global touch points and a transaction group (which has selected transaction) is mapped to the user.</p> <p>The categories are:</p> <ul style="list-style-type: none"> • Bank Allocated • User Customized • Utilized • Available

4. From the **Touch Point** list, select the appropriate option whose user limits to be viewed.
5. From the **Transactions** list, select the appropriate option whose user limits to be viewed.
6. Perform anyone of the following actions:
 - Click **Edit** to edit the user limits.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

7.2 User Limits - Edit

This topic describes the systematic instruction to **User Limits - Edit** option.

Using this option, System Administrator can update or edit (increase or decrease) the limits as per the requirement for a specific retail user.

To edit user limits:

1. Navigate to one of the above paths.
The **User Limits** screen appears.
2. Perform anyone of the following actions:
 - In the **User Limits** screen, click **Search**.
The **User Limits** screen with search results appears based on the searched criteria.
 - Click **Clear** to reset the search parameters.
 - Click **Cancel** to cancel the search process.

Figure 7-5 User Limits - Search Result

User Limits

User Type

Retail & Business User

Username

a

Party ID

Search Party

More Search Options

Search

Search Results

Full Name	Party ID / Name	User Name
asd qwe	000600	instabystore
Ankit kothari MLE		retailuser009
John David	004203	Sneha155
Roger Marsh	001110	RogerMarsh
John Mark	001117	JohnMark
Deepak chhabra	004491	dcetail4
Deepak Chhabra		dcetail2
Bob McMillan	454555	bob.mcmillan
Deepak Chhabra		dcetail1
Deepak Chhabra	004423	ankitaretail

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11

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Cancel

3. Click the **User Name** of the record which you want to modify the details.
The **User Limits - View** screen appears.

Figure 7-6 User Limits - View

User Limits

User Details

User Type

Retail User

Party ID

004203

Full Name

John K David

User Name

Sneha155

Touch Point

Internet

Transactions

All Internal Transfers

View Limits

		Daily Count	Daily Amount	Monthly Count	Monthly Amount
Consolidated Limits	Bank Allocated	1000	GBP 1,000,000.00	9999999	GBP 9,999,999.00
	User Customized	0	GBP 0.00	0	GBP 0.00
	Utilized	0	GBP 0.00	0	GBP 0.00
	Available	1000	GBP 1,000,000.00	9999999	GBP 9,999,999.00

Edit

Cancel

Back

4. Click **Edit**.

The **User Limits - Edit** screen appears.

Figure 7-7 User Limits - Edit

User Limits

User Details

User Type: Retail User Party ID: 004203

Full Name: John K David User Name: SnehalSS

Touch Point: Internet Transactions: All Internal Transfers

View Limits

		Daily Count	Daily Amount	Monthly Count	Monthly Amount
Consolidated Limits	Bank Allocated	1000	GBP 1,000,000.00	9999999	GBP 9,999,999.00
	User Customized	0	GBP 0.00	0	GBP 0.00
	Utilized	0	GBP 0.00	0	GBP 0.00
	Available	1000	GBP 1,000,000.00	9999999	GBP 9,999,999.00
	Revised Limit	1900	120000000	80000	2300000

Effective Date: April 22, 2024

End Date: April 30, 2030

Save **Cancel** **Back**

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 7-3 User Management - Edit User - Field Description

Field Name	Description
User Name	Name of the user (login ID) which is to be created.
User Details	Information specified in below fields are related to User Details.
User Type	Type of user whose limits are displayed.
Party ID	Displays the party id of the retail user.
Full Name	First name and last name of the retail user.
User Name	Displays the retail user's user name.
Touch Point	Name of the touch point of which the limits to be inquired.
Transactions	Name of the transaction of which the limits to be inquired.
View Limits	Information specified in below fields are related to View Limits.

Table 7-3 (Cont.) User Management - Edit User - Field Description

Field Name	Description
Transaction Name	<p>Displays the category wise limits allocation for the transaction which is mapped to the retail user as per Touch Point / Transaction selected.</p> <p>This section will be displayed if a limits package with selected touch point and transaction is mapped to the user.</p> <p>The categories are:</p> <ul style="list-style-type: none"> • Bank Allocated • User Customized • Utilized • Available • Revised Limits: Specify the new user limit for the transaction. This field is editable.
Transaction Group	<p>Displays the category wise limits allocation for the transaction group which is mapped to the retail user as per Touch Point / Transaction selected.</p> <p>This section will be displayed if a limit package with selected touch point and a transaction group (which has selected transaction) is mapped to the user.</p> <p>The categories are:</p> <ul style="list-style-type: none"> • Bank Allocated • User Customized • Utilized • Available • Revised Limits: Specify the new user limit for the transaction. This field is editable.
Channel Group	<p>Displays the category wise limits allocation for the channel group which is mapped to the retail user as per Touch Point / Transaction selected.</p> <p>This section will be displayed if a limit package with touch point group (which has selected touch point) and a transaction is mapped to the user.</p> <p>The categories are:</p> <ul style="list-style-type: none"> • Bank Allocated • User Customized • Utilized • Available <p>Revised Limits: Specify the new user limit for the transaction. This field is editable.</p>
Channel and Transaction Group	<p>Displays the category wise limits allocation for the channel and transaction group which is mapped to the retail user as per Touch Point / Transaction selected.</p> <p>This section will be displayed if a limit package with touch point group (which has selected touch point) and a transaction group (which has selected transaction) is mapped to the user.</p> <p>The categories are:</p> <ul style="list-style-type: none"> • Bank Allocated • User Customized • Utilized • Available • Revised Limits: Specify the new user limit for the transaction. This field is editable.

Table 7-3 (Cont.) User Management - Edit User - Field Description

Field Name	Description
Consolidated Limits	<p>Displays the consolidated category wise limits allocation which is mapped to the retail user as per Touch Point / Transaction selected. This section will be displayed if a limit package with Global touch points and a transaction is mapped to the user.</p> <p>The categories are:</p> <ul style="list-style-type: none"> • Bank Allocated • User Customized • Utilized • Available • Revised Limits: Specify the new user limit for the transaction. This field is editable.
Consolidated and Transaction Group	<p>Displays the category wise limits allocation for the consolidated and transaction group which is mapped to the retail user as per Touch Point / Transaction selected. This section will be displayed if a limit package with Global touch points and a transaction group (which has selected transaction) is mapped to the user.</p> <p>The categories are:</p> <ul style="list-style-type: none"> • Bank Allocated • User Customized • Utilized • Available • Revised Limits: Specify the new user limit for the transaction. This field is editable.
Daily Count	Displays the maximum permitted number of transactions in a day to a retail customer. User can specify the revised daily transaction count limit
Daily Amount	Displays the cumulative amount of transactions in a day for a retail customer. User can specify the revised daily transaction cumulative amount limit.
Monthly Count	Displays the maximum permitted number of transactions in a month to a retail customer. User can specify the revised monthly transaction count limit
Monthly Amount	Displays the cumulative amount of transactions in a month for a retail customer. User can specify the revised monthly transaction cumulative amount limit
Effective Date	The date from which the limit is effective for the transaction. This field is editable.
End Date	End date for the set limits availability on transactions. This field is editable.

5. Perform anyone of the following actions:
 - Click **Edit** to edit the user limits. From the **Touch Point** list, select the appropriate option whose user limits to be modified.
From the **Transactions** list, select the appropriate option whose user limits to be modified.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
6. Edit the required details.
7. Perform anyone of the following actions:

- Click **Save** to save the changes made to the user limits.
The **Review** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
8. Perform anyone of the following actions:
 - Verify the details, and click **Confirm**.
The success message of limits updation appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
 9. Click **OK** to complete the transaction.

7.3 FAQ

1. **Can I create a category with unique category code but a common category name?**
No, category code and category name, both should be unique.
2. **Can I delete a goal category?**
No, goal category once created cannot be deleted. However you can update an expiry date.
3. **How many Goal categories can be created?**
Administrator can create a maximum of ten goal categories. At a time there can be a maximum of ten active goal categories. Expired goal categories are treated as inactive categories.

8

Transaction Group Maintenance

This topic describes the information about the **Transaction Group Maintenance** option.

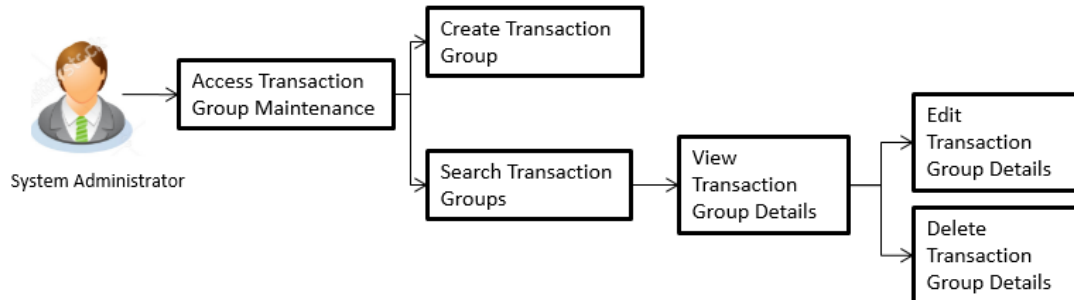
Transaction group maintenance enables the System Administrator to create and maintain group of transactions. Administrator can maintain a transaction group for the purpose of defining consolidated transaction limits. Once limits are assigned at transaction group, these limits acts as collective limit for selected transactions in a group.

For e.g., If the cumulative limit daily (for payment transaction group) is set to GBP 2000, then in a day, customer will be allowed to perform transactions up to GBP 2000 only, spanning across all selected transactions in a group.

Pre-Requisites

- Transaction access is provided to system administrator.
- Approval rule set up for system administrator to perform the actions.
- Transactions are available for grouping.

Figure 8-1 Workflow



Features Supported In Application

The administrator can perform the following actions:

- [Create Transaction Group](#)
- [Search/ View Transaction Group](#)
- [Edit Transaction Group](#)
- [Delete Transaction Group](#)

Navigation Path: Perform the following navigation to access the **Transaction Group Maintenance**:

From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Limits**, Under **Limits**, click **Transaction Group Maintenance**.

- [page 2](#)
- [page 2](#)
- [Transaction Group Maintenance - Edit](#)
This topic describes the systematic instruction to **Transaction Group Maintenance - Edit** option.
- [Transaction Group Maintenance - Delete](#)
This topic describes the systematic instruction to **Transaction Group Maintenance - Delete** option.
- [FAQ](#)

8.1

The image shows the **Group Code** link, clicking the record to view the details of transaction groups created for the purpose of maintaining limits.

8.2

The image shows the Create button , by which user can create a new transaction group and can add multiple transactions to a group. Administrator can create multiple transaction groups. Also can add same transactions as a part of multiple groups.

8.3 Transaction Group Maintenance - Edit

This topic describes the systematic instruction to **Transaction Group Maintenance - Edit** option.

Using this option, System Administrator can update or edit a transaction group by adding / removing the transactions associated with the transaction group for purpose of limit maintenance.

To edit a transaction group:

1. Navigate to the above path.
2. Perform anyone of the following actions:
 - The **Transaction Group Maintenance - Edit** screen appears. Click **Search**. Displays the **Transaction Group Maintenance** screen with search results appears based on the searched criteria.
 - Click **Cancel** to cancel the search process.
 - Click **Clear** to reset the search parameters.

Figure 8-2 Transaction Group Maintenance - Search

Transaction Group Maintenance

Group Code

Group Description

Search **Create** **Clear**

Group Code	Group Description	No of Transactions
ALLTRANSACTIONGROUP	ALLTRANSACTIONGROUP	31
All Transactions	All Transactions	50
PSKGROUP	All Payments	28

Cancel

- Click the **Group Code** link of the record to view the transaction group details.
The **Transaction Group Maintenance - View** screen appears.

Figure 8-3 Transaction Group Maintenance - View

Transaction Group Maintenance

Review

Group Code ALLTRANSACTIONGROUP

Group Description ALLTRANSACTIONGROUP

Sr No.	Transactions
1	All Own Account Transfers
2	All Internal Transfers
3	All Adhoc Internal Transfers Limits
4	All International Payouts
5	All Adhoc International Payouts Limits
6	Domestic Payment SEPA Credit
7	Adhoc Domestic Payment SEPA Credit
8	Domestic Payment SEPA Card
9	Adhoc Domestic Payment SEPA Card
10	Domestic Payment NEFT
11	Adhoc Domestic Payment NEFT
12	Domestic Payment RTGS
13	Adhoc Domestic Payment RTGS
14	Domestic Payment IMPS

Edit **Delete** **Cancel** **Back**

- Click **Edit** to add or remove the transactions from the transaction group.
The **Transaction Group Maintenance - Edit** screen appears.

Figure 8-4 Transaction Group Maintenance - Edit

Transaction Group Maintenance

Group Code: ALLTRANSACTIONGROUP

Group Description: ALLTRANSACTIONGROUP

Transactions:

- All Own Account Transfers ×
- All Internal Transfers ×
- All Adhoc Internal Transfers Limits ×
- All International Payouts ×
- All Adhoc International Payouts Limits ×
- Domestic Payment SEPA Credit ×
- Adhoc Domestic Payment SEPA Credit ×
- Domestic Payment SEPA Card ×
- Adhoc Domestic Payment SEPA Card ×
- Domestic Payment NEFT ×
- Adhoc Domestic Payment NEFT ×
- Domestic Payment RTGS ×
- Adhoc Domestic Payment RTGS ×
- Domestic Payment IMPS ×
- Adhoc Domestic Payment IMPS ×
- All International Low Value Payouts ×
- Domestic Payment SEPA Instant transfers ×
- Adhoc Domestic Payment SEPA Instant transfers ×
- Peer To Peer Transfer ×
- International Draft ×
- Domestic Draft ×
- External Transfer ×
- Adhoc International Draft ×
- Adhoc Domestic Draft ×
- Outward Bank Guarantee Claim Settlement ×
- Trade Bill Settlement ×
- Create Forex Deal ×

Save Cancel Back

5. Edit the required details, e.g. Group Description, Transactions.
6. Perform anyone of the following actions:
 - Clicking transaction area, a transaction drop-down appears with the list of transactions grouped according to the type to add a new transaction.
 - Click icon to delete an existing transaction from the group.
7. Perform anyone of the following to access the Transaction Group Maintenance - Edit:
 - Click **Save** to save the transaction group details.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
8. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
9. The success message Transaction Group Maintenance saved successfully appears along with the Transaction reference number.
Click **OK** to complete the transaction.

8.4 Transaction Group Maintenance - Delete

This topic describes the systematic instruction to **Transaction Group Maintenance - Delete** option.

Using this option, System Administrator can delete the transaction group.

Note

System Administrator cannot delete the transaction group, if the limits are associated with that group, and it is mapped to the user/ party which is in use.

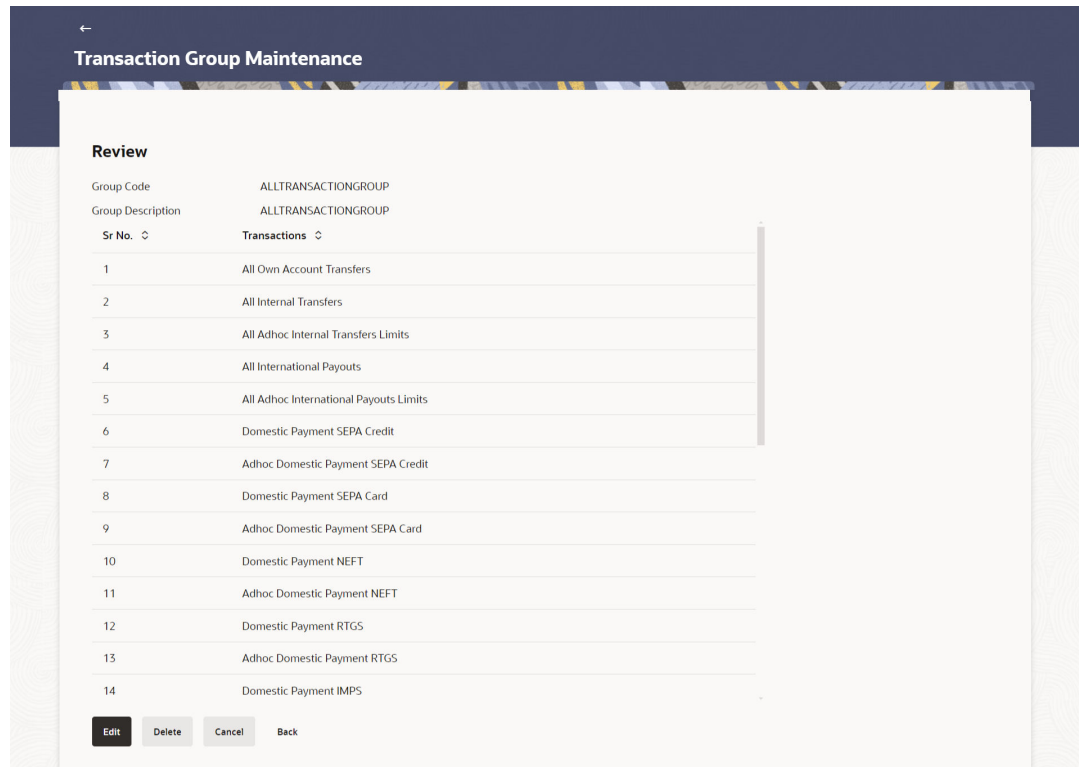
To delete a transaction group:

1. Navigate to the above path.
2. Perform any one of the following actions:
 - In the **Transaction Group Maintenance** screen appears. Click **Search**. Displays the **Transaction Group Maintenance** screen with search results appears based on the searched criteria.
 - Click **Cancel** to cancel the search process.
 - Click **Clear** to reset the search parameters.

Figure 8-5 Transaction Group Maintenance - Search

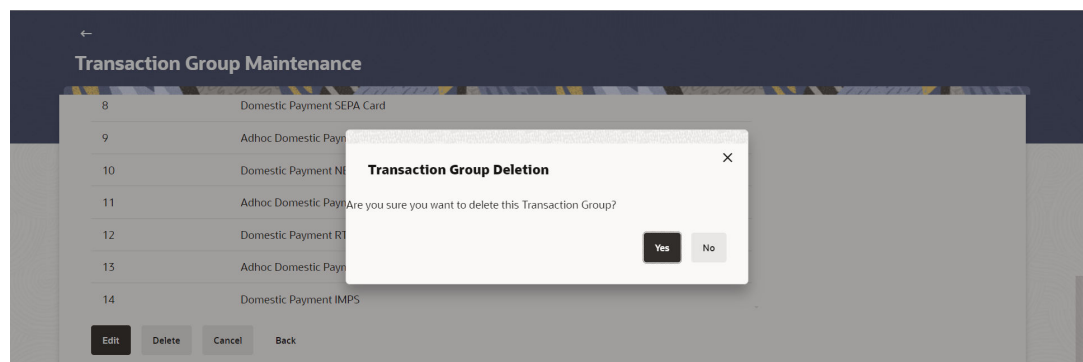
Group Code	Group Description	No of Transactions
ALLTRANSACTIONGROUP	ALLTRANSACTIONGROUP	31
All Transactions	All Transactions	50
PSKGROUP	All Payments	28

3. Click the **Group Code** link of the record to view the transaction group details.
The **Transaction Group Maintenance -View** screen appears.

Figure 8-6 Transaction Group Maintenance - View

4. Click **Delete**.

The **Delete Warning** Pop-up Message appears.

Figure 8-7 Delete Transaction Group

5. Perform anyone of the following actions:
 - Click **Yes** to confirm the deletion.
 - Click **No** to cancel the deletion process.
6. The success message of transaction group deletion appears.
Click **OK** to complete the transaction.

8.5 FAQ

1. **Can I club one transaction as a part of multiple groups?**
Yes, one transaction can be clubbed as part multiple groups.
2. **Where can I use these transaction groups?**
You can define a transaction limits using 'Limit Package Management' for these transaction groups.
3. **Can I edit a transaction group which is a part of any limit package?**
Yes, you can edit the transaction group details if a group is already associated with the limit package.
4. **How the limit will be utilized, if you add a new transaction to the group for which customers have already initiated transactions during the day but before group formation?**
Limits assigned at individual transaction level will be utilized for the transaction Initiated before the transaction group formation. These limits will not be considered for group limit utilization.
5. **Can I delete a transaction group which is a part of any limit package?**
No, if a transaction group cannot be deleted if a group is already associated with the limit package.

9

Party Account Access

This topic describes the information about **Party Account Access** option. Using this function system administrator can manage access for Current and Savings Accounts, Term Deposit, Loan accounts (Conventional and Islamic) Credit cards for a Business party.

The System/ Bank Administrator can provide access to accounts held by the party with the bank as available in the core banking application or the respective mid-office application. The system/bank administrator will be able to set up account and transaction access for the Business Parties.

Upon navigating to the specific category tab viz. Demand Deposits, Term Deposits, Loans etc., the administrator can select a global check box of **Map all accounts** to enable all the existing accounts under the selected category for channel banking. If specific accounts are required to be given access then the user needs to select the respective check boxes preceding the account number.

Note

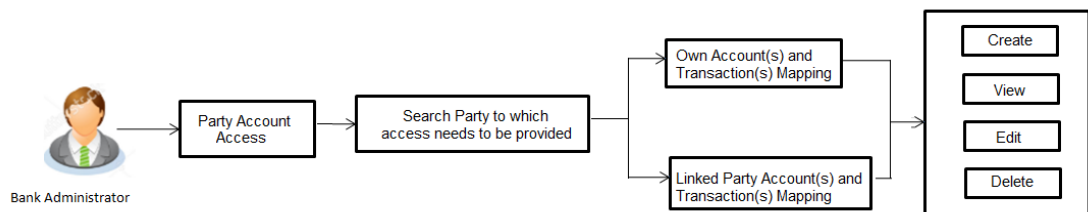
Access Management for Loan Accounts are for accounts fetched from Core Banking System i.e. FCUBS. It is not supported for accounts from Oracle Banking Corporate Loan (OBCL) system.

As part of this maintenance, own accounts and transaction mapping as well as accounts of the linked parties can be mapped to the parent party.

Pre-Requisites

- Party preferences should be created for the party for which access is to be maintained
- Channel Access should be enabled for party for which account access is to be maintained
- Account access maintenance for linked party accounts can be done once there is a party to party linkage maintained.
- Transaction access is provided to Bank Administrator.
- Approval rule set up for Bank Administrator to perform the actions.

Figure 9-1 Workflow



Features Supported In Application

The following options are available as part of this maintenance:

- [Party Account Access - Mapping](#)
- [Party Account Access – View](#)
- [Party Account Access - Edit](#)
- [Party Account Access - Delete](#)

Navigation Path: Perform below navigation to access **Party Account Access**.

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Access Management** , Under **Access Management** , then click **Party Account Access**.
- [Party Account Access - Mapping \(Create\)](#)
This topic describes the systematic instruction to **Party Account Access - Mapping (Create)** option.
- [page 9](#)
- [Party Account Access - Edit](#)
This topic describes the systematic instruction to **Party Account Access - Edit** option.
- [Party Account Access - Delete](#)
This topic describes the systematic instruction to **Party Account Access - Delete** option.

9.1 Party Account Access - Mapping (Create)

This topic describes the systematic instruction to **Party Account Access - Mapping (Create)** option.

The Bank Administrator gets a request with the list of account(s) and transactions for which access needs to be provided to the party.

To provide the party with account and transaction access:

1. Navigate to one of the above paths.
The **Party Account Access** screen appears.
2. Perform anyone of the following actions:
 - In the **Party ID** enter the party id of the user.
 - In the **Party Name** field, enter the party name of the user.
3. Click **Search**.

For a searched party, two sections **Own Account Mapping Summary** and **Linked Party Account Mapping Summary** appears.

Linked party account mapping will only be available if the selected party has Party to Party Linkage maintained.

- Click **Cancel** to cancel the transaction.
- Click **Clear** to clear the search parameters.

Figure 9-2 Party Account Access - Search

↑ Party Account Access

Party ID

Party Name

Party ID	Party Name
000290	Roger San Louis
001089	Alex Santner
001050	Alex Santner
001675	chetan k sandera
001317	Santner
003766	MsanBohr
002978	Sanil Marshal

Figure 9-3 Party Account Access - Search Result

↑ Party Account Access

Party ID 000464

Party Name ALL SPORTS

Party Account Access

Mapping Summary of Party

Party Summary
000464 | ALL SPORTS | UBS OBPM 14.4 HEL Branch

Modules	Total Accounts	Mapped Accounts	Modified Accounts	Auto Mapped Accounts	Edit
Current & Savings - Conventional	26	26	0	<input type="checkbox"/> No	Edit
Current & Savings - Islamic	1	0	0	<input type="checkbox"/> No	Edit
Loans - Conventional	1	0	0	<input type="checkbox"/> No	Edit
Loans - Islamic	0	0	0	<input type="checkbox"/> No	Edit
Term Deposits - Conventional	19	0	0	<input type="checkbox"/> No	Edit

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 9-1 Party Account Access - Search Result - Field Description

Field Name	Description
Modules	Banking Module names.
Total Accounts	Total number of accounts available under the party.
Mapped Accounts	Number of accounts mapped to the particular account type.
Modified Accounts	Number of accounts modified for the particular account type.
Auto Mapped Accounts	Mapping status of the accounts. The options can be: <ul style="list-style-type: none">• Auto: gives default access to all newly added accounts and transactions of the party as soon as the account is opened in future.• Manual: gives specific access to future accounts. The new accounts and transactions need to be mapped explicitly if access needs to be provided
Edit or Map	Click on the icon next to every module or click on Map button to edit party account access

4. If there is no mapping done for a party, the count for the **Mapped Accounts** will be **0**.
5. All the accounts held by the selected party as a relationship with the bank as available in the core banking system or the respective mid-office system will be fetched and displayed in the respective categories i.e. Current and Savings Accounts for both Conventional and Islamic, Credit Card, Term Deposit, Loan accounts.
6. Perform anyone of the following actions:
 - Click **Map** or **Edit** (available across each banking module).
The **Party Account Access - Create** screen appears.
 - Click **Cancel** to cancel the transaction.

Figure 9-4 Party Account Access (Create) – Manage Transaction Group tab
Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 9-2 Party Account Access (Create) – Manage Transaction Group tab - Field Description

Field Name	Description
Manage Transaction Group	Information specified in below fields are related to manage transaction group.
Modules	Select Banking Module to setup account access.
Select Transaction Groups	Select the Transaction group to map transactions and maintaining access in Account Access screens.
Add Transaction Group	Create a new transaction group by clicking the ADD button. Note: <ul style="list-style-type: none"> A new group can also be created by cloning/copying an existing transaction group Multiple transaction groups can be created. Transaction groups of one Group Corporate will be available for selection only for that Group Corporate
Add	Following fields appears in overlay window when user click on Add to add new transaction group

Table 9-2 (Cont.) Party Account Access (Create) – Manage Transaction Group tab - Field Description

Field Name	Description
Name of Transaction Group	Specify the new transaction group to map transactions. Click Verify to check the availability the specific Transaction Group name.

Figure 9-5 Party Account Access (Create) – Map Accounts tab

Party Account Access

Party ID: 001129
Party Name: RyanPBohr

Party Account Access [Delete Party Mapping](#)

Manage Transaction Group **Map Accounts**

Party: 001129 | RyanPBohr | UBS OBPM 14.4 HEL Branch

Module: Current & Savings - Conventional

Auto Map [?](#)
☐

Action
☒ Map Transaction Group
☐ Unmap

Transaction Groups
CASA_All Transactions X

Account Selection
☐ All Accounts
☒ Selected Accounts

☐ All [1 Account Selected.](#)

☒ RyanPBohr
HEL0112900012 EUR Active

☐ RyanPBohr
HEL0112900023 EUR Active

[Save](#) [Review](#) [Back](#)

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 9-3 Party Account Access (Create) – Field Description

Field Name	Description
Map Accounts	Information specified in below fields are related to map accounts.
Party	Select the party to map accounts.
Module	Select Banking Module to setup account access.
Auto Map	Mapping status of the accounts. The options can be: <ul style="list-style-type: none"> • Auto: gives default access to all newly added accounts and transactions of the party as soon as the account is opened in future. • Manual: gives specific access to future accounts. The new accounts and transactions need to be mapped explicitly if access needs to be provided
Action	Select the action to be done for selected transaction group. The options are: <ul style="list-style-type: none"> • Map Transaction Group: Select Transaction Group, then select the account numbers and then click on Save to map the transaction groups to the selected accounts. Multiple transactions can be mapped • Unmap: Select Unmap option, specify the transaction group to be unmapped and then select the accounts. On clicking Save, the selected transaction group will be unmapped from the account/accounts.. <p>Note: Only one transaction group can be unmapped at a time. A transaction group can be unmapped from All Accounts or Selected Accounts.</p>
Transaction Group	Select one or multiple transaction group/s to be mapped to the selected accounts. Select one transaction group to be unmapped from the selected account/accounts.
Account Selection	Select the account numbers to be mapped to the Transaction groups. User can select all the accounts available under selected party ID or click on filter and select the specific accounts. Note: <ul style="list-style-type: none"> a. System will show a tag as 'Modified' followed by the transaction group name after the account number. b. System displays the Account Number along with the Account Name, Account Currency, and Branch Code.
Delete Party Mapping	Click on Delete Party Mapping to delete all the Transaction and party account access maintenance done for corporate party all at once

7. The **Party Account Access** screen has two tabs. Header of the screen shows the **Group Corporate Name** and **Group ID**.

The **Manage Transaction Group** tab lists down all the modules, transaction groups created.

8. Navigate and select specific module tab (Including viz. Current and Savings Accounts for both Conventional and Islamic, Credit Card, Term Deposit, Loan accounts, Credit in the first column for which account and transaction access mapping maintenance need to be setup.
9. Perform anyone of the following actions:

- The user can create a new transaction group by clicking the '**ADD**' button. On clicking **Add**, a new overlay will open where all the transactions and inquiries will be listed.

User can provide a name the group and select the required transactions and inquiries, and click the **Save** button.
 - Click **Reset** to clear added details in overlay screen.
10. A new group can also be created by cloning/copying an existing transaction group.
- Once the user selects an existing transaction group, system will populate the screen with the transactions selected in the copied group in editable mode.
- User can select or deselect some of the transactions as per his requirements and create a new group by providing a different transaction group name.
11. There will be one factory shipped Transaction group for each module, which will have all transactions and inquiries grouped together.

 **Note**

Factory shipped user group cannot be deleted or modified.

12. Once the transaction group/s are created, user can map these transaction groups to one or multiple accounts .
- Click on **Map Accounts** tab and select **Party**, then select **Transaction Groups**, select the account numbers and then click on **Save** to map the transaction groups to the selected accounts.
13. Click on the **Transaction Group** link, to view the list of transactions within the mapped transaction group in an overlay.
14. Perform anyone of the following actions:
- Select **All Accounts** option to map/ unmap transaction groups from all accounts.
 - If specific accounts are required to be mapped, then select the respective check boxes preceding the account number.
15. Once the user maps the accounts, system will show a tag as '**Modified**' followed by the transaction group name after the account number.
16. To map the new accounts, select appropriate option from **Auto Map** toggle button;
- Perform anyone of the following actions:
- Select **Auto** if you wish to allow access to all future accounts across banking module.
 - Select **Manual** if you wish to explicitly map new accounts and transactions.
17. User can unmap the transaction groups by selecting accounts and then clicking on **Save** button to reset their mapping .
18. User can click on **Delete Party Mapping** to delete all the Transaction and account access maintenance done for corporate party in one step.
19. User can drill down his search by applying **Filter** to search an account basis on the account number, transaction group, account access status, account status and currency
20. Perform anyone of the following actions:
- The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Back** to navigate to the previous screen.

The screen with success message appears.

21. Click **OK** to complete the transaction.
 - After following above steps the summary of mapped accounts and transactions available for party.

9.2

The image shows the all accounts held by the selected party as a relationship with the bank as available in the core banking system or the respective mid-office system will be fetched and displayed in the respective categories in group corporate -Party Account Access step.

9.3 Party Account Access - Edit

This topic describes the systematic instruction to **Party Account Access - Edit** option.

The Bank Administrator gets a request with the list of account(s) and transactions for which access details needs to be edited for the party.

To edit account and transaction access for the party:

1. Navigate to **Party Account Access** screen.
2. From the **Mapping Summary of Party** drop-down list, select the party ID.
3. For a searched party, summary screen will be displayed with total accounts associated with corporate party, status of the accounts mapped for the internet banking, modified accounts if any and Auto account mapping status.
4. Perform anyone of the following actions:
 - Click the link under the total **Mapped** accounts or **Modified** accounts. The **Party Account Access – View (Transaction Mapping)** screen appears. The search result according to the search criteria appears.
 - Click **Cancel** to cancel the transaction.
5. If there is no mapping done for a party, the count for the **Mapped Accounts** will be **0**.
6. All the accounts held by the selected party as a relationship with the bank as available in the core banking system or the respective mid-office system will be fetched and displayed in the respective categories.
7. Perform anyone of the following actions:
 - Click **Map or Edit** (available across each banking module). The **Party Account Access - Edit** screen appears.
 - Click **Cancel** to cancel the transaction.

Figure 9-6 Party Account Access - Edit

↑ Party Account Access

Party ID000464

Party NameALL SPORTS

Party Account Access

Mapping Summary of Party

Party Summary000464 | ALL SPORTS | UBS OBPM 14.4 HEL Branch

Modules	Total Accounts	Mapped Accounts	Modified Accounts	Auto Mapped Accounts	Edit
Current & Savings - Conventional	26	26	0	<input type="checkbox"/> No	✎
Current & Savings - Islamic	1	0	0	<input type="checkbox"/> No	✎
Loans - Conventional	1	0	0	<input type="checkbox"/> No	✎
Loans - Islamic	0	0	0	<input type="checkbox"/> No	✎
Term Deposits - Conventional	19	0	0	<input type="checkbox"/> No	✎

Map

Figure 9-7 Party Account Access - Edit Details

8. The **Party Account Access** screen has two tabs.

Header of the screen shows the Party ID and Party Name. The manage Transaction Group tab lists down all the modules, transaction groups created.

9. Navigate and select specific module tab (Including viz. Current and Savings Accounts for both Conventional and Islamic, Credit Card, Term Deposit, Loan accounts, in the first column for which account and transaction access mapping maintenance need to be setup.
10. Perform anyone of the following actions:
- The user can create a new transaction group by clicking the '**ADD**' button. On clicking **Add**, a new overlay will open where all the transactions and inquiries will be listed. User can provide a name the group and select the required transactions and inquiries and click the **Save** button.
 - Click **Reset** to clear added details in overlay screen.
11. A new group can also be created by **Cloning/copying an existing transaction group**. Once the user selects an existing **transaction group**, system will populate the screen with the transactions selected in the copied group in editable mode. User can select or deselect some of the transactions as per requirements and create a new group by providing a different transaction group name.
12. There will be one factory shipped **Transaction group** for each module, which will have all transactions and inquiries grouped together.

Note

Factory shipped user groups cannot be deleted or modified.

13. Perform anyone of the following actions:
 - Once the transaction groups are created, user can select specific module, along with the transaction groups and can select **All Accounts** to map the selected transaction group/s to all the existing accounts under the selected party.
 - If transaction groups need to be mapped to specific accounts, then the user needs to select the respective check boxes preceding the account number.
14. Once the user maps the accounts, system will show a tag as **Modified** followed by the transaction group name after the account number.
15. Perform anyone of the following actions:

To map the new accounts, select appropriate option from **Auto Map** toggle button;

 - Select **Auto** if you wish to allow access to all future Accounts across banking module.
 - Select **Manual** if you wish to explicitly map new accounts and transactions.
16. User can unmap the transaction groups by selecting accounts and then clicking on **Save** button to reset their mapping with **Group Corporate**.
17. User can click on Delete Party Mapping to delete all the transaction and party account access maintenance done for corporate party in one step.
18. User can drill down his search by applying **Filter** to search an account basis on Transaction Group, currency, mapping status.
19. Perform anyone of the following actions:
 - Click **Save** to save the maintenance, and redirect to the review page.
 - Click **Back** to navigate to the previous screen.

The screen with success message appears.
20. Click **OK** to complete the transaction.

9.4 Party Account Access - Delete

This topic describes the systematic instruction to **Party Account Access - Delete** option.

As part of this option, own account mapping and/or linked party account mapping can be deleted.

To delete account and transaction access for the party:

1. Navigate to one of the **Party Account Access** screen.

The **Party Account Access - deleted** screen appears.
2. From the **Mapping Summary of Party** drop-down list, select the party ID.
3. For a searched party, summary screen will be displayed with total accounts associated with corporate party, status of the accounts mapped for the internet banking, modified accounts if any and Auto account mapping status.
4. Perform anyone of the following actions:
 - Click the link under the total **Mapped** accounts or **Modified** accounts.

The **Party Account Access – View (Transaction Mapping)** screen appears. The search result according to the search criteria appears.
 - All the accounts held by the selected party as a relationship with the bank as available in the core banking system or the respective mid-office system will be fetched and displayed in the respective categories .

5. Perform anyone of the following actions:
 - Click **Map or Edit** (available across each banking module). The **Party Account Access - Edit** screen appears.
 - Click **Cancel** to cancel the transaction.

6. Click on **Delete Party Mapping** to delete all the Transaction and account access maintenance done for corporate party in one-step.

The application prompt the administrator with a message **Are you sure you want to delete Party Account Access setup for linked Party ID – Party name** with an option of Yes / No.

7. Perform anyone of the following actions:
 - Click **Yes** to proceed with the deletion request.
It will navigate to confirmation page with a success message and the status.
 - Click **No** if you do not wish to proceed with deletion.

The success message and the status appear.

8. Click **OK** to complete the transaction.

10

User Account Access

This topic describes the information about the **User Account Access** option.

The system/Bank Administrator can set up account and transaction access for the Business Parties. Further, using this option the System/ Bank Administrator can provide access to accounts and transactions to the users mapped to the respective Business parties. If the user has access to multiple business parties, then the bank administrator can set up the Account access individually for each party and user..

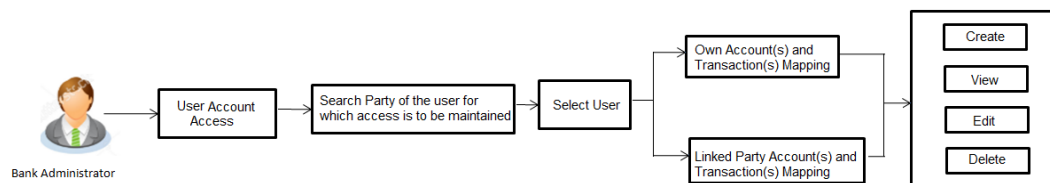
Note

User Account Access is a non-mandatory step. If the Admin does not maintain the user account access for any of the Business users, system will refer to the party account access maintained for the associated party ID.

Pre-requisites

- Account Access should be maintained for the party of the user for which access is to be maintained
- Account Access for the party should be maintained for linked party accounts if the user needs access to linked party accounts.
- Party preferences should be created for the party of the user for which access is to be maintained.
- Channel Access should be enabled for party of the user for which account access is to be maintained.
- Transaction access is provided to Bank Administrator.
- Approval rule set up for Bank Administrator to perform the actions.

Figure 10-1 Workflow



Features Supported In Application

The following options are available as part of this maintenance:

- [User Account Access - Mapping](#)

- [User Account Access – View](#)
- [User Account Access - Edit](#)
- [User Account Access - Delete](#)

Navigation Path: Perform the following navigation to access the **User Account Access**:

From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Access Management** , Under **Access Management** , then click **User Account Access**.

The **User Account Access** screen appears.

- [User Account Access - Mapping \(Create\)](#)
This topic describes the systematic instruction to **User Account Access - Mapping (Create)** option.
- [User Account Access- View](#)
This topic describes the systematic instruction to **User Account Access- View** option.
- [User Account Access - Edit](#)
This topic describes the systematic instruction to **User Account Access - Edit** option.
- [User Account Access - Delete](#)
This topic describes the systematic instruction to **User Account Access - Delete** option.

10.1 User Account Access - Mapping (Create)

This topic describes the systematic instruction to **User Account Access - Mapping (Create)** option.

This option lets the administrator to provide account access to specific users of a party.

To provide the user with account and transaction access:

1. Navigate to one of the above paths.
The **User Account Access - Mapping** screen appears.
2. Perform anyone of the following actions:
 - In the **Party ID** enter the party id of the user.
 - In the **Party Name** field, enter the party name of the user.
 - Click **Search**. The system displays the result based on search criteria.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to clear the search parameters.

Figure 10-2 User Account Access – Search

↑ User Account Access

Party ID

Party Name

Search Clear

Party ID	Party Name
001234	INTCUST
001250	Tata Motors
001251	MRF Tyres
001260	name middle surname
001262	OBRH Himalaya
001267	Sweta Thakur
001268	Himalaya Thakur

Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 10-1 User Account Access – Search - Field Description

Field Name	Description
Party ID	The party ID to be searched by the Bank Administrator.
Party Name	The name of the party.
Search Result	Information specified in below fields are related to search result.
Party ID	The party ID searched by the Bank Administrator.
Party Name	The name of the searched party.

3. Click on the **Party ID**.

For a searched party, there will be a list of users displayed with information like username, full name of the user and an indicator whether there is an account mapping done for the user.

Figure 10-3 User Account Access Details

↑

User Account Access

Party ID

000464

Party Name

ALL SPORTS

User Account Access

	User Name	Full Name	Copy Mapping from User	Status
<input checked="" type="radio"/>	LMCHK1	Lalitha Murlidharan	Please Select ▼	-
<input type="radio"/>	RSAUTH	Ravi Sahani	-	Mapped
<input type="radio"/>	LMAUTH	Liam Max	-	Created
<input type="radio"/>	LMMAK1	Luke Martini	-	Created

Map

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 10-2 User Account Access Details - Field Description

Field Name	Description
Party ID	The party ID to be searched by the Bank Administrator.
Party Name	The name of the party.
User Account Access	Information specified in below fields are related to user account access.
User Name	The name of the selected user.
Full Name	The full name of the selected user.
Copy Mapping from User	Select this to inherit and copy account maintenance from already setup user to a new user <div> Note For a user whose mapping is not done, select the user whose mapping you wish to copy from the Copy Mapping from User drop-down list. </div>

Table 10-2 (Cont.) User Account Access Details - Field Description

Field Name	Description
Status	Displays whether mapping of the accounts is done or not. It can be: <ul style="list-style-type: none"> • Created • Mapped

4. Select the user ID and click on **Map** to navigate to **Account Access summary**.
5. For a searched user, summary screen will be displayed with total accounts associated with party of that user, status of the accounts mapped for the internet banking for user, modified accounts if any and Auto account mapping status .

Figure 10-4 User Account Access – Summary

↑ **User Account Access**

Party ID 000464
Party Name ALL SPORTS

User Account Access Summary 2

User ID LMCHK1
User Name Lalitha Murlidharan

Mapping Summary of Party

Modules	Total Accounts	Mapped Accounts	Modified Accounts	Auto Mapped Accounts	Edit
Current & Savings - Conventional	26	0	0	<input type="checkbox"/> No	Edit
Current & Savings - Islamic	0	0	0	<input type="checkbox"/> No	Edit
Loans - Conventional	0	0	0	<input type="checkbox"/> No	Edit
Loans - Islamic	0	0	0	<input type="checkbox"/> No	Edit
Term Deposits - Conventional	0	0	0	<input type="checkbox"/> No	Edit

Map Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 10-3 User Account Access – Summary - Field Description

Field Name	Description
User ID	User ID the user.
User Name	User name of the user.
Mapping Summary of Party	The party for which Party accounts access is being viewed
Modules	Banking module names.
Total Accounts	Total number of accounts available under the party that can be map with user.
Mapped Accounts	Number of accounts mapped to the particular account type of user.
Modified Accounts	Number of accounts modified for the particular account type of user.
Auto Mapped Accounts	Mapping status of the accounts. The options can be: <ul style="list-style-type: none"> Auto: gives default access to all newly added accounts and transactions of the party as soon as the account is opened in future. Manual: gives specific access to future accounts. The new accounts and transactions need to be mapped explicitly if access needs to be provided
Mapping Summary of Modified Transaction Group	Information specified in below fields are related to Mapping Summary of Modified Transaction Group.
Mapping Summary of Modified Transaction Group	
Modules	Banking module names.
Modified Groups	Number of transaction groups modified for the particular module.
Edit or Map	Click on the icon next to every module or click on Map button to edit User account access

6. If there is no mapping done for a user, the count for the **Mapped Accounts** will be **0**.
7. All the accounts held by the selected party as a relationship with the bank as available in the core banking system or the respective mid-office system will be fetched and displayed in the respective categories i.e. Current and Savings Accounts for both Conventional and Islamic, Credit Card, Term Deposit, Loan accounts.
8. Perform anyone of the following actions:
 - User Account Access will inherit the account access setup at the party level for all the parties associated to him (party association will be done at the time of user onboarding in user management screen). The screen will show the inherited Maintenance in **User Account Access** screen. In the **Auto Mapped Accounts** field, toggled **ON** to allow access to all future Accounts across banking module.
 - In the **Auto Mapped Accounts** field, toggled **OFF** to explicitly map new accounts and transactions manually.
9. Click on the **Modified Groups count** link to view the details of transaction groups details.
10. Perform anyone of the following actions:
 - Click **Map or Edit** (available across each banking module). The **User Account Access - Create** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

Figure 10-5 User Account Access – Manage Transaction Group Tab

↑ User Account Access

Party ID000464

Party NameALL SPORTS

User Account AccessDelete Party Mapping

User IDUser Name

LMCHK1Lalitha Murlidharan

Manage Transaction GroupMap Accounts

ModuleCurrent & Savings - Conventional

Q Search...

Transaction Group

CASA_All Transactions

Review

Back

Figure 10-6 User Account Access – Map Accounts Tab

↑ User Account Access

Party ID 000464
Party Name ALL SPORTS

User Account Access [Delete Party Mapping](#)

User ID LMCHK1 User Name Lalitha Murlidharan

Manage Transaction Group **Map Accounts**

Party
000464 | ALL SPORTS | UBS OBPM 14.4 HEL Branch

Module
Current & Savings - Conventional

Apply party Level Changes ⓘ
☐

Action
☒ Map Transaction Group
☐ Unmap

Transaction Groups
CASA_All Transactions x

Account Selection
☒ All Accounts
☐ Selected Accounts

No account available

Review Back

For more information on fields, refer to the field description table.


Table 10-4 User Account Access – Map Accounts Tab - Field Description


Field Name	Description
User ID	User ID the user for whom account access in being setup
User Name	User name of the user
Manage Transaction Group Tab	Information specified in below fields are related to Manage Transaction Group Tab.
Module	Select Banking Module types available under the selected party to setup account access.

Table 10-4 (Cont.) User Account Access – Map Accounts Tab - Field Description

Field Name	Description
Select Transaction Groups	<p>Select the Transaction group to map transactions and maintain access in Account Access screens.</p> <div> <p>Note</p> <ul style="list-style-type: none"> a. Transaction groups mapped to the accounts at party level will be shown on this screen. b. In user account access, the accounts can be mapped to the same transaction group to which the accounts are mapped at the party level </div>
Transactions Groups	Search and add the transaction groups.
Map Accounts Tab	Information specified in below fields are related to Map Accounts Tab.
Mapping Summary of Party	The corporate party for which user accounts access is being viewed.
Modules	Select Banking Module available under the selected party to setup account access
Apply Party level Changes	Toggle to enable to apply party level changes automatically.
Action	<p>Option to map/unmap the transactions and maintain access in Account Access screens of Transaction Groups. The options are:</p> <ul style="list-style-type: none"> • Map Transaction Group • Unmap <div> <p>Note</p> <p>Only one transaction group can be unmapped at a time. A transaction group can be unmapped from All Accounts or Selected Accounts.</p> </div>
Transaction Groups	<p>Select one or multiple Transaction group/s to map transactions and maintain access in Account Access screens.</p> <div> <p>Note</p> <ul style="list-style-type: none"> a. Transaction groups mapped to the accounts at party level will be shown on this screen. b. In user account access, the accounts can be mapped to the same transaction group to which the accounts are mapped at the party level </div>

Table 10-4 (Cont.) User Account Access – Map Accounts Tab - Field Description

Field Name	Description
Account Selection	<p>Select accounts to map the transaction groups. The options are:</p> <ul style="list-style-type: none"> • All Accounts • Selected Accounts <div> <p> Note</p> <p>System will show a tag as 'Modified' followed by the transaction group name after the account number</p> </div>
All Accounts	Click to select all the accounts available under the selected module.
Selected Accounts	Information specified in below fields are related to Selected Accounts.
Selected Accounts	Select the desired accounts to map the transaction group. System displays the Account Number along with the Account Name, Account Currency, and Branch Code.
Number of Accounts Selected	Number of accounts selected under the particular module.
Delete Party Mapping	Click on Delete Party Mapping to delete all the Transaction and account access maintenance done for corporate users in one step.

11. In the **Manage Transaction Group** Tab;
 - a. Select specific **module** tab (Including viz. Current and Savings Accounts for both Conventional and Islamic, Credit Card, Term Deposit, Loan accounts for which account and transaction access mapping maintenance need to be setup.
 - b. Click on the  icon to search & select the Transaction group/s under selected module.

User can modify the transaction group other than the factory shipped to select or deselect the transaction access.
 - c. Click on the **Transaction Group** link, the **Transaction Group Details overlay** screen appears.


Click **Edit to modify** the transaction/ inquires.

Click **Save** to save the changes.
12. In the **Map Accounts** Tab;
 - a. From the **Module** list, select the factory shipped Transaction group under selected module which will have all transactions and inquiries grouped together.

Note

Factory shipped user group cannot be deleted or modified.

- b. In the **Apply Party Level Changes** field, toggle to enable to apply party level changes automatically.
- c. In **Action** field, select the desired option to map/ unmap the Transaction Group.

- d. If the **Map Transaction Group** option is selected;
- e. In the **Transaction Groups** list, select the transaction Group/s to map / unmap from the drop-down list.
- f. In **Account Selection** field, select the option to map the transaction groups to all the accounts or specific accounts.
- g. Once the transaction group/s are created, user can map these transaction groups to one or multiple accounts . Click on **Map Accounts** tab and select Party, then select Transaction Groups, select the account numbers and then click on **Save** to map the transaction groups to the selected accounts.
- h. Click on the **Transaction Group link**, to view the list of transactions within the mapped transaction group in an overlay.
- i. Perform anyone of the following actions:
 - Select **All Accounts** option to map/unmap transaction groups from all accounts.
 - If specific accounts are required to be mapped, then select the respective check boxes preceding the account number.
13. Once the user maps the accounts, system will show a tag as **Modified** followed by the transaction group name after the account number.
14. Perform anyone of the following actions:
 - To map the new accounts, select appropriate option from Auto Map toggle button; Select Auto if you wish to allow access to all future Accounts across banking module.
 - Select **Manual** if you wish to explicitly map new accounts and transactions.
15. Once the user maps the accounts, system will show a tag as **Modified** followed by the transaction group name after the account number.
16. If the **Unmap** option is selected;
 - User can unmap the accounts by selecting accounts and then clicking on **Unmap** button to reset their mapping with Group Corporate.
17. User can click on **Delete Party Mapping** to delete all the Transaction and account access maintenance done for corporate user in one step.
18. Click on the  icon to further drill down by applying new sear criteria in Filter overlay screen on basis of Account Number, Transaction Group, Currency, Mapping Status.
19. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Submit**.
 - Click **Back** to navigate to the previous screen.

 **Note**

Admin can submit the maintenance after any step. Maintenances saved so far will be sent for approval in one flow. Admin would not be able to make any changes or maintain another step for the same Group Corporate till the time the approval of the wizard is not done.

20. The screen with success message appears along with the transaction reference number.

10.2 User Account Access- View

This topic describes the systematic instruction to **User Account Access- View** option.

The Bank Administrator can view the list of account(s) and transactions for which access has been provided to the user.

To view the account and transaction access:

1. Navigate to one of the above paths.
The **User Account Access** screen appears.
2. Perform anyone of the following actions:
 - In the **Party ID** enter the party id of the user.
 - In the **Party Name** field, enter the party name of the user.
 - Click **Search**. The system displays the result based on search criteria.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to clear the search parameters.

Figure 10-7 User Account Access – Search

Party ID	Party Name
001234	INTCUST
001250	Tata Motors
001251	MRF Tyres
001260	name middle surname
001262	OBRH Himalaya
001267	Sweta Thakur
001268	Himalaya Thakur

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 10-5 User Account Access – Search - Field Description

Field Name	Description
Party ID	The party ID to be searched by the Bank Administrator.
Party Name	The name of the party.
Search Result	Information specified in below fields are related to Search Result.
Party ID	The party ID searched by the Bank Administrator.
Party Name	The name of the searched party.

- Displays the information like user ID, contact details of the user and an indicator whether there is an account mapping done for the user.

Figure 10-8 User Account Access Details

↑ **User Account Access**

Party ID 000464
Party Name ALL SPORTS

User Account Access

	User Name	Full Name	Copy Mapping from User	Status
<input checked="" type="radio"/>	LMCHK1	Lalitha Murlidharan	Please Select ▼	-
<input type="radio"/>	RSAUTH	Ravi Sahani	-	Mapped
<input type="radio"/>	LMAUTH	Liam Max	-	Created
<input type="radio"/>	LMMAK1	Luke Martini	-	Created

Map

Note


The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 10-6 User Account Access Details - Field Description

Field Name	Description
Party ID	The party ID to be searched by the Bank Administrator.

Table 10-6 (Cont.) User Account Access Details - Field Description

Field Name	Description
Party Name	The name of the party.
User Account Access	Information specified in below fields are related to user account access.
User Name	The name of the selected user.
Full Name	The full name of the selected user.
Copy Mapping from User	<p>Select this to inherit and copy account maintenance from already setup user to a new user</p> <div>  Note For a user whose mapping is not done, select the user whose mapping you wish to copy from the Copy Mapping from User drop-down list. </div>
Status	<p>Displays whether mapping of the accounts is done or not. It can be:</p> <ul style="list-style-type: none"> • Created • Mapped

4. For a searched user, summary screen will be displayed with total accounts associated with corporate party of that user, status of the accounts mapped for the internet banking for user, modified accounts if any and Auto account mapping status .

Figure 10-9 User Account Access – Summary Results

↑

User Account Access

Party ID

000464

Party Name

ALL SPORTS

User Account Access

Summary 2

User ID

User Name

LMCHK1

Lalitha Murlidharan

Mapping Summary of Party

Modules	Total Accounts	Mapped Accounts	Modified Accounts	Auto Mapped Accounts	Edit
Current & Savings - Conventional	26	0	0	<input type="checkbox"/> No	Edit
Current & Savings - Islamic	0	0	0	<input type="checkbox"/> No	Edit
Loans - Conventional	0	0	0	<input type="checkbox"/> No	Edit
Loans - Islamic	0	0	0	<input type="checkbox"/> No	Edit
Term Deposits - Conventional	0	0	0	<input type="checkbox"/> No	Edit

Map

Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 10-7 User Account Access - Summary Results - Field Description

Field Name	Description
User ID	User ID the corporate user
User Name	User name of the corporate user
Mapping Summary of Party	The corporate party for which Party accounts access is being viewed
Modules	Banking Module names
Total Accounts	Total number of accounts available under the party that can be map with corporate user.
Mapped Accounts	Number of accounts mapped to the particular account type of corporate user.
Modified Accounts	Number of accounts modified for the particular account type of corporate user.

Table 10-7 (Cont.) User Account Access - Summary Results - Field Description

Field Name	Description
Auto Mapped Accounts	Mapping status of the accounts. The options can be: <ul style="list-style-type: none"> Auto: gives default access to all newly added accounts and transactions of the party as soon as the account is opened in future. Manual: gives specific access to future accounts. The new accounts and transactions need to be mapped explicitly if access needs to be provided
Edit or Map	Click on the icon next to every module or click on Map button to edit User account access

5. If there is no mapping done for a party, the count for the **Mapped Accounts** will be 0.
6. All the accounts held by the selected party as a relationship with the bank as available in the core banking system or the respective mid-office system will be fetched and displayed in the respective categories.

Figure 10-10 User Account Access – View

User Account Access

User ID
LMCHK1

Manage Transaction Group

Module
Current & Savings - Conventional

Transaction Group
CASA_All Transactions

Transaction Group Details

CASA_All Transactions [Edit](#)

Transactions Inquiries Search...

☒ All Transactions

☒ All Domestic Payouts

☒ Adhoc Domestic Payment

☒ Perform ☒ View ☒ Check ☒ Approve ☒ Release

☒ Adhoc Domestic Standing Instruction

☒ Perform ☒ View ☒ Check ☒ Approve ☒ Release

☒ Domestic Standing Instruction

☒ Perform ☒ View ☒ Check ☒ Approve ☒ Release

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 10-8 User Account Access - View - Field Description

Field Name	Description
Modules	Display name of the product for which account access is being viewed.
Mapped Transaction Group	Display the transaction groups selected to setup the user account access.

Table 10-8 (Cont.) User Account Access - View - Field Description

Field Name	Description
Transaction Groups Details	Display the Transaction group details with which user account access is maintained along with transaction and inquiries mapped to it.

7. The **User Account Access** details screen has two section.
First section displays the lists down all the transaction groups mapped.
8. In the second column, user can view the transaction group details with all the transactions and inquiries access.
9. Perform anyone of the following actions:
 - Click **Edit / Map** to update the User Account Access account mapping for new accounts and existing accounts.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

10.3 User Account Access - Edit

This topic describes the systematic instruction to **User Account Access - Edit** option.

The Bank Administrator gets a request with the list of account(s) and transactions for which access details needs to be edited for a selected user of the party.

To edit account and transaction access for the user:

1. Navigate to one of the above paths.
The **User Account Access** screen appears.
2. Perform anyone of the following actions:
 - In the **Party ID** enter the party id of the user.
 - In the **Party Name** field, enter the party name of the user.
3. Click **Search**.
The system displays the result based on search criteria.
For a searched user, summary screen will be displayed with total accounts associated with corporate party of that user, status of the accounts mapped for the internet banking for user, modified accounts if any and Auto account mapping status .
4. Select the user ID and click on **Map** to navigate to **Account Access summary**.
5. From the **Mapping Summary of Party** dropdown list, select the corporate party ID.
6. For a searched user, summary screen will be displayed with total accounts associated with corporate party of that user, status of the accounts mapped for the internet banking for user, modified accounts if any and Auto account mapping status .
7. Perform anyone of the following actions:
 - Click the link under the total **Mapped** accounts or **Modified** accounts.
The **User Account Access – View (Transaction Mapping)** screen appears. . The search result according to the search criteria appears.
 - Click **Cancel** to cancel the transaction.
8. If there is no mapping done for a user, the count for the **Mapped Accounts** will be **0**.

9. All the accounts held by the selected user as a relationship with the bank as available in the core banking system or the respective mid-office system will be fetched and displayed in the respective categories.
10. Perform anyone of the following actions:
 - Click **Map** or **Edit** (available across each banking module). The **User Account Access - Edit** screen appears.
 - Click **Cancel** to cancel the transaction.

Figure 10-11 User Account Access – Search & Search Result

↑ User Account Access

Party ID

Party Name

Party ID ↕	Party Name ↕
001234	INTCUST
001250	Tata Motors
001251	MRF Tyres
001260	name middle surname
001262	OBRH Himalaya
001267	Sweta Thakur
001268	Himalaya Thakur

Figure 10-12 User Account Access – Summary

↑ User Account Access

Party ID000464

Party NameALL SPORTS

User Account Access

Summary2

User ID

User Name

LMCHK1

Lalitha Murlidharan

Mapping Summary of Party

Modules	Total Accounts	Mapped Accounts	Modified Accounts	Auto Mapped Accounts	Edit
Current & Savings - Conventional	26	0	0	<input type="checkbox"/> No	✎
Current & Savings - Islamic	0	0	0	<input type="checkbox"/> No	✎
Loans - Conventional	0	0	0	<input type="checkbox"/> No	✎
Loans - Islamic	0	0	0	<input type="checkbox"/> No	✎
Term Deposits - Conventional	0	0	0	<input type="checkbox"/> No	✎

Map

Back

Figure 10-13 User Account Access – Manage Transaction Group

↑ User Account Access

Party ID000464

Party NameALL SPORTS

User Account AccessDelete Party Mapping

User IDUser Name

LMCHK1Lalitha Murlidharan

Manage Transaction GroupMap Accounts

ModuleCurrent & Savings - Conventional

Q Search...

Transaction Group

CASA_All Transactions

Review

Back

Figure 10-14 User Account Access – Map Accounts Group

↑ User Account Access

Party ID: 000464
Party Name: ALL SPORTS

User Account Access [Delete Party Mapping](#)

User ID	User Name
LMCHK1	Lalitha Murlidharan

Manage Transaction Group **Map Accounts**

Party: 000464 | ALL SPORTS | UBS OBPM 14.4 HEL Branch

Module: Current & Savings - Conventional

Apply party Level Changes ⓘ
☐

Action
☒ Map Transaction Group
☐ Unmap

Transaction Groups
CASA_All Transactions x

Account Selection
☒ All Accounts
☐ Selected Accounts

No account available

[Review](#) [Back](#)

11. The **User Account Access** screen has four section.

Header of the screen shows the Party ID and Party Name. First column lists down all the modules in tabular form, second column list down the **transaction groups** and third column list down banking module wise **account number**.

12. Navigate and select specific **module** tab (Including viz. Current and Savings Accounts for both Conventional and Islamic, Credit Card, Term Deposit, Loan accounts). In the first column for which account and transaction access mapping maintenance need to be setup.
13. In the second column, There will be one factory shipped **Transaction group** for each module, which will have all transactions and inquiries grouped together.

Note

Factory shipped user group cannot be deleted or modified.

14. Perform anyone of the following actions:

- Once the transaction groups are created, user can select specific module, along with the transaction groups and can select **All Accounts** to map the selected transaction group/s to all the existing accounts under the selected party.

- If transaction groups need to be mapped to specific accounts, then the user needs to select the respective check boxes preceding the account number.
- 15. Once the user maps the accounts, system will show a tag as **Modified** followed by the transaction group name after the account number.
- 16. To map the new accounts, select appropriate option from **Auto Map** toggle button;
Perform anyone of the following actions:
 - Select **Auto** if you wish to allow access to all future Accounts across banking module.
 - Select **Manual** if you wish to explicitly map new accounts and transactions.
- 17. User can **Unmap** the transaction groups by selecting accounts, and then clicking on **Save** button to reset their mapping with **Group Corporate**.
- 18. User can click on **Delete Party Mapping** to delete all the Transaction and account access maintenance done for corporate user in one step.
- 19. User can drill down his search by applying Filter to search an account basis on Transaction Group, currency, mapping status.

Note

Admin can submit the maintenance after any step. Maintenances saved so far will be sent for approval in one flow. Admin would not be able to make any changes or maintain another step for the same Group Corporate till the time the approval of the wizard is not done.

- 20. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click .
 - Click **Cancel** to cancel the transaction.
- 21. The success message of appears along with the transaction reference number.

10.4 User Account Access - Delete

This topic describes the systematic instruction to **User Account Access - Delete** option.

The Bank Administrator gets a request with the user information of a party for which access details needs to be deleted. As part of this option, own account mapping and/or linked party account mapping can be deleted for a user.

To delete account and transaction access for the user:

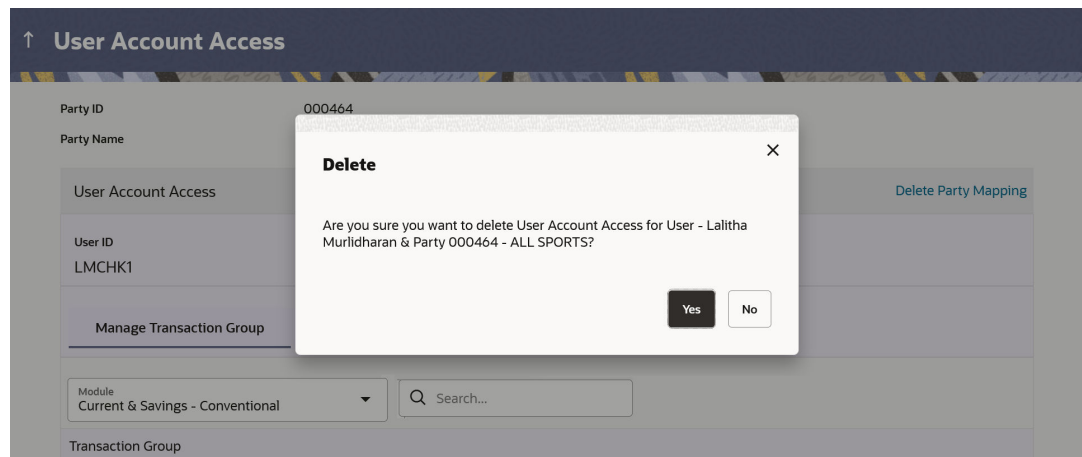
1. Navigate to one of the above paths.
The **User Account Access** screen appears.
2. Perform anyone of the following actions:
 - In the **Party ID** enter the party id of the user.
 - In the **Party Name** field, enter the party name of the user.
3. Click **Search**.

The system displays the result based on search criteria.

For a searched user, summary screen will be displayed with total accounts associated with corporate party of that user, status of the accounts mapped for the internet banking for user, modified accounts if any and Auto account mapping status .

4. Select the user ID and click on **Map** to navigate to **Account Access summary**.
5. From the **Mapping Summary of Party** dropdown list, select the corporate party ID.
6. For a searched user, summary screen will be displayed with total accounts associated with corporate party of that user, status of the accounts mapped for the internet banking for user, modified accounts if any and Auto account mapping status .
7. Perform anyone of the following actions:
 - Click the link under the total **Mapped** accounts or **Modified** accounts. The **User Account Access – View (Transaction Mapping)** screen appears. The search result according to the search criteria appears.
 - Click **Cancel** to cancel the transaction.
8. User can click on **Delete Party Mapping** to delete all the Transaction and account access maintenance done for business user in one step.
The **Delete party Mapping** screen appears.

Figure 10-15 User Account Access – Delete party Mapping



9. Perform any one of the following to access the Delete party Mapping.
 - Click **Yes** to delete the party mapping.
 - Click **No** to cancel the process.
10. Click **OK** to complete the transaction.

Party Resource Access

This topic describes the information about **Party Resource Access** feature.

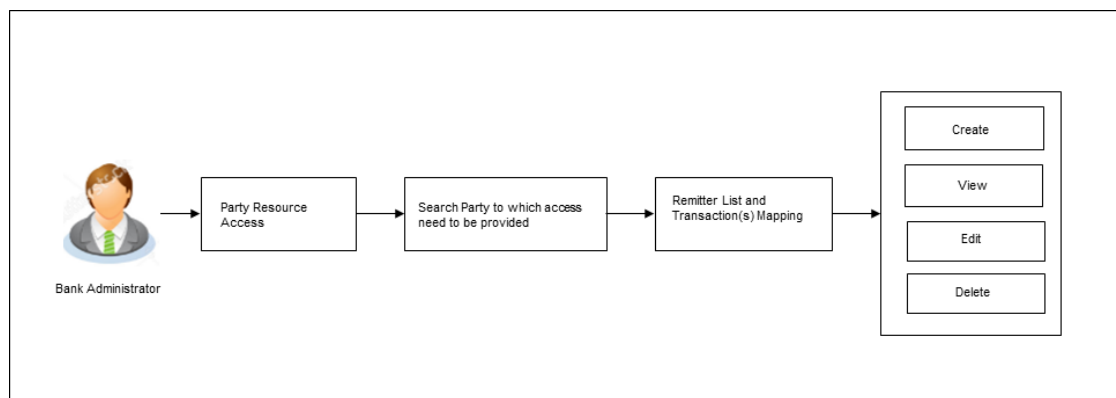
Using this maintenance, the System/ Bank Administrator can provide access to Virtual Account Management Resource **Remitter List**. The Party Resource Access screen lists the remitter IDs for the selected Corporate.

The administrator can select a global check box of **Map All Remitter List** to enable all the existing remitter list under the party for channel banking. If specific remitters are required to be given access then the user needs to select the respective check boxes preceding the remitter ID.

Pre-Requisites

- Party preferences should be created for the party for which access is to be maintained
- Channel Access should be enabled for party for which resource access is to be maintained
- Transaction access is provided to Bank Administrator.
- Approval rule set up for Bank Administrator to perform the actions.

Figure 11-1 Workflow



Features Supported In Application

The following options are available as part of this maintenance:

- [Party Resource Access - Mapping](#)
- [Party Resource Access – View](#)
- [Party Resource Access - Edit](#)
- [Party Resource Access - Delete](#)

1. From **Dashboard**, click **OnBoarding**, then click **Party Preferences**.
2. From **Dashboard**, click **Party Preferences**.

- From **System Administrator Dashboard**, under **Resource Access**, click **Party Resource Access**.
- From **System/ Bank Administrator Dashboard**, click **Toggle menu**, then click **Menu** and then click **Access Management**, Under the **Access Management**, click **Resource Access**, then click **Party Resource Access**.
- [Party Resource Access - Mapping \(Create\)](#)
This topic describes the systematic instruction to **Party Resource Access - Mapping (Create)** option.
- [Party Resource Access- View](#)
This topic describes the systematic instruction to **Party Resource Access- View** option.
- [Party Resource Access - Edit](#)
This topic describes the systematic instruction to **Party Resource Access - Edit** feature.
- [Party Resource Access - Delete](#)
This topic describes the systematic instruction to **Party Resource Access - Delete** option.

11.1 Party Resource Access - Mapping (Create)

This topic describes the systematic instruction to **Party Resource Access - Mapping (Create)** option.

The Bank Administrator gets a request with the Virtual Account Management Remitter list for which access needs to be provided to the party.

To provide the party with remitters access:

1. Navigate to one of the above paths.
The **Party Resource Access - Mapping (Create)** screen appears.
2. Perform anyone of the following actions:
 - In the **Party ID** enter the party id of the user.
 - In the **Party Name** field, enter the party name of the user.
3. Perform anyone of the following actions:
 - Click **Search**. For a searched party, **Remitter List Mapping Summary** appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to clear the search parameters.

Figure 11-2 Party Resource Access - Search

Party Resource Access

Party ID: 001630
Party Name: McLeods M Chemicals
Module Name: Virtual Account Management (Remitter List) ▼

Remitter List Mapping Summary

Resource Type	Total Number of Remitter Lists	Number of Remitter Lists Mapped
Remitter List	1	1

Cancel Back

Note

The function enables you to set up resource (Program, Facility and Remitter List) and transaction access rules for a corporate customer. You can decide the resources along with transaction(s) for each of the selected resources that needs to be provided access for the corporate customer.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 11-1 Party Resource Access - Search - Field Description

Field Name	Description
Party ID	The party id searched by the bank administrator.
Party Name	The name of the party.
Module Name	The name of the module. Only Virtual Account Management (Remitter List) is supported.

4. If there is no mapping done for a party, there will be a message **No Remitter List mapped with Map** button.
5. Perform anyone of the following actions:
 - Click **Map**. The **Party Resource Access - Create** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

Figure 11-3 Party Resource Access - Create

Party Resource Access

Party ID: 001630

Party Name: McLeods M Chemicals

Module Name: Virtual Account Management (Remitter List) ▼

Remitter List Mapping Summary

Resource Type	Total Number of Remitter Lists	Number of Remitter Lists Mapped
Remitter List	1	1

Cancel Back

Note

The function enables you to set up resource (Program, Facility and Remitter List) and transaction access rules for a corporate customer. You can decide the resources along with transaction(s) for each of the selected resources that needs to be provided access for the corporate customer.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 11-2 Party Resource Access - Create - Field Description

Field Name	Description
Party ID	The party id searched by the bank administrator.
Party Name	The name of the party.

Table 11-2 (Cont.) Party Resource Access - Create - Field Description

Field Name	Description
Module Name	The name of the module.
Remitter List Mapping	Information specified in below fields are related to remitter list mapping.
Map All Remitter List	Mapping all the existing remitter list IDs to enable for channel banking.
Remitter List ID	List of remitter IDs present for the selected party.
Remitter List Name	Name of the remitter list available under the party.
Status	Status of the remitter list.
New Remitter List Mapping	Mapping of the remitters. The options can be: <ul style="list-style-type: none"> • Auto: gives default access to the all future newly added remitter list IDs and transactions of the party • Manual: gives specific access to future remitter list IDs. This is to explicitly map new remitter lists and transactions if access needs to be provided.

6. All the Remitter List IDs of the selected party as a relationship with the bank as available in the VAM mid-office system will be fetched and displayed.
7. Perform anyone of the following actions:
 - Select a global check box of **Map All Remitter List** to enable all the existing remitters for channel banking (on screen, it will serve as a **Select All** function).
 - If specific remitter list IDs are required to be given access then the user needs to select the respective check boxes preceding the remitter ID.
8. To map the new remitters list, select appropriate option from **New Remitter List Mapping** field;

Perform anyone of the following actions:

 - Select **Auto** if you wish to allow access to all future Remitter List.
 - Select **Manual** if you wish to explicitly map new remitter list and transactions.
9. Perform anyone of the following actions:
 - Click **Next**. The **Party Resource Access - Create** (Transaction Mapping) screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

Figure 11-4 Party Resource Access - Transaction Mapping - Create

Party Resource Access

Party ID: 001630
Party Name: McLeods M Chemicals
Module Name: Virtual Account Management (Remitter List)

1 Remitter List Mapping 2 Transaction Mapping

Remitter List Mapping

☒ Map All Remitter Lists

Remitter List ID	Remitter List Name	Status
<input checked="" type="checkbox"/> 2233551	MMC	Active

New Remitter List Mapping

10. To **map** the transactions to the remitter ID.
click icon against the particular remitter list ID to view the transaction mapping.
11. Select the respective check boxes preceding the transaction to be mapped.
 - Select **Map All Transactions**, if you want to map all the transactions to all remitter lists.
12. Perform anyone of the following actions:
 - Click **Save** to save the changes.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
13. Perform anyone of the following actions:
 - The **Party Resource Access - Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

The screen with success message appears along with the reference number and status of the transaction.
14. Click **OK** to complete the transaction.

11.2 Party Resource Access- View

This topic describes the systematic instruction to **Party Resource Access- View** option.

The Bank Administrator can view the remitter lists and transactions under each remitter list ID for which access has been provided to the party.

Table 11-3 Field Description

Field Name	Description
Party ID	Party Id of the corporate user.

Table 11-3 (Cont.) Field Description

Field Name	Description
Party Name	Party name of the corporate user.

To view the remitter and transaction access:

1. Navigate to one of the above paths.
The **Party Resource Access- View** screen appears.
2. Perform anyone of the following actions:
 - In the **Party ID** field, enter the party id of the user.
 - In the **Party Name** field, enter the party name of the user.
3. Perform anyone of the following actions:
 - Click **Search**. For a searched party, **Remitter List Mapping Summary** appears that provides details of the Total no. of Remitter List IDs and the number of Remitter List IDs mapped.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the details.

Figure 11-5 Party Resource Access - Search

Party Resource Access

Party ID: 001630

Party Name: McLeods M Chemicals

Module Name: Virtual Account Management (Remitter List) ▼

Remitter List Mapping Summary

Resource Type	Total Number of Remitter Lists	Number of Remitter Lists Mapped
Remitter List	1	1

Cancel Back

Note
The function enables you to set up resource (Program, Facility and Remitter List) and transaction access rules for a corporate customer. You can decide the resources along with transaction(s) for each of the selected resources that needs to be provided access for the corporate customer.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 11-4 Party Resource Access - Search - Field Description

Field Name	Description
Party ID	The party id searched by the bank administrator.
Party Name	The name of the party.
Module Name	The name of the module.

Table 11-4 (Cont.) Party Resource Access - Search - Field Description

Field Name	Description
Remitter List Mapping Summary	Click on Resource Type to view the respective mapping details.
Resource Type	The resource types available under the party for the selected module. Resource type for Virtual Account Management module is Remitter List.
Total Number of Remitter Lists	Total number of remitter lists available under the party.
Number of Remitter Lists Mapped	Number of remitter lists mapped to the party.

4. Perform anyone of the following actions:
- Click the **Remitter List** link, which will navigate to the view page.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

Figure 11-6 Party Resource Access – View

Party Resource Access

Party ID: 001630
Party Name: McLeods M Chemicals
Module Name: Virtual Account Management (Remitter List)

1 Remitter List Mapping 2 Transaction Mapping

Remitter List Mapping

☒ Map All Remitter Lists

Remitter List ID	Remitter List Name	Status
2233551	MMC	Active

New Remitter List Mapping ⊕ Auto Manual

Edit Next Delete Cancel Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 11-5 Party Resource Access – View - Field Description

Field Name	Description
Remitter List Mapping	Information specified in below fields are related to remitter list mapping.

Table 11-5 (Cont.) Party Resource Access – View - Field Description

Field Name	Description
Map All Remitter List	Mapping all the remitters of the VAM module to enable for channel banking.
Remitter List ID	List of remitter IDs present in a particular resource type.
Remitter List Name	Name of the remitter list available under the party.
Status	Status of the remitter list.
New Remitter List Mapping	Mapping of the remitters. The options can be: <ul style="list-style-type: none"> Auto: gives default access to the all future newly added remitter lists and transactions of the party Manual: gives specific access to future remitter lists. This is to explicitly map new remitter lists and transactions if access needs to be provided

5. Perform anyone of the following actions:
 - Click **Next**. The **Party Resource Access - View** screen to view the selected remitter lists and transactions enabled for the selected remitter lists appears.
 - Click **Edit** to modify the remitter list mapping.
 - Click **Delete** to delete the Party Resource Access setup.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

Figure 11-7 Party Resource Access - Transaction Mapping- View

Party Resource Access

Party ID: 001630
Party Name: McLeods M Chemicals
Module Name: Virtual Account Management (Remitter List)

1 Remitter List Mapping 2 Transaction Mapping

Transaction Mapping

☒ Map All Transactions to All Remitter Lists

Remitter List ID	Remitter List Name	Status
2233551	MMC	Active

☒ Map All Transaction

☒ Virtual Identifier Maintenance

☒ Update Virtual Identifiers ☒ Virtual Identifier Inquiry

☒ View Virtual Identifiers List ☒ File Upload

☒ Virtual Remitters List - Upload

[Edit](#) [Cancel](#) [Back](#)

6. Perform anyone of the following actions:
 - Click icon against the particular Remitter List to view the mapped transactions.
 - Click **Edit** to update transaction mapping

- Click **Cancel** to cancel the transaction.
- Click **Back** to navigate to the previous screen.

11.3 Party Resource Access - Edit

This topic describes the systematic instruction to **Party Resource Access - Edit** feature.

The Bank Administrator gets a request with the list of remitter lists and transactions under each Remitter List for which access details needs to be edited for the party.

To edit remitter lists and transaction access for the party:

1. Navigate to one of the above paths.
The **Party Resource Access - Edit** screen appears.
2. Perform anyone of the following actions:
 - In the **Party ID** field, enter the party id of the user.
 - In the **Party Name** field, enter the party name of the user.
3. Perform anyone of the following actions:
 - Click **Search**. For a searched party, **Remitter List Mapping Summary** appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the details.
4. If there is no mapping done for a party , the message No **Resource mapped for the party** with **Map** option appears.
5. Click the **Remitter Type** link to view/edit the details.
The **Party Resource Access- View** screen appears.
6. Perform anyone of the following actions:
 - Click **Edit**. The **Party Resource Access - Edit** screen appears.
This enables the selection and de-selection option against the Remitter List IDs and allows changing the map remitters from Auto to Manual and vice-versa.
 - Click **Next** to go to the next tab (Transaction Mapping).
 - Click **Delete** to delete the Party Resource Access setup.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

Figure 11-8 Party Resource Access - Remitter List Mapping - Edit

Party Resource Access

Party ID: 001630
Party Name: McLeods M Chemicals
Module Name: Virtual Account Management (Remitter List)

1 Remitter List Mapping 2 Transaction Mapping

Transaction Mapping

☒ Map All Transactions to All Remitter Lists

Remitter List ID	Remitter List Name	Status
<input checked="" type="checkbox"/> 2233551	MMC	Active

☒ Map All Transaction

☒ Virtual Identifier Maintenance

☒ Update Virtual Identifiers ☒ Virtual Identifier Inquiry

☒ View Virtual Identifiers List ☒ File Upload

☒ Virtual Remitters List - Upload

Save Cancel Back

7. To map the new resources (remitter lists), select appropriate option from **New Remitter List Mapping** field;

Perform anyone of the following actions:

- Select **Auto** if you wish to allow access to all future remitter list.
- Select **Manual** if you wish to allow specific access to all future remitter list.

8. Perform anyone of the following actions:

- Select the respective check boxes preceding the **Remitter List ID** to be mapped.
- Select **Map All Remitter** List, if you want to map all the remitters.

9. Perform anyone of the following actions:

- Click **Next**. The **Party Resource Access - Edit** screen with mapped transaction - to the remitter appears.
- Click **Cancel** to cancel the transaction.
- Click **Back** to navigate to the previous screen.

Figure 11-9 Party Resource Access - Transaction Mapping - Edit

Party Resource Access

Party ID: 001630
Party Name: McLeods M Chemicals
Module Name: Virtual Account Management (Remitter List)

1 Remitter List Mapping 2 Transaction Mapping

Transaction Mapping

☒ Map All Transactions to All Remitter Lists

Remitter List ID	Remitter List Name	Status
<input checked="" type="checkbox"/> 2233551	MMC	Active

☒ Map All Transaction

☒ Virtual Identifier Maintenance

☒ Update Virtual Identifiers ☒ Virtual Identifier Inquiry

☒ View Virtual Identifiers List ☒ File Upload

☒ Virtual Remitters List - Upload

Save **Cancel** [Back](#)

10. To map the transactions to the Remitter lists, click against the particular remitter list ID to view the transaction mapping.
11. Perform anyone of the following actions:
 - Select the respective check boxes preceding the transaction to be mapped.
 - Select **Map All Transactions**, if you want to map all the transactions to all remitter list IDs.
12. Perform anyone of the following actions:
 - Click **Save** to save the changes.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
13. Perform anyone of the following actions:
 - The **Party Resource Access - Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

The screen with success message appears along with the reference number and status of the transaction.

14. Click **OK** to complete the transaction.

11.4 Party Resource Access - Delete

This topic describes the systematic instruction to **Party Resource Access - Delete** option.

As part of this option, remitter list mapping and /transaction mapping can be deleted.

To delete remitter list and transaction access for the party:

1. Navigate to one of the above paths.
The **Party Resource Access** screen appears.
2. Perform anyone of the following actions:
 - In the **Party ID** enter the party id of the user.
 - In the **Party Name** field, enter the party name of the user.
3. Perform anyone of the following actions:
 - Click **Search**.
For a searched party, **Remitter List Mapping Summary** section appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the details.
4. If there is no mapping done for a party (own/ linked), the message **No Remitters mapped for the party with Map option** appears.
5. Click the **Remitter List** link to view/delete the details.
The **Party Resource Access - View** screen appears.
6. Click **Delete**.
 - The application prompt the administrator with a message **Are you sure you want to delete Remitter List Mapping setup for Party ID – Party name** with an option of **Yes / No**.
7. Perform anyone of the following actions:
 - Click **Yes** to proceed with the deletion request. It will navigate to confirmation page with a success message and the status.
 - Click **No** if you do not wish to proceed with deletion.The success message and the status appears.
8. Click **OK** to complete the transaction.

User Resource Access

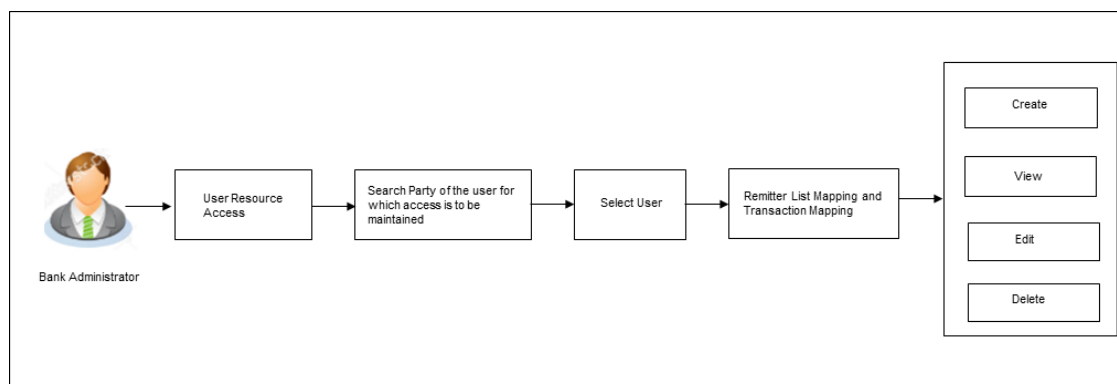
This topic describes the systematic instruction to **User Resource Access** option.

Using this option the System/ Bank Administrator can set up remitter list mapping and transaction access for user(s) of the corporate party. This maintenance can be done only after the Party Resource Access is setup for the party of the user(s).

Pre-Requisites

- Resource Access should be maintained for the party of the user for which access is to be maintained
- Party preferences should be created for the party of the user for which access is to be maintained
- Channel Access should be enabled for party of the user for which resource access is to be maintained
- Transaction access is provided to Bank Administrator.
- Approval rule set up for Bank Administrator to perform the actions.

Figure 12-1 Workflow



Features Supported In Application

The following options are available as part of this maintenance:

- User Resource Access - Mapping
- User Resource Access – View
- User Resource Access - Edit
- User Resource Access - Delete

Navigation Path: Perform any one of the following navigation to access the **User Resource Access**:

- From **Bank Administrator Dashboard**, under **Resource Access**, click **User Resource Access**.

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Access Management** , Under **Access Management** , click **Resource Access**, then click **User Resource Access**.
- [User Resource Access - Mapping \(Create\)](#)
This topic describes the systematic instruction to **User Resource Access - Mapping (Create)** option.
- [User Resource Access- Search](#)
This topic describes the systematic instruction to **User Resource Access- Search** option.
- [User Resource Access - Edit](#)
This topic describes the systematic instruction to **User Resource Access - Edit** option.
- [User Resource Access - Delete](#)
This topic describes the systematic instruction to **User Resource Access - Delete** option.

12.1 User Resource Access - Mapping (Create)

This topic describes the systematic instruction to **User Resource Access - Mapping (Create)** option.

This option allows the administrator to provide access to specific users of a party.

To provide the user with account and transaction access:

1. Navigate to one of the above paths.
The **User Resource Access - Mapping** screen appears.
2. Perform anyone of the following actions:
 - In the **Party ID** enter the party id of the user.
 - In the **Party Name** field, enter the party name of the user.
3. Perform anyone of the following actions:
 - Click **Search**.
For a searched party, there will be a list of users displayed with information like user ID, full name of the user and initials of the user.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to clear the search parameters.

Figure 12-2 User Resource Access – Search

User Resource Access

Party ID

Party Name

Note

The function enables you to set up resource (Program, Facility and Remitter List) and transaction access rules for a corporate customer. You can decide the resources along with transaction(s) for each of the selected resources that needs to be provided access for the corporate customer.

Hey, I am here to help if you need it!

Figure 12-3 User Resource Access - Search Result

User Resource Access


Party ID: 001630
Party Name: McLeods M Chemicals

Search Results

Initials	User Name	Full Name
CC	andycorpchecker	Cheyenne Clemente
AK	ritcorpmaker	Abhishek kumar
DM	dcorpmaker	d maker
PY	poonamcorporate	Poonam Yadav
EH	rcorp12	Eden Hazard
MC	obpmcorp2	McLeods Chemicals2
DC	dcorpchecker	d checker
RR	ritCorp	Ritwick Raj
MM	andycorpmaker	Mackay Maqbul
KR	nehacorpaautoauth	Katherine Rodgers

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Cancel Back



Note

The function enables you to set up resource (Program, Facility and Remitter List) and transaction access rules for a corporate customer. You can decide the resources along with transaction(s) for each of the selected resources that needs to be provided access for the corporate customer.

Note

The fields which are marked as Required are mandatory.

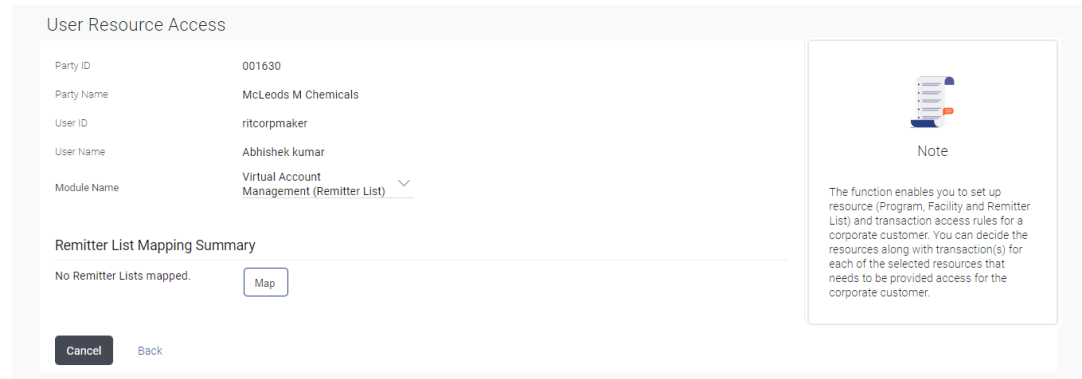
For more information on fields, refer to the field description table.

Table 12-1 User Account Access - Search Result - Field Description

Field Name	Description
Party ID	The party ID searched by the Bank Administrator.
Party Name	The name of the party.
Search Result	Information specified in below fields are related to Search Result.
Initials	Initials of the selected user.
User Name	User name of the selected user.
Full Name	Full name of the selected user.

4. Perform anyone of the following actions:
 - Click the **User Name** link against the user record for which you want to create the mapping.
The **User Resource Access – Mapping Summary** screen appears.
 - Click **Cancel** to cancel the transaction.

- Click **Back** to navigate to the previous screen.
5. If there is no mapping done for the user for a party, there will be a message **No Remitter List mapped** with **Map** button.
 6. If the access for the party to which the user belongs to is not done, then there will be no **Map** button

Figure 12-4 User Resource Access – Summary Page

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 12-2 User Resource Access – Summary Page - Field Description

Field Name	Description
Party ID	The party ID searched by the Bank Administrator.
Party Name	The name of the party.
User ID	User ID of the selected user.
User Name	User name of the selected user
Module Name	The name of the module. Only Virtual Account Management (Remitter List) is available.
Remitter List Mapping Summary	

7. Perform anyone of the following actions:
 - Click **Map**.
The **User Resource Access - Create** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

Figure 12-5 User Resource Access - Create

User Resource Access

Party ID: 001630
 Party Name: McLeods M Chemicals
 User ID: ritcorpmaker
 User Name: Abhishek kumar
 Module Name: Virtual Account Management (Remitter List)

1 Remitter List Mapping 2 Transaction Mapping

Remitter List Mapping

☐ Apply Party Level Changes Automatically
☐ Map All Remitter Lists

Remitter List ID	Remitter List Name	Status
<input type="checkbox"/> 2233551	MMC	Active

Next Cancel Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 12-3 User Resource Access - Create - Field Description

Field Name	Description
Party ID	The party ID searched by the Bank Administrator.
Party Name	The name of the party.
User ID	User ID of the selected user.
User Name	User name of the selected user
Module Name	The name of the module.
Remitter List Mapping	Information specified in below fields are related to Remitter List Mapping.
Apply Party Level Changes Automatically	User will get access to remitters that are allowed/ disallowed at the party level.
Map All Remitter List	Mapping all the remitters of the VAM module to the existing resource.
Remitter List ID	List of remitter IDs present in a particular resource type.
Remitter List Name	Name of the remitter list available under the party.
Status	Status of the remitter access for the party

8. All the remitters held by the selected party as a relationship with the bank as available in the core banking system will be fetched and displayed.
9. Perform anyone of the following actions:
 - Select a global check box of **Map All Remitter** List to enable all the existing remitters for channel banking (on screen, it will serve as a **Select All** function).

- If specific remitter is required to be given access to the user, then the bank administrator needs to select the respective check boxes preceding the remitter ID.
10. Select **Apply Party Level Changes Automatically** to automatically apply the party changes.
 11. Perform anyone of the following actions:
 - Click **Next**.
The **User Resource Access - Create** (Transaction Mapping) screen appears.
 - Click **Back** to navigate to the previous screen.
 - Click **Cancel** to cancel the transaction.

Figure 12-6 User Resource Access - Transaction Mapping - Create

User Resource Access

Party ID: 001630
 Party Name: McLeods M Chemicals
 User ID: ritcorpmaker
 User Name: Abhishek kumar
 Module Name: Virtual Account Management (Remitter List)

1 Remitter List Mapping → 2 Transaction Mapping

Transaction Mapping

☐ Map All Transactions to All Remitter Lists

Remitter List ID	Remitter List Name	Status
2233551	MMC	Active

Save Cancel Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 12-4 User Resource Access - Transaction Mapping - Field Description

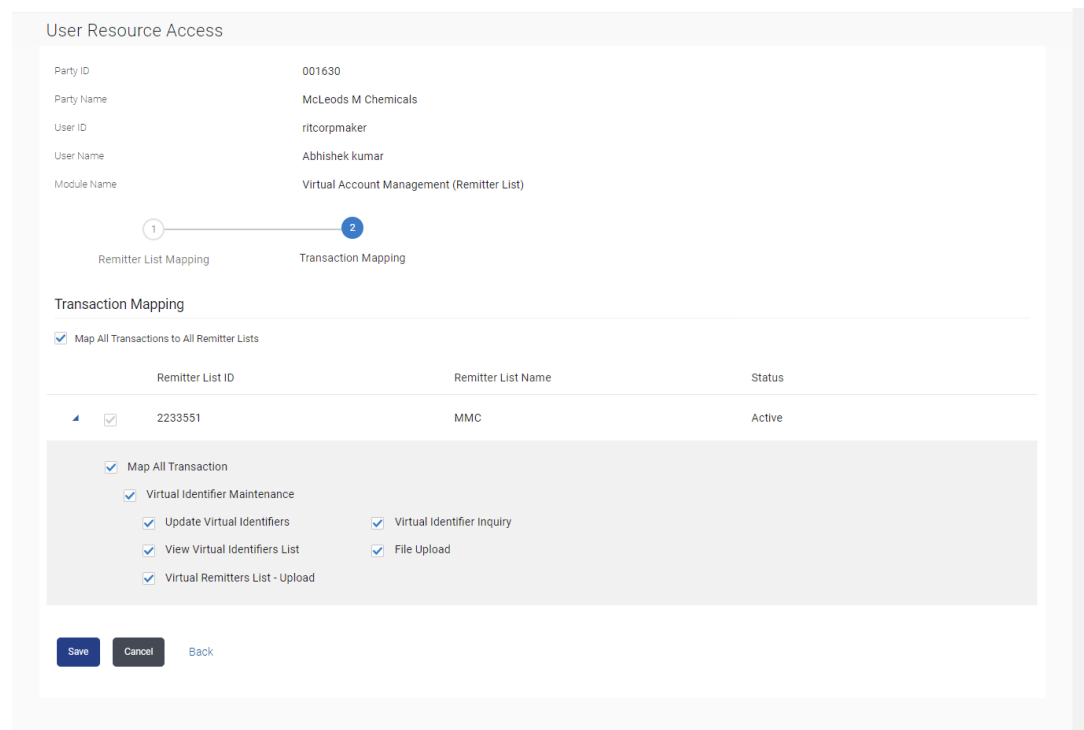
Field Name	Description
Party ID	The party ID searched by the Bank Administrator.
Party Name	The name of the party.
User ID	User ID of the selected user.
User Name	User name of the selected user
Module Name	The name of the module.
Transaction Mapping	Information specified in below fields are related to Transaction Mapping.

Table 12-4 (Cont.) User Resource Access - Transaction Mapping - Field Description

Field Name	Description
Map All Transactions to All Remitter List	Mapping all the transactions to all the remitter list.
Remitter List ID	List of remitter IDs present in a particular resource type.
Remitter List Name	Name of the remitter list available under the party.
Status	Status of the remitter access for the party

12. To **map** the transactions to the account.

click  icon against the particular remitter ID to view the transaction mapping.

Figure 12-7 User Resource Access - Transaction Mapping (Map Transaction) - Create


User Resource Access

Party ID: 001630
 Party Name: McLeods M Chemicals
 User ID: ritcorpmaker
 User Name: Abhishek kumar
 Module Name: Virtual Account Management (Remitter List)

1 Remitter List Mapping 2 Transaction Mapping

Transaction Mapping

☒ Map All Transactions to All Remitter Lists

Remitter List ID	Remitter List Name	Status
2233551	MMC	Active

☒ Map All Transaction

☒ Virtual Identifier Maintenance

☒ Update Virtual Identifiers ☒ Virtual Identifier Inquiry

☒ View Virtual Identifiers List ☒ File Upload

☒ Virtual Remitters List - Upload

13. Perform anyone of the following actions:
- Select the respective check boxes preceding the transaction to be mapped.
 - Select **Map All Transactions**, if you want to map all the transactions to all accounts.
14. Select **Apply Party Level Changes Automatically** to automatically apply the party changes.
15. Perform anyone of the following actions:
- Click **Save**.
- The **User Resource Access - Review** screen appears.
- Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

16. Perform anyone of the following actions:

- Verify the details, and click **Confirm**.

The screen with success message appears along with the reference number and status of the transaction.

- Click **Cancel** to cancel the transaction.
- Click **Back** to navigate to the previous screen.

17. Click **OK** to complete the transaction.

12.2 User Resource Access- Search

This topic describes the systematic instruction to **User Resource Access- Search** option.

The Bank Administrator can view the list of remitter(s) and transactions for which access has been provided to the user.

To view the remitter and transaction access:

1. Navigate to one of the above paths.

The **User Resource Access - Search** screen appears.

2. Perform anyone of the following actions:

- In the **Party ID** enter the party id of the user.
- In the **Party Name** field, enter the party name of the user.

3. Perform anyone of the following actions:

- Click **Search**.
For a searched party, there will be a list of users displayed with information like user ID, full name of the user and initials of the user.
- Click **Cancel** to cancel the transaction.
- Click **Clear** to clear the search parameters.

Figure 12-8 User Resource Access - Search Result

User Resource Access


Party ID: 001630
Party Name: McLeods M Chemicals

Search Results

Initials	User Name	Full Name
CC	andycorpchecker	Cheyenne Clemente
AK	ritcorpmaker	Abhishek kumar
DM	dcorpmaker	d maker
PY	poonamcorporate	Poonam Yadav
EH	rcorp12	Eden Hazard
MC	obpmcorp2	McLeods Chemicals2
DC	dcorpchecker	d checker
RR	ritCorp	Ritwick Raj
MM	andycorpmaker	Mackay Maqbul
KR	nehacorpaautoauth	Katherine Rodgers

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[Cancel](#) [Back](#)



Note

The function enables you to set up resource (Program, Facility and Remitter List) and transaction access rules for a corporate customer. You can decide the resources along with transaction(s) for each of the selected resources that needs to be provided access for the corporate customer.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 12-5 User Account Access - Search Result - Field Description

Field Name	Description
Party ID	The party ID searched by the Bank Administrator.
Party Name	The name of the party.
Search Result	Information specified in below fields are related to Search Result.
Initials	Initials of the selected user.
User Name	User name of the selected user.
Full Name	Full name of the selected user.

4. Perform anyone of the following actions:
 - Click the **User Name** link against the user record for which you want to view the details.
The **User Resource Access – Mapping Summary** screen appears.
 - Click **Cancel** to cancel the transaction.

- Click **Clear**, if you want to reset the search parameters.

Figure 12-9 User Resource Access – Summary Page

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 12-6 User Resource Access – Summary Page - Field Description

Field Name	Description
Party ID	The party ID searched by the Bank Administrator.
Party Name	The name of the party.
User ID	User ID of the selected user.
User Name	User name of the selected user
Module Name	The name of the module.
Remitter List Mapping	Information specified in below fields are related to Remitter List Mapping.
Resource Type	The resource types available under the party. The resource type can be: <ul style="list-style-type: none"> Remitter List
Total Number of Remitter Lists	Total number of remitter lists available under the party.
Number of Remitter Lists Mapped	Number of remitter lists mapped to the particular resource type.

- Perform anyone of the following actions:
 - Click the **Remitter List** link to view the remitter mapping. The **User Resource Access – View** screen, displaying remitter list mapping appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

Figure 12-10 User Resource Access – View

User Resource Access

Party ID: 001630
 Party Name: McLeods M Chemicals
 User ID: ritcorpmaker
 User Name: Abhishek kumar
 Module Name: Virtual Account Management (Remitter List)

1 ————— 2
 Remitter List Mapping Transaction Mapping

Remitter List Mapping

☒ Apply Party Level Changes Automatically
☒ Map All Remitter Lists

Remitter List ID	Remitter List Name	Status
<input checked="" type="checkbox"/> 2233551	MMC	Active

[Edit](#) [Next](#) [Delete](#) [Cancel](#) [Back](#)

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 12-7 User Resource Access – View - Field Description

Field Name	Description
Party ID	The party ID searched by the Bank Administrator.
Party ID	The party ID searched by the Bank Administrator.
Party Name	The name of the party.
User ID	User ID of the selected user.
User Name	User name of the selected user.
Module Name	The name of the module.
Remitter List Mapping	Information specified in below fields are related to Remitter List Mapping.
Apply Party Level Changes Automatically	User will get access to remitter lists that are allowed/ disallowed at the party level.
Map All Remitter List	Mapping all the remitter lists to the user that are allowed at the party level.
Remitter List ID	Remitter List Identifier.
Remitter List Name	Name of the remitter list available under the party.
Status	Status of the remitter access for the party

6. Perform anyone of the following actions:
 - Click **Next**.
The **User Resource Access – View (Transaction Mapping)** screen appears.

- Click **Edit** to modify the remitter list mapping.
- Click **Delete** to delete the User Resource Access setup.
- Click **Cancel** to cancel the transaction.
- Click **Back** to navigate to the previous screen.

Figure 12-11 User Resource Access - Transaction Mapping - View

User Resource Access

Party ID 001630
Party Name McLeods M Chemicals
User ID ritcorpmaker
User Name Abhishek kumar
Module Name Virtual Account Management (Remitter List)

1 Remitter List Mapping → 2 Transaction Mapping

Transaction Mapping

☒ Map All Transactions to All Remitter Lists

Remitter List ID	Remitter List Name	Status
2233551	MMC	Active

Edit Cancel Back

7. Perform anyone of the following actions:
 - Click against the particular Remitter List to view the mapped transactions.
 - Click **Edit** to edit the mapping.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

Figure 12-12 User Resource Access - Transaction Mapping - View Mapping

User Resource Access

Party ID: 001630
 Party Name: McLeods M Chemicals
 User ID: ritcorpmaker
 User Name: Abhishek kumar
 Module Name: Virtual Account Management (Remitter List)

1 Remitter List Mapping 2 Transaction Mapping

Transaction Mapping

☒ Map All Transactions to All Remitter Lists

Remitter List ID	Remitter List Name	Status
<input checked="" type="checkbox"/> 2233551	MMC	Active

☒ Map All Transaction

☒ Virtual Identifier Maintenance

☒ Update Virtual Identifiers ☒ Virtual Identifier Inquiry

☒ View Virtual Identifiers List ☒ File Upload

☒ Virtual Remitters List - Upload

8. Perform anyone of the following actions:
 - Click **Edit** to update the User Resource Access mapping.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

12.3 User Resource Access - Edit

This topic describes the systematic instruction to **User Resource Access - Edit** option.

The Bank Administrator gets a request with the list of remitter lists and transactions for which access details needs to be edited for a selected user of the party.

To edit remitter list and transaction access for the user:

1. Navigate to one of the above paths.
 The **User Resource Access - Edit** screen appears.
2. Perform anyone of the following actions:
 - In the **Party ID** enter the party id of the user.
 - In the **Party Name** field, enter the party name of the user.
3. Perform anyone of the following actions:
 - Click **Search**.
 For a searched party, there will be a list of users displayed with information like user ID, full name of the user and initials of the user.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to clear the search parameters.
4. Perform anyone of the following actions:

- Click the **User Name** link against the user record for which you want to edit the details. The **User Resource Access – Mapping Summary** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
5. Click the **Remitter List** link.
- The **User Resource Access – View** screen, displaying remitter list mapping appears.
6. Perform anyone of the following actions:
- Click **Edit**. The **User Resource Access - Edit** screen appears. This enables the selection and de-selection option against the remitter list. There is also an option to edit check box **Apply Party Level Changes Automatically** to apply/ remove the party changes.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

Figure 12-13 User Resource Access – Edit

User Resource Access

Party Name: McLeods M Chemicals
 User ID: ritcorpmaker
 User Name: Abhishek kumar
 Module Name: Virtual Account Management (Remitter List)

1 Remitter List Mapping 2 Transaction Mapping

Remitter List Mapping

☒ Apply Party Level Changes Automatically
☒ Map All Remitter Lists

Remitter List ID	Remitter List Name	Status
<input checked="" type="checkbox"/> 2233551	MMC	Active

Next Cancel Back

7. Perform anyone of the following actions:
- Select the respective check boxes preceding the **Remitter List ID** to be mapped.
 - Select **Map All Remitter List**, if you want to map all the Remitter Lists available. Select/ De-select check box **Apply Party Level Changes Automatically** to apply/ remove the party changes.
8. Perform anyone of the following actions:
- Click **Next** .
The **User Resource Access - Edit** screen with mapped remitter list appears.
 - Click **Back** to navigate to the previous screen.
 - Click **Cancel** to cancel the transaction.
9. To map the transactions to the remitter lists, click ► icon against the particular **Remitter List ID** to view the transaction mapping.

Figure 12-14 User Resource Access - Transaction- Resource Mapping - Edit

User Resource Access

Party ID: 001630
 Party Name: McLeods M Chemicals
 User ID: ritcorp maker
 User Name: Abhishek kumar
 Module Name: Virtual Account Management (Remitter List)

1 Remitter List Mapping 2 Transaction Mapping

Transaction Mapping

☒ Map All Transactions to All Remitter Lists

Remitter List ID	Remitter List Name	Status
2233551	MMC	Active

☒ Map All Transaction

☒ Virtual Identifier Maintenance

☒ Update Virtual Identifiers ☒ Virtual Identifier Inquiry

☒ View Virtual Identifiers List ☒ File Upload

☒ Virtual Remitters List - Upload

Save Cancel Back

10. Perform anyone of the following actions:

- Select the respective check boxes preceding the transaction to be mapped.
- Select Map All Transactions, if you want to map all the transactions to all Remitter Lists.

11. Perform anyone of the following actions:

- Click **Save**.
- The **User Resource Access - Review** screen appears.
- Click **Back** to navigate to the previous screen.
 - Click **Cancel** to cancel the transaction.

12. Perform anyone of the following actions:

- Verify the details, and click **Confirm**.
- The **User Resource Access - Confirmation** screen with success message appears along with the reference number and status of the transaction.
- Click **Edit** to edit the transaction.
 - Click **Cancel** to cancel the transaction.

13. Click **OK** to complete the transaction.

12.4 User Resource Access - Delete

This topic describes the systematic instruction to **User Resource Access - Delete** option.

The Bank Administrator gets a request with the user information of a party for which access details needs to be deleted. As part of this option, remitter list mapping can be deleted for a user.

To delete remitter and transaction access for the user:

1. Navigate to one of the above paths.
The **User Resource Access** screen appears.
2. Perform anyone of the following actions:
 - In the **Party ID** enter the party id of the user.
 - In the **Party Name** field, enter the party name of the user.
3. Click **Search**.
 - Click **Search**.
For a searched party, there will be a list of users displayed with information like user ID, full name of the user and initials of the user.
4. Click the **User Name** link against the user record for which you want to delete the details.
The **User Resource Access – Mapping Summary** screen appears.
5. Click the **Remitter List** link. The **User Resource Access – View** screen, displaying remitter list mapping appears.
6. Perform anyone of the following actions:
 - Click **Delete**.
The application will prompt the administrator with a deletion message with an option of Yes / No.
 - Click **Edit** to modify the remitter list mapping.
 - Click **Next** to go to the next screen.
The **User Resource Access – View** (Transaction Mapping) screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
7. Perform anyone of the following actions:
 - Click **Yes** to proceed with the deletion request.
It will navigate to confirmation page with a success message and the status.
 - Click **No** if you do not wish to proceed with deletion.
8. Click **OK** to complete the transaction.

Approvals

This topic describes the information about **Approvals**.

Each user is assigned a particular task to perform as per their position in the hierarchy of the bank/corporate. For instance, some user(s) may be given rights to do data entry for transactions such as domestic fund transfer, draft issuance by logging in to channel banking. Transaction created by initiator in the system is routed to the appropriate authorized signatory or group of signatories for approval depending upon the rules configured. A transaction once approved by all the required approvers gets processed.

Approval Management function enables the Bank Administrator to configure approval flows for various financial and non-financial transactions on channel banking for bank's customers and for administrators.

Approval flow includes configuration of rules for the users with following access types:

- Maker/ Initiator – User who is a creator of the transaction.
- Authorizer/ Approver – User who authorizes the transactions created by the maker. His authorization rights are maintained by an administrator.

Features supported in application

Approval management supported for Bank administrator users includes;

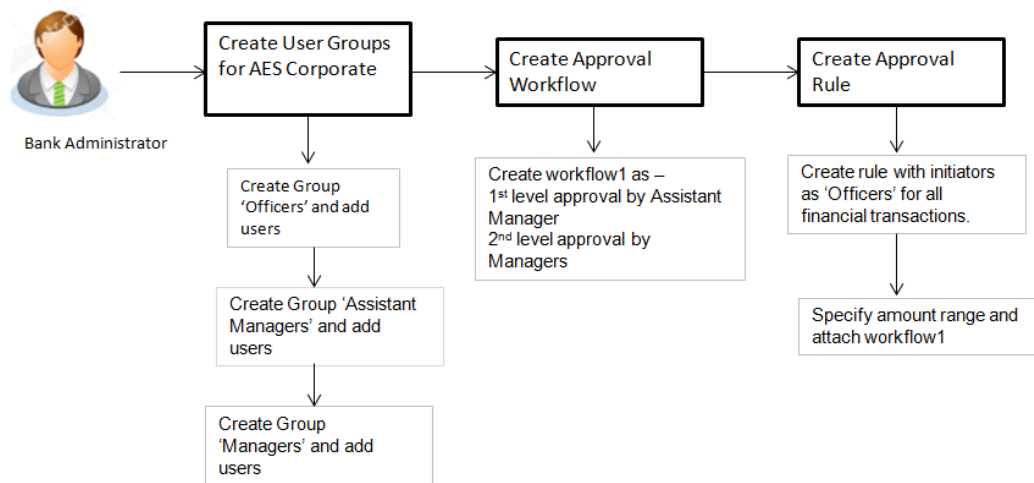
- Approval Workflow Maintenance
- Approval Rule Maintenance

Note

Approval Workflow and Rules can also be maintained for Non Customer Corporates (for which the party id is not maintained in UBS or in Core banking system). For Non Customer Corporate (counterparties on boarded by Corporates) the system will look for the party ID in OBSCF/OBCMS.

Business scenario

AES Corporation wants to enable approval workflow for all financial transactions. The requirement is – All the financial transactions will be initiated by 'Officers' of the corporate. The transactions initiated by 'Officers' should be sent to 'Assistant Managers' for 1st level approval. After the transaction is approved by any one user from a group of 'Assistant Managers' then the transaction should be sent to 'Managers' for final level of approval. The transaction processing should happen only after final approval.



- [Workflow Management](#)
This topic describes the systematic instruction to **Workflow Management** option.
- [Approval Rules](#)
This topic describes the systematic instruction to **Approval Rules** option.
- [FAQ](#)

13.1 Workflow Management

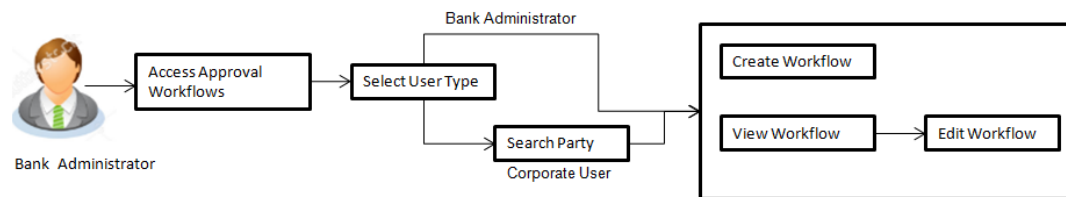
This topic describes the systematic instruction to **Workflow Management** option.

Approval workflows are created to support requirements where multiple levels of approval are required in a specific sequence for a transaction/maintenance. Each workflow can be configured to have up to five levels of approval with a specific user or a user group configured at each level.

Workflows can be created independently and can be attached to a specific transaction/maintenance as part of the Approval Rule configuration.

Prerequisites

- Transaction access is provided to Bank Administrator.
- Party preference is maintained.
- Multiple users are maintained under a party or as Bank Administrators.
- Approval rule set up for Bank Administrator to perform the actions.
- Necessary user groups are maintained using User Group Management.

Figure 13-1 Workflow**Features Supported In Application**

Approval Rule maintenance allows Bank Administrator to:

- View Approval Workflows
- Create Approval Workflows
- Edit Approval Workflows

Navigation Path: Perform the following navigation to access the **Workflow Management**

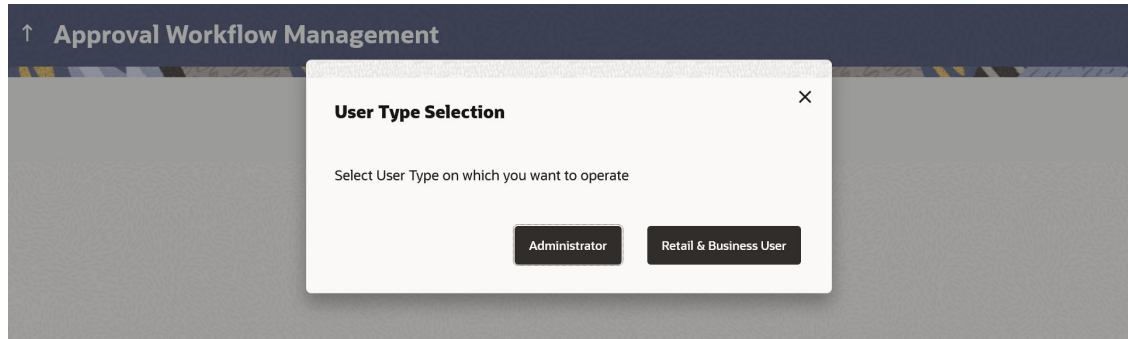
From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Approvals**, Under **Approvals** , click **Workflow Management**.

- [Approval Workflow – Select User Type](#)
This topic describes the systematic instruction to **Approval Workflow – Select User Type** option.
- [Approval Workflow - Admin User - Workflow Management](#)
This topic describes the systematic instruction to **Approval Workflow - Admin User - Workflow Management** option.
- [Approval Workflow - Retail & Business User - Workflow Management](#)
This topic describes the systematic instruction to **Approval Workflow - Retail & Business User - Workflow Management** option.
- [FAQ](#)

13.1.1 Approval Workflow – Select User Type

This topic describes the systematic instruction to **Approval Workflow – Select User Type** option.

Bank Administrator logs into the system and navigates to the **Approval Workflow** screen. On accessing the **Approval Workflow Management** menu, bank administrator has to select the user type for whom the workflows are to be maintained.

Figure 13-2 Approval Workflow – Select User Type

1. Navigate to one of the above paths.
The **Workflow Management** screen appears.
2. Click **Admin User** to access the workflow management of bank administrator users.
The **Admin Workflow Management** screen appears.
3. Click **Retail & Business User** to access the workflow management for Retail and Business users.
The **Workflow Management** screen appears.

13.1.2 Approval Workflow - Admin User - Workflow Management

This topic describes the systematic instruction to **Approval Workflow - Admin User - Workflow Management** option.

Further drill down is provided on the each workflow to view the details of the users/ user groups who are the part of workflow.

To view the approval workflow for corporate users:

1. Navigate to one of the above paths.
The **Workflow Management** screen appears.
2. Enter the search parameters and click **Search**.
The **Workflow Management** screen with search results appears based on the searched criteria.
3. Click the **Workflow Code** link to view details of the selected Approval Workflow
The **Workflow Management - View** screen appears.

Figure 13-3 Approval Workflow Management
Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 13-1 Field Description

Field Name	Description
Workflow Code	Code of the already maintained approval workflow.
Workflow Description	Description of the already maintained approval workflow.

4. Perform anyone of the following actions:
 - Click **Create** to create new admin workflow.
The **Admin Workflow Management – Create** screen appears.
 - Click **Cancel** to cancel the operation and navigate the user back to **Dashboard**.
 - Enter the search parameters and click **Search** to search the matching records.
 - Click **Clear** to clear the input search parameters.
 - [Admin Workflow Management – Search](#)
This topic describes the systematic instruction to **Admin Workflow Management – Search** option.
 - [Admin Workflow Management – View](#)
This topic describes the systematic instruction to **Admin Workflow Management – View** option.
 - [Admin Workflow Management – Create](#)
This topic describes the systematic instruction to **Admin Workflow Management – Create** option.
 - [Admin Workflow Management - Edit](#)
This topic describes the systematic instruction to **Admin Workflow Management - Edit** option.

13.1.2.1 Admin Workflow Management – Search

This topic describes the systematic instruction to **Admin Workflow Management – Search** option.

Bank Administrator user can search the workflows maintained for administrator users.

Workflows maintained (if any) for admin users are displayed on the screen after searching with valid input. User can view the details of existing workflow by clicking on the search results or can create new approval workflow using this screen.

To search the approval workflow for admin users:

1. In the **Admin Workflow Management** screen, enter the search parameters and click **Search**.

The **Admin Workflow Management** screen with search results appears based on the searched criteria.

Figure 13-4 Workflow Management – Search

Workflow Code	Workflow Description	Approval Levels
0001	0001	1
CHECKWF009	CHECKWF009	1
aatest8708	hulafe	1
test001	test0012	2
test002	test002	2
test004	test004	3

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 13-2 Field Description

Field Name	Description
Workflow Code	The approval workflow code to search the approval workflows.
Workflow Description	The approval workflow description to search the approval workflows.
Search Result	Information specified in below fields are related to Search Result.

Table 13-2 (Cont.) Field Description

Field Name	Description
Workflow Code	Unique code of the already maintained approval workflow.
Workflow Description	Description of the already maintained approval workflow.
Approval Level	Number of approval levels in each workflow.

2. Perform anyone of the following actions:
 - Click the **Work Flow code** link, to view details of the selected Approval Workflow. The **Workflow Management - View** screen appears.
 - Click **Cancel** to cancel the operation and navigate back to **Dashboard**.
 - Click **Clear** to reset the data entered.
 - Click **Create** create new Approval Workflow for admin users.

13.1.2.2 Admin Workflow Management – View

This topic describes the systematic instruction to **Admin Workflow Management – View** option.

Further drill down is given on the each workflow to view the details of the users/ user groups who are the part of workflow.

To view the approval workflow for corporate users:

1. In the **Admin Workflow Management** screen, enter the search parameters and click **Search**.
The **Admin Workflow Management** screen with search results appears based on the searched criteria.
2. Click the **Work Flow code** link, to view details of the selected Approval Workflow.
The **Workflow Management - View** screen appears.

Figure 13-5 Workflow Management – View

↑ Administrator Workflow Management

Workflow Code Workflow4325

Workflow Description Workflow4325

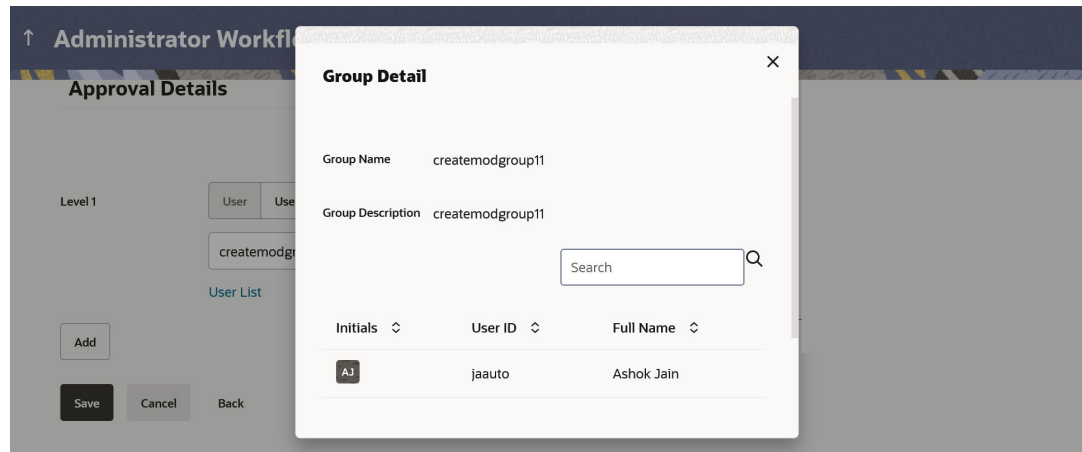
Approval Details

Level 1

SA
Approver
Sonal Agarwal
sonaladmin
User

Edit Cancel Back

Figure 13-6 Group Details

**Note**

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 13-3 Field Description

Field Name	Description
View	Information specified in below fields are related to View.
Workflow Code	Workflow code is displayed.
Workflow Description	Workflow description is displayed.
Approval Details	Information specified in below fields are related to Approval Details.
Approval Level	User / user group maintained at each approval level. There can be up to five levels of approval levels.
User Name / User Groups	User or a user group maintained at each level of approval. On Approval -Workflow screen, Admin User can click on the Name of the user group that is part of the workflow to see the list of users which are part of that Group User can search specific user name, by using the search window on Group Details overlay.

3. Perform anyone of the following actions:
 - Click **Edit** to edit the workflow.
The **Workflow Management - Edit** screen with values in editable form appears.
 - Click **Cancel** to cancel the operation and navigate back to **Dashboard**.
 - Click **Back** to navigate to the previous screen.

13.1.2.3 Admin Workflow Management – Create

This topic describes the systematic instruction to **Admin Workflow Management – Create** option.

Bank Administrator can create approval workflows for the Admin users. By default, user can specify minimum one and maximum five levels of approvals as a part of workflow.

Administrator can set either an individual user or user group of a corporate as a part of each level of approval. Approval type (sequential/non-sequential/no authorization) is defined at the party preference.

To create an approval workflow:

1. In the **Admin Workflow Management** screen, click **Create**.

The **Admin Workflow Management - Create** screen appears.

Figure 13-7 Admin Workflow Management – Create

Note

The fields which are marked as Required are mandatory.


For more information on fields, refer to the field description table.

Table 13-4 Field Description

Field Name	Description
Create	Information specified in below fields are related to Create.
Workflow Code	To specify approval workflow code.
Workflow Description	To specify approval workflow description.
Approval Details	Approval levels for a user / user group. You can click Add for multi level approval process.

Table 13-4 (Cont.) Field Description

Field Name	Description
Approval Level	Approval levels for a user / user group. User can click Add for multi level approval process.
User / User Group	To select specific user or a user group at each level of approval.

2. In the **Workflow Code** field, enter the workflow code.
3. In the **Workflow Description** field, enter the name of the workflow.
4. In the **Approval Details** section, from the **Level 1** field, click appropriate user / user group.
5. From the **User Name / User Groups** list, select the approver user name.
6. Perform anyone of the following actions:
 - Click **Add** to add the selected user/ user group at specific level of approval.
 - Click  delete icon to remove specific approval level.
7. Enter the party id in the In the **Party Id** field.
In the **Party Name** field, enter the party name.
8. Perform anyone of the following actions:
 - Click **Save** to save Approval Workflow.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
9. Perform anyone of the following actions:
 - The **Admin Workflow Management - Create - Review** screen appears post necessary validations.
Verify the details and click **Confirm** to confirm the details.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
10. The success message of saving the created approval workflow appears along with the transaction reference number and status.
Click **OK** to complete the transaction.

13.1.2.4 Admin Workflow Management - Edit

This topic describes the systematic instruction to **Admin Workflow Management - Edit** option.

This function enables the Bank Administrator to update the description of the workflow and also to remove existing and add the new approval levels. Edited workflows are applicable for new transactions initiated post workflow update, whereas the previously initiated and transactions pending approval follows the old workflow.

To edit an approval workflow:

1. In the **Admin Workflow Management** screen, enter the search parameters and click **Search**.

The **Admin Workflow Management** screen with search results appears based on the searched criteria.

2. In the **Admin Workflow Management** screen, click the **Work Flow code** link, for which you want to view the details.

The **Admin Workflow Management - View** screen appears.

3. Click **Edit**.

The **Admin Workflow Management - Edit** screen appears.

Figure 13-8 Workflow Management - Edit

↑ Administrator Workflow Management

Workflow Code Workflow4325

Workflow Description Workflow4325

Approval Details

Level 1

User User Group

createmodgroup11

User List

Level 2

User User Group

akadmin

Select User

Add

Save Cancel Back

Note

The fields which are marked as Required are mandatory.


For more information on fields, refer to the field description table.

Table 13-5 Field Description

Field Name	Description
Edit	Information specified in below fields are related to Edit.
Workflow Code	Workflow code is displayed.
Workflow Description	Workflow description is displayed in editable form.
Approval Details	Information specified in below fields are related to Approval Details.

Table 13-5 (Cont.) Field Description

Field Name	Description
Approval Level	Approval levels for a user / user group. Administrator can remove or add approval levels in a workflow.
User Name / User Groups	User or a user group maintained at each level of approval. Administrator can edit an existing user/user group maintained at each level and can also specify user/user group for additional approval level.

4. Edit the required details.
5. Perform anyone of the following actions:
 - Click **Add** to add the selected user/ user group at specific level of approval.
 - Click  icon to remove specific approval level.
6. Perform anyone of the following actions:
 - Click **Save** .
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
7. Perform anyone of the following actions:
 - The **Workflow Management - Edit- Review** screen appears post necessary validations.
Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
8. The success message of saving the approval workflow modification appears along with the transaction reference number and status.
Click **OK** to complete the transaction and navigate back to 'Dashboard'.

13.1.3 Approval Workflow - Retail & Business User - Workflow Management

This topic describes the systematic instruction to **Approval Workflow - Retail & Business User - Workflow Management** option.

System displays a screen to enter the party information (party ID or party name) and search party for which the approval workflows are to be maintained/ viewed.

User can enter the party ID (if known) or the party name with a minimum of five characters.

System matches the input provided by the user with the party name records and displays the matching party records.

In case of a party search by party ID, it is an exact match and system displays the workflows maintained if any.

In case of a party search by name, system displays the matching party records. The records have parties listed with both Party ID and Party Name information. User can select the record by clicking on the Party ID from the list.

Figure 13-9 Workflow Management

↑ Approval Workflow Management

Party ID

Party Name

Search Clear

Party ID ↕	Party Name ↕
000180	RyanCBohr
001129	RyanPBohr
001716	AugBuyer
000123	Will Samuel Truman
007001	OBDX VAM Solutions
000142	ASHOK JAIN
000015	Jim Corp

Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 13-6 Field Description

Field Name	Description
Party ID	Party ID to be searched.
Party Name	Party name of the party ID to be searched.
Search Result	Information specified in below fields are related to Search Result.
Party ID	Party IDs as per search input. Click on the link to view workflows maintained under the party.
Party Name	Party name of the party ID.

- Navigate to one of the above paths.
The **Workflow Management** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click on **Clear** to clear the input search parameters.
- Click on the **Party ID** link to view the workflows maintained under the selected party.

- [Retail & Business Workflow Management – Summary](#)
This topic describes the systematic instruction to **Retail & Business Workflow Management – Summary** option.
- [Retail & Business Workflow Management – View](#)
This topic describes the systematic instruction to **Retail & Business Workflow Management – View** option.
- [Workflow Management – Create](#)
This topic describes the systematic instruction to **Workflow Management – Create** option.
- [Retail & Business Workflow Management - Edit](#)
This topic describes the systematic instruction to **Retail & Business Workflow Management - Edit** option.

13.1.3.1 Retail & Business Workflow Management – Summary

This topic describes the systematic instruction to **Retail & Business Workflow Management – Summary** option.

Clicking on **Workflow Code** hyperlink, workflows maintained (if any) under a party are displayed on the screen. User can opt to view the details of existing workflows or can create new approval workflow using this screen.

Figure 13-10 Workflow Management – Summary

↑ **Approval Workflow Management**

Party ID: 000451
Party Name: Cocoa Corner

Create **Cancel** **Back**

Workflow Code	Workflow Description	Approval Levels
Workflow1	Workflow1	2

Page 1 of 1 (1 of 1 items) | < < 1 > > |

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 13-7 Field Description

Field Name	Description
Party ID	Party ID of which workflows to be viewed/ edited.

Table 13-7 (Cont.) Field Description

Field Name	Description
Party Name	Party name of Party ID of which workflows to be viewed/ edited.
Workflow Code	Code of the already maintained approval workflow. This field will be displayed only if there are existing approval workflows available under a party.
Workflow Description	Description of the already maintained approval workflow. This field will be displayed only if there are existing approval workflows available under a party
Approval Levels	Number of approval levels in each workflow. This field will be displayed only if there are existing approval workflows available under a party.

- Perform anyone of the following actions:
 - Click the **Workflow Code** link to view details of the selected Approval Workflow. The **Workflow Management - View** screen appears.
 - Click **Create**. The **Workflow Management - Create** screen appears.
 - Click **Cancel** to cancel the operation and navigate back to **Dashboard**.
 - Click **Back** to go back to previous screen.

13.1.3.2 Retail & Business Workflow Management – View

This topic describes the systematic instruction to **Retail & Business Workflow Management – View** option.

Further drill down is provided on the each workflow to view the details of the users/ user groups who are the part of workflow.

To view the approval workflow for corporate users:

1. Navigate to one of the above paths.
The **Workflow Management** screen appears.
2. Perform anyone of the following actions:
 - In the **Workflow Management** screen, enter the party id in the In the **Party Id** field.
 - In the **Party Name** field, enter the party name.
3. Perform anyone of the following actions:
 - Click **Search**. The **Workflow Management** screen with both **Party ID** and **Party Name** appears.
 - Click **Clear** to clear the search parameters.
 - Click **Cancel** to cancel the transaction.
4. In the **Workflow Management** screen, enter the search parameters and click **Search**.
The **Workflow Management** screen with search results appears based on the searched criteria.
5. Click the **Workflow Code** link to view details of the selected **Approval Workflow**.
The **Workflow Management - View** screen appears.

Figure 13-11 Workflow Management – View

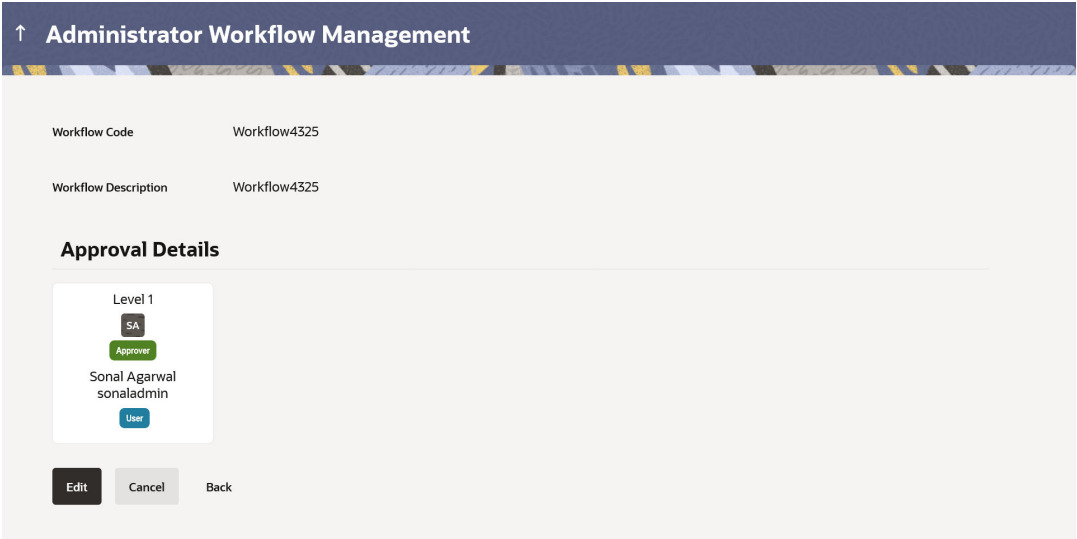
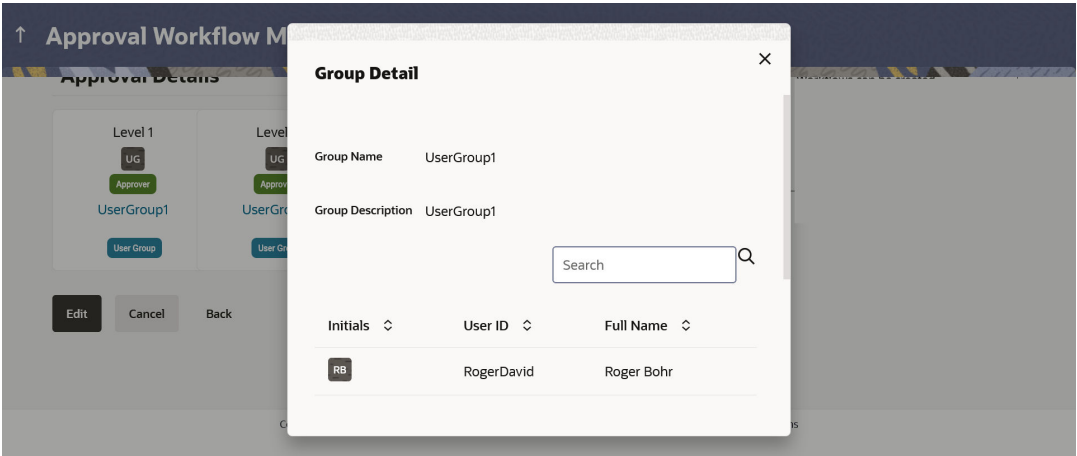


Figure 13-12 Group Details



Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 13-8 Field Description

Field Name	Description
View	Information specified in below fields are related to View.
Party ID	Party ID of which workflows to be viewed/ edited.
Party Name	Party name of Party ID of which workflows to be viewed/ edited.
Workflow Code	Workflow code is displayed.

Table 13-8 (Cont.) Field Description

Field Name	Description
Workflow Description	Workflow description is displayed.
Approval Details	Information specified in below fields are related to Approval Details.
Approval Level	User / user group maintained at each approval level.
User / User Group	User or a user group maintained at each level of approval. On Approval -Workflow screen, Admin User can click on the Name of the user group that is part of the workflow to see the list of users which are part of that Group User can search specific user name, by using the search window on Group Details overlay.

6. Perform anyone of the following actions:
 - Click **Edit** to edit the workflow.
The **Workflow Management - Edit** screen with values in editable form appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

13.1.3.3 Workflow Management – Create

This topic describes the systematic instruction to **Workflow Management – Create** option.

Bank Administrator can create approval workflows for retail and business users. By default, user can specify minimum one and maximum five levels of approvals as a part of workflow.

Administrator can set either an individual user or user group of a retail and business as a part of each level of approval. Approval type (sequential/non-sequential/no authorization) is defined at the party preference.

To create an approval workflow:

1. Navigate to one of the above paths.
The **Workflow Management** screen appears.
2. Perform anyone of the following actions:
 - In the **Workflow Management** screen, enter the party id in the In the **Party Id** field.
Enter the party id in the In the **Party ID** field.
 - In the **Party Name** field, enter the party name.
3. Perform anyone of the following actions:
 - Click **Search**.
The **Workflow Management** screen with both Party ID and Party Name appears.
 - Click **Clear** to clear the search parameters.
 - Click **Cancel** to cancel the transaction.

Figure 13-13 Workflow Management – Party Search

↑ Approval Workflow Management

Party ID

Party Name

Search Clear

Party ID	Party Name
000180	RyanCBohr
001129	RyanPBohr
001716	AugBuyer
000123	Will Samuel Truman
007001	OBDX VAM Solutions
000142	ASHOK JAIN
000015	Jim Corp

Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 13-9 Field Description

Field Name	Description
Party ID	Party ID to be searched.
Party Name	Party name of the party ID to be searched.
Search Result	Information specified in below fields are related to Search Result.
Party ID	Party IDs as per search input. Click on the link to view workflows maintained under the party.
Party Name	Party name of the party ID.

4. Perform anyone of the following actions:
 - Enter the search parameters and click **Search** to search the matching records.
 - Click Cancel to cancel the operation and navigate the user back to **Dashboard**.
 - Click on **Clear** to clear the input search parameters.
5. Click on the **Party ID** link to view the workflows maintained under the selected party.
6. Perform anyone of the following actions:

- Click **Create**. The **Workflow Management - Create** screen appears.
- Click the **Workflow Code** link to view details of the selected **Approval Workflow**.

The **Workflow Management - View** screen appears.

Figure 13-14 Workflow Management – Create

↑ **Approval Workflow Management**

Party ID: 000455

Party Name: Cocoa Corner

Workflow Code: Workflow1

Workflow Description:

Approval Details

Level 1: User User Group UserGroup1 [User List](#)

Level 2: User User Group UserGroup1 [User List](#)

Note

The fields which are marked as Required are mandatory.


For more information on fields, refer to the field description table.

Table 13-10 Field Description

Field Name	Description
Create	Information specified in below fields are related to Create.
Party ID	Party ID of which workflows to be viewed/ edited.
Party Name	Party name of Party ID of which workflows to be viewed/ edited.
Workflow Code	To specify approval workflow code.
Workflow Description	To specify approval workflow description.

Table 13-10 (Cont.) Field Description

Field Name	Description
Approval Details	Information specified in below fields are related to Approval Details.
Approval Level	Approval levels for a user / user group. User can click Add for multi level approval process.
User / User Group	To select specific user or a user group at each level of approval.

7. In the **Workflow Code** field, enter the workflow code.
8. In the **Workflow Description** field, enter the name of the workflow.
9. In the **Approval Details** section, from the **Level 1** field, click appropriate user / user group.
10. From the **User Name / User Groups** list, select the approver user name.
11. Perform anyone of the following actions:
 - Click **Add** to add the selected user/ user group at specific level of approval.
 - Click  icon to remove specific approval level.
12. Perform anyone of the following actions:
 - Click **Save** to save Approval Workflow.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
13. Perform anyone of the following actions:
 - The **Workflow Management - Create - Review** screen appears post necessary validations. Verify the details and click **Confirm** to confirm the details.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
14. The success message of saving the created approval workflow appears along with the transaction reference number and status.
Click **OK** to complete the transaction.

13.1.3.4 Retail & Business Workflow Management - Edit

This topic describes the systematic instruction to **Retail & Business Workflow Management - Edit** option.

This function enables the Bank Administrator to update the description of the workflow and also to remove existing and add the new approval levels. Edited workflows are applicable for new transactions initiated post workflow update, whereas the previously initiated and transactions pending approval follows the old workflow.

To edit an approval workflow:

1. Navigate to one of the above paths.
2. Perform anyone of the following actions:
 - The **Workflow Management** screen appears. Enter the party id in the **Party Id** field.
 - In the **Party Name** field, enter the party name.

3. Perform anyone of the following actions:
 - Click **Search**.
The **Workflow Management** screen with both **Party ID** and **Party Name** appears.
 - Click **Clear** to clear the search parameters.
 - Click **Cancel** to cancel the transaction.
4. In the **Workflow Management** screen, enter the search parameters and click **Search**.
The **Workflow Management** screen with search results appears based on the searched criteria.
5. Click the **Workflow Code** link to view details of the selected **Approval Workflow**.
The **Workflow Management - View** screen appears.
6. Click the **Workflow Code** link to view details of the selected Approval Workflow.
The **Workflow Management - View** screen appears.
7. Perform anyone of the following actions:
 - Click **Edit** to edit the workflow.
The **Workflow Management - Edit** screen with values in editable form appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to go back to the previous screen.

Figure 13-15 Workflow Management - Edit

↑ **Approval Workflow Management**

Party ID: 000451

Party Name: Cocoa Corner

Workflow Code: Workflow1

Workflow Description: Workflow1

Approval Details


Level 1: User | User Group | UserGroup1 | User List

Level 2: User | User Group | UserGroup1 | User List

Add | Save | Cancel | Back

Table 13-11 Field Description

Field Name	Description
Edit	Information specified in below fields are related to Edit.
Party ID	Party ID of which workflows to be viewed/ edited.
Party Name	Party name of Party ID of which workflows to be viewed/ edited.
Workflow Code	Workflow code is displayed.
Workflow Description	Workflow description is displayed in editable form.
Approval Details	Information specified in below fields are related to Approval Details.
Approval Level	Approval levels for a user / user group. Administrator can remove or add approval levels in a workflow.
User Name / User Groups	User or a user group maintained at each level of approval. Administrator can edit an existing user/user group maintained at each level and can also specify user/user group for additional approval level.

8. Edit the required details.
9. Perform anyone of the following actions:
 - Click **Add** to add the selected user/ user group at specific level of approval.
 - Click  icon to remove specific approval level.
10. Perform anyone of the following actions:
 - Click **Save** .
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
11. Perform anyone of the following actions:
 - The **Workflow Management - Edit- Review** screen appears post necessary validations.
Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
12. The success message of saving the approval workflow modification appears along with the transaction reference number and status.
Click **OK** to complete the transaction and navigate back to **Dashboard**.

13.1.4 FAQ

1. **What is approval management?**
Approval Management enables a bank administrator to set up approval conditions for various transactions on channel banking. The approval management allows setting up the maker / checker flow, wherein a transaction is initiated by a maker and the same is authorized by a single / multiple checkers depending on the configuration.
2. **What is approval workflow maintenance?**
Approval workflows are created to support requirements where multiple levels of approval are required in a specific sequence for a transaction/maintenance. Each workflow can be

configured to have up to 5 levels of approval with a specific user or a user group configured at each level.

3. How many approval levels can I set up in the system?

Administrator can set up minimum one and maximum five levels of approvals as a part of approval workflow.

4. Can I get the list of users associated with a group from workflow management screen?

No, list of the users associated with a group cannot be viewed using workflow management screen. However you can view the same from User Group Management screen.

13.2 Approval Rules

This topic describes the systematic instruction to **Approval Rules** option.

This function enables the Bank Administrator to set up conditions for approval as per the bank/corporate requirements. Rule can be set up for financial transactions, non-financial, non account financial transactions, and for maintenances. Flexibility exists to define approval rules with conditions stating that **Specific transaction** if initiated by a **Specific user/ User group** has to be approved by a **Specific approver/Approver group** along with other attributes like amount range etc.

Pre-Requisites

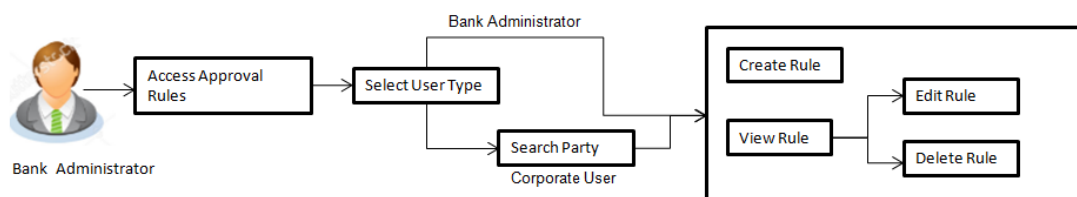
- Transaction access is provided to Bank Administrator.
- Party preference is maintained for setting up rules for corporates.
- Corporate and Administrator users are maintained.
- Workflow configuration is maintained if approval required is to be set as 'Yes'.
- Approval rule set up for Bank Administrator to perform the actions.
- Necessary user groups and approval workflows are maintained.

Features Supported In Application

The Approval Rule maintenances allow the bank administrator to:

- Create Approval Rules
- View Approval Rules
- Edit Approval Rules
- Delete Approval Rules

Figure 13-16 Workflow



Navigation Path: Perform the following navigation to access the **Approval Rules**:

From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Approvals**, and then click **Rule Management**, Under **Rule Management**, click **Approval Rules**.

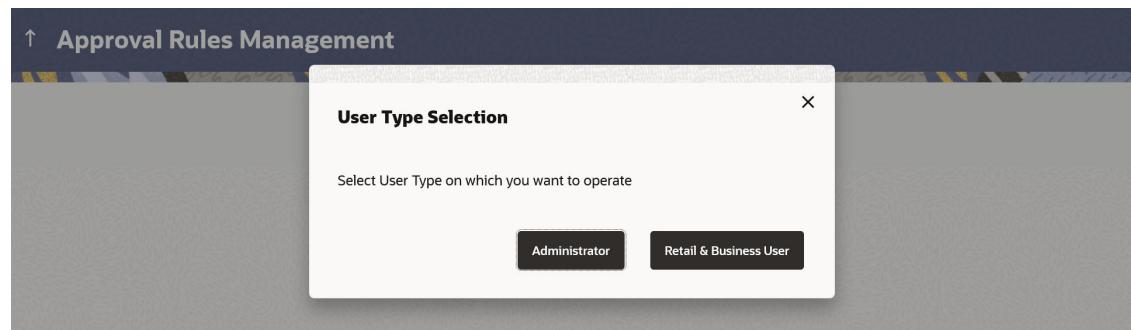
- [Approval Rules – Select User Type](#)
This topic describes the systematic instruction to **Approval Rules – Select User Type** option.
- [Approval Rules - Admin User](#)
This topic describes the systematic instruction to **Approval Rules - Admin User** option.
- [Approval Rules - Retail & Business User](#)
This topic describes the systematic instruction to **Approval Rules - Retail & Business User** option.

13.2.1 Approval Rules – Select User Type

This topic describes the systematic instruction to **Approval Rules – Select User Type** option.

Bank Administrator logs into the system and navigates to the Rule Management screen. On accessing the **Approval Rules Management** menu, Bank Administrator has to select the user type for which the rules are to be maintained.

Figure 13-17 Approval Rules – Select User Type



1. Navigate to one of the above paths.
The **Approvals Rules Management** screen appears.
2. Click **Admin User** to access the Approval Rules of Bank Administrator users.
The **Admin Approval Rules** screen appears.
3. Click **Retail & Business User** to access the Approval Rules for **Retail and Business** users.
The **Approval Rules** screen appears.

13.2.2 Approval Rules - Admin User

This topic describes the systematic instruction to **Approval Rules - Admin User** option.

Figure 13-18 Admin Approval Rules

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 13-12 Field Description

Field Name	Description
Rule Code	Search rules with a rules code of the already maintained approval rule.
Rule Description	Search rules with a rule description of the already maintained approval rule.

1. Navigate to one of the above paths.
The **Administrator Approval Rules** screen appears.
 2. Perform anyone of the following actions:
 - Click **Create** to create new admin workflow.
The **Admin Approval Rules - Create** screen appears.
 - Enter the search parameters and click **Search** to search the matching records.
 - Click **Cancel** to cancel the transaction.
 - Click on **Clear** to clear the input search parameters.
- [page 26](#)
 - [Admin Approval Rules – View](#)
This topic describes the systematic instruction to **Admin Approval Rules – View** option.
 - [Admin Approval Rules – Create](#)
This topic describes the systematic instruction to **Admin Approval Rules – Create** option.
 - [Admin Approval Rules - Edit](#)
This topic describes the systematic instruction to **Admin Approval Rules - Edit** option.

13.2.2.1

The image allows System Administrators to search approval rules maintained (if any) for administrator users based on valid input.

13.2.2.2 Admin Approval Rules – View

This topic describes the systematic instruction to **Admin Approval Rules – View** option.

Further drill down is given on the each workflow to view the details of the users/ user groups who are the part of workflow.

To view the admin approval rules:

1. Navigate to one of the above paths.
The **Admin Approval Rules** screen appears.
2. Click the **Rule Code** link, for which user wants to view the details.
The **Admin Approval Rules - View** screen appears.

Figure 13-19 Admin Approval Rules - View

↑ Administrator Rules Management

Rule Code	RD_Auto_Auth_Rule
Rule Description	Rule for RDadmin user

Initiator

Initiator	User - rdadmin
-----------	----------------

Transactions

Transactions ☒ All Transactions ☐ Select Specific Transactions

Workflow Details

Approval Required

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 13-13 Field Description

Field Name	Description
View	Information specified in below fields are related to View.
Rule Code	Approval rule code.
Rule Description	Approval rule description.
Initiator	Information specified in below fields are related to Initiator.
Initiator Type	Initiator type specified while creating a rule.
User Name / User Groups	Name of the user or user group defined as initiator for the rule condition.
Transactions	Transaction for which the rule is set up.
Workflow Details	Information specified in below fields are related to Workflow Details.
Approval Required	Field displays whether approval is required or not for the set condition.
Workflow Details	Field displays the approval workflow details along with the defined approval levels. This field appears if you select Yes in the Approval Required field.

3. Perform anyone of the following actions:

- Click **Edit** to edit the approval rule.
The **Admin Approval Rule - Edit** screen with values in editable form appears.
- Click **Delete** to delete the approval rule.
- Click **Yes** to confirm. User is directed to **Admin Approval Rule – Delete** confirmation page.

The application will prompt the administrator with a deletion message,

- Click **Cancel** to cancel the transaction.
- Click **Back** to navigate to the previous screen.

13.2.2.3 Admin Approval Rules – Create

This topic describes the systematic instruction to **Admin Approval Rules – Create** option.

Approval rules can be setup based on the following parameters.

- Transactions
- Initiator
- Specific User
- User Group

Bank Administrator can create multiple approval rules for Administrator users. In a scenario when a transaction is initiated and multiple rules are applicable as per set conditions, then the complex rule amongst all the applicable rules is applied for approval.

User can further define if for a condition, the transaction should be auto approved (which means there is no approval workflow and the transaction gets approved as soon as initiator submits the transaction) or should follow a set approval workflow and should get approved by the defined set of approvers. The same is achieved by attaching a workflow maintained for the administrator users.

To create an approval rule:

1. Navigate to one of the above paths.
The **Admin Approval Rules** screen appears.
2. Click **Create**.
The **Admin Approval Rules - Create** screen appears.

Figure 13-20 Admin Approval Rules - Create

↑ Create Approval Rule

Rule Code

SysAdminrule1

Rule Description

adminrule11

Initiator

Initiator Type

User

User Group

SWATIADMIN

Select User

Transactions

Transactions

☒ All Transactions

☐ Select Specific Transactions

Workflow Details

Approval Required

Yes

No

Workflow

CHECKWF009

Level 1

DA

Approver

deepak approver2

dcapprove2

User

Save

Cancel

Back

Rules Management

In Rules Management functionality you can assign approval rules for transactions initiated by a specific user or user groups. Once in the Create screen you can define the details of the rule like - rule description, user/user groups to whom the rules apply as initiators, transactions that need approval, whether approval is needed and if yes , the workflow that the approval has to go through.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 13-14 Field Description

Field Name	Description
Rule Code	To specify approval rule code.

Table 13-14 (Cont.) Field Description

Field Name	Description
Rule Description	To specify approval rule description.
Initiator	Information specified in below fields are related to Initiator.
Initiator Type	Initiator type who initiates the transaction. This has options as ' User ' and ' User Group '.
User Name / User Groups	Name of the user or user group as initiator. If initiator is selected as User , then all the users belongs to administrator user segment will be listed for selection. If initiator is selected as User Group , then all the user groups belongs to the administrator user segment will be listed for selection.
Transactions	All transactions to set the approval rules are listed. User can select specific transaction or all admin transactions.
Workflow Details	Information specified in below fields are related to Workflow Details.
Approval Required	Option to decide whether approval is required or not for the set condition.
Workflow	Field has description of the approval workflow. All workflows maintained for the administrator type of user segment are listed here along with the defined approval level for each of them. This field appears if you select Yes in the Approval Required field.

3. In the **Rule Code** field, enter the code.
4. In the **Rule Description** field, enter the rule name.
5. From the **Initiator Type** field, click appropriate user / user group and select the user/ user group.
6. From the **Transaction** list, select the transactions to be mapped to the rule.
7. In the **Workflow Details** section, select whether approval is required for the mapped transactions.
 - a. If you select **Yes** option, select the appropriate **Workflow**.
8. Perform anyone of the following actions:
 - Click **Save** to save approval rule.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
9. Perform anyone of the following actions:
 - The **Approval Rule - Create Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
10. The success message of saving the created approval rule appears along with the transaction reference number and status.
Click **OK** to complete the transaction and navigate back to the 'Dashboard'.

13.2.2.4 Admin Approval Rules - Edit

This topic describes the systematic instruction to **Admin Approval Rules - Edit** option.

Bank Administrator can edit the approval rules. An Administrator is allowed to change the description of the rule and is also allowed to change the parameters associated with the specific approval rule.

Edited rules are applicable for new transactions initiated post rule update. Previously initiated transactions which are pending approval will follow a rule which was applied at the time of transaction initiation.

To edit an approval workflow:

1. Navigate to one of the above paths.
The **Admin Approval Rules** screen appears.
2. Click the **Rule Code** link, for which you want to view the details.
The **Admin Approval Rules - View** screen appears.
3. Click **Edit**.

The **Admin Approval Rules - Edit** screen appears.

Figure 13-21 Admin Approval Rules - Edit

The screenshot displays the 'Update Approval Rule' form. At the top, there is a header bar with an upward arrow and the text 'Update Approval Rule'. Below this, the form is organized into several sections:

- Rule Code:** A text field containing 'RD_Auto_Auth_Rule'.
- Rule Description:** A text field containing 'Rule for RDadmin user'.
- Initiator:** A section header followed by a horizontal line.
- Initiator Type:** Two radio buttons, 'User' (selected) and 'User Group'. Below them is a text field containing 'SDADMIN' and a blue link labeled 'Select User'.
- Transactions:** A section header followed by a horizontal line.
- Transactions:** Two radio buttons, 'All Transactions' (selected) and 'Select Specific Transactions'.
- Workflow Details:** A section header followed by a horizontal line.
- Approval Required:** Two radio buttons, 'Yes' (selected) and 'No'.
- Buttons:** At the bottom, there are three buttons: 'Save' (dark grey), 'Cancel' (light grey), and 'Back' (text link).

Table 13-15 Field Description

Field Name	Description
Edit	Information specified in below fields are related to Edit.
Rule Code	Approval rule code provided by the user.
Rule Description	Approval rule description provided by the user in editable form.
Initiator	Information specified in below fields are related to Initiator.
Initiator Type	Initiator type who initiates the transaction will be displayed in editable form.
User Name / User Groups	Name of the user or user group as initiator will be displayed in editable form. If initiator is selected as User, then all the users belonging to the administrator type of user segment will be listed for selection. If initiator is selected as User Group, then all the user groups belonging to the administrator type of user segment will be listed for selection.
Workflow Details	Information specified in below fields are related to Workflow Details.
Approval Required	Whether approval is required will be displayed in editable form.
Workflow	Details of the approval workflow along with the defined approval levels for a condition will be displayed in editable form. This field appears if you select Yes in the Approval Required field.

4. Edit the required details.
5. Perform anyone of the following actions:
 - Click **Save** to save the approval rule.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
6. Perform anyone of the following actions:
 - The **Admin Approval Rule – Edit - Review** screen appears post necessary validations.
Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
7. The success message of saving the approval rule modification appears along with the transaction reference number and status.

Click **OK** to complete the transaction and navigate back to the **Dashboard**.

13.2.3 Approval Rules - Retail & Business User

This topic describes the systematic instruction to **Approval Rules - Retail & Business User** option.

This function will enable the Bank Administrator to set up conditions for approval as per the business requirements. A rule can be set up for financial, non-financial, and non-account financial transactions and for maintenance. Flexibility is provided to define approval rules with conditions stating that a 'specific transaction', if initiated by a 'specific user/ user group/All users', has to be approved by a 'specific approver/approver group' along with other attributes like amount range etc.

- [Approval Rules – Retail & Business User - Search](#)
This topic describes the systematic instruction to **Approval Rules – Retail & Business User - Search** option.
- [Retail & Business Approval Rules – Create](#)
This topic describes the systematic instruction to **Retail & Business Approval Rules – Create** option.
- [Approval Rules – Retail & Business User – Rule Summary](#)
This topic describes the systematic instruction to **Approval Rules – Retail & Business User – Rule Summary** option.
- [Approval Rules – Retail & Business User - View](#)
This topic describes the systematic instruction to **Approval Rules – Retail & Business User - View** option.
- [FAQ](#)

13.2.3.1 Approval Rules – Retail & Business User - Search

This topic describes the systematic instruction to **Approval Rules – Retail & Business User - Search** option.

System displays a screen to enter the party ID or party name to search the approval rules that are maintained. User can enter the party ID (if known) or the party name with a minimum of 5 characters. System matches the input provided by the user with the party name records and displays the matching party records.

In case of a party search by party ID, it is an exact match and system displays the rules maintained if any.

In case of a party search by name, system displays the matching party records. The records have parties listed with both Party ID and Party Name information. User can select the record by clicking on the Party ID from the list.

Figure 13-22 Approval Rules - Retail & Business – Search

↑ **Approval Rules Management**

Party ID

Party Name

[Clear](#)

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 13-16 Field Description

Field Name	Description
Party ID	Party ID as per search input.
Party Name	Party name of the party ID.

To search the approval rules for admin users:

1. Navigate to one of the above paths.
2. Perform anyone of the following actions:
 - The **Approval Rules** screen appears. Enter the party ID in the **Party ID** field.
 - In the **Party Name** field, enter the party name.
3. Perform anyone of the following actions:
 - Click **Search** to search the matching records.
The **Approval Rules** screen with search results appears based on the searched criteria.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to clear the input search parameters.

Figure 13-23 Approval Rules - Retail & Business – Search Result

↑ Approval Rules Management

Party ID: 001

Party Name:

Search Clear

Party ID ↕	Party Name ↕
000015	Jim Corp
000112	ABZ Solutions
000151	RyanM Bohr
001251	MRF Tyres
000013	Jim James
000014	Jim Jack

Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 13-17 Field Description

Field Name	Description
Search Result	Information specified in below fields are related to Search Result.
Party ID	List of the Party ID as per search input.
Party Name	List of the Party names of the party IDs as per search input.

4. Perform anyone of the following actions:
 - Click the **Party ID** link, to view details.
The **Approval Rule - Summary** screen appears.
 - Click **Cancel** to cancel the transaction.

Figure 13-24 Approval Rules - Retail & Business – Summary

The screenshot shows the 'Approval Rules Management' interface. At the top, there's a header with an upward arrow and the text 'Approval Rules Management'. Below this, the 'Party ID' is '000451' and the 'Party Name' is 'Cocoa Corner'. There are three buttons: 'Create' (highlighted in dark grey), 'Cancel' (light grey), and 'Back' (light grey). Below the buttons, there are two dropdown menus: 'Rule Code' and 'Rule Description', both currently showing 'Rule1'. At the bottom, there's a pagination bar showing 'Page 1 of 1 (1 of 1 Items)' and navigation icons.

5. Perform anyone of the following actions:
 - Click the **Rule Code** link, to view details of the selected Approval Rule.
The **Approval Rules - View** screen appears.
 - Click **Create** to create new Approval Rules for Retail & Business users.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

13.2.3.2 Retail & Business Approval Rules – Create

This topic describes the systematic instruction to **Retail & Business Approval Rules – Create** option.

Bank Administrator can create approval rules for the Retail & Business users. Administrator is allowed to create an approval rule only if the party preference is maintained and party is in active status.

Approval rules can be setup based on the following parameters.

- Type of Transaction

- Financial Transactions
This option is used to setup approval rules for the transactions, this involves exchange of money.
E.g. Money Transfer, Draft Issuance, Redeem Term Deposit etc.
- Non Financial Transactions
This option is used to setup approval rules for the transaction which are for an account, but does not involve exchange of money.
E.g. Cheque Book Request, Statement Request, Stop Cheque etc.
- Maintenance
This option is used to setup approval rules for the transaction which are at the party level and not for a specific account
E.g. Payee Maintenance
- Administration
Option is used to setup approval rules for the maintenances which corporate administrator can initiate. These are mainly configurations related transactions for that corporate
E.g. Account-Transaction mapping, Approval related maintenances etc.
- Non Account Financial Transactions:
This option is used to setup approval rules for the transaction with amount range and no debit account
E.g. Initiate LC, Supply Chain Finance related transactions like create Invoice.
- Initiator
 - * Specific User
 - * User Group
 - * All Users
- Accounts
- Transactions
- Currency
- Amount Range

Administrator can create multiple approval rules for party users. In a scenario when a transaction is initiated and multiple rules are applicable as per set conditions, then the complex rule amongst all the applicable rules is applied for approval.

User can further define if for a condition, the transaction should be auto approved (which means there is no approval workflow and the transaction gets approved as soon as initiator submits the transaction) or should follow a set approval workflow and should get approved by the defined set of approvers. The same is achieved by attaching a workflow maintained for the Retail & Business party.

To create an approval rule for Retail & Business user:

1. Navigate to one of the above paths.
The **Approval Rules** screen appears.
2. Enter the search parameters and click **Search**.
The **Approval Rules** screen with both **Party ID** and **Party Name** appears.
3. Click the **Party ID** link to view details.

The **Approval Rule - Summary** screen appears.

4. Click **Create**.

The **Approval Rules - Create** screen appears.

Figure 13-25 Approval Rules – Retail & Business User - Create

↑

Approval Rules Management

Party ID

000451

Party Name

Cocoa Corner

Rule Type

Financial

Rule Code

Rule2

Rule Description

rule2-financial

Initiator

Transactions

☐ All Transactions ☒ Select Specific Transactions

Search

Account Aggregation

Term Deposits (Financial)

Electronic Bill Payment

Credit Card Financial

Loans

File Upload

Virtual Account Management Transactio

Payments

Accounts

Accounts

☒ All Accounts ☐ Select Specific Accounts

Currency

Currency

USD

Amount Range

From Amount

USD 1.00

To Amount

USD 12,000,000.00

Workflow Details

Approval Required

Yes No

Workflow

Workflow1

Level 1

UG

Approver

UserGroup1

User Group

Level 2

UG

Approver

UserGroup1

User Group

Save

Cancel

Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 13-18 Field Description

Field Name	Description
Party ID	Party ID for which an approval rule is to be maintained.
Party Name	Party name of Party ID for which an approval rule is to be maintained.
Rule Type	Transaction rule type for which the approval rule needs to be set up. The transaction rule for Retail & Business user are: <ul style="list-style-type: none"> Financial Non Financial Maintenance Administration Non Account Financial The transaction rule types for a non-customer Retail & Business user are: <ul style="list-style-type: none"> Maintenance Non Account Financial Administration
Rule Code	To specify approval rule code.
Rule Description	To specify approval rule description.
Initiator	Information specified in below fields are related to Initiator.
Initiator Type	Initiator type who initiates the transaction. This has options as ' User ', ' User Group ' and ' All Users '
User / User Group	Name of the user or user group as initiator. If initiator is selected as User , then all the users belongs to the party will be listed for selection. If initiator is selected as User Group , then all the user groups belongs to the party will be listed for selection. If Initiator is selected as All Users , then the rule which is being created is applicable for all users of Corporate Party.
Transactions	Type of transactions to set the approval rules. Type of transactions depends on the selection of rule type.
Accounts	Type of accounts. This field appears if you select Financial and Non Financial in the Rule Type field.

Table 13-18 (Cont.) Field Description

Field Name	Description
Currency	<p>Currency type in which the financial approval rule for a corporate is defined.</p> <p>This field appears if you select Financial and Non Account Financial in the Rule Type field.</p> <div> <p>Note</p> <ul style="list-style-type: none"> a. Entity's base currency (maintained in system configuration) will be defaulted in the currency field. b. User will be able to select the currency other than the default currency from the currency list. </div>
Amount Range	Information specified in below fields are related to Amount Range.
From Amount/ To Amount	Transactions allowed for the user between the amount range. This field appears if you select Financial and Non Account Financial in the Rule Type field.
Workflow Details	Information specified in below fields are related to Workflow Details.
Approval Required	Option to decide whether approval is required or not for the set condition.
Workflow	Field has description of the approval workflow. All workflows maintained for the party are listed here along with the defined approval level for each of them. This field appears if you select Yes in the Approval Required field.

5. In the **Rule Type** field, select the appropriate transaction rule type.
6. In the **Rule Code** field, enter the code.
7. In the **Rule Description** field, enter the rule name.
8. From the **Initiator Type** field, click appropriate user / user group and select the user/ user group.
9. From the **Transaction** list, select the transactions to be mapped to the rule.
10. From the **Accounts** list, select the appropriate account, if you have selected **Financial** option in the **Rule Type** field.
11. From the **Currency** list, select the appropriate account currency, if you have selected **Financial** option in the **Rule Type** field.
12. In the **Amount Range** section, enter the appropriate amount if you have selected **Financial** and **Non Account Financial** option in the **Rule Type** field.
13. In the **Workflow Details** section, select whether approval is required for the mapped transactions.
 - a. If you select **Yes** option, select the appropriate **Workflow**.
14. Click **Save** to save approval rule.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

15. The **Approval Rule - Create Review** screen appears.

Verify the details, and click **Confirm**.

- Click **Cancel** to cancel the transaction.
- Click **Back** to navigate to the previous screen.

16. The success message of saving the created approval rule appears along with the transaction reference number and status.

Click **OK** to complete the transaction and navigate back to the **Dashboard**.

13.2.3.3 Approval Rules – Retail & Business User – Rule Summary

This topic describes the systematic instruction to **Approval Rules – Retail & Business User – Rule Summary** option.

Bank Administrator logs into the system and navigates to the Rules Management screen, and searches the party. On accessing the party ID, approval rules maintained (if any) for the party mapped to the user are displayed on the screen. User can opt to view the details of existing rules or can create new approval rule using this screen.

Navigation Path: Perform the following navigation to access the **View Rule summary**:

From **Dashboard**, click **Toggle Menu**, then click **Approvals** and then click **Rule Management**, Under **Rule Management** click **Retail & Business User**, then click **Search Party** and then click **View Rule summary**

Figure 13-26 Approval Rule – Search

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 13-19 Field Description

Field Name	Description
Party ID	Party ID for which an approval rule is to be viewed.
Party Name	Party name of Party ID for which an approval rule is to be viewed.

Table 13-19 (Cont.) Field Description

Field Name	Description
Search Result	Information specified in below fields are related to Search Result.
Party ID	List of the Party IDs as per search input.
Party Name	List of the Party names of the party IDs as per search input.

1. Navigate to one of the above paths.
The **Approval Rule Management** screen appears.
2. Click the **Party ID** link to view details.
The **Approval Rule - Summary** screen appears.

Figure 13-27 Approval Rule – Summary

↑ Approval Rules Management

Party ID 000451
Party Name Cocoa Corner

Create Cancel Back

Rule Code Rule Description

Rule1	Rule1
-------	-------

Page 1 of 1 (1 of 1 Items) |< < 1 > >|

Figure 13-28 Approval Rule – View Details

↑

Approval Rules Management

Party ID

000451

Party Name

Cocoa Corner

Rule Type

Financial

Rule Code

Rule2

Rule Description

rule2-financial

Initiator

Transactions

☐ All Transactions ☒ Select Specific Transactions

Q

▶ ☒ Account Aggregation

▶ ☒ Term Deposits (Financial)

▶ ☐ Electronic Bill Payment

▶ ☒ Credit Card Financial

▶ ☒ Loans

▶ ☐ File Upload

▶ ☐ Virtual Account Management Transactio

▶ ☒ Payments

Accounts

Accounts

☒ All Accounts ☐ Select Specific Accounts

Currency

Currency

USD

Amount Range

From Amount

USD 1.00

To Amount

USD 12,000,000.00

Workflow Details

Approval Required

Yes

No

Workflow

Workflow1

Level 1

UG

Approver

UserGroup1

User Group

Level 2

UG

Approver

UserGroup1

User Group

Save

Cancel

Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 13-20 Field Description

Field Name	Description
Party ID	Party ID for which an approval rule is to be viewed.
Party Name	Party name of Party ID for which an approval rule is to be viewed.
Search Result	Information specified in below fields are related to Search Result.
Rule Code	The approval rule code.
Maker	Initiator type (User ID or User Group Code) of the transaction. This field will be displayed only if existing approval rules are available under a party.
Approval Required	Whether approval is required for each rule maintained.
Workflow Code	The approval workflow code.

3. Perform anyone of the following actions:
 - Click the **Rule code** link, to view details of the selected Approval Rule. The **Approval Rules - View** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
 - Click **Create** to create new Approval Rule for corporate users.

13.2.3.4 Approval Rules – Retail & Business User - View

This topic describes the systematic instruction to **Approval Rules – Retail & Business User - View** option.

On accessing 'Rules Management' menu option, and searching rules by providing party ID, summarized view of all the approval rules maintained (if any) for the party are displayed on the screen. Further drill down is given on the each rule to view the details of approval rule.

To view the approval rules for Retail & Business users:

1. Navigate to one of the above paths.
The **Approval Rules** screen appears.
2. Enter the search parameters and click **Search**.
The **Approval Rules** screen with both **Party ID** and **Party Name** appears.
3. Click the **Party ID** link, to view details.
The **Approval Rule - Summary** screen appears.
4. Click the **Rule Code** link, for which you want to view the details.

Figure 13-29 Approval Rule - View

↑ Approval Rules Management

Party ID

000451

Party Name

Cocoa Corner

Rule Type

Financial

Rule Code

Rule1

Rule Description

Rule1

Initiator

Initiator Type

User - IvanaRossi

Transactions

Transactions

☒ All Transactions

☐ Select Specific Transactions

Accounts

Accounts

☒ All Accounts

☐ Select Specific Accounts

Currency

Currency

GBP

Amount Range

From Amount

GBP 100.00

To Amount

GBP 10,000.00

Workflow Details

Approval Required

Yes

No

Edit

Delete

Cancel

Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 13-21 Field Description

Field Name	Description
View	Information specified in below fields are related to View.
Party ID	Party ID for which an approval rule is to be viewed.

Table 13-21 (Cont.) Field Description

Field Name	Description
Party Name	Party name of Party ID for which an approval rule is to be viewed.
Rule Type	Transaction rule type for which the approval rule is set up. The transaction rule for Retail & Business user are: <ul style="list-style-type: none"> Financial Non-Financial Maintenance Administration Non Account Financial The transaction rule types for a non-customer Retail & Business user are: <ul style="list-style-type: none"> Maintenance Non Account Financial Administration
Rule Code	Approval rule code.
Rule Description	Approval rule description.
Initiator	Information specified in below fields are related to Initiator.
Initiator Type	Initiator type specified while creating a rule. <div> <p>Note</p> <p>All Users will be displayed for Initiator Type if rule is created with Initiator type as All users</p> </div>
User Name / User Groups	Name of the user or user group defined as initiator for the rule condition.
Transactions	Transaction for which the rule is set up.
Accounts	Field will display the account for which rule being viewed is set up. This field appears if you select Financial and Non Financial in the Rule Type field.
Currency	Currency type in which the financial approval rule for a corporate is defined. This field appears if you select Financial and Non Account Financial in the Rule Type field. <div> <p>Note</p> <ol style="list-style-type: none"> Entity's base currency User will be able to select the currency other than the default currency from the currency list. </div>
Amount Range	Information specified in below fields are related to Amount Range.
From Amount/ To Amount	Transactions allowed for the user between the amount range. This field appears if you select Financial and Non Account Financial in the Rule Type field.

Table 13-21 (Cont.) Field Description

Field Name	Description
Workflow Details	Information specified in below fields are related to Workflow Details.
Approval Required	Field displays whether approval is required or not.
Workflow Details	Field displays the approval workflow details along with the defined approval levels. This field appears if you select Yes in the Approval Required field.

5. Perform anyone of the following actions:

- Click **Edit** to edit the approval rule.
The **Approval Rule Management - Edit** screen with values in editable form appears.
- Click **Delete** to delete the approval rule.
- Click **Cancel** to cancel the transaction.
- Click **Back** to go back to the previous screen.

The application will prompt the administrator with a deletion message, click **Yes** to confirm.

User is directed to **Approval Rule – Delete** confirmation page.

13.2.3.5 FAQ

1. **How many approval levels can I set up in the system?**

Administrator can set up minimum one and maximum five levels of approvals as a part of approval workflow. Whereas, maximum levels of approvals that the user can set is configurable as Day0.

2. **Which approval rule will get applied when multiple applicable approval rules are found for specific transaction?**

In a scenario when a transaction is initiated and multiple rules are applicable as per set conditions, then the complex rule amongst all the applicable rules is applied for approval.

3. **What happens to the approval process when approval rule gets edited and a transaction is pending with one of the approver for approval?**

Edited rules are applicable for new transactions initiated post rule update. Previously initiated transactions which are pending for approval will follow a rule which was applied at the time of transaction initiation.

4. **What happens if the transaction is initiated in the currency in which approval rule is not maintained?**

If the rule is not maintained in specific currency, then the approval rule set in the local currency for the transaction and amount combination will be applied.

5. **What happens if the approval rule in local currency is not maintained in above scenario?**

If the approval rule is not set for both transaction currency and local currency, then transaction cannot be initiated.

13.3 FAQ

1. **How many approval levels can I set up in the system?**

Administrator can set up minimum one and maximum five levels of approvals as a part of approval workflow. Whereas, maximum levels of approvals that the user can set is configurable as Day0.

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5. What happens if the approval rule in local currency is not maintained in above scenario?

If the approval rule is not set for both transaction currency and local currency, then transaction cannot be initiated.

Group Corporate Onboarding

This topic describes the information about **Group Corporate Onboarding** process.

Corporate onboarding is the process that bank undertakes when bringing a new business customer onboard. OBAPIS furnishes integrating the onboarding workflow to a business rules engine that facilitates uninterrupted corporate onboarding processing. Generally, the customer onboarding process constitutes of multiple activities.

Group corporate onboarding allows the administrator to onboard the corporate party on OBAPIS along with definition of various attributes including Group Corporate Profiling, Party and User Account Access, User Onboarding, User Group Maintenance, User Reports Mapping, Approvals Workflow and Rules Maintenance etc. in a single flow. After performing these onboarding steps in a single flow, the applications send the same as a single approval.

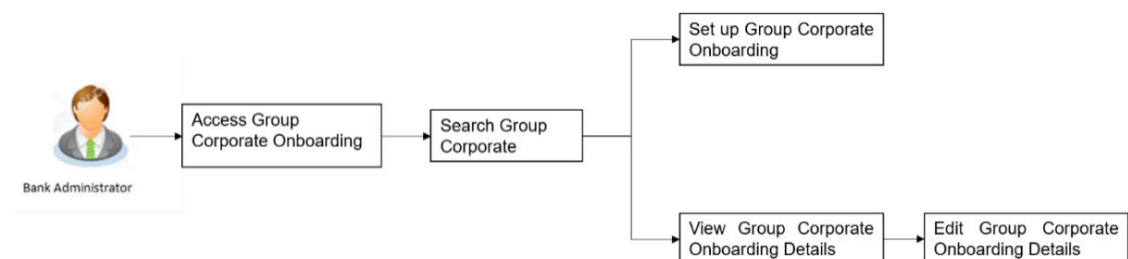
Group corporate onboarding allows corporate parties belonging to different entities to map under a Group Corporate ID.

Group Corporate onboarding function would be a two-step process. Bank admin would be required to onboard Corporate using his party ID and then proceed to Group Corporate Onboarding wizard.

This maintenance is done only for corporate type of parties and is not applicable for retail & business type of parties. Parameter values maintained against a Group Corporate defines the system behavior for the following:

- Accessible Roles for Group Corporate
- Workflow and Approval Flow preference
- Party and User level account access
- User onboarding with multi-entity setup and accessible Party Maintenance
- User Group Maintenance for Group Corporate users
- Corporate user report mapping maintenance to generate user reports
- Approval workflow and Rules setup for banking transaction

Figure 14-1 Workflow



Features supported in Application:

- Setup Group Corporate Onboarding
 - [Group Corporate Profiling](#)
 - [Party Account Access](#)
 - [User Onboarding](#)
 - [User Group Maintenance](#)
 - [User Account Access](#)
 - [User Reports Mapping](#)
 - [Approval –Workflow Management](#)
 - [Approval – Rules Management](#)
- View Group Corporate Onboarding Details
- Edit Group Corporate Onboarding Details

Navigation Path: Perform anyone of the following navigation to access **Group Corporate Maintenance**.

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Corporate Onboarding**, Under **Corporate Onboarding** , click **Group Corporate Onboarding**.
- From **System/ Bank Administrator Dashboard**, under **Corporate Onboarding** widget, click **Group Corporate Maintenance**.
- [Group Corporate Onboarding – Search Corporate](#)
This topic describes the systematic instruction to **Group Corporate Onboarding – Search Corporate** screen.
- [Step 1: Group Corporate Profiling](#)
This topic describes the information about **Group Corporate Profiling** step.
- [Step 2: Party Account Access](#)
This topic describes the information about **Party Account Access** step.
- [Step 3: User Onboarding](#)
This topic describes the information about **User Onboarding** step.
- [Step 4: User Group Maintenance](#)
This topic describes the information about **User Group Maintenance** option.
- [Step 5: User Account Access](#)
This topic describes the information about **User Account Access** option.
- [Step 6: Report Mapping](#)
This topic describes the information about **Report Mapping**
- [Step 7: Workflow Management](#)
This topic describes the information about **Workflow Management** feature.
- [Step 8: Approval Rules](#)
This topic describes the information about **Approval Rules** feature. This function enables the Bank Administrator to set up conditions for approval as well as for Releaser as per the bank/corporate requirements.
- [Send to Modify](#)
This topic describes the systematic instruction to **Send to Modify**.
- [FAQ](#)

14.1 Group Corporate Onboarding – Search Corporate

This topic describes the systematic instruction to **Group Corporate Onboarding – Search Corporate** screen.

Bank administrator logs in to the application and navigates to the Group Corporate onboarding Screen. On this screen, the administrator will be required to search a Group Corporate and select the required Group Corporate name from the search results, for setting up the onboarding functions.

System allows bank admin to search Group Corporate by using either Group Corporate details or Corporate Party details.

To search using Group Corporate details, application gives a provision to enter the Group Corporate information including Group Corporate ID and Group Corporate Name.

User can enter the Group Corporate ID (if known) or the Group Corporate name with a minimum of 1 characters. System matches the input provided by the user with the Group Corporate name records and displays the matching group corporate records.

User can enter party information including Entity ID, Party ID or Party Name, if searching the Group Corporate using Party details.

User can enter the Entity ID, Party ID (if known) or the Party Name with a minimum of 5 characters. System matches the input provided by the user with the Party Name records and displays the matching group corporate details.

To search Group Corporate (Using Group Corporate Details):

1. Navigate to one of the above paths.

The **Group Corporate Maintenance** screen appears.

2. In the **Search By** field, select the appropriate option to search the Group Corporate.

- a. If you select the **Group Corporate** option;

Perform anyone of the following actions:

- i. In the **Group Corporate ID** field, enter the Group Corporate ID whose Group Corporate Details you want to view.
- ii. In the **Group Corporate Name** field, enter the name of the Group Corporate whose Group Corporate Details you want to view.

- b. If you select the **Party** option;

- i. In the **Party ID** field, enter the party ID mapped to Group Corporate you wish to view.

The **Search Party** popup appears.

- ii. From the **Entity ID** list, select the entity from which party to be searched.

- iii. Perform anyone of the following actions:

- In the **Party ID** field, enter the party ID to be searched.
- In the **Party Name** field, enter the name of the party to be searched.

- iv. Perform anyone of the following actions:

- Click **Search** to search the party mapped to the Group Corporate.
- Click **Cancel** to cancel the transaction.

- Click **Clear** to reset the details.
3. Perform any one of the following actions:
- Click **Search**.
The Group Corporate summary screen appears with search results as per the searched criteria

In case of invalid Group Corporate details, appropriate error message is shown on the screen.
 - Click **Clear** to reset the details.
 - Click **Cancel** to cancel the transaction.

Figure 14-2 Group Corporate – Search by Group Corporate Name

↑

Group Corporate Onboarding

Search By

Search By

☒ Group Corporate
 ☐ Party

Group Corporate ID

Group Corporate Name

Search

Cancel

Clear

Group Corporate ID	Group Corporate Name	Onboarding Status	Modification Status	Last Updated
000084	Profile Issue GCIF	Completed	Pending-For-Approval	dmaker On-5/15/23, 12:12 PM
000085	Profile Issue GCIF 2	Completed	Pending-For-Approval	rkadminmaker1 On-5/16/23, 9:29 AM
000110	Manasigcif	Completed		superadmin On-6/13/23, 5:53 PM
000029	EduGCIF	Completed		superadmin On-1/27/23, 12:57 PM
000096	Dont use this GCIF	Completed		superadmin On-2/24/23, 9:44 PM

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Figure 14-3 Group Corporate – Search by Group Corporate ID

↑ Group Corporate Onboarding

Search By

Search By

☒ Group Corporate

☐ Party

Group Corporate ID

001

Group Corporate Name

Search

Cancel

Clear

Group Corporate ID	Group Corporate Name	Onboarding Status	Modification Status	Last Updated
000011	AcmeCorp	Completed	In-Progress	superadmin On-6/14/23, 12:04 PM
000110	Manasigcif	Completed		superadmin On-6/13/23, 5:53 PM
000013	futuranew01	Completed		superadmin On-3/15/23, 3:30 PM
000015	CFPMOBDX	Completed	Rejected	dchecker On-3/29/23, 4:52 PM
000018	AshokBank1	Completed	Pending-For-Approval	dmaker On-5/26/23, 11:30 AM

Figure 14-4 Group Corporate – Search by Party ID

Search Party [X]

Entity ID: Entity ID
OBO 14.4 ▼

Party ID: 001129

Party Name:

Search **Cancel** **Clear**

Party ID ↕	Party Name ↕
001129	RyanPBohr

Figure 14-5 Group Corporate – Search by Party Name

Search Party [X]

Entity ID: OBO 14.4 ▼

Party ID:

Party Name: a

[Search] [Cancel] [Clear]

Party ID ↕	Party Name ↕
NC00000388	aspmay10523

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-1 Group Corporate – Search by Party Name - Field Description

Field Name	Description
Search By Group Corporate Details	Information specified in below fields are related to search by group corporate details.
Group Corporate ID	Group Corporate ID for which Group Corporate onboarding is to be maintained/ viewed.
Group Corporate Name	Group Corporate Name for which Group Corporate onboarding is to be maintained/ viewed.
Search By Corporate Party Details	Information specified in below fields are related to search by corporate party details.

Table 14-1 (Cont.) Group Corporate – Search by Party Name - Field Description

Field Name	Description
Entity ID	Entity ID of the Corporate Party
Party ID	Party ID for which Group Corporate onboarding is to be maintained/ viewed.
Party Name	Party Name for which Group Corporate onboarding is to be maintained/ viewed.
Search Results	Information specified in below fields are related to search results.
Group Corporate ID	Group Corporate ID for which Group Corporate onboarding is to be maintained/ viewed.
Group Corporate Name	Group Corporate ID for which Group Corporate onboarding is to be maintained/ viewed.
Onboarding Status	Onboarding status of Group Corporate in Application
Modification Status	Modification status of Group Corporate in Application
Last Updated	Last updated details for the Group Corporate.


4. Perform anyone of the following actions:
 - Click the **Onboarding Status** link, to view details of the selected Group Corporate. The **Group Corporate - View** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to clear the input search preference.
 - [View Linked Parties under Group Corporate](#)
This topic describes the information about **View Linked Parties under Group Corporates** screen.
 - [Comments](#)
This topic describes the systematic instruction to **Comments**.
 - [Ready to Submit](#)
This topic describes the systematic instruction to **Ready to Submit**.

14.1.1 View Linked Parties under Group Corporate

This topic describes the information about **View Linked Parties under Group Corporates** screen.

The Bank Administrator can view the linked parties under Group Corporate on the Group Corporate Onboarding screen.

To search linked parties under GCIF:

1. Click on  icon adjacent to the Group Corporate ID. An expansion will be visible on the Group Corporate ID from where the user can view the list of parties mapped to the Group Corporate along with the ID, name and entity details of the party.

Note

Enter the Party Name, and click **Search** to search specific party.

Figure 14-6 View Linked Parties under Group Corporate

The screenshot shows the 'Group Corporate Onboarding' interface. On the left, there's a sidebar with 'Group Corporate' selected. The main area is titled 'Group Corporate Profiling' and shows 'Group Corporate Name: AcmeCorp'. On the right, there's a search bar and a table of linked parties.

Party ID	Name	Entity
002437	Acme Corporation	UBS OBPM 14.4 HEL Branch
001129	RyanPBohr	UBS OBPM 14.4 HEL Branch
000409	ACME Corporation	UBS 14.4 AT3 Branch

Note

The fields which are marked as Required are mandatory.


For more information on fields, refer to the field description table.

Table 14-2 View Linked Parties under Group Corporate - Field Description

Field Name	Description
Search	Allows user to search for the specific Party ID and Name.
Party ID	Display Party ID of the Existing linked party for respective group corporate ID/ Name.
Name	Display Party Name of the Existing linked party for respective group corporate ID/ Name.
Entity	Display Entity of the Existing linked party for respective group corporate ID/ Name.

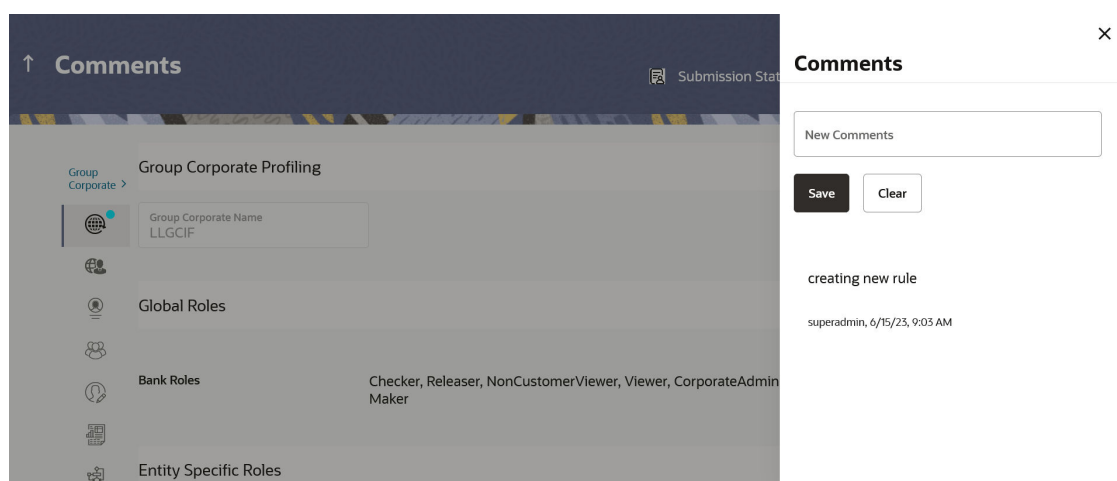
14.1.2 Comments

This topic describes the systematic instruction to **Comments**.

Click on  Comments icon to view / add stage wise comments. These comments can be added by any user involved in the maintenance journey e.g., maker, checker etc.

Note

- The comments can be captured at each resource level.
- Multiple comments can be captured for one resource.
- The user ID and date timestamp will be available for each comment.
- The user can add comments however the added comments cannot be modified or deleted.
- The comments will be available in the activity log for the Group Corporate against the transaction reference number as long as the Group Corporate data is not purged.
- A history of comments will be available in case the maintenance is picked up by another approver of same user group for action. The reference number of the transaction continues to be the same and hence the comments trail can be viewed.

Figure 14-7 Comments Captured

1. Enter the comments.
2. Perform anyone of the following actions:
 - Click **Save** to save the comments.
 - Click **Clear** to reset the data entered.

14.1.3 Ready to Submit


This topic describes the systematic instruction to **Ready to Submit**.

Any user who modifies a resource in the entire Group Corporate maintenance is registered in the system as a contributor. When any user submits a transaction, a check is performed if all the contributors have given readiness for submission or not.

When any user submits a transaction, a check is performed and if all contributors have given readiness, then the transaction gets submitted successfully.

Note

Any user who has not performed any data modification on any step in the Group Corporate onboarding wizard but has only entered comments for a resource will not be considered as a contributor.

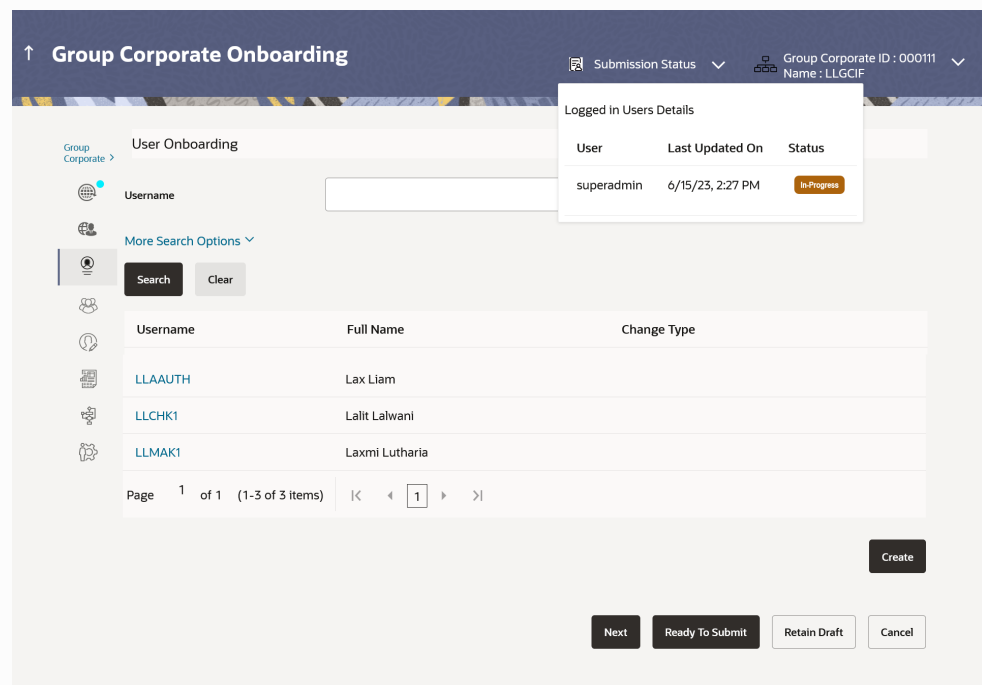
1. Update the transaction details and click **Save**.
2. On the **Group Corporate Onboarding** screen on top right corner, click on  icon adjacent to **Submission Status**.

Displays the status of the transaction submission readiness.

Note

The status of the transaction is **In-progress** until the user provides readiness for submission

Figure 14-8 Modified Transaction with status



The screenshot shows the 'Group Corporate Onboarding' interface. At the top, there's a header with 'Group Corporate Onboarding' and a 'Submission Status' dropdown. Below the header, there's a 'User Onboarding' section with a 'Username' input field and a 'More Search Options' dropdown. A table lists users: LLAAUTH (Lax Liam), LLCHK1 (Lalit Lalwani), and LLMAK1 (Laxmi Lutharia). A 'Create' button is at the bottom right. A modal window titled 'Logged in Users Details' is open, showing a table with columns 'User', 'Last Updated On', and 'Status'. The table contains one row: 'superadmin', '6/15/23, 2:27 PM', and 'In-Progress'.

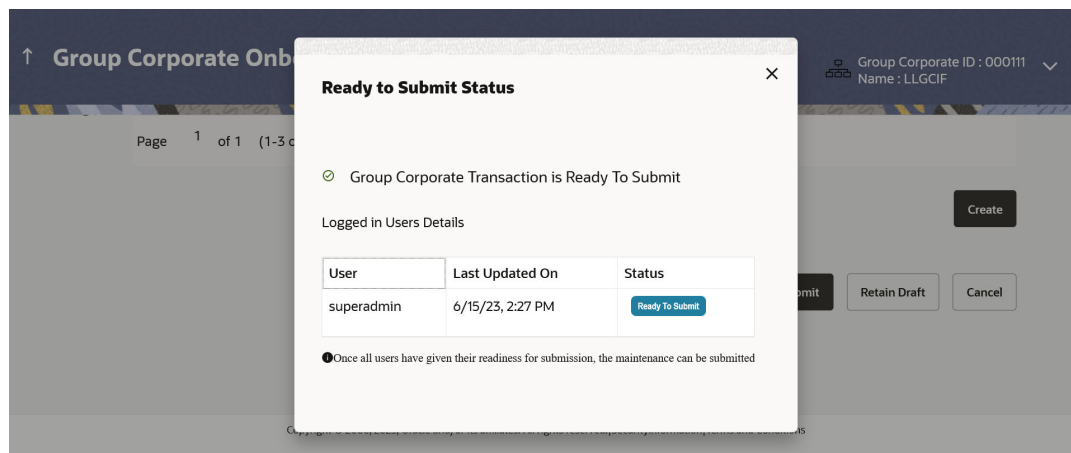
User	Last Updated On	Status
superadmin	6/15/23, 2:27 PM	In-Progress

3. Click **Ready to Submit**.

The **Ready to Submit Status** modal window appears.

Note

The status of the transaction changes to **Ready to Submit**.

Figure 14-9 Ready to Submit Status modal window

A check is performed and after all contributors have given readiness, the transaction is submitted successfully.

14.2 Step 1: Group Corporate Profiling

This topic describes the information about **Group Corporate Profiling** step.

Group Corporate Profiling will allow the bank administrator to maintain Group Corporate Profiling considering various aspect.

While setting up the Profiling, bank administrator can define the accessible roles at Group corporate level. System will display all the roles available at enterprise level (Application roles are created using Role Transaction Mapping screen).

Administrator can enable corporate administration facility to handle various administrative maintenance on behalf of the Group Corporate . Such delegated users with an administrator role will have restricted scope over these administration functionalities and manage the Group Corporate to which they belong.

Administrator can select and assign the roles available at enterprise level as is, or user can create a custom role for the Group Corporate by cloning a role available at Group Corporate level.

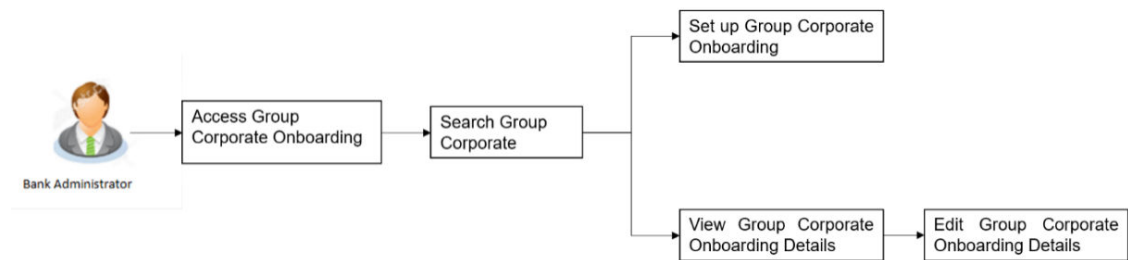
If Administrator creates a custom role for the Group Corporate by cloning a bank role, user can make the changes in that role on the overlay and save it with a different name. Admin will be able to remove touch points, modules, transactions, actions at the time of modifying the role (on the overlay).

User can define the Approval workflow type, if it has to be sequential or parallel.

The admin can also specify whether release facility is enabled at the Group Corporate level or not.

Pre-Requisites

- Transaction access is provided to Bank Administrator.
- Approval rule set up for Bank Administrator to perform the actions.
- Party for which Group corporate needs to be set up is created in core banking application

Figure 14-10 Workflow

Navigation Path: Perform anyone of the following navigation to access **Group Corporate Profiling**.

- From **System/ Bank Administrator Dashboard**, under **Corporate Onboarding** , click **Group Corporate Onboarding** and then click **Group Corporate Profiling**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Group Corporate Onboarding**, Under **Group Corporate Onboarding** , click **Group Corporate Profiling**.
- [Group Corporate Profiling - Create](#)
This topic describes the systematic instruction to **Group Corporate Profiling - Create**.
- [Group Corporate Profiling - View](#)
This topic describes the systematic instruction to **Group Corporate Profiling - View** option. Using this option, System/ Bank administrators can search and view profiling details of the existing Group Corporate.
- [Group Corporate Profiling - Edit](#)
This topic describes the systematic instruction to **Group Corporate Profiling - Edit** feature.

14.2.1 Group Corporate Profiling - Create

This topic describes the systematic instruction to **Group Corporate Profiling - Create**.

Using this option, Bank Administrator can configure Group Corporate Profiling for a specific Group Corporate ID.

To setup a Group Corporate Profiling:

1. Navigate to one of the above paths.
The **Group Corporate Profiling** screen appears.
2. In the **Search By** field, select the appropriate option to search the Group Corporate.
 - a. If you select the **Group Corporate** option;
 - i. Perform anyone of the following actions:
 - In the **Group Corporate ID** field, enter the Group Corporate ID whose Group Corporate Details you wish to view.
 - In the **Group Corporate Name** field, enter the name of the Group Corporate whose Group Corporate Details you want to view.
 - b. If you select the **Party** option;
 - i. In the **Party ID** field, enter the party ID mapped to Group Corporate you wish to view.

The **Search Party** popup appears.

- ii. From the **Entity ID** list, select the entity from which party to be searched.
- iii. Perform anyone of the following actions:
 - In the **Party ID** field, enter the party ID to be searched.
 - In the **Party Name** field, enter the name of the party to be searched.
- iv. Perform anyone of the following actions:
 - Click **Search** to search the party mapped to the Group Corporate.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to rest the entered details.

3. Click **Search**.

The **Group Corporate summary** screen appears with search results as per the searched criteria.

4. Select **Group Corporate ID**, from Group Corporate summary details.

Figure 14-11 Group Corporate Profiling – Create

↑ Group Corporate Onboarding

Group Corporate ID : 000111
Name : LLGCIF

Group Corporate >

Group Corporate Profiling

Group Corporate Name
LLGCIF

Bank Roles

SRKCORPCHECKVERIFIERPYMT ☐ DCTEST01 ☐ maker_only ☐ SRKCORPRELEASEPYMT ☐ dcc444
SRKCORPERFORMAKERPYMT ☐ SRKCORPADCHECKEROLR ☐ SRKCORPADAPPROVEPYMT ☒ Releaser ☐ cccxcxc
viewer_only ☐ CorporateAdminChecker ☒ Checker ☒ Viewer ☐ CorporateAdminMaker ☒ Maker
NonCustomerChecker ☒ NonCustomerViewer ☐ NonCustomerMaker ☐ DefaultCorporateRole ☐ Verifier
SRKCORPADAPPROVEPYMT ☐ SRKCORPADMAKEROLE ☐ entity144roleAll ☐ testissueroles ☐ CORPADMINAUTOAPPR
dcccrole ☐ RoleCreated ☐ TEST123

Custom Roles

SRKCORPCHECKVERIFIE...

Add Role

Entity Specific Roles

UBS OBPM 14.4 HEL Branch

Bank Roles

EntityspecificRol144 ☐ AnkRoleEntSp ☐

Custom Roles

EntityspecificRol144

Add Role

Workflow Preferences

Corporate Level Rule Level

Approval Flow

Sequential Parallel No Approval

Approval Routing Type

Auto Manual

Release Facility

Enable Disable

Corporate Administrator Facility

Enable Disable

Save Back

Next Submit Retain Draft Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-3 Group Corporate Profiling – Create - Field Description

Field Name	Description
Group Corporate Name	Name of the group corporate.
Global Role	Information specified in below fields are related to global role.
Bank Roles	Display all the roles available at enterprise level.
Entity Specific Roles	The roles associated with different entities.
Customer Role	Create a custom role for the Group Corporate by cloning a role available at Group Corporate level. Note: Admin will be able to assign a mix of bank roles and custom roles to a Group Corporate
Workflow Preferences	The preference to implement the workflow. Possible value will be <ul style="list-style-type: none">• Corporate Level• Rule Level
Approval Flow	Define the Approval workflow type. Possible value will be <ul style="list-style-type: none">• Sequential• Parallel• No Approval This field is enabled if Corporate Level option is selected in Workflow Preferences field.

Table 14-3 (Cont.) Group Corporate Profiling – Create - Field Description

Field Name	Description
Approval Routing Type	<p>Define the approval routing type. Possible value will be</p> <ul style="list-style-type: none"> Auto- System will resolve the rule and the transaction will be sent for approval as per the rule resolved by the system. A rule which is having amount slab closest to the transaction amount will be resolved. The user will not have an option to select the approval workflow if routing type is Auto Manual- User will be able to select a workflow from the resolved rules as part of transaction initiation <p>Note:</p> <ul style="list-style-type: none"> a. In case system resolves multiple rules with different min-max slabs, then as per rule resolution logic, it will resolve the rule which has the nearest 'max' value in the defined slab. <ul style="list-style-type: none"> i. A Day 0 configuration is provided to define if weightage needs to be checked during rule evaluation (Auto-routing/ Manual routing) <ul style="list-style-type: none"> If the Day 0 configuration is yes, then the rules will be evaluated irrespective of the currency. However, the final rule which is resolved will be as per the calculated weightage <ul style="list-style-type: none"> If the Day 0 configuration is yes, then the rules will be evaluated irrespective of the currency. However, the final rule which is resolved will be as per the calculated weightage If the Day 0 configuration is no, then the rules will be evaluated irrespective of the currency. All the rules falling within the amount range (post currency conversion) will be resolved. Whichever approver picks the transaction first, that rule will be the final resolved rule
Release Facility	<p>Specify whether the release functionality is enabled or disabled at the Group Corporate level.</p> <p>The options are:</p> <ul style="list-style-type: none"> Enabled- it means the transaction release facility is enabled at Group Corporate level. If enabled, all the transactions as per the specified rule, will be sent for release to the configured users/ user groups post successful approval at all levels Disabled- it means the transaction release facility is disabled at Group Corporate level. If disabled, the transactions will not be sent to the releaser post successful approval at all levels
Corporate Administrator Facility	Set this flag if Corporate Admin facility is required for the Group Corporate.
Accessible Roles for Corporate Administrator	Select the Roles that should be available to Corporate admin for onboarding new users

- In the **Bank Role Name** field, select the checkbox (s) against the application roles and assign the Application Roles available at enterprise level (This Application roles are created using Role Transaction Mapping screen).
- From the **Custom Role** list, select the role if a custom role is required to be added for the Group Corporate.
- Click **Add role** to create application role.
The **Map Transaction** overlay screen appears.
- Perform any one of the following actions:

- The **Application Role Creation** screen to add transaction modules and touch points appears.
- Click **Cancel** to cancel the transaction.

Create Custom Role - Application Role Creation

Using this option, System Administrator can select and assign the roles available at enterprise level as is, or can create a custom role for the Group Corporate by cloning a role available at Group Corporate level and map transactions to it for the selected touch points.

Figure 14-12 Application Role Creation

Create Role Transaction Mapping

Group Corporate

Group Corporate Name: OBDCREDIT1

Bank Roles

- ☒ SRKCORPCHECKVERIFIERPYMT ☐ DCTEST01 ☐ maker_only
- ☐ SRKCORPADCHECKEROLR ☐ SRKCORPADAPPROVEPYMT ☒
- ☒ Checker ☒ Viewer ☒ CorporateAdminMaker ☒ Maker
- ☐ DefaultCorporateRole ☒ Verifier ☐ SRKCORPAPPROVEPYMT
- ☐ CORPADMINAUTOAPPR ☐ dcccrole ☐ RoleCreated ☐ TES

Map Transactions

Application Role Name: ru1211

Description: SRK Corporate Check Verifier Payment Role

User Type: Corporate User

Touch Point Type: Internal

Role Type: ☒ Global ☐ Entity Specific

Map Transactions

Module Name

- Essentials × Insight × Pre-Login Transactions ×
- Service Request × File Upload × Customer Servicing × Forex ×
- Payments × Open Banking × Current Account Savings Account ×
- Mobile Application Maintenance × Widget × Reports ×
- Dashboards × Enumerations ×

Map Transactions to Touch Points

- ☒ Mobile Application ☒ Mobile (Responsive) ☒ Internet
- ☒ Siri/Chatbot

Next Back

Create Role Transaction Mapping

Group Corporate Profiling

Group Corporate Name: OBDXCREDIT1

Bank Roles

☒ SRKCORPCHECKVERIFIERPYMT ☐ DCTEST01 ☐ maker_only

☐ SRKCORPADCHECKEROLR ☐ SRKCORPADAPPROVEPYMT ☒

☒ Checker ☒ Viewer ☒ CorporateAdminMaker ☒ Maker

☐ DefaultCorporateRole ☒ Verifier ☐ SRKCORPAPPROVEPYMT

☐ CORPADMINAUTOAPPR ☐ dcccrole ☐ RoleCreated ☐ TES

Map Transactions

Application Role Name: rul211

Description: SRK Corporate Check Verifier Payment Role

User Type: Corporate User

Touch Point Type: Internal

Role Type: ☒ Global ☐ Entity Specific

Map Transactions

Module Name: Essentials, Insight, Pre-Login Transactions, Service Request, File Upload, Customer Servicing, Forex, Payments, Open Banking, Current Account Savings Account, Mobile Application Maintenance, Widget, Reports, Dashboards, Enumerations

Map Transactions to Touch Points: ☒ Mobile Application ☒ Mobile (Responsive) ☒ Internet ☒ Siri/Chatbot

Transactions	Perform	Approve	View	Check	Release
<input checked="" type="checkbox"/> Current Account Savings Account	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Customer Servicing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Dashboards	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Enumerations	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Essentials	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Reports	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Service Request	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Widget	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Save Cancel Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-4 Application Role Creation - Field Description

Field Name	Description
Create Customer Role	Information specified in below fields are related to create customer role.
Application Role Name	Name of the application role.
Custom Application Role Name	Name for the Custom Application role.
Description	Displays the the description of the application role.
User Type	Displays the user type for whom an application role is to be created.
Touch Point Type	Displays the touch point type for whom an application role is to be created.
Role Type	Displays the role type for whom an application role is to be created.

Table 14-4 (Cont.) Application Role Creation - Field Description

Field Name	Description
Map Transactions	Information specified in below fields are related to map transactions.
Module Name	The modules for which the transaction mapping is to be done. Transactions under the selected modules will get displayed for mapping
Map Transactions to Touch Points	The internal touch points for which the transaction mapping is done for application role. All the internal touch point maintained in the system gets displayed here. This field is displayed and enabled, only if you select the Internal option in the Touch Point Type field.
Transaction Name	Name of transaction to be mapped to the application role.
Action	Name of the action that can be performed for that transaction by the user to which this application role is assigned. <ul style="list-style-type: none"> • Perform- This action allows the user to perform or initiate that transaction and should be given to maker role. • Approve- This action allows the user to approve that transaction and should be provided to approval role • View- This action allows the user to view the initiated and approved transactions by other users and should be given to viewer role • Check- This action allows the user to check the initiated transactions by other users and should be given to checker role • Release- This action allows the user to release the initiated transactions by other users and should be given to releaser role

9. In the **Application Role Name** field, the existing application role from which the clone of the application role is being created will be displayed.
10. In the **Custom Application Role Name** field, enter the name of the application role.
11. Select appropriate **Module Name** for transactions mapping.
12. Select the check box against the list of **Touch Points** to map the transactions to selected touch points.
13. Perform anyone of the following actions:
 - Click **Next** to proceed to next step.
 - Click **Back** to go back to previous step.
14. To map the **Transactions** to the role, click ► icon against the particular module, then select the transaction type, and then transactions to be mapped
15. Perform anyone of the following actions:
 - Select the respective check boxes preceding to transaction to be mapped.
 - Select the checkbox at every transaction header level if you want to map all the transactions belong to that parent transactions at one instance.
16. Perform anyone of the following actions:
 - Click **Save** to save the changes.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
17. Select the appropriate **Workflow Preference** to specify the preference to implement the workflow, whether at Corporate Level or at Rule Level.

- If **Workflow Preference** is selected as **Corporate Level**;
 - i. Select the **Approval Flow** to define the Approval workflow type, if it has to be **sequential** or **parallel** or **No Approval** is required.
- 18. Select the **Approval Routing Type**;
Perform anyone of the following actions:
 - Select **Auto** if you wish system should resolve the rule and send the transaction for approval as per the rule resolved by the system.
 - Select **Manual** if you wish to allow initiator to choose workflow from the resolved rules as part of transaction initiation.
- 19. Select the **Release Facility** flag if the release functionality needs to be enabled at Group Corporate level.
- 20. Select the **Corporate Administrator Facility** flag if Corporate Admin facility is required for the Group Corporate.
- 21. Select **Accessible Roles for Corporate Administrator** field, select the Roles that should be available to Corporate admin for onboarding new users.
- 22. Perform anyone of the following actions:
 - Click **Save** to save the maintenance, and redirect to the review page.
 - Click **Back** to navigate back to previous screen.
 - Click **Next** to proceed to the next logical step.
 - Click **Submit** to submit the steps performed so far for approval.
 - Click **Retain Draft** to save the details entered as draft.
 - Click **Cancel** to cancel the transaction.

 **Note**

Admin can submit the maintenance after any step. Maintenances saved so far will be sent for approval in one flow. Admin would not be able to make any changes or maintain another step for the same Group Corporate till the time the approval of the wizard is not done.

23. The **Review** screen appears. Verify the details, and click **Submit**.
 - Click **Edit** to modify the details entered.
 - Click **Next** to proceed to next step.
 - Click **Retain Draft** to save all the steps completed so far, and allow Admin resume the same application.
 - Click **Cancel** to cancel the transaction.

The success message appears along with the transaction reference number.

24. Click **OK** to complete the transaction.

14.2.2 Group Corporate Profiling - View

This topic describes the systematic instruction to **Group Corporate Profiling - View** option. Using this option, System/ Bank administrators can search and view profiling details of the existing Group Corporate.

To search and view Profiling details of the Group Corporate:

1. Navigate to one of the above paths.
The **Group Corporate Profiling** screen appears.
2. In the **Search By** field, select the appropriate option to search the Group Corporate.
 - a. If you select the **Group Corporate** option;
 - i. Perform anyone of the following actions:
 - In the **Group Corporate ID** field, enter the Group Corporate ID whose Group Corporate Details you wish to view.
 - In the **Group Corporate Name** field, enter the name of the Group Corporate whose Group Corporate Details you want to view.
 - b. If you select the **Party** option;
 - i. In the **Party ID** field, enter the party ID mapped to Group Corporate you wish to view.
The **Search Party** popup appears.
 - ii. From the **Entity ID** list, select the entity from which party to be searched.
 - iii. Perform anyone of the following actions:
 - In the **Party ID** field, enter the party ID to be searched.
 - In the **Party Name** field, enter the name of the party to be searched.
 - iv. Perform anyone of the following actions:
 - Click **Search** to search the party mapped to the Group Corporate.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to rest the entered details.
3. Click **Search**.

The **Group Corporate summary** screen with search results appears based on the searched criteria.

In case of invalid **Group Corporate** details, error message is shown on the screen.

- Click **Clear** to reset the details.
 - Click **Cancel** to cancel the transaction.
4. Click the link under the **Onboarding Status or Modification Status** column.
The search result according to the search criteria appears

Figure 14-13 Group Corporate Profiling – View

↑ Group Corporate Onboarding

Group Corporate ID : 000010
Name : SRKGCIFCORP

Group Corporate >

Group Corporate Profiling

Group Corporate Name

SRKGCIFCORP

Global Roles

Bank Roles

SRKCORPADAPPROVEPYMT, Checker, SRKCORPRELEASEPYMT, SRKCORPADMAKEROLE, SRKCORPAPPROVEPYMT, SRKCORPADCHECKEROLR, SRKCORPCHECKVERIFIERPYMT, CorporateAdminMaker, SRKCORPERFORMAKERPYMT, CorporateAdminChecker, and Maker

Entity Specific Roles

UBS OBPM 14.4 HEL Branch

Bank Roles

EntityspecificRol144

AnkRoleEntSp

Workflow Preferences

Corporate Level

Approval Flow

Sequential

Approval Routing Type

Manual

Release Facility

Enable

Corporate Administrator Facility

Enable

Accessible Roles for Corporate Administration

SRKCORPADAPPROVEPYMT, SRKCORPADMAKEROLE, and SRKCORPADCHECKEROLR

Edit

Next

Submit

Retain Draft

Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-5 Group Corporate Profiling – View - Field Description

Field Name	Description
Group Corporate Name	Name of the group corporate.
Global Role	Information specified in below fields are related to global role.
Bank Roles	Display all the roles mapped at Group Corporate level.
Entity Specific Roles	<p>The roles associated with a particular entity.</p> <p>Note:</p> <ul style="list-style-type: none"> • If an application role is assigned to an entity to which the administrator is not mapped, then the administrator is not able to access the role for view/modify/delete. • If a Group Corporate specific application role is created by extending an existing entity specific application role, the entity mapping applicable to the parent role from which the Group Corporate specific application role has been created, would be applicable to the Group Corporate specific application role. An administrator will not be able to modify the Entity of custom application roles once created.
Custom Role	<p>Display the custom role assigned for the Group Corporate (If any) by cloning a role available at Group Corporate level.</p> <p>Note: Admin will be able to assign a mix of bank roles and custom roles to a Group Corporate.</p>
Workflow Preferences	<p>Display the workflow preference set up to implement the workflow. Possible values will be</p> <ul style="list-style-type: none"> • Corporate Level • Rule Level
Approval Flow	<p>Display the Approval workflow type, Possible values will be</p> <ul style="list-style-type: none"> • Sequential • Parallel • No Approval <p>This field is enabled if Corporate Level option is selected in Workflow Preferences field.</p>

Table 14-5 (Cont.) Group Corporate Profiling – View - Field Description

Field Name	Description
Approval Routing Type	<p>Displays the approval routing type. Possible value will be</p> <ul style="list-style-type: none"> • Auto • Manual <p>Note:</p> <ol style="list-style-type: none"> In case system resolves multiple rules with different min-max slabs, then as per rule resolution logic, it will resolve the rule which has the nearest max value in the defined slab. <ol style="list-style-type: none"> A Day 0 configuration is provided to define if weightage needs to be checked during rule evaluation (Auto-routing/ Manual routing) <ul style="list-style-type: none"> If the Day 0 configuration is yes, then the rules will be evaluated irrespective of the currency. However, the final rule which is resolved will be as per the calculated weightage <ul style="list-style-type: none"> If the Day 0 configuration is yes, then the rules will be evaluated irrespective of the currency. However, the final rule which is resolved will be as per the calculated weightage If the Day 0 configuration is no, then the rules will be evaluated irrespective of the currency. All the rules falling within the amount range (post currency conversion) will be resolved. Whichever approver picks the transaction first, that rule will be the final resolved rule
Release Facility	Displays the whether the release functionality is enabled or disabled at Group Corporate level.
Corporate Administrator Facility	Display the flag if Corporate Admin facility is maintained for the Group Corporate.
Accessible Roles for Corporate Administrator	Display the Roles that made available to Corporate admin for onboarding new users

View Custom Role - Application Role

Using this option, System Administrator can view the custom created application role details assigned for viewing Group corporate at enterprise level.

Table 14-6 View Custom Role - Application Role - Field Description

Field Name	Description
View Custom Role	Information specified in below fields are related to view custom role.
Application Role Name	Name of the application role.
Custom Application Role Name	Name for the Custom Application role
Module Name	The modules for which the transaction mapping is done. Transactions under the selected modules will get displayed for mapping
Map Transactions to Touch Points	<p>The internal touch points for which the transaction mapping is done for application role.</p> <p>All the internal touch point maintained in the system gets displayed here.</p> <p>This field is displayed and enabled, only if you select the Internal option in the Touch Point Type field.</p>
Transaction Name	Name of transaction mapped to the application role.

Table 14-6 (Cont.) View Custom Role - Application Role - Field Description

Field Name	Description
Action	<p>Name of the action that can be performed for that transaction by the user to which this application role is assigned.</p> <ul style="list-style-type: none"> • Perform- This action allows the user to perform or initiate that transaction and should be provided to maker role. • Approve- This action allows the user to approve that transaction and should be given to approval role • View- This action allows the user to view the initiated and approved transactions by other users and should be given to viewer role • Check- This action allows the user to check the initiated transactions by other users and should be given to checker role • Release- This action allows the user to release the initiated transactions by other users and should be given to releaser role

5. Perform anyone of the following actions:
 - Click **Back** to navigate back to previous screen.
 - Click **Next** to proceed to the next logical step.
 - Click **Submit** to submit the steps performed so far for approval.
 - Click **Retain Draft** to save the details entered as draft.
 - Click **Cancel** to cancel the transaction.


14.2.3 Group Corporate Profiling - Edit

This topic describes the systematic instruction to **Group Corporate Profiling - Edit** feature.

This function enables administrator user to edit the exiting Group Corporate Profiling details.
To edit the Profiling details of the Group Corporate:

1. Navigate to one of the above paths.
The **Group Corporate Profiling** screen appears.
2. In the **Search By** field, select the appropriate option to search the Group Corporate.
 - a. If you select the **Group Corporate** option;
 - i. Perform anyone of the following actions:
 - In the **Group Corporate ID** field, enter the Group Corporate ID whose Group Corporate Details you wish to view.
 - In the **Group Corporate Name** field, enter the name of the Group Corporate whose Group Corporate Details you want to view.
 - b. If you select the **Party** option;
 - i. In the **Party ID** field, enter the party ID mapped to Group Corporate you wish to view.
The **Search Party** popup appears.
 - ii. From the **Entity ID** list, select the entity from which party to be searched.
 - iii. Perform anyone of the following actions:
 - In the **Party ID** field, enter the party ID to be searched.
 - In the **Party Name** field, enter the name of the party to be searched.

- iv. Perform any one of the following actions:
 - Click **Search** to search the party mapped to the Group Corporate.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the entered details.
3. Perform any one of the following actions:
 - Click **Search**.
The **Group Corporate summary** screen with search results appears based on the searched criteria.

In case of **invalid Group Corporate** details, error message is shown on the screen.
 - Click **Clear** to reset the details.
 - Click **Cancel** to cancel the transaction.
4. Click the link under the **Onboarding Status or Modification Status** column.
The search result according to the search criteria appears
5. Click on the  icon adjacent to **Group Corporate Name** field to modify the name of the Group Corporate.
 - Enter the new Group Corporate name, and click **Check Availability** to check the uniqueness of the name.

Note

If the user ID is already used.


- i. Displays **Available** status if new name assigned is unique and can be used.
- ii. The  icon is provided to reset and re-enter the new name.
- iii. **Available** status is shown if new name assigned is unique and hence can be used.
- iv. If user clicks on **Save** without checking the availability, system displays the an error message.

Figure 14-14 Group Corporate Profiling – Edit

↑ Group Corporate Onboarding

Group Corporate ID : 000111
Name : LLGCIF

Group Corporate >

Group Corporate Profiling

Group Corporate Name
LLGCIF

Bank Roles

☐ SRKCORPCHECKVERIFIERPYMT

☐ DCTEST01

☐ maker_only

☐ SRKCORPRELEASEPYMT

☐ dcc444

☐ SRKCORPERFORMAKERPYMT

☐ SRKCORPADCHECKEROLR

☐ SRKCORPADAPPROVEPYMT

☒ Releaser

☐ CCXXCXC

☐ viewer_only

☒ CorporateAdminChecker

☒ Checker

☒ Viewer

☐ CorporateAdminMaker

☒ Maker

☐ NonCustomerChecker

☒ NonCustomerViewer

☐ NonCustomerMaker

☐ DefaultCorporateRole

☐ Verifier

☐ SRKCORPADAPPROVEPYMT

☐ SRKCORPADMAKEROLE

☐ entity144roleAll

☐ testissuerole

☐ CORPADMINAUTOAPPR

☐ dcccrole

☐ RoleCreated

☐ TEST123

Custom Roles

SRKCORPCHECKVERIFIE...

Add Role

Entity Specific Roles

▼ UBS OBPM 14.4 HEL Branch

Bank Roles

☐ EntityspecificRol144

☐ AnkRoleEntSp

Custom Roles

EntityspecificRol144

Add Role

Workflow Preferences

Corporate Level

Rule Level

Approval Flow

Sequential

Parallel

No Approval

Approval Routing Type

Auto

Manual

Release Facility

Enable

Disable

Corporate Administrator Facility

Enable

Disable

Save

Back

Next

Submit

Retain Draft

Cancel

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6. Click **Edit** to edit the Group Corporate Profiling details.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-7 Group Corporate Profiling – Edit - Field Description

Field Name	Description
Group Corporate Name	Name of the group corporate. This field is editable.
Global Role	Information specified in below fields are related to global role.
Bank Roles	All the roles available at enterprise level. This field is editable.
Customer Roles	Create a custom role for the Group Corporate by cloning a role available at Group Corporate level. This field is editable. Note: Admin will be able to assign a mix of bank roles and custom roles to a Group Corporate.
Entity Specific Roles	The roles associated with a particular entity. This field is editable. Note: <ul style="list-style-type: none"> If an application role is assigned to an entity to which the administrator is not mapped, then the administrator is not able to access the role for view/modify/delete. If a Group Corporate specific application role is created by extending an existing entity specific application role, the entity mapping applicable to the parent role from which the Group Corporate specific application role has been created, would be applicable to the Group Corporate specific application role. An administrator will not be able to modify the Entity of custom application roles once created.
Customer Role	Create a custom role for the Group Corporate by cloning a role available at Group Corporate level. This field is editable. Note: Admin will be able to assign a mix of bank roles and custom roles to a Group Corporate.
Workflow Preferences	The preference to implement the workflow. This field is editable. Possible value will be <ul style="list-style-type: none"> Corporate Level Rule Level

Table 14-7 (Cont.) Group Corporate Profiling – Edit - Field Description

Field Name	Description
Approval Flow	<p>Define the Approval workflow type.</p> <p>This field is editable.</p> <p>Possible value will be</p> <ul style="list-style-type: none"> • Sequential • Parallel • No Approval <p>This field enable if Corporate Level option is selected in Workflow Preferences field.</p>
Approval Routing Type	<p>Define the approval routing type.</p> <p>This field is editable.</p> <p>Possible value will be</p> <ul style="list-style-type: none"> • Auto- System will resolve the rule and the transaction will be sent for approval as per the rule resolved by the system. A rule which is having amount slab closest to the transaction amount will be resolved. The user will not have an option to select the approval workflow if routing type is Auto • Manual- User will be able to select a workflow from the resolved rules as part of transaction initiation <p>Note:</p> <ol style="list-style-type: none"> In case system resolves multiple rules with different min-max slabs, then as per rule resolution logic, it will resolve the rule which has the nearest max value in the defined slab. A Day 0 configuration is provided to define if weightage needs to be checked during rule evaluation (Auto-routing/ Manual routing) <ul style="list-style-type: none"> If the Day 0 configuration is yes, then the rules will be evaluated irrespective of the currency. However, the final rule which is resolved will be as per the calculated weightage <ul style="list-style-type: none"> If the Day 0 configuration is yes, then the rules will be evaluated irrespective of the currency. However, the final rule which is resolved will be as per the calculated weightage If the Day 0 configuration is no, then he rules will be evaluated irrespective of the currency. All the rules falling within the amount range (post currency conversion) will be resolved. Whichever approver picks the transaction first, that rule will be the final resolved rule
Release Facility	<p>Specify whether the release functionality is to be enabled or disabled at Group Corporate level.</p> <p>This field is editable.</p>
Corporate Administrator Facility	<p>Set this flag if Corporate Admin facility is required for the Group Corporate.</p> <p>This field is editable.</p>

Table 14-7 (Cont.) Group Corporate Profiling – Edit - Field Description

Field Name	Description
Accessible Roles for Corporate Administrator	Select the Roles that should be available to Corporate admin for onboarding new users. This field is editable.

7. In the **Bank Role Name** field, select the checkbox (s) against the application roles and assign the **Application Roles** available at enterprise level (This Application roles are created using Role Transaction Mapping screen).
8. From the **Custom Role** list, select the role, if a custom role is required to be added for the Group Corporate.
9. Click **Add role** to create application role.
The **Map Transaction** overlay screen appears.
10. Perform anyone of the following actions:
 - The **Application Role Creation** screen to add transaction modules and touch points appears.
 - Click **Cancel** to cancel the transaction and to go back to previous screen.

Create Customer Role - Application Role Creation

Using this option, System Administrator can select and assign the roles available at enterprise level as is, or he can create a custom role for the Group Corporate by cloning a role available at Group Corporate level and map transactions to it for selected touch points.

Figure 14-15 Application Role Creation

Create Role Transaction Mapping

Group Corporate Profiling

Group Corporate Name: OBDXCREDIT1

Bank Roles

<input checked="" type="checkbox"/> SRKCORPCHECKVERIFIERPYMT	<input type="checkbox"/> DCTEST01	<input type="checkbox"/> maker_only
<input type="checkbox"/> SRKCORPADCHECKEROLR	<input type="checkbox"/> SRKCORPADAPPROVEPYMT	<input checked="" type="checkbox"/> T
<input checked="" type="checkbox"/> Checker	<input checked="" type="checkbox"/> Viewer	<input checked="" type="checkbox"/> CorporateAdminMaker
<input checked="" type="checkbox"/> Maker	<input type="checkbox"/> DefaultCorporateRole	<input checked="" type="checkbox"/> Verifier
<input type="checkbox"/> SRKCORPADAPPROVEPYMT	<input type="checkbox"/> CORPADMINAUTOAPPR	<input type="checkbox"/> dicccrole
<input type="checkbox"/> RoleCreated	<input type="checkbox"/> TES	

Map Transactions

Application Role Name: ru1211

Description: SRK Corporate Check Verifier Payment Role

User Type: Corporate User

Touch Point Type: Internal

Role Type: ☒ Global ☐ Entity Specific

Map Transactions

Essentials x	Insight x	Pre-Login Transactions x
Service Request x	File Upload x	Customer Servicing x
Forex x	Payments x	Open Banking x
Current Account Savings Account x	Mobile Application Maintenance x	Widget x
Reports x	Dashboards x	Enumerations x

Map Transactions to Touch Points

☒ Mobile Application ☒ Mobile (Responsive) ☒ Internet

☒ Siri/Chatbot

Next **Back**

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-8 Application Role Creation - Field Description

Field Name	Description
Create Customer Role	Information specified in below fields are related to create customer role.
Application Role Name	Name of the application role.
Custom Application Role Name	Name for the Custom Application role
Module Name	The modules for which the transaction mapping is to be done. Transactions under the selected modules will get displayed for mapping


Table 14-8 (Cont.) Application Role Creation - Field Description

Field Name	Description
Map Transactions to Touch Points	The internal touch points for which the transaction mapping is done for application role. All the internal touch point maintained in the system gets displayed here. This field is displayed and enabled, only if you select the Internal option in the Touch Point Type field.
Transaction Name	Name of transaction to be mapped to the application role.
Action	Name of the action that can be performed for that transaction by the user to which this application role is assigned. <ul style="list-style-type: none"> • Perform- This action lets the user to perform or initiate that transaction and should be given to maker role. • Approve- This action lets the user to approve that transaction and should be given to approval role • View- This action lets the user to view the initiated and approved transactions by other users and should be given to viewer role • Check- This action allows the user to check the initiated transactions by other users and should be given to checker role • Release- This action allows the user to release the initiated transactions by other users and should be given to releaser role

11. In the **Application Role Name** field, the existing application role from which the clone of the application role is being created will be displayed.
12. In the **Custom Application Role Name**, enter the name of the application role.

 **Note**

Enter the new **Custom Application Role Name**, and click **Check Availability** to check the uniqueness of the name.

13. Select appropriate **Module Name** for transactions mapping.
14. Select the check box against the list of **Touch Points** to map the transactions to selected touch points.
15. Perform anyone of the following actions:
 - Click **Next** to proceed to the next logical step.
 - Click **Back** to navigate to the previous screen.
16. To map the **Transactions** to the role, click  icon against the particular module, then select the transaction type, and then transactions to be mapped
17. Perform anyone of the following actions:
 - Select the respective check boxes preceding to transaction to be mapped.
 - Select the checkbox at every transaction header level if you want to map all the transactions belong to that parent transactions at one instance.
18. Perform anyone of the following actions:
 - Click **Save** to save the changes.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

19. Select the appropriate **Workflow Preference** to specify the preference to implement the workflow, whether at Corporate Level or at Rule Level.
 - Select the **Approval Flow** to define the Approval workflow type, if it has to be sequential or parallel or No Approval is required.
20. Select the **Approval Routing Type**;
Perform anyone of the following actions:
 - Select **Auto** if you wish system should resolve the rule and send the transaction for approval as per the rule resolved by the system.
 - Select **Manual** if you wish to allow initiator to choose workflow from the resolved rules as part of transaction initiation.
21. Select the **Release Facility** flag if the release functionality needs to be enabled at Group Corporate level.
22. the **Accessible Roles for Corporate Administrator** field, select the roles that should be available to Corporate Administrator for onboarding new users.
23. Perform anyone of the following actions:
 - Click **Save** to save the maintenance, and redirect to the review page.
 - Click **Next** to proceed to the next logical step.
 - Click **Submit** to submit the steps performed so far for approval.
 - Click **Retain Draft** to save the details entered as draft.
 - Click **Cancel** to cancel the transaction.

 **Note**

Admin can submit the maintenance after any step. Maintenances saved so far will be sent for approval in one flow. Admin would not be able to make any changes or maintain another step for the same Group Corporate till the time the approval of the wizard is not done.

24. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Submit**.
 - Click **Edit** to modify the details entered.
 - Click **Next** to proceed to next step.
 - Click **Retain Draft** to save all the steps completed so far, and allow Admin resume the same application.
 - Click **Cancel** to cancel the transaction.

The success message appears along with the transaction reference number.
25. Click **OK** to complete the transaction.

14.3 Step 2: Party Account Access

This topic describes the information about **Party Account Access** step.

System/Bank Administrator can set up account and transaction access at the Group corporate level. The System/ Bank Administrator can provide access to accounts held by the corporate

parties associated with Group corporate with as available in the core banking application or the respective mid-office application.

Bank administrator can set up the Account access for multiple corporate parties under Group Corporate a single step

Using this function system administrator can manage access for Current and Savings Accounts for both Conventional and Islamic, Credit Card, Term Deposit, Loan accounts along with Liquidity Management enabled Real Accounts (including External Accounts if any) and VAM enabled Real and virtual accounts for a Corporate.

Upon navigating to the specific category tab viz. Demand Deposits, Term Deposits, Loans etc., the administrator can select a global check box of **Map accounts** for All ,to enable all the existing accounts under the selected category for channel banking. If specific accounts are required to be given access then the user needs to select the respective check boxes preceding the account number.

Note

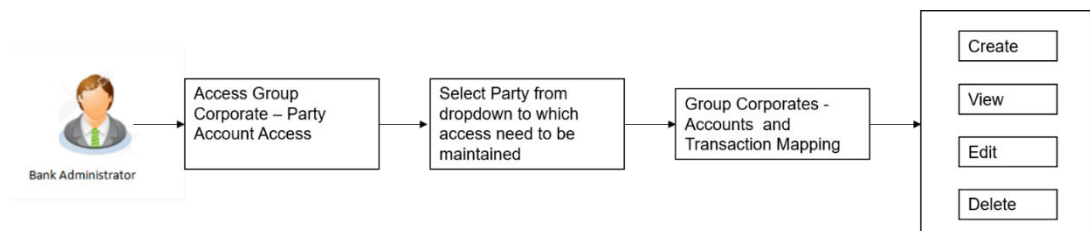
Access Management for Loan Accounts is for accounts fetched from Core Banking System i.e. FCUBS. It is not supported for accounts from Oracle Banking Corporate Loan (OBCL) system.

As part of this maintenance, Accounts and Transaction mapping maintenance can be done for all the corporate party ID mapped under Group Corporate in a single step.

Pre-requisites

- Party preferences should be created for the party for which access is to be maintained
- Channel Access should be enabled for party for which account access is to be maintained
- Transaction access is provided to Bank Administrator.
- Approval rule set up for Bank Administrator to perform the actions.

Figure 14-16 Workflow



Features Supported In Application

The following options are available as part of this maintenance:

- [Party Account Access - Mapping](#)
- [Party Account Access – View](#)
- [Party Account Access - Edit](#)
- [Party Account Access - Delete](#)

Navigation Path: Perform anyone of the following navigation to access **Party Account Access**.

- From **System/ Bank Administrator Dashboard**, under **Corporate Onboarding** , click **Group Corporate Onboarding** and then click **Party Account Access**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Group Corporate Onboarding**, Under **Group Corporate Onboarding** , click **Party Account Access**.
- [Party Account Access – Create](#)
This topic describes the systematic instruction to **Party Account Access – Create**. Using this option, Bank Administrator can maintain Accounts and Transaction access for the corporate parties associated with a specific Group Corporate ID.
- [Party Account Access - View](#)
This topic describes the systematic instruction to **Party Account Access - View** feature.
- [Party Account Access- Edit](#)
This topic describes the systematic instruction to **Party Account Access- Edit** feature.
- [Party Account Access- Delete](#)
This topic describes the systematic instruction to **Party Account Access- Delete** option.

14.3.1 Party Account Access – Create

This topic describes the systematic instruction to **Party Account Access – Create**. Using this option, Bank Administrator can maintain Accounts and Transaction access for the corporate parties associated with a specific Group Corporate ID.

To provide the corporate party (Associated to Group Corporate) with account and transaction access:

1. Navigate to one of the above paths.
The **Party Account Access** screen appears.
2. From the **Mapping Summary** of Party dropdown list, select the corporate party id.
3. For a searched party, summary screen will be displayed with total accounts associated with corporate party, status of the accounts mapped for the internet banking, modified accounts if any and Auto account mapping status .

Figure 14-17 Mapping Summary of Party

↑ Group Corporate Onboarding

Group Corporate ID : 000020
Name : NSDLInternational

Group Corporate > Party Account Access

Mapping Summary of Party

Party Summary
000315 | NSDL Bank | UBS OBPM 14.4 HEL Branch

Modules	Total Accounts	Mapped Accounts	Modified Accounts	Auto Mapped Accounts	Edit
Current & Savings - Conventional	6	0	0	<input type="checkbox"/> No	Edit
Current & Savings - Islamic	0	0	0	<input type="checkbox"/> No	Edit
Loans - Conventional	6	0	0	<input type="checkbox"/> No	Edit
Loans - Islamic	0	0	0	<input type="checkbox"/> No	Edit
Term Deposits - Conventional	224	0	0	<input type="checkbox"/> No	Edit
Term Deposits - Islamic	10	0	0	<input type="checkbox"/> No	Edit
Credit Cards	10	0	0	<input type="checkbox"/> No	Edit
Virtual Account Management - Real Accounts	0	0	0	<input type="checkbox"/> No	Edit
Virtual Accounts	0	0	0	<input type="checkbox"/> No	Edit

Map

Next Submit Retain Draft Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-9 Mapping Summary of Party - Field Description

Field Name	Description
Mapping Summary of Party	The corporate party for which Party accounts access is being viewed
Modules	Banking Module names
Total Accounts	Total number of accounts available under the party.

Table 14-9 (Cont.) Mapping Summary of Party - Field Description

Field Name	Description
Mapped Accounts	Number of accounts mapped to the particular account type.
Modified Accounts	Number of accounts modified for the particular account type.
Auto Mapped Accounts	Mapping status of the accounts. The options can be: <ul style="list-style-type: none"> • Auto: gives default access to all newly added accounts and transactions of the party as soon as the account is opened in future. • Manual: gives specific access to future accounts. The new accounts and transactions need to be mapped explicitly if access needs to be provided
Edit or Map	Click on the icon next to every module or click on Map button to edit party account access

4. If there is no mapping done for a party, the count for the **Mapped Accounts** will be '0'
5. All the accounts held by the selected party as a relationship with the bank as available in the core banking system or the respective mid-office system will be fetched and displayed in the respective categories i.e. Current and Savings Accounts for both Conventional and Islamic, Credit Card, Term Deposit, Loan accounts along with Liquidity Management enabled Real Accounts (including External Accounts if any) and VAM enabled Real and virtual accounts for a Corporate.
6. Click **Map** or **Edit** (available across each banking module).
The **Party Account Access - Create** screen appears.
 - Click **Cancel** to cancel the transaction.

Figure 14-18 Party Account Access (Create) – Manage Transaction Group tab

Group Corporate Onboarding

Submission Status Group Corporate ID : 000024 Name : Astral Ltd

Party Account Access [Delete Party Mapping](#)

Manage Transaction Group Map Accounts

Module: Current & Savings - Conventional Search...

Create Group

Transaction Group

SamFinan Created

CASA_All Transactions

Review Back

Next Ready To Submit Retain Draft Cancel

Figure 14-19 Add Transaction Group

Group Corporate Onboarding

Add Transaction Group

New Copy

newgroupcreated Verify

Transactions Inquiries Search...

☒ All Transactions

☒ All Domestic Payouts

☒ Adhoc Domestic Payment

☒ Adhoc Domestic Standing Instruction

☒ Domestic Standing Instruction

☒ Domestic Payment

☒ All Internal Transfers

☒ Internal Standing Instruction

☒ Term Deposits (Financial)

☒ Create RD

☒ Top Up

☒ New Deposit

☒ Transfer Letter Of Credit

☒ Initiate Islamic Transfer LC

☒ Initiate Transfer LC

Save Reset

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-10 Party Account Access (Create) – Manage Transaction Group tab - Field Description

Field Name	Description
Manage Transaction Group	Information specified in below fields are related to manage transaction group.
Modules	Select Banking Module to setup account access.
Select Transaction Groups	Select the Transaction group to map transactions and maintaining access in Account Access screens.
Add Transaction Group	Create a new transaction group by clicking the ADD button. Note: <ul style="list-style-type: none">• A new group can also be created by cloning/copying an existing transaction group• Multiple transaction groups can be created.• Transaction groups of one Group Corporate will be available for selection only for that Group Corporate
Add	Following fields appears in overlay window when user click on Add to add new transaction group
Name of Transaction Group	Specify the new transaction group to map transactions. Click Verify to check the availability the specific Transaction Group name.

Figure 14-20 Party Account Access (Create) – Map Accounts tab

↑ **Group Corporate Onboarding** Submission Status Group Corporate ID : 000024
Name : Astral Ltd

Group Corporate > **Party Account Access** [Delete Party Mapping](#)

Manage Transaction Group **Map Accounts**

Party
003988 | ROSNEFT1 | UBS OBPM 14.4 HEL Branch

Module
Current & Savings - Conventional

Auto Map ⓘ
☐

Action
☒ Map Transaction Group
☐ Unmap

Transaction Groups
SamFinan X

Account Selection
☐ All Accounts
☒ Selected Accounts

☐ All 2 Accounts Selected.

☒ ROSNEFT
HELO398800019 EUR Active

☒ ROSNEFT
HELO398800028 EUR Active

☐ ROSNEFT
HELO398800030 EUR Active

Save **Review** **Back**

Next **Ready To Submit** **Retain Draft** **Cancel**

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-11 Party Account Access (Create) – Map Accounts tab - Field Description

Field Name	Description
Map Accounts	Information specified in below fields are related to map accounts.
Party	Select the party to map accounts.
Module	Select Banking Module to setup account access.
Auto Map	Mapping status of the accounts. The options can be: <ul style="list-style-type: none"> Auto: gives default access to all newly added accounts and transactions of the party as soon as the account is opened in future. Manual: gives specific access to future accounts. The new accounts and transactions need to be mapped explicitly if access needs to be provided
Action	Select the action to be done for selected transaction group. The options are: <ul style="list-style-type: none"> Map Transaction Group: Select Transaction Group, then select the account numbers and then click on Save to map the transaction groups to the selected accounts. Multiple transactions can be mapped Unmap: Select Unmap option, specify the transaction group to be unmapped and then select the accounts. On clicking Save, the selected transaction group will be unmapped from the account/accounts.. <p>Note: Only one transaction group can be unmapped at a time. A transaction group can be unmapped from All Accounts or Selected Accounts.</p>
Transaction Group	Select one or multiple transaction group/s to be mapped to the selected accounts. Select one transaction group to be unmapped from the selected account/accounts.
Account Selection	Select the account numbers to be mapped to the Transaction groups. User can select all the accounts available under selected party ID or click on filter and select the specific accounts. Note: <ul style="list-style-type: none"> a. System will show a tag as 'Modified' followed by the transaction group name after the account number. b. System displays the Account Number along with the Account Name, Account Currency, and Branch Code.
Delete Party Mapping	Click on Delete Party Mapping to delete all the Transaction and party account access maintenance done for corporate party all at once

- The **Party Account Access** screen has two tabs. Header of the screen shows the Group Corporate Name and Group ID. The manage Transaction Group tab lists down all the **modules, transaction groups** created.
- Navigate and select specific **module** tab (Including viz. Current and Savings Accounts for both Conventional and Islamic, Credit Card, Term Deposit, Loan accounts along with Liquidity Management enabled Real Accounts (including External Accounts if any) and VAM enabled Real and virtual accounts for a Corporate.) in the first column for which account and transaction access mapping maintenance need to be setup.
- The user can create a new **transaction group** by clicking the 'ADD' button. On clicking **Add**, a new overlay will open where all the transactions and inquiries will be listed. User

can provide a name the group and select the required transactions and inquiries and click the **Save** button.

- Click **Reset** to clear added details in overlay screen.
- 10. A new group can also be created by **cloning/copying an existing transaction group**. Once the user selects an existing **transaction group**, system will populate the screen with the transactions selected in the copied group in editable mode. User can select or deselect some of the transactions as per his requirements and create a new group by providing a different transaction group name
- 11. There will be one factory shipped **Transaction group** for each module, which will have all transactions and inquiries grouped together.

Note

Factory shipped user group cannot be deleted or modified.

- 12. Once the transaction group/s are created, user can map these transaction groups to one or multiple accounts . Click on **Map Accounts** tab and select Party, then select Transaction Groups, select the account numbers and then click on **Save** to map the transaction groups to the selected accounts.
- 13. Click on the **Transaction Group** link, to view the list of transactions within the mapped transaction group in an overlay.
- 14. Select **All Accounts** option to map/ unmap transaction groups from all accounts.
 - If specific accounts are required to be mapped, then select the respective check boxes preceding the account number.
- 15. Once the user maps the accounts, system will show a tag as '**Modified**' followed by the transaction group name after the account number.
- 16. To map the new accounts, select appropriate option from **Auto Map** toggle button; ;
 - Select **Auto** if you wish to allow access to all future Accounts across banking module.
 - Select **Manual** if you wish to explicitly map new accounts and transactions.
- 17. User can unmap the transaction groups by selecting accounts and then clicking on **Save** to reset their mapping.
- 18. User can click on **Delete Party Mapping** to delete all the Transaction and account access maintenance done for corporate party in one step.
- 19. User can drill down his search by applying Filter to search an account basis on the account number, transaction group, account access status, account status and currency.
- 20. Perform any one of the following actions.
 - Click **Save** to save the maintenance, and redirect to the review page.
 - Click **Next** to proceed to the next logical step.
 - Click **Submit** to submit the steps performed so far for approval.
 - Click **Retain Draft** to save the details entered as draft.
 - Click **Cancel** to cancel the transaction.

Note

Admin can submit the maintenance after any step. Maintenances saved so far will be sent for approval in one flow. Admin would not be able to make any changes or maintain another step for the same Group Corporate till the time the approval of the wizard is not done.

21. The **Review** screen appears. Verify the details, and click **Submit**.

- Click **Edit** to modify the details entered.
- Click **Next** to proceed to next step.
- Click **Retain Draft** to save all the steps completed so far, and allow Admin resume the same application.
- Click **Cancel** to cancel the transaction.

The success message appears along with the transaction reference number.

22. Click **OK** to complete the transaction.

14.3.2 Party Account Access - View

This topic describes the systematic instruction to **Party Account Access - View** feature.

The Bank Administrator can view the list of account(s) and transactions for which access has been provided to the party.

To Search and view the party account and transaction access:

1. Navigate to one of the above paths.

The **Party Account Access** screen appears.

2. From the **Mapping Summary** of Party dropdown list, select the corporate party id.

3. For a searched party, summary screen will be displayed with total accounts associated with corporate party, status of the accounts mapped for the internet banking, modified accounts if any and Auto account mapping status .

4. Click the link under the total **Mapped accounts** or **Modified accounts**, The **Party Account Access – View** (Transaction Mapping) screen appears. The search result according to the search criteria appears

- Click **Cancel** to cancel the transaction.

Figure 14-21 Party Account Access - Summary Results

↑ **Group Corporate Onboarding** Group Corporate ID : 000020
Name : NSDLInternational

Group Corporate > Party Account Access

Mapping Summary of Party

Party Summary
000315 | NSDL Bank | UBS OBPM 14.4 HEL Branch

Modules	Total Accounts	Mapped Accounts	Modified Accounts	Auto Mapped Accounts	Edit
Current & Savings - Conventional	6	0	0	<input type="checkbox"/> No	Edit
Current & Savings - Islamic	0	0	0	<input type="checkbox"/> No	Edit
Loans - Conventional	6	0	0	<input type="checkbox"/> No	Edit
Loans - Islamic	0	0	0	<input type="checkbox"/> No	Edit
Term Deposits - Conventional	224	0	0	<input type="checkbox"/> No	Edit
Term Deposits - Islamic	10	0	0	<input type="checkbox"/> No	Edit
Credit Cards	10	0	0	<input type="checkbox"/> No	Edit
Virtual Account Management - Real Accounts	0	0	0	<input type="checkbox"/> No	Edit
Virtual Accounts	0	0	0	<input type="checkbox"/> No	Edit

[Map](#)

[Next](#) [Submit](#) [Retain Draft](#) [Cancel](#)

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-12 Party Account Access - Summary Results - Field Description

Field Name	Description
Modules	Banking Module names
Total Accounts	Total number of accounts available under the party.
Mapped Accounts	Number of accounts mapped to the particular account type.
Modified Accounts	Number of accounts modified for the particular account type.

Table 14-12 (Cont.) Party Account Access - Summary Results - Field Description

Field Name	Description
Auto Mapped Accounts	Mapping status of the accounts. The options can be: <ul style="list-style-type: none"> Auto: gives default access to all newly added accounts and transactions of the party as soon as the account is opened in future. Manual: gives specific access to future accounts. The new accounts and transactions need to be mapped explicitly if access needs to be provided
Edit or Map	Click on the icon next to every module or click on Map button to edit party account access

- If there is no mapping done for a party, the count for the **Mapped Accounts** will be 0.
- All the accounts held by the selected party as a relationship with the bank as available in the core banking system or the respective mid-office system will be fetched and displayed in the respective categories

Figure 14-22 Party Account Access – View

The screenshot displays the 'Party Account Access - View' interface. On the left, a sidebar contains navigation icons. The main content area is titled 'Modified Accounts' and shows a list of accounts under the 'Current & Savings - Conventional' group. The first account is 'ROSNEFT HEL0398800019 EUR Active Transaction Group SamFinan' with a 'View Update' button. The second account is 'ROSNEFT HEL0398800028 EUR Active Transaction Group SamFinan'. A search bar is present with the text 'Enter Exact Account Number' and a 'Required' label. The right-hand panel, titled 'Transaction Group Details', shows 'SamFinan' with a 'Comments' button. Below this, there are tabs for 'Transactions' and 'Inquiries', and a search bar. A list of transaction types is shown with checkboxes, all of which are checked: 'All Transactions', 'All Domestic Payouts' (including Adhoc Domestic Payment, Adhoc Domestic Standing Instruction, Domestic Standing Instruction, and Domestic Payment), 'All Internal Transfers' (including Internal Standing Instruction, Adhoc Internal Standing Instruction, Internal Transfer, and Adhoc Internal Transfer), 'All International Low Value Payouts' (including Adhoc International Low Value Payment and International Low Value Payment), and 'All International Payouts' (including International Payment, Adhoc International Payment, International Standing Instruction, and Adhoc International Standing Instruction).

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-13 Party Account Access – View - Field Description

Field Name	Description
Modules	Display name of the product for which account access is being viewed.
Mapped Accounts	Display Account number associated with corporate party, and the mapped transaction groups <ul style="list-style-type: none"> Display account number along with the name, currency and status of the account as Active or Inactive. The mapped transaction group names can also be viewed against each account
Transaction Groups Details	Display the Transaction group details which are mapped to each account of the selected party. The details of the transaction group includes information related to transactions and inquiries.

7. The Party Account Access details screen has two sections. First column lists down all the Account numbers mapped with the corporate party, including Status of the account (Active or Inactive) and transaction group name.
8. In the second column, user can view the **transaction group** details with all the transactions and inquiries access.
 - Click **Cancel** to cancel the transaction.
9. Click **Edit / Map** to update the **Party Account Access** account mapping for new accounts and existing accounts.
 - Click **Cancel** to cancel the transaction.
10. Perform anyone of the following actions.
 - Click **Next** to proceed to the next logical step.
 - Click **Submit** to submit the steps performed so far for approval.
 - Click **Retain Draft** to save the details entered as draft.
 - Click **Cancel** to cancel the operation.

14.3.3 Party Account Access- Edit

This topic describes the systematic instruction to **Party Account Access- Edit** feature.

The Bank Administrator gets a request with the list of account(s) and transactions for which access details needs to be edited for the party.

To Search and Edit the party account and transaction access:

1. Navigate to one of the above paths.
The **Party Account Access** screen appears.
2. From the **Mapping Summary of Party** dropdown list, select the corporate party id.
3. For a searched party, summary screen will be displayed with total accounts associated with corporate party, status of the accounts mapped for the internet banking, modified accounts if any and Auto account mapping status .
4. Click the link under the total **Mapped accounts** or **Modified accounts**, The **Party Account Access – View** (Transaction Mapping) screen appears. . The search result according to the search criteria appears.

- Click **Cancel** to cancel the transaction.
5. If there is no mapping done for a party, the count for the **Mapped Accounts** will be **0**.
 6. All the accounts held by the selected party as a relationship with the bank as available in the core banking system or the respective mid-office system will be fetched and displayed in the respective categories
 7. Click **Map** or **Edit** (available across each banking module).
- The **Party Account Access - Edit** screen appears.
- Click **Cancel** to cancel the transaction.

Figure 14-23 Party Account Access – Edit

Party Account Access

Submission Status Group Corporate ID : 000841 Name : WI Group

> Group Corporate

Mapping Summary of Party ***216 | A JRELimó | UBS OBPM 14.4 HE...

Modules	Total Accounts	Mapped Accounts	Modified Accounts	Auto Mapped Accounts	Edit
Current & Savings - Conventional	2	0	0	<input type="checkbox"/> Off	Edit
Current & Savings - Islamic	0	0	0	<input type="checkbox"/> Off	Edit
Loan	0	0	0	<input type="checkbox"/> Off	Edit
Term Deposit	0	0	0	<input type="checkbox"/> Off	Edit
Credit Card	10	0	0	<input type="checkbox"/> Off	Edit
Virtual Account Management - Real Accounts	0	0	0	<input type="checkbox"/> Off	Edit
Liquidity Management	0	0	0	<input type="checkbox"/> Off	Edit
Virtual Account	0	0	0	<input type="checkbox"/> Off	Edit

Map

Next Submit Retain Draft Cancel

Figure 14-24 Party Account Access – Edit Details

8. The **Party Account Access** screen has two tabs. Header of the screen shows the Group Corporate Name and Group ID. The manage Transaction Group tab lists down all the **modules, transaction groups** created.
9. Navigate and select specific **module** tab (Including viz. Current and Savings Accounts for both Conventional and Islamic, Credit Card, Term Deposit, Loan accounts along with Liquidity Management enabled Real Accounts (including External Accounts if any) and VAM enabled Real and virtual accounts for a Corporate.) in the first column for which account and transaction access mapping maintenance need to be setup.
10. The user can create a new **transaction group** by clicking the 'ADD' button. On clicking Add, a new overlay will open where all the transactions and inquiries will be listed. User can provide a name the group and select the required transactions and inquiries and click the **Save** button.
 - Click **Reset** to clear added details in overlay screen.
11. A new group can also be created by **cloning/copying** an existing transaction group. Once the user selects an existing **transaction group**, system will populate the screen with the transactions selected in the copied group in editable mode. User can select or deselect some of the transactions as per requirements and create a new group by providing a different transaction group name.
12. There will be one factory shipped **Transaction group** for each module, which will have all transactions and inquiries grouped together.

Note

Factory shipped user groups cannot be deleted or modified.

13. Once the transaction groups are created, user can select specific module, along with the transaction groups and can select **All Accounts** to map the selected transaction group/s to all the existing accounts under the selected party.
 - If transaction groups need to be mapped to specific accounts, then the user needs to select the respective check boxes preceding the account number.
14. Once the user maps the accounts, system will show a tag as **Modified** followed by the transaction group name after the account number.
15. To map the new accounts, select appropriate option from **Auto Map** toggle button; Select **Auto** if you wish to allow access to all future Accounts across banking module.
 - Select **Manual** if you wish to explicitly map new accounts and transactions.
16. User can **unmap** the transaction groups by selecting accounts and then clicking on **Save** to reset their mapping with Group Corporate.
17. User can click on **Delete Party Mapping** to delete all the transaction and party account access maintenance done for corporate party in one step.
18. User can drill down his search by applying filter to search an account basis on Transaction Group, currency, mapping status
19. Perform any one of the following actions.
 - Click **Save** to save the maintenance, and redirect to the review page.
 - Click **Cancel** to cancel the transaction.
 - Click **Submit** to submit the steps performed so far for approval.
 - Click **Retain Draft** to save the details entered as draft.
 - Click **Cancel** to cancel the transaction.

Note

Admin can submit the maintenance after any step. Maintenances saved so far will be sent for approval in one flow. Admin would not be able to make any changes or maintain another step for the same Group Corporate till the time the approval of the wizard is not done.

20. The **Review** screen appears. Verify the details, and click **Submit**.
 - Click **Edit** to modify the details entered.
 - Click **Next** to proceed to next step.
 - Click **Retain Draft** to save all the steps completed so far, and allow Admin resume the same application.
 - Click **Cancel** to cancel the transaction.
21. The success message appears along with the transaction reference number

Note

Following flow explains the Drill down options to search by applying Filter to search an account for Virtual Accounts Management & Liquidity Management module –

Figure 14-25 Virtual Account Management (Real Account) Tab

The screenshot shows the 'Party Account Access' screen with the 'Map Accounts' tab selected. The main content area displays details for a party (005988) and a transaction group. A 'Filter' panel on the right allows searching by Account Number, Transaction Groups, Account Access Status, and Account Currency, with 'Apply' and 'Reset' buttons.

To view Virtual Account Management - Real Accounts:

22. Navigate to one of the above paths.

The **Party Account Access** screen appears.

23. In the **Account Number** field, enter the exact Real Account number.

- From the **Branch name** drop down, select the Branch name.
- From the **Transaction groups**, select the transaction group.
- From the **Account Access Status** field, select an appropriate status.
- From the **Currency** field, select the required currency.

24. Click **Apply** to Apply the filter.

- Click **Reset** to reset the entered data.

25. The user can filter through two sections :

- a. On the basis of the Account Number.
- b. A combination of branch name, currency filters and other parameters . After the OR division, the user can use these search parameters alone or in a combination to filter search results.

Figure 14-26 Liquidity Management Tab -

To view Liquidity Management Accounts:

26. Navigate to one of the above paths.

The **Party Account Access** screen appears.

27. In the **Account Number** field, enter the exact Real Account number.
 - From the **Branch name** drop down, select the Branch name.
 - From the **Transaction groups**, select the transaction group.
 - From the **Account Access Status** field, select an appropriate status.
 - From the **Currency** field, select the required currency.
28. Click **Apply** to Apply the filter.
 - Click **Reset** to reset the entered data.
29. The user can filter through two sections :
 - a. On the basis of the Account Number.
 - b. A combination of branch name, currency filters and other parameters . After the OR division, the user can use these search parameters alone or in a combination to filter search results.

Figure 14-27 Virtual Accounts Tab -

To view Virtual Accounts:

30. Navigate to one of the above paths.

The **Party Account Access** screen appears.

31. In the **Virtual Account Number** field, enter the exact Virtual Account number.
 - In the **Virtual Account Name** field, enter the Virtual Account Name.
 - From the **Virtual Entity** search, select the Virtual Entity name.
 - From the **Branch name** drop down, select the Branch name.
 - From the **Transaction groups** , select the transaction group.
 - From the **Account Access Status** field, select an appropriate status.
 - From the **Status** drop down, select the status.
 - From the **Currency** field, select the required currency
32. Click **Apply** to Apply the filter.
 - Click **Reset** to reset the entered data.
33. The user can filter through two sections :
 - a. On the basis of the Account Number.
 - b. A combination of branch name, currency filters and other parameters . After the OR division, the user can use these search parameters alone or in a combination to filter search results .

14.3.4 Party Account Access- Delete

This topic describes the systematic instruction to **Party Account Access- Delete** option.

As part of this option, party account mapping can be deleted.

To delete account and transaction access for the party:

1. Navigate to one of the above paths.

The **Party Account Access** screen appears.
2. From the **Mapping Summary of Party** dropdown list, select the corporate party id.
3. For a searched party, summary screen will be displayed with total accounts associated with corporate party, status of the accounts mapped for the internet banking, modified accounts if any and Auto account mapping status .
4. Click the link under the total **Mapped accounts** or **Modified accounts**, The **Party Account Access – View** (Transaction Mapping) screen appears. The search result according to the search criteria appears
 - All the accounts held by the selected party as a relationship with the bank as available in the core banking system or the respective mid-office system will be fetched and displayed in the respective categories .
5. Click **Map** or **Edit** (available across each banking module).
 - The **Party Account Access - Edit** screen appears.
 - Click **Cancel** to cancel the transaction.
6. Click on **Delete Party Mapping** to delete all the Transaction and account access maintenance done for corporate party in one-step.

The application prompt the administrator with a message **Are you sure you want to delete Party Account Access setup for linked Party ID – Party name** with an option of Yes / No.

7. Click **Yes** to proceed with the deletion request.
 - It will navigate to confirmation page with a success message and the status.
 - Click **No** if you do not wish to proceed with deletion.
8. Click **OK** to complete the transaction.
9. Click **Save** to save the maintenance, and redirect to the review page.
 - Click **Cancel** to cancel the transaction.
 - Click **Submit** to submit the steps performed so far for approval.
 - Click **Retain Draft** to save the details entered as draft.
 - Click **Cancel** to cancel the transaction.
10. The **Review** screen appears. Verify the details, and click **Submit**.
 - Click **Edit** to modify the details entered.
 - Click **Next** to proceed to next step.
 - Click **Retain Draft** to save all the steps completed so far, and allow Admin resume the same application.
 - Click **Cancel** to cancel the transaction.

The success message of user creation appears along with the transaction reference number.

14.4 Step 3: User Onboarding

This topic describes the information about **User Onboarding** step.

Using this step user(s) is onboarded under a Group Corporate. This function allow system/ bank administrator to create a new user from scratch or by copying an existing user.

User Management function enables System/ Bank Administrator to onboard and manage users and their login credentials for channel banking access.

This function also lets the System/Bank Administrator to define the various touch points from which the user can access the channel banking and limit package applicable for the same.

In a multi entity scenario, this function enables system/ bank administrator to provide access to multiple entities to users.

When Corporate User switches to an accessible entity, the roles associated with the new entity are applicable, allowing the user to perform transactions specific to the switched entity (accessible entity).

Roles mapped to the specific entity shall be available for mapping it to the users.

Note

- User is created first in IDCS and then onboard in OBDX.
- When an administrator creates/modifies a user through User Management either via Group Corporate onboarding (for corporate user) or via standalone screens (for administrator and retail user), the global roles would be available for assignment to the user in the same manner as is available in the current system, however, the entity specific roles would be listed in Entity-specific sections for each user. Administrator will be able to map multiple roles to the user under each entity.

The user details also shows the list all the user groups associated with a particular user. In order to remove a particular user from a user group, the administrator must manually go to the particular user group screen and remove the user.

A DND (do not disturb) flag is also enabled at User Onboarding level. It allows System/ Bank Administrator to enable/disable Do not disturb (DND) Flag for Mandatory Alerts. User will not receive any alerts for the transactions marked as DND. User will receive the alerts only after performing any transactions of respective category post removing DND flag.

Internal Users

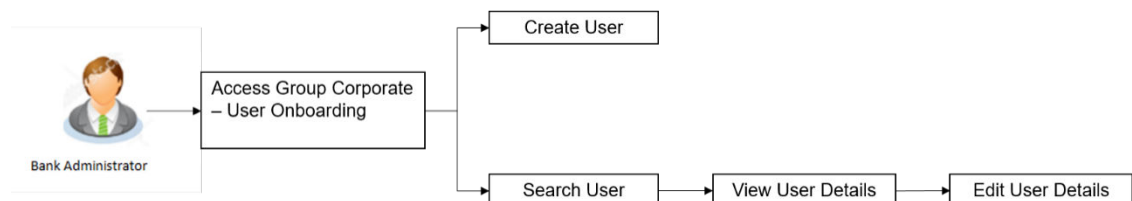
- System Administrator
- Bank Administrator

External Users

- Corporate User
- Corporate Administrator

Pre-Requisites

- User Segment and Application roles are maintained
- Transactions are associated with each Application role
- Transaction (User Management) access is provided to System/Bank Administrator.
- Approval rule set up for Bank administrator to perform the actions.
- Party Preference is maintained for corporate user

Figure 14-28 Workflow

Navigation Path: Perform anyone of the following navigation to access **User Onboarding** tab.

- From **System/ Bank Administrator Dashboard**, under **Corporate Onboarding** , click **Group Corporate Onboarding** and then click **User Onboarding** tab.

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Group Corporate Onboarding**, Under **Group Corporate Onboarding** , click **User Onboarding** tab.

14.5 Step 4: User Group Maintenance

This topic describes the information about **User Group Maintenance** option.

User group is a set of x users with similar interests and goals.

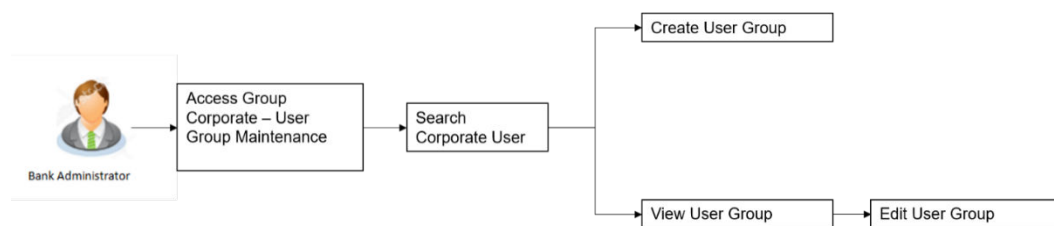
Using User Group maintenance option Bank administrator can maintain the user groups of corporate users of Group corporate irrespective of Corporate Party. User Groups will be created at the Group Corporate level.

User groups maintained by administrators for corporate users are used while creating approval workflows and approval rules.

Prerequisites:

- Transaction access is provided to Bank Administrator.
- Multiple corporate users are maintained.
- Approval rule set up for Bank administrator to perform the actions.
- Party preference for which the groups are to be created is maintained and is active.

Figure 14-29 Workflow



Features Supported In Application

User Group Management allows Bank Administrator to:

- [Create User Groups](#)
- [View User Groups](#)
- [Modify User Groups](#)

Navigation Path:

- From **System/ Bank Administrator Dashboard**, under **Corporate Onboarding** , click **Group Corporate Onboarding** and then click **User Group**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Group Corporate Onboarding**, Under **Group Corporate Onboarding** , click **User Group**.
- [User Groups – Create](#)
This topic describes the systematic instruction to **User Groups – Create** option.
- [User Groups – Summary & View](#)
This topic describes the systematic instruction to **User Groups – Summary & View**.

- [User Groups – Edit](#)

This topic describes the systematic instruction to **User Groups – Edit** feature. With this option user can edit the description of existing user groups.

14.5.1 User Groups – Create

This topic describes the systematic instruction to **User Groups – Create** option.

Bank Administrator can create a new User Group for the Group Corporate ID by using this option. Only the users of single Group Corporate ID can be clubbed together in a User Group. Administrator can create multiple user groups and one user can be part of multiple user groups. Bank Administrator will be allowed to create user group even without adding a single user.

To create a user group:

1. Navigate to one of the above paths.
The **User Group** screen appears.
2. The User selection screen appears. Select the appropriate option.

Figure 14-30 User Group - Create

The screenshot displays the 'User Group - Create' interface. The top navigation bar includes 'Group Corporate Onboarding', a 'Submission Status' dropdown, and 'Group Corporate ID : 000034 Name : directbank01'. The main content area has a sidebar with icons for 'Group Code', 'Group Description', 'User Information', and a list of users. The 'User Information' section is expanded, showing a table with two users: 'adapprover4' and 'deeptestsanity'. Below the table are 'Add' and 'Save' buttons. At the bottom right are 'Next', 'Ready To Submit', 'Retain Draft', and 'Cancel' buttons.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-14 User Group - Create - Field Description

Field Name	Description
Group Code	To specify User Group code.
Group Description	To specify User Group description.
User Information	Search and select user to map with User Group which is being created

Figure 14-31 Search User

Select a User

Username:

First Name:

Last Name:

Username	First Name	Last Name
admaker1	deep	maker1
adapprover3	deepak	chhabraappr3
adapprover4	deepakk	chhabraappr4

Search Clear

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-15 Field Description

Field Name	Description
Search User	Information specified in below fields are related to search user.
Username	Search User by using User name to map with user group
First Name	Search and select user by using First name and add a user to the user group. Users belonging to the same Group Corporate will be listed.
Last Name	Search and select user by using Last name and add a user to the user group. Users belonging to the same Group Corporate will be listed.
Search Result	Information specified in below fields are related to search result.
Username	Display username of the searched user
First Name	Display First name of the searched user
Last Name	Display Last name of the searched user

- Click **Create**.

4. In the **Group Code** field, enter the group code.
5. In the **Group Description** field, enter the group name.
6. In the **User Group** section, Click **Add** to add the selected user in the User Group.

Click on the **Select User** link, the **Select User** popup appears.


Search the user by adding search criteria, and click **Search**.

Based on search criteria, search result appears.

Click on the user which to be added, and click **Add** to add to table.

Note

Once added, the user name will be removed from the user drop-down to avoid duplication of users.

Click  icon to remove a user from the User Group.

7. Click **Save** to save the maintenance, and redirect to the review page.
 - Click **Next** to proceed to the next logical step.
 - Click **Submit** to submit the steps performed so far for approval.
 - Click **Retain Draft** to save the details entered as draft.
 - Click **Cancel** to cancel the transaction.

Note

Admin can submit the maintenance after any step. Maintenances saved so far will be sent for approval in one flow. Admin would not be able to make any changes or maintain another step for the same Group Corporate till the time the approval of the wizard is not done.

8. Click **Add Another** to add another maintenance of the same step.
 - Click **Edit** to modify the details entered.
 - Click **Next** to proceed to next step.
 - Click **Retain Draft** to save all the steps completed so far, and allow Admin resume the same application.
 - Click **Cancel** to cancel the transaction.

14.5.2 User Groups – Summary & View

This topic describes the systematic instruction to **User Groups – Summary & View**.

Once the logged in Bank Administrator navigates to User Group Management screen, and searches User Group Code. User groups maintained if any under the Group Corporate would be displayed on the screen. User can opt to view the details of existing user groups. The summarized view of all the user groups created (if any) for the Group corporate is displayed on the screen. Further drill down is given on each user group to view the details of the users who are part of the user group.

To search and view User Group details of the Group Corporate:

1. Navigate to one of the above paths.
The **User Groups** screen appears.
2. In **User Group Management** screen, in the **Group Code** or in **Group Description** enter the respective details.
3. Click **Search**. **User groups maintained** if any under the **Group Code** or **Group Description** are displayed on the screen.

Figure 14-32 Summary screen

Group Corporate Onboarding

Submission Status Group Corporate ID : 000841 Name : WI Group

> Group Corporate

User Groups

Group Code

Group Description

Group Code	Group Description	Users
nehgcif2	nehgcif2	2
nehgcif	nehgcif	1

Page 1 of 1 (1-2 of 2 items) | < 1 >

Add Another

Next Submit Retain Draft Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-16 Summary screen - Field Description

Field Name	Description
Search User Group	Information specified in below fields are related to search user group.
Group Code	Enter User group code
Group Description	Enter Description provided to the user group.
Search Result	Information specified in below fields are related to search result.
Group Code	Display user group code
Group Description	Display description provided to the user group
User Count	Display Number of users available in each user group

4. Click on **Group Code** hyperlink to view details of list of users associated with entered user group.

Figure 14-33 User Group – View

↑ Group Corporate Onboarding

Submission Status ▼ Group Corporate ID : 000034
Name : directbank01 ▼

Group Corporate > User Groups Summary 3 Comments

Group Code GROUPVPR007

Group Description Corp Group 7

User Information ↕

[adviewer](#)

[harrykane](#)

[adapprover1](#)

Edit

Next Ready To Submit Retain Draft Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-17 User Group – View - Field Description

Field Name	Description
Group Code	Display user group code
Group Description	Display description provided to the user group
User Information	Information specified in below fields are related to user information.
Username	Username of the user who is part of the user group is displayed. Click on the link to view the user details.
Name	Display name of the User
Mobile Number	Display Mobile Number of the user that maintain with bank

- Perform anyone of the following actions.
 - Click **Back** to navigate back to previous screen.
 - Click **Next** to proceed to the next logical step
 - Click **Submit** to submit the steps performed so far for approval.
 - Click **Retain Draft** to save the details entered as draft.

- Click **Cancel** to cancel the transaction.

14.5.3 User Groups – Edit

This topic describes the systematic instruction to **User Groups – Edit** feature. With this option user can edit the description of existing user groups.

This function enables the Bank Administrator to edit the description of existing user groups mapped under Group Corporate. Bank Administrator can also add new users and remove existing users of the user group as part of this function.

A check is performed on minimum and maximum number of users allowed as a part of user group while adding or removing the users from the user group.

To edit or update a user group:

1. Navigate to one of the above paths.
The **User Groups** screen appears.
2. In **User Group Management** screen, in the **Group Code** or in **Group Description** enter the Respective details.
3. Click **Search**. **User groups maintained** if any under the **Group Code** or **Group Description** are displayed on the screen.

Figure 14-34 Summary screen

Group Corporate Onboarding

Submission Status Group Corporate ID : 000841 Name : WI Group

> Group Corporate

User Groups

Group Code

Group Description

Group Code	Group Description	Users
nehgcif2	nehgcif2	2
nehgcif	nehgcif	1

Page 1 of 1 (1-2 of 2 items) |< < 1 > >|

Add Another

Next Submit Retain Draft Cancel

Note
The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-18 Summary screen - Field Description

Field Name	Description
Search User Group	Information specified in below fields are related to search user group.
Group Code	Enter User group code.
Group Description	Enter Description provided to the user group.
Search Result	Information specified in below fields are related to search result.
Group Code	Display user group code.
Group Description	Display description provided to the user group.
User Count	Display Number of users available in each user group.

4. Click on **Group Code** hyperlink to view details of list of users associated with entered user group.
5. Click **Edit** to edit the user group.

The **User Groups - Edit** screen displays the mapping of the user group.

- Click **Cancel** to cancel the transaction.

Figure 14-35 User Group – Edit

The screenshot displays the 'User Group - Edit' interface. The top header shows 'Group Corporate Onboarding' with a navigation menu and user information. The main content area includes fields for 'Group Code' (GROUPVR007) and 'Group Description' (Corp Group 7). Below these is a 'User Information' section with a list of users: 'adviewer', 'harrykane', and 'adapprover1', each with a delete icon. At the bottom are buttons for 'Add', 'Save', 'Next', 'Ready To Submit', 'Retain Draft', and 'Cancel'.

Note


The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-19 User Group – Edit - Field Discription

Field Name	Description
Edit	Information specified in below fields are related to edit.
Group Code	Display user group code
Group Description	Enter Description provided to the user group.
User Information	Information specified in below fields are related to user information.
Username	Username of the user who is part of the user group is displayed. Click on the link to view the user details.

6. In the **User Group** section, Click **Add** to add the selected user in the User Group. Once added, the user name will be removed from the user drop-down to avoid duplication of users.

Click  icon to remove a user from the User Group.

7. Click **Save** to save the maintenance, and redirect to the review page.
- Click **Next** to proceed to the next logical step.
 - Click **Submit** to submit the steps performed so far for approval.
 - Click **Retain Draft** to save the details entered as draft.
 - Click **Cancel** to cancel the transaction.
8. The **Edit** to modify the details entered.
- Click **Add Another** to add another maintenance of the same step.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate back to previous screen.

The success message of user group creation appears along with the transaction reference number.

14.6 Step 5: User Account Access

This topic describes the information about **User Account Access** option.

Using this option the Bank Administrator can set up account and transaction access for user(s) of the Group Corporate. This maintenance can be done only after the Party Account Access is setup for the parent party of the user(s). The user level mapping of accounts and transactions must be done to provide access to the accounts for performing transactions to the specific user. If this step is not followed, the corresponding user will not be able to view any accounts on the dashboard screen or at the individual transactions.

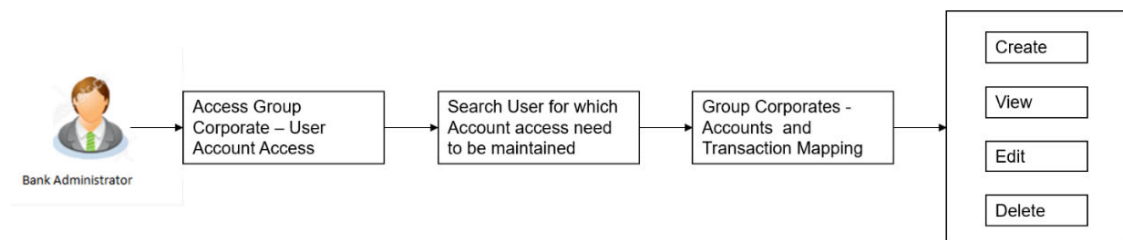
Note

User Account Access is a non-mandatory step. If the Admin does not maintain the user account access for any of the corporate users, system will refer to the party account access rules maintained for his associated party ID.

Pre-requisites

- Account Access should be maintained for the corporate party of the user for which access is to be maintained
- Account Access for the party should be maintained for associated party accounts if the user needs access to associated party accounts.
- Party preferences should be created for the party of the user for which access is to be maintained
- Channel Access should be enabled for party of the user for which account access is to be maintained
- Transaction access is provided to Bank Administrator.
- Approval rule set up for Bank Administrator to perform the actions.

Figure 14-36 Workflow



Features supported in Application:

The following options are available as part of this maintenance:

- [User Account Access - Mapping](#)
- [User Account Access – View](#)
- [User Account Access - Edit](#)
- [User Account Access - Delete](#)

Navigation Path: Perform any one of the following navigation to access **User Account Access**.

- From **System/ Bank Administrator Dashboard**, under **Corporate Onboarding**, click **Group Corporate Onboarding** and then click **User Account Access**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Group Corporate Onboarding**, Under **Group Corporate Onboarding**, click **User Account Access**.
- [User Account Access – Create](#)
This topic describes the information about **User Account Access – Create** option. This option lets the administrator to provide account access to specific users of a party.
- [User Account Access – View](#)
This topic describes the systematic instruction to **User Account Access – View**.
- [User Account Access – Edit](#)
This topic describes the information about **User Account Access – Edit**.
- [User Account Access – Delete](#)
This topic describes the systematic instruction to **User Account Access – Delete** option.

14.6.1 User Account Access – Create

This topic describes the information about **User Account Access – Create** option. This option lets the administrator to provide account access to specific users of a party.

Using this option, Bank Administrator can maintain Accounts and Transaction access for the corporate users associated with a specific Group Corporate ID.

To provide the user with account and transaction access:

1. Navigate to one of the above paths.
The **User Account Access** screen appears.
2. In the **User Search** field search users for whom Transaction Account access need to be maintained.
 - Select the user from list displayed below.
3. Select the user ID and click on **Map** to navigate to **Account Access summary**

Figure 14-37 User Account Access – Search and Search Result

Group Corporate Onboarding

Submission Status ▼ Group Corporate ID : 000010
Name : SRKGCIFCORP ▼

Group Corporate > User Account Access

Username

[More Search Options](#) ▼

Search **Clear**

	User Name	Full Name	Copy Mapping from User	Status
<input checked="" type="radio"/>	Apis2985	Aaron Appr 2985	-	Created
<input type="radio"/>	Mack2985	Melvin Maker2985	Please Select ▼	-
<input type="radio"/>	Releaser001	releaser releaser001	Please Select ▼	-
<input type="radio"/>	corprk	corprk Autoauth	-	Mapped
<input type="radio"/>	SRKGCIFCorpAdChecker	Tom Checker	Please Select ▼	-
<input type="radio"/>	ReliGCIF	Rely Releaser	-	Mapped
<input type="radio"/>	MackGCIF	Mack Maker	Please Select ▼	-

Map

Next **Submit** **Retain Draft** **Cancel**

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-20 User Account Access – Search and Search Result - Field Description

Field Name	Description
User Name	To search the user with the user name. Partial search is allowed.
More Search Options	Below fields appears if you click the More Search Options link.

Table 14-20 (Cont.) User Account Access – Search and Search Result - Field Description

Field Name	Description
First Name	Allows to search based on first name or given name of the user.
Last Name	Allows to search based on last name/ surname of the user.
Email	Allows to search based on email id of the user.
Mobile Number	Allows to search based on mobile number of the user. Note: Select international subscriber dialing (ISD) code along with the mobile number to search the user.
Party ID	Allows to search based on Party id.
Search Result	Information specified in below fields are related to search results.
User ID	User ID the corporate user.
User Name	User name of the corporate user.
Copy Mapping from User	Select this to Inherit and copy account maintenance from already setup user to new user.
Status	Displays the account mapping status for the corporate user. <ul style="list-style-type: none"> • Mapped: Corporate user for which accounts mapping is being done and authorized. • Modified: Corporate user for which accounts mapping is being done but pending approval by authorizer. • Deleted: Corporate user for which accounts mapping is deleted.

4. From the **Mapping Summary of Party** dropdown list, select the corporate party id associated with Corporate User.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
5. For a searched user, summary screen will be displayed with total accounts associated with corporate party of that user, status of the accounts mapped for the internet banking for user, modified accounts if any and Auto account mapping status.

Figure 14-38 User Account Access – Summary

Group Corporate Onboarding Submission Status Group Corporate ID : 001451 Name : JordanCorp

User Account Access

User ID: jordanLoanUser User Name: Jordan LoanUser

Mapping Summary of Party 565656 | JordanCorp | UBS 14.5 | Mo...

Modules	Total Accounts	Mapped Accounts	Modified Accounts	Auto Mapped Accounts	Edit
Current & Savings - Conventional	7	0	1	<input type="checkbox"/> No	Edit
Current & Savings - Islamic	0	0	0	<input type="checkbox"/> No	Edit
Loans - Conventional	0	0	0	<input type="checkbox"/> No	Edit
Loans - Islamic	0	0	0	<input type="checkbox"/> No	Edit
Term Deposits - Conventional	3	0	3	<input type="checkbox"/> No	Edit

Mapping Summary of Modified Transaction Groups

Current & Savings - Conventional	2
Term Deposits - Conventional	2

[Map](#) [Back](#)

[Next](#) [Ready To Submit](#) [Retain Draft](#) [Cancel](#)

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-21 User Account Access – Summary - Field Description

Field Name	Description
User ID	User ID the corporate user
User Name	User name of the corporate user
Mapping Summary of Party	The corporate party for which Party accounts access is being viewed
Modules	Banking module names.
Total Accounts	Total number of accounts available under the party that can be map with corporate user.
Mapped Accounts	Number of accounts mapped to the particular account type of corporate user.
Modified Accounts	Number of accounts modified for the particular account type of corporate user.

Table 14-21 (Cont.) User Account Access – Summary - Field Description

Field Name	Description
Auto Mapped Accounts	Mapping status of the accounts. The options can be: <ul style="list-style-type: none"> Auto: gives default access to all newly added accounts and transactions of the party as soon as the account is opened in future. Manual: gives specific access to future accounts. The new accounts and transactions need to be mapped explicitly if access needs to be provided
Mapping Summary of Modified Transaction Group	Information specified in below fields are related to mapping summary of modified transaction group.
Modules	Banking module names.
Modified Groups	Number of transaction groups modified for the particular module.
Edit or Map	Click on the icon next to every module or click on Map button to edit User account access

6. If there is no **mapping done** for a user, the count for the Mapped Accounts will be **0**.
7. All the accounts held by the selected party as a relationship with the bank as available in the core banking system or the respective mid-office system will be fetched and displayed in the respective categories i.e. Current and Savings Accounts for both Conventional and Islamic, Credit Card, Term Deposit, Loan accounts along with Liquidity Management enabled Real Accounts (including External Accounts if any) and VAM enabled Real and virtual accounts for a Corporate.
8. User Account Access will inherit the account access setup at the party level for all the parties associated to him (party association will be done at the time of user onboarding in user management screen). The screen will show the inherited Maintenance in **User Account Access** screen. In the **Auto Mapped Accounts** field, toggled **ON** to allow access to all future Accounts across banking module.
 - In the **Auto Mapped Accounts** field, toggled **OFF** to explicitly map new accounts and transactions manually.
9. Click **Map** or **Edit** (available across each banking module). The **User Account Access - Create** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

Figure 14-39 User Account Access – Manage Transaction Group

↑

Group Corporate Onboarding

Group Corporate ID : 000010
Name : SRKGCIFCORP

▼

Group Corporate >

User Account Access

Delete Party Mapping

User ID

User Name

ReliGCIF

Rely Releaser

Manage Transaction Group

Map Accounts

Module

Current & Savings - Conventional

▼

Q Search...

Transaction Group

CASA_All Transactions

Review

Back

Next

Submit

Retain Draft

Cancel

Figure 14-40 User Account Access – Map Accounts Tab

↑

Group Corporate Onboarding

Group Corporate ID : 000010

Name : SRKGCIFCORP

Group Corporate >

User Account Access

Delete Party Mapping

User ID

User Name

ReliGCIF

Rely Releaser

Manage Transaction Group

Map Accounts

Party

002531 | Columbia Pictures Incorporated | OBPM 14.5 HEL BR | Mapped

Module

Current & Savings - Conventional

Apply party Level Changes

Action

Map Transaction Group

Unmap

Transaction Groups

CASA_All Transactions x

Account Selection

All Accounts

Selected Accounts

All

2 Accounts Selected.

Columbia Pic Inc

HELO253100010

EUR

Active

Mapped

Transaction Group

Columbia Pic Inc

HELO253100021

GBP

Active

Mapped

Transaction Group

Columbia Pic Inc

HELO253100032

GBP

Active

Mapped

Transaction Group

Columbia Pic Inc

HELO253100065

GBP

Active

Mapped

Transaction Group

Columbia Pic Inc

HELO253100076

EUR

Active

Mapped

Transaction Group

Save

Review

Back

Next

Submit

Retain Draft

Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.


Table 14-22 User Account Access – Summary - Field Description

Field Name	Description
User ID	User ID the corporate user for whom account access is being setup.
User Name	User name of the corporate user.
Manage Transaction Group tab.	
Module	Select Banking Module types available under the selected party to setup account access.
Select Transaction Groups	Select the Transaction group to map transactions and maintain access in Account Access screens. Note: <ol style="list-style-type: none"> Transaction groups mapped to the accounts at party level will be shown on this screen. In user account access, the accounts can be mapped to the same transaction group to which the accounts are mapped at the party level
Transactions Groups	Search and add the transaction groups.
Map Accounts Tab	
Mapping Summary of Party	The corporate party for which user accounts access is being viewed.
Modules	Select Banking Module available under the selected party to setup account access.
Apply Party level Changes	Toggle to enable to apply party level changes automatically.
Action	Option to map/unmap the transactions and maintain access in Account Access screens of Transaction Groups. The options are: <ol style="list-style-type: none"> Map Transaction Group Remove Transaction Group Mapping Note: Only one transaction group can be unmapped at a time. A transaction group can be unmapped from All Accounts or Selected Accounts.
Account Selection	Select accounts to map the transaction groups. The options are: <ul style="list-style-type: none"> All Accounts - map selected transaction groups to all accounts within the system. Selected Accounts - map transaction groups to selected accounts Note: <ol style="list-style-type: none"> System will show a tag as 'Modified' followed by the transaction group name after the account number. Accounts will be mapped only when selected transaction group is present at Party Level.
All Accounts	Click to select all the accounts available under the selected module.
Selected Accounts	Search and select the account(s) using various search criteria.
Filter Criteria	
Account Number	Search by entering a complete or partial account number (minimum of 5 characters).

Table 14-22 (Cont.) User Account Access – Summary - Field Description

Field Name	Description
Transaction Groups	Search for accounts currently mapped with specific transaction groups.
Account Access Status	Search for accounts based on their account access status.
Account Status	Search for accounts based on their current status.
Account Currency	Search for accounts based on account currency.
Search Result	
Account Numbers	Displays the list of accounts based on search criteria. Note: Administrator can select one or multiple accounts from the result. Information presented with each listed account number includes the Account Name, Account Currency, Transaction Group, and Branch Code.
Number of Accounts Selected	Number of accounts selected under the particular module.
Replace existing groups with selected transaction groups	Select this option to replace the existing transaction group mappings with the newly selected transaction groups. Note: If the option is not checked, the selected transaction groups are appended to the already mapped groups for the account.
Delete Party Mapping	Click on Delete Party Mapping to delete all the Transaction and account access maintenance done for corporate users in one step.

10. In the **Manage Transaction Group** Tab;

- a. Select specific **module** tab (Including viz. Current and Savings Accounts for both Conventional and Islamic, Credit Card, Term Deposit, Loan accounts along with Liquidity Management enabled Real Accounts (including External Accounts if any) and VAM enabled Real and virtual accounts for a Corporate.) for which account and transaction access mapping maintenance need to be setup.
- b. Click on the  icon to search & select the **Transaction group/s** under selected module.
User can modify the transaction group other than the factory shipped to select or deselect the transaction access.
- c. Click on the **Transaction Group** link, the **Transaction Group Details** overlay screen appears.
Click **Edit** to modify the transaction/ inquires.
Click **Save** to save the changes.

11. In the **Map Accounts** Tab;

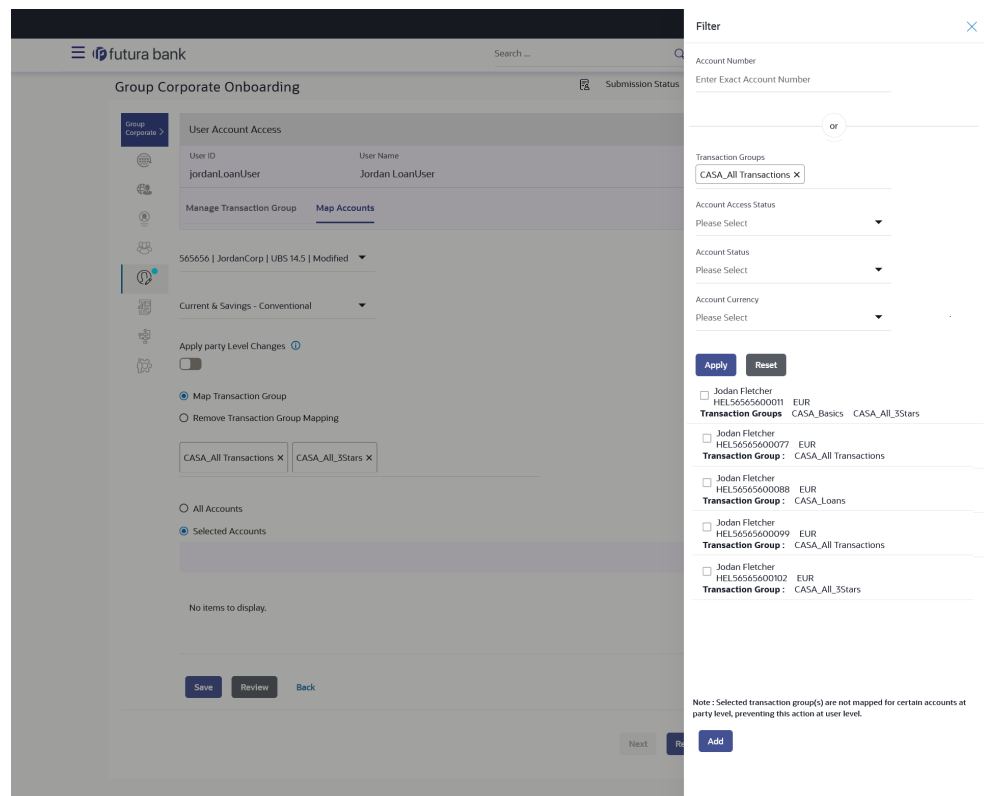
- a.
 - i. In the **Transaction Groups** list, select the transaction Group/s to map / unmap from the drop-down list.
 - ii. In **Account Selection** field, select the option to map the transaction groups to all the accounts or specific accounts.
 - iii. Map single or multiple transaction groups to either all accounts or specific selected accounts.
 - i. If **All Accounts** option is selected, the transaction groups will be mapped to all available accounts.
 - ii. If the **Selected Accounts** option is selected ,

Click the  icon.

The **Filter** overlay screen appears where administrators can search for accounts using various criteria like Account Number, Accounts with Mapped Transaction Groups, Account Status, Account Currency.

- i. Click **Apply** to search the accounts based on the search criteria. The list of accounts gets displayed based on criteria entered.
- ii. Select the one or multiple accounts from the results by selecting the respective check boxes preceding the account number.
- iii. Perform one of the following actions:
 - Click **Add**.
The account(s) gets added for mapping to transaction groups.
 - Click **Reset** to clear the details entered.

Figure 14-41 Map Transaction Group – Filter Criteria



The screenshot shows the 'Map Transaction Group' interface in the Oracle Futura Bank system. The main window displays the 'User Account Access' section for 'Jordan LoanUser'. Under the 'Map Accounts' tab, a list of transaction groups is shown, including 'CASA_All Transactions X' and 'CASA_All_3Stars X'. Below this list, there are radio buttons for 'All Accounts' and 'Selected Accounts'. A 'Filter' overlay is open on the right side, allowing users to search for accounts based on various criteria: Account Number, Transaction Groups, Account Access Status, Account Status, and Account Currency. The 'Filter' overlay includes an 'Apply' button and a 'Reset' button. At the bottom of the main window, there are 'Save', 'Review', and 'Back' buttons. A note at the bottom right states: 'Note : Selected transaction group(s) are not mapped for certain accounts at party level, preventing this action at user level.'

Note

- i. Click **Add More Accounts** to add additional accounts for mapping to transaction group
- ii. **Additional Mapping Considerations**
 - If a specific transaction group mapping is unavailable for an account at the party level, the account number will be displayed in a disabled form and will not be available for selection.
 - Administrators have the option to add additional accounts from the accounts selected in a previous set.

12. Select the **Replace existing groups with selected transaction groups** field, user can **unmap** the accounts by selecting accounts and then clicking on **Unmap** to reset their mapping with Group Corporate.
 - a. Choose the desired option; If the checkbox is checked, the system will replace existing transaction group mappings with the newly selected groups; otherwise, the selected groups are added to the existing mappings.
13. Upon user account mapping, the system appends a **Modified** tag followed by the transaction group name to the account number.
14. Perform one of the following actions:
 - To map the new accounts, select appropriate option from **Auto Map** toggle button;
Select **Auto** if you wish to allow access to all future Accounts across banking module.
 - Select **Manual** if you wish to explicitly map new accounts and transactions.
15. User can click on **Delete Party Mapping** to delete all the Transaction and account access maintenance done for corporate user in one step.
16. Perform one of the following actions:
 - Click **Save** to map the transaction groups to the selected accounts.
Click **Review** screen appears.
 - Verify the details, and click **Submit**.
 - Click **Back** to navigate back to previous screen.
 - Click **Next** to proceed to the next logical step.
 - Click **Submit** to submit the steps performed so far for approval.
 - Click **Retain Draft** to save the details entered as draft.
 - Click **Cancel** to cancel the transaction.

Note

Admin can submit the maintenance after any step. Maintenances saved so far will be sent for approval in one flow. Admin would not be able to make any changes or maintain another step for the same Group Corporate till the time the approval of the wizard is not done.

14.6.2 User Account Access – View

This topic describes the systematic instruction to **User Account Access – View**.

The Bank Administrator can view the list of account(s) and transactions for which access has been provided to the user.

To view the account and transaction access:

1. Navigate to one of the above paths.
The **User Account Access** screen appears.
2. In the **User Search** field search users for whom Transaction Account access is being viewed.
 - Select the user from list displayed below.
3. Select the user ID and click on **Map** to navigate to **Account Access summary**.

Figure 14-42 User Account Access – Search and Search Result

↑

Group Corporate Onboarding

Submission Status

Group Corporate ID : 000010
Name : SRKGCIFCORP

Group Corporate >

User Account Access

Username

First Name

Last Name

Email

Mobile Number

Code

Mobile Number

Party ID

Please select the party id

Less Search Options

Search

Clear

	User Name	Full Name	Copy Mapping from User	Status
<input checked="" type="radio"/>	Apis2985	Aaron Appr 2985	-	Created
<input type="radio"/>	Mack2985	Melvin Maker2985	Please Select	-
<input type="radio"/>	Releaser001	releaser releaser001	Please Select	-
<input type="radio"/>	corprk	corprk Autoauth	-	Mapped
<input type="radio"/>	SRKGCIFCorpAdChecker	Tom Checker	Please Select	-
<input type="radio"/>	ReliGCIF	Rely Releaser	-	Mapped
<input type="radio"/>	MackGCIF	Mack Maker	Please Select	-

Map

Next

Submit

Retain Draft

Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-23 User Account Access – Search and Search Result - Field Description

Field Name	Description
Search (User)	User quick search panel so search user for setting up the account access.
Search Result	Information specified in below fields are related to search result.
User ID	User ID the corporate user
User Name	User name of the corporate user
Copy Mapping from User	Select this to Inherit and copy account maintenance from already setup user to new user
Status	Displays the account mapping status for the corporate user. <ul style="list-style-type: none"> • Mapped: Corporate user for which accounts mapping is being done and authorized. • Modified: Corporate user for which accounts mapping is being done but pending approval by authorizer. • Deleted: Corporate user for which accounts mapping is deleted.

- From the **Mapping Summary of Party** dropdown list, select the corporate party id associated with Corporate User.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
- For a searched user, summary screen will be displayed with total accounts associated with corporate party of that user, status of the accounts mapped for the internet banking for user, modified accounts if any and Auto account mapping status.

Figure 14-43 User Account Access – Summary Results

Group Corporate Onboarding Submission Status Group Corporate ID : 001451 Name : JordanCorp

User Account Access

User ID: jordanLoanUser User Name: Jordan LoanUser

Mapping Summary of Party 565656 | JordanCorp | UBS 14.5 | Mo...

Modules	Total Accounts	Mapped Accounts	Modified Accounts	Auto Mapped Accounts	Edit
Current & Savings - Conventional	7	0	1	<input type="checkbox"/> No	Edit
Current & Savings - Islamic	0	0	0	<input type="checkbox"/> No	Edit
Loans - Conventional	0	0	0	<input type="checkbox"/> No	Edit
Loans - Islamic	0	0	0	<input type="checkbox"/> No	Edit
Term Deposits - Conventional	3	0	3	<input type="checkbox"/> No	Edit

Mapping Summary of Modified Transaction Groups

Current & Savings - Conventional	2
Term Deposits - Conventional	2

[Map](#) [Back](#)

[Next](#) [Ready To Submit](#) [Retain Draft](#) [Cancel](#)

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-24 User Account Access – Summary Results - Field Description

Field Name	Description
User ID	User ID the corporate user
User Name	User name of the corporate user
Mapping Summary of Party	The corporate party for which Party accounts access is being viewed
Modules	Banking module names.
Total Accounts	Total number of accounts available under the party that can be map with corporate user.
Mapped Accounts	Number of accounts mapped to the particular account type of corporate user.
Modified Accounts	Number of accounts modified for the particular account type of corporate user.
Auto Mapped Accounts	Mapping status of the accounts. The options can be: <ul style="list-style-type: none"> • Auto: gives default access to all newly added accounts and transactions of the party as soon as the account is opened in future. • Manual: gives specific access to future accounts. The new accounts and transactions need to be mapped explicitly if access needs to be provided
Edit or Map	Click on the icon next to every module or click on Map button to edit User account access

6. If there is no **mapping done** for a user, the count for the Mapped Accounts will be **0**.
7. All the accounts held by the selected party as a relationship with the bank as available in the core banking system or the respective mid-office system will be fetched and displayed in the respective categories

Figure 14-44 User Account Access – View

The screenshot displays the 'User Account Access – View' interface. On the left, a sidebar under 'Group Corporate Onboarding' contains 'Manage Transaction Group' and 'Map Accounts'. The main panel, 'Transaction Group Details', shows 'CASA_All Transactions' with a search bar and a list of transaction types. Each type has checkboxes for 'Perform', 'View', and 'Release'.

Transaction Type	Perform	View	Release
All Transactions	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
All Domestic Payments	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Adhoc Domestic Payment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Adhoc Domestic Standing Instruction	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Domestic Standing Instruction	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Domestic Payment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Reports	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Shipping Guarantee	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Sweep-in Instruction	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Term Deposits (Financial)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Transfer Letter Of Credit	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-25 User Account Access – View - Field Discription

Field Name	Description
Modules	Display name of the product for which account access is being viewed.
Mapped Transaction Group	Display the transaction groups selected to setup the user account access.
Transaction Groups Details	Display the Transaction group details with which user account access is maintained along with transaction and inquiries mapped to it.

- The User Account Access details screen has two section. First section displays the lists down all the transaction groups mapped.
- In the second column, user can view the **transaction group** details with all the transactions and inquiries access.
- Click **Edit / Map** to update the **User Account Access** account mapping for new accounts and existing accounts.

- Click **Back** to navigate to the previous screen.
- Click **Next** to proceed to the next logical step.
- Click **Submit** to submit the steps performed so far for approval.
- Click **Retain Draft** to save the details entered as draft.
- Click **Cancel** to cancel the transaction.

14.6.3 User Account Access – Edit

This topic describes the information about **User Account Access – Edit**.

The Bank Administrator gets a request with the list of account(s) and transactions for which access details needs to be edited for a selected user of the party.

To Search and Edit the User account and transaction access:

1. Navigate to one of the above paths.
The **User Account Access** screen appears.
2. In the **User Search** field search users for whom Transaction Account access is being viewed.
 - Select the user from list displayed below.
3. Select the user ID and click on **Map** to navigate to **Account Access summary**.
4. From the **Mapping Summary of Party** dropdown list, select the corporate party id.
5. For a searched user, summary screen will be displayed with total accounts associated with corporate party of that user, status of the accounts mapped for the internet banking for user, modified accounts if any and Auto account mapping status .
6. Click the link under the total **Mapped accounts** or **Modified accounts**, The **User Account Access – View** (Transaction Mapping) screen appears. . The search result according to the search criteria appears
 - Click **Cancel** to cancel the transaction.
7. If there is no **mapping done** for a user, the count for the Mapped Accounts will be **0**.
8. All the accounts held by the selected user as a relationship with the bank as available in the core banking system or the respective mid-office system will be fetched and displayed in the respective categories
9. Click **Map** or **Edit** (available across each banking module).
The **User Account Access - Edit** screen appears.

Figure 14-45 User Account Access – Search and Search Result

↑ Group Corporate Onboarding

Submission Status

Group Corporate ID : 000010
Name : SRKGCIFCORP

Group Corporate >

User Account Access

Username

First Name

Last Name

Email

Mobile Number

Code

Mobile Number

Party ID

Please select the party id

Less Search Options

Search

Clear

	User Name	Full Name	Copy Mapping from User	Status
<input checked="" type="radio"/>	Apis2985	Aaron Appr 2985	-	Created
<input type="radio"/>	Mack2985	Melvin Maker2985	Please Select	-
<input type="radio"/>	Releaser001	releaser releaser001	Please Select	-
<input type="radio"/>	corprk	corprk Autoauth	-	Mapped
<input type="radio"/>	SRKGCIFCorpAdChecker	Tom Checker	Please Select	-
<input type="radio"/>	RelIGCIF	Rely Releaser	-	Mapped
<input type="radio"/>	MackGCIF	Mack Maker	Please Select	-

Map

Next

Submit

Retain Draft

Cancel

Figure 14-46 User Account Access – Summary

Group Corporate Onboarding
Submission Status ▾
Group Corporate ID : 001451
Name : JordanCorp ▾

Group Corporate >

User Account Access

User ID	User Name
jordanLoanUser	Jordan LoanUser

Mapping Summary of Party 565656 | JordanCorp | UBS 14.5 | Mo... ▾

Modules	Total Accounts	Mapped Accounts	Modified Accounts	Auto Mapped Accounts	Edit
Current & Savings - Conventional	7	0	1	<input type="checkbox"/> No	✎
Current & Savings - Islamic	0	0	0	<input type="checkbox"/> No	✎
Loans - Conventional	0	0	0	<input type="checkbox"/> No	✎
Loans - Islamic	0	0	0	<input type="checkbox"/> No	✎
Term Deposits - Conventional	3	0	3	<input type="checkbox"/> No	✎

Mapping Summary of Modified Transaction Groups

Current & Savings - Conventional	2
Term Deposits - Conventional	2

Map
Back

Next
Ready To Submit
Retain Draft
Cancel

Figure 14-47 User Account Access – Manage Transaction Group

↑

Group Corporate Onboarding

Group Corporate ID : 000010
Name : SRKGCIFCORP

▼

Group Corporate >

🌐

👤

🔍

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👤

🔍

👤

🔍

👤

User Account Access

Delete Party Mapping

User ID

User Name

ReliGCIF

Rely Releaser

Manage Transaction Group

Map Accounts

Module

Current & Savings - Conventional

▼

🔍 Search...

Transaction Group

CASA_All Transactions

Review

Back

Next

Submit

Retain Draft

Cancel

Figure 14-48 User Account Access – Map Accounts Tab

Group Corporate Onboarding

Group Corporate ID : 000010
Name : SRKGCIFCORP

Group Corporate >

User Account Access [Delete Party Mapping](#)

User ID	User Name
ReliGCIF	Rely Releaser

Manage Transaction Group **Map Accounts**

Party
002531 | Columbia Pictures Incorporated | OBPM 14.5 HEL BR | Mapped

Module
Current & Savings - Conventional

Apply party Level Changes ⓘ

☐ Map Transaction Group
☐ Unmap

Transaction Groups
CASA_All Transactions x

Account Selection
☐ All Accounts
☒ Selected Accounts

☐ All 2 Accounts Selected.

<input checked="" type="checkbox"/>	Columbia Pic Inc HELO253100010	EUR	Active	Mapped
Transaction Group				
<input checked="" type="checkbox"/>	Columbia Pic Inc HELO253100021	GBP	Active	Mapped
Transaction Group				
<input type="checkbox"/>	Columbia Pic Inc HELO253100032	GBP	Active	Mapped
Transaction Group				
<input type="checkbox"/>	Columbia Pic Inc HELO253100065	GBP	Active	Mapped
Transaction Group				
<input type="checkbox"/>	Columbia Pic Inc HELO253100076	EUR	Active	Mapped
Transaction Group				

Save **Review** **Back**

Next **Submit** **Retain Draft** **Cancel**

- The User Account Access screen has four section. Header of the screen shows the User ID and User Name. First column lists down all the **modules** in tabular form, second column list down the **transaction groups** and third column list down banking module wise **account number**
- Navigate and select specific **module** tab (Including viz. Current and Savings Accounts for both Conventional and Islamic, Credit Card, Term Deposit, Loan accounts along with

Liquidity Management enabled Real Accounts (including External Accounts if any) and VAM enabled Real and virtual accounts for a Corporate.) in the first column for which account and transaction access mapping maintenance need to be setup.

12. In the second column, There will be one factory shipped **Transaction group** for each module, which will have all transactions and inquiries grouped together.

Note

Factory shipped user group cannot be deleted or modified.

13. Once the transaction groups are created, user can select specific module , along with the transaction groups and can select **All Accounts** to map the selected transaction group/s to all the existing accounts under the selected party.
 - If transaction groups need to be mapped to specific accounts, then the user needs to select the respective check boxes preceding the account number.
14. Once the user maps the accounts, system will show a tag as '**Modified**' followed by the transaction group name after the account number.
15. To map the new accounts, select appropriate option from **Auto Map** toggle button; select **Auto** if you wish to allow access to all future Accounts across banking module.
 - Select **Manual** if you wish to explicitly map new accounts and transactions.
16. User can **unmap** the transaction groups by selecting accounts and then clicking on **Save** to reset their mapping with Group Corporate
17. User can click on **Delete Party Mapping** to delete all the Transaction and account access maintenance done for corporate user in one step.
18. User can drill down his search by applying Filter to search an account basis on Transaction Group, currency, mapping status
19. Perform anyone of the following actions.
 - Click **Save** to save the maintenance, and redirect to the review page.
 - Click **Next** to proceed to the next logical step.
 - Click **Submit** to submit the steps performed so far for approval.
 - Click **Retain Draft** to save the details entered as draft.
 - Click **Cancel** to cancel the transaction.

Note

Admin can submit the maintenance after any step. Maintenances saved so far will be sent for approval in one flow. Admin would not be able to make any changes or maintain another step for the same Group Corporate till the time the approval of the wizard is not done.

20. The **Review** screen appears. Verify the details, and click **Submit**.
 - Click **Edit** to modify the details entered.
 - Click **Next** to proceed to next step.
 - Click **Cancel** to cancel the transaction.

21. The success message of user creation appears along with the transaction reference number

Note

Following flow explains the Drill down options to search by applying Filter to search an account for Virtual Accounts Management & Liquidity Management module.

Figure 14-49 Virtual Account Management (Real Account) Tab-

To view Virtual Account Management - Real Accounts:

1. Navigate to one of the above paths.
The **User Account Access** screen appears.
2. In the **Account Number** field, enter the exact Real Account number.
 - From the **Branch** name drop down, select the Branch name.
 - From the **Account Access Status** field, select an appropriate status.
 - From the **Currency** field, select the required currency.
3. Click **Apply** to Apply the filter.
 - Click **Reset** to reset the entered data.
4. The user can filter through two sections :
 - a. On the basis of the Account Number.
 - b. A combination of branch name, currency filters and other parameters. The user can use these search parameters alone or in a combination to filter search results.

Figure 14-50 Liquidity Management Tab -

The screenshot displays the 'Group Corporate Onboarding' interface for 'Futura Bank'. The main content area is titled 'Party Account Access' and 'Map Accounts'. It shows a table with the following data:

Party	Module	Action
003988 ROSNEFT1 UBS OBPM 14.4 HEL Branch Modified	Liquidity Management	Map Transaction Group

The Filter panel on the right includes the following fields:

- Account Number
- Transaction Groups
- Account Access Status
- Account Currency

Buttons for 'Apply' and 'Reset' are located at the bottom of the filter panel.

To view Liquidity Management Accounts:

1. Navigate to one of the above paths.
The **User Account Access** screen appears.
2. In the **Account Number** field, enter the exact Real Account number.
 - From the **Branch name** drop down, select the Branch name.
 - From the **Account Access Status** field, select an appropriate status.
 - From the **Currency** field, select the required currency.
3. Click **Apply** to Apply the filter.
 - Click **Reset** to reset the entered data.
4. The user can filter through two sections :
 - a. On the basis of the Account Number.
 - b. A combination of branch name, currency filters and other parameters. The user can use these search parameters alone or in a combination to filter search results.

Figure 14-51 Virtual Accounts Tab -

The screenshot displays the 'Group Corporate Onboarding' interface for 'Futura Bank'. The main content area is titled 'Party Account Access' and 'Map Accounts'. It shows a table with the following data:

Party	Module	Action
003988 ROSNEFT1 UBS OBPM 14.4 HEL Branch Modified	Virtual Accounts	Map Transaction Group

The Filter panel on the right includes the following fields:

- Account Number
- Transaction Groups
- Account Access Status
- Account Currency

Buttons for 'Apply' and 'Reset' are located at the bottom of the filter panel.

To view Virtual Accounts:

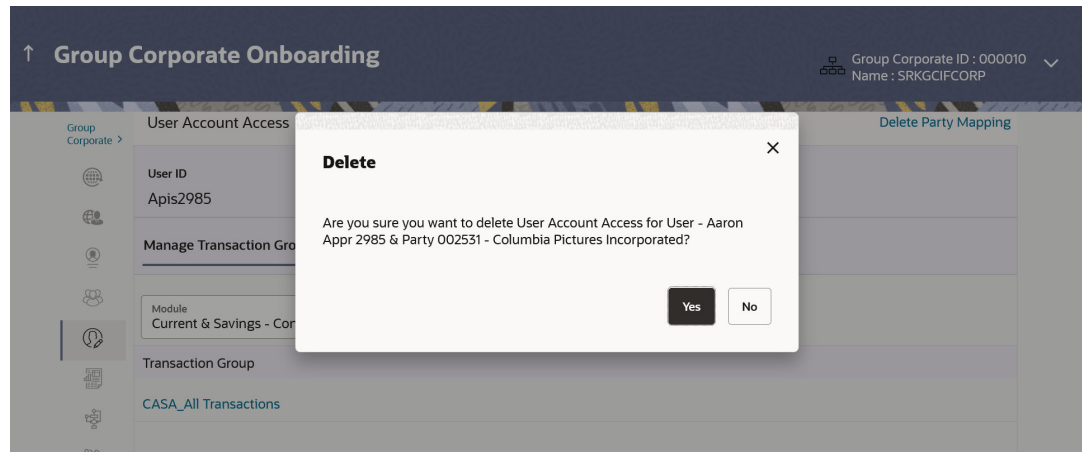
1. Navigate to one of the above paths.
The **User Account Access** screen appears.
2. In the **Virtual Account Number** field, enter the exact Virtual Account number.
 - In the **Virtual Account Name** field, enter the Virtual Account Name.
 - From the **Virtual Entity** search, select the Virtual Entity name.
 - From the **Branch name** drop down, select the Branch name.
 - From the **Account Access Status** field, select an appropriate status.
 - From the **Status** drop down, select the status.
 - From the **Currency** field, select the required currency
3. Click **Apply** to apply the filter.
 - Click **Reset** to reset the entered data.
4. The user can filter through two sections :
 - a. On the basis of the Account Number.
 - b. A combination of branch name, currency filters and other parameters. The user can use these search parameters alone or in a combination to filter search results.

14.6.4 User Account Access – Delete

This topic describes the systematic instruction to **User Account Access – Delete** option.

The Bank Administrator gets a request with the user information of a party for which access details needs to be deleted. As part of this option, account mapping can be deleted for a user.
To delete account and transaction access for the User:

1. Navigate to one of the above paths.
The **User Report Mapping** screen appears.
2. In the **User Search** field search users for whom Transaction Account access is to modify.
 - Select the user from list displayed below.
3. Select the user ID and click on **Map** to navigate to **Account Access summary**.
4. From the **Mapping Summary of Party** dropdown list, select the corporate party id.
5. For a searched user, summary screen will be displayed with total accounts associated with corporate party of that user, status of the accounts mapped for the internet banking for user, modified accounts if any and Auto account mapping status .
6. Click the link under the total **Mapped accounts** or **Modified accounts**, The **User Account Access – View** (Transaction Mapping) screen appears. .
The search result according to the search criteria appears.
 - Click **Cancel** to cancel the transaction.
7. User can click on **Delete Party Mapping** to delete all the Transaction and account access maintenance done for corporate user in one step.

Figure 14-52 User Account Access – Delete party Mapping

8. Click **Yes** to delete the party mapping.
 - Click **No** to cancel the process.
9. Perform anyone of the following actions.
 - Click **Save** to save the maintenance, and redirect to the review page.
 - Click **Next** to proceed to the next logical step.
 - Click **Submit** to submit the steps performed so far for approval.
 - Click **Retain Draft** to save the details entered as draft.
 - Click **Cancel** to cancel the transaction.

Note

Admin can submit the maintenance after any step. Maintenances saved so far will be sent for approval in one flow. Admin would not be able to make any changes or maintain another step for the same Group Corporate till the time the approval of the wizard is not done.

10. The **Review** screen appears. Verify the details, and click **Submit**.
 - Click **Edit** to modify the details entered.
 - Click **Next** to proceed to next step.
 - Click **Retain Draft** to save all the steps completed so far, and allow Admin resume the same application.
 - Click **Cancel** to cancel the transaction.

The success message of user creation appears along with the transaction reference number

14.7 Step 6: Report Mapping

This topic describes the information about **Report Mapping**

The user report mapping maintenance allows the Bank Administrators to map the report or set of reports to first to at group corporate level and then at the a specific corporate user. The corporate users can generate and view the reports to which they have an access. If **map to all**

user option is enabled , then the reports mapped at the group corporate level will be automatically mapped to all the user in the group Corporate. If disabled, you can select the user and map the reports manually.

Bank Administrator searches a corporate user, onboarded on Group corporate and view the reports mapped to him, he can also un-map the reports from specific corporate user so that access of the specific report/ s can be removed to that corporate user.

Pre-requisites

- Transaction access is provided to System Administrator
- Approval rule set up for Administrator to perform the actions

Navigation Path: Perform anyone of the following navigation to access **Report Mapping tab**.

- From **System/ Bank Administrator Dashboard**, under **Corporate Onboarding** , click **Group Corporate Onboarding** and then click **Report Mapping tab**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Group Corporate Onboarding**, Under **Group Corporate Onboarding** , click **Report Mapping tab**.
- [User Report Mapping – Search & View](#)
This topic describes the systematic instruction to **User Report Mapping – Search & View** Using this option Bank Administrator can search and view the reports mapped to the user.
- [User Report Mapping - Create](#)
This topic describes the systematic instruction to **User Report Mapping - Create**. Using this option Bank Administrator can map the reports to a specific corporate user.
- [User Report Mapping - Edit](#)
This topic describes the systematic instruction to **User Report Mapping - Edit**. Using this option Bank Administrator can edit the mapping or un-map the reports from specific corporate user.

14.7.1 User Report Mapping – Search & View

This topic describes the systematic instruction to **User Report Mapping – Search & View** Using this option Bank Administrator can search and view the reports mapped to the user.

To search and view the reports mapping:

1. Navigate to one of the above paths.
The **Group Corporate Profiling** screen appears.
2. In the **Map Report to** field, select the appropriate option whose mapped reports to be viewed.
 - a. If you select **Group Corporate** option;
System displays the report mapping summary at group corporate level.
 - b. If you select **User** option;
 - i. Enter the search criteria, click **Search**.
 - The **User Report Mapping** screen with search results appears.
 - Click **Clear** to clear the search parameters.
 - Click **Cancel** to cancel the transaction.

Figure 14-53 User Report Mapping - Mapping Summary (User Level)

User Report Mapping

Submission Status

Group Corporate ID : 000010
Name : SRKGCIFCORP

Group Corporate >

Report Mapping

Map Report to

Map Report to

☐ Group Corporate

☒ User

User Name

First Name

Last Name

Email

Mobile Number

Code

Mobile Number

Party ID

004200 | Aksha...

Less Search Options

Search

Clear

User Name	Full Name	Mapping
SRKGCIFCorpAdChecker	Tom Checker	✓
SRKGCIFCorpAdMaker	Paul Maker	✓
amitkcorp	Amit	CREATED
Apis2531	APIS GCIF	
Apis2985	Aaron Appr 2985	
ApisGCIF	Apis Approver	
approver003	approver user003	

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of 4

(31-32 of 32 items)

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1

2

3

4

▶

>|

Next

Submit

Retain Draft

Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-26 User Report Mapping - Mapping Summary (User Level) - Field Description



Field Name	Description
Map Report to	Select the appropriate option whose mapped reports to be viewed. The options are: <ul style="list-style-type: none"> • Group Corporate • User
User - Map Report to	Below fields appears if you select User option in the Map Report to field.
User ID	To search the user with the user ID. Partial search is allowed.
First Name	To search the user with the user first name. Partial search is allowed.
Last Name	To search the user with the user last name. Partial search is allowed.
Email	To search the user with the email address of the user. Partial search is allowed.
Mobile Number	To search the user with the mobile number of the user. Partial search is allowed. Note: Select international subscriber dialing (ISD) code along with the mobile number to search the user.
Party ID	To search the user with the party ID. Partial search is allowed.
Search Result	Information specified in below fields are related to search result.
Initials	The initials of the user.
User Name	User name of the corporate user.
Full Name	The full name of the corporate user.
Mapping	Displays whether the file identifier is mapped to the user. <ul style="list-style-type: none"> •  - denotes that the report is mapped to the user •  - denotes that the report is not mapped to the user.

Figure 14-54 User Report Mapping – Mapping Summary (Group Corporate Level)

User Report Mapping

Submission Status ▼ Group Corporate ID : 000010
Name : SRKGCIFCORP ▼

Group Corporate > Report Mapping

Map Report to ☒ Group Corporate ☐ User

Mapping Summary

<input type="checkbox"/>	Report Id	Description	Formats
<input type="checkbox"/>	U3	Daily Balance Position Report	PDF
<input type="checkbox"/>	C4	Party wise Payee Maintenance Report	PDF
<input type="checkbox"/>	U2	Party wise Payee Maintenance Report	PDF
<input type="checkbox"/>	C7	Party wise User Groups Report	PDF
<input type="checkbox"/>	C1	Party wise Workflows Report	PDF
<input type="checkbox"/>	U4	Transaction Summary Report	PDF
<input type="checkbox"/>	C10	User List Report	CSV

Do you wish to map Group Corporate Reports with all users ? ☐ Off ⓘ

Edit

Next Submit Retain Draft Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-27 User Report Mapping – Mapping Summary (Group Corporate Level) - Field Description

Field Name	Description
Map Report to	Select the appropriate option whose mapped reports to be viewed. The options are: <ul style="list-style-type: none"> Group Corporate User
Mapping Summary	Information specified in below fields are related tomapping summary.
Report ID	Unique id assigned to the mapped report.

Table 14-27 (Cont.) User Report Mapping – Mapping Summary (Group Corporate Level) - Field Description

Field Name	Description
Description	Description of the report.
Formats	Formats in which a report can be generated.


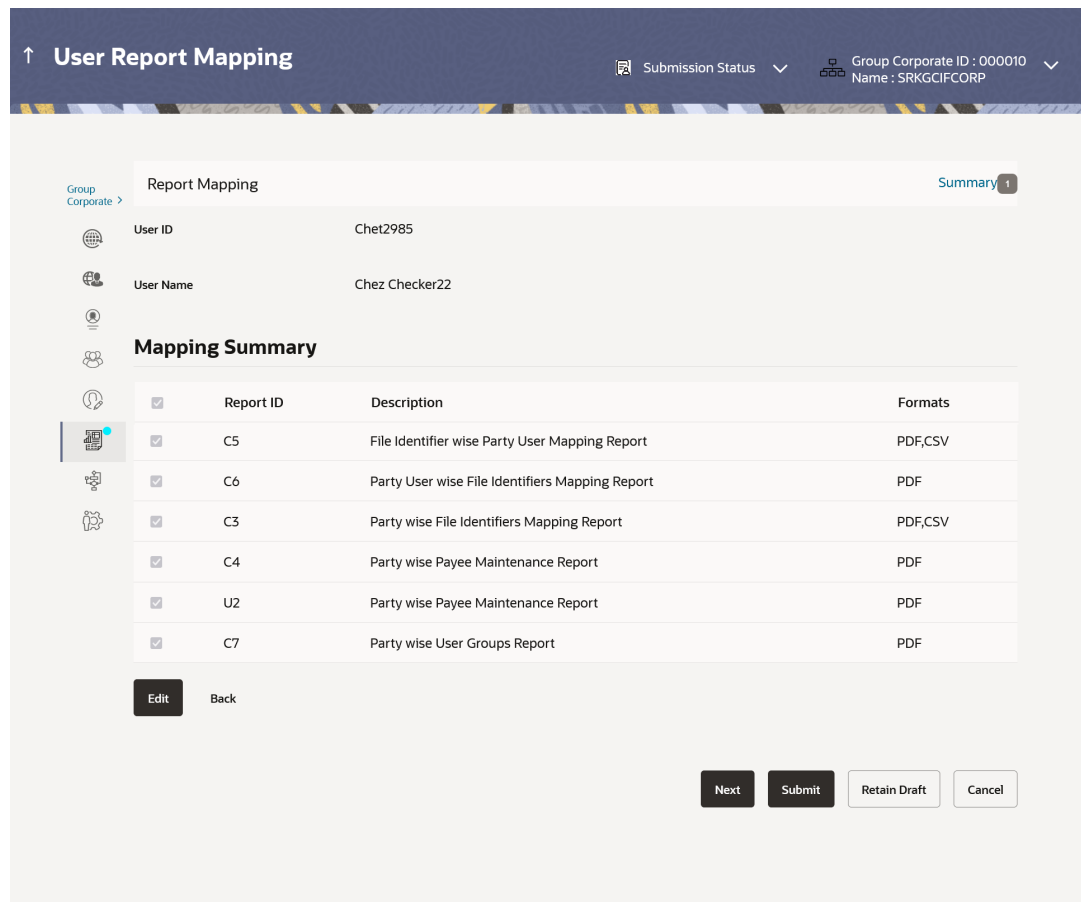


3. Click  against the record for which you want to view the details.
The **User Report Mapping - View** screen appears.

Figure 14-55 User Report Mapping - View


User Report Mapping

Submission Status  Group Corporate ID : 000010
Name : SRKGCIFCORP 

Group Corporate > Report Mapping Summary 1

User ID Chet2985

User Name Chez Checker22

Mapping Summary

<input checked="" type="checkbox"/>	Report ID	Description	Formats
<input checked="" type="checkbox"/>	C5	File Identifier wise Party User Mapping Report	PDF,CSV
<input checked="" type="checkbox"/>	C6	Party User wise File Identifiers Mapping Report	PDF
<input checked="" type="checkbox"/>	C3	Party wise File Identifiers Mapping Report	PDF,CSV
<input checked="" type="checkbox"/>	C4	Party wise Payee Maintenance Report	PDF
<input checked="" type="checkbox"/>	U2	Party wise Payee Maintenance Report	PDF
<input checked="" type="checkbox"/>	C7	Party wise User Groups Report	PDF

Edit **Back**

Next **Submit** **Retain Draft** **Cancel**

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-28 User Report Mapping - View - Field Description

Field Name	Description
User Name	Name of the corporate user.
User ID	User ID of the corporate user.
Mapping Summary	Information specified in below fields are related to mapping summary.
Report ID	Unique id assigned to the mapped report.
Description	Description of the report.
Formats	Formats in which a report can be generated.

4. Perform anyone of the following actions.
 - Click **Edit** to update the user report mapping.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate back to previous screen.
 - Click **Next** to proceed to the next logical step.
 - Click **Submit** to submit the steps performed so far for approval.
 - Click **Retain Draft** to save the details entered as draft.
 - Click **Cancel** to cancel the transaction.

14.7.2 User Report Mapping - Create

This topic describes the systematic instruction to **User Report Mapping - Create**. Using this option Bank Administrator can map the reports to a specific corporate user.

To setup a Group Corporate Profiling:


1. Navigate to one of the above paths.
The **User Report Mapping** screen appears.
2. Enter the search criteria, click **Search**.
 - Click **Clear** to clear the search parameters.
 - Click **Cancel** to cancel the transaction.
3. Click  icon of user record, for which you want to map the report/ s.
The **User Report Mapping** screen to create the report mapping appears.

Figure 14-56 User Report Mapping - Create

↑ User Report Mapping

Submission Status Group Corporate ID : 000010 Name : SRKGCIFCORP

Group Corporate > Report Mapping

Map Report to ☒ Group Corporate ☐ User

Mapping Summary

Report Id	Description	Formats
<input type="checkbox"/> U3	Daily Balance Position Report	PDF
<input checked="" type="checkbox"/> C4	Party wise Payee Maintenance Report	PDF
<input checked="" type="checkbox"/> U2	Party wise Payee Maintenance Report	PDF
<input checked="" type="checkbox"/> C7	Party wise User Groups Report	PDF
<input type="checkbox"/> C1	Party wise Workflows Report	PDF
<input type="checkbox"/> U4	Transaction Summary Report	PDF
<input type="checkbox"/> C10	User List Report	CSV

Do you wish to map Group Corporate Reports with all users ? ☐ Off ⓘ

Save

Next Submit Retain Draft Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-29 User Report Mapping - Create - Field Description

Field Name	Description
User Name	Name of the corporate user.
User ID	User ID of the corporate user.
Mapping Summary	Information specified in below fields are related to mapping summary.
Report ID	Unique id assigned to a report.
Description	Description of the report.

Table 14-29 (Cont.) User Report Mapping - Create - Field Description

Field Name	Description
Formats	The format in which the report is to be generated. The format could be PDF, XLSX.

4. In the **Mapping Summary** section, select the report id of the report which you want to map to the user.
5. Perform anyone of the following actions.
 - Click **Save** to save the maintenance, and redirect to the review page.
 - Click **Back** to navigate back to previous screen.
 - Click **Next** to proceed to the next logical step
 - Click **Submit** to submit the steps performed so far for approval.
 - Click **Retain Draft** to save the details entered as draft.
 - Click **Cancel** to cancel the transaction.
6. The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Add Another** to add another maintenance of the same step.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate back to previous screen.

The success message appears along with the transaction reference number and status of the transaction.

14.7.3 User Report Mapping - Edit

This topic describes the systematic instruction to **User Report Mapping - Edit**. Using this option Bank Administrator can edit the mapping or un-map the reports from specific corporate user.

To edit a User Report Mapping:


1. Navigate to one of the above paths.
The **User Report Mapping** screen appears.
2. Enter the search criteria, click **Search**.
The **User Report Mapping** screen with search results appears.
 - Click **Clear** to clear the search parameters.
 - Click **Cancel** to cancel the transaction.
3. Click  icon against the record for which you want to view the details.
The **User Report Mapping - View** screen appears.
4. Click **Edit**.
The **User Report Mapping - Edit** screen appears.

Figure 14-57 User Report Mapping - Edit

↑ User Report Mapping

Submission Status Group Corporate ID : 000010 Name : SRKGCIFCORP

Group Corporate > Report Mapping Summary

User ID Chet2985

User Name Chez Checker22

Mapping Summary

<input checked="" type="checkbox"/>	C5	File Identifier wise Party User Mapping Report	PDF,CSV
<input checked="" type="checkbox"/>	C6	Party User wise File Identifiers Mapping Report	PDF
<input checked="" type="checkbox"/>	C3	Party wise File Identifiers Mapping Report	PDF,CSV
<input checked="" type="checkbox"/>	C4	Party wise Payee Maintenance Report	PDF
<input checked="" type="checkbox"/>	U2	Party wise Payee Maintenance Report	PDF
<input checked="" type="checkbox"/>	C7	Party wise User Groups Report	PDF

Save Back

Next Submit Retain Draft Cancel

5. View the details of report mapping already saved. Select or de-select the report id record to map / un-map a report to a user.
 - Click **Cancel** to cancel the transaction.
6. Perform anyone of the following actions.
 - Click **Save** to save the modified details.
 - Click **Back** to navigate to previous screen.
 - Click **Next** to proceed to the next logical step.
 - Click **Submit** to submit the steps performed so far for approval.
 - Click **Retain Draft** to save the details entered as draft.
 - Click **Cancel** to cancel the transaction.
7. The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to previous screen.

The success message appears along with the transaction reference number and status of the transaction.

14.8 Step 7: Workflow Management

This topic describes the information about **Workflow Management** feature.

Approval workflows are created to support requirements where multiple levels of approval are required in a specific sequence for a transaction/maintenance. Each workflow can be configured to have up to five levels of approval with a specific user or a user group configured at each level. The number of levels can be configured.

Workflows can be configured for approval as well as release.

Workflows can be created independently and can be attached to a specific transaction/maintenance as part of the Approval Rule configuration.

The approver is responsible for giving formal authorization to proceed with a transaction. The approver decides to approve or reject the transaction based on its validity and compliance with regulations.

The checker is responsible for verifying the accuracy and completeness of the transaction details before they are approved or released. The checker reviews supporting documents and ensures all information is correct and complete.

The releaser is responsible for the final step of authorizing and executing the transaction, often after it has been checked and approved. The releaser initiates the actual release of funds or completion of the transaction.

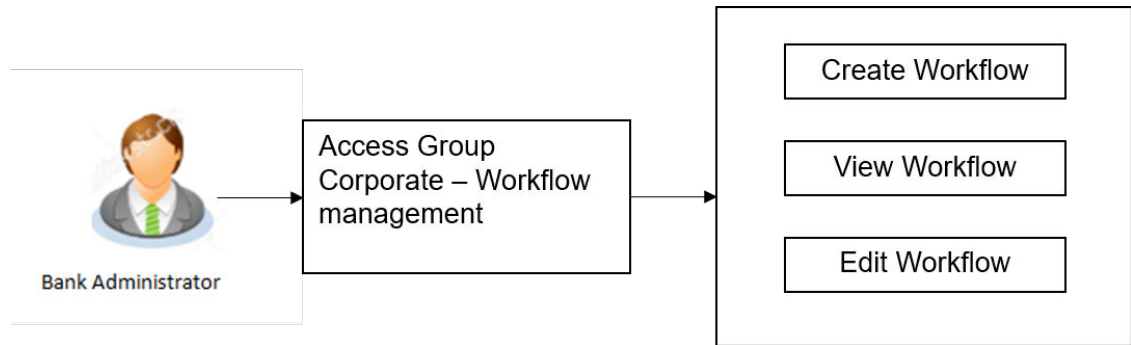
Workflow Type: The workflow can be created for Approval or Release types of flows.

Within the **Approval** workflow type, user can configure either an approver or checker at each level. The Approval workflow can be setup with a specific user or a user group configured at each level. The number of levels is configurable for **Approval** workflow type. There is no restriction on the count of checkers/approvers within an **Approval** workflow type.

Within the **Release** workflow type, user can configure a releaser workflow. The Release workflow can be setup with a specific user or a user group configured at a single level. Only 1 level can be configured for **Release** workflow type.

Pre-Requisites

- Transaction access is provided to Bank Administrator.
- Party preference is maintained.
- Multiple users are maintained under a party or as Bank Administrators
- Approval rule set up for Bank Administrator to perform the actions.
- Necessary user groups are maintained using User Group Management.

Figure 14-58 Workflow

Navigation Path: Perform anyone of the following navigation to access **Workflow Management tab**.

- From **System/ Bank Administrator Dashboard**, under **Corporate Onboarding**, click **Group Corporate Onboarding** and then click **Workflow Management tab**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Group Corporate Onboarding**, Under **Group Corporate Onboarding** , click **Workflow Management tab**.
- [Workflow Management – Summary](#)
This topic describes the systematic instruction to **Workflow Management – Summary**. User can view the workflows with this screen.
- [Workflow Management – View](#)
This topic describes the systematic instruction to **Workflow Management – View**. User can view the details pf the workflow with this screen.
- [Workflow Management – Create](#)
This topic describes the information about **Workflow Management – Create**. Bank administrator can create approval workflows for corporate users with this option.
- [Workflow Management - Edit](#)
This topic describes the systematic instruction to **Workflow Management - Edit**. This function enables the Bank Administrator to update the description of the workflow and also to remove existing and add new approval levels.

14.8.1 Workflow Management – Summary

This topic describes the systematic instruction to **Workflow Management – Summary**. User can view the workflows with this screen.

User can opt to view the details of existing workflows or can create new approval workflow using this screen based on the choose workflow type.

Figure 14-59 Workflow Management – Summary

↑ Group Corporate Onboarding Group Corporate ID : 000010
Name : SRKGCIFCORP

Group Corporate > Workflow Management

Workflow Code

Workflow Description

Workflow Type ☒ Approval ☐ Release

Workflow Code	Workflow Description	Approval Levels	Workflow Type
srk1011chkraprchkr	srk1011chkraprchkr	1	APPROVAL
FINRULEFORPAYMET	financial rule for payment 2985	2	APPROVAL
CHECKAPPRWFLO2980	Checker Approver Workflow for 002980	2	APPROVAL
CHECKWFL2980	Checker Workflow 2980	1	APPROVAL
CorpAdCheckApprWF	Corporate Admin Checker Approver Workflow	2	APPROVAL
CHECKAPPROVEWF2985	Checker Approver Workflow 2985	2	APPROVAL

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Add Another

Next Submit Retain Draft Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-30 Workflow Management – Summary - Field Description

Field Name	Description
Workflow Code	Enter the approval workflow code to be searched.
Workflow Description	Enter the description of the approval workflow to be searched.
Workflow Type	Specify the workflow type to be searched. The options are: <ul style="list-style-type: none"> Approval Release
Search Result	Information specified in below fields are related to search results.
Workflow Code	Code of the already maintained approval workflow. This field will be displayed only if there are existing approval workflows available.

Table 14-30 (Cont.) Workflow Management – Summary - Field Description

Field Name	Description
Workflow Description	Description of the already maintained approval workflow. This field will be displayed only if there are existing approval workflows available.
Approval Levels	Number of approval levels in each workflow. This field will be displayed only if there are existing approval workflows available.
Workflow Type	Displays the type of workflow whether it is for Approval or Release.

To setup a Group Corporate Profiling:

1. Navigate to one of the above paths.
The **Workflow Management** screen appears.
2. In the **Workflow Code** field, enter the approval workflow code to be searched.
3. In the **Workflow Description** field, enter the description of the approval workflow to be searched.
4. In the **Workflow Type** field, select the type of workflow to be searched.
5. Click **Search**.
The **Workflow Management** screen with search results appears based on the searched criteria.
6. Click the **Workflow Code** link to view details of the selected Approval Workflow.
The **Workflow Management - View** screen appears.
 - Click **Create**.
The **Workflow Management - Create** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

14.8.2 Workflow Management – View

This topic describes the systematic instruction to **Workflow Management – View**. User can view the details of the workflow with this screen.

Further drill down is provided on each workflow to view the details of the users/ user groups who are a part of the workflow.

To view the approval workflow for corporate users:

1. Navigate to one of the above paths.
The **Workflow Management** screen appears.
2. In the **Workflow Management** screen, enter the search parameters and click **Search**.
The **Workflow Management** screen with search results appears based on the searched criteria.
3. Click the **Workflow Code** link to view details of the selected Approval Workflow.
The **Workflow Management - View** screen appears.

Figure 14-60 Workflow Management – View

Group Corporate Onboarding

Submission Status Group Corporate ID : 000010 Name : SRKGCIFCORP

Group Corporate > Workflow Management Summary

Workflow Code FINRULEPYMT

Workflow Description Financial Rule for all payment transaction

Workflow Type Approval

Approval Details

Level 1

G.J

Approver

Gayatri Joshi

G.Jchecker

User

Edit

Next Ready To Submit Retain Draft Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-31 Workflow Management – View - Field Description

Field Name	Description
View	Information specified in below fields are related to view field.
Workflow Code	Workflow code is displayed.
Workflow Description	Workflow description is displayed.
Workflow Type	The type of workflow i.e. whether it is for approval or release.
Approval Details	Information specified in below fields are related to approval details.
Approval Level	User / user group maintained at each approval level.

Table 14-31 (Cont.) Workflow Management – View - Field Description

Field Name	Description
User / User Group	User or a user group maintained at each level of approval. On Approval -Workflow screen, Admin User can click on the Name of the user group that is part of the workflow to see the list of users which are part of that Group. User can search specific user name, by using the search window on Group Details overlay.
Release Details	Information specified in below fields are related to release details.
User / User Group	Displays the user or a user group maintained to release the transaction.

4. Click **Edit** to edit the workflow.

The **Workflow Management - Edit** screen with values in editable form appears.

- Click **Cancel** to cancel the transaction.
- Click **Back** to navigate to the previous screen.
- Click **Next** to proceed to the next logical step.
- Click **Submit** to submit the steps performed so far for approval.
- Click **Retain Draft** to save the details entered as draft.
- Click **Cancel** to cancel the transaction.

14.8.3 Workflow Management – Create

This topic describes the information about **Workflow Management – Create**. Bank administrator can create approval workflows for corporate users with this option.

By default, user can specify minimum one and maximum five levels of approvals as a part of workflow.

Bank admin can also create workflow for release if the Release Facility is enabled at Group Corporate Level. Admin can specify user or user group who will release the transaction. All the users and user groups created under the Corporate Group will be made available for mapping.

If level type is Approver, the user can provide multiple levels within the workflow. Each level can be specified as an Approver or Checker and for each level (approver or checker), the type can be selected as User or User Group.

Note

1. Release functionality can be configured only for corporate user's transactions.
2. Only one level of releaser can be configured in the workflow.
3. The same user can act on the same transaction only once in a particular role (checker or approver). For example, the same user can check the same transaction only once as a checker.
4. The bank needs to operationally ensure that approver levels are also added. If only checkers are added and no approver is added, then the transaction will be processed without an approver.

Administrator can set either an individual user or user group of a corporate as part of each approval level. Approval type (sequential/non-sequential/no authorization) is defined at the party preference.

Figure 14-61 Workflow Management – Create

The screenshot shows the 'Workflow Management – Create' form within the 'Group Corporate Onboarding' section. The form includes the following fields and options:

- Workflow Code:** Text field containing 'Wrkflow111'.
- Workflow Description:** Text field containing 'Financialwrkflow'.
- Workflow Type:** Radio buttons for 'Approval' (selected) and 'Release'.
- Approval Details:**
 - Level Type:** Radio buttons for 'Approver' (selected) and 'Checker'.
 - Level 1:**
 - Buttons for 'User' and 'User Group'.
 - Text field containing 'SRKGCIFCorpAdAppr'.
 - Link for 'Select User'.

At the bottom right, there are buttons for 'Next', 'Ready To Submit', 'Retain Draft', and 'Cancel'. At the bottom left, there are buttons for 'Add' and 'Save'.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.


Table 14-32 Workflow Management – CreateField Description

Field Name	Description
Create	Information specified in below fields are related to create.
Workflow Code	To specify approval workflow code.
Workflow Description	To specify approval workflow description.

Table 14-32 (Cont.) Workflow Management – CreateField Description

Field Name	Description
Workflow Type	Specify whether the workflow which the administrator is creating are for approval or for release functionality. The options are: <ul style="list-style-type: none"> • Approval • Release
Approval Details	Below fields appears if you select Approval option in the Workflow Type field.
Level Type	Specify the level type for the workflow. The options are: <ul style="list-style-type: none"> • Approver • Checker
Level	Approval levels for a user / user group. User can click Add for multi-level approval process.
User / User Group	To select specific user or a user group at each level of approval. Note: All the users and user groups created under the Group Corporate will be made available for mapping.
Release Details	Below fields appears if you select Release option in the Workflow Type field.
User / User Group	To select specific user or a user group to release the transaction. Note: <ol style="list-style-type: none"> 1. All the users and user groups created under the Group Corporate will be available for mapping. 2. Only one level of releaser can be configured in the workflow.

To create an approval workflow:

1. Navigate to one of the above paths.
The **Workflow Management** screen appears.
2. Click on the **Add Another** to create new create approval workflows for corporate users.
The **Workflow Management – Create** appears.
3. In the **Workflow Code** field, enter the workflow code.
4. In the **Workflow Description** field, enter the name of the workflow.
5. If you have selected **Approval** option in the **Workflow Type** field;
 - a. In the **Level Type** field, specify the level type for workflow.
 - b. In the **Level 1** field, select the appropriate user / user group in the Approval Details section.
 - c. Click  icon to add appropriate user / user group.

The **User Search** popup appears. All the users and User groups created under the Group Corporate will be available for assigning at various approval levels.

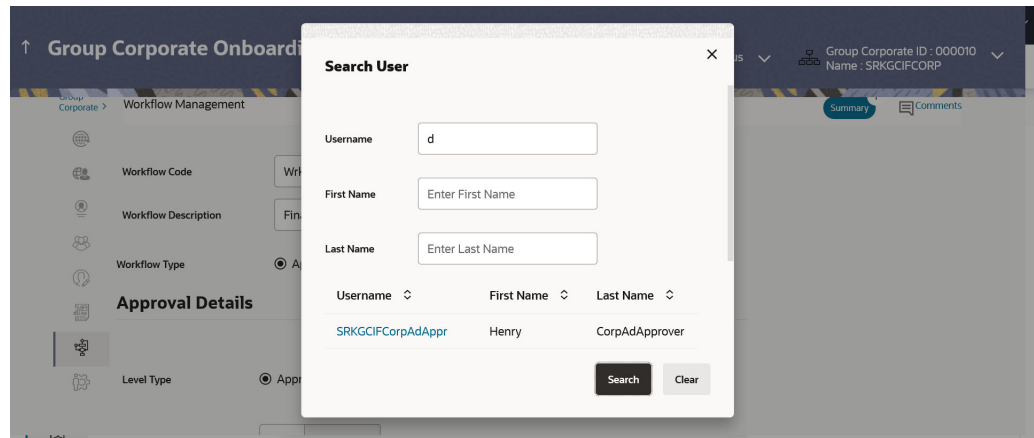





Table 14-33 Workflow Management – User Search - Field Description

Field Name	Description
Search	Information specified in below fields are related to search.
User Name	To search the user with the user name. Partial search is allowed.
First Name	Allows to search based on first name or given name of the user.
Last Name	Allows to search based on last name/ surname of the user.
Search Results	Information specified in below fields are related to search results.
User ID	User ID of the user.
Full Name	Full Name of the user.
Last Name	Last Name of the user

- d. From the **User Name / User Groups** list, click & select the approver user name at specific level of approval.
 - Click  icon to remove user/ user group.
- e. Click **Add** to add the selected user/ user group at specific level of approval.
 - Click  icon to remove specific approval level.
6. If you have selected **Release** option in the **Workflow Type** field;
 - a. In the **Level 1** field, select the appropriate user / user group in the **Approval Details** section.
 - b. Click  icon to add appropriate user / user group.

The **User Search** popup appears. All the users and User groups created under the Group Corporate will be available for assigning at various approval levels.
7. Perform anyone of the following actions.
 - Click **Save** to save approval workflow.
 - Click **Back** to navigate back to previous screen.
 - Click **Next** to proceed to the next logical step.
 - Click **Submit** to submit the steps performed so far for approval.
 - Click **Retain Draft** to save the details entered as draft.

- Click **Cancel** to cancel the transaction.
- 8. Perform any one of the following actions.
 - Click **Edit** to modify the details entered.
 - Click on **Add Another** to new Workflow.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate back to previous screen.

The success message of saving the created approval workflow appears along with the transaction reference number and status.

14.8.4 Workflow Management - Edit

This topic describes the systematic instruction to **Workflow Management - Edit**. This function enables the Bank Administrator to update the description of the workflow and also to remove existing and add new approval levels.

Edited workflows are applicable for new transactions initiated post workflow update, whereas the previously initiated and pending approval transactions pending will follow the old workflow.

To edit an approval workflow:

1. Navigate to one of the above paths.

The **Workflow Management** screen appears.
2. In the **Workflow Management** screen, enter the search parameters and click **Search**.

The **Workflow Management** screen with search results appears based on the searched criteria.
3. Click the **Workflow Code** link to view details of the selected Approval Workflow.

The **Workflow Management - View** screen appears.
4. Click **Edit** to edit the workflow.

The **Workflow Management - Edit** screen with values in editable form appears.

 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

Figure 14-62 Workflow Management - Edit

↑ Group Corporate Onboarding

Submission Status ▼ Group Corporate ID : 000010 Name : SRKGCIFCORP ▼

Group Corporate > Workflow Management Summary

Workflow Code FINRULEPYMT

Workflow Description Financial Rule for all payment transaction

Workflow Type ☒ Approval ☐ Release

Approval Details

Level Type ☒ Approver ☐ Checker

Level 1
 ApisGCIF
[Select User](#)

Level Type ☒ Approver ☐ Checker

Level 2
 amitkcorp
[Select User](#)

Note

The fields which are marked as Required are mandatory.


For more information on fields, refer to the field description table.

Table 14-34 Workflow Management - Edit - Field Description

Field Name	Description
Edit	Information specified in below fields are related to edit field.
Workflow Code	Workflow code is displayed.
Workflow Description	Workflow description is displayed in editable form.

Table 14-34 (Cont.) Workflow Management - Edit - Field Description

Field Name	Description
Workflow Type	Type of workflow can be selected as Approval or Release. The options are: <ul style="list-style-type: none"> • Approval • Release
Approval Details	Below fields appears if you select Approval option in the Workflow Type field.
Level Type	Specify the level type for the workflow. The options are: <ul style="list-style-type: none"> • Approver • Checker
Level	Approval levels for a user / user group. Administrator can remove or add approval levels in a workflow. This is editable field.
User Name / User Groups	User or a user group maintained at each level of approval. Administrator can edit an existing user/user group maintained at each level and can also specify user/user group for additional approval level. This is editable field.
Release Details	Below fields appears if you select Release option in the Workflow Type field.
User / User Group	To select specific user or a user group to release the transaction. This is editable field. Note: All the users and user groups created under the Group Corporate will be made available for mapping.

5. Edit the required details.
6. Click **Add** to add the selected user/ user group at specific level of approval.
 - Click  icon to remove specific approval level.
7. Perform anyone of the following actions.
 - Click Save to save Approval Workflow.
 - Click **Back** to navigate back to previous screen.
 - Click **Next** to proceed to the next logical step.
 - Click **Submit** to submit the steps performed so far for approval.
 - Click **Retain Draft** to save the details entered as draft.
 - Click **Cancel** to cancel the transaction.
8. Perform anyone of the following actions.
 - Click **Edit** to modify the details entered.
 - Click on **Add Another** to add new Workflow.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate back to previous screen.

The success message of saving the approval workflow modification appears along with the transaction reference number and status.

9. Click **OK** to complete the transaction.

14.9 Step 8: Approval Rules

This topic describes the information about **Approval Rules** feature. This function enables the Bank Administrator to set up conditions for approval as well as for Releaser as per the bank/ corporate requirements.

A rule can be set up for financial, non-financial, non-account financial transactions and for maintenances. Flexibility is provided to define approval rules with conditions stating that **specific transaction** if initiated by a **specific user/ user group/All users** has to be approved by a **specific approver/approver group** along with other attributes like amount range etc.

For an approval rule, the user has an option to select one workflow within which different levels are available for approver and checker. The release rules should be resolved at the time of transaction initiation. The users mapped at the time of transaction initiation will be able to release the transaction. The rules specific to release can be configured for a combination of initiator type (user, user group), transactions and accounts. User can set up the release rule only for those transactions for which the release functionality is required. If no rule is configured for a combination of values, then it will be considered as **no release required**. All the transactions as per the specified rule, will be sent for release to the configured users/user groups post successful approval at all levels.

Pre-Requisites

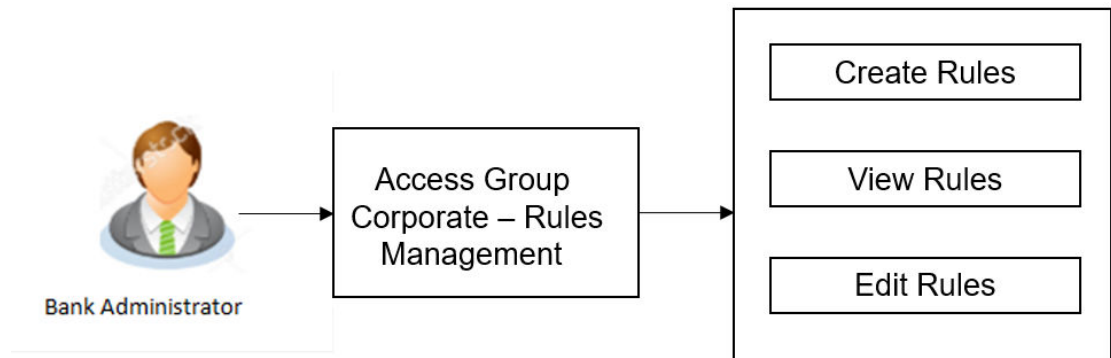
- Transaction access is provided to Bank Administrator
- Party preference is maintained for setting up rules for corporates
- Corporate and Administrator users are maintained
- Workflow configuration is maintained if approval required is to be set as 'Yes'
- Approval rule set up for Bank Administrator to perform the actions
- Necessary user groups and approval workflows are maintained

Features supported in application

The Approval Rule maintenances allow the bank administrator to:

- [Create Approval Rules](#)
- [View Approval Rules](#)
- [Edit Approval Rules](#)
- [Delete Approval Rules](#)

Figure 14-63 Workflow



Navigation Path: Perform any one of the following navigation access to **Approval Rules** tab.

- From **System/ Bank Administrator Dashboard**, under **Corporate Onboarding**, click **Group Corporate Onboarding** and then click **Approval Rules** tab.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Group Corporate Onboarding**, Under **Group Corporate Onboarding**, click **Approval Rules** tab.
- [Approval Rules – Summary](#)
This topic describes the systematic instruction to **Approval Rule - Summary** screen.
- [Approval Rules - View](#)
This topic describes the systematic instruction to **Approval Rule - View** feature.
- [Approval Rules - Edit](#)
This topic describes the systematic instruction to **Approval Rule - Edit** feature.
- [Approval Rule – Create](#)
This topic describes the systematic instruction to **Approval Rule - Create**.

14.9.1 Approval Rules – Summary

This topic describes the systematic instruction to **Approval Rule - Summary** screen.

Bank Administrator logs into the system and navigates to the Rules Management screen. User can opt to view the details of existing Approval Rules or can create new approval rule using this screen.

Figure 14-64 Rules Management – Summary

Group Corporate Onboarding

Submission Status Group Corporate ID : 000010 Name : SRKGCIFCORP

Rules Management

Rule Code Required

Rule Description Required

Rule Applicable For ☒ Approval ☐ Release

Rule Code	Rule Description	Maker	Approval Required	Change Type	Rule Applicable For
FINEURCHKAPPS1-99	Financial EUR Checker Approval Rule 51 to 99	MackGCIF	Yes		APPROVAL
FINEURELIAUTOAPP	Financial EUR ReliGCIF Auto Approval	ReliGCIF	No		APPROVAL
FINEURCHK10-50	Financial EUR Checker Rule 10 to 50	MackGCIF	Yes		APPROVAL
CORPADMINAUTOAPPR	Corpadmin Auto Approval Rule for Admin Txns	SRKGCIFCorpAdAppr	No		APPROVAL
MAINRULE2985	MAINRULE2985	Mack2985	Yes		APPROVAL

Page 1 of 5 (1-10 of 47 items) < 1 2 3 4 5 >

Add Another

Ready To Submit Retain Draft Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-35 Rules Management – Summary - Field Description

Field Name	Description
Rule Code	Search with Approval rule code.
Rule Description	Search with Approval rule description.
Rule Applicable For	Search whether rule is applicable for Release or Approval.
Search Result	Information specified in below fields are related to search results.
Rule Code	The Approval rule code.
Rule Description	The Approval rule description.
Maker	Initiator type (User ID or User Group Code) of the transaction. This field will be displayed only if existing approval rules are available.
Approval Required	Whether approval is required for each rule maintained.
Change Type	Displays the status of the record i.e. if it is created or modified.
Rule Applicable for	Displays the whether the approval rule is applicable for Release or Approval.

1. Navigate to one of the above paths.

The **Approval Rules** screen appears.

2. In the **Rule Code** field, enter the approval Rule code to be searched.
3. In the **Rule Description** field, enter the description of the approval Rule to be searched.
4. In the **Rule Applicable For** field, specify whether the approval rule is applicable for Release or Approval.
5. Click **Search**.
The **Rule Management** screen with search results appears based on the searched criteria.
6. Click the **Rule code** link, to view details of the selected Approval Rule.
 - The **Approval Rules - View** screen appears.
 - Click on **Add Another** to add the **Approval Rules**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
 - Click **Create** to create new Approval Rule for corporate users.

14.9.2 Approval Rules - View

This topic describes the systematic instruction to **Approval Rule - View** feature.

On accessing **Rules Management** menu option, and searching rules, summarized view of all the approval rules maintained (if any) for the party are displayed on the screen. Further drill down is given on each rule to view the details of approval rule.

To view the approval rules for corporate users:

1. Navigate to one of the above paths.
The **Approval Rules** screen appears.
2. In the **Approval Rules** screen, enter the search parameters and click Search.
The **Approval Rules** screen with search results appears based on the searched criteria.
3. Click the **Rule Code** link, for which you want to view the details.
The **Approval Rules - View** screen appears.

Figure 14-65 Approval Rules View

Group Corporate Onboarding

Submission StatusGroup Corporate ID : 000010Name : SRKGCJFCORP

Group Corporate > Rules Management

Summary

Rule Type

Financial

Rule Code

FINEURCHK10-50

Rule Description

Financial EUR Checker Rule 10 to 50

Rule Applicable For

Approval

Initiator

Initiator Type

User - MackGCJF

Party ID

Select Specific Parties

002531|Columbia Pictures Incorporated|OBPM 14.5 HEL BR,
205009|Ferrero Rocher Corporate|UBS OBPM 14.4 HEL Branch,
002985|SPINNEYS SUPERMARKET INC|OBPM 14.5 HEL BR, and
002980|Aramex Logistics Corporation|OBPM 14.5 HEL BR

Transactions

Transactions

All Transactions

Accounts

Accounts

All Accounts

Currency

Currency

EUR

Amount Range

From Amount

EUR 10.00

To Amount

EUR 50.00

Workflow Details

Approval Required

Yes

Approval Type

Sequential

Workflow

CHECKWFL2980

Level 1

CC

Checker

Chet Checker

ChetGCJF

Not

Edit

Delete

Submit

Retain Draft

Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-36 Approval Rules View - Field Description

Field Name	Description
View	Information specified in below fields are related to view.
Rule Type	Transaction rule type for which the approval rule is set up. The transaction rule for corporate user are: <ul style="list-style-type: none"> • Financial • Non Financial • Maintenance • Non Account Financial • Administration • Service Request
Rule Code	Approval rule code.
Rule Description	Approval rule description.
Rule Applicable For	Displays for which the rule is set up. It could be: <ul style="list-style-type: none"> • Approval • Releaser
Initiator	Information specified in below fields are related to initiator
Initiator Type	Initiator type specified while creating a rule. Note: All Users will be displayed for Initiator Type if rule is created with Initiator type as All users
User Name / User Groups	Name of the user or user group defined as initiator for the rule condition.
Party ID	Displays one or multiple Party IDs mapped to the selected Group Corporate ID.
Transactions	The transactions for which the rule is being set up. The options are: <ul style="list-style-type: none"> • All Transactions • Select Specific Transactions • All Service Request – rule will be applicable for all the service requests available in the form builder • Select Specific Category – all the service request categories available in the form builder will be listed for selection where one category can be selected • Select Specific Service Request - all the service requests available in the form builder will be listed for selection where one service requests can be checked Type of transactions available depends on the selection of rule type. The option All Service Requests, Specific Service Request or Specific Category is enabled only if the Service Request option is selected in Rule Type field.
Accounts	Field will display the accounts along with their names mapped based on the Party ID selection for which rule being viewed is set up. The options are: <ul style="list-style-type: none"> • All Accounts • Select Specific Accounts This field appears if you select Financial and Non Financial in the Rule Type field.

Table 14-36 (Cont.) Approval Rules View - Field Description

Field Name	Description
Currency	<p>Currency type in which the financial approval rule for a corporate is defined.</p> <p>This field appears if you select Financial and Non Account Financial in the Rule Type field.</p> <p>Note:</p> <ul style="list-style-type: none"> a. Entity's base currency (maintained in System Configuration) will be defaulted in the currency field. b. User will be able to select the currency other than the default currency from the currency list.
Amount Range	Information specified in below fields are related to amount range.
From Amount/ To Amount	<p>Transactions allowed for the user between the amount range.</p> <p>This field appears if you select Financial and Non Account Financial in the Rule Type field.</p>
Workflow Details	Information specified in below fields are related to workflow details.
Approval Required	<p>Field displays whether approval is required or not.</p> <p>The options are:</p> <ul style="list-style-type: none"> • Yes • No
Approval Type	<p>Displays the Approval workflow type.</p> <p>Possible value will be:</p> <ul style="list-style-type: none"> • Sequential • Parallel <p>This field is displayed if Yes option is selected in Approval Required field and when workflow preference is set at Rule Level in Group Corporate Profiling setup.</p>
Workflow	<p>Field displays the approval workflow details along with the defined approval levels. For release, it displays the release workflow details.</p> <p>This field appears if you select Yes in the Approval Required field.</p>

4. Click **Edit** to edit the approval rule.
 - The **Approval Rule - Edit** screen with values in editable form appears.
 - Click **Delete** to delete the approval rule.
 - Click **Back** to navigate back to previous screen.
 - Click **Next** to proceed to the next logical step.
 - Click **Cancel** to cancel the transaction.
 - Click **Retain Draft** to save the details entered as draft.

14.9.3 Approval Rules - Edit

This topic describes the systematic instruction to **Approval Rule - Edit** feature.

Bank Administrator can edit the approval rules. An administrator is allowed to change the description of the rule and is also allowed to change the parameters associated with the specific approval rule.

Edited rules are applicable for new transactions initiated post rule update. Previously initiated transactions which are pending approval will follow a rule which was applied at the time of transaction initiation.

To edit an approval workflow:

1. Navigate to one of the above paths.
The **Approval Rules** screen appears.
2. In the **Approval Rules** screen, enter the search parameters and click Search.
The **Approval Rules** screen with search results appears based on the searched criteria.
3. Click the **Rule Code** link, for which you want to view the details.
The **Approval Rules - View** screen appears.
4. Click **Edit** to edit the approval rule.
The **Approval Rule - Edit** screen with values in editable form appears.

Figure 14-66 Approval Rules - Edit

Group Corporate Onboarding

Submission Status Group Corporate ID : 000010 Name : SRKGCIFCORP

Group Corporate > Rules Management

Summary

Rule Type

Financial

Rule Code

FINEURCHK10-50

Rule Description

Financial EUR Checker Rule 10 to 50

Rule Applicable For

☒ Approval ☐ Release

Initiator

Initiator Type

User User Group All Users

MockGCIF

Select User

Party ID

☐ All Parties ☒ Select Specific Parties

002531[Columbia Pictures Incorporated]OBPM 14.5
HEL BR x

205009[Ferrero Rocher Corporate]UBS OBPM 14.4
HEL Branch x

Transactions

☐ All Transactions ☒ Select Specific Transactions

☒ Account Aggregation

☒ Create Account Aggregation Payment

☒ Term Deposits (Financial)

☒ Open Banking Payments

☐ Electronic Bill Payment

☐ Credit Card Financial

☒ Loans

☐ Virtual Account Management Transactions

☐ File Upload

☐ Payments

Accounts

Accounts

☒ All Accounts ☐ Select Specific Accounts

Currency

Currency

EUR

Amount Range

From Amount

EUR 10.00

To Amount

EUR 500,000.00

Workflow Details

Approval Required

Yes No

Approval Type

Sequential Parallel

Workflow

FINRULEFORPAYMET

Level 1

IC
Approver
Gayatri GJ2985
User

Level 2

GG
Approver
grouplevel1
User Group

Save

Submit

Retain Draft

Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 14-37 Approval Rules - Edit - Field Description

Field Name	Description
Edit	Information specified in below fields are related to edit.
Rule Type	Transaction rule type for which the approval rule is set up will be displayed. The rule type cannot be modified. The transaction rule for corporate user are: <ul style="list-style-type: none"> • Financial • Non Financial • Maintenance • Non Account Financial • Administration • Service Request
Rule Code	Approval rule code provided by the user.
Rule Description	Approval rule description provided by the user in editable form.
Rule Applicable For	The rule applicable for Release or Approval in editable form. The rule applicable for cannot be modified
Initiator	Information specified in below fields are related to initiator.
Initiator Type	Initiator type who initiates the transaction will be displayed in editable form. <div> Note If All Users is selected, then the rule being created is applicable for all users of Corporate Party </div>
User Name / User Groups	Name of the user or user group as initiator will be displayed in editable form. If initiator is selected as User, then all the users belonging to the party will be listed for selection. If initiator is selected as User Group, then all the user groups belonging to the party will be listed for selection.
Party ID	The one or multiple Party IDs mapped to the selected Group Corporate ID will be displayed in editable form.

Table 14-37 (Cont.) Approval Rules - Edit - Field Description

Field Name	Description
Transactions	<p>The transactions to set the approval rules will be displayed in editable form.</p> <p>The options are:</p> <ul style="list-style-type: none"> • All Transactions • Select Specific Transactions • All Service Request – rule will be applicable for all the service requests available in the form builder • Select Specific Category – all the service request categories available in the form builder will be listed for selection where one category can be selected • Select Specific Service Request - all the service requests available in the form builder will be listed for selection where one service requests can be checked <p>Type of transactions available depends on the selection of rule type.</p> <p>The option All Service Requests, Specific Service Request or Specific Category is enabled only if the Service Request option is selected in Rule Type field.</p>
Accounts	<p>Type of accounts based on the Party ID selection will be displayed in editable form.</p> <p>The options are:</p> <ul style="list-style-type: none"> • All Accounts – If selected, the rule can be setup for all accounts within the selected Party IDs • Select Specific Accounts – Specific accounts can be selected for which the rule is applicable. The Party ID, Account Type and Account Numbers along with their names are listed for selection <p>This field appears if you select Financial and Non Account Financial in the Rule Level field.</p>
Currency	Currency type in which the financial approval rule for a corporate is defined.
Amount Range	Information specified in below fields are related to amount range.
From Amount/ To Amount	<p>Transactions allowed for the user between the defined amounts ranges will be displayed in editable form.</p> <p>This field appears if you select Financial and Non Account Financial in the Rule Level field.</p>
Workflow Details	
Approval Required	<p>Whether approval is required will be displayed in editable form.</p> <p>The options are:</p> <ul style="list-style-type: none"> • Yes • No
Approval Type	<p>Define the Approval workflow type. Possible value will be</p> <ul style="list-style-type: none"> • Sequential • Parallel <p>This field is enabled if Yes option is selected in Approval Required field and when workflow preference is set at Rule Level in Group Corporate Profiling setup.</p>
Workflow	<p>Details of the approval workflow within which different levels are available for approver and checker will be displayed in editable form.</p> <p>For release, the release workflow can be selected.</p> <p>This field appears if you select Yes in the Approval Required field.</p>

5. Edit the required details.

6. Click **Save** to save approval rule.
 - Click **Back** to navigate back to previous screen.
 - Click **Next** to proceed to the next logical step.
 - Click **Submit** to submit the steps performed so far for approval.
 - Click **Retain Draft** to save the details entered as draft.
 - Click **Cancel** to cancel the transaction.
7. The **Approval Rule - Edit Review** screen appears.
 - Verify the details, and click **Confirm**.
 - Click on **Add Another** to add new Workflow.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate back to previous screen.

The success message of saving the approval rule modification appears along with the transaction reference number and status.

8. Click **OK** to complete the transaction.

14.9.4 Approval Rule – Create

This topic describes the systematic instruction to **Approval Rule - Create**.

Bank Administrator can create approval rules for the corporate users. In Approval Rules, Bank Administrator can define the rule conditions for various type of transactions.

Approval rules can be setup based on the following parameters.

Type of Transaction:

- Financial Transactions
 - This option is used to setup approval rules for the transactions, this involves exchange of money.
 - E.g. Money Transfer, Draft Issuance, Redeem Term Deposit etc.
- Non Financial Transactions
 - This option is used to setup approval rules for the transaction which are for an account but does not involve exchange of money.
 - E.g. Cheque Book Request, Statement Request, Stop Cheque etc.
- Maintenance
 - This option is used to setup approval rules for the transaction which are at the party level and not for a specific account
 - E.g. Payee Maintenance, Biller Maintenance etc.
- Non Account Financial Transactions:
 - This option is used to setup approval rules for the transaction with amount range and no debit account
 - E.g. Initiate LC, Supply Chain Finance related transactions like create Invoice.
- Initiator
 - Specific User

- User Group
 - All Users
- Party ID
 - This option allows to select one or multiple Party IDs
- Accounts
 - All Accounts based on party selection
 - Select Specific Accounts based on party selection
- Transactions
 - All Transactions
 - Select Specific Transactions
- Currency
- Amount Range
- Service Requests
 - All Service Requests
 - Specific Service Request
 - Specific Category

Administrator can create multiple approval rules for corporate users. In a scenario when a transaction is initiated and multiple rules are applicable as per set conditions, then the most applicable rule amongst all the resolved rules is applied for approval.

User can further define if for a condition, the transactions should be auto approved (which means there is no approval workflow and the transactions gets approved as soon as initiator submits the transactions) or should follow a set approval workflow and should get approved by the defined set of approvers. The same is achieved by attaching a workflow maintained for the corporate party.

Figure 14-67 Approval Rules – Corporate User - Create

↑ Group Corporate Onboarding

Submission Status Group Corporate ID : 000010
Name : SRKGCJFCORP

Group Corporate >

Rules Management

Summary Comments

Rule Type

Financial

Rule Code

rule111

Rule Description

rulefinancial

Rule Applicable For

☒ Approval ☐ Release

Initiator

Initiator Type

User User Group All Users

ApisGCJF

Select User

Party ID

☐ All Parties ☒ Select Specific Parties

002980|Aramex Logistics Corporation|OBPM 14.5
HEL BR

205009|Ferrero Rocher Corporate|UBS OBPM 14.4
HEL Branch

Transactions

☐ All Transactions ☒ Select Specific Transactions

Account Aggregation

☒ Create Account Aggregation Payment

Term Deposits (Financial)

☒ Top Up

☒ Redeem TD

☐ New Deposit

Open Banking Payments

☐ Electronic Bill Payment

☐ Credit Card Financial

☒ Loans

☐ Virtual Account Management Transactions

☐ File Upload

☒ Payments

Accounts

☒ All Accounts ☐ Select Specific Accounts

Currency

Currency

USD

Amount Range

From Amount

USD 1.00

To Amount

USD 1,000,000.00

Workflow Details

Approval Required

Yes No

Approval Type

Sequential Parallel

Workflow

CHECKWFL2980

Level 1

CC

Checker

Chet Checker

ChetGCJF

User

Save

Ready To Submit

Retain Draft

Cancel

Table 14-38 Approval Rules – Corporate User - Create - Field Description

Field Name	Description
Rule Type	Transaction rule type for which the approval rule needs to be set up. The transaction rule for corporate user are: <ul style="list-style-type: none"> • Financial • Non Financial • Maintenance • Non Account Financial • Administration • Service Request
Rule Code	To specify approval rule code.
Rule Description	To specify approval rule description.
Rule Applicable For	Specify the rule applicable for Release or Approval. The options are: <ul style="list-style-type: none"> • Approval • Release
Initiator	Information specified in below fields are related to initiator.
Initiator Type	Initiator type who initiates the transaction. The options are: <ul style="list-style-type: none"> • User - For creating an approval rule for a single user. A lookup will be provided to search for a specific user • User Group - For creating an approval rule for a User Group • All Users - For creating an approval rule of all the users of the Group Corporate
User / User Group	Name of the user or user group as initiator. If initiator is selected as User, then all the users belonging to the party will be listed for selection. If initiator is selected as User Group, then all the user groups belonging to the party will be listed for selection. If Initiator is selected as All Users , then the rule being created is applicable for all users of Corporate Party.
Party ID	The one or multiple Party IDs to be mapped to the selected Group Corporate ID.
Transactions	Select the transactions for which the rule is being set up. The options are: <ul style="list-style-type: none"> • All Transactions • Select Specific Transactions • All Service Request – rule will be applicable for all the service requests available in the form builder • Select Specific Category – all the service request categories available in the form builder will be listed for selection where one category can be selected • Select Specific Service Request - all the service requests available in the form builder will be listed for selection where one service requests can be checked Type of transactions available depends on the selection of rule type. The option All Service Requests, Specific Service Request or Specific Category is enabled only if the Service Request option is selected in Rule Type field.

Table 14-38 (Cont.) Approval Rules – Corporate User - Create - Field Description

Field Name	Description
Accounts	Specify the accounts mapped based on the Party ID selection for which rule being viewed is set up. The options are: <ul style="list-style-type: none"> • All Accounts - Allow to select all the accounts of the selected Party ID • Select Specific Accounts - Allow to select specific accounts within each party ID Based on the Party ID selection, accounts associated to the party ID are available for selection. This field appears if you select Financial and Non Financial in the Rule Type field.
Counts of Accounts Mapped	Displays the number of accounts mapped to the Group Corporate.
Currency	Currency type in which the financial approval rule for a corporate is defined. This field appears if you select Financial and Non Account Financial in the Rule Type field. Note: <ol style="list-style-type: none"> 1. Entity's base currency (maintained in system configuration) will be defaulted in the currency field. 2. User will be able to select the currency other than the default currency from the currency list.
Amount Range	Information specified in below fields are related to amount range.
From Amount/ To Amount	Transactions allowed for the user between the amount range. This field appears if you select Financial and Non Account Financial in the Rule Type field.
Workflow Details	Information specified in below fields are related to workflow details.
Approval Required	Option to decide whether approval is required or not for the set condition. The options are: <ul style="list-style-type: none"> • Yes • No
Approval Type	Define the Approval workflow type. Possible value will be <ul style="list-style-type: none"> • Sequential • Parallel This field is enabled if Yes option is selected in Approval Required field and when workflow preference is set at Rule Level in Group Corporate Profiling setup.
Workflow	All workflows maintained for the party are listed here along with the defined approval level for each of them. Select one workflow within which different levels are available for approver and checker. For release, the release workflow can be selected. This field appears if you select Yes in the Approval Required field.

To create an approval rule for corporate user:

1. Navigate to one of the above paths.

The **Approval Rules** screen appears.


2. In the **Rule Type** field, select the appropriate transaction rule type.
3. In the **Rule Code** field, enter the code.
4. In the **Rule Description** field, enter the rule name.
5. In the **Rule Applicable For** field, specify the rule applicable for Release or Approval.
6. From the **Initiator Type** field, click appropriate user / user group and select the user/ user group or Select **All Users**.
7. Click  icon to add appropriate user / user group.
The **Search User to Copy Mapping** popup appears.

Figure 14-68 Approval Rules – Search User

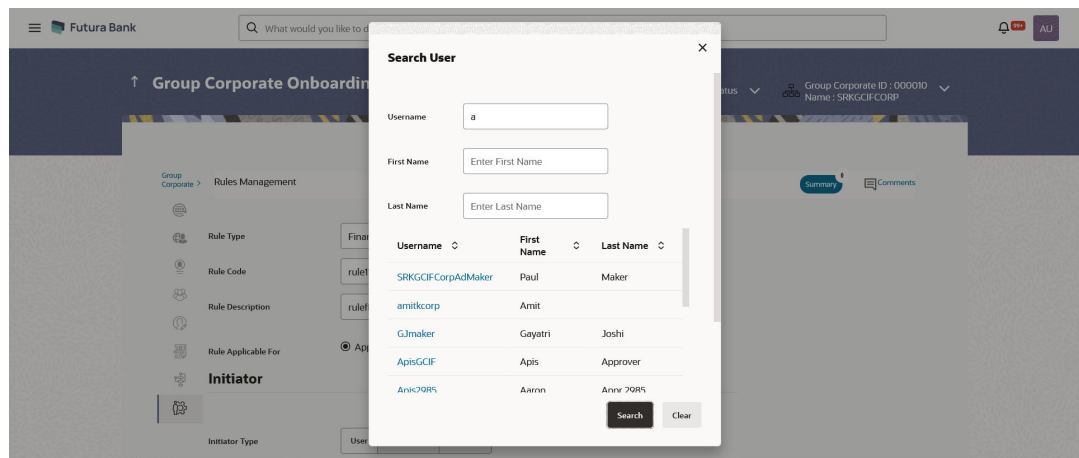


Table 14-39 Approval Rules – Search User - Field Description


Field Name	Description
Search	Information specified in below fields are related to search.
User ID	To search the user with the user ID. Partial search is allowed.
First Name	Allows to search based on first name or given name of the user.
Last Name	Allows to search based on last name/ surname of the user.
Search Results	Information specified in below fields are related to search results.
User ID	User ID of the user.
Full Name	Full Name of the user.

- a. From the **User Name / User Groups** list, click & select the user ID.
8. Click **Add** to add the selected user/ user group as a initiator.
9. From the **Party ID** list, click and select one or multiple Party IDs to be mapped to the selected Group Corporate ID.
10. From the **Transaction** list, select the transactions to be mapped to the rule.
 - If you have selected Select **Specific Transactions** option, select one or multiple transactions within modules to mapped to the selected Group Corporate ID.

Click  icon to search and add specific transaction from the search lookup.

11. If you have selected **Financial** option in the **Rule Type** field;
 - a. From the **Accounts** list, select the appropriate accounts.
 - i. If you have selected **Select Specific Accounts** option;
 - i. Click the Party ID whose accounts needs to be mapped, and then select one or multiple accounts to mapped to the selected Group Corporate.

 **Note**

Click  icon to search and add specific account from the search lookup.

- b. From the **Currency** list, select the appropriate account currency.
12. If you have selected **Financial** and **Non Account Financial** option in the **Rule Type** field;
 - In the **Amount Range** section, enter the appropriate amount.
13. In the **Workflow Details** section, select whether approval is required for the mapped transactions.
 - If you select **Yes** option,
 - i. In the **Approval Type** field, select approval workflow type.
 - ii. From the **Workflow** list, select the appropriate Workflow.
14. Click **Save** to save approval rule.
 - Click **Back** to navigate back to previous screen.
 - Click **Next** to proceed to the next logical step.
 - Click **Submit** to submit the steps performed so far for approval.
 - Click **Retain Draft** to save the details entered as draft.
 - Click **Cancel** to cancel the transaction.
15. The **Review** screen appears.
 - Verify the details, and click **Confirm**.
 - Click on **Add Another** to add the **Approval Rule**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate back to previous screen.

The success message of saving the created approval rule appears along with the transaction reference number and status.

14.10 Send to Modify

This topic describes the systematic instruction to **Send to Modify**.

Approver dashboard is available for Bank administrator users whose main responsibility is of approving the transactions initiated by Bank administrator in maker role. Approver has the responsibility to ensure correctness of the maintenances as per the bank and corporate mandate, to ensure speedy and accurate processing.

When the maker sends the Group Corporate Onboarding maintenance for approval, the approver will have an option to send the maintenance back for modification.

When the transaction is sent back for modification, then all the users who have access to perform modifications on Group Corporate onboarding will be able to view the maintenance in their activity log. Any of the users can pick up the transaction and make the necessary modification.

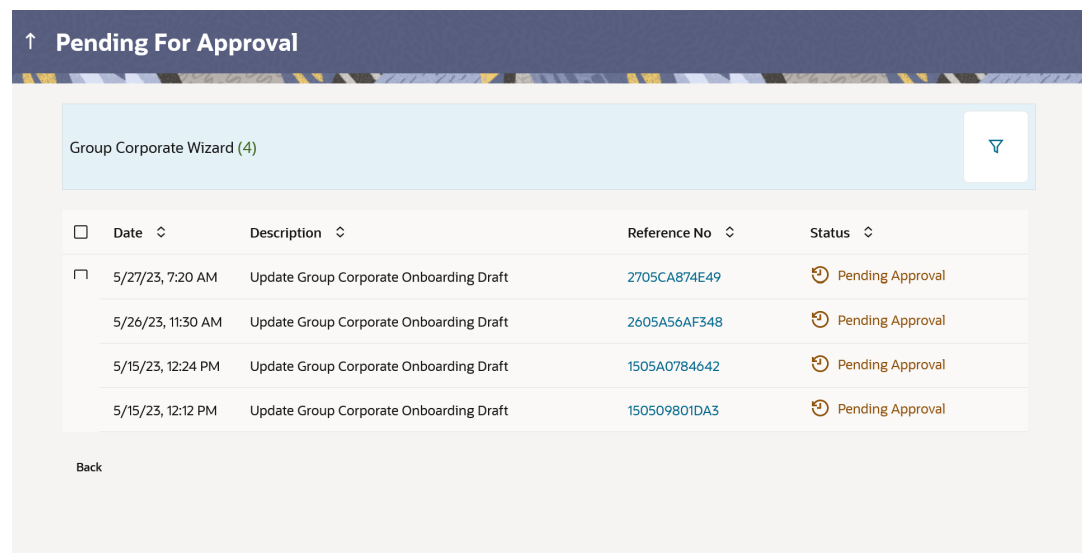
Note





During **Send to Modify**, the comments capture by approver are optional. The bank needs to handle operationally to ensure that specific comments are captured during send for modification.

1. Login to OBDX internet banking application as an approver.
2. On the **Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Transactions**, Under **Transactions**, click **Pending for Approval**, and then select **Group Corporate Wizard**.

The **Pending for Approval** screen appears.

Figure 14-69 Send to Modify - Pending for Approval screen



<input type="checkbox"/>	Date	Description	Reference No	Status
<input type="checkbox"/>	5/27/23, 7:20 AM	Update Group Corporate Onboarding Draft	2705CA874E49	 Pending Approval
	5/26/23, 11:30 AM	Update Group Corporate Onboarding Draft	2605A56AF348	 Pending Approval
	5/15/23, 12:24 PM	Update Group Corporate Onboarding Draft	1505A0784642	 Pending Approval
	5/15/23, 12:12 PM	Update Group Corporate Onboarding Draft	150509801DA3	 Pending Approval

Back

3. Click on the **Reference No** link adjacent to record which to be modify/ approve/reject/lock. The **Group Corporate Onboarding** screen appears.

Figure 14-70 Send to Modify - Group Corporate Onboarding screen

The screenshot displays the 'Group Corporate Onboarding' interface. At the top, there's a header with the title 'Group Corporate Onboarding' and a dropdown menu showing 'Group Corporate ID : 000033' and 'Name : 5StarChemicals'. Below the header, there are four buttons: 'Approve', 'Reject', 'Send to Modify', and 'Lock'. The main content area is titled 'Review Group Corporate Profiling' and includes a 'Comments' link. The profile details are as follows:

Group Corporate Name	5StarChemicals
Bank Roles	Checker, Releaser, CorporateAdminMaker, Viewer, CorporateAdminChecker, Verifier, and Maker
Entity Specific Roles	<ul style="list-style-type: none"> > UBS OBPM 14.4 HEL Branch
Bank Roles	-
Custom Roles	-
Workflow Preferences	Corporate Level
Approval Flow	Sequential
Approval Routing Type	Auto
Release Facility	Enable
Corporate Administrator Facility	Disable

Below the profile details is a 'Transaction Journey' section. It shows a 'Detailed Journey' with three stages: 'Initiation', 'Approval', and 'Completion'. The 'Initiation' stage is marked as 'Successful' with a green checkmark. The 'Approval' stage is marked with a '2' in a circle. The 'Completion' stage is marked with a '3' in a circle. The journey is attributed to 'deepak maker' on '5/27/23, 1:50 AM'. A 'Back' button is located at the bottom left of the journey section.

4. Click **Send to Modify** to send the Group Corporate Onboarding maintenance back to maker for modification.
A popup appears.
5. Enter the comments while sending for modification to specify the reason for sending the maintenance for modification.
6. Click **Send to Modify** to save the comments and send the maintenance to maker for modification.
Click **Cancel** to cancel the transaction.

7. Now login to **OBDX** internet banking application as an maker.
8. View the **Group Corporate Onboarding maintenance** in **My Initiated List** tab from the **Transactions** menu, and make the necessary modifications and send back to approver.
9. On re-login as approver, then the modified data will be highlighted for the approver to understand the changes.

Note

- a. For all the updated values, the previous as well as new value will be shown
The modified value will be highlighted even in cases when the maker modifies any existing data and send it for approval
- b. Click on the **View Update** to view the new changes in case the field has multiple values.

Figure 14-71 View Update

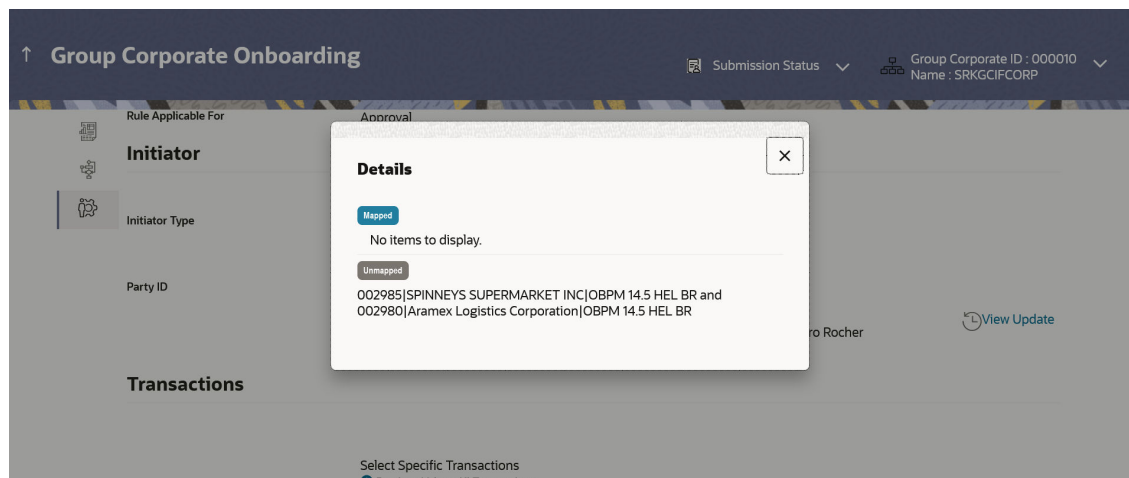


Figure 14-72 Modified data highlight

The screenshot shows a web application interface titled 'Modified Accounts'. It features a table of accounts on the left and a 'Transaction Group Details' panel on the right. The table lists accounts with IDs, currencies (GBP), and statuses (Active/Inactive). The first account is highlighted. The details panel shows options for 'Card_All Transactions' and a list of transaction types with checkboxes for selection.

Account ID	Currency	Status
6247000000000001	GBP	Active
6247000000000002	GBP	Active
6247000000000003	GBP	Inactive
6247000000000004	GBP	Inactive
6247000000000005	GBP	Inactive
6247000000000006	GBP	Inactive

Transaction Group Details

Card_All Transactions

Transactions | Inquiries | Search...

- ☒ All Transactions
- ☒ Credit Card Financial
 - ☒ Card Payment
 - ☒ Perform
 - ☒ View
 - ☒ Approve
- ☒ Credit Card Inquiries
 - ☒ Fetch CC Bill Cycle
 - ☒ Perform
- ☒ Credit Card Transactions

Comments: Mappings accounts to card txn User level superadmin, 11/25/22, 11:39 AM

Buttons: Save, Clear

10. Click on highlighted data to view the modifications.
11. Verify the changes and approve the transaction.

14.11 FAQ

Step 1: Group Corporate Profiling

1. Can administrator modify Bank role before assigning to Group Corporate?

No, if the Administrator assigns a Bank role to Group Corporate, all the entitlements available in the selected roles will be assigned at Group Corporate level. Any modification required in the bank roles can be done using Role transaction mapping screen. If in future bank assigns a new transaction access in the bank role (from Role transaction mapping screen), it will automatically be given to the all the Group Corporates having that roles mapped

2. Is mapping of custom role is mandatory?

No. Administrator can select and assign the roles available at enterprise level as is, or he can create a custom role as per his requirement for the Group corporate by cloning a role available at Group Corporate level.

Admin will be able to assign a mix of bank roles and custom roles to a Group Corporate.

3. Are the Customize bank roles will be applicable across the application?

No, The Customize bank role will be available only for the Group Corporate for which it was created. Any changes done in the bank roles, from which this custom role has been created, will not have any impact on the custom created roles

4. What is sequential and parallel type of approval flow?

Under Sequential approval flow, the approval can be done only in the sequence as mentioned in approval workflow. It is **Non-Sequential** type of approval flow, which does not follow any specific sequence. Any user (who is part of the approval flow) from any approval level can pick up the transaction/maintenance and approve it. This will be applicable across Group Corporate

5. What is the approval currency?

Approval Currency is the preferred currency for setting up the approval rules.

6. How can the user define Sequential or Parallel approval flow at the Corporate Level and Rule Level?

During Group Corporate Profiling setup, the user has an option to select the workflow preference at Corporate Level or Rule Level. If Corporate Level is specified, then the approval flow (Sequential/Parallel/No Approval) can be captured on the same screen. If Rule Level is selected, then the approval flow (Sequential/Parallel) must be specified during rule creation.

Step 2: Party Account Access

1. Is it necessary to setup Party Account Access Management before setting up User Account Access for Group Corporate?

Yes. For the Group Corporate, the party account access setup must be done before the user level mapping of accounts and transactions

2. What is the significance of Transactions or Inquiry Group?

Transaction groups are for the purpose of grouping transactions and maintaining access in Account Access screens.

There will be one factory shipped Transaction group for each module, which will have all transactions and inquiries grouped together. Factory shipped user group cannot be deleted or modified.

A new group can also be created by cloning/copying an existing transaction group. Deletion of custom transaction group will be allowed.

Transaction groups of one Group Corporate will be available for selection only for that Group Corporate

3. Can we setup Party Account Access for multiple corporate parties associated with Group Corporate in single flow?

Yes, All the party ID mapped under Group Corporate will be listed in the dropdown. Admin can select one party at a time and setup the party account access for the same. Once he is done he can follow the same flow by selecting another party for Account maintenance before final submission.

OR

He can save the application in draft for further modification.

4. What is the significance of Auto and Manual option in Map Accounts?

This feature allows the administrator to configure access policies for accounts and associated transactions, which may get added subsequently in the future.

Auto: Gives access to the newly added accounts and transactions of the party as soon as the account is opened. This option can be selected whenever bank administrator wishes to provide access by default

Manual: Denies the newly added accounts and transactions by default. This is to ensure that access to accounts and transactions is provided only upon receiving specific instructions from corporates

5. Will Party Account Access – Deletion for a party (Own/Linked) lead to automatic deletion of User Account Access?

Yes. Deletion of account access for a party will lead to automatic deletion of access for the users of that party.

Step 3: User Onboarding

1. Who can create / update the user at Group Corporate level?

System administrator and bank administrator can create or edit the users.

2. Does the application allows admin to create new user by cloning the exiting one?

Yes. An option to create a new user from by copying an existing user is provided.

If **Copy** is selected, admin will be able to select an already created user (user created under the same Group Corporate) and screen will be displayed the copied data for all the sections except Personal and Contact information. Admin will be required to fill Personal and Contact information and he can make the changes in the copied data as well.

3. Can one assign multiple Application roles to a user?

Yes, multiple Application roles can be assigned to the user. All the Roles (both Enterprise and Customer) mapped at the Group Corporate level will be available for selection while setting up the user management.

4. What is the significance of primary and Accessible parties?

Corporate users at Group Corporate level will have one primary party and multiple assessable parties for each entity. Show primary party selected on the top will by default as selected under Primary Party for that Entity.

Step 4: User Group Maintenance

1. Is the user selection for user group maintenance is depends on the parent party?

No, user selection is not depend upon the parent corporate party. Application will list down the entire user associated with group corporate for user group creation irrespective of parent party.

2. Can a user be the part of multiple user groups created under a Group Corporate?

Yes, same user can be part of multiple user groups under group corporate. Whereas, User Group would be allowed to create even without adding a single user.

3. Can I delete an existing user group?

No, user groups cannot be deleted but can be edited. Administrator can add new users and remove existing users of the user group.

Step 5: User Account Access

1. If user is associated with one parent corporate party and multiple accessible parties, then will he be allowed to setup account access for the corporate parties in single flow?

Yes, All the party ID mapped under Group Corporate and associated with corporate user will be listed in the dropdown. Admin can select one party at a time and setup the user account access for the same. Once he is done he can follow the same flow by selecting another party for user Account maintenance before final submission.

OR

He can save the application in draft for further modification.

2. Will Party Account Access – Deletion for a party lead to automatic deletion of User Account Access?

Yes, deletion of account access for a party will lead to automatic deletion of access for the users of that party.

3. If I remove access of account(s) and transaction(s) for a party, will it lead to automatic access removal for the users of that party?

Yes, access removal at party level for an account and/or transaction will automatically remove access at user level of the selected party.

4. Have mapped/edited/deleted user account access for a party but it is not reflecting in the system even after a successful maintenance save message?

There is a possibility that the maintenance is saved but the status is 'Pending Approval'. For the maintenance, if there is an approval required then the changes will reflect only once the approver(s) approve the submitted request. If the setup does not require an approval workflow or is self / auto approved, then the same will reflect immediately.

Step 6: User Report Mapping

1. What is the significance of user report mapping?

The user report mapping maintenance allows the Bank Administrators to map the report or set of reports to a specific corporate user. The corporate users can generate and view the reports to which they have an access.

2. Is the user selection for user report mapping maintenance is depends on the parent party?

No, user selection is not depend upon the parent corporate party. Application will list down the entire user associated with group corporate for user report mapping irrespective of parent party.

Step 7: Workflow Management**1. Is the user selection for workflow maintenance is depends on the parent party?**

No, user selection is not depend upon the parent corporate party. Application will list down the entire user associated with group corporate for workflow maintenance irrespective of parent party.

2. What is approval workflow maintenance?

Approval workflows are created to support requirements where multiple levels of approval are required in a specific sequence for a transaction/maintenance. Each workflow can be configured to have up to five levels of approval with a specific user or a user group configured at each level.

3. How many approval levels can I set up in the system?

Administrator can set up minimum one and maximum five levels of approvals as a part of approval workflow.

4. Can I get the list of users associated with a group from workflow management screen?

Yes, list of the users associated with a group can be viewed using workflow management screen.

Step 8: Approval Rules**1. Is the user selection for workflow maintenance is depends on the parent party?**

No, user selection is not depend upon the parent corporate party. Application will list down the entire user associated with group corporate for approval -rules maintenance irrespective of parent party.

2. How many approval levels can I set up in the system?

Administrator can set up minimum one and maximum five levels of approvals as a part of approval workflow. Whereas, maximum levels of approvals that the user can set is configurable as Day0.

3. What happens if the transaction is initiated in the currency in which approval rule is not maintained?

If the rule is not maintained in specific currency, then the application will check the preferred currency selected while setting up the group corporate.

4. Explain [AB1] by examples how the rules are resolved during auto and manual approval routing?

If the Day 0 configuration is yes (i.e., weightage needs to be checked), then the rules will be evaluated irrespective of the currency. However, the final rule which is resolved will be as per the calculated weightage.

If the Day 0 configuration is no (i.e., weightage need not be checked), then the rules will be evaluated irrespective of the currency, and all the rules falling within the amount range (post currency conversion) will be resolved. For Manual Routing, whichever rule the maker picks up will be the resolved rule. For Auto Routing, the nearest 'max' value logic will be checked and the rule with nearest max slab will be evaluated. However, if two rules have

the same nearest 'max' slab, then whichever approver picks the transaction first, that rule will be the final resolved rule.

Some use cases are listed below for better understanding:

Table 14-40 Use Case 1: Rule CCY = TXN CCY

Maintenance	System Behavior
Entity Base CCY – AED Approval Type – Auto Routing Rules maintained are as follows: Rule 1 - CCY – USD, Amount Range 5k to 25k Rule 2 - CCY – QAR, Amount Range 50k to 100k Rule 3 - CCY – BHD, Amount Range 5k to 10k The customer is initiating a transaction in BHD 9K (equivalent to USD 23.8k, QAR 86.9k) *Considering all other rule criteria are matching	Applicable Rules*: Day 0 – when weightage check is enabled Rule 3 - CCY – BHD, Amount Range 5k to 10k Reason – System will evaluate all the rules irrespective of any currency. The rules (Rule 1, Rule 2 and Rule 3) falling within the transaction range will be resolved, however as per the weightage logic, the rule maintained in TXN CCY will have higher weightage. Hence only Rule 3 will be resolved Day 0 – when weightage check is disabled Rule 1 - CCY – USD, Amount Range 5k to 25k Rule 2 - CCY – QAR, Amount Range 50k to 100k Rule 3 - CCY – BHD, Amount Range 5k to 10k Reason – System will evaluate all the rules irrespective of any currency without checking any rule weightage Note: Out of the box, the weightage check will always be enabled for auto routing.

Table 14-41 Use Case 2: Rule CCY = Entity Base CCY

Maintenance	System Behavior
Entity Base CCY – AED Approval Type – Auto Routing Rules maintained are as follows: Rule 1 - CCY – USD, Amount Range 5k to 25k Rule 2 - CCY – QAR, Amount Range 50k to 100k Rule 3 - CCY – AED, Amount Range 50k to 100k The customer is initiating a transaction in BHD 10K (equivalent to USD 26.5k, AED 97.5k, QAR 96.5k) *Considering all other rule criteria are matching	Applicable Rules*: Day 0 – when weightage check is enabled Rule 2 - CCY – QAR, Amount Range 50k to 100k Rule 3 - CCY – AED, Amount Range 50k to 100k Reason – The system will check if any rule is available in the TXN CCY as per weightage logic. If the TXN CCY rule is not available, all the other rules irrespective of any CCY will be applicable provided it matches the amount slab Day 0 – when weightage check is disabled Rule 2 - CCY – QAR, Amount Range 50k to 100k Rule 3 - CCY – AED, Amount Range 50k to 100k Reason – System will evaluate all the rules irrespective of any currency without checking any rule weightage Note: Out of the box, the weightage check will always be enabled for auto routing.

Table 14-42 Use Case 3: Rule CCY = Multiple TXN CCY rules

Maintenance	System Behavior
<p>Entity Base CCY – AED</p> <p>Approval Type – Auto Routing Rules maintained are as follows:</p> <p>Rule 1 - CCY – USD, Amount Range 5k to 25k</p> <p>Rule 2 - CCY – QAR, Amount Range 50k to 100k</p> <p>Rule 3 - CCY – BHD, Amount Range 5k to 10k</p> <p>Rule 4 - CCY – BHD, Amount Range 9k to 10k</p> <p>Rule 5 - CCY – BHD, Amount Range 10k to 50k</p> <p>Rule 6 - CCY – AED, Amount Range 50k to 100k</p> <p>The customer is initiating a transaction in BHD 10K (equivalent to USD 26.5k, AED 97.5k, QAR 96.5k)</p> <p>*Considering all other rule criteria are matching</p>	<p>Applicable Rules*:</p> <p>Day 0 – when weightage check is enabled</p> <p>Rule 3 - CCY – BHD, Amount Range 5k to 10k</p> <p>Rule 4 - CCY – BHD, Amount Range 9k to 10k</p> <p>Reason – System will evaluate all the rules irrespective of any currency, however as per the weightage and 'to/max' amount logic, the rule maintained in TXN CCY will have higher weightage. Hence Rule 3 and Rule 4 will be resolved. Based on the users approving at each level, exact rule will be determined</p> <p>Day 0 – when weightage check is disabled</p> <p>Rule 2 - CCY – QAR, Amount Range 50k to 100k</p> <p>Rule 3 - CCY – BHD, Amount Range 5k to 10k</p> <p>Rule 4 - CCY – BHD, Amount Range 9k to 10k</p> <p>Rule 5 - CCY – BHD, Amount Range 10k to 50k</p> <p>Rule 6 - CCY – AED, Amount Range 50k to 100k</p> <p>Reason – System will evaluate all the rules irrespective of any currency without checking any rule weightage</p> <p>Note: Out of the box, the weightage check will always be enabled for auto routing.</p>

Table 14-43 Use Case 4: Rule CCY = TXN CCY (Flexi Routing)

Maintenance	System Behavior
<p>Entity Base CCY – AED</p> <p>Approval Type – Flexi Routing</p> <p>Rules maintained are as follows:</p> <p>Rule 1 - CCY – USD, Amount Range 5k to 25k</p> <p>Rule 2 - CCY – QAR, Amount Range 50k to 100k</p> <p>Rule 3 - CCY – BHD, Amount Range 5k to 10k</p> <p>Rule 4 - CCY – BHD, Amount Range 9k to 10k</p> <p>Rule 5 - CCY – BHD, Amount Range 10k to 20k</p> <p>Rule 6 - CCY – AED, Amount Range 50k to 100k</p> <p>The customer is initiating a transaction in BHD 9K (equivalent to USD 23.8k, AED 87.6k, QAR 86.9k)</p> <p>*Considering all other rule criteria are matching</p>	<p>Applicable Rules*:</p> <p>Day 0 – when weightage check is enabled</p> <p>Rule 3 - CCY – BHD, Amount Range 5k to 10k</p> <p>Rule 4 - CCY – BHD, Amount Range 9k to 10k</p> <p>Reason – System will evaluate all the rules irrespective of any currency, however as per the weightage and to/max amount logic, the rule maintained in TXN CCY will have higher weightage</p> <p>Day 0 – when weightage check is disabled</p> <p>Rule 1 - CCY – USD, Amount Range 5k to 25k</p> <p>Rule 2 - CCY – QAR, Amount Range 50k to 100k</p> <p>Rule 3 - CCY – BHD, Amount Range 5k to 10k</p> <p>Rule 4 - CCY – BHD, Amount Range 9k to 10k</p> <p>Rule 5 - CCY – BHD, Amount Range 10k to 20k</p> <p>Rule 6 - CCY – AED, Amount Range 50k to 100k</p> <p>Reason – System will evaluate all the rules irrespective of any currency. Maker will be expected to select one rule and route for approval.</p>

Table 14-44 Use Case 5: Sequential/Non-Sequential Rules (Flexi Routing)

Maintenance	System Behavior
<p>Entity Base CCY – AED</p> <p>Approval Type – Flexi Routing</p> <p>Rules maintained are as follows:</p> <p>Rule 1 - CCY – USD, Amount Range 5k to 25k</p> <p>Rule 2 - CCY – QAR, Amount Range 50k to 100k</p> <p>Rule 3 - CCY – BHD, Amount Range 5k to 10k (Sequential)</p> <p>Rule 4 - CCY – BHD, Amount Range 9k to 10k (Non-Sequential)</p> <p>The customer is initiating a transaction in BHD 9K (equivalent to USD 23.8k, QAR 86.9K)</p> <p>*Considering all other rule criteria are matching</p>	<p>Applicable Rules*:</p> <p>Day 0 – when weightage check is enabled</p> <p>Rule 3 - CCY – BHD, Amount Range 5k to 10k (Sequential)</p> <p>Reason – System will evaluate all the rules irrespective of any currency, however as per the weightage and 'to/max' amount logic, the rule maintained in TXN CCY will have higher weightage. In this case based on the Day0 configuration, the default behavior is 'Sequential' rule which needs to be given precedence.</p> <p>However, bank can change this configuration to Non-sequential rule to be given precedence</p> <p>Day 0 – when weightage check is disabled</p> <p>Rule 1 - CCY – USD, Amount Range 5k to 25k</p> <p>Rule 2 - CCY – QAR, Amount Range 50k to 100k</p> <p>Rule 3 - CCY – BHD, Amount Range 5k to 10k</p> <p>Rule 4 - CCY – BHD, Amount Range 9k to 10k</p> <p>Reason – System will evaluate all the rules irrespective of any currency. Maker will be expected to select one rule and route for approval.</p>

Table 14-45 Use Case 6: Sequential/Non-Sequential Rules (Auto Routing)

Maintenance	System Behavior
<p>Entity Base CCY – AED</p> <p>Approval Type – Auto Routing</p> <p>Rules maintained are as follows:</p> <p>Rule 1 - CCY – USD, Amount Range 5k to 25k</p> <p>Rule 2 - CCY – QAR, Amount Range 50k to 100k</p> <p>Rule 3 - CCY – BHD, Amount Range 5k to 10k (Sequential)</p> <p>Rule 4 - CCY – BHD, Amount Range 9k to 10k (Non-Sequential)</p> <p>The customer is initiating a transaction in BHD 9K (equivalent to USD 23.8k)</p> <p>*Considering all other rule criteria are matching</p>	<p>Applicable Rules*:</p> <p>Day 0 – when weightage check is enabled</p> <p>Rule 3 - CCY – BHD, Amount Range 5k to 10k (Sequential)</p> <p>In case of auto routing, based on the Day0 configuration, the default behavior is Sequential rule which needs to be given precedence.</p> <p>However, bank can change this configuration to Non-sequential rule to be given precedence</p> <p>Day 0 – when weightage check is disabled</p> <p>Rule 1 - CCY – USD, Amount Range 5k to 25k</p> <p>Rule 2 - CCY – QAR, Amount Range 50k to 100k</p> <p>Rule 3 - CCY – BHD, Amount Range 5k to 10k</p> <p>Rule 4 - CCY – BHD, Amount Range 9k to 10k</p> <p>Reason – System will evaluate all the rules irrespective of any currency. Maker will be expected to select one rule and route for approval.</p>

Use Case 7: Rule Weightage Logic

Entity Base CCY – AED

Rules maintained are as follows:

Table 14-46 Use Case 7: Rule Weightage Logic

Rules	Accounts	Transactions	CCY	Amount Slab	Approval Flow
Rule 1	10000909 10000908 10000907	All Financial Transactions <International Fund Transfer is a part of Payment Transaction Group>	USD	5k to 25k	Group A > Group B > Group C
Rule 2	All Accounts	International Fund Transfer	AED	50k to 100k	Group A > Group D > Group E
Rule 3	All Accounts	International Fund Transfer	BHD	5k to 10k	Group A > Group C > User X
Rule 4	10000908 10000907	International Fund Transfer, Multiple Payment Transactions	BHD	9k to 10k	User P > User Q

The customer is initiating an **International Fund Transfer** from account **10000907** of **BHD** 9K (equivalent to USD 23.8k, AED 87.6k)

Applicable Rules

Auto Routing (when weightage check is enabled) -

Rule 4 - CCY – **BHD**, Amount Range 9k to 10k

Reason – System will first check if the matching rule is available in TXN CCY (BHD). There are 2 rules available in BHD, Rule 3 and Rule 4. However, in auto routing only Rule 4 will be resolved as specific values are maintained for account and transactions as compared to Rule 3.

Flexi Routing (when weightage check is disabled) -

Rule 1- CCY – **USD**, Amount Range 5k to 25k

Rule 2- CCY – **AED**, Amount Range 50k to 100k

Rule 3 - CCY – **BHD**, Amount Range 5k to 10k

Rule 4 - CCY – **BHD**, Amount Range 9k to 10k

Reason – System will evaluate all the rules irrespective of any currency. As all the rules fall within the amount range, hence all the rules will be displayed to the user for selection.

Origination Workflow Configuration

This topic describes the information about **Origination Workflow Configuration** option.

Banks across different geographies can have varied requirements with regards to sequence of steps in originations for different products.

Workflow configuration is an administrative maintenance using which the bank administrator can define the sequence of the sections in application form for each of the products as well as for the bundle application. In addition to defining the sequence in which each section should flow in an application form, the administrator can also use this feature to define which Online KYC mode is to be enabled for the prospect applicants applying for any product that belongs to a specific product category. The administrator can also wish to disable Online KYC for any product category, as required.

There will be a default workflow defined in the system as part of Day0 definition for each of the product along with identified set of steps.

You can create and maintain the priority to be assigned to each product category that can be part of a bundled application. This will dictate the sequence of steps within the bundled application form.

The bank administrator will have an option to view the default workflow for each of the products. If the sequence defined for a product does not suit the bank requirements, the administrator can opt to create a custom workflow by re-arranging the steps.

The bank administrator also will have a choice to decide on the workflow to be applied for products i.e. default / custom.

Note

Selfie mode of Online KYC (powered by Jumio) is not supported on cloud. And it will be disabled by default.

Pre-requisites

- Transaction access is provided to Bank Administrator
- Default Workflow with set of steps applicable for each product category is defined in the system

Features supported in application

Workflow configuration allows Bank Administrator to:

- Single Product Application
 - View Default Workflow
 - View Custom Workflow
 - Edit Custom Workflow
- Bundle Application

- View Default Workflow
- View Custom Workflow
- Edit Custom Workflow

Note

This functionality is available for Retail as well as Small and medium Business Origination workflows.

For retail originations, joint account applications workflow configuration is allowed for supported products.

The Disbursement & Repayment step in Insta Personal Loan Applications (Generic and US Region) cannot be removed from the application form workflow as it is mandatory for the processing of insta loans.

Navigation Path: Perform the following navigation to access **Origination Workflow Configuration**.

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Others**, Under **Others** , click **Origination Workflow Configuration**.
- [View Workflow for a Single Product Application](#)
This topic describes the systematic instruction to **View Workflows- Single product** option. Using this option Bank Administrator can view the retail or business workflow defined for a single product application.
- [Single Product Application](#)
This topic describes the in formation about **Single Product Application** option.
- [Bundle Application](#)
This topic describes the in formation about **Bundle Application** option.
- [FAQ](#)

15.1 View Workflow for a Single Product Application

This topic describes the systematic instruction to **View Workflows- Single product** option. Using this option Bank Administrator can view the retail or business workflow defined for a single product application.

Both the default and the custom workflow will be visible on the landing screen side by side.
To view the origination workflows:

1. Navigate to the above paths.

The **Origination Workflow Configuration** screen appears.

2. On the landing page, the user needs to select Workflow Type, Product Type, Application Type (if applicable) and Product Category.

On selecting values for these fields, both the default and custom workflows for the selected Product Category and other selected parameters, appears on the screen.

Figure 15-1 Origination Workflow Configuration- View Workflows

The screenshot displays the 'Origination Workflow Maintenance' interface. It features two tabs: 'Retail Workflow' and 'Business Workflow'. Under 'Retail Workflow', there are options for 'Product Type' (Single Product, Bundled Product) and 'Application Type' (Single, Joint). A 'Product Category' dropdown is set to 'Checking Account'. The 'Default Workflow' column lists steps: Online KYC (Optional Step), National ID Verification (toggle), Selfie (toggle), Personal (Required Step), Ac. Specifications (Optional Step), Nominee (Optional Step), Review (Required Step), Terms of Service (Required Step), Account Funding (Required Step), and Confirmation (Required Step). The 'Customize Workflow' column shows a similar list with toggle switches for each step. At the bottom, there are 'Submit' and 'Back' buttons, and a note about the impact of changes on bundled application flows.

Origination Workflow Maintenance

Retail Workflow **Business Workflow**

Product Type
☒ Single Product ☐ Bundled Product

Application Type
☒ Single ☐ Joint

Product Category
 Checking Account

Default Workflow

- Online KYC
Optional Step
- National ID Verification
[Toggle]
- Selfie
[Toggle]
- Personal
Required Step
- Ac. Specifications
Optional Step
- Nominee
Optional Step
- Review
Required Step
- Terms of Service
Required Step
- Account Funding
Required Step
- Confirmation
Required Step

Customize Workflow

- Personal
Required Step
- Ac. Specifications
Optional Step
- Nominee
Optional Step
- Review
Required Step
- Terms of Service
Required Step
- Account Funding
Required Step
- Confirmation
Required Step

Activate [Toggle] Reset

① Changes made to this application flow will have a resulting impact on bundled application flows.
 ② Some of the above steps might not appear in existing customer application forms based on the applicant's KYC status.

Submit Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 15-1 Origination Workflow Configuration- View Workflows - Field Description

Field Name	Description
Workflow Type	Workflows can be configured for Retail as well as Business products. Select the desired option. The options are: <ul style="list-style-type: none"> Retail Workflow Business Workflow

Table 15-1 (Cont.) Origination Workflow Configuration- View Workflows - Field Description

Field Name	Description
Product Type	Select the desired product application for which the workflow needs to be viewed or custom workflow is to be defined. The options are: <ul style="list-style-type: none"> • Single Product Application • Bundle Application
Application type	Select whether this workflow is for a single or a joint account application. This option is available for Retail Savings and Retail Checking Accounts only.
Product Category	Select the product category for which the workflow needs to be viewed or configured. The list will be populated based on the Day 0 configurations done in the application. The options available for Retail are: <ul style="list-style-type: none"> • Savings Account • Checking Account • Term Deposits • Credit Card • Auto Loan • Personal Loan • Home Loan • Education Loan The options available for Business are: <ul style="list-style-type: none"> • Savings Account • Checking Account • Term Loan • Working Capital Loan This field appears only if the Single Product Application tab is selected in the Product Type field.
Default Workflow	On the screen, the user can see a sequence of steps that will be followed by default for the given product and application type.
Custom Workflow	Adjacent to the default workflow, the user can see a custom workflow. The user can change the sequence of steps as described in upcoming sections.
Activate	An activate button is present at the bottom of both the default and custom workflows. User can select to activate one of the workflows.
Reset	This option is provided against the custom workflow. The administrator can select this option if they wish to edit the custom workflow.

3. Perform one of the following actions:
 - Select the **Activate** option under either the Default or the Custom workflows to activate that workflow.
 - Click the **Reset** option under the Custom Workflow to edit the custom workflow.
 - Click **Back** to navigate to the previous screen.

15.2 Single Product Application

This topic describes the information about **Single Product Application** option.

Using this option, Bank administrator can view the sequence in which the origination steps will be presented as a part of the default workflow to the end customer when an application is initiated for the product available under the selected product category.

Administrator can further define the custom workflow for each product category if required.

- [Edit Custom Workflow](#)
This topic describes the systematic instruction to **Edit Custom Workflow** option. Using this option, the bank administrator can choose to create a new application workflow if required for the specific product category.

15.2.1 Edit Custom Workflow

This topic describes the systematic instruction to **Edit Custom Workflow** option. Using this option, the bank administrator can choose to create a new application workflow if required for the specific product category.

Using this option, the bank administrator can choose to edit the custom application workflow, if required, for the specific product category. The administrator can simply drag and drop the steps to change the sequence. Additionally, the administrator can also choose to enable/disable Online KYC for product applications belonging to that product category. If enabling Online KYC, the administrator can specify which mode of Online KYC to enable. It is to be noted, that the sequence of certain steps, such as Review, Terms of Service and Confirm cannot be changed.

The administrator can even view and compare the custom workflow with the default workflow set for the selected product category and make changes accordingly. Any optional step can be disabled, in which case that step will not appear in the application form.

The custom workflow is automatically activated upon creation. All the steps configured in the product origination workflow will be part of the application form in the sequence defined.

The sequence, defined in the workflow that is active, will have an impact on bundled applications.

To edit the origination workflows:

1. Navigate to the above paths.
The **Origination Workflow Configuration** screen appears.
2. The custom workflow is visible on the main screen adjacent to the default workflow.

Click **Reset** to edit the workflow.

The workflow becomes editable and the administrator can rearrange the steps in the order as required and can also enable or disable Online KYC and if enabling Online KYC, can also define the mode to be enabled.

Figure 15-2 Origination Workflow Configuration - Customize Workflow

The screenshot displays the 'Origination Workflow Maintenance' interface. It features two tabs: 'Retail Workflow' and 'Business Workflow'. Under 'Business Workflow', there are options for 'Product Type' (Single Product, Bundled Product), 'Application Type' (Single, Joint), and a 'Product Category' dropdown set to 'Checking Account'.

The interface is divided into two main columns: 'Default Workflow' and 'Customize Workflow'. Each column contains a vertical sequence of steps, each with a toggle switch and an 'Activate' button. The steps are:

- Online KYC (Optional Step, green dot)
- National ID Verification (Required Step, orange dot)
- Selfie (Optional Step, green dot)
- Personal (Required Step, orange dot)
- Ac. Specifications (Optional Step, green dot)
- Nominee (Optional Step, green dot)
- Review (Required Step, orange dot)
- Terms of Service (Required Step, orange dot)
- Account Funding (Required Step, orange dot)
- Confirmation (Required Step, orange dot)

At the bottom of each column is an 'Activate' button. The 'Customize Workflow' column also includes a 'Reset' button. Below the workflow columns, there are two footnotes:

- ① Changes made to this application flow will have a resulting impact on bundled application flows.
- ② Some of the above steps might not appear in existing customer application forms based on the applicant's KYC status.

At the bottom left, there are 'Submit' and 'Back' buttons.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 15-2 Origination Workflow Configuration - Edit Customize Workflow - Field Description


Field Name	Description
Workflow Details	Information specified in below fields are related to workflow details.
Default Workflow	Default application workflow defined for the selected product category is displayed on the screen. It depicts the sequence in which the sections of the application form will flow, if the default workflow is enabled.

Table 15-2 (Cont.) Origination Workflow Configuration - Edit Customize Workflow - Field Description

Field Name	Description
Custom Workflow	Displays the customized application workflow for the selected product. Drag and drop blocks to customize the application workflow. The user can change the sequence of the steps and can also delete optional steps. Additionally the user can select the mode of Online KYC to be enabled or can also disabled Online KYC completely, if desired.
Activate	An activate button is present at the bottom of both the default and custom workflows. User can select to activate one of the workflows.
Reset	A reset button is provided below the custom workflow. This button resets all the changes to the custom workflow including re-ordering and deletion of steps and makes the custom workflow similar to the default workflow.

- Click any cards marked with  icon and move the card to the position of choice.

 **Note**

You can click  icon to enable or disable the an optional step from the application flow if not required.

- Perform anyone of the following actions:
 - Click **Submit** to save the transaction.
 - Click **Back** to navigate to the previous screen.
- Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
- Click **OK** to complete the transaction.

15.3 Bundle Application

This topic describes the information about **Bundle Application** option.

Using this option, the Bank Administrator can create and maintain the priority to be assigned to each product category that can be part of a bundled application. This will dictate the sequence of steps within the bundled application form.

Based on the product category sequence, the workflows defined for each single or individual product application are considered to auto-generate the workflow for a bundled application. When the bundled application is initiated by the end-user, common sections across the different products will appear only once to the end-user. However, the steps that are unique to each product application will be sequenced based on the priority set as a part of bundled application only for the products selected by the customer in the bundle. Example:

Assume, the following is the workflow defined at each product category (defined using Single Product Application – custom flow) and the priority set against each product category (Defined using Bundled application – custom flow).

Table 15-3 Priority set in bundled application workflow

Checking Account (Priority set in bundled application workflow - 1)	Personal Loan (Priority set in bundled application workflow - 2)	A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
	Upload Documents	C D E F G H I J K L M N O P Q R S T U V W X Y Z

Table 15-3 (Cont.) Priority set in bundled application workflow

Checking Account (Priority set in bundled application workflow - 1)	Personal Loan (Priority set in bundled application workflow - 2)	A B C D E F G H I J K L M N O P Q R S T U V W X Y Z AA AB AC AD AE AF AG AH AI AJ AK AL AM AN AO AP AQ AR AS AT AU AV AW AX AY AZ BA BB BC BD BE BF BG BH BI BJ BK BL BM BN BO BP BQ BR BS BT BU BV BW BX BY BZ CA CB CC CD CE CF CG CH CI CJ CK CL CM CN CO CP CQ CR CS CT CU CV CW CX CY CZ DA DB DC DD DE DF DG DH DI DJ DK DL DM DN DO DP DQ DR DS DT DU DV DW DX DY DZ EA EB EC ED EE EF EG EH EI EJ EK EL EM EN EO EP EQ ER ES ET EU EV EW EX EY EZ FA FB FC FD FE FF FG FH FI FJ FK FL FM FN FO FP FQ FR FS FT FU FV FW FX FY FZ GA GB GC GD GE GF GG GH GI GJ GK GL GM GN GO GP GQ GR GS GT GU GV GW GX GY GZ HA HB HC HD HE HF HG HH HI HJ HK HL HM HN HO HP HQ HR HS HT HU HV HW HX HY HZ IA IB IC ID IE IF IG IH II IJ IK IL IM IN IO IP IQ IR IS IT IU IV IW IX IY IZ JA JB JC JD JE JF JG JH JI JJ JK JL JM JN JO JP JQ JR JS JT JU JV JW JX JY JZ KA KB KC KD KE KF KG KH KI KJ KK KL KM KN KO KP KQ KR KS KT KU KV KW KX KY KZ LA LB LC LD LE LF LG LH LI LJ LK LL LM LN LO LP LQ LR LS LT LU LV LW LX LY LZ MA MB MC MD ME MF MG MH MI MJ MK ML MM MN MO MP MQ MR MS MT MU MV MW MX MY MZ NA NB NC ND NE NF NG NH NI NJ NK NL NM NN NO NP NQ NR NS NT NU NV NW NX NY NZ OA OB OC OD OE OF OG OH OI OJ OK OL OM ON OO OP OQ OR OS OT OU OV OW OX OY OZ PA PB PC PD PE PF PG PH PI PJ PK PL PM PN PO PP PQ PR PS PT PU PV PW PX PY PZ QA QB QC QD QE QF QG QH QI QJ QK QL QM QN QO QP QQ QR QS QT QU QV QW QX QY QZ RA RB RC RD RE RF RG RH RI RJ RK RL RM RN RO RP RQ RR RS RT RU RV RW RX RY RZ SA SB SC SD SE SF SG SH SI SJ SK SL SM SN SO SP SQ SR SS ST SU SV SW SX SY SZ TA TB TC TD TE TF TG TH TI TJ TK TL TM TN TO TP TQ TR TS TT TU TV TW TX TY TZ UA UB UC UD UE UF UG UH UI UJ UK UL UM UN UO UP UQ UR US UT UU UV UW UX UY UZ VA VB VC VD VE VF VG VH VI VJ VK VL VM VN VO VP VQ VR VS VT VU VV VW VX VY VZ WA WB WC WD WE WF WG WH WI WJ WK WL WM WN WO WP WQ WR WS WT WU WV WW WX WY WZ XA XB XC XD XE XF XG XH XI XJ XK XL XM XN XO XP XQ XR XS XT XU XV XW XX XY XZ YA YB YC YD YE YF YG YH YI YJ YK YL YM YN YO YP YQ YR YS YT YU YV YW YX YY YZ ZA ZB ZC ZD ZE ZF ZG ZH ZI ZJ ZK ZL ZM ZN ZO ZP ZQ ZR ZS ZT ZU ZV ZW ZX ZY ZZ

Table 15-3 (Cont.) Priority set in bundled application workflow

Checking Account (Priority set in bundled application workflow - 1)	Personal Loan (Priority set in bundled application workflow - 2)	A B C D E F G H I J K L M N O P Q R S T U V W X Y Z AA AB AC AD AE AF AG AH AI AJ AK AL AM AN AO AP AQ AR AS AT AU AV AW AX AY AZ BA BB BC BD BE BF BG BH BI BJ BK BL BM BN BO BP BQ BR BS BT BU BV BW BX BY BZ CA CB CC CD CE CF CG CH CI CJ CK CL CM CN CO CP CQ CR CS CT CU CV CW CX CY CZ DA DB DC DD DE DF DG DH DI DJ DK DL DM DN DO DP DQ DR DS DT DU DV DW DX DY DZ EA EB EC ED EE EF EG EH EI EJ EK EL EM EN EO EP EQ ER ES ET EU EV EW EX EY EZ FA FB FC FD FE FF FG FH FI FJ FK FL FM FN FO FP FQ FR FS FT FU FV FW FX FY FZ GA GB GC GD GE GF GG GH GI GJ GK GL GM GN GO GP GQ GR GS GT GU GV GW GX GY GZ HA HB HC HD HE HF HG HH HI HJ HK HL HM HN HO HP HQ HR HS HT HU HV HW HX HY HZ IA IB IC ID IE IF IG IH II IJ IK IL IM IN IO IP IQ IR IS IT IU IV IW IX IY IZ JA JB JC JD JE JF JG JH JI JJ JK JL JM JN JO JP JQ JR JS JT JU JV JW JX JY JZ KA KB KC KD KE KF KG KH KI KJ KK KL KM KN KO KP KQ KR KS KT KU KV KW KX KY KZ LA LB LC LD LE LF LG LH LI LJ LK LL LM LN LO LP LQ LR LS LT LU LV LW LX LY LZ MA MB MC MD ME MF MG MH MI MJ MK ML MM MN MO MP MQ MR MS MT MU MV MW MX MY MZ NA NB NC ND NE NF NG NH NI NJ NK NL NM NN NO NP NQ NR NS NT NU NV NW NX NY NZ OA OB OC OD OE OF OG OH OI OJ OK OL OM ON OO OP OQ OR OS OT OU OV OW OX OY OZ PA PB PC PD PE PF PG PH PI PJ PK PL PM PN PO PP PQ PR PS PT PU PV PW PX PY PZ QA QB QC QD QE QF QG QH QI QJ QK QL QM QN QO QP QQ QR QS QT QU QV QW QX QY QZ RA RB RC RD RE RF RG RH RI RJ RK RL RM RN RO RP RQ RR RS RT RU RV RW RX RY RZ SA SB SC SD SE SF SG SH SI SJ SK SL SM SN SO SP SQ SR SS ST SU SV SW SX SY SZ TA TB TC TD TE TF TG TH TI TJ TK TL TM TN TO TP TQ TR TS TT TU TV TW TX TY TZ UA UB UC UD UE UF UG UH UI UJ UK UL UM UN UO UP UQ UR US UT UU UV UW UX UY UZ VA VB VC VD VE VF VG VH VI VJ VK VL VM VN VO VP VQ VR VS VT VU VV VW VX VY VZ WA WB WC WD WE WF WG WH WI WJ WK WL WM WN WO WP WQ WR WS WT WU WV WW WX WY WZ XA XB XC XD XE XF XG XH XI XJ XK XL XM XN XO XP XQ XR XS XT XU XV XW XX XY XZ YA YB YC YD YE YF YG YH YI YJ YK YL YM YN YO YP YQ YR YS YT YU YV YW YX YY YZ ZA ZB ZC ZD ZE ZF ZG ZH ZI ZJ ZK ZL ZM ZN ZO ZP ZQ ZR ZS ZT ZU ZV ZW ZX ZY ZZ

Table 15-3 (Cont.) Priority set in bundled application workflow

Checking Account (Priority set in bundled application workflow - 1)	Personal Loan (Priority set in bundled application workflow - 2)	A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
Personal Information	Financial Profile	H I J K L M N O P Q R S T U V W X Y Z

Table 15-3 (Cont.) Priority set in bundled application workflow

Checking Account (Priority set in bundled application workflow - 1)	Personal Loan (Priority set in bundled application workflow - 2)	A B C D E F G H I J K L M N O P Q R S T U V W X Y Z AA AB AC AD AE AF AG AH AI AJ AK AL AM AN AO AP AQ AR AS AT AU AV AW AX AY AZ BA BB BC BD BE BF BG BH BI BJ BK BL BM BN BO BP BQ BR BS BT BU BV BW BX BY BZ CA CB CC CD CE CF CG CH CI CJ CK CL CM CN CO CP CQ CR CS CT CU CV CW CX CY CZ DA DB DC DD DE DF DG DH DI DJ DK DL DM DN DO DP DQ DR DS DT DU DV DW DX DY DZ EA EB EC ED EE EF EG EH EI EJ EK EL EM EN EO EP EQ ER ES ET EU EV EW EX EY EZ FA FB FC FD FE FF FG FH FI FJ FK FL FM FN FO FP FQ FR FS FT FU FV FW FX FY FZ GA GB GC GD GE GF GG GH GI GJ GK GL GM GN GO GP GQ GR GS GT GU GV GW GX GY GZ HA HB HC HD HE HF HG HH HI HJ HK HL HM HN HO HP HQ HR HS HT HU HV HW HX HY HZ IA IB IC ID IE IF IG IH II IJ IK IL IM IN IO IP IQ IR IS IT IU IV IW IX IY IZ JA JB JC JD JE JF JG JH JI JJ JK JL JM JN JO JP JQ JR JS JT JU JV JW JX JY JZ KA KB KC KD KE KF KG KH KI KJ KK KL KM KN KO KP KQ KR KS KT KU KV KW KX KY KZ LA LB LC LD LE LF LG LH LI LJ LK LL LM LN LO LP LQ LR LS LT LU LV LW LX LY LZ MA MB MC MD ME MF MG MH MI MJ MK ML MM MN MO MP MQ MR MS MT MU MV MW MX MY MZ NA NB NC ND NE NF NG NH NI NJ NK NL NM NN NO NP NQ NR NS NT NU NV NW NX NY NZ OA OB OC OD OE OF OG OH OI OJ OK OL OM ON OO OP OQ OR OS OT OU OV OW OX OY OZ PA PB PC PD PE PF PG PH PI PJ PK PL PM PN PO PP PQ PR PS PT PU PV PW PX PY PZ QA QB QC QD QE QF QG QH QI QJ QK QL QM QN QO QP QQ QR QS QT QU QV QW QX QY QZ RA RB RC RD RE RF RG RH RI RJ RK RL RM RN RO RP RQ RR RS RT RU RV RW RX RY RZ SA SB SC SD SE SF SG SH SI SJ SK SL SM SN SO SP SQ SR SS ST SU SV SW SX SY SZ TA TB TC TD TE TF TG TH TI TJ TK TL TM TN TO TP TQ TR TS TT TU TV TW TX TY TZ UA UB UC UD UE UF UG UH UI UJ UK UL UM UN UO UP UQ UR US UT UU UV UW UX UY UZ VA VB VC VD VE VF VG VH VI VJ VK VL VM VN VO VP VQ VR VS VT VU VV VW VX VY VZ WA WB WC WD WE WF WG WH WI WJ WK WL WM WN WO WP WQ WR WS WT WU WV WW WX WY WZ XA XB XC XD XE XF XG XH XI XJ XK XL XM XN XO XP XQ XR XS XT XU XV XW XX XY XZ YA YB YC YD YE YF YG YH YI YJ YK YL YM YN YO YP YQ YR YS YT YU YV YW YX YY YZ ZA ZB ZC ZD ZE ZF ZG ZH ZI ZJ ZK ZL ZM ZN ZO ZP ZQ ZR ZS ZT ZU ZV ZW ZX ZY ZZ

Table 15-3 (Cont.) Priority set in bundled application workflow

Checking Account (Priority set in bundled application workflow - 1)	Personal Loan (Priority set in bundled application workflow - 2)	A B C D E F G H I J K L M N O P Q R S T U V W X Y Z AA AB AC AD AE AF AG AH AI AJ AK AL AM AN AO AP AQ AR AS AT AU AV AW AX AY AZ BA BB BC BD BE BF BG BH BI BJ BK BL BM BN BO BP BQ BR BS BT BU BV BW BX BY BZ CA CB CC CD CE CF CG CH CI CJ CK CL CM CN CO CP CQ CR CS CT CU CV CW CX CY CZ DA DB DC DD DE DF DG DH DI DJ DK DL DM DN DO DP DQ DR DS DT DU DV DW DX DY DZ EA EB EC ED EE EF EG EH EI EJ EK EL EM EN EO EP EQ ER ES ET EU EV EW EX EY EZ FA FB FC FD FE FF FG FH FI FJ FK FL FM FN FO FP FQ FR FS FT FU FV FW FX FY FZ GA GB GC GD GE GF GG GH GI GJ GK GL GM GN GO GP GQ GR GS GT GU GV GW GX GY GZ HA HB HC HD HE HF HG HH HI HJ HK HL HM HN HO HP HQ HR HS HT HU HV HW HX HY HZ IA IB IC ID IE IF IG IH II IJ IK IL IM IN IO IP IQ IR IS IT IU IV IW IX IY IZ JA JB JC JD JE JF JG JH JI JJ JK JL JM JN JO JP JQ JR JS JT JU JV JW JX JY JZ KA KB KC KD KE KF KG KH KI KJ KK KL KM KN KO KP KQ KR KS KT KU KV KW KX KY KZ LA LB LC LD LE LF LG LH LI LJ LK LL LM LN LO LP LQ LR LS LT LU LV LW LX LY LZ MA MB MC MD ME MF MG MH MI MJ MK ML MM MN MO MP MQ MR MS MT MU MV MW MX MY MZ NA NB NC ND NE NF NG NH NI NJ NK NL NM NN NO NP NQ NR NS NT NU NV NW NX NY NZ OA OB OC OD OE OF OG OH OI OJ OK OL OM ON OO OP OQ OR OS OT OU OV OW OX OY OZ PA PB PC PD PE PF PG PH PI PJ PK PL PM PN PO PP PQ PR PS PT PU PV PW PX PY PZ QA QB QC QD QE QF QG QH QI QJ QK QL QM QN QO QP QQ QR QS QT QU QV QW QX QY QZ RA RB RC RD RE RF RG RH RI RJ RK RL RM RN RO RP RQ RR RS RT RU RV RW RX RY RZ SA SB SC SD SE SF SG SH SI SJ SK SL SM SN SO SP SQ SR SS ST SU SV SW SX SY SZ TA TB TC TD TE TF TG TH TI TJ TK TL TM TN TO TP TQ TR TS TT TU TV TW TX TY TZ UA UB UC UD UE UF UG UH UI UJ UK UL UM UN UO UP UQ UR US UT UU UV UW UX UY UZ VA VB VC VD VE VF VG VH VI VJ VK VL VM VN VO VP VQ VR VS VT VU VV VW VX VY VZ WA WB WC WD WE WF WG WH WI WJ WK WL WM WN WO WP WQ WR WS WT WU WV WW WX WY WZ XA XB XC XD XE XF XG XH XI XJ XK XL XM XN XO XP XQ XR XS XT XU XV XW XX XY XZ YA YB YC YD YE YF YG YH YI YJ YK YL YM YN YO YP YQ YR YS YT YU YV YW YX YY YZ ZA ZB ZC ZD ZE ZF ZG ZH ZI ZJ ZK ZL ZM ZN ZO ZP ZQ ZR ZS ZT ZU ZV ZW ZX ZY ZZ

Table 15-3 (Cont.) Priority set in bundled application workflow

Checking Account (Priority set in bundled application workflow - 1)	Personal Loan (Priority set in bundled application workflow - 2)	A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
Account Specifications	Personal Loan Requirements	a b c d e f g h i j k l m n o p q r s t u v w x y z

Table 15-3 (Cont.) Priority set in bundled application workflow

Checking Account (Priority set in bundled application workflow - 1)	Personal Loan (Priority set in bundled application workflow - 2)	A B C D E F G H I J K L M N O P Q R S T U V W X Y Z AA AB AC AD AE AF AG AH AI AJ AK AL AM AN AO AP AQ AR AS AT AU AV AW AX AY AZ BA BB BC BD BE BF BG BH BI BJ BK BL BM BN BO BP BQ BR BS BT BU BV BW BX BY BZ CA CB CC CD CE CF CG CH CI CJ CK CL CM CN CO CP CQ CR CS CT CU CV CW CX CY CZ DA DB DC DD DE DF DG DH DI DJ DK DL DM DN DO DP DQ DR DS DT DU DV DW DX DY DZ EA EB EC ED EE EF EG EH EI EJ EK EL EM EN EO EP EQ ER ES ET EU EV EW EX EY EZ FA FB FC FD FE FF FG FH FI FJ FK FL FM FN FO FP FQ FR FS FT FU FV FW FX FY FZ GA GB GC GD GE GF GG GH GI GJ GK GL GM GN GO GP GQ GR GS GT GU GV GW GX GY GZ HA HB HC HD HE HF HG HH HI HJ HK HL HM HN HO HP HQ HR HS HT HU HV HW HX HY HZ IA IB IC ID IE IF IG IH II IJ IK IL IM IN IO IP IQ IR IS IT IU IV IW IX IY IZ JA JB JC JD JE JF JG JH JI JJ JK JL JM JN JO JP JQ JR JS JT JU JV JW JX JY JZ KA KB KC KD KE KF KG KH KI KJ KK KL KM KN KO KP KQ KR KS KT KU KV KW KX KY KZ LA LB LC LD LE LF LG LH LI LJ LK LL LM LN LO LP LQ LR LS LT LU LV LW LX LY LZ MA MB MC MD ME MF MG MH MI MJ MK ML MM MN MO MP MQ MR MS MT MU MV MW MX MY MZ NA NB NC ND NE NF NG NH NI NJ NK NL NM NN NO NP NQ NR NS NT NU NV NW NX NY NZ OA OB OC OD OE OF OG OH OI OJ OK OL OM ON OO OP OQ OR OS OT OU OV OW OX OY OZ PA PB PC PD PE PF PG PH PI PJ PK PL PM PN PO PP PQ PR PS PT PU PV PW PX PY PZ QA QB QC QD QE QF QG QH QI QJ QK QL QM QN QO QP QQ QR QS QT QU QV QW QX QY QZ RA RB RC RD RE RF RG RH RI RJ RK RL RM RN RO RP RQ RR RS RT RU RV RW RX RY RZ SA SB SC SD SE SF SG SH SI SJ SK SL SM SN SO SP SQ SR SS ST SU SV SW SX SY SZ TA TB TC TD TE TF TG TH TI TJ TK TL TM TN TO TP TQ TR TS TT TU TV TW TX TY TZ UA UB UC UD UE UF UG UH UI UJ UK UL UM UN UO UP UQ UR US UT UU UV UW UX UY UZ VA VB VC VD VE VF VG VH VI VJ VK VL VM VN VO VP VQ VR VS VT VU VV VW VX VY VZ WA WB WC WD WE WF WG WH WI WJ WK WL WM WN WO WP WQ WR WS WT WU WV WW WX WY WZ XA XB XC XD XE XF XG XH XI XJ XK XL XM XN XO XP XQ XR XS XT XU XV XW XX XY XZ YA YB YC YD YE YF YG YH YI YJ YK YL YM YN YO YP YQ YR YS YT YU YV YW YX YY YZ ZA ZB ZC ZD ZE ZF ZG ZH ZI ZJ ZK ZL ZM ZN ZO ZP ZQ ZR ZS ZT ZU ZV ZW ZX ZY ZZ

Table 15-3 (Cont.) Priority set in bundled application workflow

Checking Account (Priority set in bundled application workflow - 1)	Personal Loan (Priority set in bundled application workflow - 2)	A
		B C D E F G H I J K L M N O P Q R S T U V W X Y Z [\] ^ _ ` a b c d e f g h i j k l m n o p q r s t u v w x y z { } ~
		A B C D E F G H I J K L M N O P Q R S T U V W X Y Z [\] ^ _ ` a b c d e f g h i j k l m n o p q r s t u v w x y z { } ~

Table 15-3 (Cont.) Priority set in bundled application workflow

Checking Account (Priority set in bundled application workflow - 1)	Personal Loan (Priority set in bundled application workflow - 2)	A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
Review	Personal Information	A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Table 15-3 (Cont.) Priority set in bundled application workflow

Checking Account (Priority set in bundled application workflow - 1)	Personal Loan (Priority set in bundled application workflow - 2)	A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
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Table 15-3 (Cont.) Priority set in bundled application workflow

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		E

Table 15-3 (Cont.) Priority set in bundled application workflow

Checking Account (Priority set in bundled application workflow - 1)	Personal Loan (Priority set in bundled application workflow - 2)	A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
Terms of Service	Employment Information	AA AB AC AD AE AF AG AH AI AJ AK AL AM AN AO AP AQ AR AS AT AU AV AW AX AY AZ

Table 15-3 (Cont.) Priority set in bundled application workflow

Checking Account (Priority set in bundled application workflow - 1)	Personal Loan (Priority set in bundled application workflow - 2)	A B C D E F G H I J K L M N O P Q R S T U V W X Y Z AA AB AC AD AE AF AG AH AI AJ AK AL AM AN AO AP AQ AR AS AT AU AV AW AX AY AZ BA BB BC BD BE BF BG BH BI BJ BK BL BM BN BO BP BQ BR BS BT BU BV BW BX BY BZ CA CB CC CD CE CF CG CH CI CJ CK CL CM CN CO CP CQ CR CS CT CU CV CW CX CY CZ DA DB DC DD DE DF DG DH DI DJ DK DL DM DN DO DP DQ DR DS DT DU DV DW DX DY DZ EA EB EC ED EE EF EG EH EI EJ EK EL EM EN EO EP EQ ER ES ET EU EV EW EX EY EZ FA FB FC FD FE FF FG FH FI FJ FK FL FM FN FO FP FQ FR FS FT FU FV FW FX FY FZ GA GB GC GD GE GF GG GH GI GJ GK GL GM GN GO GP GQ GR GS GT GU GV GW GX GY GZ HA HB HC HD HE HF HG HH HI HJ HK HL HM HN HO HP HQ HR HS HT HU HV HW HX HY HZ IA IB IC ID IE IF IG IH II IJ IK IL IM IN IO IP IQ IR IS IT IU IV IW IX IY IZ JA JB JC JD JE JF JG JH JI JJ JK JL JM JN JO JP JQ JR JS JT JU JV JW JX JY JZ KA KB KC KD KE KF KG KH KI KJ KK KL KM KN KO KP KQ KR KS KT KU KV KW KX KY KZ LA LB LC LD LE LF LG LH LI LJ LK LL LM LN LO LP LQ LR LS LT LU LV LW LX LY LZ MA MB MC MD ME MF MG MH MI MJ MK ML MM MN MO MP MQ MR MS MT MU MV MW MX MY MZ NA NB NC ND NE NF NG NH NI NJ NK NL NM NN NO NP NQ NR NS NT NU NV NW NX NY NZ OA OB OC OD OE OF OG OH OI OJ OK OL OM ON OO OP OQ OR OS OT OU OV OW OX OY OZ PA PB PC PD PE PF PG PH PI PJ PK PL PM PN PO PP PQ PR PS PT PU PV PW PX PY PZ QA QB QC QD QE QF QG QH QI QJ QK QL QM QN QO QP QQ QR QS QT QU QV QW QX QY QZ RA RB RC RD RE RF RG RH RI RJ RK RL RM RN RO RP RQ RR RS RT RU RV RW RX RY RZ SA SB SC SD SE SF SG SH SI SJ SK SL SM SN SO SP SQ SR SS ST SU SV SW SX SY SZ TA TB TC TD TE TF TG TH TI TJ TK TL TM TN TO TP TQ TR TS TT TU TV TW TX TY TZ UA UB UC UD UE UF UG UH UI UJ UK UL UM UN UO UP UQ UR US UT UU UV UW UX UY UZ VA VB VC VD VE VF VG VH VI VJ VK VL VM VN VO VP VQ VR VS VT VU VV VW VX VY VZ WA WB WC WD WE WF WG WH WI WJ WK WL WM WN WO WP WQ WR WS WT WU WV WW WX WY WZ XA XB XC XD XE XF XG XH XI XJ XK XL XM XN XO XP XQ XR XS XT XU XV XW XX XY XZ YA YB YC YD YE YF YG YH YI YJ YK YL YM YN YO YP YQ YR YS YT YU YV YW YX YY YZ ZA ZB ZC ZD ZE ZF ZG ZH ZI ZJ ZK ZL ZM ZN ZO ZP ZQ ZR ZS ZT ZU ZV ZW ZX ZY ZZ

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<p>Checking Account (Priority set in bundled application workflow - 1)</p>	<p>Personal Loan (Priority set in bundled application workflow - 2)</p>
<p>Confirmation</p>	<p>Review</p>

Checking Account (Priority set in bundled application workflow - 1)	Personal Loan (Priority set in bundled application workflow - 2)
	Terms of Service

Table 15-3 (Cont.) Priority set in bundled application workflow

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Table 15-3 (Cont.) Priority set in bundled application workflow

Checking Account (Priority set in bundled application workflow - 1)	Personal Loan (Priority set in bundled application workflow - 2)	A B C D E F G H I J K L M N O P Q R S T U V W X Y Z AA AB AC AD AE AF AG AH AI AJ AK AL AM AN AO AP AQ AR AS AT AU AV AW AX AY AZ BA BB BC BD BE BF BG BH BI BJ BK BL BM BN BO BP BQ BR BS BT BU BV BW BX BY BZ CA CB CC CD CE CF CG CH CI CJ CK CL CM CN CO CP CQ CR CS CT CU CV CW CX CY CZ DA DB DC DD DE DF DG DH DI DJ DK DL DM DN DO DP DQ DR DS DT DU DV DW DX DY DZ EA EB EC ED EE EF EG EH EI EJ EK EL EM EN EO EP EQ ER ES ET EU EV EW EX EY EZ FA FB FC FD FE FF FG FH FI FJ FK FL FM FN FO FP FQ FR FS FT FU FV FW FX FY FZ GA GB GC GD GE GF GG GH GI GJ GK GL GM GN GO GP GQ GR GS GT GU GV GW GX GY GZ HA HB HC HD HE HF HG HH HI HJ HK HL HM HN HO HP HQ HR HS HT HU HV HW HX HY HZ IA IB IC ID IE IF IG IH II IJ IK IL IM IN IO IP IQ IR IS IT IU IV IW IX IY IZ JA JB JC JD JE JF JG JH JI JJ JK JL JM JN JO JP JQ JR JS JT JU JV JW JX JY JZ KA KB KC KD KE KF KG KH KI KJ KK KL KM KN KO KP KQ KR KS KT KU KV KW KX KY KZ LA LB LC LD LE LF LG LH LI LJ LK LL LM LN LO LP LQ LR LS LT LU LV LW LX LY LZ MA MB MC MD ME MF MG MH MI MJ MK ML MM MN MO MP MQ MR MS MT MU MV MW MX MY MZ NA NB NC ND NE NF NG NH NI NJ NK NL NM NN NO NP NQ NR NS NT NU NV NW NX NY NZ OA OB OC OD OE OF OG OH OI OJ OK OL OM ON OO OP OQ OR OS OT OU OV OW OX OY OZ PA PB PC PD PE PF PG PH PI PJ PK PL PM PN PO PP PQ PR PS PT PU PV PW PX PY PZ QA QB QC QD QE QF QG QH QI QJ QK QL QM QN QO QP QQ QR QS QT QU QV QW QX QY QZ RA RB RC RD RE RF RG RH RI RJ RK RL RM RN RO RP RQ RR RS RT RU RV RW RX RY RZ SA SB SC SD SE SF SG SH SI SJ SK SL SM SN SO SP SQ SR SS ST SU SV SW SX SY SZ TA TB TC TD TE TF TG TH TI TJ TK TL TM TN TO TP TQ TR TS TT TU TV TW TX TY TZ UA UB UC UD UE UF UG UH UI UJ UK UL UM UN UO UP UQ UR US UT UU UV UW UX UY UZ VA VB VC VD VE VF VG VH VI VJ VK VL VM VN VO VP VQ VR VS VT VU VV VW VX VY VZ WA WB WC WD WE WF WG WH WI WJ WK WL WM WN WO WP WQ WR WS WT WU WV WW WX WY WZ XA XB XC XD XE XF XG XH XI XJ XK XL XM XN XO XP XQ XR XS XT XU XV XW XX XY XZ YA YB YC YD YE YF YG YH YI YJ YK YL YM YN YO YP YQ YR YS YT YU YV YW YX YY YZ ZA ZB ZC ZD ZE ZF ZG ZH ZI ZJ ZK ZL ZM ZN ZO ZP ZQ ZR ZS ZT ZU ZV ZW ZX ZY ZZ
	Confirmation	A B C D E F G H I J K L M N O P Q R S T U V W X Y Z AA AB AC AD AE AF AG AH AI AJ AK AL AM AN AO AP AQ AR AS AT AU AV AW AX AY AZ BA BB BC BD BE BF BG BH BI BJ BK BL BM BN BO BP BQ BR BS BT BU BV BW BX BY BZ CA CB CC CD CE CF CG CH CI CJ CK CL CM CN CO CP CQ CR CS CT CU CV CW CX CY CZ DA DB DC DD DE DF DG DH DI DJ DK DL DM DN DO DP DQ DR DS DT DU DV DW DX DY DZ EA EB EC ED EE EF EG EH EI EJ EK EL EM EN EO EP EQ ER ES ET EU EV EW EX EY EZ FA FB FC FD FE FF FG FH FI FJ FK FL FM FN FO FP FQ FR FS FT FU FV FW FX FY FZ GA GB GC GD GE GF GG GH GI GJ GK GL GM GN GO GP GQ GR GS GT GU GV GW GX GY GZ HA HB HC HD HE HF HG HH HI HJ HK HL HM HN HO HP HQ HR HS HT HU HV HW HX HY HZ IA IB IC ID IE IF IG IH II IJ IK IL IM IN IO IP IQ IR IS IT IU IV IW IX IY IZ JA JB JC JD JE JF JG JH JI JJ JK JL JM JN JO JP JQ JR JS JT JU JV JW JX JY JZ KA KB KC KD KE KF KG KH KI KJ KK KL KM KN KO KP KQ KR KS KT KU KV KW KX KY KZ LA LB LC LD LE LF LG LH LI LJ LK LL LM LN LO LP LQ LR LS LT LU LV LW LX LY LZ MA MB MC MD ME MF MG MH MI MJ MK ML MM MN MO MP MQ MR MS MT MU MV MW MX MY MZ NA NB NC ND NE NF NG NH NI NJ NK NL NM NN NO NP NQ NR NS NT NU NV NW NX NY NZ OA OB OC OD OE OF OG OH OI OJ OK OL OM ON OO OP OQ OR OS OT OU OV OW OX OY OZ PA PB PC PD PE PF PG PH PI PJ PK PL PM PN PO PP PQ PR PS PT PU PV PW PX PY PZ QA QB QC QD QE QF QG QH QI QJ QK QL QM QN QO QP QQ QR QS QT QU QV QW QX QY QZ RA RB RC RD RE RF RG RH RI RJ RK RL RM RN RO RP RQ RR RS RT RU RV RW RX RY RZ SA SB SC SD SE SF SG SH SI SJ SK SL SM SN SO SP SQ SR SS ST SU SV SW SX SY SZ TA TB TC TD TE TF TG TH TI TJ TK TL TM TN TO TP TQ TR TS TT TU TV TW TX TY TZ UA UB UC UD UE UF UG UH UI UJ UK UL UM UN UO UP UQ UR US UT UU UV UW UX UY UZ VA VB VC VD VE VF VG VH VI VJ VK VL VM VN VO VP VQ VR VS VT VU VV VW VX VY VZ WA WB WC WD WE WF WG WH WI WJ WK WL WM WN WO WP WQ WR WS WT WU WV WW WX WY WZ XA XB XC XD XE XF XG XH XI XJ XK XL XM XN XO XP XQ XR XS XT XU XV XW XX XY XZ YA YB YC YD YE YF YG YH YI YJ YK YL YM YN YO YP YQ YR YS YT YU YV YW YX YY YZ ZA ZB ZC ZD ZE ZF ZG ZH ZI ZJ ZK ZL ZM ZN ZO ZP ZQ ZR ZS ZT ZU ZV ZW ZX ZY ZZ

Table 15-3 (Cont.) Priority set in bundled application workflow

Checking Account (Priority set in bundled application workflow - 1)	Personal Loan (Priority set in bundled application workflow - 2)	A B C D E F G H I J K L M N O P Q R S T U V W X Y Z AA AB AC AD AE AF AG AH AI AJ AK AL AM AN AO AP AQ AR AS AT AU AV AW AX AY AZ BA BB BC BD BE BF BG BH BI BJ BK BL BM BN BO BP BQ BR BS BT BU BV BW BX BY BZ CA CB CC CD CE CF CG CH CI CJ CK CL CM CN CO CP CQ CR CS CT CU CV CW CX CY CZ DA DB DC DD DE DF DG DH DI DJ DK DL DM DN DO DP DQ DR DS DT DU DV DW DX DY DZ EA EB EC ED EE EF EG EH EI EJ EK EL EM EN EO EP EQ ER ES ET EU EV EW EX EY EZ FA FB FC FD FE FF FG FH FI FJ FK FL FM FN FO FP FQ FR FS FT FU FV FW FX FY FZ GA GB GC GD GE GF GG GH GI GJ GK GL GM GN GO GP GQ GR GS GT GU GV GW GX GY GZ HA HB HC HD HE HF HG HH HI HJ HK HL HM HN HO HP HQ HR HS HT HU HV HW HX HY HZ IA IB IC ID IE IF IG IH II IJ IK IL IM IN IO IP IQ IR IS IT IU IV IW IX IY IZ JA JB JC JD JE JF JG JH JI JJ JK JL JM JN JO JP JQ JR JS JT JU JV JW JX JY JZ KA KB KC KD KE KF KG KH KI KJ KK KL KM KN KO KP KQ KR KS KT KU KV KW KX KY KZ LA LB LC LD LE LF LG LH LI LJ LK LL LM LN LO LP LQ LR LS LT LU LV LW LX LY LZ MA MB MC MD ME MF MG MH MI MJ MK ML MM MN MO MP MQ MR MS MT MU MV MW MX MY MZ NA NB NC ND NE NF NG NH NI NJ NK NL NM NN NO NP NQ NR NS NT NU NV NW NX NY NZ OA OB OC OD OE OF OG OH OI OJ OK OL OM ON OO OP OQ OR OS OT OU OV OW OX OY OZ PA PB PC PD PE PF PG PH PI PJ PK PL PM PN PO PP PQ PR PS PT PU PV PW PX PY PZ QA QB QC QD QE QF QG QH QI QJ QK QL QM QN QO QP QQ QR QS QT QU QV QW QX QY QZ RA RB RC RD RE RF RG RH RI RJ RK RL RM RN RO RP RQ RR RS RT RU RV RW RX RY RZ SA SB SC SD SE SF SG SH SI SJ SK SL SM SN SO SP SQ SR SS ST SU SV SW SX SY SZ TA TB TC TD TE TF TG TH TI TJ TK TL TM TN TO TP TQ TR TS TT TU TV TW TX TY TZ UA UB UC UD UE UF UG UH UI UJ UK UL UM UN UO UP UQ UR US UT UU UV UW UX UY UZ VA VB VC VD VE VF VG VH VI VJ VK VL VM VN VO VP VQ VR VS VT VU VV VW VX VY VZ WA WB WC WD WE WF WG WH WI WJ WK WL WM WN WO WP WQ WR WS WT WU WV WW WX WY WZ XA XB XC XD XE XF XG XH XI XJ XK XL XM XN XO XP XQ XR XS XT XU XV XW XX XY XZ YA YB YC YD YE YF YG YH YI YJ YK YL YM YN YO YP YQ YR YS YT YU YV YW YX YZ ZA ZB ZC ZD ZE ZF ZG ZH ZI ZJ ZK ZL ZM ZN ZO ZP ZQ ZR ZS ZT ZU ZV ZW ZX ZY ZZ

from all the above three product categories from the digital platform. In this scenario, the sequence in which the information asked as a part of the application will be as follows:

1. Personal Information
 2. Account Specifications
 3. Financial Profile
 4. Personal Loan Requirements
 5. Employment Information
 6. Home Loan Requirements
 7. Review
 8. Terms of Service
 9. Confirmation
- [View Bundled Application Workflows](#)
This topic describes the systematic instruction to **View Default and Custom Workflows** options. Using this option Bank Administrator can view the default workflow for the bundle application product.
 - [Edit Custom Workflow](#)
This topic describes the systematic instruction to **Edit Custom Workflow** option.

15.3.1 View Bundled Application Workflows

This topic describes the systematic instruction to **View Default and Custom Workflows** options. Using this option Bank Administrator can view the default workflow for the bundle application product.

Using this option, the Bank Administrator can view the priority assigned to each product category that can be part of a bundled application. Apart from this, an option is provided to the bank administrator by way of which they can view the sequence in which the sections of a bundled application will flow considering different combinations of products that might make up the bundled application form.

To view the bundle application workflow:

1. Navigate to the above paths.
The **Origination Workflow Configuration** screen appears.
2. In the **Origination Workflow Configuration** page, select the product type as bundled application.
This opens both the default and the custom workflows for the bundled applications.

Figure 15-3 Bundled Product Application Workflow
Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 15-4 Origination Workflow Configuration - View - Field Description

Field Name	Description
Product Priority for Bundled Application	Information specified in below fields are related to product priority for bundled application.
Default Workflow	Displays the default bundle application flow which specifies the product category priority offered by the bank.
View Default Workflow	Clicking on this option opens an overlay layer on which the administrator can select products so as to identify the sequence in which the sections of a bundled application will flow, if those products are part of a bundled application. The Bank Administrator can select any 2 or more product categories (maximum allowed in the bundle is 3 products).
Custom Workflow	Displays the customized bundled application flow. The user can change the product category priority as per their requirements.

Table 15-4 (Cont.) Origination Workflow Configuration - View - Field Description

Field Name	Description
View Updated Workflow	<p>Clicking on this option opens an overlay layer on which the administrator can select products so as to identify the sequence in which the sections of a bundled application will flow, if those products are part of a bundled application.</p> <p>The Bank Administrator can select any 2 or more product categories (maximum allowed in the bundle is 3 products).</p>

3. Perform the one of the following action.
 - Click on the **View Default Workflow** link to view the product categories and application stages flow in bundle application.

The **Default Application Flow** overlay screen appears.

Figure 15-4 Default Application Flow

Default Workflow

Select a maximum of three Product Categories to view the resulting Application Flow

☒ Checking Accounts
 ☒ Term Deposits
 ☐ Credit Cards

☐ Personal Loans
 ☐ Home Loans
 ☐ Term Loans

Application Flow

Default Flow

Personal
Required Step

Ac. Specifications

Nominee
Optional Step

Deposit Preferences
Optional Step

Deposit Details
Required Step

Review
Required Step

Terms of Service
Required Step

Account Funding
Required Step

Confirmation
Required Step

☐ Steps Personal Information and Review will not be part of the existing customer application form.
☐ The application flow being displayed here is conditional to change based on changes made to workflow of individual product applications.

OK

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 15-5 Default Application Flow - Field Description

Field Name	Description
Product Categories	Displays the product categories offered by the bank in card form. The User can select the product categories to view the sequence in which the sections of the bundled application form will appear if these products are selected by the customer in the bundled application. The user can select maximum of 3 product categories.
Application Flow	Displays the default application flow for the bundle application that comprises of the selected product categories. .

- Click on the **View Updated Workflow** link to view the product categories and application stages flow in bundle application as per the order selected by the bank admin.

The **Updated Application Flow** overlay screen appears.

- Click the **Reset** to make the custom workflow same as the default workflow.

15.3.2 Edit Custom Workflow


This topic describes the systematic instruction to **Edit Custom Workflow** option.

Using this option, bank administrator can edit the custom bundled application. The workflow will be automatically activated upon creation.

To edit the bundle application workflow:

1. Navigate to the above paths.

The **Origination Workflow Configuration** screen appears.

2. The custom workflow is visible on the main screen adjacent to the default workflow.
3. Click the cards marked with  icon and drop to the area where it needs to be placed in workflow.

Note


You can click  icon to and enable or disable the an optional step from the application flow if not required.

Figure 15-5 Origination Workflow Configuration - Customize Bundle Workflow

The screenshot displays the 'Origination Workflow Maintenance' interface. At the top, there's a header with an upward arrow and the text 'Origination Workflow Maintenance'. Below this, there are two tabs: 'Retail Workflow' and 'Business Workflow'. Under 'Business Workflow', there are two radio buttons for 'Product Type': 'Single Product' and 'Bundled Product', with 'Bundled Product' selected. The main area is divided into two panels: 'Default Workflow' (highlighted in blue) and 'Customize Workflow' (highlighted in orange). Both panels list product categories: Auto Loans, Personal Loans, Saving Accounts, Checking Accounts, Credit Cards, Home Loans, and Term Deposits. Each category has a dropdown arrow on its right. At the bottom of each panel, there is an 'Activate' toggle switch and a 'View' link ('View Default Workflow' or 'View Updated Workflow'). A 'Reset' button is also present in the 'Customize Workflow' panel. At the bottom left of the interface, there are 'Submit' and 'Back' buttons.

4. Click on the **View Updated Workflow** link to select the product categories and application stages flow in bundle application.

The **Proposed Application Flow** overlay screen appears.

Figure 15-6 Proposed Application Flow

← Orig

Custom Application Flow

Select a maximum of three Product Categories to view the resulting Application Flow

☒ Checking Accounts

☒ Term Deposits

☐ Credit Cards

☐ Personal Loans

☐ Home Loans

☐ Term Loans

Application Flow

Default Flow

Personal
Required Step

Ac. Specifications

Nominee
Optional Step

Deposit Preferences
Optional Step

Deposit Details
Required Step

Review
Required Step

Terms of Service
Required Step

Account Funding
Required Step

Confirmation
Required Step

Steps Personal Information and Review will not be part of the existing customer application form.

The application flow being displayed here is conditional to change based on changes made to workflow of individual product applications.

Ok

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 15-6 Proposed Application Flow - Field Description

Field Name	Description
Product Categories	Displays the product categories offered by the bank in card form. The User can select the product categories to view the sequence in which the sections of the bundled application form will appear if these products are selected by the customer in the bundled application. The user can select maximum of 3 product categories.
Application Flow	Displays the default application flow for the bundle application that comprises of the selected product categories.

- a. In the **Select Product Categories to see Application Flow** field, select the checkbox against the product category card which you wish to add in Bundle application, and whose application workflow to configured.
- b. Click **OK** to add the product categories to bundle application.

Note

Click **Reset** to enable editing the workflow.

5. Perform anyone of the following actions:
 - Click **Submit** to save the transaction.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

15.4 FAQ

1. **Do I have to activate the custom flow once created?**
Once the custom workflow is reset and edited, it becomes activated automatically.
2. **Is it mandatory to create a custom workflow?**
No. In case a customer workflow has not been created, the default workflow for that product category or bundled application will be in use.
3. **What will be the expected system behaviour if an optional step is enabled in a product category application workflow?**
If a step that is configured as optional, is enabled for a product category application workflow, it will appear in the sequence defined but will be optional i.e. the applicant will be able to skip the step without filling information in that step.
4. **What will happen to the applications which are in draft status with the old origination workflow?**
The application will be processed as per the new workflow defined by the banker. The information which is already filled by the customer will be pre-populated. In addition, user will be asked to provide the information if any as per the newly configured workflow.
5. **How many custom flows can I create per product category?**
Banker would be allowed to create only one custom flow. Modifications can be made in the custom flow at the later stage as per the bank's requirement.
6. **Can I configure the workflows at the product level available under each product category?**
No, as of now banker will be allowed to configure the workflows at product category level.

16

Feedback

This topic describes the information about **Feedback**.

Customer experience and satisfaction are very important aspects for the banks and it differentiates one bank from another, hence measuring customer satisfaction is exceedingly important. Feedback capture allows the customers to express their opinion on the services offered by the bank.

The following capabilities are available as part of feedback:

- Feedback Template definition
- Feedback capture on transaction completion
- General Feedback capture
- Feedback Analytics

As part of feedback template definition, the administrator can define the feedback question, the rating scale, question and option set along with deciding the set of transaction(s) for which feedback capture needs to be enabled.

The business users i.e. retail and corporate users will get an option to capture feedback on completion of transaction depending upon whether the transaction is part of the feedback template applicable to the role of the user.

The business user also has an option to capture general feedback if required and not necessarily perform a transaction to capture feedback.

Feedback captured by the user in terms of the rating and the options selected on the subsequent questions asked are stored in the system for the bank to carry out analysis for corrective actions if required. The administrator will have an option to view the details.

- [Feedback Template Maintenance](#)
This topic describes the information about **Feedback Template Maintenance** option.
- [FAQ](#)
- [Feedback Analytics](#)
This topic describes the information about **Feedback Analytics**. Using this option, the System Administrator can analyse the feedback given by users.

16.1 Feedback Template Maintenance

This topic describes the information about **Feedback Template Maintenance** option.

Using this option, the System Administrator can maintain the feedback templates by defining the feedback question, selecting the rating scale, adding new questions along with new options, selecting the transactions for which feedback capture needs to be enabled.

The administrator can also decide whether an additional question is to be asked for a scale weight and select the applicable options for the question.

Navigation Path: Perform anyone of the following navigation to access **Feedback Template**.

- From **System Administrator Dashboard**, under **Templates** widget, click **Feedback Template**.
- From **System Administrator Dashboard**, under **Others**, click **Feedback**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu** , then click **Menu** and then click **Templates**, Under **Templates** , click **Feedback Template**.
- [Feedback Template Maintenance - Search](#)
This topic describes the systematic instruction to **Feedback Template Maintenance - Search** screen.
- [Feedback Template Maintenance - Edit](#)
This topic describes the systematic instruction to **Feedback Template Maintenance - Edit** option.
- [Feedback Template Maintenance - Create](#)
This topic describes the systematic instruction to **Feedback Template Maintenance - Create** option.

16.1.1 Feedback Template Maintenance - Search

This topic describes the systematic instruction to **Feedback Template Maintenance - Search** screen.

To search feedback template:

1. Navigate to one of the above paths.
The **Feedback Template Maintenance** screen appears.
2. In the **Template ID** field, enter an appropriate template ID if you wish to search by template ID.
3. In the **Template Name** field, enter the name of the template to be searched.
4. Select appropriate role(s) if you wish to search the template based on the parameter **Applicable to Role**.
5. Perform anyone of the following action:
 - Click **Search**.
 - Click **Clear** to reset the search parameters.
 - Click **Cancel** to cancel the transaction.

Figure 16-1 Feedback Template Maintenance - Search

The screenshot shows the 'Feedback Template Maintenance' interface. On the left, there are three input fields: 'Template Id' with a placeholder 'Enter Template Id', 'Template Name' with a placeholder 'Enter Template Name', and 'Applicable to Role' with two checkboxes, 'Corporate User' and 'Retail User'. Below these fields are three buttons: 'Search' (blue), 'Cancel' (grey), and 'Clear' (blue). On the right side, there is a sidebar titled 'Feedback Template Definition' which includes a brief description of the feedback template and a 'Create' button.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 16-1 Feedback Template Maintenance - Search - Field Description

Field Name	Description
Template ID	Specify the template ID you want to search.
Template Name	Specify the template name you want to search.
Applicable To Role	Select the role if you wish the search the template based on the role.
Search Results	Information specified in below fields are related to search results.
Template ID	Displays the template ID of the applicable template based on the search criteria.
Template Name	Displays the template name of the applicable template based on the search criteria.
Applicable To Role	The role to which the searched feedback template is applicable.

6. Click the link under the **Template ID** column.
 - The **Feedback Template Maintenance** screen appears with the details of the feedback template i.e. template ID, template name, feedback question, question and option set along with the set of transactions for which template is applicable.

Figure 16-2 Feedback Template – View

The screenshot shows the 'Feedback Template Maintenance' screen. At the top, there is a header 'Feedback Template Maintenance' with a blue edit icon. Below it, the title 'Feedback Template' is displayed. The main content area shows the following details:

Template Id	FTRetail
Template Name	Feedback Template for Retail Users
Applicable to Role	retailuser
Feedback Question	Feedback Template for Retail Users

Figure 16-3 Select Scale – View

Select Scale

Select Question

Question 1

What went wrong?

Options

Add-On-Features

There should be less clicks for the transaction

System took too long to process the request

Transaction can be made available on alternate channel

Error while using

Too much information capture

Difficult to locate the transaction

Application is slow

Not Sure

Question 2

Tell us, what areas can be improved?

Options

System took too long to process the request

Not Sure

UI

UI

Transaction can be made available on alternate channel

Navigation and User Experience

UI

Question 3

What did you feel was very bad in the process?

Options

Transaction can be made available on alternate channel

Difficult to locate the transaction

Add-On-Features

Application is slow

Error while using

UI

System took too long to process the request

Figure 16-4 Link Transaction – View

Link Transaction

General

What went wrong?

Please Select Applicable Options

☐ Add-On-Features

☐ There should be less clicks for the transaction

☒ System took too long to process the request

☐ Transaction can be made available on alternate channel

☐ Error while using

☒ Too much information capture

☐ Difficult to locate the transaction

☐ Application is slow

☐ Not Sure

Tell us, what areas can be improved?

Please Select Applicable Options

☐ System took too long to process the request

☐ Not Sure

☐ UI

☐ UI

☐ Transaction can be made available on alternate channel

☒ Navigation and User Experience

☐ UI

Can it be improved anymore?

Please Select Applicable Options

☒ Yes

☐ Not Sure

☐ No

What did you not like?

Please Select Applicable Options

☒ UI

☐ Transaction can be made available on alternate channel

☐ Not Sure

☐ There should be less clicks for the transaction

☐ System took too long to process the request

☐ Too much information capture

☒ System took too long to process the request

What did you like the most with us?

Please Select Applicable Options

☒ There should be less clicks for the transaction

☐ Too much information capture

☐ UI

☐ UI

☒ Add-On-Features

☐ Easy to use

Select Transaction

Edit Maturity Instruction

★☆☆☆☆

What went wrong?

Please Select Applicable Options

☒ System took too long to process the request

☒ Too much information capture

☒ Difficult to locate the transaction

☐ Site takes too much time to load

★☆☆☆☆

What went wrong

Please Select Applicable Options

☒ Difficult to locate the transaction

☐ option1

☒ Complex navigation

☐ option 2

★★★★☆

Tell us, what areas can be improved?

Please Select Applicable Options

☒ Navigation and User Experience

☒ Transaction can be made available on alternate channel

★★★★☆

What did you like the most about our ...

Please Select Applicable Options

☒ Everything

☐ Navigat

☒ Look and Feel

★★★★★

Would you recommend our website to...

Please Select Applicable Options


☒ Cant say

☒ No

☒ Yes

Cancel Back

7. Perform anyone of the following actions:

- Click  icon against the respective section to edit the feedback template.
- Click **Cancel** to cancel the transaction.
- Click **Back** to navigate to the previous screen.

16.1.2 Feedback Template Maintenance - Edit


This topic describes the systematic instruction to **Feedback Template Maintenance - Edit** option.

Using this option, the administrator can modify details in the feedback template i.e. update feedback question, change the rating scale, add new questions and options, add / remove transactions from the template.

To edit or modify feedback template:

1. Navigate to one of the above paths.

The **Feedback Template Maintenance** screen appears.

2. Search the Feedback template by specifying different search criteria and click **Search**.
The search results appear on the **Feedback Template Maintenance** screen based on the search parameters.
3. In the **Template Name** field, enter the name of the template to be searched.
4. Click the link under the **Template ID** column.
The **Feedback Template Maintenance** screen appears.
5. Perform anyone of the following actions:
 - Click  icon to edit the details in respective section of the feedback template.
 - The **Feedback Template Maintenance - Edit** screen appears.
 - Click **Clear** to reset the search parameters.
 - Click **Cancel** to cancel the transaction.
6. Perform anyone of the following actions.
 - Click **Search**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
7. The administrator will be navigated to the respective section i.e. feedback template details or scale definition or select question or link transaction depending on the edit option selected against the respective section.
8. As part of feedback template details, feedback question, template ID, template name and applicable to role can be modified.
9. As part of scale definition, the administrator can change the rating scale.
10. As part of select question section, the administrator can add new questions and also add new options for existing as well as new questions defined.
11. As part of link transaction section, the administrator can add new transactions as well as remove existing transactions.

Administrator can also add new options, to the existing questions associated to each scale weight of the rating scale applicable to general feedback as well as for transactions.
12. Perform anyone of the following actions:
 - Edit the required details in the respective section and click **Save** if you need to go to review page.
 - Click **Next**, to go to the next step in the process and edit details wherever required.
 - Click **Back** to navigate to the previous screen.
 - Click **Cancel** to cancel the transaction.

Figure 16-5 Feedback Template - Edit

Feedback Template Maintenance

Template Id

FTRetail

Template Name

Feedback Template for Retail User

Applicable to Role

☐ Corporate User

☒ Retail User


Feedback Question

Feedback Template for Retail User

Save

Cancel

Next



Feedback Template Definition

Feedback template allows definition of Feedback Question, Scale selection, Question bank along with applicable options and selection of transactions for which feedback needs to be enabled

Figure 16-6 Select Scale - Edit

Feedback Template Maintenance

1

Select Scale


2

Select Question


3

Link Transaction


☒ Scale 1



☐ Scale 2



☐ Scale 3



Save

Next

Cancel

Back

Figure 16-7 Select Question – Edit

Feedback Template Maintenance

✓

2

3

Select ScaleSelect QuestionLink Transaction

Question 1

What went wrong?

Options

Difficult to locate the transaction

Transaction can be made available on alternate channel

Error while using

There should be less clicks for the transaction

Too much information capture

Not Sure

Add-On-Features

Application is slow

System took too long to process the request

Question 2

Tell us, what areas can be improved?

Options

System took too long to process the request

Not Sure

UI

UI

Transaction can be made available on alternate channel

UI

Navigation and User Experience

Question 3

What did you feel was very bad in the process?

Options

There should be less clicks for the transaction

System took too long to process the request

Transaction can be made available on alternate channel

Application is slow

Error while using

Difficult to locate the transaction

UI

Add-On-Features

Question 4

What did you not like?

Options

Transaction can be made available on alternate channel

There should be less clicks for the transaction

Not Sure

System took too long to process the request

Too much information capture

System took too long to process the request

UI

Question 5

What should be improved?

Options

There should be less clicks for the transaction

UI

AI

Too much information capture

More features

Not Sure

UI

Question 6

Can it be improved anymore?

Options

Not Sure

Yes

No

Figure 16-8 Link Transaction - Edit

Feedback Template Maintenance

☒ Select Scale
 ☒ Select Question
 ☒ Link Transaction

Feedback Type ☒ General ☒ Transactions

General

☒ ☐ ☐ ☐ ☐

What went wrong?

Please Select Applicable Options

☐ Add-On-Features
☐ There should be less clicks for the transaction
☒ System took too long to process the request
☐ Transaction can be made available on alternate channel
☐ Error while using
☒ Too much information capture
☐ Difficult to locate the transaction
☐ Application is slow
☐ Not Sure

☐ ☐ ☐ ☐ ☐

Tell us, what areas can be improved?

Please Select Applicable Options

☐ System took too long to process the request
☐ Not Sure
☐ UI
☐ UI
☐ Transaction can be made available on alternate channel
☒ Navigation and User Experience
☐ UI

☐ ☐ ☐ ☐ ☐

Can it be improved anymore?

Please Select Applicable Options

☒ Yes
☐ Not Sure
☐ No

☐ ☐ ☐ ☐ ☐

What did you not like?

Please Select Applicable Options

☒ UI
☐ Transaction can be made available on alternate channel
☐ Not Sure
☐ There should be less clicks for the transaction
☐ System took too long to process the request
☐ Too much information capture
☒ System took too long to process the request

☐ ☐ ☐ ☐ ☐

What did you like the most with us?

Please Select Applicable Options

☒ There should be less clicks for the transaction
☐ Too much information capture
☐ UI
☐ UI
☒ Add-On-Features
☐ Easy to use

Transactions

13. Perform anyone of the following actions:

- The **Review** screen appears. Verify the details, and click **Confirm**.
- Click **Cancel** to cancel the transaction.
- Click **Back** to navigate to the previous screen.

The success message with reference number appears.

14. Click **OK** to complete the transaction.

16.1.3 Feedback Template Maintenance - Create

This topic describes the systematic instruction to **Feedback Template Maintenance - Create** option.

Using this option, the administrator can create feedback template for a specific user type i.e. retail / corporate by defining the details i.e. the feedback question, selecting the rating scale, addition of new questions along with options, select transactions for which the feedback capture needs to be enabled.

To create feedback template:

1. Navigate to one of the above paths.
The **Feedback Template Maintenance** screen appears.
2. click **Create**.
The **Feedback Template Maintenance - Create** screen appears.
3. In the **Template ID** field, enter the template ID.
4. In the **Template Name** field, enter the name of the template.
5. Select the role(s) for which the feedback template is applicable by selecting check box in the **Applicable to Role** field.
6. In the **Feedback Question** field, enter the name of the feedback question.

Figure 16-9 Feedback Template Maintenance - Create

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 16-2 Feedback Template Maintenance - Create - Field Description

Field Name	Description
Template ID	Enter the template ID.

Table 16-2 (Cont.) Feedback Template Maintenance - Create - Field Description

Field Name	Description
Template Name	Enter the template name for the template being created.
Applicable To Role	Select the role(s) for which the template will be applicable. You can select multiple roles and the system will resolve the template based on the role of the user when the user wishes to capture feedback.
Feedback Question	Define the feedback question. This is the question that will be asked to the user as part of feedback capture on which he/she can rate on the rating scale.

7. Perform any one of the following actions:
- Click **Next**.
The **Feedback Template Maintenance** screen is displayed.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

Figure 16-10 Feedback Template Maintenance - Select Scale

Feedback Template Maintenance

Template Id: 0021

Template Name: OBDX_0021

Applicable to Role: retailuser

Feedback Question: feedback_question

Progress: 1. Select Scale (active) → 2. Select Question → 3. Link Transaction

Scale 1: ☒ ★★★★★

Scale 2: ☐ ♥♥♥♥♥

Scale 3: ☐ 👍👍👍👍👍

Buttons: Next, Cancel, Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 16-3 Feedback Template Maintenance - Select Scale - Field Description

Field Name	Description
Select Scale	Select the required scale. The scale will be available for the user to rate as part of feedback capture.

8. In the **Select Scale** field, select the appropriate option.
9. Perform any one of the following actions:
 - Click **Next**.
The **Feedback Template Maintenance** screen is displayed.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

Figure 16-11 Feedback Template Maintenance - Select Question

Feedback Template Maintenance

Template Id

021

Template Name

OBDX_Ret_User

Applicable to Role

retailuser

1

2

3

Select Scale

Select Question

Link Transaction

Question 1

What went wrong?

Options

Difficult to locate the transaction
 Transaction can be made available on alternate channel
 Error while using
 There should be less clicks for the transaction
 Too much information capture
 Not Sure
 Add-On-Features
 Application is slow
 System took too long to process the request

Question 2

Tell us, what areas can be improved?

Options

System took too long to process the request
 Not Sure
 UI
 UI
 Transaction can be made available on alternate channel
 UI
 Navigation and User Experience

Question 3

What did you feel was very bad in the process?

Options

There should be less clicks for the transaction
 System took too long to process the request
 Transaction can be made available on alternate channel
 Application is slow
 Error while using
 Difficult to locate the transaction
 UI
 Add-On-Features

Add Another question

Add

Next

Cancel

Back

Note

The fields which are marked as Required are mandatory.


For more information on fields, refer to the field description table.

Table 16-4 Feedback Template Maintenance - Select Question - Field Description

Field Name	Description
Select Question	Information specified in below fields are related to select question.
Question	Displays the default questions as defined in the system. The user can add new questions as part of the template definition. The default questions as well as the newly added questions will be associated to the scale weight of the rating scale.
Options	Displays the default options as defined in the system. The user can add new options as part of the template definition. The newly added options can be associated to the existing default questions as well as newly added questions.

10. Click in the **Options** field to add more options to the existing questions.
11. To add a new question, type the question in the text area in **Add another question** and click the **Add button**.
12. Once the question is added, click in the **Options** field to add answers to the newly added questions.

Note

Click  icon to delete the newly added question.

13. Perform anyone of the following actions:
 - Click **Next**.
 - The **Feedback Template Maintenance** screen is displayed.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

Figure 16-12 Feedback Template Maintenance - Link Transaction

Feedback Template Maintenance

Template Id0021

Template NameOBDX_0021

Applicable to Roleretailuser

Feedback Questionfeedback_question

✓

✓

3

Select ScaleSelect QuestionLink Transaction

Feedback Type

☒ General☒ Transactions

General

1

2

3

4

5

What went wrong?

▼

Please Select Applicable Options

☐ Add-On-Features

☐ There should be less clicks for the transaction

☒ System took too long to process the request

☐ Transaction can be made available on alternate channel

☐ Error while using

☒ Too much information capture

☐ Difficult to locate the transaction

☐ Application is slow

☐ Not Sure

1

2

3

4

5

Tell us, what areas can be improved?

▼

Please Select Applicable Options

☐ System took too long to process the request

☐ Not Sure

☐ UI

☐ UI

☐ Transaction can be made available on alternate channel

☒ Navigation and User Experience

☐ UI

1

2

3

4

5

Can it be improved anymore?

▼

Please Select Applicable Options

☒ Yes

☐ Not Sure

☐ No

1

2

3

4

5

What did you not like?

▼

Please Select Applicable Options

☒ UI

☐ Transaction can be made available on alternate channel

☐ Not Sure

☐ There should be less clicks for the transaction

☐ System took too long to process the request

☐ Too much information capture

☒ System took too long to process the request

1

2

3

4

5

What did you like the most with us?

▼

Please Select Applicable Options

☒ There should be less clicks for the transaction

☐ Too much information capture

☐ UI

☐ UI

☒ Add-On-Features

☐ Easy to use

Transactions

▼

SaveCancel

Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 16-5 Feedback Template Maintenance - Link Transaction - Field Description

Field Name	Description
Link Transactions	Information specified in below field is related to link transactions.
Feedback Type	<p>Indicates whether feedback type is general or is specific to transaction. The options are:</p> <ul style="list-style-type: none"> • General: This is very generic in nature and not feedback specific to a transaction. The template defined will be applicable when the user wishes to leave feedback generally through the menu option. • Transactions: This is in case wherein administrator wants to define the template very specific to a set of transaction or a set of transactions.

14. Select the applicable feedback type i.e. general or transactions or both
15. If you select **General** option, there will be a panel available to define questions along with options against each of the scale weights of the rating scale. It is not mandatory to assign a question to each scale weight.
16. If you select **Transaction** option, there will be a panel available to select the transactions in the **Select transaction** field and also define questions along with options against each of the scale weights of the rating scale. It is not mandatory to assign a question to each scale weight.
17. Perform anyone of the following actions:
 - Click **Save** to save the template information.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
18. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

16.2 FAQ

1. **Can I define multiple feedback questions as part of the template definition?**
No. Only one feedback question can be defined as part of the template and this will be asked to the business user on which he/she will rate. The same question will be applicable to General feedback and for transactions.
2. **What is the relevance of the questions and option set defined as part of select question section?**

The questions and options defined as part of the select question section are used for association to the scale weights if required which will be asked to the user on he/she selecting the weight on the rating scale as part of actual feedback capture.

3. Can I have separate questions associated at scale weight level for different transactions?

Yes, you will need to select and group transactions for which you wish to have common questions and options at scale weight level. Click on Add Another Transaction to add transactions that require different set of questions and options at scale weight level.

4. Can I remove the questions associated at scale weight level as part of edit?

No. Currently questions once defined can't be removed.

5. Can the same feedback template be applicable to multiple roles?

Yes, provided multiple roles have been selected in the 'Applicable to Role' field.

16.3 Feedback Analytics

This topic describes the information about **Feedback Analytics**. Using this option, the System Administrator can analyse the feedback given by users.

Feedback Analytics gives the bank a quick analysis of the feedback information collected from the customers. The analytics covers information about the average of feedback ratings that transactions have got, trends in how the average ratings have changed the top and bottom transactions in terms of ratings etc. The analytics helps banks in quickly identifying the pain points in customer journeys and points out the specific areas for improvement and action.

The following information will be available to the administrator as part of analytics:

- Top three and bottom three transactions: Shows the top three and bottom three transactions based on user given rating
- Individual Transactions: Shows the user given ratings, distribution of the ratings given, the answer options chosen for the associated question & change of ratings over three time periods for an individual transaction
- All Transactions : Shows the user given ratings, distribution of the ratings given, and change of ratings over three time periods
- General Feedback: Shows the user's general feedback i.e. Average rating for the selected time period, Rating over time (last month, last quarter, last year), Recent comments by user grouped based on ratings, and the Customer response for the question associated with each rating

Navigation Path: Perform anyone of the following navigation to access **Feedback Analytics**.

- From **System Administrator Dashboard**, under **Controls & Monitoring** widget, click **Feedback Analytics**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu** , then click **Menu** and then click **Controls & Monitoring**, Under **Controls & Monitoring** , click **Feedback Analytics**.
- [Top Three and Bottom Three Transactions](#)
This topic describes the information about **Top Three and Bottom Three Transactions**.
- [Individual Transactions](#)
This topic describes the systematic instruction to **Individual Transactions** tab.
- [All Transactions](#)
This topic describes the systematic instruction to **All Transactions**.

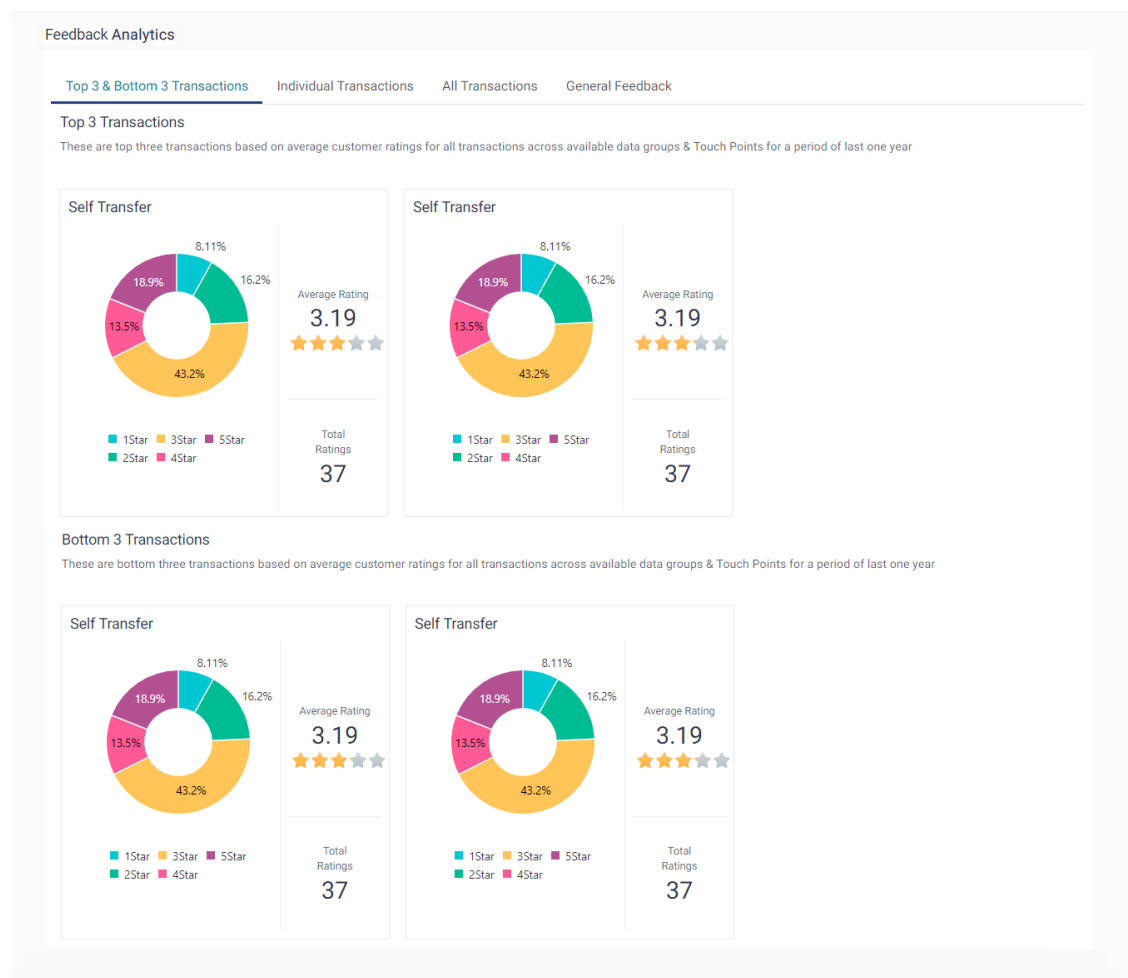
- [General Feedback](#)

This topic describes the systematic instruction to **General Feedback** screen.

16.3.1 Top Three and Bottom Three Transactions

This topic describes the information about **Top Three and Bottom Three Transactions**.

Figure 16-13 Top three and bottom three transactions



Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 16-6 Top Three and Bottom Three Transactions - Field Description

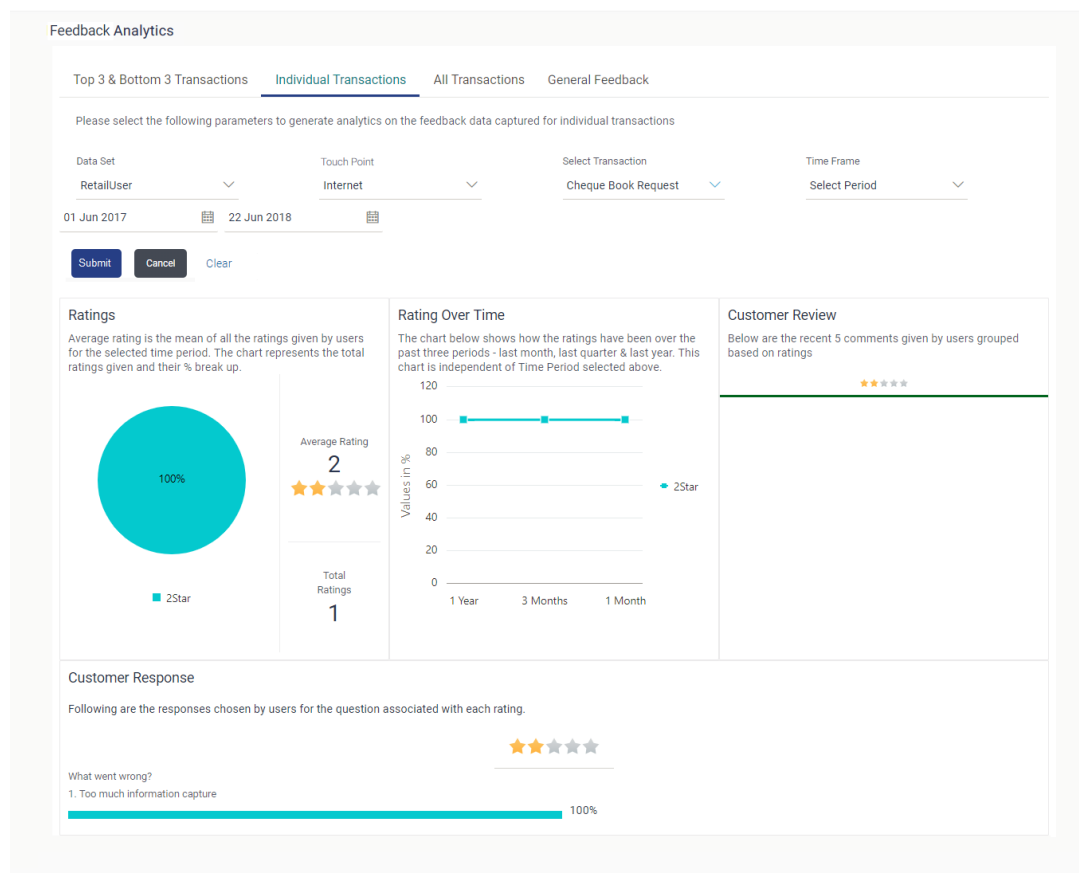
Field Name	Description
Top / Bottom 3 Transactions	Displays the top / bottom three transactions in graphical format. It also displays the ratings given by the user to that particular transaction.

16.3.2 Individual Transactions

This topic describes the systematic instruction to **Individual Transactions** tab.

To view individual transactions:

1. Navigate to one of the above path.
The **Feedback Analytics** screen appears.
2. From the **Data Set** list, select the user for which the transaction is to be searched.
3. From the **Touch Point** list, select the banking channel.
4. From the **Select Transaction** list, select the transaction name for which the feedback is to be searched.
5. From the **Time Frame** list, select the duration in number of months / years.
6. Perform anyone of the following actions:
 - Click **Submit**.
The search results are displayed.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to clear the search criteria.

Figure 16-14 Individual Transactions**Note**

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 16-7 Individual Transactions - Field Description

Field Name	Description
Data Set	Select the type of the user from the list. The options are: <ul style="list-style-type: none"> Administrator Corporate User Retail User

Table 16-7 (Cont.) Individual Transactions - Field Description

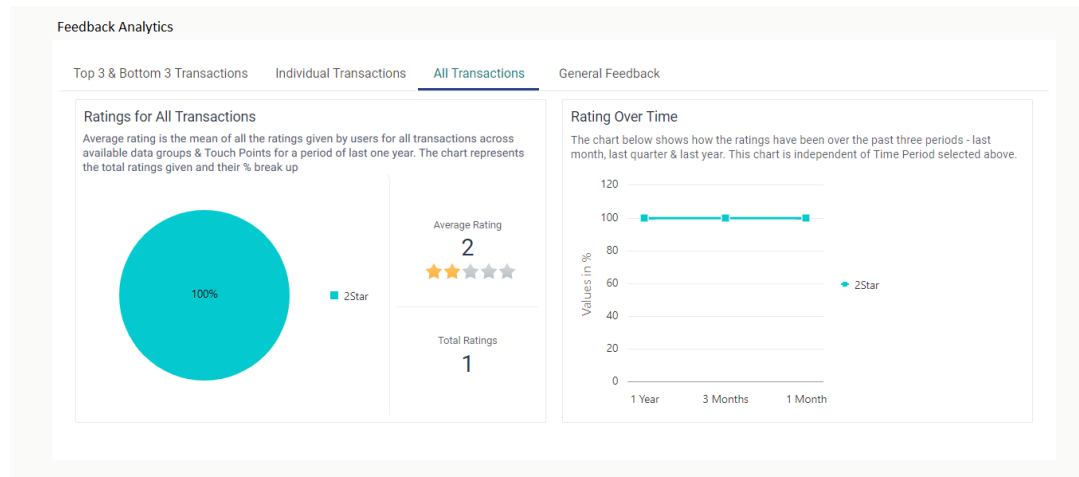
Field Name	Description
Touch Point	Select the banking touch point from the list. The options are: <ul style="list-style-type: none">• Mobile Application• Internet• Mobile (Responsive)• Wearables• Missed Call Banking• SMS Banking• Siri / Chatbot• Snapshot
Select Transaction	Select the transaction from the list for which you wish to analyze the feedback.
Time Frame	Select the time period for which you wish analyze the feedback. You can search the feedback on the basis of time range, by entering the From Date and To Date . The From Date and To Date fields are displayed, if you select Select Period option from the Time Frame field.

16.3.3 All Transactions

This topic describes the systematic instruction to **All Transactions**.

To view all transactions:

1. Navigate to one of the above path.
The **Feedback Analytics** screen appears.
2. From the **Data Set** list, select the user for which the transaction is to be searched.
3. From the **Touch Point** list, select the banking channel.
4. From the **Select Transaction** list, select the transaction name for which the feedback is to be searched.
5. From the **Time Frame** list, select the duration in number of months / years.
6. Perform anyone of the following actions:
 - Click **Submit**.
The search results are displayed.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to clear the search criteria.

Figure 16-15 All Transactions**Note**

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 16-8 All Transactions - Field Description

Field Name	Description
All Transactions	<p>Displays the feedback for all transactions and for a period. The feedback is segregated in:</p> <ul style="list-style-type: none"> Ratings for All Transactions: It is a rating given by the users for all transactions across available data groups and touch point for last one year. Rating Over Time: It is a rating given for a period of time, for example, one month, three month and one year.

16.3.4 General Feedback

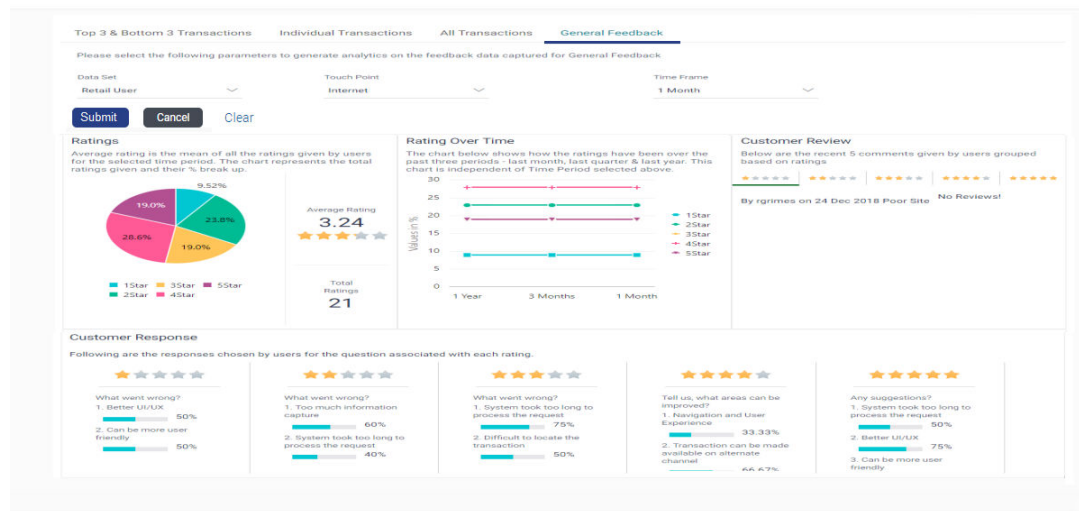
This topic describes the systematic instruction to **General Feedback** screen.

To view general feedback:

1. Navigate to one of the above path.
The **Feedback Analytics** screen appears.
2. From the **Data Set** list, select the user type for which general feedback is to be viewed.
3. From the **Touch Point** list, select the banking channel for which feedback information needs to be viewed.
4. From the **Time Frame** list, select the duration for which the feedback information needs to be viewed.
5. Perform anyone of the following actions:

- Click **Submit**.
The results are displayed based on the search criteria input.
- Click **Cancel** to cancel the transaction.
- Click **Clear** to clear the search criteria.

Figure 16-16 General Feedback



Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 16-9 General Feedback - Field Description

Field Name	Description
Data Set	Select the type of the user from the list. The options are: <ul style="list-style-type: none"> • Corporate User • Retail User
Touch Point	Select the touch point from the list. The options are: <ul style="list-style-type: none"> • Internet • Mobile (Responsive) • Mobile Application
Time Frame	Select the time period for which you wish analyze the feedback from the customer. You can search the feedback on the basis of time range, by entering the From Date and To Date . The From Date and To Date fields are displayed, if you select Select Period option from the Time Frame field.
Search Result	

Table 16-9 (Cont.) General Feedback - Field Description

Field Name	Description
General Feedback	<p>Displays the general feedback details for and the selected search parameters.</p> <ul style="list-style-type: none">• Ratings: It displays the percentage of ratings for each rating given by the users as part of general feedback. It also displays the average rating value and also displays the total no. of ratings.• Rating Over Time: It displays the general feedback ratings given over a time period i.e. last month, last quarter, last year.• Customer Review: It displays the recent 5 comments provided by users and grouped based on ratings.• Customer Response: It displays responses chosen by users for the question associated with each rating

System Rules

This topic describes the systematic instruction to **System Rules** option.

System rules are defined to set different parameters for each enterprise role (User Type- Retail, Corporate and Administrator). Various parameters that can be set for each enterprise role are Party Mapping required Limits check, Party Preferences check, Account Transaction Mapping and Approvals check, Group Corporate Check. Enabling these parameters at enterprise role, enforces the system to check if respective maintenances are available for users associated with those enterprise roles.

E.g. if Approval check flag is enabled for **Corporate User** type of enterprise role; then transactions initiated by corporate type of users will follow the approval maintenance for a party mapped to user and vice versa.

The flag **Group Corporate** is applicable only for **Corporate User** type of enterprise role. This flag in System Rules screen defines the mode of corporate onboarding.

If **Group Corporate** flag is set **ON** then Bank administration will be able to onboard Group Corporate. The **Group Corporate** flag is enabled by default and always **ON**.

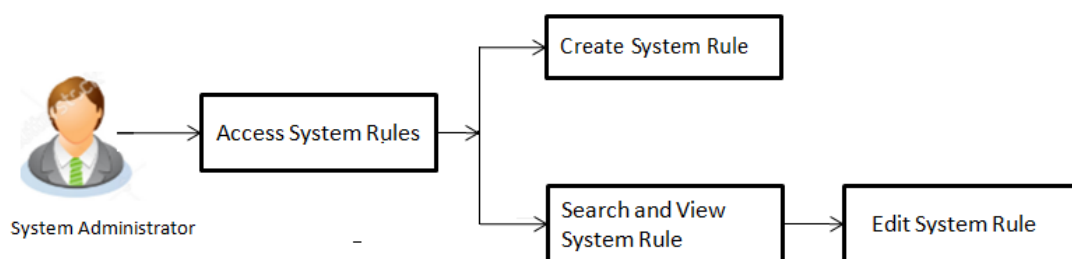
When in the **Enterprise Role** field user type is selected as **Corporate User**, then the **Group Corporate** flag will get displayed in non-editable mode.

This screen allows the System Administrator to search and view existing system rules, and create new system rule.

Pre-Requisites

- Transaction access is provided to System Administrator.
- Approval rule set up for System Administrator to perform the actions.
- Enterprise roles are maintained in application.
- Touch point groups are maintained, if required.
- Limit packages are maintained.

Figure 17-1 Workflow



Features Supported In Application

This option allows the System Administrator to:

- Maintain system rules
- View system rules
- Edit system rules

Navigation Path: Perform the any one of the following navigation to access **System Rules**.

- From **System Administrator Dashboard**, Under **Configuration** widget, click **System Rules**.
- From **System/ Bank Administrator Dashboard**, click **Toggle menu**, then click **Menu** and then click **Configuration**, Under **Configuration** , click **System Rules**.

Figure 17-2 System Rules

←

System Rules

Enterprise Role

Corporate User

Party Mapping Required

On

Account Transaction Mapping

On

Approvals Check

On

Account Relationship Check

Off

Group Corporate

On

Limits Check

On

UBS OBPM 14.4 HEL Branch

testdc	Please select Limit Package	▼	🔄
testtouchpoint	Please select Limit Package	▼	🔄
ALL123 ⓘ	Please select Limit Package	▼	🔄
updated Description given ⓘ	Please select Limit Package	▼	🔄
GP11 ⓘ	Please select Limit Package	▼	🔄
Test1 ⓘ	Please select Limit Package	▼	🔄
dcgrp1 ⓘ	Please select Limit Package	▼	🔄
dcTest90edited ⓘ	Please select Limit Package	▼	🔄
test002 ⓘ	Please select Limit Package	▼	🔄
testgroup009updateddddd ⓘ	Please select Limit Package	▼	🔄
Global	Global_user_pkg	▼	🔄

TRADE FINANCE OBDXBU2

OBO 14.4

Retail-DDA

14.7UBS

UBS OBPM 14.5

OBPM 14.7.1 INNOV HEL

TF14.7.0.0.0 OBDX147

Third Party

OBDX148

OBDX149

OBPM 14.7 MNT HEL

FCR11.10

UBS 14.4 AT3 Branch

test001

OBPM 14.7.4 INN HEL

ThirdParty

RPM

Test

TESTTEST

Maintenance line/entity

OBPM 14.7 MNT JAK

OBDX-OBRL

Test9766

dsadsadsa

OBO Demo 3848

OBO 3848

Note

The fields which are marked as Required are mandatory.


For more information on fields, refer to the field description table.

Table 17-1 System Rules - Field Description


Field Name	Description
Enterprise Role	Name of enterprise roles set in application. The options can be: <ul style="list-style-type: none"> • Corporate User • Administrator • Retail User On selecting an application role, system rules maintained if any, are shown in editable form.
Party Mapping Required	Party mapping check is required for a particular enterprise role or not.
Party Preferences Check	Party preferences check is required or not.
Account Transaction Mapping	Account transaction mapping check is required or not.
Approvals Check	Approvals check is required or not.
Account Relationship Check	Account Relationship check is required or not. Note: The Account relationship check has to be disabled for the corporate user.
Group Corporate Check	Group Corporate onboarding is required for corporate or not. Note: <ol style="list-style-type: none"> 1. The Group Corporate flag is enabled by default and always ON. When in the Enterprise Role field user type is selected as Corporate User, then the Group Corporate flag will get displayed in non-editable mode. 2. Group Corporate flag = On, then Bank administration will be able to onboard Group Corporate.
Limits Check	Limits check is required or not.
Limits - Entity Level Configuration	If limit check is required, assign a limit package. In case of multi entity set up, limit packages needs to be mapped at each entity level.
Name of the entity	Name of entity under which limit packages are to be mapped is shown in the header.
Touch Points/ Group	Name of touch points/ groups under a specific entity to whom the limit packages are to be mapped. Also an option is provided to map the limit package at Global level (a group created with all internal and external touch points)
Package	List of the packages which are to be mapped to a touch points/ groups. Only limit packages maintained for the selected touch point will get listed here.

To set the system rules:

1. Navigate to one of the above paths.
The **System Rules** screen appears.
2. From the **Enterprise Role** list, select the appropriate option.

3. In the **Party Mapping Required** field, select the appropriate option.
 4. In the **Party Preferences Check** field, select the appropriate option.
 5. In the **Account Transaction Mapping Check** field, select the appropriate option.
 6. In the **Approvals Check** field, select the appropriate option.
 7. In the **Account Relationship Check** field, select the appropriate option.
 8. In the **Group Corporate Check** field, select the appropriate option.
 9. In the **Limits Check** field, select the appropriate option.
- a. Click  icon of desired entity to whom limit package to be mapped.
Displays the list of touch points/ groups to map limit package.
 - b. From the **Package** list, select the appropriate option.

Note

Click  icon to refresh the option.


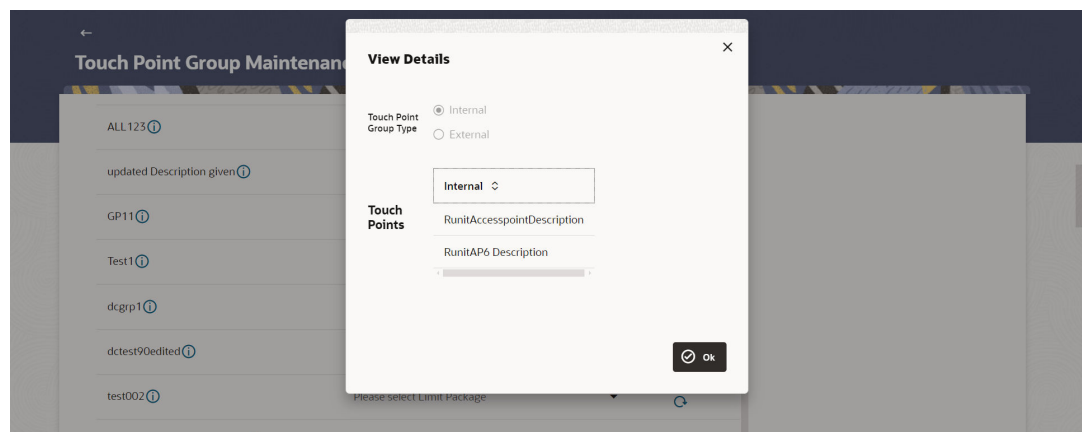
- c. Repeat steps a to b of step 8 for all touch points/ groups.
 - i. Click  icon to view the details of touch points group.
The **View Details -Touch Point Group** popup window appears.

Figure 17-3 View Details -Touch Point Group



Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 17-2 View Details -Touch Point Group - Field Description

Field Name	Description
Group Code	Group code defined for a touch point group.
Group Description	Group description defined for a touch point groups.
Touch Point Group Type	Type of touch point i.e. whether touch point is of type internal or external.
Touch Points	List of the internal or external touch points.

10. Perform anyone of the following actions:
 - Click **Submit** to save system rules.
 - Click **Cancel** to cancel the transaction.

The success message appears.
11. Perform anyone of the following actions:
 - The **System Rules - Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Back** to navigate to the previous screen.
 - Click **Cancel** to cancel the transaction.
12. The success message of System Rules maintenance appears along with the transaction reference number.

Click **OK** to complete the transaction.

 - [FAQ](#)

17.1 FAQ

1. **Who can create-edit this maintenance?**

System Administrator can create and edit this maintenance.
2. **How can I find out what checks are granted to a particular role and can I change it?**

You can select a role and view the checks mapped to the role, you can also edit the type of checks.
3. **How can I group the touch points?**

A separate menu option 'Touch Point Group Maintenance' is available to the system administrator user to maintain the groups. Groups maintained under specific entity are shown on the System Rules screen against which a consolidated limit package can be assigned.
4. **Is it mandatory to map packages for all the touch points and groups available under each entity?**

Mapping the limit packages for each touch point and for all groups available under each entity is not mandatory. But it is mandatory to map a limit package at Global level for each entity.

First Time Login

This topic describes the systematic instruction to **First Time Login** screen.

Whenever a new user logs into the application for the first time with the user name and password provided by bank, there are certain tasks that he/she needs to fulfil before being able to access the online services of the bank. These steps are configured by Bank and can include accepting Terms and Conditions, Setting up Security Question, My profile and limit information. The first time login event are configurable at Entity Level. Bank Admin would be able to define the mandatory and skippable steps for each entity.

Post first time login to the application , system will check the configured steps for the logged in entity and will be displayed to user. Once the user completes the first time login steps for his primary entity, and switches to another entity, system will check if the user has completed the first time login steps for the switched entity, if not system will ask the user to complete the same for the switched entity.

Note

- Login 2FA is not supported and hence steps need not be maintained.
- Each step will either have Next or Skip button basis on the configuration (mandatory/optional) done by Bank Administrator.

User will be allowed to skip Non-Mandatory Steps.

Pre-requisites

- Transaction access is provided to System Administrator.
- Enterprise roles are maintained in application.
- Touch point groups are maintained, if required.
- Limit packages are maintained.

Features Supported In Application

This option allows the System Administrator to:

- Maintain First Time Login Event
- View First Time Login Event
- Edit First Time Login Event

Navigation Path: Perform the below navigation to access **First Time Login**

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Configuration**, Under **Configuration** , click **First Time Login**.

Figure 18-1 First Time Login

First Time Login

Enterprise Role: Corporate User

Select	Name of Screens	Level	Mandatory	Reorder
<input checked="" type="checkbox"/>	Accept Terms and Conditions	ENTITY	<input checked="" type="checkbox"/>	↑ ↓
<input checked="" type="checkbox"/>	View user Profile	ENTERPRISE	<input checked="" type="checkbox"/>	↑ ↓
<input type="checkbox"/>	Setup Security Questions	ENTERPRISE	<input type="checkbox"/>	↑ ↓
<input type="checkbox"/>	View limits	ENTITY	<input type="checkbox"/>	↑ ↓

Note

Use this feature to set up the first-time login step for different entities. You can define the mandatory and skippable steps, as well as you can reorder the steps in a order in which those should be shown to the user

Submit **Cancel** **Back**

Note



The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 18-1 First Time Login - Field Description

Field Name	Description
Enterprise Role	Name of enterprise roles set in application. The options can be: <ul style="list-style-type: none"> Corporate User Administrator Retail User On selecting an application role, system rules maintained if any, are shown in editable form.
First Time Login Steps	First time login steps to be followed or not. Administrator can also configure the steps along with the order of the steps that need to be displayed to use.
First Time Login Steps - Enabled	Below field are displayed if the First Time Login Steps option is enabled.
Select	Option to decide whether that transaction is to be displayed as part of the first time login steps.
Name of Screen	Name of the transaction which is to be included as part of First Time Login Steps process.
Level	Display the Level for First Time Login event .whether its Entity or Enterprise Level (non-editable)
Mandatory	Option which will decide whether the transaction is mandatory to execute as part of First Time Login Steps process.
Reorder	Order in which the transactions will get displayed when the user logs in for the first time. Administrator can click on the reorder icon and configure the order of steps in which these steps need to be displayed to user.

To set up the First Time Login Steps:

1. Navigate to the above paths.
The **First Time Login** screen appears.
 2. In the **First Time Login Steps** field, select the appropriate option.
 - a. To include in the **First Time Login Steps** process, select the checkbox(s) against the transaction and configure the steps.
 - b. Slide Mandatory option to enabled /disabled the execution of transaction in the **First Time Login Steps** process.
 - c. Slide   icon to set order in which transaction are executed in the **First Time Login Steps** process.
 3. Perform anyone of the following actions:
 - Click **Submit** to save **First Time Login** events.
 - Click **Cancel** to cancel the transaction.
 - The success message appears.
 4. Perform anyone of the following actions:
 - The **First Time Login - Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Back** to navigate to the previous screen.
 - Click **Cancel** to cancel the transaction.

The success message of **First Time Login** maintenance appears along with the transaction reference number.
 5. Click **OK** to complete the transaction.
- [FAQ](#)

18.1 FAQ

1. **Is it mandatory to map transactions to the created application role?**
Yes. You will need to associate transactions for at least one module for a touch point, once an application role is created.
2. **Do I need to mandatorily map transactions for each touch point for the new application role created?**
No, it is not mandatory to map transactions for each touch point for the new role created but if the same are not defined then on initiation of transaction from that touch point, system will give an access denied message.
3. **Why am I unable to select an action against a specific entitlement for a transaction?**
This could be because that the specific action is not applicable or relevant for an entitlement i.e. approve as an action is not applicable to inquiry entitlement for a transaction.
4. **Can I copy the same transaction mapping for an application role from one touch point to another?**
Yes, you can copy the details along with an option to decide from which touch point the details need to be copied. On selection of a touch point, system will prompt to select the touch point from which the entitlements need to be copied. If you had selected 'No' and later wish to copy the details, then you will need to click on the touch point tab again for the system to provide that option.

5. **Once I select the module and touch points for transaction mapping to an application, can I include additional modules and touch points?**

Yes, you can click on 'Edit' and include additional modules and touch points for mapping.

6. **Can I associate multiple scopes to an application role of type external and how are they associated to external touch points?**

No. Only one scope can be mapped to an application role to map transactions. Once a scope is mapped to an application role, that scope cannot be mapped to another application role. Multiple scopes can be associated to an external touch point as part of touch point definition and the same scope can be mapped to different external touch points.

The image shows the **Search** button, to list the transaction for which aspects are defined.

- [View Transaction Aspects](#)
This topic describes the systematic instruction to **View Transaction Aspects** option.
- [Update Transaction Aspects](#)
This topic describes the systematic instruction to **Update Transaction Aspects** option.

19.1 View Transaction Aspects

This topic describes the systematic instruction to **View Transaction Aspects** option.

System Administrator can view the aspects enabled/disabled for a transaction.

To view the transaction aspects:

1. Navigate to one of the above paths.
The **Transaction Aspects** screen appears.
2. From the **Transaction** list, select the transaction for which you wish to view the defined aspects.

Figure 19-1 Transaction Aspects

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 19-1 Transaction Aspects - Field Description

Field Name	Description
Transaction	The name of the transaction for which aspects are to be listed.

3. Perform anyone of the following actions:
 - Click **Search**. The **Transaction Aspects- View** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the selected transaction.

Figure 19-2 Transaction Aspects - View

The screenshot shows a mobile application interface for 'Transaction Aspects'. At the top, there's a header with a back arrow and the title 'Transaction Aspects'. Below this, a card displays the transaction name 'All Own Account Transfers'. Underneath, a section titled 'Aspects' lists four items: 'Limits', 'Customer Relationship Matrix', 'E-Receipt', and 'Transaction Blackout', each with a toggle switch set to 'On'. At the bottom of the card are three buttons: 'Edit' (highlighted in dark grey), 'Cancel' (light grey), and 'Back' (light grey).

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 19-2 Transaction Aspects - View - Field Description

Field Name	Description
Transaction	The name of the transaction for which aspects are to be listed.
Aspects	Information specified in below fields are related to aspects.
List of Aspects	The list of aspects for a transaction.

4. Perform anyone of the following actions:
 - Click **Edit** to modify the aspects.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

19.2 Update Transaction Aspects

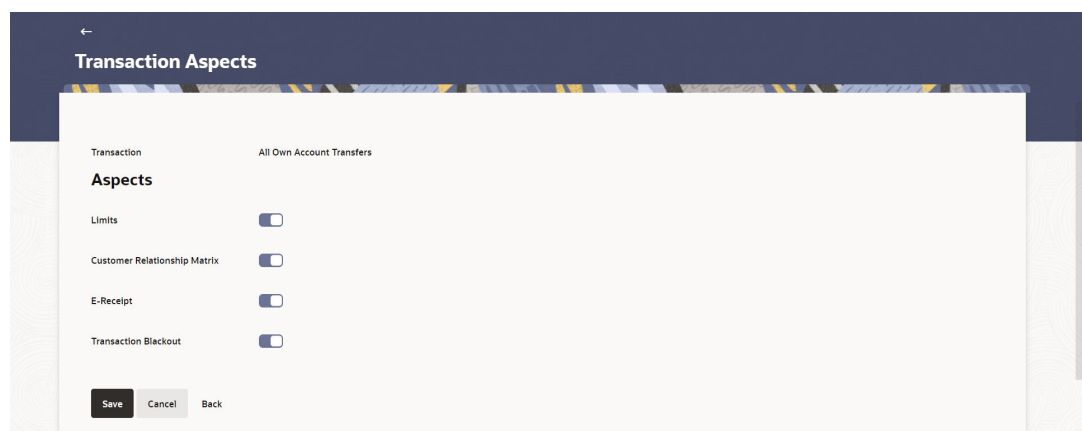
This topic describes the systematic instruction to **Update Transaction Aspects** option.

Using this option user can update the listed aspects for a transaction by enabling or disabling it.

To modify the transaction aspects:

1. Navigate to one of the above path.
The **Transaction Aspects** screen appears.
2. From the **Transaction** list, select the appropriate transaction.
3. Click **Search**.
The **Transaction Aspects- View** screen appears.
4. Perform anyone of the following actions:
 - Click **Edit** to modify the aspects i.e. the aspect for a transaction can be enabled/ disabled. The **Transaction Aspects- Edit** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

Figure 19-3 Transaction Aspects- Edit



The screenshot displays the 'Transaction Aspects - Edit' interface. At the top, there is a back arrow and the title 'Transaction Aspects'. Below this, a modal window is shown with the transaction name 'All Own Account Transfers'. Under the heading 'Aspects', there is a list of four aspects: 'Limits', 'Customer Relationship Matrix', 'E-Receipt', and 'Transaction Blackout'. Each aspect has a corresponding toggle switch, all of which are currently turned on. At the bottom of the modal, there are three buttons: 'Save' (highlighted in dark grey), 'Cancel' (light grey), and 'Back' (light grey).

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 19-3 Transaction Aspects- Edit - Field Description

Field Name	Description
Transaction	The name of the transaction for which aspects are to be updated.

Table 19-3 (Cont.) Transaction Aspects- Edit - Field Description

Field Name	Description
Aspects	Information specified in below fields are related to aspects.
List of Aspects	The list of aspects applicable for the selected transaction.

5. Click on the toggle button against the respective aspect to enable/disable the aspect.
6. Perform anyone of the following actions:
 - Click **Save** to confirm the changes.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
7. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Edit** to make the changes if any. User is directed to the **Transaction Aspects-Edit** screen with values in editable form.
 - Click **Cancel** to cancel the transaction.

The success message appears confirming the modification of aspects for the transaction.

ATM / Branch Maintenance

This topic describes the information about **ATM / Branch Maintenance** feature.

ATM Branch Locator feature available to the bank customers enables the users to locate the bank's ATMs/ branches available within a specific radius of his current location.

Default radius is 2.5 Kms which can be configured by updating the value of `DEFAULT_SEARCH_RADIUS indigx_fw_config_all_b`. Changed value will be in effect post server restart.

For the customers, to fetch the relevant information related to ATMs and Branches, System Administrator maintains the data at their local databases. The details of ATMs and Branches are fetched from the core banking application, which is further enriched and stored in local database. This is a one-time activity at the time of implementation. Subsequently, as and when branches and ATMs are added, or any details regarding them updated, the administrator performs the necessary updates to the bank database.

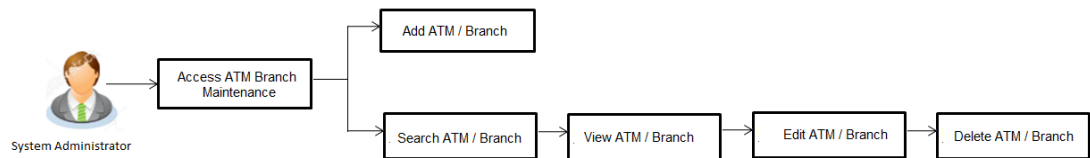
Using this option, the System Administrator can search and view the ATM/ branch and its details (Fetched from core banking application) which include branch/ ATM ID, branch name, address details, phone number, work timings and services offered by the bank. New ATM and branch details can also be manually added, viewed and edited.

The System Administrator can manually add new branch/ ATM details one by one, or add multiple branches / ATMs details simultaneously through file upload.

Pre-requisites

- Transaction access is provided to System Administrator.
- Approval rule set up for System Administrator to perform the actions.
- ATM and Branches are maintained in core banking application.

Figure 20-1 Workflow



Features Supported In Application

- Add ATM/ branches
- View ATM/ branches
- Edit ATM/ branches
- Delete ATM / branches

Navigation Path: Perform anyone of the following navigation to access **ATM/ Branch Maintenance**.

- From **System Administrator Dashboard**, under **Configuration** widget, click **ATM/ Branch Maintenance**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu**, and then click **Configuration**, Under **Configuration** , click **ATM/ Branch Maintenance**.
- [ATM/ Branch Maintenance - Search](#)
This topic describes the information about **ATM/ Branch Maintenance - Search** screen. Using this option, System Administrator can search for particular ATM/ Branch based on search parameters.
- [ATM/ Branch Maintenance - Add](#)
This topic describes the information about **ATM/ Branch Maintenance - Add** screen. Using this option, System Administrator can add ATM or branch details.
- [ATM/ Branch Maintenance - Edit](#)
This topic describes the information about **ATM/ Branch Maintenance - Edit** screen. Using this option, System Administrator can update or edit an ATM/ branch details.
- [ATM/ Branch Maintenance - Delete](#)
This topic describes the information about **ATM/ Branch Maintenance - Delete** screen. Using this option, System Administrator can search for particular ATM/ Branch based on search parameters.
- [FAQ](#)

20.1 ATM/ Branch Maintenance - Search

This topic describes the information about **ATM/ Branch Maintenance - Search** screen. Using this option, System Administrator can search for particular ATM/ Branch based on search parameters.

The search results display a list of ATM/ Branch corresponding to the search inputs. If the search parameters are not specified, records of all the limits maintained in the application are displayed.

To search the ATM/ branch:

1. Navigate to one of the above paths.
The **ATM/ Branch Maintenance** screen appears.
2. Perform anyone of the following actions:
 - Click **Search**. The **ATM/ Branch Maintenance - Search** screen with search results appears based on the searched criteria.
 - Click **Clear** to clear the search criteria.
 - Click **Cancel** to cancel the transaction.

Figure 20-2 ATM/ Branch Maintenance - Search

ATM/Branch Maintenance

Country Select ▼

City

ATM/Branch ID

☐ ATM ☐ Branch

Search **Clear**

ATM/Branch ID	Address
7890	plot no 40,padmavathy,Chennai,India
1234	x,cxc,mumbai,India
5656	ds,sd,mum,India

Page 1 of 1 (1-3 of 3 items) ⏪ < 1 > ⏩

Cancel

Note

ATM and Branch locations/addresses are maintained in this functionality. You can search for the existing ATM/branch locations by keying in the search parameters like Country, City & Branch/ATM IDs.

Click on 'Create' if you want to Add a new ATM/Branch location details. In the search results click on the ATM/Branch code to view the details of that ATM/Branch and to further Edit & Delete the details.

Create

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 20-1 ATM/ Branch Maintenance - Search - Field Description

Field Name	Description
Country	Select the country in which you want to locate a branch or ATM of the bank.
City	Select the city in which you want to locate a branch or ATM of the bank.
ATM/ Branch ID	Unique key to identify the ATM / Branch. Specify valid Branch / ATM ID maintained in the system.
ATM/ Branch	Select if the search is for a branch or ATM.
Search Result	Information specified in below fields are related to search result.
ATM/ Branch ID	Unique key of the ATM / Branch.
Address	The address of the ATM / branch that corresponds with the ATM / branch ID.

- View the search results. Click the **ATM/ Branch ID** link of the record for which you want to view the details.

The **ATM/ Branch Maintenance - View** screen appears.

Figure 20-3 ATM/ Branch Maintenance - View

ATM/Branch Maintenance

ATM ID	7890
ATM Name	SBI
Latitude	67
Longitude	77
Address Line 1	plot no 40
Address Line 2	padmavathy
Address Line 3	nagar
City	Chennai
Country	India
Services Offered	<input type="checkbox"/> Non-MetroATM <input checked="" type="checkbox"/> MetroATM <input type="checkbox"/> Cardless Cash

[Edit](#) [Delete](#) [Cancel](#) [Back](#)

Note

Here you can view the details of an existing ATM/Branch.

Click on Edit if you wish to make any changes current details and you can also delete the existing ATM/Branch details by clicking on Delete.

Hey, I am here to help if you need it!

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 20-2 ATM/ Branch Maintenance - View - Field Description

Field Name	Description
ATM/ Branch ID	Unique key to identify the ATM / branch.
ATM/ Branch Name	Name of the ATM / branch.
Latitude	The location of the ATM/ branch in term of latitude which is the angular distance, north or south of the equator (an imaginary circle around the Earth halfway between the North Pole and the South Pole).
Longitude	The location of the ATM/ branch in term of longitude which is angular distance, east or west of the prime meridian (an imaginary line running from north to south through Greenwich, England).
Address Line 1 - 4	The address of the ATM / branch that corresponds with the ATM / branch ID.
City	The city of the ATM / branch that corresponds with the ATM / branch ID.
Country	The country of the ATM / branch.
Work Timings	The operating hours of the branch / ATM. This field appears if you are viewing the details of a Branch of the bank.
Additional Details	Additional details if any. This field appears if you are viewing the details of a Branch of the bank.
Phone Number	The phone number of the branch / ATM. This field appears if you are viewing the details of a Branch of the bank.

Table 20-2 (Cont.) ATM/ Branch Maintenance - View - Field Description

Field Name	Description
Services Offered	The services offered by the bank branch / ATM.

4. Perform anyone of the following actions:
 - Click **Edit** to edit the ATM/ branch details.
 - Click **Delete** to delete the ATM/ branch details.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

20.2 ATM/ Branch Maintenance - Add

This topic describes the information about **ATM/ Branch Maintenance - Add** screen. Using this option, System Administrator can add ATM or branch details.

Single ATM/ branch details can be added directly using the Add ATM/ branch Details screen. Multiple ATMs or branches can be added by uploading a File.

Adding ATM/ branches feature allows the bank administrator to:

- Add Single ATM/ Branches
- Add Multiple ATM/ Branches

To add an ATM/ Branch:

1. Navigate to one of the above paths.

The **ATM/ Branch Maintenance** screen appears.

2. Click **Create**.

The **ATM/ Branch Maintenance - Add ATM/ Branch Details** screen appears.

Figure 20-4 ATM/ Branch Maintenance - Add Single ATM/ Branch Details

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 20-3 ATM/ Branch Maintenance - Add Single ATM/ Branch Details - Field Description

Field Name	Description
Add ATM/ Branch Details	Information specified in below fields are related to add ATM/ branch details.
Add New – ATM / Branch	Buttons to be selected for adding either the ATM or the branch details. The buttons are: <ul style="list-style-type: none"> • ATM • Branch

3. In the **Add New** field, click the appropriate button to add the ATM or branch details.
- The **ATM/ Branch Maintenance - Add ATM/ Branch Details** screen with options to add single or multiple ATM/ Branch details appear.

Figure 20-5 ATM/ Branch Maintenance - Add ATM/ Branch Details
Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 20-4 ATM/ Branch Maintenance - Add ATM/ Branch Details - Field Description

Field Name	Description
Add New – ATM / Branch	Buttons for adding either the ATM or the branch details.
Input Type	Options to add single or multiple ATM/ branch details. <ul style="list-style-type: none"> • Add Single ATM/ Branches • Add Multiple ATM/ Branches
File	Select the file to be uploaded.

4. In the **Input Type** field, click the appropriate option to add the single or multiple ATM/ branch details.
- a. If you select **Single ATM/ Branches** option, the fields for adding the details appears on the **ATM/ Branch Maintenance - Add ATM/ Branch Details** screen.

Figure 20-6 Add Single ATM/ Branches Details

ATM/Branch Maintenance

Add ATM/Branch Details

Add New ☒ ATM ☐ Branch

Input Type ☒ Single ATM ☐ ATM List via file upload(XML format only)

ATM/Branch ID 1111

ATM/Branch Name ABC Branch

Coordinates 30 [Search Location](#)
100

Address Line 1 xyz street

Address Line 2

Address Line 3

Address Line 4

City Mumbai

Country India

Services Offered ☐ Non-MetroATM ☒ MetroATM ☐ Cardless Cash

[Add](#) [Cancel](#) [Back](#)

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 20-5 Add Single ATM/ Branches Details - Field Description

Field Name	Description
Add ATM/ Branch Details	Information specified in below fields are related to add ATM/ branch details.
Add New – ATM / Branch	Buttons for adding either the ATM or the branch details.
Input Type	Options to add single or multiple ATM/ branch details. <ul style="list-style-type: none"> Single ATM/ Branch Multiple ATMs/ Branches via file upload (.xml format only)
ATM/ Branch ID	Unique key to identify the ATM / branch.
ATM/ Branch Name	Name of the ATM / branch which is to be added.
Coordinates	<p>The location of the new ATM/ branch in term of latitude which is the angular distance, north or south of the equator (an imaginary circle around the Earth halfway between the North Pole and the South Pole).</p> <p>The location of the new ATM/ branch in term of longitude which is angular distance, east or west of the prime meridian (an imaginary line running from north to south through Greenwich, England).</p> <p>Click the Search Location link to auto populate the coordinates value.</p>

Table 20-5 (Cont.) Add Single ATM/ Branches Details - Field Description

Field Name	Description
Address Line 1 - 4	The address of the ATM / branch that corresponds with the ATM / branch ID.
City	The city in which a branch or ATM of the bank is located.
Country	The country a branch or ATM of the bank is located.
Work Timings	The operating hours of the branch This field appears if you click Branch button in the Add New field.
Additional Details	Additional details if any. This field appears if you click Branch button in the Add New field.
Phone Number	The phone number of the branch / ATM. This field appears if you click Branch button in the Add New field.
Alternate Phone Number	A contact number other than your main phone number, if you have any. This field appears if you click Branch button in the Add New field.
Services Offered	Services offered by the bank. Following services are offered if you click ATM button in the Add New field. (The information will be fetched based on the data maintained as Day 0). <ul style="list-style-type: none"> • Non-Metro ATM • Metro ATM • Cardless Cash Following services are offered if you click Branch button in the Add New field. (The information will be fetched based on the data maintained as Day 0). <ul style="list-style-type: none"> • Wealth branch • Loan Servicing Branch • Forex Branch • Gold Loan Branch • Touch Banking Branch • Lockers Enabled Branch • Retail Branch

- b. In the **ATM/ Branch ID** field, enter the unique id for ATM/ branch.
- c. In the **ATM/ Branch Name** field, enter the name of the new ATM/ branch.
- d. In the **Coordinates** field, click the **Search Location** link to enter the location.
The coordinate value appears in the field.
- e. In the **Address Line 1, 2** field, enter the address of the new ATM/ branch.
- f. In the **City** field, enter the city of the ATM/ branch.
- g. From the **Country** list, select the country of the new ATM/ branch.
- h. In the **Phone Number** field, enter the phone number of the bank branch.
- i. Perform anyone of the following actions:
 - Click **Add** to add the ATM/ branch details.
 - Click **Cancel** to cancel current transaction.
- j. Perform anyone of the following actions:
 - The **Add ATM/ Branch Details - Review** screen appears post necessary validations.

- Verify the details, and click **Confirm**.
 - Click **Edit** to make the changes if any.
 - User is directed to the **Add ATM/ Branch Details** screen with values in editable form.
 - Click **Cancel** to cancel current transaction.
- k. The success message of saving the ATM/ Branch maintenance appears along with the transaction reference number and status of the transaction.
- Click **OK** to complete the transaction and navigate back to **Dashboard**.
5. In the **ATM/ Branch Maintenance - Add Branch Details** screen, if you select **Multiple ATM/ Branches** option.
- The **ATM/ Branch Maintenance - Add ATM/ Branch Details** screen for uploading the files appears.

Figure 20-7 ATM/ Branch Maintenance - Add Multiple ATM/ Branch Details

The screenshot shows the 'ATM/Branch Maintenance' screen with the 'Add ATM/Branch Details' section. It includes a tabbed interface for 'Add New' with 'ATM' and 'Branch' tabs. Below this is the 'Input Type' section with radio buttons for 'Single ATM' and 'ATM List via file upload(.XML format only)'. The 'File' section has an 'Upload File' button and a note '(Less than 10 MB)'. At the bottom are 'Add', 'Cancel', and 'Back' buttons.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 20-6 ATM/ Branch Maintenance - Add Multiple ATM/ Branch Details - Field Description

Field Name	Description
Add ATM/ Branch Details	Information specified in below fields are related to add ATM/ branch details.
Add New	Buttons to be selected for adding either the ATM or the branch details.
Input Type	Options to add single or multiple ATM/ branch details. <ul style="list-style-type: none"> • Single ATM/ Branch • Multiple ATM/ Branches
File	Select the file to be uploaded.

6. In the **Input Type** field, click the appropriate option to add the single or multiple ATM/ branch option.

- a. If you select **Multiple ATM/ Branches** option, the fields for uploading file (specific file format is mentioned here – XML only) appears on the **ATM/ Branch Maintenance - Add ATM/ Branch Details** screen.
- b. In the **File** field, select the file to be uploaded.
- c. Click **Add** to add the ATM/ branch details.
 - Click **Cancel** to cancel current transaction.
- d. The **Add ATM/ Branch Details - Review** screen appears post necessary validations.
 - Verify the details, and click **Confirm**.
 - Click **Edit** to make the changes if any.
 - User is directed to the **Add ATM/ Branch Details** screen with values in editable form.
 - Click **Cancel** to cancel current transaction.
- e. The success message of saving the ATM/ Branch maintenance appears along with the transaction reference number and status of the transaction.

Click **OK** to complete the transaction and navigate back to **Dashboard**.

Figure 20-8 ATM file template example

```
<?xml version="1.0" encoding="UTF-8" standalone="yes"?>
<ATMs xmlns:datatype="http://datatype.fc.ofss.com" xmlns:validationdtoapp="http://validation.dto.app.fc.ofss.com" xmlns:dtocommondomainframework="http://dto.common.domain.framework.fc.ofss.com" xmlns:ins4="http://enumeration.fc.ofss.com">
  <ATM>
    <coordinates>
      <latitude>19.1547995</latitude>
      <longitude>72.8562558</longitude>
    </coordinates>
    <ID>DBA001</ID>
    <name>Demo Bank Branch1</name>
    <PostalAddress>
      <datatype:city>Mumbai</datatype:city>
      <datatype:country>INDIA</datatype:country>
      <datatype:line1>Line1</datatype:line1>
      <datatype:line2>Line2</datatype:line2>
    </PostalAddress>
    <Services>
      <id>3</id>
    </Services>
    <Services>
      <id>2</id>
    </Services>
    <type>ATM</type>
  </ATM>
  <ATM>
    <coordinates>
      <latitude>19.16</latitude>
      <longitude>72.86</longitude>
    </coordinates>
    <ID>DBA002</ID>
    <name>Demo Bank Branch2</name>
    <PostalAddress>
      <datatype:city>Nagpur</datatype:city>
      <datatype:country>INDIA</datatype:country>
      <datatype:line1>Line1</datatype:line1>
      <datatype:line2>Line2</datatype:line2>
    </PostalAddress>
    <Services>
      <id>3</id>
    </Services>
    <Services>
      <id>2</id>
    </Services>
    <type>ATM</type>
  </ATM>
</ATMs>
```

Figure 20-9 Output

1547995 72.8562558 DBA001 Demo Bank Branch1 Mumbai INDIA Line1 Line2 3 2 ATM 19.16 72.86 DBA002 Demo Bank Branch2 Nagpur INDIA Line1 Line2 5 2 ATM

Figure 20-10 Branch file template example

```

<?xml version="1.0" encoding="UTF-8" standalone="yes"?>
<Branches xmlns:datatype="http://datatype.fc.ofss.com" xmlns:validationdtoapp="http://validation.dto.app.fc.ofss.com" xmlns:dtocommondomainframework="
http://dto.common.domain.framework.fc.ofss.com" xmlns:ns4="http://enumeration.fc.ofss.com">
  <!-- Sample Record to Upload Branch -->
  <Branch>
    <coordinates>
      <latitude>17.900840</latitude>
      <longitude>102.5332620</longitude>
    </coordinates>
    <ID>STBREC001</ID>
    <name>ST Bank RM8</name>
    <PostalAddress>
      <datatype:city>Vientiane</datatype:city>
      <datatype:country>LAO PEOPLES DEMOCRATIC REPUBLIC</datatype:country>
      <datatype:line1>Somvang Village</datatype:line1>
      <datatype:line2>Hadsayfong District</datatype:line2>
    </PostalAddress>
    <Services>
      <id>1</id>
    </Services>
    <Services>
      <id>7</id>
    </Services>
    <type>BRANCH</type>
    <phone>
      <number>021-315712</number>
    </phone>
    <workDays>Mon-Fri</workDays>
    <Timings>09:00-17:00</Timings>
    <!-- In case of multiple branch timings required -->
    <workDays>Sat</workDays>
    <Timings>09:00-17:00</Timings>
  </Branch>

  <Branch>
    <coordinates>
      <latitude>17.900840</latitude>
      <longitude>102.5332620</longitude>
    </coordinates>
    <ID>STBREC002</ID>
    <name>ST Bank RM8</name>
    <PostalAddress>
      <datatype:city>Vientiane</datatype:city>
      <datatype:country>LAO PEOPLES DEMOCRATIC REPUBLIC</datatype:country>
      <datatype:line1>Somvang Village</datatype:line1>
      <datatype:line2>Hadsayfong District</datatype:line2>
    </PostalAddress>
    <Services>
      <id>1</id>
    </Services>
    <Services>
      <id>7</id>
    </Services>
    <type>BRANCH</type>
    <phone>
      <number>021-315712</number>
    </phone>
    <workDays>Mon-Fri</workDays>
    <Timings>09:00-17:00</Timings>
    <!-- In case of multiple branch timings required -->
    <workDays>Sat</workDays>
    <Timings>09:00-17:00</Timings>
  </Branch>
</Branches>

```

Figure 20-11 Output

```

17.900840 102.5332620 STBREC001 ST Bank RM8 Vientiane LAO PEOPLES DEMOCRATIC REPUBLIC Somvang Village Hadsayfong District 1 7 BRANCH 021-315712 Mon-Fri 09:00-17:00 Sat
09:00-17:00 17.900840 102.5332620 STBREC002 ST Bank RM8 Vientiane LAO PEOPLES DEMOCRATIC REPUBLIC Somvang Village Hadsayfong District 1 7 BRANCH 021-315712 Mon-Fri
09:00-17:00 Sat 09:00-17:00

```

20.3 ATM/ Branch Maintenance - Edit

This topic describes the information about **ATM/ Branch Maintenance - Edit** screen. Using this option, System Administrator can update or edit an ATM/ branch details.

To edit an ATM/ branch details:

1. Navigate to one of the above paths.
The **ATM/ Branch Maintenance** screen appears.
2. Perform anyone of the following actions:
 - Click **Search**. The **ATM/ Branch Maintenance** screen with search results appears based on the search criteria.
 - Click **Clear** to reset the search parameters.
 - Click **Cancel** to cancel the search process.
3. Click the **ATM/ Branch ID** link of the record for which you want to view the details.

The **ATM/ Branch Maintenance - View** screen appears.

4. Click **Edit** to edit the ATM/ branch details.

The **ATM/ Branch Maintenance - Edit** screen appears.

Figure 20-12 ATM/ Branch Maintenance - Edit

ATM/Branch Maintenance

ATM ID: 7890

ATM Name: SBI

Coordinates: 67 77 [Search Location](#)

Address Line 1: plot no 40

Address Line 2: padmavathy

Address Line 3: nagar

Address Line 4:

City: Chennai

Country: India

Services Offered: ☐ Non-MetroATM ☒ MetroATM ☐ Cardless Cash

[Save](#) [Cancel](#) [Back](#)

Note

In the Edit screen you can modify the existing details of the ATM/Branch. Details like ATM/Branch Name, address, co-ordinates and services offered can be modified.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 20-7 ATM/ Branch Maintenance - Edit - Field Description

Field Name	Description
ATM/ Branch ID	Unique key to identify the ATM / branch. This field is not editable.
ATM/ Branch Name	Name of the ATM / branch which is to be edited.
Latitude	The location of the ATM/ branch in term of latitude which is the angular distance, north or south of the equator (an imaginary circle around the Earth halfway between the North Pole and the South Pole).
Longitude	The location of the ATM/ branch in term of longitude which is angular distance, east or west of the prime meridian (an imaginary line running from north to south through Greenwich, England).
Address Line 1 - 4	The address of the ATM / branch that corresponds with the ATM / branch ID.
City	The city of the ATM / branch that corresponds with the ATM / branch ID.
Country	The country of the ATM / branch.

Table 20-7 (Cont.) ATM/ Branch Maintenance - Edit - Field Description

Field Name	Description
Work Timings	The operating hours of the branch / ATM. This field is only applicable when the user is editing details of the Branch .
Additional Details	Additional details if any. This field appears if you are viewing the details of a Branch of the bank.
Phone Number	The phone number of the branch / ATM. This field is only applicable when the user is editing details of the Branch .
Services Offered	The services offered by the bank branch/ ATM.

5. In the **ATM/ Branch Name** field, edit the name of the new ATM/ branch if required.
6. In the **Coordinates** field, click the **Search Location** link to enter the location.
7. In the **Address Line 1, 2** field, edit the address of the new ATM/ branch if required.
8. In the **City** field, edit the city of the ATM/ branch (if required).
9. From the **Country** list, select the country of the new ATM/ branch.
10. In the **Phone Number** field, edit the phone number of the bank branch if required.
11. Perform anyone of the following actions:
 - Click **Save** to update the ATM/ branch details.
 - Click **Cancel** to cancel current transaction.
 - Click **Back** to navigate to the previous screen.
12. Perform anyone of the following actions:
 - The **Edit ATM/ Branch Details - Review** screen appears post necessary validations. Verify the details, and click **Confirm**.
 - Click **Edit** to make the changes if any.
 - User is directed to the **Add ATM/ Branch Details** screen with values in editable form.
 - Click **Cancel** to cancel current transaction.
13. The success message of saving the ATM/ Branch maintenance appears along with the status of the transaction.

Click **OK** to complete the transaction and navigate back to 'Dashboard'.

20.4 ATM/ Branch Maintenance - Delete

This topic describes the information about **ATM/ Branch Maintenance - Delete** screen. Using this option, System Administrator can search for particular ATM/ Branch based on search parameters.

The search results display a list of ATM/ Branch corresponding to the search inputs. If the search parameters are not specified, records of all the limits maintained in the application are displayed.

To search the ATM/ branch:

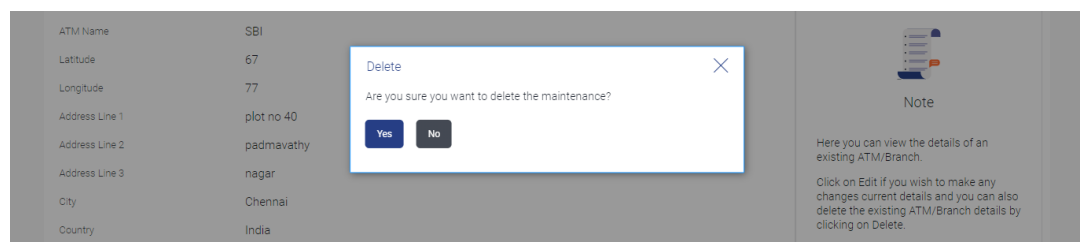
1. Navigate to one of the above paths.

The **ATM/ Branch Maintenance** screen appears.

2. Perform anyone of the following actions:
 - Click **Search**. The **ATM/ Branch Maintenance** screen with search results appears based on the search criteria.
 - Click **Clear** to reset the search parameters.
 - Click **Cancel** to cancel the search process.
3. Click the **ATM/ Branch ID** link of the record for which you want to view the details
The **ATM/ Branch Maintenance - View** screen appears.
4. Click **Delete** to delete the ATM/ branch details.

The application will prompt the administrator with a deletion message with an option of Yes / No.

Figure 20-13 ATM/ Branch Maintenance - Delete



5. Perform anyone of the following actions:
 - Click **Yes** to delete ATM / Branch. It will navigate to confirmation page with a success message and the status.
 - Click **No** if you do not wish to delete the ATM / Branch.
6. Click **OK** to complete the transaction.

20.5 FAQ

1. **In which format I can upload a file with ATM and Branch details?**
You can upload a file in xml format to add new branches and ATMs.
2. **Do I need to remember the latitude and longitude while updating single ATM/ Branch?**
No, you may search the location. Based on the location selected latitude and longitude data will be auto fetched and shown on the screen.
3. **Can I edit the address and other details of already saved ATM/Branch?**
Yes, an option to edit the information of already saved ATM/Branches is provided.

Product Maintenance

This topic describes the information about **Product Maintenance** feature. Product Maintenance feature allows the System Administrator to map products to users from the channel.

System Administrator can map products maintained in the core banking system to different User type and all the users falling under that user type can open accounts for the mapped products only. This option is currently enabled for Term Deposit and Recurring Deposit module.

For example: A user can open a term deposit or a recurring deposit only under those products which are mapped to the User Type/ /Party Type/User Segment assigned to the user. Products which are not mapped, will not be available (for opening deposit accounts) to a channel user. This will be a part of Day 1 setup.

Note

For User Type – Retail, & Business, product mapping can be done for User Type, Party Type and User Segment combination.

Pre-requisites

- Transaction access is provided to System Administrator.
- Approval rule is set up for System Administrator to perform the actions.
- Necessary products are maintained in core banking application.

Features Supported In Application

The module supports following features:

- [View Product Maintenance](#)
- [Edit Product Maintenance](#)
- [Create Product Maintenance](#)

Navigation Path: Perform anyone of the following navigation to access **Product Maintenance** .

- From **System Administrator Dashboard**, under **Configuration** widget, click **Product Maintenance** .
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu**, and then click **Configuration** , Under **Configuration** , click **Product Maintenance** .
- [Product Maintenance - View](#)
This topic describes the systematic instruction to **Product Maintenance - View** option. Using Product Maintenance view option, System Administrators can view the list of products mapped to the product module.
- [Product Maintenance - Edit](#)
This topic describes the systematic instruction to **Product Maintenance - Edit** option. This function enables the System Administrator to edit the product mapping.

- [Product Maintenance - Create](#)
This topic describes the systematic instruction to **Product Maintenance - Create** option. This option enables the System Administrator to select the products and map it to the Product Module.
- [FAQ](#)

21.1 Product Maintenance - View

This topic describes the systematic instruction to **Product Maintenance - View** option. Using Product Maintenance view option, System Administrators can view the list of products mapped to the product module.

The System Administrator can view the mapping details by clicking the User Segments link.

To view the product mapping:

1. Navigate to one of the above paths.
The **Product Maintenance** screen with mapped products appears.
 - Click **Cancel** to cancel the transaction.

Figure 21-1 Product Maintenance

The screenshot shows the 'Product Maintenance' interface. At the top, there's a header 'Product Maintenance' with an upward arrow. Below it, there are several filter sections: 'User Type' with a dropdown set to 'Retail & Business User'; 'Party Type' with radio buttons for 'Retail' (selected) and 'Business'; 'Product Module' with a dropdown set to 'Term Deposits'; and 'Product Type' with a dropdown set to 'CONVENTIONAL'. A 'Search' button is located below these filters. Below the filters is a table with four columns: 'User Type', 'Party Type', 'User Segments', and 'Products Mapped'. The table contains 10 rows of data, each with a 'Retail User' in the first column, 'Retail' in the second, various user segments in the third, and a 'Map Products' link in the fourth. At the bottom left of the table area is a 'Cancel' button.

User Type	Party Type	User Segments	Products Mapped
Retail User	Retail	Silver	Map Products
Retail User	Retail	defr	Map Products
Retail User	Retail	Gold	Map Products
Retail User	Retail	rahulusersegment	Map Products
Retail User	Retail	defrft	Map Products
Retail User	Retail	Diamond	Map Products
Retail User	Retail	Mass	Map Products
Retail User	Retail	Copper	Map Products
Retail User	Retail		2

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 21-1 Product Maintenance - Field Description

Field Name	Description
User Type	The user type available for mapping products. The user types are Corporate and Retail & Business .
Party Type	If the User Type is selected as Retail and Business then a new option Party Type is shown. The possible values are Retail and Business. Based on the party type selected, product mapping will be shown in the search results.
Product Module	Following product modules are available for mapping: <ul style="list-style-type: none"> • Term Deposit • Recurring Deposit
Product Type	The type of products available to be mapped to the user segment or to the role for that product module.
Search Result	Information specified in below fields are related to search result.
User Type	The user for which products are mapped.
Party Type	The Type of party for the user. Applicable only for user type Retail & Business user
User Segment	The user segments for which products mapped. This field is applicable only for Retail user type.
Products Mapped	The number of products mapped to the user segment or user type for that product type and product module.

- Click the **Product Mapped** link of the user record for which you want to view the details.
The **Product Maintenance - View** screen appears.

Figure 21-2 Product Maintenance - View

↑ Product Maintenance

User Type: Retail User
Party Type: Retail
Product Module: Recurring Deposits
Product Type: CONVENTIONAL
User Segment: Gold

Select	Product Name	Expiry Date	Status	Currency	Minimum Amount	Maximum Amount
<input type="checkbox"/>	ISLAMIC Auto Rollover OBDX	NA		EUR	100	95000000
		NA		GBP	500	50000000
		NA		USD	500	999999
<input type="checkbox"/>	Islamic Rollover OBDX	NA		EUR	500	999999
		NA		GBP	100	50000000
		NA		KWD	1000	70000000
<input type="checkbox"/>	SD	NA		GBP	5000	50000000
		NA		KWD	1000	70000000
<input type="checkbox"/>	ISLAMIC Auto Rollover	NA		EUR	100	95000000
		NA		GBP	500	50000000
		NA		USD	500	999999
<input type="checkbox"/>	SD	NA		EUR	1000	95000000
		NA		GBP	5000	50000000
		NA		KWD	500	70000000

Edit Cancel Back

Table 21-2 Product Maintenance - View - Field Description

Field Name	Description
View	Information specified in below fields are related to view.
User Type	The user for which products are mapped.
Party Type	The Type of party for the user. Applicable only for user type Retail & Business user.
Product Module	Following product modules are available for mapping: <ul style="list-style-type: none"> Term Deposit Recurring Deposit Note: For corporate only Term Deposit product module is available
Product Type	The type of product under the selected module for which the product list needs to be fetched .
User Segment	The user segment for which products are mapped. This field is applicable only for Retail user type.
Product Name	Name of the product which is mapped to the user type for the selected product type and product module.
Expiry Date	The expiry date of the product. If the product is expired, an 'Expired' flag is shown against the product.
Status	The current status of the product.

Table 21-2 (Cont.) Product Maintenance - View - Field Description

Field Name	Description
Currency	The currency in which products are maintained.
Minimum Amount	The minimum permissible amount for opening deposit under the selected product.
Maximum Amount	The maximum permissible amount for opening deposit under the selected product.

3. Perform anyone of the following actions:
 - Click **Edit** to edit the user-segment - product mapping.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

21.2 Product Maintenance - Edit

This topic describes the systematic instruction to **Product Maintenance - Edit** option. This function enables the System Administrator to edit the product mapping.

The System Administrator can map or delete the products to the product module.

To search feedback template:

1. Navigate to one of the above path.

The **Product Maintenance** screen appears.
2. Click the **Product Mapped** link of the user record for which you want to edit the details.

The **Product Maintenance - View** screen appears.
3. Perform anyone of the following actions:
 - Click **Edit** to edit the user-segment - product mapping. The **Product Maintenance - Edit** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

Figure 21-3 Product Maintenance - Edit

↑ Product Maintenance

User Type: Retail User
 Party Type: Retail
 Product Module: Recurring Deposits
 Product Type: CONVENTIONAL
 User Segment: Gold

Select	Product Name	Expiry Date	Status	Currency	Minimum Amount	Maximum Amount
		NA		EUR	1000	95000000
		NA		GBP	5000	50000000
		NA		USD	1500	70000000
		NA		EUR	1000	50000000
		NA		GBP	5000	95000000
		NA		USD	1500	70000000
		NA		EUR	1000	95000000
		NA		GBP	5000	50000000
		NA		KWD	500	70000000
		NA		USD	1500	70000000
		NA		EUR	1000	95000000
		NA		GBP	5000	50000000
		NA		USD	1500	70000000
		NA		EUR	1000	95000000

Save Cancel Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 21-3 Product Maintenance - Edit - Field Description

Field Name	Description
Edit	Information specified in below fields are related to edit.
User Type	The user for which products are mapped.
Party Type	The Type of party for the user. Applicable only for user type Retail & Business user.
Product Module	One of the following product modules for which the mapping is to be edited: <ul style="list-style-type: none"> Term Deposit Recurring Deposit
Product Type	The list of product type, available for mapping.
User Segment	The user segment, for which products are mapped.
Product Name	Name of the product which is mapped to the user type for the selected product type and product module.

Table 21-3 (Cont.) Product Maintenance - Edit - Field Description

Field Name	Description
Expiry Date	The expiry date of the product. If the product is expired, an 'Expired' flag is shown against products.
Status	The current status of the product.
Currency	The currency in which products are maintained.
Minimum Amount	The minimum permissible amount for opening deposit under the selected product.
Maximum Amount	The maximum permissible amount for opening deposit under the selected product.

4. Edit View the defined values for fields, in an editable form.
5. Edit the required details.
6. Perform anyone of the following actions:
 - Click **Save** to save the changes.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
7. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

The success message of transaction submission appears along with the transaction reference number and status.

8. Click **OK** to complete the transaction.

21.3 Product Maintenance - Create

This topic describes the systematic instruction to **Product Maintenance - Create** option. This option enables the System Administrator to select the products and map it to the Product Module.

To create a new product mapping:

1. Navigate to one of the above path.
The **Product Maintenance** screen appears.
2. Select the **User Type** for which the product mapping needs to be maintained.
3. Select the **User Segment** (applicable only for Retail user type).

Figure 21-4 Product Maintenance

↑ Product Maintenance

User Type

Retail & Business User

Party Type

☒ Retail ☐ Business

Product Module

Term Deposits

Product Type

CONVENTIONAL

Search

User Type	Party Type	User Segments	Products Mapped
Retail User	Retail	Silver	Map Products
Retail User	Retail	defr	Map Products
Retail User	Retail	Gold	Map Products
Retail User	Retail	rahulusersegment	Map Products
Retail User	Retail	defrft	Map Products
Retail User	Retail	Diamond	Map Products
Retail User	Retail	Mass	Map Products
Retail User	Retail	Copper	Map Products
Retail User	Retail		2

Cancel

4. Click **Map Products**.
The **Product Maintenance - Create** screen appears.

Note

The **Map Products** link is available only if no products are mapped to the user segment.

Figure 21-5 Product Maintenance - Create

↑ Product Maintenance

User Type

Retail User

Party Type

Retail

Product Module

Recurring Deposits

Product Type

CONVENTIONAL

User Segment

Gold

Select

Product Name

Expiry Date

Status

Currency

Minimum Amount

Maximum Amount

NA

EUR

1000

95000000

NA

GBP

5000

50000000

NA

USD

1500

70000000

Islamic Rollover OBDX

NA

EUR

1000

50000000

NA

GBP

5000

95000000

NA

USD

1500

70000000

NA

EUR

1000

95000000

NA

GBP

5000

50000000

SD

NA

KWD

500

70000000

NA

USD

1500

70000000

NA

EUR

1000

95000000

NA

GBP

5000

50000000

NA

USD

1500

70000000

NA

EUR

1000

95000000

Save

Cancel

Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 21-4 Product Maintenance - Create - Field Description

Field Name	D e s c r i p t i o n
Create	I n f o r m a t i o n s p e c i f i e d i n b e l o w f i e l d s a r e r e l a t e d t o c r e a t e .

Table 21-4 (Cont.) Product Maintenance - Create - Field Description

Field Name	D e s c r i p t i o n
User Type	T h e u s e r f o r w h i c h p r o d u c t s a r e m a p p e d .

Table 21-4 (Cont.) Product Maintenance - Create - Field Description

Field Name	D e s c r i p t i o n
Party Type	T h e T y p e o f p a r t y f o r t h e u s e r. A p p l i c a b l e o n l y f o r u s e r t y p e R e t a

Table 21-4 (Cont.) Product Maintenance - Create - Field Description

Field Name	D e s c r i p t i o n
	il & B u s i n e s s u s e r.

Table 21-4 (Cont.) Product Maintenance - Create - Field Description

Field Name	D e s c r i p t i o n
Product Module	F o l l o w i n g p r o d u c t m o d u l e s a r e a v a i l a b l e f o r m a p p i n g : •

T
e
r
m
D
e

Table 21-4 (Cont.) Product Maintenance - Create - Field Description

Field Name	D e s c r i p t i o n
	p o s i t R e c u r r i n g D e p o s i t

Table 21-4 (Cont.) Product Maintenance - Create - Field Description

Field Name	D e s c r i p t i o n
Product Type	T h e l i s t o f p r o d u c t a v a i l a b l e f o r m a p p i n g .

Table 21-4 (Cont.) Product Maintenance - Create - Field Description

Field Name	D e s c r i p t i o n
User Segment	T h e u s e r s e g m e n t, f o r w h i c h p r o d u c t s a r e t o b e m a p p e d .

Table 21-4 (Cont.) Product Maintenance - Create - Field Description

Field Name	D e s c r i p t i o n
Product Name	N a m e o f t h e p r o d u c t w h i c h i s m a p p e d t o t h e u s e r t y p e f o r t h e s e l

Table 21-4 (Cont.) Product Maintenance - Create - Field Description

Field Name	D e s c r i p t i o n
	e c t e d p r o d u c t t y p e a n d p r o d u c t m o d u l e

Table 21-4 (Cont.) Product Maintenance - Create - Field Description

Field Name	D e s c r i p t i o n
Expiry Date	T h e e x p i r y d a t e o f t h e p r o d u c t. I f t h e p r o d u c t i s e x p i r e d , a n , E x p

Table 21-4 (Cont.) Product Maintenance - Create - Field Description

Field Name	D e s c r i p t i o n
	ir e d' fl a g is s h o w n a g a i n s t p r o d u c t s.

Table 21-4 (Cont.) Product Maintenance - Create - Field Description

Field Name	D e s c r i p t i o n
Status	T h e c u r r e n t s t a t u s o f t h e p r o d u c t. N o t e : O n l y t h e a c t i v e p r o d u c

Table 21-4 (Cont.) Product Maintenance - Create - Field Description

Field Name	D e s c r i p t i o n
	t s a r e d i s p l a y e d .

Table 21-4 (Cont.) Product Maintenance - Create - Field Description

Field Name	D e s c r i p t i o n
Currency	T h e c u r r e n c y i n w h i c h p r o d u c t s a r e m a i n t a i n e d .

Table 21-4 (Cont.) Product Maintenance - Create - Field Description

Field Name	D e s c r i p t i o n
Minimum Amount	T h e m i n i m u m p e r m i s s i b l e a m o u n t f o r o p e n i n g d e p o s i t u n d e r t h e s

Table 21-4 (Cont.) Product Maintenance - Create - Field Description

Field Name	D e s c r i p t i o n
	e l e c t e d p r o d u c t.

Table 21-4 (Cont.) Product Maintenance - Create - Field Description

Field Name	D e s c r i p t i o n
Maximum Amount	T h e m a x i m u m p e r m i s s i b l e a m o u n t f o r o p e n i n g d e p o s i t u n d e r t h e s e

Table 21-4 (Cont.) Product Maintenance - Create - Field Description

Field Name	D e s c r i p t i o n
	l e c t e d p r o d u c t.

5. From the **User Type** list, select user for which products are mapped.
6. From the **Product Module** list, select product modules which are available for mapping.
7. From the **Product Type** list, select product type available for mapping.
8. Select the checkbox(s) for the product which has to be mapped to the user.
9. In the **Minimum Amount** field, enter the minimum permissible amount for opening deposit under the selected product.
10. In the **Maximum Amount** field, enter the maximum permissible amount for opening deposit under the selected product.
11. Perform anyone of the following actions:
 - Click **Save** to save the mapping.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
12. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

The success message of transaction submission appears along with the transaction reference number and status.
13. Click **OK** to complete the transaction.

21.4 FAQ

1. For which type of products, product mapping functionally is available?

As of now, product mapping feature is enabled only for Term Deposit and Recurring Deposit type of products for retail users and Term Deposit for corporate users.

2. Can customer view the account details of an account opened under a product which is not mapped?

Yes, user can view the account details of an account opened under a product which is not mapped. The restriction will only be for opening new account from channel.

3. What will happen once the products mapped gets expired?

The expired products will no longer be available for product mapping. Also customers will not be able to open new accounts using expired product.

4. What will happen if the products are not mapped to any user segment and are only mapped to user type?

In this case, all the products mapped to the user type will be available for account opening to the users associated to that user type.

User Profile Maintenance

This function enables the System/Bank Administrator user to manage the user profile details that needs to be shown and needs to be made available for modification for Retail users. Details maintained on user profile includes date of birth, PAN card number, Aadhar number, passport number, national ID, driving license, communication address, email ID, and contact number, fax number, etc.

In a multi entity scenario, Administrator can do this setup for each entity by selecting the entity.

Note

For the business users to be able to modify the 'My Profile' fields, the modification of those fields should be allowed in FCUBS or in the backend Host System.

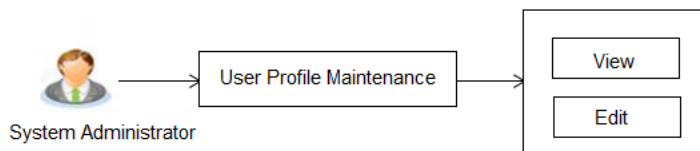
FCUBS has a separate maintenance for allowing modification of user's details, please make sure that modification of the required user details is enabled (if the FCUBS is configured as a backend system).

This maintenance is only applicable for Retail user.

Pre-requisites

- User must have a valid Login credentials
- Transaction access is provided to system administrator.
- Approval rule set up for Bank administrator to perform the actions.

Figure 22-1 Workflow



Features supported in application

The administrator can perform the following actions:

- [View User Profile](#)
- [Edit User Profile](#)

Navigation Path: Perform any one of the following navigation to access the **User Profile Maintenance**:

- From **System/ Bank Administrator Dashboard**, under **Configuration** widget, click **User Profile Maintenance**.

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu** , then click **Menu** and then click **Configuration**, Under **Configuration** , click **User Profile Maintenance**.

The **User Profile Maintenance** screen appears.

- [User Profile - View](#)
This topic describes the systematic instruction to **User Profile - View** option.
- [User Profile - Edit](#)
This topic describes the systematic instruction to **User Profile - Edit** option.
- [FAQ](#)

22.1 User Profile - View

This topic describes the systematic instruction to **User Profile - View** option.

This screen displays the setup done for user profile maintenance done for user type -Retail
To view user profile details:

- Navigate to one of the above paths.
The **User Profile Maintenance** screen appears, the user profile maintained for the user appears.

Figure 22-2 User Profile Maintenance- View

The screenshot shows the 'User Profile Maintenance' interface. At the top, it says 'Details to be displayed on User Profile'. Below this, there are two sections: 'Personal Information' and 'Contact Information'. 'Personal Information' includes fields for 'Adhaar Card Number' and 'Driving License'. 'Contact Information' includes fields for 'Passport', 'Pan Card Number', 'Fax Number', 'Contact Number(Mobile)', 'Communication Address', 'Email ID', and 'Contact ISD Number(Mobile)'. Below these sections is a table with two columns: 'User Details' and 'Modification Allowed'. The table lists the following fields with their corresponding 'Modification Allowed' toggle switches:

User Details	Modification Allowed
Fax Number	<input type="checkbox"/>
Contact Number(Mobile)	<input type="checkbox"/>
Communication Address	<input type="checkbox"/>
Email ID	<input type="checkbox"/>
Contact ISD Number(Mobile)	<input type="checkbox"/>
Adhaar Card Number	<input type="checkbox"/>
Driving License	<input type="checkbox"/>
Passport	<input type="checkbox"/>
Pan Card Number	<input type="checkbox"/>

At the bottom left, there are two buttons: 'Edit' and 'Cancel'.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 22-1 User Profile Maintenance- View - Field Description

Field Name	Description
User Type	Displays the user type for whom the user profile is to be created. The user can be: <ul style="list-style-type: none">• Retail
Details to be displayed on User Profile	
Personal Information	Displays the personal details maintained for the bank/system administrator for being shown to business user on his/her profile. The options against each field are: <ul style="list-style-type: none">• Enable: If the toggle is displayed as enabled, that field can be modified by the business user.• Disable: If the toggle is displayed as disabled, that field cannot be modified by the business user.
Contact Information	Displays the contact details maintained for the bank/system administrator for being shown to business user on his/her profile. The options against each field are: <ul style="list-style-type: none">• Enable: If the toggle is displayed as enabled, that field can be modified by the business user.• Disable: If the toggle is displayed as disabled, that field cannot be modified by the business user.

22.2 User Profile - Edit

This topic describes the systematic instruction to **User Profile - Edit** option.

This function enables the bank/system administrator to modify the existing setup done for user profile details.

To modify user profile details:

1. Navigate to one of the above paths.

The **User Profile Maintenance** screen appears, if the user profile is already maintained for user, appears on **User Profile Maintenance- View** screen.

2. Perform anyone of the following actions:
 - Click **Edit** to modify the user profile details.
 - The **User Profile Maintenance - Edit** screen appears with the details.
 - Click **Cancel** to cancel the transaction.

Figure 22-3 User Profile Maintenance- Edit

User Profile Maintenance

Details to be displayed on User Profile

Personal Information

Aadhaar Card Number ✕

Driving License ✕

Passport ✕

Pan Card Number ✕

Contact Information

Fax Number ✕

Contact Number(Mobile) ✕

Communication Address ✕

Email ID ✕

Contact ISD Number(Mobile) ✕

User Details	Modification Allowed
Fax Number	<input checked="" type="checkbox"/>
Contact Number(Mobile)	<input checked="" type="checkbox"/>
Communication Address	<input checked="" type="checkbox"/>
Email ID	<input checked="" type="checkbox"/>
Contact ISD Number(Mobile)	<input checked="" type="checkbox"/>
Aadhaar Card Number	<input checked="" type="checkbox"/>
Driving License	<input type="checkbox"/>
Passport	<input checked="" type="checkbox"/>
Pan Card Number	<input checked="" type="checkbox"/>

[Save](#) [Cancel](#) [Back](#)

3. Modify the required details, e.g. date of birth, PAN number, Aadhar number, passport number communication address and phone number, fax number etc.
4. Perform anyone of the following actions:
 - Click **Save** to save the user profile details.
The **Review** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
5. Perform anyone of the following actions:
 - Verify the details, and click **Confirm**.
The success message of user profile maintenance completed successfully appears along with the transaction reference number and status.
 - Click **Cancel** to cancel the transaction.
 - Click **Edit** to modify the user profile details.
6. Click **OK** to complete the transaction.

22.3 FAQ

1. **For which type of products, product mapping functionally is available?**
As of now, product mapping feature is enabled only for Term Deposit and Recurring Deposit type of products for retail users and Term Deposit for corporate users.
2. **Can customer view the account details of an account opened under a product which is not mapped?**
Yes, user can view the account details of an account opened under a product which is not mapped. The restriction will only be for opening new account from channel.
3. **What will happen once the products mapped gets expired?**
The expired products will no longer be available for product mapping. Also customers will not be able to open new accounts using expired product.
4. **What will happen if the products are not mapped to any user segment and are only mapped to user type?**
In this case, all the products mapped to the user type will be available for account opening to the users associated to that user type.

Payee Restriction Setup

This topic describes the information about **Payee Restriction Setup** feature.

Bank customers add payees or beneficiaries to transfer funds from one account to another. Bank can limit the number of payees that can be added by the retail user in a day.

Payee Restriction set up maintenance allows the System Administrator to restrict the number of payees that a retail user can create for each payment network per day.

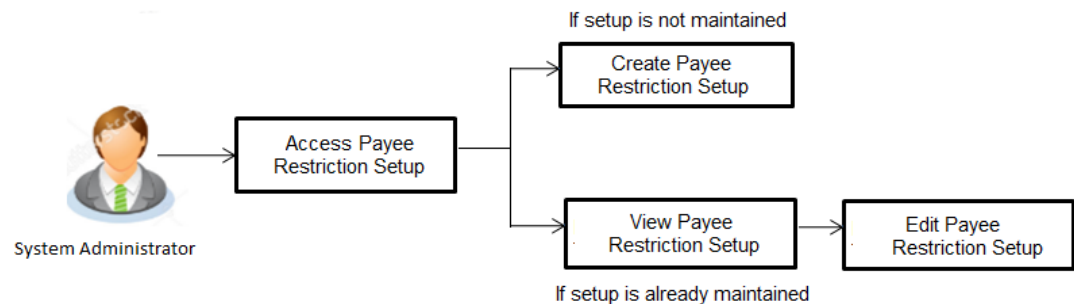
System Administrator can also restrict the total number of payees irrespective of payment network that the retail user can create per day.

Payee restriction setup can be done for a User type and also for a User type and Segment combination.

Pre-Requisites

- Transaction access is provided to System Administrator
- Approval rule set up for System Administrator to perform the actions

Figure 23-1 Workflow



Features supported in Application:

Payee Restriction Setup maintenance is created only once at the 'Day 1' configuration by the System Administrator. However it can later be viewed and modified.

This option allows an administrator to:

- [Create Payee Restriction Maintenance](#)
- [View Existing Maintenance](#)
- [Edit Maintenance](#)

Navigation Path: Perform anyone of the following navigation to access **Payee Restrictions**.

- From **System Administrator Dashboard**, under **Payments** widget, click **Payee Restrictions**.

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu** , then click **Menu** and then click **Payments**, Under **Payments**, click **Payee Restrictions**.
- [Payee Restriction Setup - View](#)
This topic describes the systematic instruction to **Payee Restriction Setup - View** option. Using this option, administrator can search for particular payee restriction set up based on different search parameters.
- [Payee Restriction Setup - Edit](#)
This topic describes the systematic instruction to **Payee Restriction Setup - Edit** option.
- [Payee Restriction Setup - Create](#)
This topic describes the systematic instruction to **Payee Restriction Setup - Create** option. Using this option, System Administrator can setup payee restriction for a specific payment network.
- [FAQ](#)

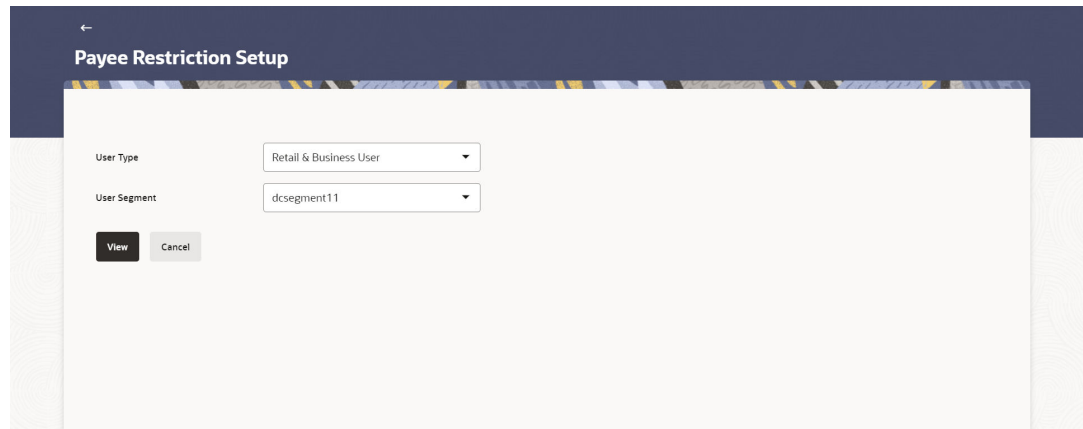
23.1 Payee Restriction Setup - View

This topic describes the systematic instruction to **Payee Restriction Setup - View** option. Using this option, administrator can search for particular payee restriction set up based on different search parameters.

The search results displays a payee restriction set up based on search filters selected. System displays the payee restriction set up for the search criteria entered. When System Administrator user is accessing Payee Restriction Set-up for the very first time, the limit set up for payment network type is defaulted to 'No'.

To view payee restriction setup:

1. Navigate to one of the above paths.
The **Payee Restriction Setup** screen appears.
2. From the **User Type** list, select the appropriate user whose payee restriction setup to be viewed.
3. From the **User Segment** list, select the appropriate name of segment whose payee restriction setup to be viewed.
4. Perform anyone of the following actions:
 - Click **View**. The **Payee Restriction Setup** screen with payee restriction setup appears.
 - Click **Cancel** to cancel the transaction.

Figure 23-2 Payee Restriction Setup**Note**

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 23-1 Payee Restriction Setup - Field Description

Field Name	Description
User Type	Select the user type for which payee restriction setup details needs to be searched.
User Segment	Select the name of segment or which payee restriction setup details needs to be searched.

Figure 23-3 Payee Restriction Setup- View

Payee Restriction Setup

User Type: retailuser
User Segment: dcsegment11

Cumulative Payee Restriction: ☐ Yes ☒ No Total number of Payees permitted per day: 11

Internal Payment

Account Payee
Payee Restriction: ☐ Yes ☒ No Payees per day: 1

Domestic Payment

Account Payee
Payee Restriction: ☐ Yes ☒ No

Draft Payee
Payee Restriction: ☐ Yes ☒ No

International Payment

Account Payee
Payee Restriction: ☐ Yes ☒ No

Draft Payee
Payee Restriction: ☐ Yes ☒ No

Edit **Cancel**

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 23-2 Payee Restriction Setup- View - Field Description

Field Name	Description
User Type	The user type for which payee restriction setup is done.
User Segment	The user segment for which payee restriction setup is done.
Cumulative Payee Restriction	Whether the cumulative payee restriction is enabled or not.
Total number of Payees permitted per day	Displays the total number of payees that are permitted, if the cumulative payee restriction is enabled.
Internal Payment	Information specified in below fields are related to internal payment.
Account Payee - Payee Restriction	Whether the account payee restriction is enabled or not, for internal payment.
Payees Per Day	Displays the total number of payees that are permitted, if the account payee restriction for internal payment is enabled.
Domestic Payment	Information specified in below fields are related to domestic payment.

Table 23-2 (Cont.) Payee Restriction Setup- View - Field Description

Field Name	Description
Account Payee - Payee Restriction	Whether the account payee restriction is enabled or not, for domestic payment. For India region this will be applicable for all the payments falling under domestic type of payment (NEFT, RTGS and IMPS).
Payees Per Day	Displays the total number of payees that are permitted, if the account payee restriction for internal payment is enabled.
Draft Payee - Payee Restriction	Whether the account payee restriction is enabled or not, for a domestic draft payment.
Payees Per Day	Displays the total number of payees that are permitted, if the account payee restriction for internal payment is enabled.
International Payment	Information specified in below fields are related to international payment.
Account Payee - Payee Restriction	Whether the account payee restriction is enabled or not, for international payment.
Payees Per Day	Displays the total number of payees that are permitted, if the account payee restriction for international payment is enabled.
Draft Payee - Payee Restriction	Whether the account payee restriction is enabled or not, for international draft payment.
Payees Per Day	Displays the total number of payees that are permitted, if the account payee restriction for international draft payment is enabled.

5. Perform anyone of the following actions:
 - Click **Edit** to edit the payee restriction set up.
The **Payee Restriction Set-up-Edit** screen with values in editable form appears.
 - Click **Cancel** to cancel the transaction.

23.2 Payee Restriction Setup - Edit

This topic describes the systematic instruction to **Payee Restriction Setup - Edit** option.

System Administrator can modify existing payee restriction maintenance.

Using this option, System Administrator can edit the payee restriction option for a specific payment network. Also an edit is permitted on number of payees per payment network and for cumulative combined limit irrespective of payment network.

To edit a payee restriction setup:

1. Navigate to one of the above paths.
The **Payee Restriction Setup** screen appears.
2. Select the **User Type** for which the product mapping needs to be maintained
3. Click **Edit**.

The **Payee Restriction Setup - Edit** screen appears.

Figure 23-4 Payee Restriction Setup - Edit

Payee Restriction Setup

User Type: retailuser
User Segment: dcsegment11

Cumulative Payee Restriction: Total number of Payees permitted per day: 21

Internal Payment

Account Payee: Payees per day: 16

Domestic Payment

Account Payee:
Draft Payee:

International Payment

Account Payee:
Draft Payee:

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 23-3 Payee Restriction Setup - Edit - Field Description



Field Name	Description
User Type	The user type for which payee restriction setup is done.
User Segment	The user segment for which payee restriction setup is done.
Cumulative Payee Restriction	Whether the cumulative payee restriction is enabled or not. This field is not editable.
Total number of Payees permitted per day	Displays the total number of payees that are permitted, if the cumulative payee restriction is enabled. This field will only be displayed if cumulative payee restriction is enabled.
Internal Payment	Information specified in below fields are related to internal payment.
Account Payee - Payee Restriction	Whether the account payee restriction is enabled or not, for internal payment. For India region this will be applicable for all the payments falling under domestic type of payment (NEFT, RTGS and IMPS).

Table 23-3 (Cont.) Payee Restriction Setup - Edit - Field Description

Field Name	Description
Payees Per Day	Displays the total number of payees that are permitted, if the account payee restriction for internal payment is enabled. Field will not be displayed if Account - Payee Restriction for Internal Payment is disabled.
Domestic Payment	Information specified in below fields are related to domestic payment.
Account Payee - Payee Restriction	Whether the account payee restriction is enabled or not, for domestic payment.
Draft Payee - Payee Restriction	Whether the account payee restriction is enabled or not, for a domestic draft payment.
Payees Per Day	Displays the total number of payees that are permitted, if the account payee restriction for internal payment is enabled. Field will not be displayed if Draft - Payee Restriction for Domestic Payment is disabled.
International Payment	Information specified in below fields are related to international payment.
Account Payee - Payee Restriction	Whether the account payee restriction is enabled or not, for international payment.
Payees Per Day	Displays the total number of payees that are permitted, if the account payee restriction for international payment is enabled. Field will not be displayed if International Payment - Payee Restriction for Domestic Payment is disabled.
Draft Payee - Payee Restriction	Whether the account payee restriction is enabled or not, for international draft payment.
Payees Per Day	Displays the total number of payees that are permitted, if the account payee restriction for international draft payment is enabled. Field will not be displayed if International Draft - Payee Restriction for Domestic Payment is disabled.

4. In the **Cumulative Payee Restriction/ Account Payee - Payee Restriction/ Draft Payee - Payee Restriction** field, select the appropriate option.
 - a. If user select **Yes** option:

Perform anyone of the following actions:

 - Edit the values in **Total number of Payees permitted per day** field.
 - Click  or  icon to edit the values.
 - b. If user select **No** option:
 - i. Fields Total Number of payees per day and Payees per day are not displayed for respective payment type.
5. Select the transactions whose details you want to edit.
6. Perform anyone of the following actions:
 - Click **Save** to save the changes made to the payee restriction set up. The message box informing that the changes will be effective next day appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
7. Perform anyone of the following actions:

- The **Payee Restriction Set-up – Edit – Review** screen appears. Verify the details, and click **Confirm**.
- Click **Cancel** to cancel the transaction.
- Click **Back** to navigate to the previous screen.

The success message of **Payee Restriction Set-up – Edit** appears along with the transaction reference number.

8. Click **OK** to complete the transaction.

23.3 Payee Restriction Setup - Create

This topic describes the systematic instruction to **Payee Restriction Setup - Create** option. Using this option, System Administrator can setup payee restriction for a specific payment network.

System Administrator can setup Payee Restriction at the **Day 1** configuration for a user type or a user type and user segment combination.

Administrator can also define permitted number of payees per payment network along with the cumulative combined limit for the number of payees irrespective of payment network.

To create payee restriction setup:

1. Navigate to one of the above paths.

The **Payee Restriction Setup** screen appears.

2. From **User Type** list, select appropriate user for whom payee restriction setup is to be done.
3. From the **User Segment** list, select appropriate user segment for whom payee restriction setup is to be done.
4. Click **View**.

The popup message of Payee Restriction Setup for the selected segment not done appears.

Figure 23-5 Payee Restriction Setup screen

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 23-4 Payee Restriction Setup screen - Field Description

Field Name	Description
User Type	The user type for which payee restriction setup is done.
User Segment	The user segment for which payee restriction setup is done.

5. Perform anyone of the following actions:
 - Click **Set Up Now** to create Payee Restriction Setup. **Payee Restriction Setup - Create** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

Figure 23-6 Payee Restriction Setup screen

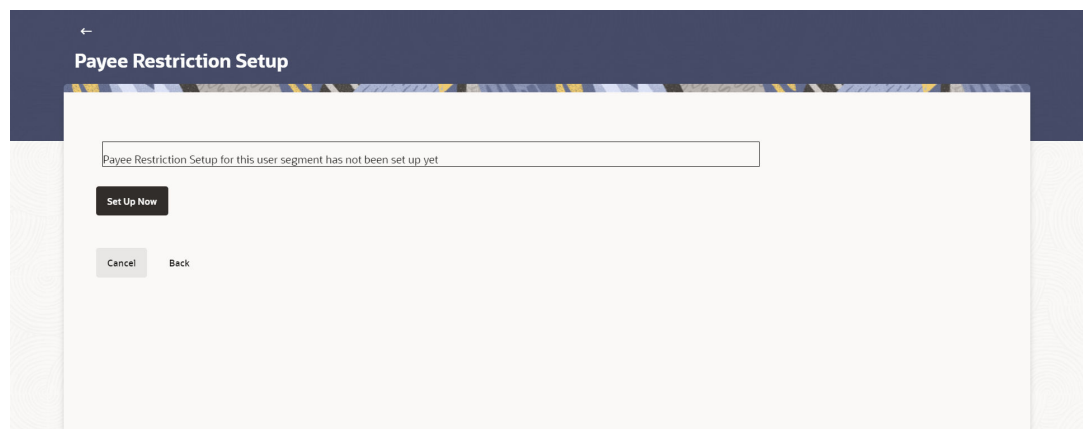


Figure 23-7 Payee Restriction Setup - Create

Payee Restriction Setup

Cumulative Payee Restriction: Yes No Total number of Payees permitted per day: 11

Internal Payment

Account Payee: Payee Restriction: Yes No Payees per day: 11

Domestic Payment

Account Payee: Payee Restriction: Yes No Draft Payee: Payee Restriction: Yes No

International Payment

Account Payee: Payee Restriction: Yes No Draft Payee: Payee Restriction: Yes No

Save Cancel Back

Note

The fields which are marked as Required are mandatory.



For more information on fields, refer to the field description table.

Table 23-5 Payee Restriction Setup screen - Field Description

Field Name	Description
Cumulative Payee Restriction	Enable cumulative payee restriction to define the total number of payees across the network types
Total number of Payees permitted per day	Specify the total number of payees that are permitted, if the cumulative payee restriction is enabled. This field will only be displayed if cumulative payee restriction is enabled.
Internal Payment	Information specified in below fields are related to internal payment.
Account Payee - Payee Restriction	Enable cumulative payee restriction to define the number of payees for internal payment. For India region this will be applicable for all the payments falling under domestic type of payment (NEFT, RTGS and IMPS).
Payees Per Day	Specify the total number of payees that are permitted, if the account payee restriction for internal payment is enabled. Field will not be displayed if Account - Payee Restriction for Internal Payment is disabled.
Domestic Payment	Information specified in below fields are related to domestic payment.

Table 23-5 (Cont.) Payee Restriction Setup screen - Field Description

Field Name	Description
Account Payee - Payee Restriction	Enable cumulative payee restriction to define the number of payees for domestic payment.
Payees Per Day	Specify the total number of payees that are permitted, if the account payee restriction for internal payment is enabled. Field will not be displayed if Account Payee Restriction for Domestic Payment is disabled.
Draft Payee - Payee Restriction	Enable cumulative payee restriction to define the number of payees for a domestic draft payment.
Payees Per Day	Specify the total number of payees that are permitted, if the account payee restriction for internal payment is enabled. Field will not be displayed if Draft - Payee Restriction for Domestic Payment is disabled.
International Payment	Information specified in below fields are related to international payment
Account Payee - Payee Restriction	Enable cumulative payee restriction to define the number of payees for international payment.
Payees Per Day	Specify the total number of payees that are permitted, if the account payee restriction for international payment is enabled. Field will not be displayed if International Payment - Payee Restriction for Domestic Payment is disabled.
Draft Payee - Payee Restriction	Enable cumulative payee restriction to define the number of payees for international draft payment.
Payees Per Day	Specify the total number of payees that are permitted, if the account payee restriction for international draft payment is enabled. Field will not be displayed if International Draft - Payee Restriction for Domestic Payment is disabled.

6. In the **Cumulative Payee Restriction/ Account Payee - Payee Restriction/ Draft Payee - Payee Restriction** field, select the appropriate option.
 - a. If user select **Yes** option:
Perform anyone of the following actions:
 - Update the values for the **Total number of Payees permitted per day** or **Payees Per Day** fields.
 - Click  or  icon to increase or decrease the values.
 - b. If user select **No** option:
 - i. Fields Total Number of payees per day and Payees per day are not displayed for respective payment type.
7. Select the transactions whose details you want to define.
8. Perform anyone of the following actions:
 - Click **Save** to save the changes made to the payee restriction set up. The message box informing that the changes will be effective next day appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
9. Perform anyone of the following actions:
 - The **Payee Restriction Set-up– Review** screen appears. Verify the details, and click **Confirm**.

- Click **Cancel** to cancel the transaction.
- Click **Back** to navigate to the previous screen.

The success message of **Payee Restriction Set-up** creation appears along with the transaction reference number.

10. Click **OK** to complete the transaction.

23.4 FAQ

1. **Will edited maintenance be applicable from immediate effect?**
No, edited maintenance will be applicable from next calendar date.
2. **What happens if the user's cumulative payee limit for a day is fully utilized but network for which he is creating a payee is available?**
System will first check the availability of cumulative payee limit. If available, will check network level payee availability limit. If both the conditions are met, user is allowed to create a payee.
3. **Is this maintenance is also applicable for corporate type of users?**
No, currently this maintenance is applicable only to Retail Users.

Touch Point Maintenance

This topic describes the information about the **Terms and Conditions - View**.

Touch points are different channels/medium through which transactions or inquiries can be performed in OBAPIS.

Touch points in OBAPIS are of type **Internal** and **External**.

Internal Touch points are defined as part of Day 0 definition whereas External Touch Points are typically third party applications that can be defined by the System Administrator as part of onboarding in OBAPIS.

Internal Touch Points defined/available as parts of OBAPIS system are as follows:

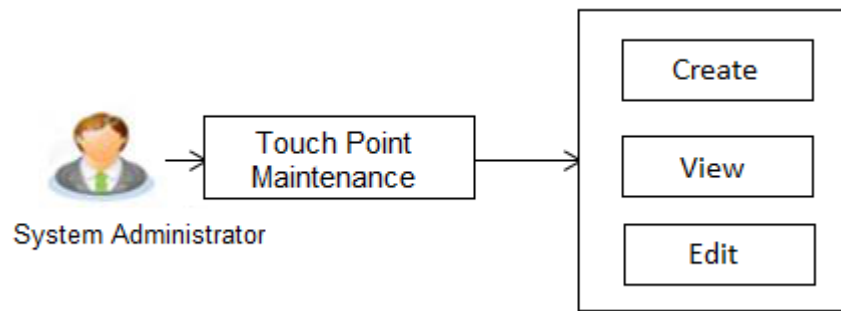
- Internet
- Mobile App
- Mobile Browser
- SMS
- Missed Call
- Siri/Chatbot
- Snapshot
- Wearables

External Touch Points enable the user to perform inquiries and transactions from Third Party applications provided the user has provided consent to the Third Party Application. Each Third Party application i.e. Client defined on the OAuth Server is onboarded as an External Touch Point.

As part of Touch Point Maintenance, Touch Points can be defined/created, viewed/inquired and modified by the System Administrator.

Prerequisites

- Transaction Access has been provided to the System Administrator
- Approval Rules have been setup for approval of Touch Point Maintenance

Figure 24-1 Workflow**Features supported in application**

The administrator can perform the following actions:

- [Search/ View Touch Point](#)
- [Create Touch Point](#)
- [Edit Touch Point](#)

Navigation Path: Perform any one of the following navigation to access the **Touch Points**:

- From **System Administrator Dashboard**, under **Authorization and Access Controls** widget, click **Touch Points**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Authorization and Access Controls**, Under **Authorization and Access Controls** , click **Touch Points**.
- [Touch Point Maintenance - View](#)
This topic describes the systematic instruction to **Touch Point Maintenance - View** option.
- [page 5](#)
- [Touch Point Maintenance - Create](#)
This topic describes the systematic instruction to **Touch Point Maintenance - Create** , Using this option, System Administrator can create new touch point of type Internal or External.

24.1 Touch Point Maintenance - View

This topic describes the systematic instruction to **Touch Point Maintenance - View** option.

To view touch points:

1. Navigate to one of the above paths.
2. Perform anyone of the following actions:
 - The **Touch Point Maintenance** screen appears. Enter the search parameters and click **Search**. The **Touch Point Maintenance** screen with search results appears based on the search criteria.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the search parameters.

Figure 24-2 Touch Point Maintenance - Search

Touch Point Maintenance

Touch Point ID

Touch Point Name

Search **Create** **Clear**

Touch Point Name and ID	Touch Point Type
Mobile (Responsive) APMOBRESP	Internal
Mobile Application APMOBAPP	Internal

Page 1 of 1 (1-2 of 2 items) |< < 1 > >|

Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 24-1 Touch Point Maintenance - Search - Field Description

Field Name	Description
Touch Point ID	Specify the touch point ID to search a specific Touch point by ID.
Touch Point Name	Specify the touch point name to search a Touch point by name.
Search Results	Information specified in below fields are related to search results.
Touch Point Name and ID	Displays the touch point name and unique ID defined for a Touch point.
Touch Point Type	Displays the touch point type i.e. internal/external against the Touch points.

- Click the **Touch Point Name and ID** link to view details of the touch point.
The **Touch Point Maintenance - View** screen appears.

Figure 24-3 Touch Point Maintenance - View

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 24-2 Touch Point Maintenance - View - Field Description

Field Name	Description
Touch Point ID	Unique ID defined for the Touch Point.
Touch Point Name	Name of the touch point.
Touch Point Type	Type of touch point i.e. whether touch point is of type internal or external.
Client ID	Client ID of the touch point if touch point is of type internal or external.
Scope	The applicable scope(s) defined for touch point in case of type External .
Upload Logo	The logo of the Third Party. This field is displayed if the Touch Point Type is External .
Touch Point Status	Status of the Touch Point i.e. whether it is Inactive or Active. If touch point is marked as Inactive, then the system will not honor the request i.e. transaction or inquiry is initiated from that touch point.
Headless Mode	Mode in which the touch point operates i.e. headless mode enabled / disabled. If headless mode is enabled, it means the touch point is capable of working without user interface and session parameters. Note: By default, the mode is in disabled state.
Two Factor Authentication	Two Factor Authentication enabled / disabled for the touch point.
Default Available	Touch point default available to users. If enabled, then the user gets access to touch points which are default available.
Self On Board Touch Points	Whether the user can self on board himself on the touch point or by bank administrator.
Skip First Time Login Flow	Displays if Skip First Time Login Flow option is checked by the user. If this option is enabled for the selected touch point, user will not be shown the first time login steps (configured in system rule), when he/she logs in for the first time.

Table 24-2 (Cont.) Touch Point Maintenance - View - Field Description

Field Name	Description
Consent Required	To decide if Consent definition and validation is required for a Touch Point i.e. TPPs. For UK/Berlin Open Banking, it should always be defined as Y .

4. Perform anyone of the following actions:
 - Click **Edit** to modify touch point details.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate back to previous screen.

24.2

The image shows the Edit button on Touch Point Maintenance screen, click to modify the details of a touch point.

24.3 Touch Point Maintenance - Create

This topic describes the systematic instruction to **Touch Point Maintenance - Create** , Using this option, System Administrator can create new touch point of type Internal or External.

To create a touch point:

1. Navigate to one of the above paths.
The **Touch Point Maintenance** screen appears.
2. Click **Create**.
The **Touch Point Maintenance - Create** screen appears.

Figure 24-4 Touch Point Maintenance - Create

The screenshot displays the 'Touch Point Maintenance - Create' form. It features the following elements:

- Touch Point Id:** Text input field containing 'SD34'.
- Touch Point Name:** Text input field containing 'Passpolicy'.
- Touch Point Type:** Radio button group with 'Internal' and 'External' options; 'External' is selected.
- Client Id:** Text input field containing 'SD11'.
- Scope:** Text input field containing 'Payments x', 'Domestic Transfers x', and 'fundsconfirmations x'.
- Upload Logo:** Text input field containing a long alphanumeric string and a file icon.
- Touch Point Status:** Toggle switch (ON).
- Headless Mode:** Toggle switch (ON).
- Two Factor Authentication:** Toggle switch (ON).
- Self On Board Touch Points:** Toggle switch (ON).
- Skip First Time Login Flow:** Toggle switch (ON).
- Consent Required:** Toggle switch (ON).
- Buttons:** 'Save', 'Cancel', and 'Back' buttons at the bottom.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 24-3 Touch Point Maintenance - Create - Field Description

Field Name	Description
Touch Point ID	Specify the unique ID for the Touch Point.
Touch Point Name	Specify the name for the Touch Point.
Touch Point Type	Select the type of Touch point type i.e. whether the type is Internal or External
Client ID	Specify the Client ID for the touch point. This field is mandatory for External Type of Touch point.
Scope	Specify the applicable scope(s) for the touch point. This field is enabled, if you select External option in the Touch Point Type field.
Upload Logo	Upload logo of the Third Party Provider through browse and upload image option. This field is enabled, if you select External option in the Touch Point Type field.
Touch Point Status	Select the status for the touch point i.e. whether it is active/inactive.
Headless Mode	Select the mode in which the touch point operates i.e. whether headless mode is to be enabled for a touch point. Note: By default this mode is in disabled state.
Two Factor Authentication	Select if Two Factor Authentication is required for a touch point.
Default Available	Select if Touch point is to be default made available to users. If enabled, then the user gets access to touch points which are default available
Self On Board Touch Points	Select if user will self on board himself on the touch point or by the bank administrator. If the bank administrator on boards the user on a touch point, then the same needs to be disabled.
Skip First Time Login Flow	Select if user wants to skip the first time login flow for a touch point. If this option is enabled for the selected touch point, user will not be shown the first time login steps (configured in system rule), when he/she logs in for the first time.
Consent Required	Select if user wants Consent definition and validation is required for a Touch Point i.e. TPPs. For UK/Berlin Open Banking, it should always be defined as Y .

3. In the **Touch Point ID** field, enter the unique ID for the touch point.
4. In the **Touch Point Name** field, enter the name for touch point.
5. In the **Touch Point Type** field, select the appropriate option i.e. Internal or External.
6. In the **Client ID** field, enter the client ID.
 - If you select **External**;
 - i. Click **Scope**; select the appropriate scope from the drop-down.
 - ii. Click on upload icon to upload a logo for the external type of touch point.
7. Click the **Touch Point Status** toggle to enable it to mark the touch point 'Active'.

8. Click the **Headless Mode** toggle to enable the touch point in headless mode.
9. Click the **Two Factor Authentication** toggle to enable 2FA for a touch point.
10. Click the **Default Available** toggle to make the touch point available to users by default in case of self-onboarding.
11. Click the **Self On board Touch Point** toggle if the user will self-onboard himself on the touch point and not by bank administrator.
12. Click the **Skip First Time Login Flow** toggle if the user wants to skip it for touch point.
13. Perform anyone of the following actions:
 - Click **Save** to save the template information.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
14. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

The success message of touch point creation successfully appears along with the transaction reference number.
15. Click **OK** to complete the transaction.

Touch Point Group Maintenance

This topic describes the information about **Touch Point Group Maintenance**.

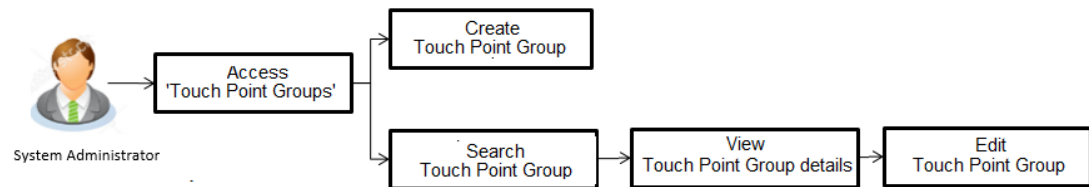
Touch points are different channels e.g. Internet, Mobile, SMS, Third Party applications etc. through which the OBAPIS services can be accessed. This maintenance enables the System Administrator user to group two or multiple touch points together for the purpose of defining common limits for a transaction accessed from any Touch point grouped together.

Further this maintenance facilitates user to view and modify the touch point groups.

Pre-requisites

- Transaction access is provided to system administrator.
- Approval rule set up for system administrator to perform the actions.
- Multiple touch points are maintained.

Figure 25-1 Workflow



Features Supported In Application

The administrator can perform the following actions:

- [Create Touch Point Groups](#)
- [Search/ View Touch Point Groups](#)
- [Edit Touch Point Groups](#)

Navigation Path: Perform any one of the following navigation to access the **Touch Point Groups**:

- From **System Administrator Dashboard**, click **Authorization and Access Controls**, then click **Touch Point Groups**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu**, and then click **Authorization and Access Controls**, In the **Authorization and Access Controls** screen, click **Touch Point Groups**.

- [Touch Point Group Maintenance - View](#)

This topic describes the systematic instruction to **Touch Point Group Maintenance - View** option.

- [Touch Point Group Maintenance - Edit](#)
This topic describes the systematic instruction to **Touch Point Group Maintenance - Edit** option. Using this option, System Administrator can add or remove the touch points from the touch point group.
- [page 6](#)
- [FAQ](#)

25.1 Touch Point Group Maintenance - View

This topic describes the systematic instruction to **Touch Point Group Maintenance - View** option.

Using this option, System Administrator can search and view details for particular touch point groups based on different search parameters like group code and/or group description.

To search and view touch point group:

1. Navigate to one of the above paths.
2. Perform anyone of the following actions:
 - The **Touch Point Group Maintenance** screen appears. Enter the search parameters and click **Search**. The **Touch Point Group Maintenance** screen with search results appears based on the search criteria.
 - Click **Cancel** to cancel the search process.
 - Click **Clear** to reset the search parameters.

Figure 25-2 Touch Point Group Maintenance - Search

Touch Point Group Maintenance

Group Code

Group Description

Search **Create** **Clear**

Group Code	Group Description	No of Touch Points
ALL	ALL 123	11

Page 1 of 1 (1 of 1 items) | < 1 >

Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 25-1 Touch Point Group Maintenance - Search - Field Description

Field Name	Description
Group Code	Search the touch point groups with group code.
Group Description	Search the touch point groups with group description.
Search Results	Information specified in below fields are related to search results.
Group Code	Displays the group code defined for Touch Point Groups.
Group Description	Displays the group description defined for Touch Point Group.
No of Touch Points	Displays the number of touch points associated with the touch point groups.

3. Click the **Group Code** link to view the touch point group details.
The **Touch Point Group Maintenance - View** screen appears.

Figure 25-3 Touch Point Group Maintenance - View

The screenshot shows the 'Touch Point Group Maintenance' view screen. It contains a form with the following details:

- Group Code:** TP001
- Group Description:** mobile
- Touch Point Group Type:** Radio buttons for 'Internal' and 'External'. 'External' is selected.
- Touch Points:** A list showing 'TPP Test Client' and 'berlntpp'.
- Buttons:** 'Edit', 'Cancel', and 'Back' at the bottom left.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 25-2 Touch Point Group Maintenance - View - Field Description

Field Name	Description
Group Code	Group code defined for touch point group.
Group Description	Group description defined for touch point groups.
Touch Point Group Type	Type of touch point group i.e. whether touch point group type is internal or external.
Internal Touch Points	Displays internal touch points which are part of touch point group in disable mode.
External Touch Points	Displays external touch points which are part of touch point group in disable mode.

4. Perform anyone of the following actions:
 - Click **Edit** to add or remove the touch points from the touch point group.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

25.2 Touch Point Group Maintenance - Edit

This topic describes the systematic instruction to **Touch Point Group Maintenance - Edit** option. Using this option, System Administrator can add or remove the touch points from the touch point group.

Clubbing of touch points as a part of multiple groups is not allowed. Touch points already grouped as a part of other groups will not be available for selection.

To modify touch point group:

1. Navigate to one of the above paths.
2. Perform anyone of the following actions:
 - The **Touch Point Group Maintenance** screen appears. Enter the search parameters and click **Search**. The **Touch Point Group Maintenance** screen with search results appears based on the search criteria.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the search parameters.
3. Click the **Group Code** link to view details of the touch point.
The **Touch Point Group Maintenance - View** screen appears.
4. Click **Edit**.
The **Touch Point Group Maintenance - Edit** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate back to previous screen.

Figure 25-4 Touch Point Group Maintenance - Edit

Touch Point Group Maintenance

Group Code: TP001

Group Description: mobile

Touch Point Group Type: ☐ Internal ☒ External

Touch Points:

- ☐ External
- ☐ 001test
- ☐ Test1
- ☐ Voice Assistant Banking
- ☒ berlntpp
- ☒ TPP Test Client
- ☐ Test TPP4
- ☐ touch001
- ☐ Test009
- ☐ PayTM2
- ☐ PayTM1
- ☐ PayTM
- ☐ Test11
- ☐ Test TPP3
- ☐ anktestpen1

Save Cancel Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 25-3 Touch Point Group Maintenance - Edit - Field Description

Field Name	Description
Group Code	Group code defined for touch point group.
Group Description	Group description defined for touch point groups.
Touch Point Group Type	Displays the type of touch point group i.e. whether touch point group is of type internal or external. The same can be modified.
Touch Points	Information specified in below fields are related to touch points.

Table 25-3 (Cont.) Touch Point Group Maintenance - Edit - Field Description

Field Name	Description
Internal Touch Points	<p>Displays all the internal touch points. Touch points which are the part of a group will be shown as pre-selected.</p> <p>Note:</p> <p>1) User can de-select a pre-selected internal touch points which are already part of the group.</p> <p>2) Other Internal touch points which are not part of any other group will be listed for selection.</p> <p>3) The touch points which are already a part of one of the groups will be shown in disable mode. (one Touch point can be part of on group only)</p>
External Touch Points	<p>Displays all the external touch points. Touch points which are the part of a group will be shown as pre-selected.</p> <p>Note:</p> <p>1) User can de-select an external touch points which are already part of a group will be shown as pre-selected.</p> <p>2) Other external touch points which are not part of any other group will be listed for selection.</p> <p>3) The touch points which are already a part of one of the group will be shown in disable mode.</p>

5. Modify the required details, e.g. Group Description, Internal / External Touch Points.

6. Perform anyone of the following actions:

- Click **Save** to save the touch point group details.
- Click **Cancel** to cancel the transaction.
- Click **Back** to navigate to the previous screen.

7. Perform anyone of the following actions:

- The **Review** screen appears. Verify the details, and click **Confirm**.
- Click **Cancel** to cancel the transaction.
- Click **Back** to navigate to the previous screen.

The success message of Touch Point Group Maintenance saved successfully appears along with the transaction reference number.

8. Click **OK** to complete the transaction.

25.3

The image shows the Create button , by which user can create a new touch point group and add touch points to a group.

25.4 FAQ

1. From where can I get the list of touch points which I can club together?

Internal and external touch points maintained by the System Administrator using 'Touch Point Maintenance' will be listed for group creation.

2. Can I club internal and external touch points together in one group?

No, clubbing of internal and external touch points together in one group is not allowed.

3. Can I club one touch point as a part of multiple groups?

No, one touch point can be a part of only one group.

4. Where can I use these touch point groups?

You can create a transaction limit package using 'Limit Package Management' for touch point group.

Role Maintenance

This topic describes the information about the **Role Maintenance**.

The OBAPIS application has many roles for different type of users defined under different user types i.e. Retail & Business, Corporate, and Admin. These roles are defined for internal as well as for external touch points.

In case of Business user type, roles can be mapped at the time of specifying the Party Preference for Business type of party. The end user will be able to see/access only those transactions and widgets based on the roles mapped at the Party Level while inquiring about contextual information

Application roles mapped to Internal Touch Points (Internet, Mobile Application, SIRI, Chatbot, etc.) are used by OBAPIS itself, whereas Application roles mapped to External Touch Points are defined for being used by third party system. Each External role is mapped to a scope (defined in Identity Management System) and the same scopes are mapped to External Touch Points in **Touch Point Maintenance** screen.

For Internal Touch Points, a user can perform only those transactions which are mapped to the application role assigned to that user. Whereas for External Touch Points, third party system can only perform only those transactions (on behalf of the user), which are mapped to the application role, mapped to the scope assigned to that external touch point (third party system).

Using this option the system administrator can define an Application role along with entity information. However, mapping an Entity to a role is not mandatory. If no entity is mapped to an application role, it would be globally available across all entities. Factory shipped roles will be always 'Global' roles.

Application Roles are mapped to Entitlements for various Touch Points, so that System Administrator can decide which all transactions should be available for which touch points.

Apart from the transactions, OBAPIS widgets are also available as entitlement and can be mapped to the application roles.

System displays only those menu options widgets and dashboard which are mapped to the application role assigned to the logged in user. For e.g. If a user with application role 'Retail' does not have access to transactions widgets & dashboard related to Wealth Management module, then those transactions, widgets and dashboard will not be shown on the UI to user.

System Administrator user will be able to map transactions and privileges such as Perform, Approve and View, Release and Check to the various roles.

Note

The users can have access only to those transactions, dashboards and widget which are mapped to the role associated to the him/her.

Prerequisites

- Transaction access is provided to System Administrator.

- Approval rule set up for System Administrator to perform the actions.

Features supported in application

Using this option System Administrator can perform the following actions:

- Create Application Roles
- View Application Roles
- Edit Application Roles
- Delete Application Roles

Navigation Path: Perform the following navigation to access the **Role Maintenance**.

- From **System Administrator Dashboard**, under **Authorization and Access Controls** widget, click **Role Maintenance**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Authorization and Access Controls**. Under **Authorization and Access Controls**, click **Role Maintenance**.
- [Search & View Application Role](#)
This topic describes the systematic instruction to **Search & View Application Role** option. Using this option, System Administrator can search application roles based on the search criteria.
- [Edit Application Role](#)
This topic describes the systematic instruction to **Edit Application Role** option. Using this option System Administrator can edit or update the details of an existing role transaction mapping.
- [Delete Application Role](#)
This topic describes the systematic instruction to **Delete Application Role** option. Using this option System Administrator can delete an existing role transaction mapping.
- [Create Application Role](#)
This topic describes the systematic instruction to **Create Application Role** option. Using this option System Administrator can define an application role and map transactions to it for selected touch points.
- [FAQ](#)

26.1 Search & View Application Role

This topic describes the systematic instruction to **Search & View Application Role** option. Using this option, System Administrator can search application roles based on the search criteria.

By default all the application roles will be displayed on this screen, Administrator can filter the list by entering the values in search criteria.

To search & view application role/ application roles:

1. Navigate to one of the above paths.
The **Role Transaction Mapping** screen appears.
2. In the **User Type** field, select the user type.
3. In the **Touchpoint Type** field, select desired option.
4. In the **Role Type** field, select the desired option. If entity specific is selected, the entity needs to be specified

5. In the **Touchpoint Type** field, select desired option.
6. In the **Role Type** field, select the desired option.
7. In the **Application Role Name** field, enter the name of the application role.
8. Perform any one of the following actions:
 - Click **Search**. The search result based on search criteria displayed in **Application Role Details** section.
 - Click **Clear** to reset the search parameters.
 - Click **Cancel** to cancel the transaction.

Figure 26-1 Search Application Roles - Search Results

Role Maintenance

User Type: Retail & Business User

Touch Point Type: ☒ Internal ☐ External

Role Type: ☒ Global ☐ Entity Specific

Application Role Name:

Search **Create** **Cancel** **Clear**

testsegmentrole	testsegmentrole
SMBTestRole	SMBTestRole
Customer	CustomerDisplayName
Member	MemberDisplayName
TDRole	TDRole
WalletRole	Wallet
CreditCardRole	CreditCardRole
RDRole	RDRole
CASARole	CASA Role
WealthMGMTRole	WealthMGMTRole
LoanRole	Loan Role

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 26-1 Search Application Roles - Search Results - Field Description

Field Name	Description
User Type	User type for which the application role is created. Retail & Business User , Corporate User and Administrator are three user types available in the application.
Touchpoint Type	Type of the touch point. The options are: <ul style="list-style-type: none">• Internal• External
Role Type	Type of the role. The options are: <ul style="list-style-type: none">• Global• Entity Specific - For entity specific, the entity needs to be selected
Application Role Name	Name of the application role.
Application Role Details	Application roles can be views based on Touch Point Type-Internal and External in different tabs. Application roles are grouped and displayed User Segment wise.
Application Role Name	Name of the application role.
Application Role Description	Description of the application role.

9. Click on the **Application Role Name** to view the details.

The **Role Maintenance - View** screen appears.

Figure 26-2 Role Maintenance - View

Role Maintenance

Application Role Name

Customer

Description

CustomerDisplayName

User Type

Retail & Business User

Touch Point Type

Internal

Role Type

☒ Global ☐ Entity Specific

Map Transactions

User Segment

MaryJaneSegment | tomsegment

Module Name

Loan | Wallet | Liquidity Management | Service Request | File Upload | Cash Management | Electronic Bill Payment | Forex | Open Banking | Mobile Application Maintenance | Virtual Account Management | Personal Finance Management | Wealth Management | Supply Chain Finance | Widget | Account Aggregation | Credit Card | Credit Facility | Essentials | Insight | Administrator Maintenance | Receivables and Payables Management | Term Deposit | Customer Servicing | Trade Finance | Current Account Savings Account | Payments | Dashboards | Reports

Map Transactions to Touch Points

☒ Mobile Application☐ TouchPoint99☐ testtouchpoint☐ Test123☒ Soft Token Application☐ Missed Call Banking☒ Snapshot☐ LimitAppCheck☒ Mobile (Responsive)☒ Internet☒ Siri/Chatbot☐ SMS Banking☐ Wearables☐ tgbdcxz☐ fdsafgh☐ RunitAP6 Description☐ RunitAccesspointDescription☐ 00testing☐ dctest66☐ testdc

Mobile Application

Soft Token Application

Snapshot

Mobile (Responsive)

Internet

Siri/Chatbot

☒ Account Association

☒ Administrator Maintenance

- ☐ ATM/Branch Maintenance
- ☐ Account Relationship Mapping
- ☒ Alert Maintenance
 - ☐ Create Alerts Maintenance☒
 - ☐ Delete Alerts Maintenance☒
 - ☒ Inquire Alerts Maintenance☒
 - ☐ Edit Alerts Maintenance☒
- ☐ Annihilation Message Maintenance
- ☒ Audit Log
- ☐ Authentication Maintenance
- ☒ Race Configurations

☐

Delete

Cancel

Back

Note

The fields which are marked as Required are mandatory.


For more information on fields, refer to the field description table.

Table 26-2 Role Maintenance - View - Field Description

Field Name	Description
Application Role View	Information specified in below fields are related to application role view.
Application Role Name	Name of the application role.
Description	Description of the application role.
User Type	User type for which the application role is created.
Touch Point Type	Type of Touch Point.
User Segment	Segment of the user for which the application role is created. This is applicable only for Retail & Business user type and Internal touch point type.
Map Transactions	Information specified in below fields are related to map transactions.
Module Name	Name of the module for which role transaction mapping is done.
Map Transactions to Touch Points	Touch points for which the transaction mapping is done for application role.
Transactions	Displays all the transactions for the selected module which are mapped to the application role for the selected touch points. Transactions are grouped under Transaction Categories and Module. The transactions are logically grouped for ease of mapping on Role Maintenance screen.
Type of Action	Name of the action that can be performed for that transaction by the user to which this application role is assigned. <ul style="list-style-type: none"> • Perform- This action lets the user to perform or initiate those transactions and should be given to maker role. • View- This action lets the user to view the initiated and approved transactions by other users and should be given to viewer role. • Check- This action lets the user to check those transactions to which he/she has access and should be given to checker role. • Approve- This action lets the user to approve those transactions and should be given to approver role • Release- This action lets the user to release those transactions to which he/she has access and should be given to releaser role

10. Click  icon against the particular category to view the transaction mapping details.

11. Perform anyone of the following actions:

- Click to  icon modify the transaction role mapping. The **Role Maintenance** screen appears in editable form.
- Click **Delete** To delete the application role along with the transaction mapping. (Deletion of any role is only allowed if there are no users attached to that role).
- Click **Back** to navigate to the previous screen.
- Click **Cancel** to cancel the transaction.

26.2 Edit Application Role

This topic describes the systematic instruction to **Edit Application Role** option. Using this option System Administrator can edit or update the details of an existing role transaction mapping.

To modify role transaction mapping:


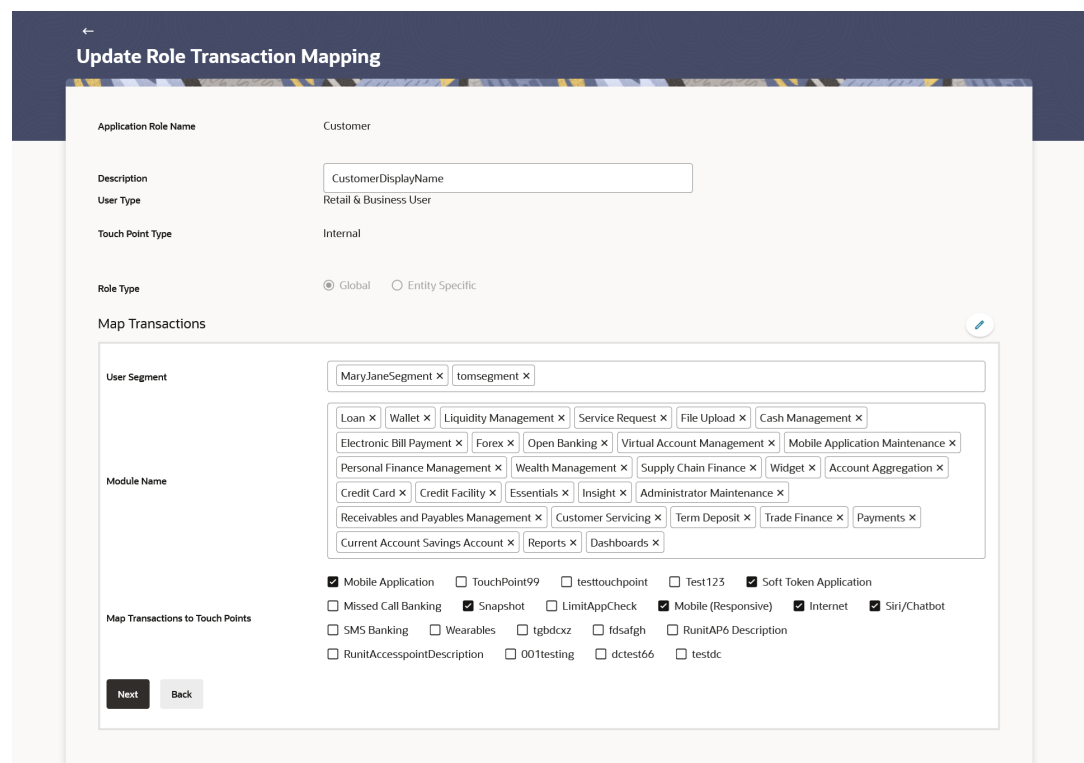
1. Navigate to one of the above paths.
The **Role Maintenance** screen appears.
2. Repeat step 1 to 4 of **Search Application Role** section.
3. Click  icon against the **Map Transactions**.
Screen in editable mode appears.

Figure 26-3 Role Transaction Mapping - Edit



Update Role Transaction Mapping

Application Role Name: Customer

Description: CustomerDisplayName

User Type: Retail & Business User

Touch Point Type: Internal

Role Type: ☒ Global ☐ Entity Specific

Map Transactions

User Segment: MaryJaneSegment x tomsegment x

Module Name:

Loan x	Wallet x	Liquidity Management x	Service Request x	File Upload x	Cash Management x
Electronic Bill Payment x	Forex x	Open Banking x	Virtual Account Management x	Mobile Application Maintenance x	
Personal Finance Management x	Wealth Management x	Supply Chain Finance x	Widget x	Account Aggregation x	
Credit Card x	Credit Facility x	Essentials x	Insight x	Administrator Maintenance x	
Receivables and Payables Management x	Customer Servicing x	Term Deposit x	Trade Finance x	Payments x	
Current Account Savings Account x	Reports x	Dashboards x			

Map Transactions to Touch Points:

☒ Mobile Application ☐ TouchPoint99 ☐ testtouchpoint ☐ Test123 ☒ Soft Token Application

☐ Missed Call Banking ☒ Snapshot ☐ LimitAppCheck ☒ Mobile (Responsive) ☒ Internet ☒ Siri/Chatbot

☐ SMS Banking ☐ Wearables ☐ tgbdcoz ☐ fdsafgh ☐ RunitAP6 Description

☐ RunitAccesspointDescription ☐ 001testing ☐ dctest66 ☐ testdc

Next **Back**

Note

Application Role Name, User Type, and Touch Point Type fields cannot be edited.

4. Update the role description if required.
5. Add/ remove the user segment as per requirement.
6. Select/ deselect module names for which the transaction mapping is to be done.

7. Check/uncheck the touch points for which the transaction mapping is to be done.
8. Perform anyone of the following actions:
 - Click **Next** to link/ delink transactions.
 - Click **Back** to go back to previous screen.

Note

If the administrator deselects a module from Module name field, transaction mapping done for all the transactions under that module will get removed for that module. Similarly if the administrator unchecks an existing touch point, transaction mapping done for all modules for that touch point will get removed for that Touch Point.

Update Role Transaction Mapping

Application Role Name: Customer

Description: CustomerDisplayName

User Type: Retail & Business User

Touch Point Type: Internal

Role Type: ☒ Global ☐ Entity Specific

Map Transactions

User Segment: MaryJaneSegment X tomsegment X

Module Name: Loan, Wallet, Liquidity Management, Service Request, File Upload, Cash Management, Forex, Electronic Bill Payment, Open Banking, Mobile Application Maintenance, Virtual Account Management, Wealth Management, Personal Finance Management, Supply Chain Finance, Widget, Account Aggregation, Credit Card, Credit Facility, Essentials, Insight, Administrator Maintenance, Receivables and Payables Management, Customer Servicing, Term Deposit, Trade Finance, Payments, Current Account Savings Account, Dashboards, Reports

Map Transactions to Touch Points

☒ Mobile Application ☐ TouchPoint99 ☐ testtouchpoint ☐ Test123 ☒ Soft Token Application

☐ Missed Call Banking ☒ Snapshot ☐ LimitAppCheck ☒ Mobile (Responsive) ☒ Internet ☒ Siri/Chatbot


☐ SMS Banking ☐ Wearables ☐ tgbdcxz ☐ fdsafgh ☐ RunitAP6 Description

☐ RunitAccesspointDescription ☐ 001testing ☐ dctest66 ☐ testdc

Mobile Application	Soft Token Application	Snapshot	Mobile (Responsive)	Internet	Siri/Chatbot	
Transactions		Perform	Approve	View	Check	Release
<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Account Aggregation						
<input type="checkbox"/> Administrator Maintenance						
<input type="checkbox"/> ATM/Branch Maintenance						
<input type="checkbox"/> Account Relationship Maintenance						
<input type="checkbox"/> Alert Maintenance						
<input type="checkbox"/> Create Alerts Maintenance		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/> Delete Alerts Maintenance		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
<input checked="" type="checkbox"/> Inquire Alerts Maintenance		<input checked="" type="checkbox"/>				
<input type="checkbox"/> Edit Alerts Maintenance		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/> Annihilation Message Maintenance						
<input checked="" type="checkbox"/> Audit Log						
<input type="checkbox"/> Authentication Maintenance						
<input checked="" type="checkbox"/> Base Configurations						
<input type="checkbox"/> Biller Category Maintenance						
<input type="checkbox"/> Biller Maintenance						
<input type="checkbox"/> Brand Management						
<input type="checkbox"/> Dashboard Management						
<input type="checkbox"/> Event Management						
<input checked="" type="checkbox"/> External API						
<input type="checkbox"/> External Bank Maintenance						
<input type="checkbox"/> Feedback Maintenance						
<input type="checkbox"/> File Identifier Maintenance						
<input type="checkbox"/> First Time Login Configuration						
<input type="checkbox"/> Forex Deal Maintenance						

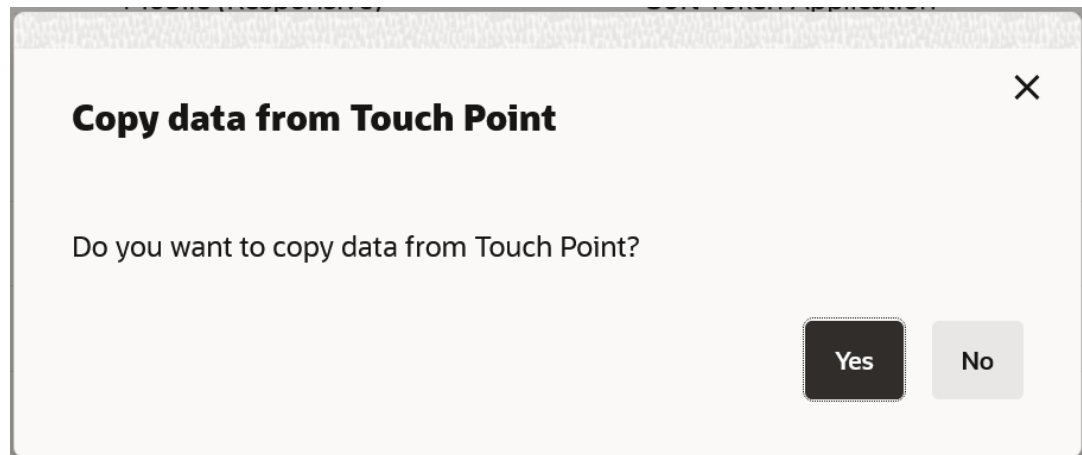
Save Cancel Back

9. Modify the transactions mapping for different touch points.

Click  icon against the particular category to view and update the transaction mapping.

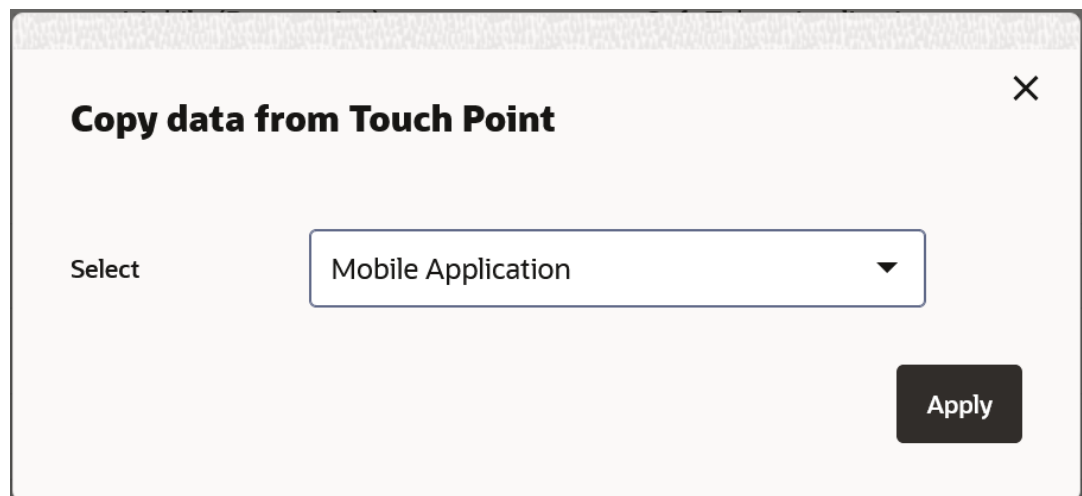
10. Click on the next touch point tab, a pop up window appears for asking **Copy data from touch point**.

Figure 26-4 Copy data from touch point Confirmation popup window



- a. Click **Yes** to select the touch point from which the data has to be copied.
- b. Copy transaction mapping details of touch point to another popup window.

Figure 26-5 Copy data from touch point Confirmation popup window



- a. From the Select list, select the touch point from the list.
- b. Perform any one of the following actions:
 - Click **Apply**.
 - Click **No**. to do the mapping operationally.
11. Modify the transactions mapping for current touch points if required.
12. Perform any one of the following actions:

- Click **Save** to save the updates.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
13. The screen with success message appears.
- Click **OK** to close the message screen.

26.3 Delete Application Role

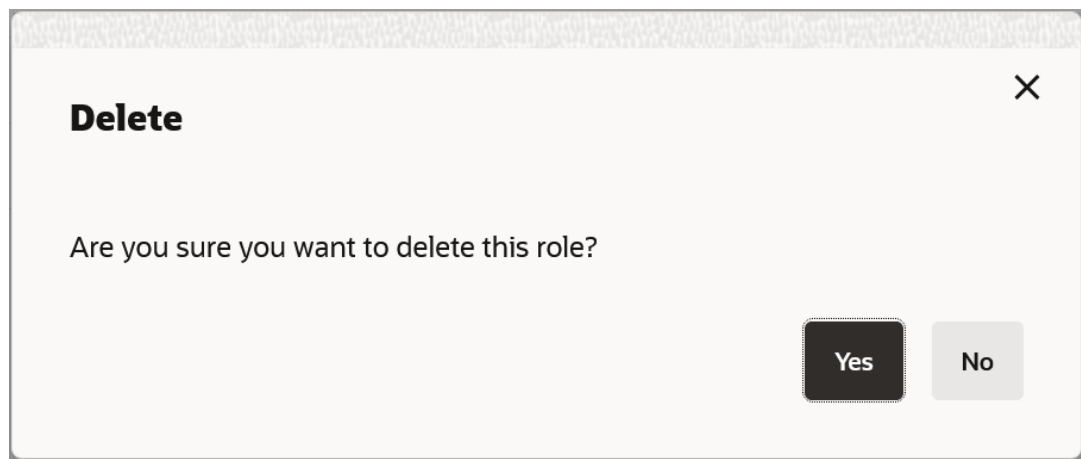
This topic describes the systematic instruction to **Delete Application Role** option. Using this option System Administrator can delete an existing role transaction mapping.

Deletion of any role is only allowed if there are no users attached to that role.

To delete role transaction mapping:

1. Navigate to one of the above paths.
The **Role Maintenance** screen appears.
2. Repeat step 1 to 4 of **Search Application Role** section.
3. Click **Delete** to delete the application role along with the transaction mapping.
The **Delete Warning** message appears.

Figure 26-6 Delete Application Role



4. From the **Time Frame** list, select the duration for which the feedback information needs to be viewed.
5. Perform anyone of the following actions:
 - Click **Yes**. The **Role Maintenance** screen with the successful role deletion message appears.
 - Click **No** to cancel the transaction.

26.4 Create Application Role

This topic describes the systematic instruction to **Create Application Role** option. Using this option System Administrator can define an application role and map transactions to it for selected touch points.

To create an application role transaction mapping:

1. Navigate to one of the above paths.
The **Role Maintenance** screen appears.
2. Click **Create**.
The **Role Maintenance - Create** screen appears.

Figure 26-7 Application Role Creation

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 26-3 Application Role Creation - Field Description

Field Name	Description
Application Role Name	Name of the application role.
Description	Description of the application role.

Table 26-3 (Cont.) Application Role Creation - Field Description

Field Name	Description
User Type	Type of the user for which the application role is to be created. The options are: <ul style="list-style-type: none"> • Retail & Business User • Corporate User • Administrator
Touch Point Type	Type of Touch Point. The options are: <ul style="list-style-type: none"> • Internal: (for internal touch points like internet, Mobile Application, Siri, Chatbot etc.) • External : (for third Party applications)
User Segment	User segments of selected user type for which the maintenance is to be done. This field is applicable only for Retail & Business user type and Internal touch point type .
Role Type	Type of the role. The options are: <ul style="list-style-type: none"> • Global • Entity Specific Note: Mapping an Entity to a role will not be a mandatory step. If no entity is mapped to an application role, it would be globally available across all entities. Factory shipped roles will be always 'Global' roles.
Map Transactions	In following section user can do entitlement mapping.
Module Name	The modules for which the transaction mapping is to be done. Transactions under the selected modules will get displayed for mapping. Note: Select All option from the drop-down to select all modules.
Map Transactions to Touch Points	The internal touch points for which the transaction mapping is done for application role. All the internal touch point maintained in the system gets displayed here.
Transactions	Information specified in below fields are related to transactions.
Transaction Name	Name of transaction to be mapped to the application role.
Action	Name of the action that can be performed for that transaction by the user to which this application role is assigned. <ul style="list-style-type: none"> • Perform- This action lets the user to perform or initiate those transactions and should be given to maker role. • View- This action lets the user to view the initiated and approved transactions by other users and should be given to viewer role. • Check- This action lets the user to check those transactions to which he/she has access and should be given to checker role. • Approve- This action lets the user to approve those transactions and should be given to approver role • Release- This action lets the user to release those transaction and should be given to releaser role
Scope Name	List the scopes for the external touch point. This field is displayed and enabled, if you select External option in the Touch Point Type field. Once a scope is mapped to a role, it cannot be mapped to any other role.

3. In the **Application Role** Name field, enter the name of the application role.
4. In the **Description** field, enter the description of the application role.

5. From the **User Type** list, select appropriate type for which role is to be created.
6. From the **Touch Point** Type list, select appropriate option.
 - a. If you select **External**;
 - i. From the **Scope Name** list, select the appropriate scope to map to application role.
 - b. If you select **Internal and User Type as Retail & Business**;
 - i. From the **User Segment** list, select the appropriate segments for which maintenance is to be done.
 - ii. If you select **Internal**;
 - i. From the **Role Type** list, select the role type **Global** or If there is any specific role then select **Entity Specific**.
 - i. If you select **Entity Specific** option, then select the Entity specific role from list.
7. From the **Role Type** list, select the role type Global or If there is any specific role then select **Entity Specific**.
 - If you select **Entity Specific** option, then select the Entity specific role from list.
8. Perform anyone of the following actions:
 - Click **Map Transaction** to map transaction to the role. The **Application Role Creation** screen to add transaction modules and touch points appears.
 - Click **Back** to navigate back to previous screen.
 - Click **Cancel** to cancel the transaction.

Figure 26-8 Role Maintenance - Application Role Creation

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 26-4 Role Maintenance - Application Role Creation - Field Description

Field Name	Description
Map Transactions	In following section user can do entitlement mapping.
Module Name	The modules for which the transaction mapping is to be done. Transactions under the selected modules will get displayed for mapping. Note: Select All option from the drop-down to select all modules.
Map Transactions to Touch Points	The internal touch points for which the transaction mapping is done for application role. All the internal touch point maintained in the system gets displayed here.

9. Select appropriate modules for transactions mapping.
10. Select the check box (against the list of Touch Points to map the transactions to selected touch points.
11. Perform anyone of the following actions:
 - Click **Next**. The entitlement mapping section Map Transaction appears.
 - Click **Clear** to reset the entered details.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

Figure 26-9 Role Maintenance - Map Transaction

← Create Role Transaction Mapping

1 Application Role Creation 2 Map Transactions

Module Name: Administrative Maintenance, Term Deposit, Payments, File Upload, Customer Servicing, Virtual Account Management, Wealth Management

Map Transactions to Touch Points: Internet

Edit

Internet

<input type="checkbox"/> Administrator Maintenance		
▶ <input type="checkbox"/> ATM/Branch Maintenance		
▶ <input type="checkbox"/> Account Relationship Mapping		
<input type="checkbox"/> Alert Maintenance		
<input checked="" type="checkbox"/> Create Alerts Maintenance	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Delete Alerts Maintenance	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Inquire Alerts Maintenance	<input checked="" type="checkbox"/>	
<input type="checkbox"/> Edit Alerts Maintenance	<input type="checkbox"/>	<input type="checkbox"/>
▶ <input type="checkbox"/> Annihilation Message Maintenance		
▶ <input type="checkbox"/> Audit Log		
<input type="checkbox"/> Authentication Maintenance		
<input type="checkbox"/> Setup Authentication Factors	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Inquire Authentication Factors	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Edit Authentication Factors	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Maintain Token Seed Administrator	<input checked="" type="checkbox"/>	
▶ <input type="checkbox"/> User Account Access		
▶ <input type="checkbox"/> User Resource Access		
▶ <input type="checkbox"/> User Group Maintenance		
▶ <input type="checkbox"/> User Group Service Request Mapping		
▶ <input type="checkbox"/> User Group Subject Mapping		
▶ <input type="checkbox"/> User Management		
▶ <input type="checkbox"/> User Report Mapping		
▶ <input type="checkbox"/> Workflow Maintenance		
▶ <input type="checkbox"/> Working Window Maintenance		
▶ <input type="checkbox"/> Customer Servicing		
▶ <input type="checkbox"/> File Upload		
▶ <input type="checkbox"/> Payments		
▶ <input type="checkbox"/> Term Deposit		
▶ <input type="checkbox"/> Virtual Account Management		
▶ <input type="checkbox"/> Wealth Management		

Save Cancel Back

Note

The fields which are marked as Required are mandatory.

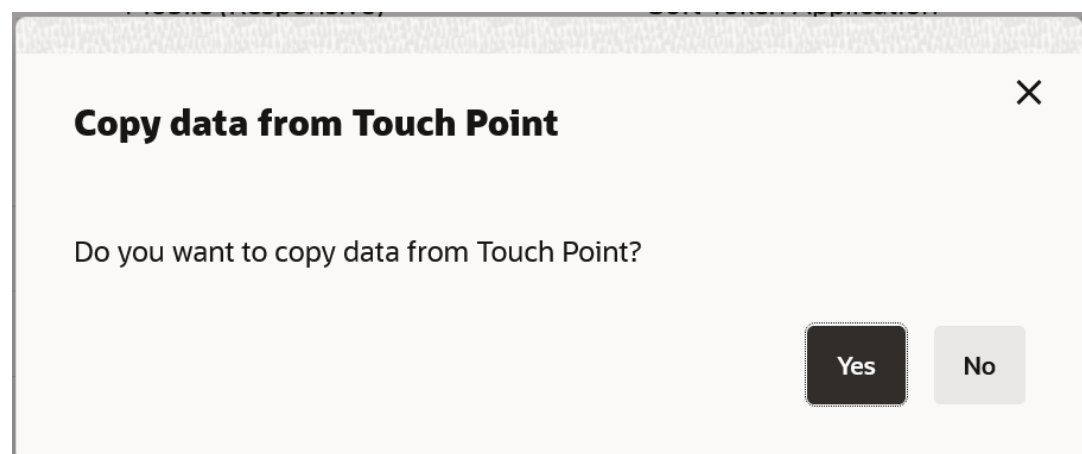
For more information on fields, refer to the field description table.

Table 26-5 Role Maintenance - Map Transaction - Field Description

Field Name	Description
Transactions	Information specified in below fields are related to transactions.
Transaction Name	<p>Name of transaction to be mapped to the application role.</p> <p>The transactions are logically grouped for ease of mapping on Role Maintenance screen.</p> <p>Note: It is mandatory to map the transactions under the Essential category to the application role.</p>
Action	<p>Name of the action that can be performed for that transaction by the user to which this application role is assigned.</p> <ul style="list-style-type: none"> • Perform- This action lets the user to perform or initiate those transactions and should be given to maker role. • View- This action lets the user to view the initiated and approved transactions by other users and should be given to viewer role. • Check- This action lets the user to check those transactions to which he/she has access and should be given to checker role. • Approve- This action lets the user to approve those transactions and should be given to approver role • Release- This action lets the user to release those transaction and should be given to releaser role

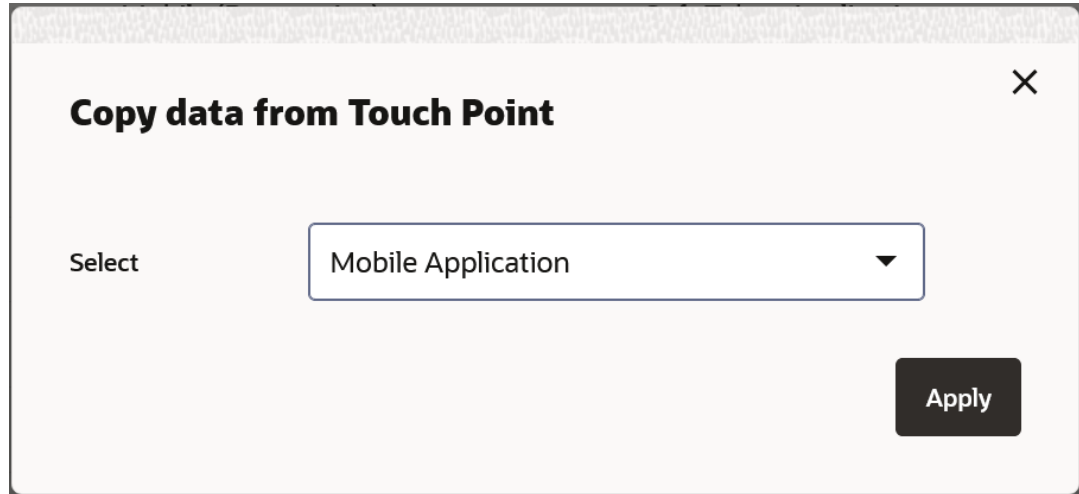
12. Click on the desired Touch Point tab for e.g. Internet.
13. To map the transactions to the role, click ► icon against the particular module, then select the transaction type, and then transactions to be mapped.
14. Perform anyone of the following actions:
 - Select the respective check boxes preceding to transaction to be mapped.
 - Select the checkbox at header level if you want to map all the transactions below that at one instance.
15. Click on the next touch point tab, a pop up window appears for asking **Copy data from touch point**.

Figure 26-10 Copy data from touch point Confirmation popup window



- a. Click **Yes** to select the touch point from which the data has to be copied.
- b. Copy transaction mapping details of touch point to another popup window.

Figure 26-11 Copy data from touch point Confirmation popup window



- a. From the **Select** list, select the touch point from the list.
- b. Perform anyone of the following actions:
 - Click **Apply**.
 - Click **No**. to do the mapping operationally.
16. Perform anyone of the following actions:
 - Click **Save** to save the changes.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
17. Perform anyone of the following actions:
 - The **Role Maintenance - Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
18. The screen with success message of **Application Role Policy Map** appears.
Click **OK** to complete the transaction.

26.5 FAQ

1. **Is it mandatory to map transactions to the created application role?**
Yes. You will need to associate transactions for at least one module for a touch point, once an application role is created.
2. **Do I need to mandatorily map transactions for each touch point for the new application role created?**

No, it is not mandatory to map transactions for each touch point for the new role created but if the same are not defined then on initiation of transaction from that touch point, system will give an access denied message.

3. Why am I unable to select an action against a specific entitlement for a transaction?

This could be because that the specific action is not applicable or relevant for an entitlement i.e. approve as an action is not applicable to inquiry entitlement for a transaction.

4. Can I copy the same transaction mapping for an application role from one touch point to another?

Yes, you can copy the details along with an option to decide from which touch point the details need to be copied. On selection of a touch point, system will prompt to select the touch point from which the entitlements need to be copied. If you had selected 'No' and later wish to copy the details, then you will need to click on the touch point tab again for the system to provide that option.

5. Once I select the module and touch points for transaction mapping to an application, can I include additional modules and touch points?

Yes, you can click on 'Edit' and include additional modules and touch points for mapping.

6. Can I associate multiple scopes to an application role of type external and how are they associated to external touch points?

No. Only one scope can be mapped to an application role to map transactions. Once a scope is mapped to an application role, that scope cannot be mapped to another application role. Multiple scopes can be associated to an external touch point as part of touch point definition and the same scope can be mapped to different external touch points.

Entitlements

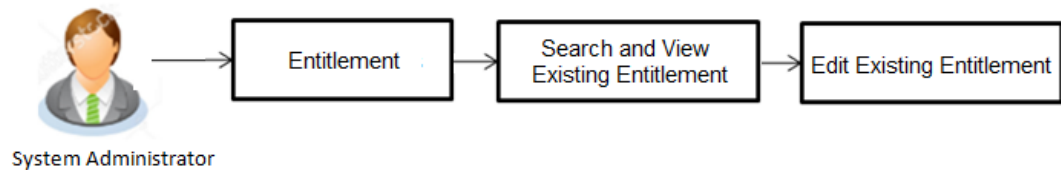
This topic describes the information about **Entitlements**.

Entitlements are the transactions that the user can perform. Each Entitlement is linked to a single or group of resources. Access of these entitlements to a role is given basis on the necessity and relevance of entitlement to that role. For creation of role and mapping entitlements to that role please refer to Role Transaction Mapping screen.

Pre-Requisites

- Transaction access is provided to System Administrator.

Figure 27-1 Workflow



Features supported in Application:

Using this option system administrator can perform the following actions:

- [View Entitlement](#)
- [Edit Entitlement](#)

Navigation Path: Perform anyone of the following navigation to access **Entitlements**.

- From **System Administrator Dashboard**, under **Authorization and Access Controls** widget, click **Entitlements**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Authorization and Access Controls**. Under **Authorization and Access Controls**, click **Entitlements**.
- [Entitlements - View](#)
This topic describes the systematic instruction to **Entitlements - View** screen.
- [page 3](#)

27.1 Entitlements - View

This topic describes the systematic instruction to **Entitlements - View** screen.

Using this option, Administrator can search and view the existing entitlements.

To search entitlement (s):

1. Navigate to one of the above paths.

The **Entitlements** screen appears.

2. From the **Module Name** list, select the appropriate module for which the entitlements are to be viewed.
3. From the **Category Name** list, select the appropriate category of the selected module.
4. Enter the entitlement name.
5. Perform any one of the following actions:
 - Click **Search**.
 - The based on the search criteria the list of entitlements appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the entered details.
 - Enter the value directly in the **Entitlement Name** field and Click **Search**.

Figure 27-2 Entitlements - View

The screenshot shows the 'Entitlements' screen in Oracle. At the top, there's a header with a back arrow and the title 'Entitlements'. Below this is a form with three fields: 'Module Name' (set to 'Administrative Maintenance'), 'Category Name' (set to 'Alert Maintenance'), and 'Entitlement Name' (empty). There are 'Search' and 'Clear' buttons below the form. The main content area is titled 'Administrator Maintenance' and contains a list of entitlements. The list is organized into sections: 'Alert Maintenance', 'Delete Alerts Maintenance', 'Inquire Alerts Maintenance', and 'Edit Alerts Maintenance'. Each section has a radio button for 'Approve' or 'Perform'. Below each section is a table with two columns: 'Service' and 'User Interface Component'. The 'Service' column contains a long alphanumeric string, and the 'User Interface Component' column contains a long alphanumeric string. At the bottom left of the list, there is a 'Cancel' button.



Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 27-1 Entitlements - View - Field Description

Field Name	Description
Module Name	Name of the module under which all transactions are maintained. This field lists all the module names for the entitlements maintained in the system.
Category Name	Name of the category.
Entitlement Name	Name of entitlement/ transaction.
Entitlement Details	Information specified in below fields are related to entitlement details.
Module Name	Name of the module under which all transactions/ entitlements are maintained.
Category Name	Name of the category under the module. Under each module entitlements are grouped under a category.
Transaction Name	Name of entitlement/ transaction.
Service	Displays the list of service resources mapped to the entitlements.
User Interface Component	Displays the list of user interface components mapped to entitlements.
Action Name	Name of available actions for an entitlement. The options are: <ul style="list-style-type: none"> • Approve • Perform • View
Resource Name	Name of the resources mapped to entitlement for each action- Approve/Perform/View under Services or User Interface Component.

6. Click  icon against the particular category to view the entitlement under that category.
7. Select the **Service** or **User Interface Component** tab to view respective details.
8. Perform anyone of the following actions:
 - Click  icon to update entitlement details.
 - Click **Cancel** to cancel the transaction.

27.2

The image allows system administrator to add or delete the resources under Services and User Interface Component. In the **Entitlements** screen enter the search criteria and based on that list of entitlements appears. Click on **Entitlement Name** and then click on Edit icon to update the details.

User Segment Maintenance

This topic describes the systematic instruction to **User Segment Maintenance** option.

In order to offer appropriate product and services to the customers, banks can employ some method of segmentation. Banks can group customers into different segments on the basis of different attributes of the customer; it could be demographic information, geographical information, behavioral information etc.

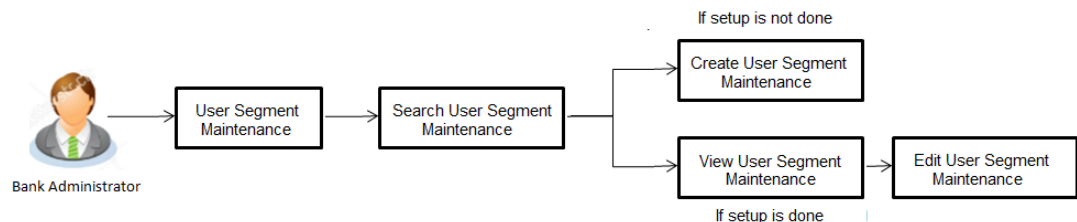
Banks can have different communication mailers, authentication mechanisms, transaction limits and branding aspects on the basis of customer segmentation.

User segment maintenance screen allows the system administrator to create new segments and subsequently use these segments to define specific maintenances at user segment level. Limits can also be defined specific to a user segment. Within each user segment, limits package can be associated to different touch points.

Pre-Requisites

- Transaction access is provided to System / Bank Administrator.
- Application roles are maintained

Figure 28-1 Workflow



Pre-Requisites

- Transaction access is provided to System Administrator.
- Approval rule set up for System Administrator to perform the actions.

Features supported in Application:

- [Create User Segment](#)
- [Search and View User Segment](#)
- [Edit User Segment](#)

Navigation Path: Perform any one of the following navigation to access the **User Segments Maintenance**:

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Authorization and Access Controls**. Under **Authorization and Access Controls** , click **User Segments Maintenance**.

- From **System/ Bank Administrator Dashboard**, under **Authorization and Access Controls** widget, click **User Segments Maintenance**.
- [User Segment Maintenance - Search](#)
This topic describes the systematic instruction to **User Segment Maintenance - Search** option.
- [User Segment Maintenance - Edit](#)
This topic describes the systematic instruction to **User Segment Maintenance - Edit** option.
- [User Segment Maintenance - Create](#)
This topic describes the systematic instruction to **User Segment Maintenance - Create** option.
- [FAQ](#)

28.1 User Segment Maintenance - Search

This topic describes the systematic instruction to **User Segment Maintenance - Search** option.

Using this option, System Administrator user can search the user segments maintained for retail users. The search result displays matching results based on search criteria entered. System Administrator can view details of a specific segment by selecting the segment ID to get required details for a segment.

To search user segments:

1. Navigate to one of the above paths.
The **User Segment Maintenance** screen appears.
2. Perform anyone of the following actions:
 - In the **Segment Code** field, enter the segment code whose details you want to view.
 - In the **Segment Name** field, enter the name of the segment whose details you want to view.
 - From the **User Type** list, select the user type for which you wish to view user segment details. Currently only segments for user type 'Retail' can be defined.
3. Perform anyone of the following actions:
 - Click **Search**. The search results appear on the **User Segment Maintenance** screen based on the search parameters.
 - Click **Clear** to reset the details.
 - Click **Cancel** to cancel the transaction.

Figure 28-2 User Segment Maintenance- Search Result

User Segment Maintenance

Segment Code

Segment Name

User Type

Search **Create** **Clear**

Segment Code	Segment Name	User Type	Status
test2325	Diamond	Retail & Business User	Enabled
deeptest22	deeptest22	Retail & Business User	Enabled
createSegment1	createSegment1	Retail & Business User	Enabled
rahulusersegment	rahulusersegment	Retail & Business User	Enabled
segmentdelete	defrft	Retail & Business User	Enabled
USSEGMENT	Mass	Retail & Business User	Enabled
0001	Silver	Retail & Business User	Enabled
US80	Gold	Retail & Business User	Enabled

Page 1 of 2 (1-10 of 11 items) |< < 1 2 > >|

Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 28-1 User Segment Maintenance- Search Result - Field Description

Field Name	Description
Search Parameters	Information specified in below fields are related to Search Parameters.
Segment Code	Enter the segment code of the segment that needs to be searched.
Segment Name	Enter the name of the segment that needs to be searched
User Type	Select the user type for which segment details needs to be searched
Search Result	Information specified in below fields are related to Search Result.
Segment Code	System displays the code of the segment(s) based on the search criteria input.
Segment Name	System displays the name of segment(s) based on the search criteria input.
User Type	System will display the user type i.e. Retail / Corporate against each of the search result.
Status	System displays the status of the segment whether it is active/ inactive.

- Click the **Segment Code** link of the record for which you want to view the user segment details.

The **User Segment Maintenance - View** screen appears.

Figure 28-3 User Segment Maintenance- View

User Segment Maintenance

Segment Code: createSegment1

Segment Name: createSegment1

User Type: Retail & Business User

Allowed Application Roles: TDRole, CASARole

Status: Enabled

Rewards Enabled: No

Limits

- UBS OBPM 14.4 HEL Branch
- No limit packages have been assigned.
- TRADE FINANCE OBDBU2
- No limit packages have been assigned.
- OBO 14.4
- No limit packages have been assigned.
- OBPM 14.7.1 INNOV HEL
- No limit packages have been assigned.
- OBPM 14.7 MNT HEL
- No limit packages have been assigned.
- FCR11.10
- No limit packages have been assigned.
- OBPM 14.7.4 INN HEL
- No limit packages have been assigned.
- OBPM 14.7 MNT JAK
- No limit packages have been assigned.
- OBRL
- No limit packages have been assigned.

Edit **Cancel** **Back**

Help

Note


The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 28-2 User Segment Maintenance- View - Field Description

Field Name	Description
Segment Code	System displays the Segment Code of the segment that was selected to view details.
Segment Name	System displays the name of the segment that was selected to view details.

Table 28-2 (Cont.) User Segment Maintenance- View - Field Description

Field Name	Description
User Type	System displays the user type of the segment that was selected to view the details.
Allowed Application Roles	System displays the application roles that are mapped to the selected segment.
Status	<p>System displays the current status of the selected segment i.e. whether the segment is active / inactive.</p> <div> <p> Note</p> <p>If the user segment is no longer active and needs to be disabled then the same can be done in Edit mode.</p> </div>
Limits - Touch Points /Group/ Global Limits package can be optionally attached at user segment level. All the touch points and touch point groups maintained in the system are listed under each entity in case of multi entity setup. Limits Package can be mapped for each touch point and for a touch point group.	
Touch Points/ Group/ Global	Name of touch points/ groups/ global under a specific entity (with all internal and external touch points).
Internal Touch Points Group for All	Displays the touch points which are the part of a group.
Touch Points	<p>Displays the touch points (banking channels) which allows a user to perform transactions using the touch points.</p> <p>The touch points could be:</p> <ul style="list-style-type: none"> • Mobile Application • Mobile (Responsive) • Internet • Mobile Banking • Missed Call Banking • SMS Banking • Wearables • Snapshot • Siri / Chatbot

- Perform anyone of the following actions:
 - Click **Edit** to modify the segment details.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

28.2 User Segment Maintenance - Edit

This topic describes the systematic instruction to **User Segment Maintenance - Edit** option.

Using this option, System Administrator can modify the details of the existing user segment.

To edit the user segment details:

- Navigate to one of the above paths.
The **User Segment Maintenance** screen appears.
- Perform anyone of the following actions:

- In the **Segment Code** field, enter the segment code whose details you want to modify.
 - In the **Segment Name** field, enter the name of the segment whose details you want to modify.
 - From the **User Type** list, select the user type whose user segment details you want to modify.
3. Perform any one of the following actions:
- Click **Search**.

The search results appear on the **User Segment Maintenance** screen based on the search parameters.
 - Click **Clear** to reset the details.
 - Click **Cancel** to cancel the transaction.
4. Click **Edit** to modify the User Segment details.
The **User Segment Maintenance - Edit** screen appears.

Figure 28-4 User Segment Maintenance - Edit

User Segment Maintenance

Segment Code

createSegment1

Segment Name

createSegment1

User Type

Retail & Business User

Allowed Application Roles

CASARole x

TDRole x

WalletRole x

Status

☒

Rewards Enabled

☐

Limits

> UBS OBPM 14.4 HEL Branch

> TRADE FINANCE OBDXBU2

> OBO 14.4

> Retail-DDA

< 14.7UBS

001testing	Please select Limit Package	>	🔄
Test123	Please select Limit Package	>	🔄
Internet	Please select Limit Package	>	🔄
Missed Call Banking	Please select Limit Package	>	🔄
Mobile Application	Please select Limit Package	>	🔄
Mobile (Responsive)	Please select Limit Package	>	🔄
Siri/Chatbot	Please select Limit Package	>	🔄
SMS Banking	Please select Limit Package	>	🔄
Snapshot	Please select Limit Package	>	🔄
Soft Token Application	Please select Limit Package	>	🔄

> UBS OBPM 14.5

> OBPM 14.7.1 INNOV HEL

> TF14.7.0.0.0 OBDX147

> Third Party

> OBDX148

> OBDX149

> OBPM 14.7 MNT HEL

> FCR11.10

> UBS 14.4 AT3 Branch

> test001

> OBPM 14.7.4 INN HEL

> ThirdParty

> RPM

> Test

> TESTTEST

> Maintenance line/entity

> OBPM 14.7 MNT JAK

> OBDX-OBRL

> Test9766

> dsadsadsa

> OBO Demo 3848

> OBO 3848


> OBRL

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 28-3 User Segment Maintenance - Edit - Field Description

Field Name	Description
Segment Code	System displays the segment code of the segment selected and is non-editable.
Segment Name	System displays the name of the selected segment and is available for edit.
User Type	System displays the User type for the selected segment and is non-editable
Allowed Application Roles	System displays the application roles that have been mapped to the selected segment and are available for edit. As part of edit, new application roles can be mapped and existing roles can be removed.
Status	System displays the current status of the user segment and is available for edit. <div> Note You can modify the segment status to Active if the current state is Inactive and vice-versa. </div>
Limits	Information specified in below fields are related to Limits.
Limit - Touch Points /Group Limits package can be optionally attached at user segment level. All the touch points and touch point groups maintained in the system are listed under each entity in case of multi entity setup. Limits Package can be mapped for each touch point and for a touch point group.	
Touch Points/ Group	Name of touch points/ groups maintained under a specific entity to which the limit packages can be mapped.
Package	System lists the packages available for mapping to a touch point/ touch point group. If there was any limits package to a touch point/ group mapped earlier, it will be shown in editable form.
Actions	Click  icon to reset the limit packages defined for a segment.

5. Edit the required details i.e. segment name, allowed Application Roles, Status, and Limits package for any of the touch point/touch point group.
6. Perform anyone of the following actions:
 - Click **Save** to save the changes.
The **Review** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
7. Perform anyone of the following actions:
 - Verify the details, and click **Confirm**.

The success message of modification appears.

- Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
8. Click **OK** to complete the transaction.

28.3 User Segment Maintenance - Create

This topic describes the systematic instruction to **User Segment Maintenance - Create** option.

Using this option, System Administrator can create new user segment for a user type 'Retail'.

To create the user segment:

1. Navigate to one of the above paths.
The **User Segment Maintenance** screen appears.
2. Click **Create**.
The **User Segment Maintenance - Create** screen appears.

Figure 28-5 User Segment Maintenance- Create

User Segment Maintenance

Segment Code

Seg001

Segment Name

Segmnt001paymnt

User Type

Retail & Business User

Allowed Application Roles

entityspecific x

Customer x

CASARole x

Rewards Enabled

☒

Limits

UBS OBPM 14.4 HEL Branch

001testing

Please select Limit Package

Test123

Please select Limit Package

Internet

Please select Limit Package

Missed Call Banking

Please select Limit Package

Mobile Application

Please select Limit Package

Mobile (Responsive)

Please select Limit Package

Siri/Chatbot

Please select Limit Package

SMS Banking

Please select Limit Package

Snapshot

Please select Limit Package

Soft Token Application

Please select Limit Package

TRADE FINANCE OBDXBU2

OBO 14.4

Retail-DDA

14.7UBS

UBS OBPM 14.5

OBPM 14.7.1 INNOV HEL

TF14.7.0.0.0 OBDX147

Third Party

OBDX148

OBDX149

OBPM 14.7 MNT HEL

FCR11.10

UBS 14.4 AT3 Branch

test001

OBPM 14.7.4 INN HEL

ThirdParty

RPM

Test

TESTTEST

Maintenance line/entity

OBPM 14.7 MNT JAK

OBDX-OBRL

Test9766

dsadsadsa

OBO Demo 3848

OBO 3848


OBRL

Note

The fields which are marked as Required are mandatory.


For more information on fields, refer to the field description table.

Table 28-4 User Segment Maintenance- Create - Field Description

Field Name	Description
Segment Code	Enter the unique code for the user segment to be created.
Segment Name	Enter the name of the user segment to be created.
User Type	Select the User type from the list for which the user segment is to be created. Currently only user type 'Retail' is supported
Allowed Application Roles	Select the application role(s) that needs to be associated to the user segment being created. The selected application role(s) will be by default available to the users to whom the created segment is associated.
Limits	Information specified in below fields are related to Limits.
Limit - Touch Points /Group In this section user can define limits package for a user segment so that, bank can have varying limits depending on the segment of the user.	
Touch Points/ Group	Name of touch points/ groups maintained under a specific entity to which the limit packages can be mapped. <div> Note The limits package will be associated to a touch point/touch point within a segment. It is not mandatory to associate limits package to each touch point / touch point group. </div>
Package	Select the limits package from the list of packages available for mapping to a touch points/ groups.
Actions	Click  icon to reset the limit packages selected against the touch point.

- In the **Segment Code** field, enter the unique code for the user segment to be created.
- In the **Segment Name** field, enter the name of the user segment to be created.
- In the **User Type** list, select the appropriate user type for the user segment being created.
- In the **Allowed Application Roles** list, select the application role(s) to be mapped to the segment.
- In the **Limits** section, select the limit packages to be mapped to touch points / touch point from the limit package list. The limits package selected as part of this definition will be applicable to the users to whom this segment is associated and will also depend on the limits preference applicability.

Note

Click  icon to reset the limit packages applicable to a segment.

8. Perform anyone of the following actions:
 - Click **Save** to save the user segment details.
The **Review** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
9. Perform anyone of the following actions:
 - Verify the details, and click **Confirm**.
The success message of transaction completion appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
The user will be navigated back to the create screen.
10. Click **OK** to complete the transaction.

28.4 FAQ

1. **Is it mandatory to create a User Segment as part of Day 1 maintenances?**
No. It is not mandatory to create User Segments as part of Day 1 definition. If User Segments are created, then the same will be available for association to user as part of User Onboarding but it is not mandatory to associate user segment to business users as part of onboarding.
2. **What is the relationship between User Segment and Application Roles?**
Association of application roles to user segment is not mandatory. Multiple application roles can be assigned to a user segment and those application roles will be by default available to all users who are assigned that segment. The same application role can be mapped to multiple user segments.
3. **Can I remove specific application role(s) from the user level if I associate user segment?**
The application role(s) that are mapped to a user segment cannot be removed from the user if the segment is associated to the user, however the application role(s) that are not associated to any user segment will be available for mapping/unmapping at user level.
4. **What will happen if I disable a Segment which is associated to Users?**
Access to all the maintenances done on that segment level like Dashboard Builder, Product mapping, 2FA, Limits will not be referred. System will start referring to the maintenance done for the User Type associated to the users attached to the disabled segment, for Dashboard Builder, Product mapping, 2FA and Limits.

Users associated to the disabled segment will not have access to the application roles attached to that segment, hence bank user should attach new segment or application operationally to those users.

Authentication

This topic describes the information about **Authentication** screen.

Passwords are the most common form of authentication used in the world today. But passwords can easily be forgotten and commonly compromised. Two-factor authentication (2FA) adds an extra layer of security by requiring users to use two different authentication factors to verify their identity.

The two step verification or 2 Factor Authentication is an extra layer of security that is known as "multi factor authentication" that requires not only a password and username but also something that only, and only, the user knows e.g. tokens, OTP, answer of security questions etc. Using a Two Factor Authentication process can help to lower the number of cases of identity theft on the Internet, as well as phishing via email. For security reason authentication is used by user (Retail/ Corporate) while performing transactions through digital platform.

The Two Factor Authentication requires two different kinds of evidence before executing transaction successfully. This option enables the System Administrator to maintain authentication pattern for each transaction of a specific user segment.

Second Factor authentication can be set for each User type (Retail & Corporate) and for user type and User Segment combination (as of now user segment is only available for Retail user type).

This maintenance can be setup for each entity in a multi entity setup, which enables banks in defining different authentication mode for a same transaction for each entity.

In a multi entity setup, if the user is changing his entity, post login, then system should ask for second factor authentication.

The types of 2 factor authentication used are as follows:

- OTP : A onetime password will sent on user's registered mobile number or email id .
- Security Questions: User will be asked to answer the security questions set up by him.
- Random Number based Soft Token: The token randomly changes on the soft token app after the system defined time, and user will be required to enter the same on screen to authenticate the transaction.
- Time based Soft Token : It is a time based soft token that gets generated on the soft token application. Token gets expired after a defined time and user will be required to generate a new token.
- Push Notifications based 2FA :User will get a push notification to authenticate and complete a transactions on his registered device (mobile/wearable), on initiation of a transaction from a different form factor .
- Since the user is required to authenticate the transaction on the device where he has received the push notification, It acts as an additional security wherein the user can approve/reject the transaction only from his registered device. For receiving push notifications user should allow the same for the respective app on his device.

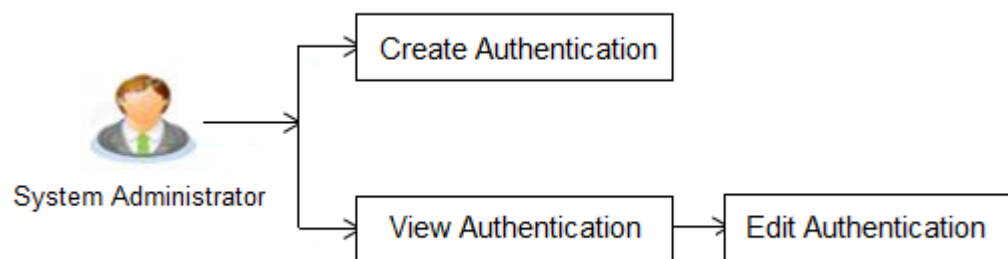
Note

Two factor authentication is only for retail and corporate user.

Pre-requisites

- Transaction access is provided to System Administrator.
- Approval rule set up for Bank Administrator to perform the actions.
- Transactions are enabled for 2 Factor Authentication aspect.

Figure 29-1 Workflow

**Features supported in Application:**

The following options are available as part of this maintenance:

- [View Authentication](#)
- [Edit Authentication](#)
- [Create Authentication](#)

Navigation Path: Perform anyone of the following navigation to access **Authentications**screen.

- From **System/ Bank Administrator Dashboard**, under **Security** widget, click **Authentication**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Security**. Under **Security** , click **Authentication**.
- [Authentication - View](#)
This topic describes the information about **Authentication - View** screen.
- [Authentication - Edit](#)
This topic describes the information about **Authentication - Edit** screen.
- [Authentication - Create](#)
This topic describes the information about **Authentication - Create** screen.
- [FAQ](#)

29.1 Authentication - View

This topic describes the information about **Authentication - View** screen.

On accessing **Authentication** menu, system displays the existing maintenance available for selected user segment to view the authentication setup for user segment.

To view the authentication setup for user segment:

1. Navigate to one of the above paths.
The **Authentication** screen appears.
2. From the **Enterprise Role** list, select the appropriate role.
3. From the **User Segment** list, select the appropriate user segment.

Figure 29-2 Authentication Setup

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 29-1 Authentication Setup - Field Description

Field Name	Description
Enterprise Role	Name of enterprise roles set in application. The options are: <ul style="list-style-type: none">• Retail User• Corporate User
User Segment	The user segments maintained by the Bank (applicable for Retail User type only).

4. Perform any one of the following actions:
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to go back to **Dashboard**.
 - Click **View** to view the 2FA maintained for the user segment.

- The **Authentication - View** screen appears.

Note

- a. If the existing maintenance is not available for selected user segment, message will be displayed **2 Factor Authentication for this user segment has not been set up yet** with the **Set up now** button which launches the screen to maintain 2 Factor Authentication.
- b. Only OTP should be maintained as the second factor authentication mode for **Wallet Registration** event. Other second factor authentication modes like Soft Token and Security Questions are not supported for this event.
- c. 2FA mode Push Notification based 2FA is not supported for the following transactions:
 - Login
 - Push Notification registration
 - Soft Token registration
- d. If the user is changing his entity post login, system will check the 2FA mode configured for Login event for the changed/destination entity, and if the 2FA mode for 'Login' event is different for the changed/destination entity then the user will be asked for the incremental second factor authentication (as per the setup).
- e. If the 2FA mode is same for both the entities, then on switching the entity user will not be asked for any second factor authentication.
- f. Following modes of 2FA will be supported on Login event :
 - OTP
 - OTP
 - Soft Token

Figure 29-3 Authentication Setup- View

↑ Authentication			
Enterprise Role		Retail & Business User	
Transaction Type	Level 1	Level 2	
Forgot Password	One Time Password		
Forgot User ID	One Time Password		
Create International Payee	One Time Password		
Create Generic Domestic Payee	One Time Password		
Service Request - Debit Card Change			
Bulk Payment - File Upload			
Adhoc Domestic Payment			
Mixed Payee - File Level Approval			
Create Discount Offer			
Cancel User Report			
Initiate Islamic Transfer LC			
Create MT101 Inbound Agreement Request			
Update Additional Condition Maintenance			
International Demand Draft - File Level Approval			
Delete International Payee			
Import Collection Modify			
Update Demand Draft Payee			
Initiate Import LC Amendment			
Update Internal Payee			
Demand Draft Payee - Record Level Approval			
Delete External Account			
International Payment			
Mixed Payment - Record Level Approval			
Reroute Transaction			
Update International Payee			
Adhoc International Demand Draft			
Loan and Finance Repayment			
Domestic Demand Draft - Record Level Approval			
Set SMS/Chatbot PIN			
International Payment - UK Open Banking			

Update User Report
Domestic Demand Draft
Update order status placed by user
International Payment - File Level Approval
Manual Allocation
Domestic Standing Instruction
Domestic Payer
Onboard Associated Party
Create Expected Cash Flow
Mobile Device Registration
Initiate Guarantee Claim Lodgement-Islamic
Request User Report Account
Outward Bank Guarantee Cancellation
Request User Report
Multiple Bill Payments
Multi Select Approval Action
Trade Collection Settlement
Update Netting Transaction status

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 29-2 Authentication Setup- View - Field Description

Field Name	Description
View	Information specified in below fields are related to view.
Enterprise Role	View the enterprise role for which the 2 Factor Authentication is set-up.
User Segment	View the user segment for which the 2 Factor Authentication is set-up.
Transactions	Information specified in below fields are related to transactions.
Transaction Type	The transaction type for which the 2 Factor Authentication is set-up.
Level 1	Displays the first level of two factor authentication mode (Security Questions, One Time Password, Soft Token, Push Notification based 2FA) set for the transaction type.
Number of Question	Number of security questions to be asked from user at level 1 authentication. This field appears only if the Security Question option is selected as the Authentication .

Table 29-2 (Cont.) Authentication Setup- View - Field Description

Field Name	Description
Level 2	Displays the second level of two factor authentication mode (Security Questions, One Time Password , Soft Token, Push Notification based 2FA) set for the transaction type.
Number of Question	Number of security questions to be asked from user at level 2 authentication. This field appears only if the Security Question option is selected in the Authentication .

5. Perform anyone of the following actions:
 - Click **Edit** to update the details, the screen in editable mode appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

29.2 Authentication - Edit

This topic describes the information about **Authentication - Edit** screen.

System Administrator can modify existing authentication maintenance.

To edit the authentication setup:

1. Navigate to one of the above paths.
The **Authentication** screen appears.
2. From the **Enterprise Role** list, select the appropriate role.
3. From the **User Segment** list, select the appropriate user segment (if applicable).
4. Click **View** to view the 2 Factor Authentications maintained for the user segment.
The **Authentication - View** screen appears.
5. Click **Edit**.
The **Authentication – Edit** screen with values in editable form appears.

Figure 29-4 Authentication - Edit

↑

Authentication

Enterprise Role

Retail & Business User

Transaction Type	Level 1	Level 2
Forgot Password	One Time Password	Time Based Soft Token
Forgot User ID	One Time Password	Security Question No of Security Questions: 0
Edit Reconciliation/Allocation Rule	None	None
Prioritize/Non-prioritize Transaction	None	None
Create Periodic Payment - Berlin Open Banking	None	None
Create RD	None	None
Service Request - Debit Card Change	None	None
Bulk Payment - File Upload	None	None
Adhoc Domestic Payment	None	None
Mixed Payee - File Level Approval	None	None
Create Discount Offer	None	None
Cancel User Report	None	None
Initiate Islamic Transfer LC	None	None
Create MT101 Inbound Agreement Request	None	None
Update Additional Condition Maintenance	None	None
International Demand Draft - File Level Approval	None	None
Delete International Payee	None	None
Import Collection Modify	None	None
Update Demand Draft Payee	None	None
Initiate Import LC Amendment	None	None
Update Internal Payee	None	None
Demand Draft Payee - Record Level Approval	None	None
Initiate Letter of Credit	None	None
Delete External Account	None	None
International Payment	None	None
Mixed Payment - Record Level Approval	None	None
Update International Payee	None	None
Adhoc International Demand Draft	None	None
Loan and Finance Repayment	None	None

Apply to all

Manual Allocation	None	▼	None	▼
Domestic Standing Instruction	None	▼	None	▼
Domestic Payer	None	▼	None	▼
Onboard Associated Party	None	▼	None	▼
Create Expected Cash Flow	None	▼	None	▼
Mobile Device Registration	None	▼	None	▼
Initiate Guarantee Claim Lodgement-Islamic	None	▼	None	▼
Request User Report Account	None	▼	None	▼
Outward Bank Guarantee Cancellation	None	▼	None	▼
Request User Report	None	▼	None	▼
Delete Assignee Maintenance	None	▼	None	▼
Multi Select Approval Action	None	▼	None	▼
Trade Collection Settlement	None	▼	None	▼
Update Netting Transaction status	None	▼	None	▼

 **Note**

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 29-3 Authentication - Edit - Field Description

Field Name	Description
Edit	Information specified in below fields are related to edit.
Enterprise Role	The enterprise role for which the 2 Factor Authentication is set-up.
User Segment	The user segment for which the 2 Factor Authentication is set-up.
Transactions	Information specified in below fields are related to transactions.
Transaction Type	The transaction type for which the 2 Factor Authentication is set-up.
Level 1	<p>The first level of two factor authentication mode (Security Questions, One Time Password , Soft Token, Push Notification based 2FA) set for the transaction type.</p> <p>The options are:</p> <ul style="list-style-type: none"> • None • Security Question • One Time Password • Soft Token • Push Notification

Table 29-3 (Cont.) Authentication - Edit - Field Description

Field Name	Description
Number of Question	Number of security questions to be asked from user at level 1 authentication. This field appears only if the Security Question option is selected as the Authentication mode.
Level 2	The second level of two factor authentication mode (Security Questions, One Time Password , Soft Token, Push Notification based 2FA) set for the transaction type. The options are: <ul style="list-style-type: none"> • None • Security Question • One Time Password • Soft Token • Push Notification
Number of Question	Number of security questions to be asked at level 2 authentication. This field appears only if the Security Question option is selected as the Authentication mode.

6. In **Transactions** section, in **Level 1** of authentication select the appropriate option.
 - If user selects **Security Question** option: In the Number of questions field enter the number of security questions to be asked.
7. In the **Number of questions** field enter the number of security questions to be asked.
8. In **Transactions** section, in **Level 2** of authentication select the appropriate option.
 - If user selects **Security Question** option: In the Number of questions field enter the number of security questions to be asked.
9. In the **Number of questions** field enter the number of security questions to be asked.

 **Note**

Click **Apply to all** to apply the same kind of level 1 & level 2 authentication for all transaction types.

10. Perform anyone of the following actions:
 - Click **Save** to save the changes made.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
11. Perform anyone of the following actions:
 - The **Authentication Review** screen appears.
 - Click **Edit** to make the changes if any.
 - The **Authentication – Edit** screen with values in editable form screen appears.
 - Click **Cancel** to cancel the operation.

The success message of authentication setup appears along with the transaction reference number.

12. Click **OK** to complete the transaction.

29.3 Authentication - Create

This topic describes the information about **Authentication - Create** screen.

System Administrator can create authentication maintenance if the maintenance is not available.

To create the authentication setup for user segment:

1. Navigate to one of the above paths.
The **Authentication** screen appears.
2. From the **Enterprise Role** list, select the appropriate role.
3. From the **User Segment** list, select the appropriate user segment (if applicable).

Figure 29-5 Authentication Setup

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

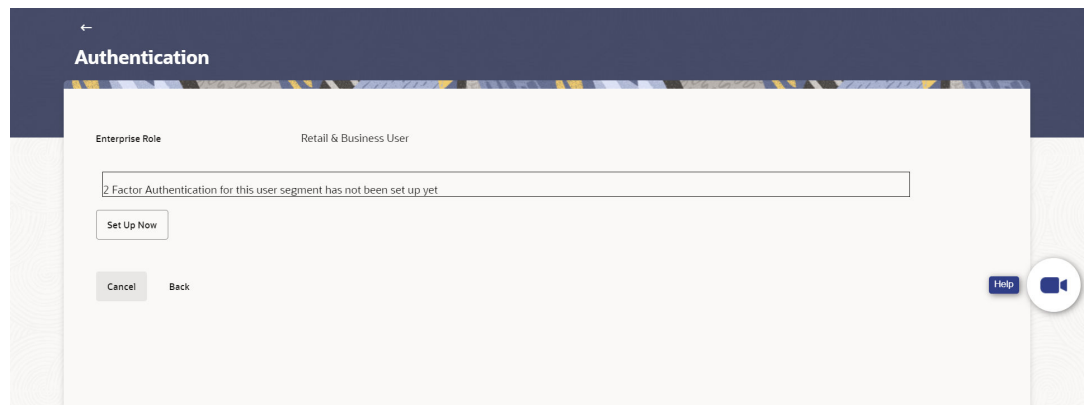
Table 29-4 Authentication Setup - Field Description

Field Name	Description
Enterprise Role	The enterprise role for which the 2 Factor Authentication is set-up.
User Segment	The user segments maintained by the Bank. The options are: <ul style="list-style-type: none">• Retail User• Corporate User

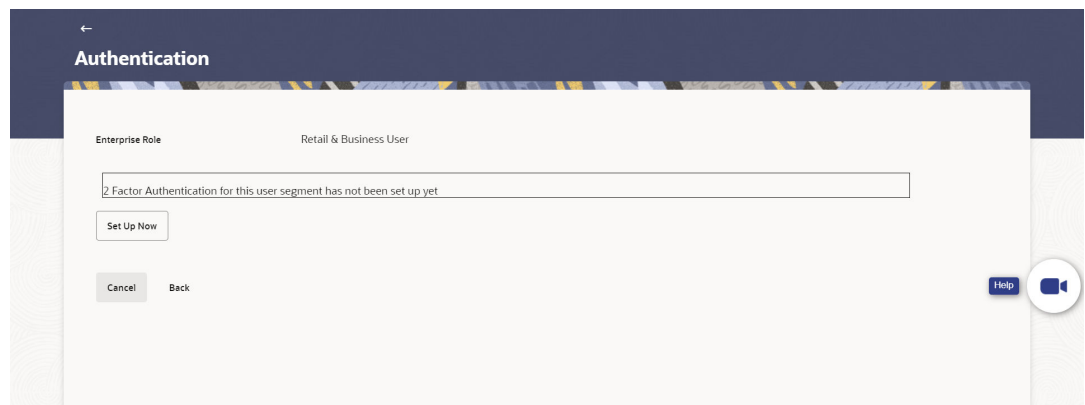
4. Perform anyone of the following actions:
 - Click **Cancel** to cancel the transaction.
 - Click **View** to view the 2 Factor Authentications maintained for the user segment. The **Authentication - View** screen appears.

Note

If the existing maintenance is not available for selected user segment, message will be displayed "Authentication for this user segment has not been set up yet" with a setup now button.

Figure 29-6 Authentication - Create

5. Click **Set up now** to create new 2Factor Authentication.
The **Authentication - Create** screen appears.

Figure 29-7 Authentication - Create

Authentication			
Enterprise Role		Retail & Business User	
Transaction Type	Level 1	Level 2	
Forgot Password	One Time Password	Time Based Soft Token	Apply to all
Forgot User ID	One Time Password	Security Question No of Security Questions: 0	
Edit Reconciliation/Allocation Rule	None	None	
Prioritize/Non-prioritize Transaction	None	None	
Create Periodic Payment - Berlin Open Banking	None	None	
Create RD	None	None	
Service Request - Debit Card Change	None	None	
Bulk Payment - File Upload	None	None	
Adhoc Domestic Payment	None	None	
Mixed Payee - File Level Approval	None	None	
Create Discount Offer	None	None	
Cancel User Report	None	None	
Initiate Islamic Transfer LC	None	None	
Create MT101 Inbound Agreement Request	None	None	
Update Additional Condition Maintenance	None	None	
International Demand Draft - File Level Approval	None	None	
Delete International Payee	None	None	
Import Collection Modify	None	None	
Update Demand Draft Payee	None	None	
Initiate Import LC Amendment	None	None	
Update Internal Payee	None	None	
Demand Draft Payee - Record Level Approval	None	None	
Initiate Letter of Credit	None	None	
Delete External Account	None	None	
International Payment	None	None	
Mixed Payment - Record Level Approval	None	None	
Update International Payee	None	None	
Adhoc International Demand Draft	None	None	
Loan and Finance Repayment	None	None	

Manual Allocation	None	▼	None	▼
Domestic Standing Instruction	None	▼	None	▼
Domestic Payer	None	▼	None	▼
Onboard Associated Party	None	▼	None	▼
Create Expected Cash Flow	None	▼	None	▼
Mobile Device Registration	None	▼	None	▼
Initiate Guarantee Claim Lodgement-Islamic	None	▼	None	▼
Request User Report Account	None	▼	None	▼
Outward Bank Guarantee Cancellation	None	▼	None	▼
Request User Report	None	▼	None	▼
Delete Assignee Maintenance	None	▼	None	▼
Multi Select Approval Action	None	▼	None	▼
Trade Collection Settlement	None	▼	None	▼
Update Netting Transaction status	None	▼	None	▼

Save Cancel Back

 **Note**

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 29-5 Authentication - Create - Field Description

Field Name	Description
Create	Information specified in below fields are related to create.
Enterprise Role	The enterprise role for which the 2 Factor Authentication is set-up.
User Segment	The user segment for which the 2 Factor Authentication is set-up from. The options are: <ul style="list-style-type: none"> Retail User Corporate User
Transactions	Information specified in below fields are related to transactions.
Transaction Type	The transaction type for which the 2 Factor Authentication is set-up.

Table 29-5 (Cont.) Authentication - Create - Field Description

Field Name	Description
Level 1	The first level of two factor authentication mode (Security Questions, One Time Password , Soft Token, Push Notification based 2FA) set for the transaction type. The options are: <ul style="list-style-type: none"> • None • Security Question • One Time Password(OTP) • Soft Token • Push Notification
Number of Question	Number of security questions to be asked from user at level 1 authentication. This field appears only if the Security Question option is selected as the Authentication mode.
Level 2	The second level of two factor authentication mode (Security Questions, One Time Password , Soft Token, Push Notification based 2FA) set for the transaction type. The options are: <ul style="list-style-type: none"> • None • Security Question • One Time Password(OTP) • Soft Token • Push Notification
Number of Question	Number of security questions to be asked from user at level 2 authentication. This field appears only if the Security Question option is selected as the Authentication mode.

6. In **Transactions** section, in **Level 1** of authentication select the appropriate option.
 - If user selects **Security Question** option: In the Number of questions field enter the number of security questions to be asked.
7. In **Transactions** section, in **Level 2** of authentication select the appropriate option.
 - If user selects **Security Question** option: In the Number of questions field enter the number of security questions to be asked.

Note

Click **Apply to all** to apply the same kind of level 1 & level 2 authentications for all transaction types.

8. Perform anyone of the following actions:
 - Click **Save** to save the changes made.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

The **Authentication Create– Review** screen appears.

9. Perform anyone of the following actions:
 - The **Authentication Create– Review** screen appears. Verify the details, and click **Confirm**.

- Click **Edit** to make the changes if any. The **Authentication – Edit** screen with values in editable form appears.
- Click **Cancel** to cancel the operation.

The success message of Authentication setup appears along with the transaction reference number.

10. Click **OK** to complete the transaction.

29.4 FAQ

1. **Can I also set the 2 Factor Authentication for transaction approval?**
You don't have to set up separate 2 Factor Authentication for transaction approval. The 2 Factor Authentication set for transaction initiation will also applied for transaction approval as well.
2. **When will the changes made in authentication maintenance be applied?**
Changes made in the authentication maintenance will be effective from an immediate effect. This will be applicable to new transactions initiated as well as for transactions pending for approval post the changes are effective.
3. **Is it mandatory to set authentication method at both the levels?**
No, you may set 1 level authentication for specific transaction. This can be achieved by selecting specific authentication method at level 1 and by specifying **None** option at level 2.
4. **Can I set No additional authentication required for specific transaction?**
Yes, this can be achieved by selecting **None** option at level1 and level 2. No additional authentication is required for transaction initiation and approval if both levels are set as **None**.
5. **Where can I define which security questions to be asked to the users?**
A separate maintenance **Manage Security Questions** is available to set the up the questions which are to be asked to the users as a part of authentication process.
6. **Is it mandatory to set up 2 factor authentication for a User Type and User Segment Combination**
No, User Segment is an optional field and is applicable for only for Retail type of users. If the Bank doesn't want to setup the authentication for a user segment, they can simply do it for each user type.
7. **Can I set up this maintenance for each entity in case of a multi entity setup?**
Yes, Authentication can be setup for each entity in case of a multi entity setup. User can select the entity from the entity selection drop-down available on the top right corner of the application to set up the maintenance.
8. **If Push notifications is set a second factor authentication, then how will the user authenticate a transaction ?**
User will receive a push notification on his registered device (mobile/wearable), he can click on the notification and authenticate and complete the transaction on the device where he has received the notification.
9. **If the user initiates a transaction form his mobile app and Push notification is set as the 2FA for that transaction , in this case where will he receive the push notification ?**
User will receive the notification on his registered device i.e. mobile or wearable. He can complete the transaction by clicking on the same on the mobile itself.

Security Questions Maintenance

This topic describes the information about **Security Questions Maintenance** feature.

This function allows the System Administrator to set up security questions, which will then be used as another layer of security (Over & above the Login credentials), before a user (Retail/ Corporate/ Administrator) can complete transactions through the internet channel.

Through the Manage Security Questions functionality, the administrator user can create and modify security questions. user can add the security questions, if required.

Features Supported In Application

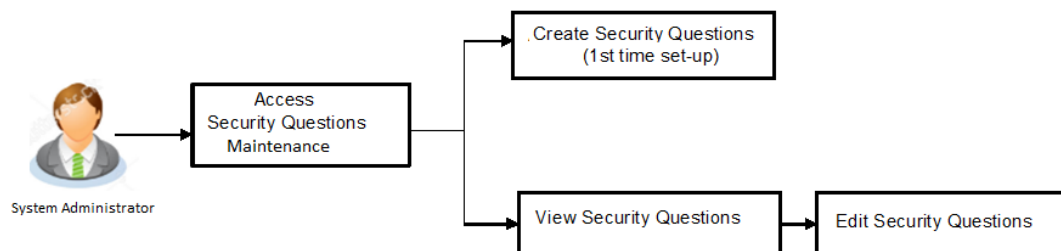
The following options are available to the administrator user as part of this maintenance:

- [View Security Questions](#)
- [Edit Security Questions \(Add new\)](#)
- [Setup Security Questions \(1st time setup\)](#)

Pre-requisites

- Transaction access is provided to System Administrator.

Figure 30-1 Workflow



Navigation Path: Perform the following navigation to access the **Security Questions Maintenance**.

- From **System Administrator Dashboard**, under **Security** widget, click **Security Questions Maintenance**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Security**. Under **Security**, click **Security Questions Maintenance**.
- [View Security Questions](#)
This topic describes the systematic instruction to **View Security Questions** option.
- [Security Questions Maintenance - Edit](#)
This topic describes the systematic instruction to **Security Questions Maintenance - Edit** option.

- [Security Questions Maintenance - Create](#)
This topic describes the systematic instruction to **Security Questions Maintenance - Create** option.
- [FAQ](#)

30.1 View Security Questions

This topic describes the systematic instruction to **View Security Questions** option.

On accessing **Manage Security Questions** option, system displays the existing security questions already maintained if any.

To view the existing security questions maintenance:

1. Navigate to one of the above paths.

The **Security Questions Maintenance** screen appears.

Figure 30-2 Security Questions Maintenance - View

←
Security Question Maintenance

Questions

What is a Question?

What do you call a question with no answer?

testing the bug

Who is your favorite cricketer

What is your country of birth?

What is your pet name?

What is the name of your favourite actor?

which is your favorite sport?

what is your favorite color?

Edit Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 30-1 Security Questions Maintenance - View - Field Description

Field Name	Description
View	Information specified in below fields are related to view.
Questions	The list of security questions set for users, as an added layer of security.

Note

If the first-time maintenance is not already done, a message will be displayed **Security Questions has not been set up yet**. With a button alongside – **Set up now**

2. Perform anyone of the following actions:
 - Click **Edit** to update the set of security questions. An editable screen appears.
 - Click **Cancel** to cancel the transaction.

30.2 Security Questions Maintenance - Edit

This topic describes the systematic instruction to **Security Questions Maintenance - Edit** option.

System Administrator can modify existing maintenance for security questions. Administrator is allowed to add security questions but cannot delete the existing questions.

To edit the security questions set:

1. Navigate to one of the above paths.
The **Security Questions Maintenance** screen appears.
2. Click **View** to view the security questions already set.
The **Security Questions Maintenance - View** screen appears.
3. Click **Edit**.
The **Security Questions Maintenance – Edit** screen appears.

Figure 30-3 Security Questions Maintenance - Edit

Question	Answer
What is a Question?	
What do you call a question with no answer?	
testing the bug	
Who is your favorite cricketer	
What is your country of birth?	
What is your pet name?	
What is the name of your favourite actor?	
which is your favorite sport?	
what is your favorite color?	
which is your favorite city?	

[Add More](#)

[Save](#) [Cancel](#) [Back](#)

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 30-2 Security Questions Maintenance - Edit - Field Description

Field Name	Description
Edit	Information specified in below fields are related to edit.
Questions	This section displays the security questions.
Questions	The list of security questions.

4. Click **Add More** to add more security questions.
 - Type the new question to be added in the set.
5. Perform anyone of the following actions:
 - Click **Confirm** to save the changes made.
 - Click **Cancel** to cancel the transaction.

- Click **Back** to navigate to the previous screen.
6. Perform any one of the following actions:
 - The **Security Questions Maintenance – Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
 7. The success message of security question setup appears along with the transaction reference number.

Click **OK** to complete the transaction.

30.3 Security Questions Maintenance - Create

This topic describes the systematic instruction to **Security Questions Maintenance - Create** option.

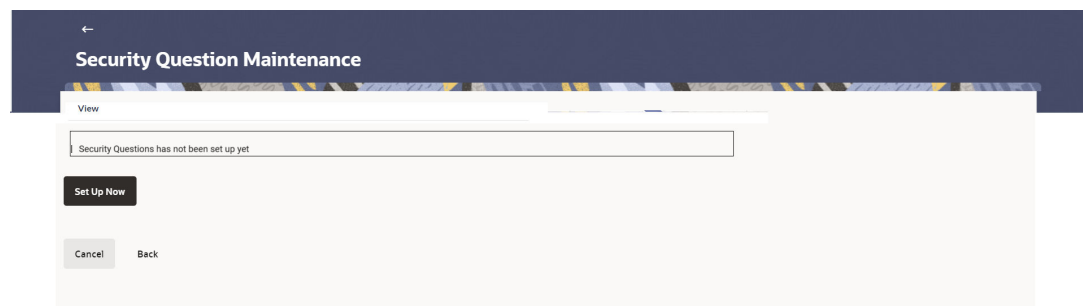
As a part of first-time maintenance of Security Questions, the System Administrator can set-up security questions.

To set security questions:

1. Navigate to one of the above paths.

The **Security Questions Maintenance** screen appears.

Figure 30-4 Security Question Maintenance - Setup



Note

Since the security question maintenance is not available, message will be displayed **Security Questions have not been set up yet**. Alongside a button – **Set up now**

2. Click **Set up now** to set-up security questions.

The **Security Questions Maintenance - Create** screen appears.

Figure 30-5 Security Questions Maintenance - Create
Note

The fields which are marked as Required are mandatory.


For more information on fields, refer to the field description table.

Table 30-3 Security Questions Maintenance - Create - Field Description

Field Name	Description
Create	Information specified in below fields are related to create.
Questions	The list of security questions

3. Type the security question to be added.

Note

Click  icon adjacent to question to delete the particular question.

4. Click **Add More** to add more security questions.
 - Type the new question to be added in the set.
5.
 - Click **Save** to save the changes made.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
6. Perform anyone of the following actions:
 - The **Security Questions Maintenance – Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
7. The success message of security question setup appears along with the transaction reference number.
Click **OK** to complete the transaction.

30.4 FAQ

1. **Can I delete the existing security questions?**
No, you can add more questions, but cannot delete the existing questions.
2. **How many questions will be asked to the user as layer of security?**
Number of questions to be asked shall be defined while defining 'Authentication' mode using 'Authentication' maintenance.

31

Security Keys

- [Password Encryption and Decryption with Public and Private Key Pairs](#)
This topic describes the information about **Password Encryption and Decryption with Public and Private Key Pairs** option.
- [API Key](#)
This topic describes the information about the **API Key**.
- [JWT Encryption Key](#)
This topic describes the systematic instruction to **JWT Encryption Key** option.

31.1 Password Encryption and Decryption with Public and Private Key Pairs

This topic describes the information about **Password Encryption and Decryption with Public and Private Key Pairs** option.

Encryption and decryption allow communication between two parties to disguise information. The sender encrypts information before sending it and the receiver decrypts the information after receiving it. While in transit, the information is encrypted to ensure that it is protected from an intruder.

Public and Private key pair helps to encrypt information that ensures sensitive data is protected during transmission. Whatever is encrypted with a Public Key can only be decrypted by its corresponding Private Key and vice versa.

31.2 API Key

This topic describes the information about the **API Key**.

The API key is a unique identifier that helps authentication server handle non authenticated requests. This is required by asynchronous requests such as File upload, alerts, etc. to communicate with the authentication server. Hence, as a part of Day 1 activity, API Key should be mandatorily generated by clicking the **Generate** button.

Navigation Path: Perform the following navigation to access the **API Key**.

From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Security**. Under **Security** , click **Security Keys**, then click **API Key**.

Figure 31-1 API Key

The screenshot shows a web interface titled "Security Keys". It contains three sections, each with a "Generate" button:

- Public and Private Key Pair:** A section with a description: "Public and Private key pair helps to encrypt information that ensures data is protected during transmission. Whatever is encrypted with a Public Key may only be decrypted by its corresponding Private Key and vice versa. You can click to generate the key pair." Below the text is a blue "Generate" button.
- JWT Encryption Key:** A section with a description: "To encrypt and decrypt a JWT, you need a symmetric key which can be generated by clicking the generate button." Below the text is a blue "Generate" button.
- API Key:** A section with a description: "The API key is a unique identifier that helps authentication server handle non authenticated requests. This can be generated by clicking the generate button." Below the text is a blue "Generate" button.

Note

If you change the AES key connector password from Weblogic console, then you need to again generate the API key and take managed server restart.

31.3 JWT Encryption Key

This topic describes the systematic instruction to **JWT Encryption Key** option.

A JSON web token is a JSON object to represent a set of information. On sign in, user is authenticated and JWT token is generated. This JWT is subsequently passed to make API calls.

To keep sensitive information hidden from the bearer (client) or third parties, JWT should be encrypted.

A single key can be used to encrypt the data, if the JWT is encrypted with the key then the data can be decrypted using the same key.

Figure 31-2 Security Keys

This screenshot is identical to Figure 31-1, showing the "Security Keys" console with three sections: "Public and Private Key Pair", "JWT Encryption Key", and "API Key", each featuring a "Generate" button and descriptive text.

To generate the security keys:

1. From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Security**. Under **Security**, click **Security Keys**.

The **Security Keys** screen appears.

2. The default behaviour in the product will be no encryption for password as well as JWT.
3. If encryption needs to be enabled, then the system administrator should generate the respective keys.
4. Click **Generate** against the **Public and Private Key Pair**.
System will generate public as well as private keys.
5. Click **Generate** against the **JWT Encryption Key**.
System will generate the symmetric key for encryption.
6. Click **OK** to complete the transaction.

Note

The server will need to be restarted post key generation.

User Group - Subject Mapping

This topic describes the systematic instruction to **User Group - Subject Mapping** option.

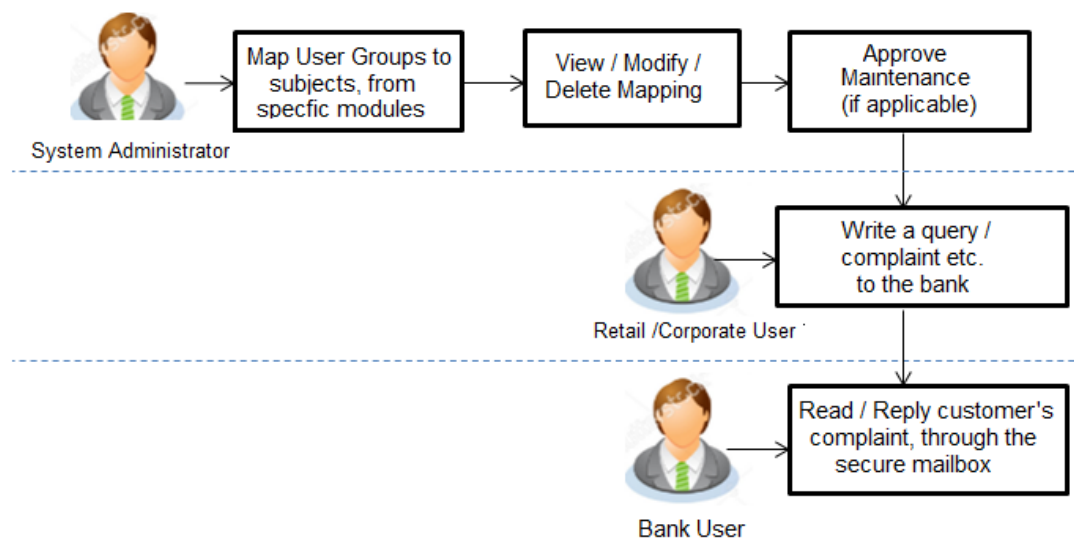
This maintenance facilitates mapping of subjects, to user groups in the bank, to streamline communication between the bank's users and its end customers.

Once User Groups are mapped to certain transactions or modules, users, in that group can reply to communication pertaining to the specific subject. The communication channel used is the bank's secure mailbox. For instance, employees in the Credit Card department of the bank will be able to reply to / address queries raised by customers who are overdue on their payments or who want to seek clarification on their monthly statement.

Pre-requisites

- Transaction access is provided to System Administrator.
- Approval rule set up for System Administrator to perform the actions.
- Administrator user groups are maintained.
- Maintain applicable subjects, for each Module.

Figure 32-1 Workflow



Features supported in Application:

The following options are available as part of this maintenance:

- [Search User Group - Subject Mapping](#)
- [Create User Group - Subject Mapping](#)
- [Modify User Group - Subject Mapping](#)

Navigation Path: Perform any one of the following navigation to access the **User Group Subject Mapping**:

- From **System/ Bank Administrator Dashboard**, under **Communications** widget, click **User Group Subject Mapping**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Communications**. Under **Communications**, click **User Group Subject Mapping**.

The **User Group Subject Mapping** screen appears.

- [User Group - Subject Mapping - Search](#)
This topic describes the systematic instruction to **User Group - Subject Mapping - Search** option.
- [User Group - Subject Mapping - Create](#)
This topic describes the systematic instruction to **User Group - Subject Mapping - Create** option.
- [User Group - Subject Mapping - Modify](#)
This topic describes the systematic instruction to **User Group - Subject Mapping - Modify** option.
- [FAQ](#)

32.1 User Group - Subject Mapping - Search

This topic describes the systematic instruction to **User Group - Subject Mapping - Search** option.

User Group – subject mapping search option allows System Administrator to view the existing User Group - Subject Mapping.

To view User Group - Subject Mapping:

1. Navigate to one of the above paths.
The **User Group - Subject Mapping** screen appears.
2. Perform anyone of the following actions:
 - In the **Mapping Code** field, enter the user group - subject mapping code for which you want to view the details.
 - In the **Description** field, enter the user group - subject mapping description for which you want to view the details.
 - From the **Group Code** list, select the group code already maintained to view the details of the same.
3. Click **Search**.
 - Click **Clear** to reset the details.
 - Click **Cancel** to cancel the transaction.

Figure 32-2 User Group - Subject Mapping - Search

User Group - Subject Mapping

Mapping Code

Description

Group Code

AdminGroupforMails-AdminGroupf... ▾

Search

Clear

Cancel

Mapping Details

Mapping Code	Description	Group Code
AdminGroupforMails	AdminGroupforMails	AdminGroupforMails

Note

You can map group of users of the Bank to various mail subjects.

This ensures to simplify the communication between the Bank and end customers through secured mailbox.

Create

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 32-1 User Group - Subject Mapping - Search - Field Description

Field Name	Description
Mapping Code	The user group - subject mapping code.
Description	The user group - subject mapping description.
Group Code	The group code to enquire about user group subject mapping, already maintained.

4. Click the **Mapping Code** for which you want to view the mapping details.

The **User Group - Subject Mapping - View** screen displays the mapping of subject to the user group.

Figure 32-3 User Group - Subject Mapping - View

User Group - Subject Mapping

Mapping Code

AdminGroupforMails

Mapping Description

AdminGroupforMails

Mapping Details

Group Code

AdminGroupforMails-AdminGroupforMails

Subjects

☒ All Subjects

☒ Current and Savings Accounts

☒ Transaction Dispute

☒ Unblock Debit / ATM card

☒ Others

☒ Reissue of lost ATM/Debit Card

☒ Miscellaneous

☒ Complaint

☒ Term Deposits

☒ Others

☒ Loans

☒ Personal Loan

☒ Automobile Loan

☒ Home Loan

☒ Credit Cards

☒ Block Credit Card

☒ Apply for New Credit Card

☒ Others

☒ Change Communication Address

☒ Reissue Debit card PIN

☒ Change Communication Address

☒ Open New Bank Account

☒ Block Debit / ATM card

☒ Feedback

☒ Term Deposit Certificate

☒ Others

☒ Education Loan

☒ Transaction Dispute

☒ Reward Points related queries

☒ Reissue Credit Card PIN

Edit

Cancel

Back

 **Note**

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 32-2 User Group - Subject Mapping - View - Field Description

Field Name	Description
Mapping Code	The user group - subject mapping code.
Description	The user group - subject mapping description.
Mapping Details	Information specified in below fields are related to Mapping Details.
Group Code	The group code assigned to user group subject mapping.

Table 32-2 (Cont.) User Group - Subject Mapping - View - Field Description

Field Name	Description
Subjects	<p>The list of all subjects maintained.</p> <div> <p>Note</p> <p>1) All Subjects: if this is checked, then all subjects will be mapped with selected group code within the CASA, TD, Loans, Credit Cards modules.</p> <p>2) List of Individual Subject: Module wise list of subjects will be available with check box against those. If this is checked, then individual subject is mapped with selected group code within the CASA, TD, Loans, Credit Cards and other modules.</p> </div>

5. Perform anyone of the following actions:
 - Click **Edit** to edit the subject mapping details.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

32.2 User Group - Subject Mapping - Create

This topic describes the systematic instruction to **User Group - Subject Mapping - Create** option.

Using User Group – Subject mapping - Create option, System Administrator can create the user group - subject mapping.

To create User Group - Subject Mapping:

1. Navigate to one of the above paths.
The **User Group - Subject Mapping** screen appears.
2. Perform anyone of the following actions:
 - Click **Create**. The **User Group - Subject Mapping - Create** screen appears.
 - Click **Back** to navigate to the previous screen.
 - Click **Cancel** to cancel the transaction.

Figure 32-4 User Group - Subject Mapping - Create

User Group - Subject Mapping

Mapping Code

10029

Mapping Description

Admin

Mapping Details

Group Code

Group111-Group Admin

Subjects

☐ All Subjects

☒ Current and Savings Accounts

☒ Block Debit / ATM card

☒ Change Communication Address

☒ Open New Bank Account

☒ Reissue Debit card PIN

☒ Reissue of lost ATM/Debit Card

☒ Transaction Dispute

☒ Unblock Debit / ATM card

☒ Others

☐ Term Deposits

☐ Term Deposit Certificate

☐ Others

☐ Loans

☐ Automobile Loan

☐ Education Loan

☐ Home Loan

☐ Personal Loan

☐ Others

☒ Credit Cards

☒ Apply for New Credit Card

☒ Block Credit Card

☒ Change Communication Address

☒ Reissue Credit Card PIN

☒ Reward Points related queries

☒ Transaction Dispute

☒ Others

☐ Miscellaneous

☐ Complaint

☐ Feedback

Save

Cancel

Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 32-3 User Group - Subject Mapping - Create - Field Description

Field Name	Description
Mapping Code	The user group - subject mapping code.
Description	The user group - subject mapping description.
Mapping Details	Information specified in below fields are related to Mapping Details.
Group Code	The group code assigned to user group subject mapping.

Table 32-3 (Cont.) User Group - Subject Mapping - Create - Field Description

Field Name	Description
Subjects	<p>The list of all subjects maintained.</p> <div> <p>Note</p> <ul style="list-style-type: none"> a. All Subjects: if this is checked, then all subjects will be mapped with selected group code within the CASA, TD, Loans, and Credit Cards modules. b. List of Individual Subject: Module wise list of subjects will be available with check box against those. If this is checked, then individual subject is mapped with selected group code within the CASA, TD, Loans, Credit Cards and other modules. </div>

3. In the **Mapping Code** field, enter the user group - subject mapping code.
4. In the **Description** field, enter the user group - subject mapping description.
5. From the **Group Code** list, select the appropriate option.
6. Perform anyone of the following actions:
 - Select the respective check boxes preceding the subject to be mapped.
 - Select **All Subjects** check box, if you want to map all subjects.
7. Update the required details.
8. Perform anyone of the following actions:
 - Click **Save** to save the modified details.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
9. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Edit** to modify the details.
10. The success message of creation of user group - subject mapping along with the transaction reference number appears.
Click **OK** to complete the transaction.

32.3 User Group - Subject Mapping - Modify

This topic describes the systematic instruction to **User Group - Subject Mapping - Modify** option.

Using User Group – Subject Mapping - Modify option; System Administrator can edit the user group - subject mapping.

To edit the User Group - Subject Mapping:

1. Navigate to one of the above paths.

The **User Group - Subject Mapping** screen appears.

2. Perform any one of the following actions:
 - In the **Mapping Code** field, enter the user group - subject mapping code for which you want to view the details.
 - In the **Description** field, enter the user group - subject mapping description for which you want to view the details.
 - From the **Group Code** list, select the group code already maintained to view the details of the same.
3. Click **Search** to display results based on search criteria.
4. Click the **Mapping Code** for which you want to view the mapping details.

The **User Group - Subject Mapping - View** screen displays the mapping of subject to the user group.

Figure 32-5 User Group - Subject Mapping - Edit

User Group - Subject Mapping

Mapping Code: AdminGroupforMails

Mapping Description: AdminGroupforMails

Mapping Details

Group Code: AdminGroupforMails-AdminGroupf...

Subjects

☒ All Subjects

<input checked="" type="checkbox"/> Current and Savings Accounts	<input checked="" type="checkbox"/> Reissue Debit card PIN
<input checked="" type="checkbox"/> Transaction Dispute	<input checked="" type="checkbox"/> Change Communication Address
<input checked="" type="checkbox"/> Unblock Debit / ATM card	<input checked="" type="checkbox"/> Open New Bank Account
<input checked="" type="checkbox"/> Others	<input checked="" type="checkbox"/> Block Debit / ATM card
<input checked="" type="checkbox"/> Reissue of lost ATM/Debit Card	
<input checked="" type="checkbox"/> Miscellaneous	<input checked="" type="checkbox"/> Feedback
<input checked="" type="checkbox"/> Complaint	<input checked="" type="checkbox"/> Term Deposit Certificate
<input checked="" type="checkbox"/> Term Deposits	<input checked="" type="checkbox"/> Others
<input checked="" type="checkbox"/> Others	<input checked="" type="checkbox"/> Education Loan
<input checked="" type="checkbox"/> Loans	
<input checked="" type="checkbox"/> Personal Loan	<input checked="" type="checkbox"/> Transaction Dispute
<input checked="" type="checkbox"/> Automobile Loan	<input checked="" type="checkbox"/> Reward Points related queries
<input checked="" type="checkbox"/> Home Loan	<input checked="" type="checkbox"/> Reissue Credit Card PIN
<input checked="" type="checkbox"/> Credit Cards	
<input checked="" type="checkbox"/> Block Credit Card	
<input checked="" type="checkbox"/> Apply for New Credit Card	
<input checked="" type="checkbox"/> Others	
<input checked="" type="checkbox"/> Change Communication Address	

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 32-4 User Group - Subject Mapping - Edit - Field Description

Field Name	Description
Mapping Code	The user group - subject mapping code.
Description	The user group - subject mapping description.
Mapping Details	Information specified in below fields are related to Mapping Details.
Group Code	The group code assigned to user group subject mapping.
Subjects	<p>The list of all subjects maintained.</p> <div> <p>Note</p> <ul style="list-style-type: none"> a. All Subjects: if this is checked, then all subjects will be mapped with selected group code within the CASA, TD, Loans, and Credit Cards modules. b. Individual Subject: if this is checked, then individual subject is mapped with selected group code within the CASA, TD, Loans, Credit Cards modules. </div>

5. Perform anyone of the following actions:
 - Select the respective check boxes preceding the subject to be mapped.
 - Select **All Subjects** check box, if you want to map all subjects.
6. Update the required details.
7. Perform anyone of the following actions:
 - Click **Save** to save the modified details.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
8. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Edit** to modify the details.
9. The success message of update along with the transaction reference number appears. Click **OK** to complete the transaction.

32.4 FAQ

1. **If a user has been mapped to all subjects in the CASA module, what does it mean?**
If the bank user is mapped to all subjects in CASA, he will be able to receive and reply to the business users on those CASA subjects.
2. **How does this maintenance help the bank and its customers?**
This set-up is a way to allow or restrict access, to the users of the bank. This enables a secure communication channel between the bank and its end customers.
3. **I am an employee of the bank, and I belong to the user group that is mapped to all Term Deposits subjects. Can I initiate an email and send it to the customer?**

No, you cannot initiate a correspondence with a customer, you can only reply to his queries on Term Deposits, through the mailbox.

Alerts Templates

This topic describes the information about **Alerts Templates** screen. This option allows the System Administrator to define required parameters for each alert that is to be sent to the banks internal (Administrators) and external users (Business users).

User can define the alert messages to be sent to different recipients on different channels. Also the type of alert Mandatory or subscribed can be defined by the user for each event.

Application also supports actionable alerts. Actionable alerts help user taking an action on the alert message received so that he/she does not have to navigate to the respective transaction manually to take specific action on the message. These alerts can be defined for any of the delivery mode i.e. email, SMS, push notification and on screen.

① Note

If both Retail and Business parties are mapped to a user, then the alerts behavior will be as below:

1. For the transactions done in a Retail Party, alert will be sent to the user's contact information available in the respective core banking application.
2. For the transactions done in a Business Party, alert will be sent to the user's contact information available at the user level in Digital Banking.

Factory shipped Actionable Alerts:

Corporate Approval – User will be able to click on the link available in the alert and he or she will be redirected to transaction approval page.

Pre-requisites

- Transaction access is provided to System Administrator.
- Approval rule set up for System Administrator to perform the actions.
- Various events are maintained

Features supported in Application:

The available features available to System Administrator users in the application:

- [View alerts templates already maintained](#)
- [Create a new alert template](#)
- [Edit an alert template](#)
- [Delete an alert template](#)

Navigation Path: Perform anyone of the following navigation to access **Alerts Templates**

- From **System/ Bank Administrator Dashboard**, under **Communications** widget, click **Alerts Templates**.

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Communications**. Under **Communications**, click **Alerts Templates**.
- [View Alert Template](#)
This topic describes the information about **View Alert Template** screen. Using this option, System Administrator can search and view the details of any alerts maintained based on the search parameters.
- [Create Alert Template](#)
This topic describes the information about **Create Alert Template** screen. Using this option, the System Administrator defines the alerts.
- [Update Alert Template](#)
This topic describes the information about **Update Alert Template** screen. Using this option, System Administrator can edit the details of selected alerts template defined in the application.
- [Delete Alert Template](#)
This topic describes the information about **Delete Alert Template** screen.
- [FAQ](#)

33.1 View Alert Template

This topic describes the information about **View Alert Template** screen. Using this option, System Administrator can search and view the details of any alerts maintained based on the search parameters.

If the search parameters are not specified, records of all the alerts maintained in the application are displayed (i.e. a blank search is allowed).

To view alert templates:

1. Navigate to one of the above paths.
The **Alerts Templates** screen appears.
2. From the **Event Group** list, select the appropriate option whose alerts you to view.
3. From the **Event Name** list, select the event, for which one wants to view the alerts maintained.
4. Perform anyone of the following actions:
 - Click **Search**. The alerts maintained appear based on the entered search parameters.
 - Click **Create** to create new alert template.
 - Click **Clear** to reset the details.
 - Click **Cancel** to cancel the transaction.

Figure 33-1 Alerts Templates- Search

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 33-1 Alerts Templates- Search - Field Description

Field Name	Description
Event Group	Name of the event for which alert is maintained.
Event Name	The event activity associated with the alert based on the event group name selection.
Search Results	Information specified in below fields are related to search details.
Description	The details about the alert template. Click on the link to view the details of the alert template.
Locale	Language in which the message is defined.
Delivery Mode	The delivery mode through which the alert is to be sent. The options are: <ul style="list-style-type: none"> Secure Mail Box: Alert is sent as a message to customer's secured mail box (mailbox available within OBDX). Email: alert is to be sent as an email SMS: alert is to be sent as an SMS on the user's mobile number Push Notification: notifications are sent as a banner or pop-up message on the user's mobile number WhatsApp

- To view the details of a specific alert template, click on the **Description** link, in the Search Results table.

The **Alert Templates- View** screen with maintained details appears.

Figure 33-2 View Alert Templates

Event Group	Deposits
Event Name	Amend Recurring Deposit
Alert Type	Mandatory
Description	Recurring Deposit Account Amendment Short Template
Locale	English
Subject	Recurring Deposit Account Amended
Message	Dear Customer, The maturity instruction for your recurring Deposit Number #AccountNo# has been modified on #AmendDate#. The new maturity Instruction is set as - Credit Principal and Interest proceeds to Account no #PayOutAccountId#.
Delivery Mode	WhatsApp, SMS, Push Notification

 **Note**

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 33-2 View Alert Templates - Field Description

Field Name	Description
Event Group	Name of the event for which alert is maintained.
Event Name	The event activity associated with the alert based on the Module name selection.
Alert Type	The type of alert i.e. if the alert is a subscription based alert or is one that is sent by the bank by default (mandatory). The options are: <ul style="list-style-type: none"> S: Subscribed M: Mandatory (Bank Notification)
Description	The details about the alert template.
Locale	Language in which the message is defined.
Subject	The subject as specified in the template.
Message	
Subject	The subject as specified in the template.
Message	The content of the template.

Table 33-2 (Cont.) View Alert Templates - Field Description

Field Name	Description
Delivery Mode	The delivery mode through which the alert is to be sent. The options are: <ul style="list-style-type: none">• Secure Mail Box: Alert is sent as a message to customer's secured mail box (mailbox available within OBDX).• Email: alert is to be sent as an email• SMS: alert is to be sent as an SMS on the user's mobile number• Push Notification: notifications are sent as a banner or pop-up message on the user's mobile number• WhatsApp

6. Perform any one of the following actions:
 - Click **Edit** to edit the alerts details.
 - Click **Delete** to delete the alert. (Only non-mandatory alerts can be deleted).
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to previous screen.

33.2 Create Alert Template

This topic describes the information about **Create Alert Template** screen. Using this option, the System Administrator defines the alerts.

User has to select the module-event combination for which the alert needs to be maintained. Further user has to select the recipients for whom the alerts need to be sent on an event.

To create an alert template:

1. Navigate to one of the above paths.
The **Alerts Templates** screen appears.
2. Click **Create** to create an alert.

Figure 33-3 Create Alert Template

Create Alert Template

Event Group

Deposits

Event Name

Open Term Deposit

Alert Type

Subscription

Description

TD Account Open

Locale

Français

Subject

TD Account Open

Message

↶ ↷ B I U S ...

Dear Customer,

As per your instructions, Term Deposit with Account Number #AccountNo# has been opened for amount #CurrencyAmount# with maturity date as #MaturityDate#.

Regards

Customer Service - #BankName#

View Attribute List

Delivery Mode

☒ WhatsApp

☐ Secure Mail Box

☒ Email

☐ SMS

☒ Push Notification

Save

Cancel

Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 33-3 Create Alert Template - Field Description

Field Name	Description
Event Group	Name of the event for which alert is to be created. The options are: <ul style="list-style-type: none"> • Term Deposits • Current and Savings Account • Loan • Originations • Payments • Host • User Management • Back Office • File Upload • Approvals • Credit Card • PFM • Reports • Wallets
Event Name	The event activity associated with the alert based on the event group selection.
Description	The details about the alert template.
Locale	Language in which the message is defined.
Subject	The subject as specified in the template.
Delivery Mode	The delivery mode through which the alert is to be sent. The options are: <ul style="list-style-type: none"> • Secure Mail Box: Alert is sent as a message to customer's secured mail box (mailbox available within OBDX). • Email: alert is to be sent as an email • SMS: alert is to be sent as an SMS on the user's mobile number • Push Notification: notifications are sent as a banner or pop-up message on the user's mobile number. Note: For Push Notification alerts, user can define separate sound/notification tone for different notifications so that, there can be a clear differentiation in the tone between an update (related to an account) and promotions. • WhatsApp

- From the **Event Group** list, select the appropriate option for whom alert template you wish to create
- From the **Event Name** list, select the appropriate option which you want to create alert.
- In the **Description** field, enter the description for the alert template to be created
- From the **Locale** list, select the appropriate option
- In the **Subject** field, enter the subject for the alert template.
- In the **Delivery Mode** field, select the appropriate option.
- Perform anyone of the following actions:
 - Click **Save** to save the details entered.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate back to previous screen.
- Perform anyone of the following actions:

- The **Review** screen appears. Verify the details, and click **Confirm**.
- Click **Back** to navigate back to previous screen.
- Click **Cancel** to cancel the transaction.

The success message appears.

11. Click **OK** to complete the transaction.

33.3 Update Alert Template

This topic describes the information about **Update Alert Template** screen. Using this option, System Administrator can edit the details of selected alerts template defined in the application.

To create an alert:

1. Navigate to one of the above paths.
The **Alert Maintenance** screen appears.
2. Perform anyone of the following actions:
 - Enter the search criteria, and click **Search**. The alert templates maintained appear based on the entered search parameters.
 - Click **Create** to create new alert template.
 - Click **Clear** to reset the details.
 - Click **Cancel** to cancel the transaction.
3. Click on alert template description link whose details you want to modify.
The **Alert Template- View** screen with maintained details appears.
4. Click **Edit** to edit the alert template details.
The **Update Alert Template** screen appears.

Figure 33-4 Update Alert Template

The screenshot shows the 'Update Alert Template' form. The fields are as follows:

- Event Group:** Deposits
- Event Name:** Amend Recurring Deposit
- Alert Type:** Mandatory
- Description:** Recurring Deposit Account Amendment Short Template
- Locale:** English
- Subject:** Recurring Deposit Account Amended
- Message:** A rich text editor with the following content:

Dear Customer,

The maturity instruction for your recurring Deposit Number #AccountNo# has been modified on #AmendDate#.

The new maturity Instruction is set as - Credit Principal and Interest proceeds to Account no #PayOutAccountId#.
- Delivery Mode:**
 - ☒ WhatsApp
 - ☐ Secure Mail Box
 - ☐ Email
 - ☒ SMS
 - ☒ Push Notification

At the bottom, there are buttons for 'Save', 'Cancel', and 'Back'. A 'View Attribute List' link is also present next to the Message field.

5. Update the required fields. Module Name, Event Name and Alert Type fields are read only, and cannot be edited.

Note

Event Group, Event Name, Alert Type, and LocaleModule Name, Event Name and Alert Type fields are read only, and cannot be edited.

6. Click to enable / disable the delivery mode, by clicking the check box.
7. Click **Save** to update the alert maintenance.
User will be directed to the **Update Alert Template - Review** page post necessary validations.
8. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Edit** to make the changes if any. The **Update Alert Template** screen with values in editable form appears.
 - Click **Cancel** to cancel the transaction.

The success message appears.
9. Click **Done** to complete the transaction.

33.4 Delete Alert Template

This topic describes the information about **Delete Alert Template** screen.

Using this option, you can search and delete an existing alert template.

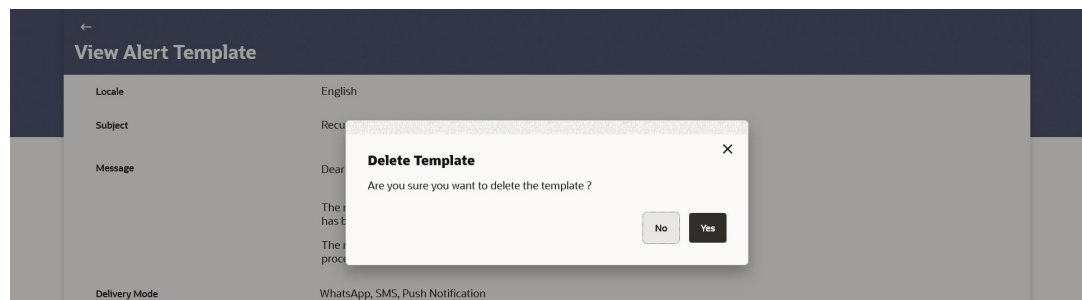
Note

The mandatory alerts cannot be deleted.

To delete an alert:

1. Navigate to one of the above paths.
The **Alert Templates** screen appears.
2. Repeat steps 1 to 2 of **Update Alert Template** section.
3. Click **Delete** to delete an alert template.
4. The **Delete Template** popup message appears, click **Yes**.
5. The **Alert Template** screen with the successful object deletion message appears.
6. Click **OK** to complete the transaction.

Figure 33-5 Delete Alert Template



The list of events for Alert Maintenance,

Table 33-4 Events for Alert Maintenance

SR No.	Description	Event
1	UPI transfer Account failed	ADHOC_UPI_ACCOUNT_FAILURE
2	UPI transfer Account Successful	ADHOC_UPI_ACCOUNT_SUCCESS
3	UPI transfer VPAID failed	ADHOC_UPI_VPAID_FAILURE
4	UPI transfer VPAID Successful	ADHOC_UPI_VPAID_SUCCESS
5	System Rejected Transaction	AP_SYSTEM_REJECTED_TRANSACTION
6	Onboard Counter Party Initiated	ASP_COUNTER_PARTY_CREATE_INITIATED
7	Send Non-customer Link to upload KYC documents	ASP_COUNTER_PARTY_KYC_UPLOAD

Table 33-4 (Cont.) Events for Alert Maintenance

SR No.	Description	Event
8	Create Help Desk Session	BO_HELPDESKSESSION_CREATE
9	Delete Help Desk Session	BO_HELPDESKSESSION_DELETE
10	Replace Credit Card Successful	CC_REPLACE_CARD
11	Collateral Evaluation Offer Success Alert	CF_APPLICATION_OFFER_SUCCESS
12	Collateral Revaluation Offer Success Alert	CF_APPLICATION_REVAL_OFFER_SUCCESS
13	Collateral Revaluation Application Submission Success Alert	CF_APPLICATION_SUCCESS
14	Collateral Evaluation Application Submission Success Alert	CF_APPLICATION_SUCCESS
15	Account Status Changed	CH_ACCOUNT_STATUS_CHANGED
16	Account Statement Generated	CH_ACC_STATEMENT_GENERATION
17	CASA Adhoc Statement Request	CH_ADHOC_STATEMENT_REQUEST
18	ATM Cash Withdrawal	CH_ATM_CASH_WITHDRAWAL
19	Account Balance Changed	CH_BALANCE_CHANGED
20	Bill Payment Debited	CH_BILL_PAYMENT
21	Cash Deposited	CH_CASH_CREDIT
22	Cash Refund Credited	CH_CASH_REFUND
23	Stop/Unblock Cheque Number	CH_CHEQUENUMBERINSTRUCTION
24	Stop/Unblock Cheque Range	CH_CHEQUERANGEINSTRUCTION
25	Cheque Book Request	CH_CHEQUE_BOOK_REQUEST
26	Cheque Clearance Credited	CH_CHEQUE_CLEARED_CR
27	Cheque Clearance Debited	CH_CHEQUE_CLEARED_DR
28	Debit Card Payment	CH_DEBIT_CARD_PAYMENT
29	E-Statement Subscription	CH_ESTATEMENT_SUBSCRIPTION
30	External Transfer Credited	CH_EXTERNAL_TRANSFER_CR
31	External Transfer Debited	CH_EXTERNAL_TRANSFER_DR
32	Future Dated Payment Instruction Failed	CH_FUTURE_INSTRUCTION_FAILURE
33	Internal Transfer Credited	CH_INTERNAL_TRANSFER_CR
34	Internal Transfer Debited	CH_INTERNAL_TRANSFER_DR
35	Inward Cheque returned	CH_INWARD_CHEQUE_RETURNED
36	Maintenance Charges Debited	CH_MAINTAINENCE_CHARGES_DR
37	Outward Cheque returned	CH_OUTWARD_CHEQUE_RETURNED
38	Standing Instruction Payment Instruction Failure	CH_SI_INSTRUCTION_FAILURE
39	Create Sweep-in Instruction	CH_SWEEP_IN_CASA_CREATION
40	Delete Sweep-in Instruction	CH_SWEEP_IN_CASA_DELETE
41	Create Sweep-in Instruction	CH_SWEEP_IN_FD_CREATION
42	Delete Sweep-in Instruction	CH_SWEEP_IN_FD_DELETE
43	Forget Password	FORGOTPASSWORD_ALERT_ON_SUCCESS

Table 33-4 (Cont.) Events for Alert Maintenance

SR No.	Description	Event
44	File Status Changed - Approved Successfully	FU_FILE_APPROVAL_SUCCESS
45	File Status Changed - Approved Successfully	FU_FILE_APPROVAL_SUCCESS
46	File Status Changed - Deleted Successfully	FU_FILE_DELETE_SUCCESS
47	Error in file processing	FU_FILE_ERROR_OCCUR
48	Error in file processing	FU_FILE_ERROR_OCCUR
49	File Status Changed - Processed Successfully With Exception	FU_FILE_PROCESSEXCP_SUCCESS
50	File Status Changed - Processed Successfully	FU_FILE_PROCESSING_IN_PROGRESS_SUCCESS
51	File Status Changed - Processed Successfully	FU_FILE_PROCESSING_IN_PROGRESS_SUCCESS
52	File Status Changed - Processed Successfully	FU_FILE_PROCESS_SUCCESS
53	File Status Changed - Uploaded Successfully	FU_FILE_UPLOAD_SUCCESS
54	File verification failed during preprocessing	FU_FILE_VERIFICATION_FAILURE
55	File Status Changed - Verified Successfully	FU_FILE_VERIFICATION_SUCCESS
56	Forex Deal Created Successfully	FX_DEAL_CREATION
57	initiateLoanApplication	GR_initiateLoanApplication_create
58	Invoice Accepted Success Alert	INV_INVOICE_ACCEPTED
59	Invoice Canceled Success Alert	INV_INVOICE_CANCELLED
60	Invoice Creation Success Alert	INV_INVOICE_CREATED
61	Invoice Rejected Success Alert	INV_INVOICE_REJECTED
62	Invoice Modified Success Alert	INV_INVOICE_UPDATED
63	Loan Repayment	LN_ACCOUNT_REPAYMENT
64	Loan Drawdown Application Success Alert	LN_APPLICATION_DRAWDOWN_SUCCESS
65	Structure Creation	LQM_STRUCTURE_CREATION
66	Structure Execution	LQM_STRUCTURE_EXECUTION
67	Structure Status Resumed	LQM_STRUCTURE_STATUS_A
68	Structure Status Paused	LQM_STRUCTURE_STATUS_P
69	Structure Updation	LQM_STRUCTURE_UPDATION
70	Push OOB 2FA	OOB_AUTHENTICATION
71	Associate Coapplicants successful	OR_ASSOCIATE_COAPPLICANTS
72	Origination Current Submission	OR_CURRENT_SUBMISSION
73	Origination Loan Submission	OR_LOAN_SUBMISSION
74	Saved Originations Application	OR_SAVE_SUBMISSION
75	Origination Savings Submission	OR_SAVINGS_SUBMISSION
76	UPI transfer Account using payee failed	PAYEE_UPI_ACCOUNT_FAILURE
77	UPI transfer Account using payee successful	PAYEE_UPI_ACCOUNT_SUCCESS

Table 33-4 (Cont.) Events for Alert Maintenance

SR No.	Description	Event
78	UPI transfer VPAID using payee failed	PAYEE_UPI_VPAID_FAILURE
79	UPI transfer VPAID using payee successful	PAYEE_UPI_VPAID_SUCCESS
80	Biller registration auto pay cancelled Successful	PC_AUTOPAY_CANCEL_SUCCESS
81	Biller registration auto pay modified Successful	PC_AUTOPAY_UPDATE_SUCCESS
82	Biller registration auto pay setup Successful	PC_AUTO_PAY_SUCCESS
83	Biller Creation	PC_BILLER_CREATION
84	Delete Biller Successful	PC_BILLER_DELETE_SUCCESS
85	Biller Deletion	PC_BILLER_DELETION
86	Biller registration Successful	PC_BILLER_REGISTRATION_SUCCESS
87	Biller Updation	PC_BILLER_UPDATION
88	Create bill Successful	PC_BILL_CREATION_SUCCESS
89	Bill Payment Initiation	PC_BILL_PAYMENT_INITIATION
90	Demand Draft Fund Transfer Payee Modification	PC_DEMAND_DRAFT_PAYEE_MODIFICATION
91	Domestic Demand Draft Initiation	PC_DOMESTIC_DRAFT_INITIATION
92	Domestic Draft Pay Later Initiation	PC_DOMESTIC_DRAFT_INSTRUCTION_INITIATION
93	Domestic Demand Draft Payee Creation	PC_DOMESTIC_DRAFT_PAYEE_CREATION
94	Domestic Demand Draft Payee Deletion	PC_DOMESTIC_DRAFT_PAYEE_DELETION
95	Domestic Fund Transfer Payee Creation	PC_DOMESTIC_PAYEE_CREATION
96	Domestic Fund Transfer Payee Deletion	PC_DOMESTIC_PAYEE_DELETION
97	Domestic Fund Transfer Payee Modification	PC_DOMESTIC_PAYEE_MODIFICATION
98	Domestic Payer Deletion	PC_DOMESTIC_PAYER_DELETION
99	Domestic Payer Creation	PC_DOMESTIC_PAYER_INITIATION
100	Domestic Payin Initiation	PC_DOMESTIC_PAYIN_INITIATION
101	Domestic Fund Transfer Pay Later Initiation	PC_DOMESTIC_TRANSFER_INITIATION
102	Domestic Fund Transfer Initiation	PC_DOMESTIC_TRANSFER_INITIATION
103	Domestic Fund Transfer SI Initiation	PC_DOMESTIC_TRANSFER_SI_INITIATION
104	External Transfer Initiation	PC_EXTERNAL_TRANSFER_INITIATION
105	Internal Transfer Initiation	PC_FX_INTERNAL_TRANSFER_INITIATION
106	Internal Transfer Initiation	PC_FX_INTERNAL_TRANSFER_INITIATION
107	International Fund Transfer Initiation	PC_FX_INTERNATIONAL_TRANSFER_INITIATION

Table 33-4 (Cont.) Events for Alert Maintenance

SR No.	Description	Event
108	International Fund Transfer Initiation	PC_FX_INTERNATIONAL_TRANSFER_INITIATION
109	Own Account Transfer Initiation	PC_FX_OWN_TRANSFER_INITIATION
110	Own Account Transfer Initiation	PC_FX_OWN_TRANSFER_INITIATION
111	Cancellation of Standing Instructions	PC_INSTRUCTION_CANCELLATION
112	Internal Fund Transfer Payee Creation	PC_INTERNAL_PAYEE_CREATION
113	Internal Fund Transfer Payee Deletion	PC_INTERNAL_PAYEE_DELETION
114	Internal Fund Transfer Payee Modification	PC_INTERNAL_PAYEE_MODIFICATION
115	Internal Fund Transfer Initiation	PC_INTERNAL_TRANSFER_INITIATION
116	Internal Fund Transfer Pay Later Initiation	PC_INTERNAL_TRANSFER_INITIATION
117	Internal Fund Transfer SI Initiation	PC_INTERNAL_TRANSFER_SI_INITIATION
118	International Demand Draft Initiation	PC_INTERNATIONAL_DRAFT_INITIATION
119	International Draft Pay Later Initiation	PC_INTERNATIONAL_DRAFT_INSTRUCTION_INITIATION
120	International Demand Draft Payee Creation	PC_INTERNATIONAL_DRAFT_PAYEE_CREATION
121	International Demand Draft Payee Deletion	PC_INTERNATIONAL_DRAFT_PAYEE_DELETION
122	International Fund Transfer Payee Creation	PC_INTERNATIONAL_PAYEE_CREATION
123	International Fund Transfer Payee Deletion	PC_INTERNATIONAL_PAYEE_DELETION
124	International Fund Transfer Payee Modification	PC_INTERNATIONAL_PAYEE_MODIFICATION
125	International Fund Transfer Pay Later Initiation	PC_INTERNATIONAL_TRANSFER_INITIATION
126	International Fund Transfer Initiation	PC_INTERNATIONAL_TRANSFER_INITIATION
127	International Fund Transfer SI Initiation	PC_INTERNATIONAL_TRANSFER_SI_INITIATION
128	Self Transfer Pay Later Initiation	PC_OWN_TRANSFER_INITIATION
129	Self Transfer Initiation	PC_OWN_TRANSFER_INITIATION
130	Self Transfer SI Initiation	PC_OWN_TRANSFER_SI_INITIATION
131	Peer to Peer Fund Transfer Payee Creation	PC_P2P_PAYEE_CREATION
132	Peer to Peer Fund Transfer Payee Deletion	PC_P2P_PAYEE_DELETION
133	Peer to peer Fund Transfer Payee Modification	PC_P2P_PAYEE_MODIFICATION
134	Peer to Peer Fund Transfer Initiation - Receiver	PC_PEER_TO_PEER_RECEIVER_INITIATION
135	Peer to Peer Fund Transfer Confirmation	PC_PEER_TO_PEER_SENDER_CONFIRMATION

Table 33-4 (Cont.) Events for Alert Maintenance

SR No.	Description	Event
136	Peer to Peer Fund Transfer Initiation - Sender	PC_PEER_TO_PEER_SENDER_INITIATION
137	Cancellation of Pending Instructions	PC_PENDING_INSTRUCTION_CANCELLATION
138	QR Payment	PC_QR_TRANSFER_INITIATION
139	Biller registration schedule pay cancelled Successful	PC_SCHEDULED_PAY_CANCEL_SUCCESS
140	Biller registration schedule pay setup Successful	PC_SCHEDULED_PAY_SUCCESS
141	Biller registration schedule pay modified Successful	PC_SCHEDULED_PAY_UPDATE_SUCCESS
142	Update Payee	PC_UPDATE_PAYEE_SUCCESS
143	Token Generation	PI_AUTHENTICATION_TOKEN_GENERATION
144	Token Generation for a day	PI_AUTHENTICATION_TOKEN_GENERATION_DAY
145	Token Generation through media	PI_AUTHENTICATION_TOKEN_GENERATION_MEDIA
146	Financial Transaction Token Generation through media	PI_AUTHENTICATION_TOKEN_GENERATION_MEDIA_FIN
147	Non-Financial Transaction Token Generation through media	PI_AUTHENTICATION_TOKEN_GENERATION_MEDIA_NONFIN
148	CREATE NOMINEE	PI_NOMINEE_CREATION
149	DELETE NOMINEE	PI_NOMINEE_DELETE
150	UPDATE NOMINEE	PI_NOMINEE_UPDATE
151	Amend Recurring Deposit	RD_ACCOUNT_AMENDMENT
152	Create Recurring Deposit	RD_ACCOUNT_CREATION
153	Redeem Recurring Deposit	RD_ACCOUNT_REDEMPTION
154	Recurring Deposit Adhoc Statement Request	RD_ADHOC_STATEMENT_REQUEST
155	User Registration	REGISTRATION_ALERT_ON_SUCCESS
156	Report Request	RT_REPORT_GENERATION
157	Rewards Initiation	RW_SEND_NOTIF
158	Create Associated Party Initiated	SCF_ASSOCIATED_PARTY_CREATE_INITIATED
159	SCF Finance Request Successful	SCF_FINANCE_CREATE_SUCCESSFUL
160	SCF Finance Repayment Successful	SCF_FINANCE_REPAY_SUCCESSFUL
161	SCF Invoice Accept Successful	SCF_INVOICE_ACCEPT_SUCCESSFUL
162	SCF Invoice Cancel Successful	SCF_INVOICE_CANCEL_SUCCESSFUL
163	SCF Invoice Creation Initiated	SCF_INVOICE_CREATE_SUCCESSFUL
164	SCF Invoice Reject Successful	SCF_INVOICE_REJECT_SUCCESSFUL

Table 33-4 (Cont.) Events for Alert Maintenance

SR No.	Description	Event
165	SCF Invoice Update Successful	SCF_INVOICE_UPDATE_SUCCESSFUL
166	SCF Program Creation Initiated	SCF_PROGRAM_CREATION_INITIATED
167	SCF Program Update Initiated	SCF_PROGRAM_UPDATE_INITIATED
168	Forget User Id	SMS_USERNAME_ALERT_ON_SUCCESS
169	Service Request Closure Success	SR_SERVICE_REQUEST_CLOSURE
170	Service Request Submission Failure	SR_SERVICE_REQUEST_SUBMISSION_FAILURE
171	Service Request Submission Alert Notification	SR_SERVICE_REQUEST_SUBMISSION_NOTIFICATION_SUCCESS
172	Service Request submission Success	SR_SERVICE_REQUEST_SUBMISSION_SUCCESS
173	Transaction Blackout create Successful	TB_CREATE_SUCCESS
174	Transaction Blackout delete Successful	TB_DELETE_SUCCESS
175	Transaction Blackout update Successful	TB_UPDATE_SUCCESS
176	Amend Term Deposit	TD_ACCOUNT_AMENDMENT
177	Term Deposit Closure	TD_ACCOUNT_CLOSURE
178	Create Term Deposit	TD_ACCOUNT_CREATION
179	Open Term Deposit	TD_ACCOUNT_OPENING
180	Redeem Term Deposit	TD_ACCOUNT_REDEMPTION
181	Change in Term Deposit Account Status	TD_ACCOUNT_STATUS_CHANGED
182	Term Deposit Adhoc Statement Request	TD_ADHOC_STATEMENT_REQUEST
183	Transaction Approved	TRANSACTION_APPROVED
184	Update User Party Account Access - Auto Approved	TRANSACTION_AUTO_APPROVED
185	Create Rule - Auto Approved	TRANSACTION_AUTO_APPROVED
186	Delete Rule - Auto Approved	TRANSACTION_AUTO_APPROVED
187	Update Rule - Auto Approved	TRANSACTION_AUTO_APPROVED
188	Add User in UserGroup - Auto Approved	TRANSACTION_AUTO_APPROVED
189	Create UserGroup - Auto Approved	TRANSACTION_AUTO_APPROVED
190	Delete User from UserGroup - Auto Approved	TRANSACTION_AUTO_APPROVED
191	Update UserGroup - Auto Approved	TRANSACTION_AUTO_APPROVED
192	Create Workflow - Auto Approved	TRANSACTION_AUTO_APPROVED
193	Update Workflow - Auto Approved	TRANSACTION_AUTO_APPROVED
194	Create File Identifier Maintenance - Auto Approved	TRANSACTION_AUTO_APPROVED
195	Delete File Identifier Maintenance - Auto Approved	TRANSACTION_AUTO_APPROVED
196	Update File Identifier Maintenance - Auto Approved	TRANSACTION_AUTO_APPROVED
197	Create User FI Mapping - Auto Approved	TRANSACTION_AUTO_APPROVED

Table 33-4 (Cont.) Events for Alert Maintenance

SR No.	Description	Event
198	Update User FI Mapping - Auto Approved	TRANSACTION_AUTO_APPROVED
199	Create Party Preference - Auto Approved	TRANSACTION_AUTO_APPROVED
200	Update Party Preference - Auto Approved	TRANSACTION_AUTO_APPROVED
201	System Rules - Auto Approved	TRANSACTION_AUTO_APPROVED
202	User Creation - Auto Approved	TRANSACTION_AUTO_APPROVED
203	User Modification - Auto Approved	TRANSACTION_AUTO_APPROVED
204	Create Party to Party Relationship - Auto Approved	TRANSACTION_AUTO_APPROVED
205	Delete Party to Party Relationship - Auto Approved	TRANSACTION_AUTO_APPROVED
206	Update Party to Party Relationship - Auto Approved	TRANSACTION_AUTO_APPROVED
207	Amend Term Deposit - Auto Approved	TRANSACTION_AUTO_APPROVED
208	Open Term Deposit - Auto Approved	TRANSACTION_AUTO_APPROVED
209	Redeem Term Deposit - Auto Approved	TRANSACTION_AUTO_APPROVED
210	Term Deposit Adhoc Statement Request - Auto Approved	TRANSACTION_AUTO_APPROVED
211	Term Deposit Top-Up - Auto Approved	TRANSACTION_AUTO_APPROVED
212	Account Relationship Maintenance - Auto Approved	TRANSACTION_AUTO_APPROVED
213	Account Relationship Maintenance - Auto Approved	TRANSACTION_AUTO_APPROVED
214	Create Biller - Auto Approved	TRANSACTION_AUTO_APPROVED
215	Delete Biller - Auto Approved	TRANSACTION_AUTO_APPROVED
216	Update Biller - Auto Approved	TRANSACTION_AUTO_APPROVED
217	Forex Deal Creation - Auto Approved	TRANSACTION_AUTO_APPROVED
218	Create Biller Registration - Auto Approved	TRANSACTION_AUTO_APPROVED
219	Delete Biller Registration - Auto Approved	TRANSACTION_AUTO_APPROVED
220	Update Biller Registration - Auto Approved	TRANSACTION_AUTO_APPROVED
221	Create Bill Payment - Auto Approved	TRANSACTION_AUTO_APPROVED
222	Delete Bill Payment - Auto Approved	TRANSACTION_AUTO_APPROVED
223	Update Bill Payment - Auto Approved	TRANSACTION_AUTO_APPROVED
224	Create Structure - Auto Approved	TRANSACTION_AUTO_APPROVED
225	Edit Structure - Auto Approved	TRANSACTION_AUTO_APPROVED
226	Execute Structure - Auto Approved	TRANSACTION_AUTO_APPROVED
227	Create Structure - Auto Approved	TRANSACTION_AUTO_APPROVED
228	Create Structure - Auto Approved	TRANSACTION_AUTO_APPROVED
229	Update internal payee - Auto Approved	TRANSACTION_AUTO_APPROVED
230	Update International payee - Auto Approved	TRANSACTION_AUTO_APPROVED

Table 33-4 (Cont.) Events for Alert Maintenance

SR No.	Description	Event
231	Update Domestic payee - Auto Approved	TRANSACTION_AUTO_APPROVED
232	Update DemandDraft payee - Auto Approved	TRANSACTION_AUTO_APPROVED
233	Create Task Group - Auto Approved	TRANSACTION_AUTO_APPROVED
234	Delete Task Group - Auto Approved	TRANSACTION_AUTO_APPROVED
235	Update Task Group - Auto Approved	TRANSACTION_AUTO_APPROVED
236	Create Limit Package - Auto Approved	TRANSACTION_AUTO_APPROVED
237	Delete Limit Package - Auto Approved	TRANSACTION_AUTO_APPROVED
238	Update Limit Package - Auto Approved	TRANSACTION_AUTO_APPROVED
239	Create Limit - Auto Approved	TRANSACTION_AUTO_APPROVED
240	Delete Limit - Auto Approved	TRANSACTION_AUTO_APPROVED
241	Domestic Fund Transfer File Upload For FLA - Auto Approve	TRANSACTION_AUTO_APPROVED
242	Domestic Fund Transfer File Upload For RLA - Auto Approve	TRANSACTION_AUTO_APPROVED
243	Internal Fund Transfer File Upload For FLA - Auto Approved	TRANSACTION_AUTO_APPROVED
244	Internal Fund Transfer File Upload For RLA - Auto Approved	TRANSACTION_AUTO_APPROVED
245	International Fund Transfer File Upload For FLA - Auto Appr	TRANSACTION_AUTO_APPROVED
246	International Fund Transfer File Upload For RLA - Auto Appr	TRANSACTION_AUTO_APPROVED
247	Mixed Fund Transfer File Upload For FLA - Auto Approved	TRANSACTION_AUTO_APPROVED
248	Mixed Fund Transfer File Upload For RLA - Auto Approved	TRANSACTION_AUTO_APPROVED
249	Stop/Unblock Cheque - Auto Approved	TRANSACTION_AUTO_APPROVED
250	Request Cheque Book - Auto Approved	TRANSACTION_AUTO_APPROVED
251	CASA Adhoc Statement Request - Auto Approved	TRANSACTION_AUTO_APPROVED
252	Loan Settlement - Auto Approved	TRANSACTION_AUTO_APPROVED
253	Biller Deletion - Auto Approved	TRANSACTION_AUTO_APPROVED
254	Update Party Biller Relation - Auto Approved	TRANSACTION_AUTO_APPROVED
255	Biller Creation - Auto Approved	TRANSACTION_AUTO_APPROVED
256	Domestic Draft Request - Auto Approved	TRANSACTION_AUTO_APPROVED
257	International Draft Request - Auto Approved	TRANSACTION_AUTO_APPROVED
258	Adhoc Domestic Payment - Auto Approved	TRANSACTION_AUTO_APPROVED
259	Adhoc Internal Payment - Auto Approved	TRANSACTION_AUTO_APPROVED
260	Adhoc International Payment - Auto Approved	TRANSACTION_AUTO_APPROVED

Table 33-4 (Cont.) Events for Alert Maintenance

SR No.	Description	Event
261	Payment Instruction Cancellation - Auto Approved	TRANSACTION_AUTO_APPROVED
262	Domestic Draft Pay Later Request - Auto Approved	TRANSACTION_AUTO_APPROVED
263	International Draft Pay Later Request - Auto Approved	TRANSACTION_AUTO_APPROVED
264	Domestic Fund Transfer Instruction - Auto Approved	TRANSACTION_AUTO_APPROVED
265	International Fund Transfer Instruction - Auto Approved	TRANSACTION_AUTO_APPROVED
266	Internal Fund Transfer Instruction - Auto Approved	TRANSACTION_AUTO_APPROVED
267	Self Transfer Instruction - Auto Approved	TRANSACTION_AUTO_APPROVED
268	Demand Draft Payee Creation - Auto Approved	TRANSACTION_AUTO_APPROVED
269	Domestic Transfer Payee Deletion - Auto Approved	TRANSACTION_AUTO_APPROVED
270	Domestic Transfer Payee Creation - Auto Approved	TRANSACTION_AUTO_APPROVED
271	Internal Transfer Payee Deletion - Auto Approved	TRANSACTION_AUTO_APPROVED
272	Internal Transfer Payee Creation - Auto Approved	TRANSACTION_AUTO_APPROVED
273	International Transfer Payee Deletion - Auto Approved	TRANSACTION_AUTO_APPROVED
274	International Transfer Payee Creation - Auto Approved	TRANSACTION_AUTO_APPROVED
275	Domestic Fund Transfer - Auto Approved	TRANSACTION_AUTO_APPROVED
276	International Fund Transfer - Auto Approved	TRANSACTION_AUTO_APPROVED
277	Bill Payment - Auto Approved	TRANSACTION_AUTO_APPROVED
278	Internal Fund Transfer - Auto Approved	TRANSACTION_AUTO_APPROVED
279	Self Transfer - Auto Approved	TRANSACTION_AUTO_APPROVED
280	Financial Transaction Auto Approved	TRANSACTION_AUTO_APPROVED
281	Non-Financial Transaction Auto Approved	TRANSACTION_AUTO_APPROVED
282	Maintenance Transaction Auto Approved	TRANSACTION_AUTO_APPROVED
283	Amount Financial Transaction Auto Approved	TRANSACTION_AUTO_APPROVED
284	Create Party Account Access - Auto Approved	TRANSACTION_AUTO_APPROVED
285	Delete Party Account Access - Auto Approved	TRANSACTION_AUTO_APPROVED
286	Update Party Account Access - Auto Approved	TRANSACTION_AUTO_APPROVED
287	Create User Party Account Access - Auto Approved	TRANSACTION_AUTO_APPROVED

Table 33-4 (Cont.) Events for Alert Maintenance

SR No.	Description	Event
288	Delete User Party Account Access - Auto Approved	TRANSACTION_AUTO_APPROVED
289	Financial Transaction Processed By Host	TRANSACTION_F_PROCESSED_BY_HOST
290	Delete User from UserGroup - Initiated	TRANSACTION_INITIATED
291	Update UserGroup - Initiated	TRANSACTION_INITIATED
292	Create Workflow - Initiated	TRANSACTION_INITIATED
293	Update Workflow - Initiated	TRANSACTION_INITIATED
294	Create File Identifier Maintenance - Initiated	TRANSACTION_INITIATED
295	Delete File Identifier Maintenance - Initiated	TRANSACTION_INITIATED
296	Update File Identifier Maintenance - Initiated	TRANSACTION_INITIATED
297	Create User FI Mapping - Initiated	TRANSACTION_INITIATED
298	Update User FI Mapping - Initiated	TRANSACTION_INITIATED
299	Create Party Preference - Initiated	TRANSACTION_INITIATED
300	Update Party Preference - Initiated	TRANSACTION_INITIATED
301	System Rules - Initiated	TRANSACTION_INITIATED
302	User Creation - Initiated	TRANSACTION_INITIATED
303	User Modification - Initiated	TRANSACTION_INITIATED
304	Create Party to Party Relationship - Initiated	TRANSACTION_INITIATED
305	Delete Party to Party Relationship - Initiated	TRANSACTION_INITIATED
306	Update Party to Party Relationship - Initiated	TRANSACTION_INITIATED
307	Create Task Group - Initiated	TRANSACTION_INITIATED
308	Delete Task Group - Initiated	TRANSACTION_INITIATED
309	Update Task Group - Initiated	TRANSACTION_INITIATED
310	Create Limit Package - Initiated	TRANSACTION_INITIATED
311	Delete Limit Package - Initiated	TRANSACTION_INITIATED
312	Update Limit Package - Initiated	TRANSACTION_INITIATED
313	Create Limit - Initiated	TRANSACTION_INITIATED
314	Delete Limit - Initiated	TRANSACTION_INITIATED
315	Domestic Fund Transfer File Upload For FLA - Initiated	TRANSACTION_INITIATED
316	Domestic Fund Transfer File Upload For RLA - Initiated	TRANSACTION_INITIATED
317	Internal Fund Transfer File Upload For FLA - Initiated	TRANSACTION_INITIATED
318	Internal Fund Transfer File Upload For RLA - Initiated	TRANSACTION_INITIATED
319	International Fund Transfer File Upload For FLA - Initiated	TRANSACTION_INITIATED

Table 33-4 (Cont.) Events for Alert Maintenance

SR No.	Description	Event
320	International Fund Transfer File Upload For RLA - Initiated	TRANSACTION_INITIATED
321	Mixed Fund Transfer File Upload For FLA - Initiated	TRANSACTION_INITIATED
322	Mixed Fund Transfer File Upload For RLA - Initiated	TRANSACTION_INITIATED
323	Stop/Unblock Cheque - Initiated	TRANSACTION_INITIATED
324	Request Cheque Book - Initiated	TRANSACTION_INITIATED
325	CASA Adhoc Statement Request - Initiated	TRANSACTION_INITIATED
326	Loan Settlement - Initiated	TRANSACTION_INITIATED
327	Biller Deletion - Initiated	TRANSACTION_INITIATED
328	Update Party Biller Relation - Initiated	TRANSACTION_INITIATED
329	Biller Creation - Initiated	TRANSACTION_INITIATED
330	Domestic Draft Request - Initiated	TRANSACTION_INITIATED
331	Financial Transaction Initiated	TRANSACTION_INITIATED
332	Non-Financial Transaction Initiated	TRANSACTION_INITIATED
333	Maintenance Transaction Initiated	TRANSACTION_INITIATED
334	Amount Financial Transaction Initiated	TRANSACTION_INITIATED
335	Create Party Account Access - Initiated	TRANSACTION_INITIATED
336	Delete Party Account Access - Initiated	TRANSACTION_INITIATED
337	Update Party Account Access - Initiated	TRANSACTION_INITIATED
338	Create User Party Account Access - Initiated	TRANSACTION_INITIATED
339	Delete User Party Account Access - Initiated	TRANSACTION_INITIATED
340	Update User Party Account Access - Initiated	TRANSACTION_INITIATED
341	Create Rule - Initiated	TRANSACTION_INITIATED
342	Delete Rule - Initiated	TRANSACTION_INITIATED
343	Update Rule - Initiated	TRANSACTION_INITIATED
344	Add User in UserGroup - Initiated	TRANSACTION_INITIATED
345	Create UserGroup - Initiated	TRANSACTION_INITIATED
346	International Draft Request - Initiated	TRANSACTION_INITIATED
347	Adhoc Domestic Payment - Initiated	TRANSACTION_INITIATED
348	Adhoc Internal Payment - Initiated	TRANSACTION_INITIATED
349	Adhoc International Payment - Initiated	TRANSACTION_INITIATED
350	Payment Instruction Cancellation - Initiated	TRANSACTION_INITIATED
351	Domestic Draft Pay Later Request - Initiated	TRANSACTION_INITIATED
352	International Draft Pay Later Request - Initiated	TRANSACTION_INITIATED
353	Domestic Fund Transfer Instruction - Initiated	TRANSACTION_INITIATED

Table 33-4 (Cont.) Events for Alert Maintenance

SR No.	Description	Event
354	International Fund Transfer Instruction - Initiated	TRANSACTION_INITIATED
355	Internal Fund Transfer Instruction - Initiated	TRANSACTION_INITIATED
356	Self Transfer Instruction - Initiated	TRANSACTION_INITIATED
357	Demand Draft Payee Creation - Initiated	TRANSACTION_INITIATED
358	Domestic Transfer Payee Deletion - Initiated	TRANSACTION_INITIATED
359	Domestic Transfer Payee Creation - Initiated	TRANSACTION_INITIATED
360	Internal Transfer Payee Deletion - Initiated	TRANSACTION_INITIATED
361	Internal Transfer Payee Creation - Initiated	TRANSACTION_INITIATED
362	International Transfer Payee Deletion - Initiated	TRANSACTION_INITIATED
363	International Transfer Payee Creation - Initiated	TRANSACTION_INITIATED
364	Domestic Fund Transfer - Initiated	TRANSACTION_INITIATED
365	International Fund Transfer - Initiated	TRANSACTION_INITIATED
366	Bill Payment - Initiated	TRANSACTION_INITIATED
367	Internal Fund Transfer - Initiated	TRANSACTION_INITIATED
368	Self Transfer - Initiated	TRANSACTION_INITIATED
369	Amend Term Deposit - Initiated	TRANSACTION_INITIATED
370	Open Term Deposit - Initiated	TRANSACTION_INITIATED
371	Redeem Term Deposit - Initiated	TRANSACTION_INITIATED
372	Term Deposit Adhoc Statement Request - Initiated	TRANSACTION_INITIATED
373	Term Deposit Top-Up - Initiated	TRANSACTION_INITIATED
374	Account Relationship Maintenance - Initiated	TRANSACTION_INITIATED
375	Account Relationship Maintenance - Initiated	TRANSACTION_INITIATED
376	Create Biller - Initiated	TRANSACTION_INITIATED
377	Delete Biller - Initiated	TRANSACTION_INITIATED
378	Update Biller - Initiated	TRANSACTION_INITIATED
379	Forex Deal Creation - Initiated	TRANSACTION_INITIATED
380	Create Biller Registration - Initiated	TRANSACTION_INITIATED
381	Delete Biller Registration - Initiated	TRANSACTION_INITIATED
382	Update Biller Registration - Initiated	TRANSACTION_INITIATED
383	Create Bill Payment - Initiated	TRANSACTION_INITIATED
384	Delete Bill Payment - Initiated	TRANSACTION_INITIATED
385	Update Bill Payment - Initiated	TRANSACTION_INITIATED
386	Create Structure - Initiated	TRANSACTION_INITIATED
387	Edit Structure - Initiated	TRANSACTION_INITIATED
388	Execute Structure - Initiated	TRANSACTION_INITIATED

Table 33-4 (Cont.) Events for Alert Maintenance

SR No.	Description	Event
389	Create Structure - Initiated	TRANSACTION_INITIATED
390	Create Structure - Initiated	TRANSACTION_INITIATED
391	Update internal payee - Initiated	TRANSACTION_INITIATED
392	Update International payee - Initiated	TRANSACTION_INITIATED
393	Update Domestic payee - Initiated	TRANSACTION_INITIATED
394	Update DemandDraft payee - Initiated	TRANSACTION_INITIATED
395	Financial Transaction Modification Requested	TRANSACTION_MODIFICATION_REQUESTED
396	Maintenance Transaction Modification Requested	TRANSACTION_MODIFICATION_REQUESTED
397	Non-Financial Transaction Modification Requested	TRANSACTION_MODIFICATION_REQUESTED
398	Amount Financial Transaction Modification Requested	TRANSACTION_MODIFICATION_REQUESTED
399	Non-Financial Transaction Processed By Host	TRANSACTION_N_PROCESSED_BY_HOST
400	Transaction Partially Approved	TRANSACTION_PARTIALLY_APPROVED
401	Transaction Rejected	TRANSACTION_REJECTED
402	Transaction Rejected By Host	TRANSACTION_REJECTED_BY_HOST
403	Userprofile Address Update	USERPROFILE_UPDATE_ADDRESS
404	Userprofile Adhaar Number Update	USERPROFILE_UPDATE_ADHAARNO
405	Userprofile Email Update	USERPROFILE_UPDATE_EMAILID
406	Userprofile Fax Update	USERPROFILE_UPDATE_FAX
407	Userprofile PAN Number Update	USERPROFILE_UPDATE_PANNO
408	Userprofile Phone Number Update	USERPROFILE_UPDATE_PHONENO
409	Send User Password	USER_CREDENTIALS_SEND_PASSWORD
410	Send Users Username	USER_CREDENTIALS_SEND_USERNAME
411	Reset Credentials	USER_RESET_PASSWORD
412	Internal Credit Line Created	VAM_CREDIT_LINE_CREATED
413	Internal Credit Line Closed	VAM_CREDIT_LINE_DELETED
414	Internal Credit Line Linkage Created	VAM_CREDIT_LINE_LINKAGE_CREATED
415	Internal Credit Line Linkage Closed	VAM_CREDIT_LINE_LINKAGE_DELETED
416	Internal Credit Line Linkage Updated	VAM_CREDIT_LINE_LINKAGE_UPDATED
417	Internal Credit Line Updated	VAM_CREDIT_LINE_UPDATED
418	Internal Transfer Success Alert	VAM_INTERNAL_TRANSFER_SUCCESS
419	Special Rates Created	VAM_SPECIAL_RATE_CREATED
420	Virtual Accounts Structure Creation Success Alert	VAM_VIRTUAL_ACCOUNTS_STRUCTURE_CREATION_SUCCESS

Table 33-4 (Cont.) Events for Alert Maintenance

SR No.	Description	Event
421	Virtual Accounts Structure Deletion Success Alert	VAM_VIRTUAL_ACCOUNTS_STRUCTURE_DELETION_SUCCESS
422	Virtual Accounts Structure Modification Success Alert	VAM_VIRTUAL_ACCOUNTS_STRUCTURE_UPDATION_SUCCESS
423	Virtual Account Created	VAM_VIRTUAL_ACCOUNT_CREATED
424	Virtual Account Deleted	VAM_VIRTUAL_ACCOUNT_DELETED
425	Virtual Account Updated	VAM_VIRTUAL_ACCOUNT_UPDATED
426	VAM Virtual Entity Created	VAM_VIRTUAL_ENTITY_CREATED
427	VAM Virtual Entity Deleted	VAM_VIRTUAL_ENTITY_DELETED
428	VAM Virtual Entity Updated	VAM_VIRTUAL_ENTITY_UPDATED
429	Virtual Multi-Currency Account Creation Success Alert	VAM_VMCA_CREATION_SUCCESS
430	Virtual Multi-Currency Account Deletion Success Alert	VAM_VMCA_DELETION_SUCCESS
431	Virtual Multi-Currency Account Modification Success Alert	VAM_VMCA_UPDATION_SUCCESS
432	Virtual Payment Address Create Successful	VIRTUAL_PAYMENT_ADDRESS_CREATE_SUCCESS
433	Wallet PayIn Request	WALLET_PAYIN_REQUEST_ALERT_ON_SUCCESS
434	Wallet Account Opening Successful	WA_WALLET_ACCOUNT_OPENING_ALERT_ON_SUCCESS
435	Wallet Registration Success	WA_WALLET_REGISTRATION_ALERT_ON_SUCCESS
436	Investment Account Creation Alert Successfully	WM_MF_ACCOUNT_CREATION_SUCCESS
437	Mutual Fund Delete Order Alert Success	WM_MF_DELETE_ORDER_SUCCESS
438	Mutual Fund Purchase One Time Fund Alert Success	WM_MF_PURCHASE_ONETIME_SUCCESS
439	Mutual Fund SIP Fund Alert Success	WM_MF_PURCHASE_SIP_SUCCESS
440	Mutual Fund Purchase SI Fund Alert Success	WM_MF_PURCHASE_SI_SUCCESS
441	Mutual Fund Redeem One Time Fund Alert Success	WM_MF_REDEEM_ONETIME_SUCCESS
442	Mutual Fund Redeem SWP Fund Alert Success	WM_MF_REDEEM_SWP_SUCCESS
443	Mutual Fund Risk Profile Create Success	WM_MF_RISKPROFILE_CREATE_SUCCESS
444	Mutual Fund Switch One Time Fund Alert Success	WM_MF_SWITCH_ONETIME_SUCCESS
445	Mutual Fund Switch PSTP Alert Success	WM_MF_SWITCH_PSTP_SUCCESS
446	Mutual Fund Switch STP Fund Alert Success	WM_MF_SWITCH_STP_SUCCESS

33.5 FAQ

1. **What is a significance of Mandatory and Subscribe types of alerts?**
Recipients will get an alert by default for the alert types defined as Mandatory and will have to subscribe for those alerts for which the alert type is defined as **Subscribe**.
2. **What is a reason for applying attribute masking?**
The main reason for applying masking to a [data field](#) is to protect data that is classified as [personal identifiable data](#), [personal sensitive data](#) or commercially sensitive data as a communication between the customer and Bank.
3. **Can I define the masking for data attribute available in subject?**
No, data attribute masking can be defined only for the data available in the message body.
4. **Can I add an attribute masks for more the one data attribute for a specific recipient and channel?**
Yes, you can add multiple attribute masks for different data attributes for a specific recipient and channel.
5. **Can I delete specific recipient added for an alert event in Alert Maintenance?**
Yes, administrator can delete specific recipient mapped to an event.
6. **What happens to the in-transit transactions if I edit the alert maintenance for specific recipient?**
An updated maintenance will be applicable for any new event performed after maintenance is saved successfully.
7. **Can the administrator define any of the existing alerts as an actionable alert by defining the Action ID and Action Text?**
No, actionable alerts cannot be configured by the Administrator, these alerts are factory shipped or can be defined at the time of implementation. Administrator can only define the Action Text for and can enable/disable the actionable alert.

Mailers

This topic describes the information about **Mailers** option.

Mailers are information or messages published by the Bank, to communicate about the Bank's Products, services and other information to its users. Bank may send mailers to announce a limited period promotional product rate, launch of a product or service, etc.

Using this option, the System Administrator creates Mailers which are sent to specific users, parties or user segments. Mailers can be customized to reach some or all users, to be sent now or on a specific date and time, in the future.

Administrator can maintain mailers in all supported languages, to ensure effective communication with customers in their preferred language.

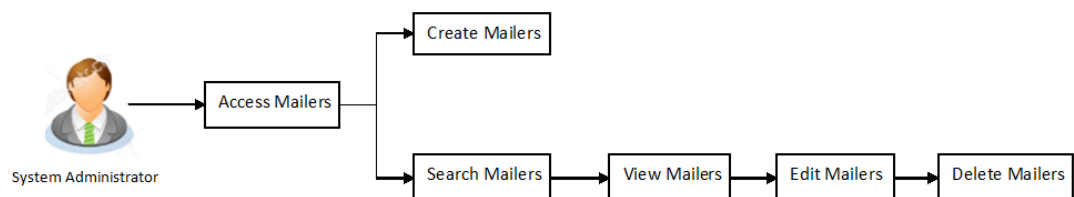
Note

Users can view mailer content (subject and body) in their currently logged-in language. If the administrator has not provided content in that language, the bank's default language will be used.

Pre-requisites

- Transaction access is provided to System Administrator
- Approval rule set up for Administrator to perform the actions

Figure 34-1 Workflow



Features supported in Application:

The Mailers module supports following features:

- [Search and View Mailers](#)
- [Create Mailers](#)
- [Edit Mailers](#) (Only for Scheduled Mailers)
- [Delete Mailers](#) (Only for Scheduled Mailers)

Navigation Path: Perform anyone of the following navigation to access the **Mailers** screen.

- From **System/ Bank Administrator Dashboard**, under **Communications** widget, click **Mailers**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Communications**. Under **Communications**, click **Mailers**.

The **Mailers** screen appears.

- [Mailers - Search and View](#)
This topic describes the information about **Mailers - Search and View** option. Using Mailers – search option, System Administrators can search and view the list of mailers created in the application.
- [Mailers - Create](#)
This topic describes the systematic instruction to **Mailers - Create** function. This function allows the System Administrator to create mailers.
- [page 7](#)
- [Mailers - Delete](#)
This topic describes the systematic instruction to **Mailers - Delete** option.
- [FAQ](#)

34.1 Mailers - Search and View

This topic describes the information about **Mailers - Search and View** option. Using Mailers – search option, System Administrators can search and view the list of mailers created in the application.

System Administrator enters the mailer code or mailer description to search the user, however blank search is also allowed.

The information will be displayed sorted by Date of creation.

To search the mailer:

1. Navigate to one of the above paths.
The **Mailers** screen appears.
2. Perform anyone of the following actions:
 - In the **Mailer Code** field, enter the mailer code to view the mailer details.
 - In the **Mailer Description** field, enter the mailer description to view the mailer details.
3. Click **Search**.
Perform anyone of the following actions:
 - The search results appear on the **Mailers** screen.
 - Click **Clear** if you want to reset the search parameters.
 - Click **Cancel** to cancel the transaction.

Figure 34-2 Mailers - Search

←

Mailers

Mailer Code

Mailer Description

Search

Create

Clear

Mailer Code	Mailer Description	Date Created	Send Date	Status
testaccde	testabdd	12/26/2024, 2:36 PM	12/25/2024, 6:30 PM	Expired
Test123	Test 123	1/9/2025, 9:41 AM	1/8/2025, 6:30 PM	Expired
deepChatDeds	deepChatDeds	2/3/2025, 11:56 AM	2/3/2025, 6:30 AM	Expired
Test205	jhgfn	1/16/2025, 10:38 AM	1/15/2025, 6:30 PM	Expired
TestMailer1	TestMailer1	1/16/2025, 10:42 AM	1/16/2025, 5:20 PM	Expired
TestMailer2	TestMailer2	1/16/2025, 10:45 AM	1/16/2025, 5:16 AM	Expired
MailerTest2	fgrsghf	1/14/2025, 12:26 PM	1/13/2025, 6:30 PM	Expired
MailerTest204	MailerTest204	2/11/2025, 12:00 PM	2/20/2025, 8:50 AM	Sent
MailerTest205	MailerTest205	2/11/2025, 12:53 PM	2/11/2025, 7:25 AM	Sent
testMailKushDeep	testMailKushDeep	2/3/2025, 10:09 AM	2/3/2025, 4:40 AM	Expired

Page

1 of 12 (1-10 of 117 items)

1

2

3

4

5

12

Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 34-1 Mailers - Search - Field Description

Field Name	Description
Mailer Code	The unique key to identify the mailer.
Mailer Description	The description of the mailer corresponding to mailer code.
Search Results	Information specified in below fields are related to search results.
Mailer Code	The mailer code.
Mailer Description	The description of the mailer corresponding to mailer code.
Date Created	The date on which the mailer was created.
Send Date	The date on which mailer is sent.
Status	The status of the mailer - viz., scheduled, sent and expired.

To view the mailer details:

- Navigate to one of the above paths.
The **Mailers** screen appears.
- Click the **Mailer Code** link of the record for which you want to view the details.

The search results appear on the **Mailers - View** screen appears.

Figure 34-3 Mailer - View

←
Mailers

Mailer Code

mail0011

Mailer Description

mail0011

Expiry Date

3/4/2025, 6:30 PM

Send Time

3/26/2025, 6:30 PM

Priority

18 Hour(s) & 30 Minute(s)

Priority

Low

Mail

> عربي

> English

Subject

Boost Your Cash Flow with Our Collections Facility

Mail Body

Boost Your Cash Flow with Our Collections Facility

> Español

> 中國人

> Portuguese

Subject

Boost Your Cash Flow with Our Collections Facility

Mail Body

Boost Your Cash Flow with Our Collections Facility

> 中國人

> Français

Recipients

Send To

☐ All Corporate Users

☒ All Bank Administrator

☐ All Retail Users

☐ Segmented User

☐ Non-Segmented User

List of Username

administrator

List of Party ID

administrator

Edit

Delete

Cancel

Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 34-2 Mailer - View - Field Description

Field Name	Description
Mail	Information specified in below fields are related to mail.
Mailer Code	The unique key to identify the mailer.

Table 34-2 (Cont.) Mailer - View - Field Description

Field Name	Description
Mailer Description	The description of the mailer corresponding to the mailer code.
Send Date	The date and time on which the mailer was sent.
Expiry Date	The date and time on which the mailer will expire and will stop appearing in user's mailbox.
Send Time	The time on which the mailer was sent.
Priority	The priority of the mailer. The options can be: <ul style="list-style-type: none"> • Low • Medium • High
Subject	The subject of the mailer.
Mail Body	The content of the main body of the mailer.
Recipients	Information specified in below fields are related to recipients.
Send To	The recipients of the mailer. The recipients can be: <ul style="list-style-type: none"> • All Corporate Users • All Bank Administrator • All Retail Users • Segmented Users • Non-Segmented Users • User IDs • PartyIDs

3. Perform anyone of the following actions:
 - Click **Edit** to edit the mailer.
 - Click **Delete** the delete the mailer.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

 **Note**

The **Edit** and **Delete** option is available only for Mailers that have a status as **Scheduled**.

34.2 Mailers - Create

This topic describes the systematic instruction to **Mailers - Create** function. This function allows the System Administrator to create mailers.

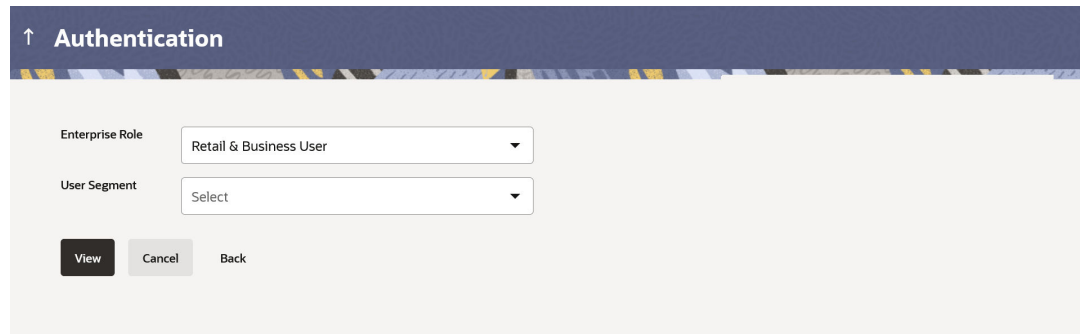
The System Administrator creates the content of the mailers, specifies the date - when a mailer is to be sent, priority of the mailer, and the recipients to whom the mailer needs to be sent.

To create a new mailer:

1. Navigate to the **Mailers** screen.
2. Click **Create**.

The **Mailers - Create** screen appears.

Figure 34-4 Mailer - Create



↑ Authentication

Enterprise Role: Retail & Business User

User Segment: Select

View Cancel Back


Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 34-3 Mailer - Create - Field Description

Field Name	Description
Mailer Code	Specify the unique key to identify the mailer.
Mailer Description	The description of the mailer corresponding to the mailer code.
Send Date	The desired date and time for sending the mailer.
Expiry Date	The date and time on which the mailer will expire and it will stop appearing in the user's mailbox.
Priority	The priority of the mailer. The options are: <ul style="list-style-type: none"> • Low • Medium • High
Mail	The following section displays the list supported languages in which Mailers can be maintain.
Language	Choose the preferred language in which mailer is to be defined. Drill down to add details of the mailer.
Subject	The subject of the mailer.
Mail Body	The content of the main body of the mailer.
Recipients	
Send To	The recipients of the mailer. The options are: <ul style="list-style-type: none"> • All Corporate Users • All Bank Administrator • All Retail Users • Segmented Users • Non-Segmented Users • List of User ID: This field is enabled, if you click the Add List of User ID button. • List of PartyID: This field is enabled, if you click the Add List of Party ID button.

3. In the **Mailer Code** field, enter the mailer id.
4. In the **Mailer Description** field, enter the mailer description.
5. From the **Send Date** list, select the appropriate date and time to send the mailer.
6. From the **Expiry Date** list, select the appropriate date and time on which the mailer will expire.
7. In the **Priority** field, select the priority to send the mailer.
8. Click on the **Language** for which you wish to maintain the mailer.
The Content editor the mailer is displayed.
 - a. In the **Subject** field, enter the appropriate subject for the mailer.
 - b. In the **Mail Body** field, enter the appropriate content for the mailer.
9. Perform anyone of the following actions:
 - To send the mailer, select the type of recipients from the Send To list. Click the  icon against the Segmented Users/ Non Segmented Users field to view and select the desired user.
 - Select the check box to select all the segmented users/ non segmented users.
 - Click **Add List of User ID** and enter the user ids, if you want to add specific user ids as mailer recipients.
 - Click **Add List of Party ID** and enter the party ids, if you want to add specific party ids as mailer recipients.
 - Click **Save** to save the details.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
10. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the operation.
 - Click **Back** to navigate to the previous screen.

The success message of mailer creation appears along with the transaction reference number.
11. Click **OK** to complete the transaction.

34.3

The image shows the process to edit the mailer details.

34.4 Mailers - Delete

This topic describes the systematic instruction to **Mailers - Delete** option.

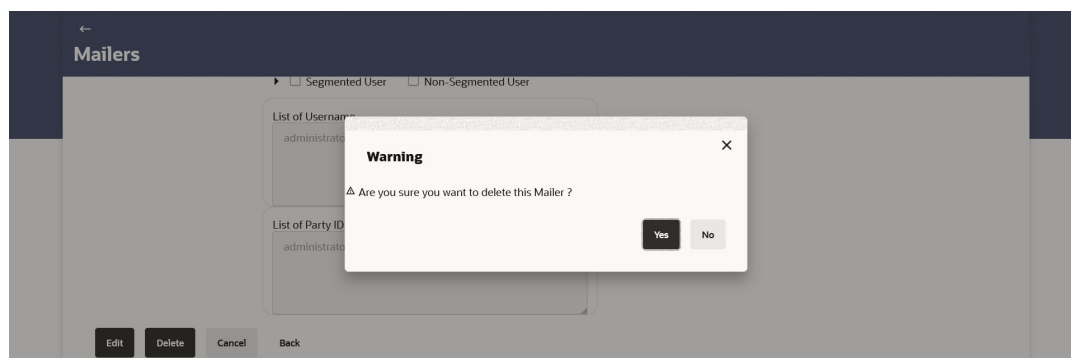
Using this option, the System Administrator can delete the mailer.

Note

This option is available only for Mailers, which have status as **Scheduled** (future dated).

To delete the mailer:

1. Navigate to one of the above paths.
The **Mailers** screen appears.
2. Enter the search criteria, click **Search**.
The search results appear on the **Mailers** screen.
3. In the **Mailer - Search Results** section, click the **Mailer Code** link of the record for which you want to view the details.
The search results appear on the **Mailers - View** screen appears.
4. Click **Delete**.
The application prompt the System Administrator with a delete confirmation message with an option of **Yes / No**.

Figure 34-5 Mailers - Delete

5. Perform anyone of the following actions:
 - Click **Yes** to continue.
 - Click **No** to cancel the deletion process.
6. The screen with success message appears.
 - Click **OK** to complete the transaction.

34.5 FAQ

1. **Can I attach a file while creating a Mailer?**
No, option to attach files is not supported.
2. **Till which date I can see the mailers which are already sent to the customers?**
You can view already sent mailers till the date, data is available in the system. This will be based on the Bank's purging policy.
3. **Can I send mailers to specific customers?**
Mailers can be sent to all the customers (Retail/corporate/Administrators), specific user segments or to specific user(s) by specifying the user IDs or party IDs.

4. Who will be the recipients of the mailers incase if mailers are targeted for specific party id(s)?

The users to whom the party ID is mapped as primary party will receive the mailers on scheduled date and time.

Account Aggregation

This topic describes the information about **Account Aggregation** screen. User can link their external bank accounts to OBDX with this feature.

Account aggregation feature allows retail users to link their external bank accounts to OBAPIS and provides with an ability to view and access all their savings, term deposits and loan accounts information anytime, anywhere using single digital platform. The benefit of account aggregation is that retail users get a snapshot of all financial accounts while being able to easily retrieve account details, such as net balance available across all the current and savings accounts, recent transactions, etc. in one place. Using this feature, the user log on to the application to see all financial accounts, instead of log in to several accounts to tally up a financial overview, which saves time and effort of the user.

As a part of Account Aggregation module OBAPIS enables a retail user to access external bank accounts, and aggregate accounts with OBDX, the system administrator has to perform **External Bank Maintenance**.

- [External Bank Maintenance](#)
This topic describes the information about **External Bank Maintenance** screen. Using external bank maintenance, System Administrators can add an external bank.

35.1 External Bank Maintenance

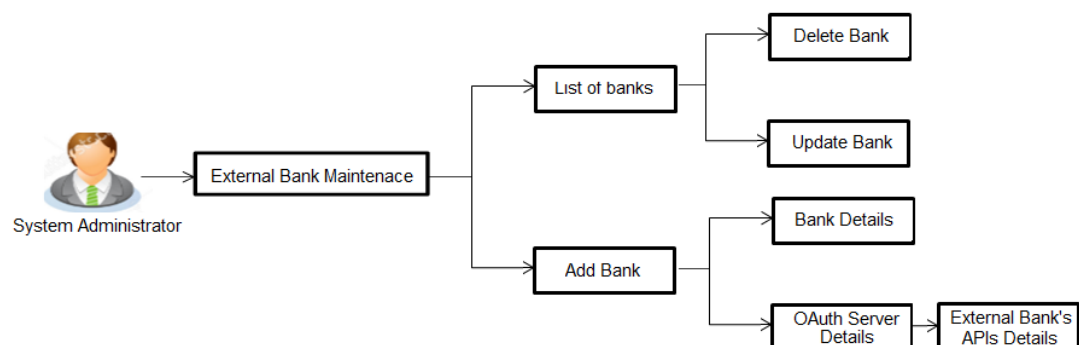
This topic describes the information about **External Bank Maintenance** screen. Using external bank maintenance, System Administrators can add an external bank.

The external bank logo, address, URL and other details can be maintained. In addition to this, the authorization details can be captured, that will enable linking of OBAPIS with the external bank. Multiple external APIs can be saved, to facilitate access of data, which will then be available for the perusal of the OBAPIS customer.

Prerequisites

- Transaction access is provided to System Administrator
- Approval rule set up for System Administrator to perform the actions

Figure 35-1 Workflow



Features Supported In Application

This option allows the System Administrator to:

- [View External Bank Details](#)
- [Add External Bank](#)
- [Update External Bank Details](#)
- [Delete External Bank](#)

Navigation Path: Perform anyone of the following navigation to access **External Bank Maintenance** screen.

- From **System/ Bank Administrator Dashboard**, under **Personal Finance** widget, click **External Bank Maintenance**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Personal Finance**. Under **Personal Finance**, click **External Bank Maintenance**.
- [Search and View External Bank's Details](#)
This topic describes the information about **Search and View External Bank's Details** screen.
- [Add External Bank](#)
This topic describes the information about **Add External Bank** screen.
- [Update External Bank's Details](#)
This topic describes the information about **ATM & Branch Locator** screen. System Administrators can modify Bank details, Authorization details and External API information with this feature.
- [Delete External Bank's Details](#)
This topic describes the information about **ATM & Branch Locator** screen. System Administrators can search and delete existing external bank details with this feature.

35.1.1 Search and View External Bank's Details

This topic describes the information about **Search and View External Bank's Details** screen.

System Administrators can search and view the details of the external banks already maintained in the application.

To view external bank's details:


1. Navigate to one of the above paths.
The **External Bank Maintenance** screen appears.
2. In the **Bank Name** field, enter the bank name to search for a specific external bank.
3. Perform anyone of the following actions:
 - Click **Search**. List of external banks matching search criteria appears in search summary section.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the details.
 - Click **ADD** to add new external bank.

Figure 35-2 External Bank Maintenance - Search Result

External Bank Maintenance

Bank Name

Search Clear

Bank Logo	Bank Name	Bank URL	Enable OAuth Details	Enabled on
	Fio Bank	https://www.fio.cz/	Enabled	12 Nov 2019

Page 1 (0 of 0 items) < 1 >

Cancel

Add and Maintain External Bank Accounts

You can now maintain external banks to enable the retail users to link their external bank accounts for account aggregation. Ensure you have all bank details and authorization details for this maintenance.

Further you can also view, edit or delete an existing external bank.

Add

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 35-1 External Bank Maintenance - Search Result - Field Description

Field Name	Description
Bank Logo	The external Bank's logo.
Bank Name	The name of the external bank maintained in OBAPIS.
Bank URL	The URL of the external bank maintained in OBAPIS.
Enable OAuth Details	The status of the external bank's authorization details, if enabled or disabled.
Enabled on	If the status of an external bank is enabled, then date and time on which the bank is enabled for customers.

- Click **Bank Name** link on **External Bank Maintenance** screen.

The bank details maintained appears on **External Bank Maintenance - View** screen.

Figure 35-3 External Bank Maintenance - View

External Bank Maintenance

Bank Details

Bank Name	Fio Bank
Bank Address	14 Rybna Prague 110 00
Bank URL	https://www.fio.cz/
Bank Logo	NA
Bank Identifier	fio

OAuth Authorization Details

Enable OAuth Details	Enabled
Authorization URL	http://mum00bob.in.oracle.com:3333/digx-auth/oauth2/auth?response_type=code&domain=OBDXThirdPartyAppDomain
Token URL	http://mum00bob.in.oracle.com:3333/digx-auth/v1/token
Revoke URL	http://mum00bob.in.oracle.com:3333/digx-auth/v1/revoke
Redirect URL	http://mum00boa:12777/oauthredirect.html
Client ID	obbf721-6731-457c-b351-7320f70b7424
Client Secret Keys	*****
Scope	accounts

External API Details

Account List	http://mum00bob.in.oracle.com:31003/digx/v1/accounts
--------------	--

Notes

External Bank Account Details.

Edit

Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 35-2 External Bank Maintenance - View - Field Description

Field Name	Description
Bank Details	Information specified in below fields are related to bank details.
Bank Name	The name of the external bank maintained in OBAPIS.
Bank Address	The address of the external bank maintained in OBAPIS.

Table 35-2 (Cont.) External Bank Maintenance - View - Field Description

Field Name	Description
Bank URL	The URL of the external bank maintained in OBAPIS.
Bank Logo	The external Bank's logo.
Bank Identifier	The external bank identifier.
OAuth Authorization Details	Information specified in below fields are related to OAuth authorization details.
Enable OAuth Details	Displays the authorization details status for the external bank i.e. whether to enable /disable.
Authorization URL	Displays the authorization url.
Token URL	Displays the Token url.
Revoke URL	Displays the Revoke url.
Redirect URL	Displays the Redirect url.
Client ID	Displays the Client ID.
Client Secret Keys	Displays the Client secret keys.
Scope	Displays the applicable scope(s) for the external bank.
External API Details	Information specified in below fields are related to external API details.
External API's	Displays the category of external API's exchanged between the Banks.
API URL	Displays the API URL.

5. Perform anyone of the following actions:
 - Click **Edit** to edit the external bank details.
 - Click **Delete** to delete the external bank details.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

35.1.2 Add External Bank

This topic describes the information about **Add External Bank** screen.

System Administrators can add an external bank - so that it is available to the Retail User for account aggregation services (on successful authorization of this maintenance). System Administrators can add external bank details like Bank details, Bank Authorization details, multiple external APIs (to facilitate access of data between OBAPIS and the External Bank).

To add external bank:

1. Navigate to one of the above paths.
The **External Bank Maintenance** screen appears.
2. Click **Add**.
The **External Bank Maintenance** screen appears.

Figure 35-4 External Bank Maintenance - Add

External Bank Maintenance

Bank Details

Bank Name: FIO Bank

Bank Address: London Link Road
London

Bank URL: https://www.fio.com/

Bank Logo: Goal Category Image Remove

Bank Identifier: FIO

OAuth Authorization Details

Enable OAuth Details: ☒

Authorization URL: http://mum00boa.in.oracle.com:18777/?pai

Token URL: http://mum00boa.in.oracle.com:18777/?pai

Revoke URL: http://mum00boa.in.oracle.com:18777/?pai

Redirect URL: http://mum00boa.in.oracle.com:18777/?pai

Client ID: 112111

Client Secret Keys:

Scope: Accounts

External API Details

Account List: http://mum00boa.in.oracle.com:18777

[Add External API](#)

[Save](#) [Cancel](#) [Back](#)

Notes
External Bank Account Details.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 35-3 External Bank Maintenance - Add - Field Description

Field Name	Description
Bank Details	Information specified in below fields are related to bank details.
Bank Name	Specify the name of the external bank.
Bank Address	Enter address of the external bank.
Bank URL	Specify the URL of the external bank.
Bank Logo	Upload logo of the bank through browse and upload image option.
Bank Identifier	Enter the external bank identifier.
OAuth Authorization Details	Information specified in below fields are related to Oauth authorization details .

Table 35-3 (Cont.) External Bank Maintenance - Add - Field Description

Field Name	Description
Enable OAuth Details	Select the authorization details status for the external bank i.e. whether to enable /disable.
OAuth Authorization Details	Below fields is enabled only if the Enable OAuth Details field is enable under OAuth Authorization Details section
Authorization URL	Specify the authorization URL.
Token URL	Specify the Token URL.
Revoke URL	Specify the Revoke url.
Redirect URL	Specify the Redirect url.
Client ID	Specify the Client ID.
Client Secret Keys	Specify the Client secret keys.
Scope	Specify the applicable scope(s) for the external bank.
External API Details	Information specified in below fields are related to external API details.
External API's	Select the external API's category, to access data between OBAPIS and the External Bank. The External API could be to access the following information of the User's External Bank accounts: <ul style="list-style-type: none"> • Account List • Account Details • Account Summary • Account Activity
API URL	Specify the API URL.

3. In the **Bank Name** field, enter the external bank's name.
4. In the **Bank Address** field, enter the external bank's address.
5. In the **Bank URL** field, enter the external bank's url.
6. Click **Choose Files** or **Drag Files here**, browse and upload image of bank logo.
7. In the **Bank Identifier** field, enter the external bank's identifier.
8. Click the **Enable OAuth Details** toggle button to enable or disable the authorization details.


 **Note**

OAuth Authorization Details are maintained for the external bank, if the status of the **Enable OAuth Details** field is enabled.

9. In the **Authorization URL** field, enter the external bank's authorization url.
10. In the **Token URL** field, enter the external bank's token url.
11. In the **Revoke URL** field, enter the external bank's revoke url.
12. In the **Redirect URL** field, enter the external bank's redirect url.
13. In the **Client ID** field, enter the external bank's client ID.
14. In the **Client Secret Keys** field, enter the external bank's client secret keys.
15. In the **Scope** field, enter the appropriate scope for the external bank.

16. From the **External APIs** list, select the external API's exchanged between the Banks in **External API Details** section.
17. Click **+ Add External API** to add more APIs.

The list appears to select the APIs.

 - a. From the drop-down list, select the appropriate option.
 - b. Perform anyone of the following actions:
 - In the **API URL** field, enter the API url.
 - Click  icon against the particular already added External API to delete it.
18. Perform anyone of the following actions:
 - Click **Save** to save the changes.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

The **Review** screen appears.
19. Perform anyone of the following actions:
 - Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

The success message of external bank details creation appears.
20. Click **OK** to complete the transaction.

35.1.3 Update External Bank's Details

This topic describes the information about **ATM & Branch Locator** screen. System Administrators can modify Bank details, Authorization details and External API information with this feature.

System Administrators can view and update the details of the external banks already maintained in the application.

To edit External bank details:

1. Navigate to one of the above paths.

The **External Bank Maintenance** screen appears.
2. In the **Bank Name** field, enter the bank name to search for a specific external bank.
3. Perform anyone of the following actions:
 - Click **Search**. List of external banks matching search criteria appears in search summary section.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the details.
4. Click **Bank Name** link on **External Bank Maintenance** screen.

The bank details maintained appears on **External Bank Maintenance - View** screen.
5. Click **Edit** to edit the external bank details.

The **External Bank Maintenance - Edit** screen appears with values in editable form.

Figure 35-5 External Bank Maintenance - Edit

External Bank Maintenance

Bank Details

Bank Name

FIO Bank

Bank Address

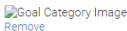
London Link Road

London

Bank URL

https://www.fio.com/

Bank Logo


[Remove](#)

Bank Identifier

FIO

OAuth Authorization Details

Enable OAuth Details

☒

Authorization URL

http://mum00boa.in.oracle.com:18777/?pa

Token URL

http://mum00boa.in.oracle.com:18777/?pa

Revoke URL

http://mum00boa.in.oracle.com:18777/?pa

Redirect URL

http://mum00boa.in.oracle.com:18777/?pa

Client ID

112111

Client Secret Keys

....

Scope

Accounts

External API Details

Account List

⌵

http://mum00boa.in.oracle.com:18777

[Add External API](#)

Save

Cancel

Back

Notes

External Bank Account Details.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 35-4 External Bank Maintenance - Edit - Field Description

Field Name	Description
Bank Details	Information specified in below fields are related to bank details.
Bank Name	Displays the name of the external bank. This field is editable.
Bank Address	Displays an address of the external bank. This field is editable.
Bank URL	Displays the URL of the external bank. This field is editable.

Table 35-4 (Cont.) External Bank Maintenance - Edit - Field Description

Field Name	Description
Bank Logo	Displays the logo of the bank. This field is editable.
Bank Identifier	Displays the external bank identifier. This field is editable.
OAuth Authorization Details	Information specified in below fields are related to Oauth authorization details.
Enable OAuth Details	Displays the authorization details status for the external bank i.e. whether it is enable /disable. This field is editable.
Authorization URL	Displays the Authorization URL. This field is editable.
Token URL	Displays the Token URL. This field is editable.
Revoke URL	Displays the Revoke url. This field is editable.
Client ID	Displays the Client ID. This field is editable.
Client Secret Keys	Displays the Client keys. This field is editable.
External API Details	Information specified in below fields are related to external API details.
External API's	Displays the category of external API's to access data between OBAPIS and the External Bank. The options are: <ul style="list-style-type: none"> • Account List • Account Details • Account Summary • Account Activity This field is editable.
API URL	Displays the API URL. This field is editable.

6. Update the required details.
7. Perform anyone of the following actions:
 - Click **Save** to update the changes.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
8. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

The success message of updates appears.
9. Click **OK** to complete the transaction.

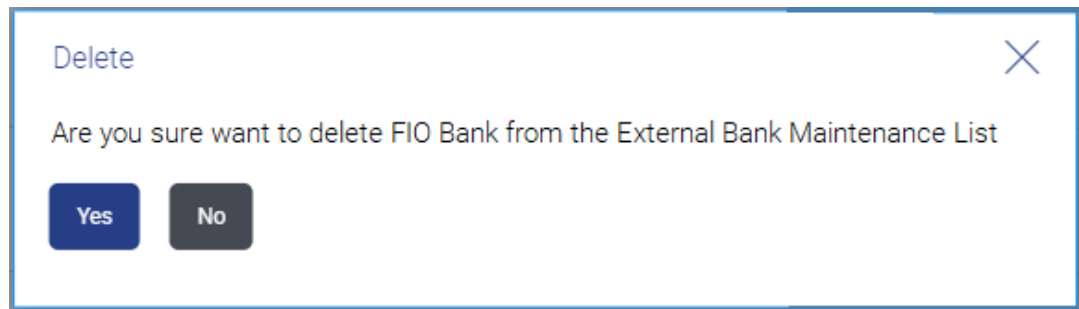
35.1.4 Delete External Bank's Details

This topic describes the information about **ATM & Branch Locator** screen. System Administrators can search and delete existing external bank details with this feature.

To delete external bank details:

1. Navigate to one of the above paths.
The **External Bank Maintenance** screen appears.
2. In the **Bank Name** field, enter the bank name to search for a specific external bank.
3. Perform anyone of the following actions:
 - Click **Search**. List of external banks matching search criteria appears in search summary section.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the details.
4. Click **Bank Name** link on **External Bank Maintenance** screen.
The bank details maintained appears on **External Bank Maintenance - View** screen.
5. Click **Delete** to delete the external bank details.
6. The **Delete Warning** message appears, click **Yes**.

Figure 35-6 External Bank Maintenance - Delete



7. The **External Bank Maintenance** screen with the successful object deletion message appears.
Click **OK** to complete the transaction.

Spend Category

This topic describes the information about **Spend Category** option. Using this option, the System Administrator can maintain the spend categories.

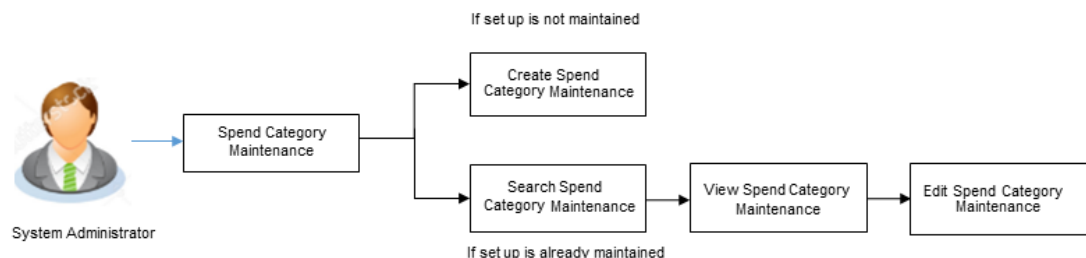
Spend Category maintenance allows the System Administrator to create, modify or expire categories. For each of the Spend Category, System Administrator shall be able to map its corresponding sub categories under which the transactions will be tagged. This maintenance is done only for retail customers. Any time there can be a maximum of 7 categories available and each will have a unique category code. Spend categories cannot be deleted.

The each spend category can have up to four sub categories each.

Prerequisites

- Transaction access is provided to System Administrator
- Transactions which needs to be mapped to different categories are maintained
- Transaction description must have keywords which can be distinguished by rule engine for classification into subcategories

Figure 36-1 Workflow



Features supported in application

The Spend Category maintenance allows the System Administrator to:

- [Search and View Spend Category](#)
- [Create Spend Category](#)
- [Edit Spend Category](#)
- Add Spend Sub Category
- Edit Spend Sub Category

Navigation Path: Perform anyone of the following navigation to access **Spend Category**.

- From **System/ Bank Administrator Dashboard**, under **Personal Finance** widget, click **Spend Category**.

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu** , then click **Menu** and then click **Personal Finance**. Under **Personal Finance** , click **Spend Category**.
- [Spend Category - Search](#)
This topic describes the systematic instruction to **Spend Category - Search** option. Using Spend category search option, System Administrators search the existing spend category.
- [Spend Category - Create](#)
This topic describes the systematic instruction to **Spend Category - Create** option. Using spend category create option, the System Administrator can create new spend categories and sub categories.
- [Spend Category - Edit](#)
This topic describes the systematic instruction to **Spend Category - Edit** option. Using spend category edit option, System Administrator can modify the spend category details.
- [FAQ](#)

36.1 Spend Category - Search

This topic describes the systematic instruction to **Spend Category - Search** option. Using Spend category search option, System Administrators search the existing spend category.

The search result displays a particular spend categories based on search criteria entered. If the search parameters are not specified, then it displays all the records.

To search a spend category:

1. Navigate to one of the above paths.
The **Spend Category Maintenance** screen appears.
2. Perform anyone of the following actions:
 - Enter the search criteria, click **Search**. The search results appear on the **Spend Category** screen based on the search parameters.
 - Click **Clear** if you want to reset the search parameters.
 - Click **Cancel** to cancel the transaction.

Figure 36-2 Spend Category - Search

The screenshot shows the 'Spend Category Maintenance' interface. It includes a search form with fields for 'Category Code' and 'Category Name', and buttons for 'Search' and 'Clear'. Below the form is a table with two columns: 'Category Code' and 'Category Name'. The table contains seven rows of data. To the right of the table is a 'Note' box with a document icon and text explaining the categories. At the bottom of the table is a 'Page 1 of 1 (1-7 of 7 items)' indicator and a 'Cancel' button.

Category Code	Category Name
Essentials	Essentials
Monthly Expenses	Monthly Expenses
Code 1	Shopping
Wallet_Fund	Wallet_Fund
Investment	Investment
Travel	Travel
Spend1	Education Fees

Note
These are the various categories amongst which customer's expenses will be mapped. Maintenance of seven categories are allowed and each category will have a unique code. All categories can have subcategories to further bifurcate the expenses. Most common type of expenses can be categorized so that most of the customer's expenses get mapped.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 36-1 Spend Category - Search - Field Description

Field Name	Description
Category Code	Unique ID maintained for the spend category.
Category Name	Name of the spend category. Transactions are mapped to the category name to classify spending under each category.
Search Results	Information specified in below fields are related to search results.
Category Code	Category codes of the searched spend categories.
Category Name	Name of the searched categories.

- [Spend Category - View](#)
This topic describes the systematic instruction to **Spend Category - View** option.

36.1.1 Spend Category - View

This topic describes the systematic instruction to **Spend Category - View** option.

Using spend category view option, the System Administrator can view the spend categories and sub categories.

To view a spend category:

1. Navigate to one of the above paths.

- The **Spend Category Maintenance** screen appears.
- Enter the search criteria, click **Search**.
The search results appear on the **Spend Category** screen based on the search parameters.
 - Click the **Category Name** link of the record for which you want to view the spend category.
The **Spend Category - View** screen appears.

Figure 36-3 Spend Category - View

Spend Category Maintenance

Category Code Monthly Expenses
Category Name Monthly Expenses

Sub Category Details

Sub Category Code	Sub Category Name
Rent	Rent
GAS	GAS

[Edit](#) [Cancel](#) [Back](#)

Note

A user can see the various subcategories maintained for the selected category. A maximum of four subcategories is allowed to be maintained. Each will have a unique code. Customers transactions will be mapped to these subcategories under the category. Selection and maintenance of categories are optional.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 36-2 Spend Category - View - Field Description

Field Name	Description
Category Code	Unique ID maintained for the spend category
Category Name	Name of the category. Transactions are mapped to the category name to classify spending under each category.
Sub Category Details	Information specified in below fields are related to sub category details.
Sub Category Code	Unique ID maintained for the spend sub-category.
Sub Category Name	Name of the subcategory based on the category name. Transactions can be further classified under the sub categories available under a category. For e.g. Spend category name could be Household Expenses and under that, sub categories could be Grocery, Rent etc.

- Perform anyone of the following actions:
 - Click **Edit** to if you want to edit the spend category.

- Click **Cancel** to cancel the transaction.
- Click **Back** to navigate to the previous screen.

36.2 Spend Category - Create

This topic describes the systematic instruction to **Spend Category - Create** option. Using spend category create option, the System Administrator can create new spend categories and sub categories.

To create a spend category:

1. Navigate to one of the above paths.
The **Spend Category Maintenance** screen appears.
2. Click **Create**.
The **Spend Category - Create** screen appears.

Figure 36-4 Spend Category - Create

Spend Category Maintenance

Category Code

Category Name

Add Sub Categories (optional)

Sub Category Code	Sub Category Name
<input type="text"/>	<input type="text"/>

Note

These are the various categories amongst which customer's expenses will be mapped. Maintenance of seven categories are allowed and each category will have a unique code. All categories can have subcategories to further bifurcate the expenses. Most common type of expenses can be categorized so that most of the customer's expenses get mapped.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 36-3 Spend Category - Create - Field Description


Field Name	Description
Category Code	Unique ID maintained for the spend category.
Category Name	Name of the category. Transactions are mapped to the category name to classify spending under each category.
Sub Category Details	Information specified in below fields are related to sub category details.
Sub Category Code	Unique ID maintained for the spend sub-category.

Table 36-3 (Cont.) Spend Category - Create - Field Description

Field Name	Description
Sub Category Name	Name of the subcategory based on the category name. Transactions can be further classified under the sub categories available under a category. For e.g. Spend category name could be Household Expenses and under that, sub categories could be Grocery, Rent etc.

3. In the **Category Code** field, enter the code for the spend category.
4. In the **Category Name** field, enter the name of the spend category
5. In the **Sub Category Details** section, enter the relevant information for subcategories.
6. Repeat step 4 to add more sub categories to a sub category.

Note

You can click  icon to delete a spend sub category or click **Add** to add more spend sub categories.

7. Perform anyone of the following actions:
 - Click **Save** to save the category and sub category details.
 - Click **Back** to navigate to the previous screen.
 - Click **Cancel** to cancel the transaction.
8. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Edit** to modify the details.
 - The user will be navigated back to the create screen.
 - Click **Cancel** to cancel the transaction.
9. The success message of spend category creation appears.
Click **OK** to complete the transaction.

36.3 Spend Category - Edit

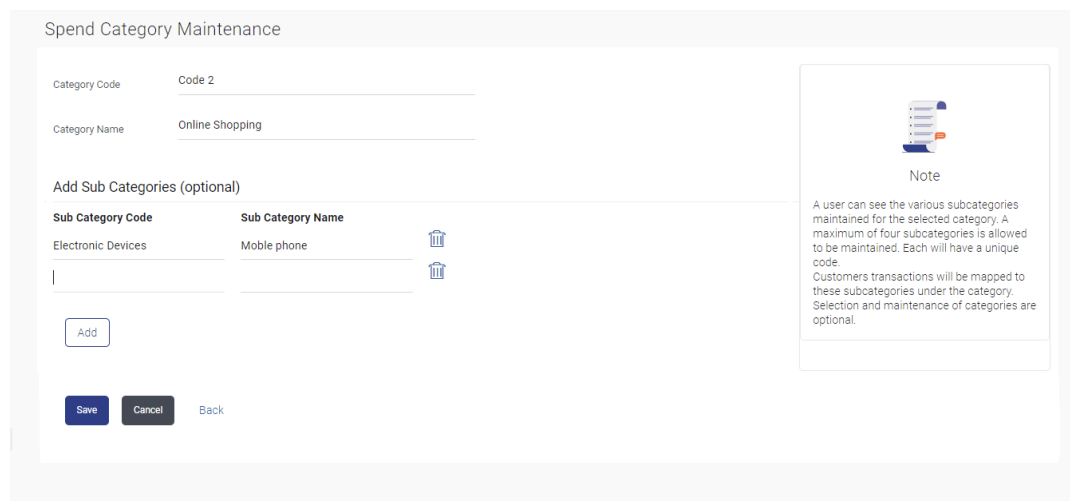
This topic describes the systematic instruction to **Spend Category - Edit** option. Using spend category edit option, System Administrator can modify the spend category details.

To edit or update a spend category:

1. Navigate to one of the above paths.
The **Spend Category Maintenance** screen appears.
2. Enter the search criteria, click **Search**.
The search results appear on the **Spend Category** screen based on the search parameters.
3. Click the **Category Name** link of the record for which you want to view the spend category.
The **Spend Category - View** screen appears.

4. Click **Edit** to edit the spend category.
The **Spend Category- Edit** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to previous screen.

Figure 36-5 Spend Category - Edit



Spend Category Maintenance

Category Code Code 2

Category Name Online Shopping

Add Sub Categories (optional)

Sub Category Code	Sub Category Name	
Electronic Devices	Mobile phone	

Add

Save Cancel Back

Note

A user can see the various subcategories maintained for the selected category. A maximum of four subcategories is allowed to be maintained. Each will have a unique code. Customers transactions will be mapped to these subcategories under the category. Selection and maintenance of categories are optional.

5. Edit the required details.
6. Perform anyone of the following actions:
 - Click **Save** to update the changes.
 - Click **Back** to navigate to the previous screen.
 - Click **Cancel** to cancel the transaction.
7. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Edit** to modify the details.
The user will be navigated back to the create screen.
 - Click **Cancel** to cancel the transaction.
8. The success message of updates appears.
Click **OK** to complete the transaction.

36.4 FAQ

1. **What is a significance of Mandatory and Subscribe types of alerts?**
Recipients will get an alert by default for the alert types defined as Mandatory and will have to subscribe for those alerts for which the alert type is defined as **Subscribe**.
2. **What is a reason for applying attribute masking?**
The main reason for applying masking to a [data field](#) is to protect data that is classified as [personal identifiable data](#), [personal sensitive data](#) or commercially sensitive data as a communication between the customer and Bank.
3. **Can I define the masking for data attribute available in subject?**
No, data attribute masking can be defined only for the data available in the message body.

-
4. **Can I add an attribute masks for more the one data attribute for a specific recipient and channel?**
Yes, you can add multiple attribute masks for different data attributes for a specific recipient and channel.
 5. **Can I delete specific recipient added for an alert event in Alert Maintenance?**
Yes, administrator can delete specific recipient mapped to an event.
 6. **What happens to the in-transit transactions if I edit the alert maintenance for specific recipient?**
An updated maintenance will be applicable for any new event performed after maintenance is saved successfully.
 7. **Can the administrator define any of the existing alerts as an actionable alert by defining the Action ID and Action Text?**
No, actionable alerts cannot be configured by the Administrator, these alerts are factory shipped or can be defined at the time of implementation. Administrator can only define the Action Text for and can enable/disable the actionable alert.

Goal Category Maintenance

This topic describes the information about **Goal Category Maintenance**.

Goal Category maintenance allows the System Administrator to create, modify or expire goal categories. For each of the Goal Category, System Administrator can map the Product under which the goals will be opened. This maintenance is done only for retail type of parties and is not applicable for corporate type of parties. Any time there can be a maximum of 10 categories available and each will have a unique category code.

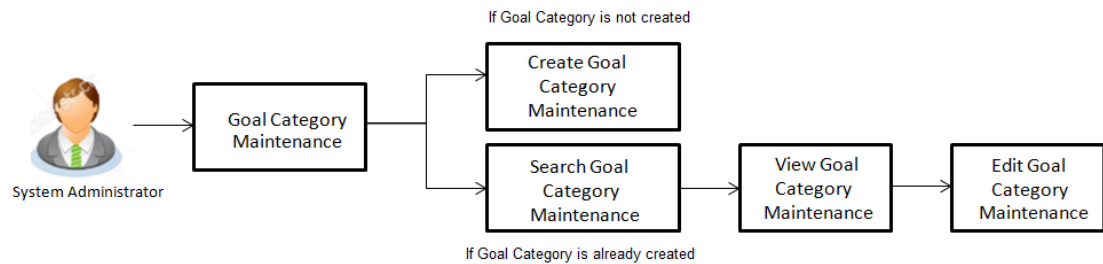
Administrator created categories needs to be linked with a product which will decide the other key parameters which will govern the Goal category. These parameters would be:

- Goal Amount Range (Minimum and Maximum Value)
- Interest Rate Offered
- Tenure Range (Minimum and Maximum)

Prerequisites

- Transaction access is provided to System Administrator
- Products which needs to be mapped to different categories are well maintained
- Goal categories to be made are limited and cannot be deleted

Figure 37-1 Workflow



Features Supported In Application

Goal category maintenance available for System administrator include

- Search Goal Category
- Create Goal Category
- Edit Goal Category

Navigation Path: Perform anyone of the following navigation to access **Goal Category**.

- From **System/ Bank Administrator Dashboard**, under **Personal Finance** widget, click **Goal Category**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu** , then click **Menu** and then click **Personal Finance**. Under **Personal Finance** , click **Goal Category**.

- [Goal Category - Search](#)
This topic describes the systematic instruction to **Goal Category - Search** screen.
- [Goal Category - Create](#)
This topic describes the systematic instruction to **Goal Category - Create** option.
- [Goal Category - Edit](#)
This topic describes the systematic instruction to **Goal Category - Edit** screen.
- [FAQ](#)

37.1 Goal Category - Search

This topic describes the systematic instruction to **Goal Category - Search** screen.

Using this option, System Administrators can search the existing goal category already created. The search result displays matching results of the goal based on search criteria entered.

If the search parameters are not specified, then it displays all the records. The search criteria comprises of two parameters:

- Category Code
- Category Name

To search a goal category:

1. Navigate to one of the above paths.
The **Goal Category Maintenance** screen appears.
2. Perform anyone of the following actions:
 - Enter the search criteria, click **Search**. The search results appear on the **Goal Category** screen based on the search parameters.
 - Click **Clear** if you want to reset the search parameters.
 - Click **Cancel** to cancel the transaction.

Figure 37-2 Search Goal Category

The screenshot shows the 'Goal Category Maintenance' interface. At the top, there are input fields for 'Category Code' and 'Category Name', followed by 'Search', 'Cancel', and 'Clear' buttons. Below these is a table with the following data:

Category Code	Category Name	Product Type	Product	Status
CAR	CAR	TD	TD topup	Active
Education	Education	TD	TD topup	Active
HOME001	Home	TD	goal product	Active
olympics	Olympics tour	TD	goal product	Active
Tour	Tour	TD	TD topup	Active
Travel	Travel	TD	TD topup	Active

At the bottom of the table, it says 'Page 1 of 1 (1-6 of 6 items)' with navigation icons. To the right of the table is a 'Note' box with an icon and text: 'These are the various categories amongst which customer's goals will be mapped. Each category will have a unique code for easier maintenance. Each category will have a product mapped to it and the category will have the limits accordingly. Option to have an image linked to the goal is also available.' Below the note is a 'Create' button.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 37-1 Search Goal Category - Field Description

Field Name	Description
Category Code	Unique ID maintained for the category for internal search for bank administrator.
Category Name	Name of the category.
Search Results	Information specified in below fields are related to search results.
Category Code	Category code of the searched goal(s).
Category Name	Name of the searched category.
Product Type	Type of product mapped to the category under which the goals are opened.
Product	Name of the product which is mapped to the category.
Status	Status of the category, whether it is active or expired.

- [Goal Category - View](#)
This topic describes the systematic instruction to **Goal Category - View** screen.

37.1.1 Goal Category - View

This topic describes the systematic instruction to **Goal Category - View** screen.

Using Goal category view option, the System Administrator can view the goal categories which already exist.

To view a goal category:

1. Navigate to one of the above paths.
The **Goal Category Maintenance** screen appears.
2. Enter the search criteria, click **Search**.
The search results appear on the **Goal Category** screen based on the search parameters.
3. Click the **Category Name** link of the record for which you want to view the goal category.
The **Goal Category - View** screen appears.

Figure 37-3 Goal Category - View


Goal Category Maintenance

View

Category Code: CAR

Category Name: CAR

Expiry Date: 30 Jun 2019

Category Image: 

Product Mapping

Product: TD topup

Product Details

Initial Funding Limit: Min - 500 Max - 10000000000000

Currency: GBP

Top Up Allowed: OPTION_YES

Tenure: Min - 0 yrs Max - 7 Yrs

Interest Rate: [View Interest Rates](#)

Partial Withdrawal Allowed: OPTION_YES

[Edit](#) [Cancel](#)

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 37-2 Goal Category - View - Field Description

Field Name	Description
Category Code	Unique ID maintained for the category for internal search for bank administrator.
Category Name	Name of the category.
Expiry Date	Expiry date of the goal category. If the expiry date reaches, the user will not able to view the category.
Category Image	Image assigned for goal category.
Product Mapping	Information specified in below fields are related to product mapping.
Product	Name of the product mapped to the category under which the goal shall be opened.
Product Details	Information specified in below fields are related to product details.
Initial Funding Limit	The initial amount that the user can invest for his goal.
Tenure	The period of the goal created should fall within this range.
Currency	The currency with which a goal can be created.
Interest Rate	Click the View Interest Rates hyperlink to view the interest rate slab. Interest rate slab is set for the particular tenure, and is displayed according to the amount selected.
Top Up Allowed	Whether top up for the goal is allowed or not.
Partial Withdrawal Allowed	Whether partial withdrawal of the goal is allowed or not.

4. Perform any one of the following actions:
 - Click **Edit** if you want to edit the goal category.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to previous screen.

37.2 Goal Category - Create

This topic describes the systematic instruction to **Goal Category - Create** option.

Using Goal category create option, the System Administrator can create new goal categories and sub categories.

To create a goal category:

1. Navigate to one of the above paths.
The **Goal Category Maintenance** screen appears.
2. Click **Create**.
The **Goal Category - Create** screen appears.

Figure 37-4 Goal Category - Create


Goal Category Maintenance

Create

Category Code: HOME001

Category Name: Home

Expiry Date: 14 Jun 2019

Category Image:  Remove

Note

A user can add multiple goal categories. Every goal category will have a product mapped to it which will be underlying for all the goals set under the category. It will have an expiry date after which no goals under that category can be set. A relevant image can be linked to the goal category which user can relate to.

Product Mapping

Product: goal product

Product Details

Initial Funding Limit	Min - 500 Max - 10000000000000	Tenure	Min - 0 yrs Max - 7 Yrs
Currency	GBP	Interest Rate	View Interest Rates
Top Up Allowed	OPTION_YES	Partial Withdrawal Allowed	OPTION_YES

Save Cancel Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 37-3 Goal Category - Create - Field Description

Field Name	Description
Category Code	Unique id maintained for the category. Which will be used for internal search for bank administrator.
Category Name	Name of the category.
Expiry Date	Expiry date of the goal category. If the expiry date reaches, the user will not be able to view the category while creating a new goal.
Category Image	Image of the category for which category to be created.
Product Mapping	Information specified in below fields are related to product mapping.
Product	Name of the product to be mapped to the category under which the goal shall be opened. Bank maintains different products based on the category of the goal.
Product Details	Information specified in below fields are related to product details.
Initial Funding Limit	The initial amount that the user is investing for his goal. It must be within the limits of the product mapped.
Tenure	The period of the goal created should fall within this range.
Currency	The currency with which a goal can be created.
Interest Rate	Click the View Interest Rates hyperlink to view the interest rate slab. Interest rate slab is set for the particular tenure, and is displayed according to the amount selected.
Top Up Allowed	Whether top up for the goal is allowed or not.
Partial Withdrawal Allowed	Whether partial withdrawal of the goal is allowed or not.

3. In the **Category Code** field, enter the code for the goal category.
4. In the **Category Name** field, enter the name of the goal category.
5. From the **Expiry Date** list, select the appropriate date.
6. Click **Choose Files** to choose the category image.
7. From the **Product** list, select the appropriate option.
8. Perform anyone of the following actions:
 - Click **Save** to save the category details.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
9. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

The success message of goal category creation appears.
10. Click **OK** to complete the transaction.

37.3 Goal Category - Edit

This topic describes the systematic instruction to **Goal Category - Edit** screen.

Using Goal category edit option, System Administrator can modify the goal details at any time during the tenure of the goal. Administrator can edit Category Name, Expiry Date and Interest Rate fields.

To edit or update a goal category:

1. Navigate to one of the above paths.
The **Goal Category Maintenance** screen appears.
2. Enter the search criteria, click **Search**.
The search results appear on the **Goal Category** screen based on the search parameters.
3. Click the **Category Name** link of the record for which you want to view the goal category.
The **Goal Category - View** screen appears.
4. Perform anyone of the following actions:
 - Click **Edit** to edit the goal category. The **Goal Category Edit** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Cancel** to cancel the transaction.

Figure 37-5 Goal Category - Edit

The screenshot displays the 'Goal Category Maintenance' interface. It features a 'Create' section with input fields for 'Category Code' (HOME001), 'Category Name' (Home), 'Expiry Date' (14 Jun 2019), and 'Category Image' (a house image). A 'Note' box on the right explains that users can add multiple goal categories, each mapped to a product, and that categories have an expiry date after which no goals can be set. Below the 'Create' section is the 'Product Mapping' section, which includes a 'Product' dropdown (goal product) and a table of 'Product Details'.

Product Details		Tenure	Min - 0 yrs Max - 7 Yrs
Initial Funding Limit	Min - 500 Max - 10000000000000	Interest Rate	View Interest Rates
Currency	GBP	Partial Withdrawal Allowed	OPTIONALYES
Top Up Allowed	OPTIONALYES		

At the bottom, there are 'Save', 'Cancel', and 'Back' buttons.

5. Edit the required details.
6. Perform anyone of the following actions:
 - Click **Save** to update the changes.
 - Click **Cancel** to cancel the transaction.

- Click **Back** to navigate to the previous screen.
7. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.The success message of updates appears.
 8. Click **OK** to complete the transaction.

37.4 FAQ

1. **Can I create a category with unique category code but a common category name?**
No, category code and category name, both should be unique.
2. **Can I delete a goal category?**
No, goal category once created cannot be deleted. However you can update an expiry date.
3. **How many Goal categories can be created?**
Administrator can create a maximum of ten goal categories. At a time there can be a maximum of ten active goal categories. Expired goal categories are treated as inactive categories.

Experience Builder

This topic describes the information about **Manage Brand** option.

Banks can have varied requirements with regards to the theme and for look and feel of the application.

Experience Builder is an administrative maintenance that allows the System Administrator to define the theme using brand logo, colors, fonts and font sizes.

Using the **Manage Columns** feature, bank can configure and enable customizable UI display/download option for the end users. Using this feature, users can personalize the information to be displayed/downloaded from search grid displayed on the screen.

By clicking on **Manage Columns** option available on the screen, user can

- Rearrange columns
- Remove specific columns.

① Note

1. The downloaded report will have the same columns as displayed on the UI as per user preference as well as there will also be an option to modify the column selection while downloading.
2. The column preferences setup by the user will be saved for future reference i.e. in case the user revisits this screen, the preferred columns will only be displayed in the table.

System Administrator can configure the style / theme by selecting brand logo, header, background, label, button and font colors, font type and sizes for header text, menu, buttons etc. The administrator can define multiple themes with the above-mentioned attributes and once defined, the administrator can activate one of the themes from the available list. The administrator defines brand attributes for user segments.

This function also enables the System Administrator to create themes which will be available for Retail user for personalizing his view.

At any point in time, the administrator can deactivate a theme and activate another one.

Pre-requisites

- Transaction access is provided to System Administrator

Features supported in application

- View Experience
- Create Experience
- Edit Experience
- Delete Experience

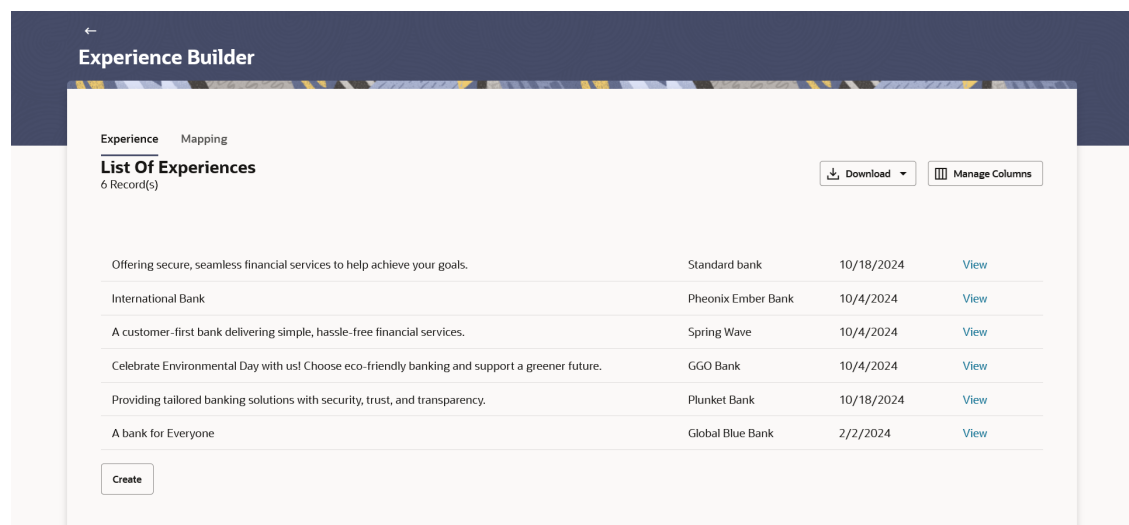
- Mapping
 - Create Mapping
 - View Mapping
 - Delete Mapping

Navigation Path: Perform anyone of the following navigation to access.

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **User Experience**. Under **User Experience** , click **Experience Builder**.
- From the Search bar, type **User Experience – Experience Builder** and press **Enter**.

The **Experience Builder – Summary** screen appears.

Figure 38-1 Experience Builder – Summary



Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 38-1 Experience Builder – Summary - Field Description

Field Name	Description
Experience Builder Name	Displays the theme name as defined.
Experience Builder Description	Displays the theme description as defined.
Date Created	Displays the date of theme creation.
Actions	<p>The available action buttons against the theme are displayed. The action button can be:</p> <ul style="list-style-type: none"> • View: Click to view the created theme.



1. Navigate to the **Experience Builder** screen.

The application displays the list of experiences.

2. Perform anyone of the following actions:

- In the **Action** column, click the **View** link to view the already created theme.
- Click **Create** to create a new theme.

3. Perform anyone of the following actions:

- Click on the  **Download** icon to download the records in CSV & PDF format.
- Click on the  **Manage Columns** icon to setup a column preference by rearranging or removing columns.
- [Experience](#)
This topic describes the information about **Experience Builder** option.
- [Mapping](#)
This topic describes the information about **Mapping** option.

38.1 Experience

This topic describes the information about **Experience Builder** option.

Using this option System Administrator can create, view and modify the experience.

- [Experience Builder - Create](#)
This topic describes the systematic instruction to **Experience Builder - Create** option.
- [Experience Builder - View](#)
This topic describes the systematic instruction to **Experience Builder - View** option.
- [Experience Builder - Edit](#)
This topic describes the systematic instruction to **Experience Builder - Edit** option.
- [Experience Builder - Delete](#)
This topic describes the systematic instruction to **Experience Builder - Delete** option.

38.1.1 Experience Builder - Create

This topic describes the systematic instruction to **Experience Builder - Create** option.

Using this option, System Administrator can create a new theme for retail, corporate and administrator users.

To create a experience:

1. Navigate to the **Experience Builder** screen.
2. In the Experience Builder screen, click **Create**.

The screen appears, allowing the user to define the experience in a step-by-step manner.

Note

A preview of how the experience will be displayed, based on the experience definition is appears on the right-hand side of the screen.

Figure 38-2 Experience Builder – Create -Basic Details - Step 1

Basic Details

Experience Name Required

Experience Description Required

Cancel Continue

1 | 6

- Basic Details
- Overview
- Module Cards
- Forms
- Expert Mode
- Review Experience

 **Note**

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 38-2 Experience Builder – Create -Basic Details - Step 1 - Field Description

Field Name	Description
Experience Name	Enter a name for the experience being created.
Experience Description	Enter a description for the experience being created.

- 3. Enter the **Basic Details**.
 - a. In the **Experience** Name field, enter the name of the theme.
 - b. In the **Experience** Name field, enter the name of the theme.
- 4. Perform one of the following actions:
 - Click **Continue** to proceed to the next step.
 - Click **Cancel** to cancel the transaction.

Figure 38-3 Experience Builder – Create -Overview - Step 2

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 38-3 Experience Builder – Create - Overview - Step 2 - Field Description

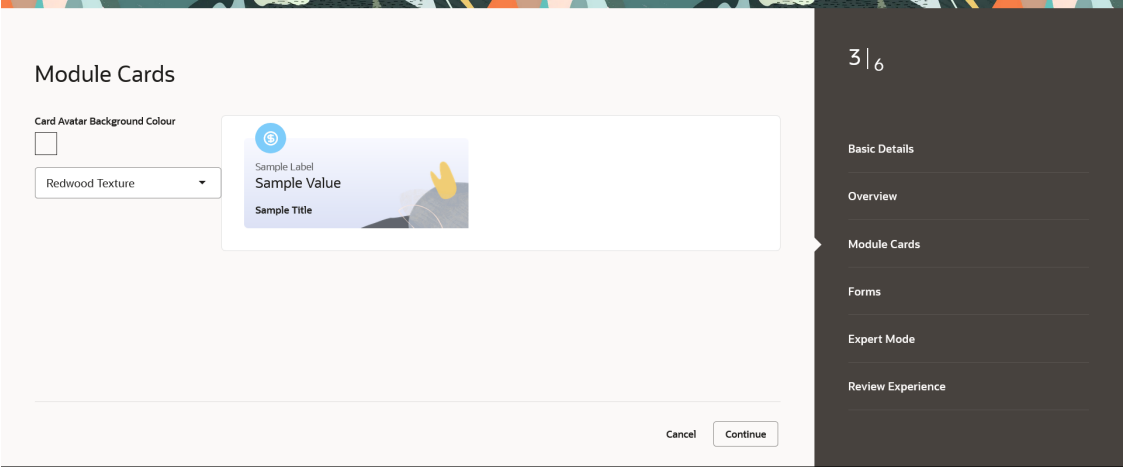
Field Name	Description
Upload Your Logo	Upload a logo file for the experience. Note: The allowed format for logo is svg.
Navigation Header Colour	Specify the colour for the navigation header from the colour palette.
Brand Colour	Specify the colour for the brand from the colour palette.
Secondary Brand Colour	Specify the secondary brand colour from the colour palette.
Error Message Colour	Specify the colour for the error message from the colour palette.
Warning Message Colour	Specify the colour for the warning message from the colour palette.
Success Message Colour	Specify the colour for the success message from the colour palette.
Information Message Colour	Specify the colour for the information message from the colour palette.
Font Family	The name of the base font family that is to be applied for creating the experience.
Font Family Source (URL)	The URL for the base font that is to be used in the experience.
Page Header Background Colour	Enable or disable the switch to add or remove background colour to page header.
Apply Glass Morphism	Enable or disable the switch to activate or deactivate the glass morphism effect in experience.
Dashboard Tabs	Enable or disable the switch to add or remove dashboard tabs.
Strip Colour	Specify the strip colour you wish to set. The options are: <ul style="list-style-type: none"> • Default • Brand Colour • Secondary Brand Colour

Table 38-3 (Cont.) Experience Builder – Create - Overview - Step 2 - Field Description

Field Name	Description
Main Content Background Colour	Specify the main content background colour you wish to set. The options are: <ul style="list-style-type: none"> • Default • Brand Colour • Secondary Brand Colour
Body Background Colour	Specify the background colour you wish to set for the body. The options are: <ul style="list-style-type: none"> • Default • Brand Colour • Secondary Brand Colour
Header Height	The height of the experience header. The options are: <ul style="list-style-type: none"> • Compact • Wide
Header Padding	Specify the space between header content and border. The options are: <ul style="list-style-type: none"> • Extra Wide • Wide • Vertical Extra Wide • Vertical Wide
Body Strip Colour	Specify whether you wish to show or hide the body strip colour.

5. Set the attributes listed in the **Overview**.
6. Click **Upload Logo** to browse and upload the logo for brand.
7. Select the colors and typography to be assigned to the various components of messages.
8. Define the background color and font size for various components in the application.
9. Enter the base font family name and base font URL.
10. Perform one of the following actions:
 - Click **Continue** to proceed to the next step.
 - Click **Cancel** to cancel the transaction.

Figure 38-4 Experience Builder – Create -Module Cards -Step 3



Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 38-4 Experience Builder – Create - Module Cards -Step 3 - Field Description

Field Name	Description
Card Avatar Background Colour	The card avatar background colour you wish to set.
Card Avatar Background Texture	Specify the background texture for the cards. The options are: <ul style="list-style-type: none">• None• Floating Squares• Rotating Squares• Shooting Stars• Redwood Texture

- 11. Set the attributes of the Module Cards.
- 12. Perform one of the following actions:
 - Click **Continue** to proceed to the next step.
 - Click **Cancel** to cancel the transaction.

Figure 38-5 Experience Builder – Create -Forms -Step 4

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 38-5 Experience Builder – Create - Forms -Step 4 - Field Description

Field Name	Description
Input Field Background Colour	Specify the background colour for the input field. The options are: <ul style="list-style-type: none"> • Default • Brand Colour • Secondary Brand Colour
Input Field Style	Specify the typography weight for the input field. The options are: <ul style="list-style-type: none"> • Default • Underlined • Circular • Sharp
Link Text Colour	Specify the colour for the link text. The options are: <ul style="list-style-type: none"> • Default • Brand Colour • Secondary Brand Colour
Input Field Height	Specify the typography height for the input field. The options are: <ul style="list-style-type: none"> • Comfortable • Large • Compact

Table 38-5 (Cont.) Experience Builder – Create - Forms -Step 4 - Field Description

Field Name	Description
Button Border Radius	Specify the button border style for the button. The options are: <ul style="list-style-type: none"> • Sharp • Smooth • Rounded • Circular
Button Colour	Specify the colour for the button. <ul style="list-style-type: none"> • Default • Brand Colour • Secondary Brand Colour
Label Position	Specify the label position. The options are: <ul style="list-style-type: none"> • Top • Inside • Start
Direction	Specify the page layout direction. The options are: <ul style="list-style-type: none"> • Row • Column
Maximum Columns	Specify the maximum columns permitted in the page layout. The options are: <ul style="list-style-type: none"> • One • Two • Three

13. Set the attributes of the Forms.
14. In the **Forms** section, select the form background color and typography for form header, form disabled input, label, info text icon and links.
15. Perform one of the following actions:
 - Click **Continue** to proceed to the next step.
 - Click **Cancel** to cancel the transaction.

Figure 38-6 Experience Builder – Create -Expert Mode -Step 5

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 38-6 Experience Builder – Create - Expert Mode -Step 5 - Field Description

Field Name	Description
Form Controls	<p>A structural representation of user related input fields is known as a form for example Input Text, Drop-Down list, Links, Password Label, Slider, Switch Buttons, Toggle Buttons, Checkboxes etc.</p> <p>The application form related attributes are defined in this section.</p> <p>The Forms related variables are listed here, which are editable.</p> <p>A preview of how the form will be displayed, based on brand definition is focused and appears on the right-hand side of the screen.</p>
Controls	<p>Displays the variables for the controls likeHeadings, Links, Menu buttons, Action list, Navigation. This is editable. The typography colour, font size and weight are defined here.</p> <ul style="list-style-type: none"> • Headings- The header text • Link Text • Menu button- Actions with a single tap • Navigation- Element that appears as quick links which makes switching between different pages of the same component.
Buttons	<p>An element that allows the user to take actions with a single tap and interact with them is known as the button.</p> <p>The application buttons like Toggle buttons, Switch buttons related attributes are defined in this section.</p> <p>The Buttons related variables are listed here, which are editable.</p> <p>A preview of how the buttons will be displayed, based on brand definition is focused and appears on the right-hand side of the screen.</p>

Table 38-6 (Cont.) Experience Builder – Create - Expert Mode -Step 5 - Field Description

Field Name	Description
Layout	The layout section comprises of the various layout components available throughout the application, such as Navigation List, Tab Bar, Panel, and Dialog. This section also provides control over the current Masonry Layout in the application.
Framework	The framework preview shows the user, all the possible font hierarchies in the system, along with badges for different types of messages in the applications.
Collections	The collections preview displays the various types of collection components available in the application, such as List View and Table. Note: The collections components can be referred from the Oracle Jet Library.
Graphs, Charts and Maps	The different types of visualizations available in the application such as rating gauge, charts are defined and can be modified in this section. Note: The visualization components can be referred from the Oracle Jet Library.
Application wide theming	This section consists mainly of the different variables available to be edited by the admin which will affect application wide classes, such as color palettes, scrollbar properties and more.

16. Set the attributes listed under the Expert Mode:

- a. In the **Menu** section, select the background, typography, menu hover colour and interaction type for the menu to be defined.
- b. In the **Table** section, select the background, typography of table header and table body.
- c. In the **Form** section, select the form background color and typography for form header, form disabled input, label, info text icon and links.
- d. In the **Button/ Button Sets** section, select the values for border, background and typography for primary, secondary, tertiary, help button and other buttons.
- e. In the **Generic Components** section, define the background colour and font size for various components in the application.
- f. In the **Modal Window** section, select the values for modal window header, and modal window body.
- g. In the **Navigation Bar** section, colorus to be assigned to the various components that form part of the navigation bar.
- h. In the **Confirmation/ Error Banner** section, select the colours and dimension to be assigned to the various components that form part of confirm/error banner.
- i. In the **Scroll Bar** section, click and select the border colorus for scroll track and scroll thumb.
- j. In the **Accordion** section, select the colours and typography to be assigned to the various components of accordion.
- k. In the **Overlay** section, select the background colours and header typography to be assigned to the various components of overlay window.
- l. In the **Message** section, select the colours and typography to be assigned to the various components of alert messages.

An example of how the various components of the brand will be displayed, based on brand definition appears in the form section (right hand side) of the screen.

17. Perform one of the following actions:

- Click **Continue** to proceed to the next step.

The **Review** screen appears.

- Click **Cancel** to cancel the transaction.

18. Perform one of the following actions:

- Verify the details.

 **Note**

Click the ● ○ ○ (paging control) icon to navigate between pages.

- Click **Save** to save the details.

The success message appears along with the status of maintenance.

- Click **Cancel** to cancel the transaction.

19. Click **OK** to return to the dashboard.

38.1.2 Experience Builder - View

This topic describes the systematic instruction to **Experience Builder - View** option.

If the defined theme does not suit the requirement, then system administrator can edit the defined experience using the Edit option.

To create a experience:

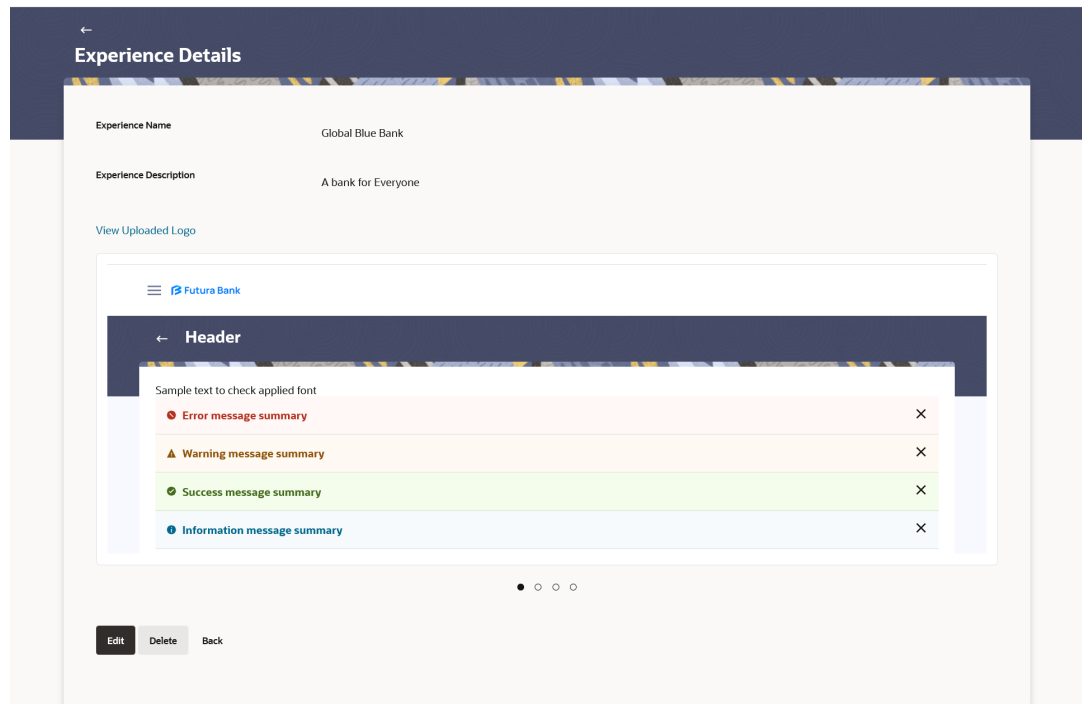
1. Navigate to the **Experience Builder** screen.

The application displays the list of experiences.

2. In the **Action** column, click **View** against the brand which you want to view.

 **Note**

Click ● ○ ○ icon to navigate between pages.

Figure 38-7 Experience Builder - View

3. Perform one of the following actions:
 - Click on the **View Uploaded Logo** link to view the brand logo.
 - Click **Edit** to edit the theme.

The **Experience Builder - Edit** screen appears.

 - Click **Delete** to delete the Experience.
 - Click **Back** to navigate to the previous screen.

38.1.3 Experience Builder - Edit

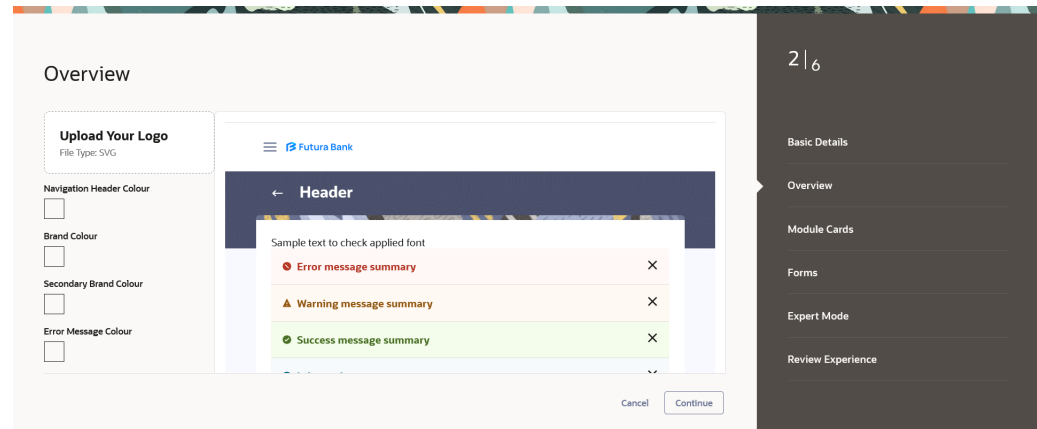
This topic describes the systematic instruction to **Experience Builder - Edit** option.

If the defined theme does not suit the requirement, then system administrator can edit the defined theme using the Update option.

To edit the experience:

1. Navigate to the **Experience Builder** screen.
The application displays the list of experiences.
2. In the **Action** column, click **View** against the brand which you want to edit.
The **Experience Builder - View** screen appears.
3. Perform one of the following actions:
 - Click **Edit** to edit the theme.

The **Experience Builder** screen appears.

Figure 38-8 Experience Builder - Edit**Note**

The fields which are marked as Required are mandatory.

For more information on the fields refer **Field Description : Experience Builder – Create**.

4. Edit the required attributes.
5. Perform one of the following actions:
 - Click **Update** to save the changes.
The **Review** screen appears.
 - Click **Cancel** to cancel the transaction..
6. Perform one of the following actions:
 - Verify the details.
Click **Save** to save the details.
The success message appears along with the status of maintenance.
 - Click **Cancel** to cancel the transaction..
7. Click **OK** to return to the dashboard.

38.1.4 Experience Builder - Delete

This topic describes the systematic instruction to **Experience Builder - Delete** option.

The System Administrator can delete a created brand maintained in the application.

To delete the experience:

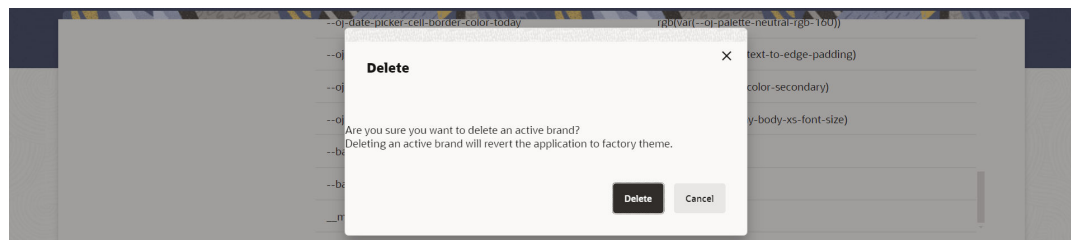
1. Navigate to the **Experience Builder** screen.
The application displays the list of experiences.
2. In the **Action** column, click **View** against the brand which you want to edit.
The **Experience Builder - View** screen appears.

3. Click **Delete** to delete the theme.

A message appears asking the user to confirm brand deletion. Click **Delete** to confirm deletion of the experience.

- Click **Cancel** to cancel deletion and return to the **Experience Builder – View** screen.

Figure 38-9 Delete Experience Builder



The success message appears along with the status of maintenance.

4. Click **OK** to return to the dashboard.

38.2 Mapping

This topic describes the information about **Mapping** option.

Using this option System Administrator can map the existing brands to any user, party, role or entity.

- [Experience Mapping Search](#)
This topic describes the systematic instruction to **Brand Mapping Search** option.
- [Create Mapping](#)
This topic describes the systematic instruction to **Create Mapping** option.
- [Delete Mapping](#)
This topic describes the information about **Delete Mapping** option.

38.2.1 Experience Mapping Search

This topic describes the systematic instruction to **Brand Mapping Search** option.

To view the brand mapping details:

1. Navigate to one of the above paths.
The **Experience Builder** screen appears.
2. Click the **Mapping** tab.
The **Experience Builder - Mapping** screen appears.

Figure 38-10 Mapping
Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 38-7 Mapping - Field Description

Field Name	Description
Mapping Type	<p>A list of options for the mapping type to search which brand it is mapped to appear.</p> <p>The options are:</p> <ul style="list-style-type: none"> • User • Party • Segment • User Type • Entity

- From the **Mapping Type** list, select the option for which you want to view the mapping. The **Experience Builder – Search Results** appear.

Figure 38-11 Experience Builder - Brand Mapping Summary

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 38-8 Experience Builder - Brand Mapping Summary - Field Description

Field Name	Description
Experience Mapping Summary	Information specified in below fields are related to brand mapping summary.
Brand Id	The identification number of the mapped theme.
Mapped Value	The value, which is mapped to the experience. The mapped value depends on the selected mapping type. For example, If the mapping type is user the mapping value will be user ID , If the mapping type is party the mapping value will be party ID , If the mapping type is role the mapping value will be user role, such as Corporate Retail and Administrator , If the mapping type is entity the mapping value will be entities .
Mapping Type	The level at which the experience is mapped.
Date Created	The date on which the experience mapping was performed.
Actions	The available actions that can be performed against the experience mapping are displayed. The options can be: <ul style="list-style-type: none">• Delete

4. Click **Delete** against a record to delete the experience mapping.
 - Click **Create Mapping in the Help Panel**, to create a experience mapping.

38.2.2 Create Mapping

This topic describes the systematic instruction to **Create Mapping** option.

Using this option System Administrator can create a experience mapping.

To create the experience mapping:

1. Navigate to one of the above paths.
The **Experience Builder** screen appears.
2. Click **Create Mapping button in the Help Panel**.
The **Experience Builder - Create Mapping** screen appears.

Figure 38-12 Experience Builder- Create Mapping

The screenshot shows the 'Create Mapping' interface. It includes a header with a back arrow and the title 'Create Mapping'. Below this, there are three input fields: 'Mapping Type' (a dropdown menu with 'User' selected), 'Experience' (a dropdown menu with 'Spring Wave - 2816...' selected), and 'Mapping Value' (a text input field with 'Brusewee' entered). At the bottom of the form are three buttons: 'Save', 'Cancel', and 'Back'.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 38-9 Experience Builder- Create Mapping - Field Description

Field Name	Description
Mapping Type	Select the level at which the experience is to be mapped. The options are: <ul style="list-style-type: none"> • User • Party • User Type • Entity
Experience	Select a experience to be mapped at the level selected under Mapping Type.
Mapping Value	Enter a mapping value. This field appears if you select Party option from the Mapping Type list, click the Party Search link and search for a party. The result will populate in the Mapping Value field.
Segment	Segment of the user for which the value is to be mapped. This field appears if you select User Type option from the Mapping Type list.

- From the **Mapping Type** list, select the appropriate option to be mapped.
- From the **Brand** list, select a experience.
- In the **Mapping Value** field, enter the value to be mapped.
 - If you have selected **Party** option from the **Mapping Type** list, **click Party Search**, to search the party Id. The Mapping Value field gets populated.
 - If you have selected **User Type** option from the Mapping Type list, click Segment list to select the segment.
- Perform anyone of the following actions.

- Click **Save**.
- Click **Cancel** to cancel the transaction.
- Click **Back** to return to the previous screen.

The success message along with the status of maintenance appears.

7. Click **OK** to return to the dashboard.

38.2.3 Delete Mapping

This topic describes the information about **Delete Mapping** option.

Using this option System Administrator can delete a brand mapping.

To delete a brand mapping:

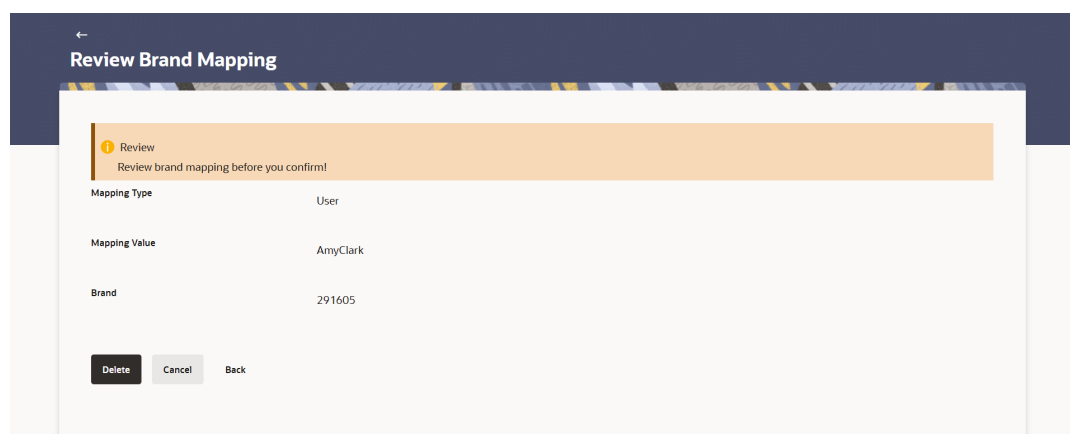
1. Navigate to one of the above paths.
The **Experience Builder** screen appears.
2. Select the appropriate option from the **Mapping Type** list.
The **Experience Mapping Summary** screen appears.
3. Click **Delete** against a mapping record in the action column, that you want to delete.
4. The **Review** screen appears.

Verify the details, and click **Confirm**.

- Click **Edit** to make the changes if any.
- Click **Cancel** to cancel the transaction.

The success message appears along with the status of maintenance.

Figure 38-13 Delete Mapping



5. Click **OK** to return to the dashboard.

Dashboard Overview

This topic describes the information about **Dashboard Overview**.

Dashboard Builder provides an ability to the Bank to build custom dashboards.

Dashboard Builder is an administrative maintenance that allows the System Administrator to create and configure dashboard templates for Retail & Business, Corporate and Administrator users.

For the Retail & Business type of user, the Bank administrator can map brands and dashboards at the Party Type level. Thus while accessing Retail Party and Business Party details, the user will be able to see relevant dashboards and brands.

The administrator can further assign the Dashboards at the party level (Retail or Business)/ user level, however only the transactions and widgets mapped at the party level will be accessible by the user post login.

System Administrator can configure new dashboards by dragging and dropping the desired widget at desired location in template. System administrator can define the dashboard for a user segment, application role, module and for a user type. Facility is provided to search, view, edit and delete the configured dashboards.

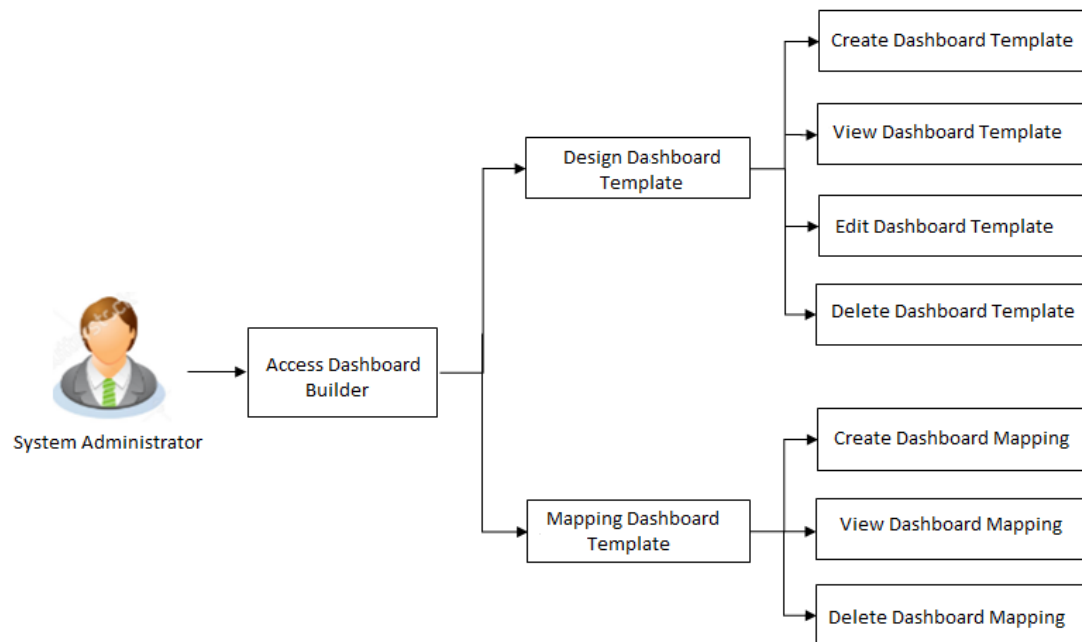
These dashboards are responsive and can adapt to any type of device i.e. desktop, mobile and tablet. System allows the user to design new template and preview it for different types of devices before enabling it. The user can also change the size of the widget (expand and compress) and can remove the widget from the template if desired. The widgets on the dashboard auto adjust itself according to the place available on the dashboard.

The administrator can define multiple dashboards with the various attributes/ widgets. Further these templates can be mapped to the roles, party or even to a specific user.

Prerequisites

- Transaction access is provided to System Administrator
- Approval rule set up for System Administrator to perform the actions
- Application roles are maintained in application and widgets are mapped to application roles

Figure 39-1 Workflow



Features supported in application

Design

- [Create New Dashboard](#)
- [View Dashboard](#)
- [Edit Dashboard](#)
- [Delete Dashboard](#)

Mapping

- View Dashboard Mapping
- Create Dashboard Mapping
- Delete Dashboard Mapping

Navigation Path: Perform anyone of the following navigation to access **Dashboard Overview**.

- From **System/ Bank Administrator Dashboard**, under **Templates** widget, click **Dashboard Builder**.
- From **System Administrator Dashboard**, click **Toggle Menu** , then click **Menu** and then click **User Experience**. Under **User Experience** , click **Dashboard Overview**.
- [Dashboard Overview– Summary](#)
This topic describes the information about **Dashboard Overview– Summary** screen.
- [Dashboard Overview – View](#)
This topic describes the systematic instruction to **Dashboard Overview – View** screen. Using this option, System Administrator can view the details of already created dashboard template.

- [Dashboard Overview – Create](#)
This topic describes the systematic instruction to **Dashboard Overview – Create** screen. System Administrator can create new custom dashboard template for Retail & Business, Corporate and Administrator user using this option.
- [Dashboard Overview – Design – Create Administrator Template](#)
This topic describes the systematic instruction to **Dashboard Overview – Design – Create Administrator Template** screen.
- [Dashboard Overview – Edit](#)
This topic describes the systematic instruction to **Dashboard Overview – Edit** screen. The system administrator can modify the configured dashboard using the **Edit** option.
- [Dashboard Overview – Clone](#)
This topic describes the systematic instruction to **Dashboard Overview – Clone** screen.
- [Dashboard Overview – Delete](#)
This topic describes the systematic instruction to **Dashboard Overview – Delete** screen.
- [Dashboard Mapping – Summary](#)
This topic describes the systematic instruction to **Dashboard Mapping – Summary** screen.
- [FAQ](#)

39.1 Dashboard Overview– Summary

This topic describes the information about **Dashboard Overview– Summary** screen.

Dashboard Overview- Design summary page displays the list of already designed templates, with template name, description, dashboard type, value and date of creation.

To view the Dashboard summary:


1. The administrator can view the dashboard template details by clicking the **View/Edit** **Dashboard** link in  menu icon under the **Action** column against the respective template.
2. Navigate to the screen, the **Dashboard Overview** screen appears.

Figure 39-2 Dashboard Overview

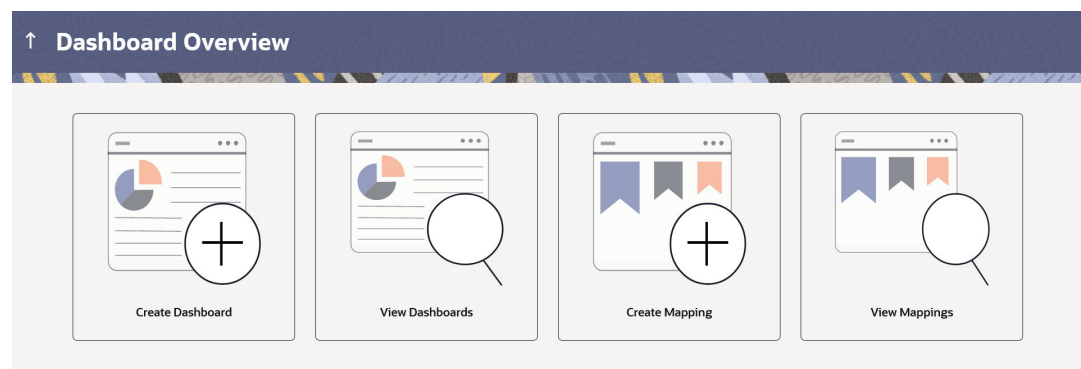


Table 39-1 Dashboard Overview - Field Description

Field Name	Description
Create Dashboard	Click to create Dashboard for the specific user segment or module or user type.
View Dashboard	Click to view already created dashboard template.
Create Mapping	Click to create dashboard of the dashboard type, the dashboard template and to a user/party/user segment/user type.
View Mapping	Click to view dashboard mapping already created for the dashboard template with the user/party/user segment/user type.

39.2 Dashboard Overview – View

This topic describes the systematic instruction to **Dashboard Overview – View** screen. Using this option, System Administrator can view the details of already created dashboard template.

The system administrator can view the template in desktop, tablet and for mobile mode by clicking the respective icons.

To search and view a dashboard template:

1. Navigate to one of the above paths.
The **Dashboard Overview** screen appears.
2. On the **Dashboard Overview** screen, click on **View Dashboard** tab.
The **Dashboard Listing** screen appears.

Figure 39-3 Dashboard Overview – Dashboard Listing

Template Name	Description	Type	Value	Actions
Dashboard cash-management-overview	Factory Dashboard for cash-management-overview	Module	cash-management-	⋮
Dashboard virtual-account-management	Factory Dashboard for virtual-account-management	Module	virtual-account-ma	⋮
Dashboard trade-finance	Factory Dashboard for trade-finance	Module	trade-finance	⋮
Dashboard corporateuser	Factory Dashboard for corporateuser	User Type	corporateuser	⋮
Dashboard virtual-account-management	Factory Dashboard for virtual-account-management	Module	virtual-account-ma	⋮
Dashboard trade-finance	Factory Dashboard for trade-finance	Module	trade-finance	⋮
Dashboard corporateuser	Factory Dashboard for corporateuser	User Type	corporateuser	⋮
Dashboard credit-facility	Factory Dashboard for credit-facility	Module	credit-facility	⋮

Table 39-2 Dashboard Overview – Dashboard Listing - Field Description

Field Name	Description
User Type	The user type for which the dashboard template needs to be viewed. The options are: <ul style="list-style-type: none"> • Corporate User • Administrator • Retail & Business User
Template Name	Name of the template that the administrator can enter to view the specific template.
Search Results	
Template Name	Displays the name of the custom dashboard template.
Description	Displays the description as defined for the custom dashboard template.
Type	Displays the type for which the dashboard template is created i.e. segment, user type or module.
Value	Displays the name of the segment / module for which the dashboard template is defined.
Actions	The available action buttons against the dashboard template are displayed. The action button can be: <ul style="list-style-type: none"> • View/Edit Dashboard: Click to view/edit the created dashboard template. • Clone Dashboard: Click to clone an existing dashboard template. • Delete Dashboard: Click to delete existing dashboard template. • Create Mapping: Click to create dashboard mapping of the dashboard type, the dashboard template to a user/party/user segment/user type.


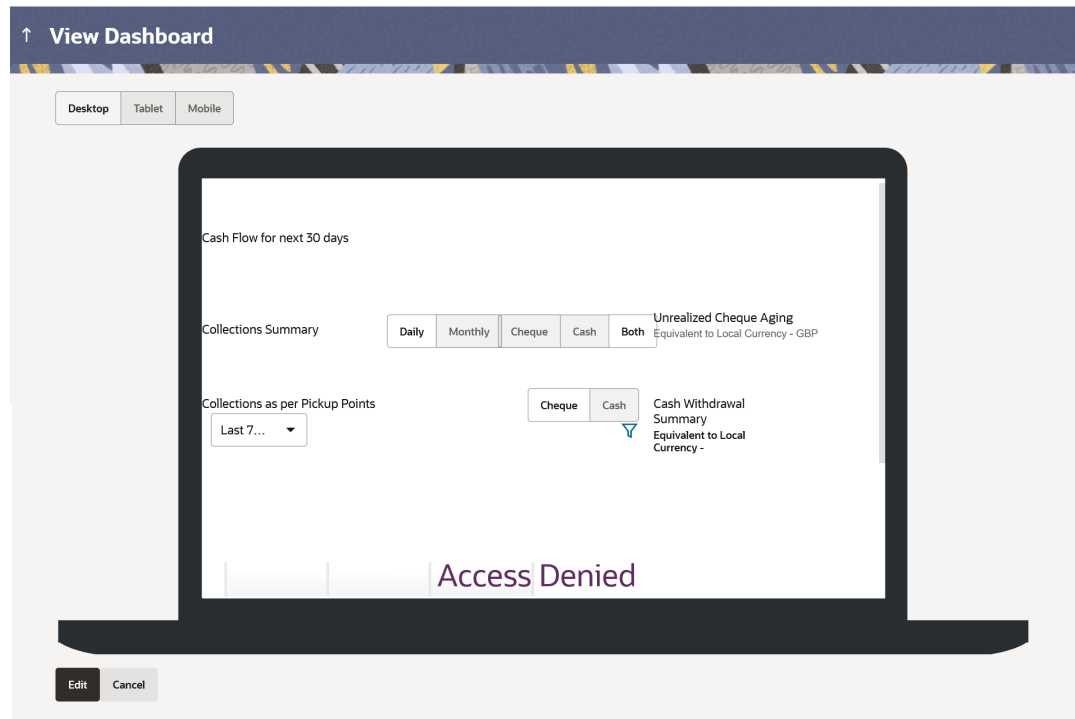
3. Perform anyone of the following actions:
 - In the **Dashboard Listing** screen, select the appropriate type of user in the **User Type** field. All the dashboard templates of the selected user type appears on the screen.
 - In the **Template Name** field, enter the name of the template that you want to search. The searched dashboard template appears on the screen.
4. Perform anyone of the following actions:
 - In **Action** column against the already created dashboard template, click on the  icon, and then click **View/Edit Dashboard** link to view the dashboard template details. The **Dashboard Overview - View Dashboard** screen appears.
 - Click **Create Dashboard** to create a new dashboard template.
 - Click **Back** to navigate to the previous screen.

Figure 39-4 View Dashboard Template

5. Perform anyone of the following actions:
 - Click **Edit** to modify the template. The **Dashboard Listing – Edit Dashboard** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
 - Click the **Desktop/ Tab/ Mobile** icon to view the template in desktop, tab or mobile mode.

39.3 Dashboard Overview – Create

This topic describes the systematic instruction to **Dashboard Overview – Create** screen. System Administrator can create new custom dashboard template for Retail & Business, Corporate and Administrator user using this option.

As part of creation of custom dashboard, the administrator needs to select the appropriate tab for which the dashboard needs to be created/ designed i.e. user segment or module or user type.

System will facilitate the user with a default dashboard available and the administrator can decide to create a custom dashboard by dragging and dropping new widgets available from the list of widgets.

Following types of dashboard can be created:

- Segment Dashboard - Design dashboard for a user segment
- Application Role Dashboard - Design dashboard for an application role
- Module Dashboard - Design dashboard for the available application modules i.e. CASA, Term Deposit, Loans etc.

- User Type Dashboard - Design dashboard for a user type i.e. Retail & Business, Corporate or Administrator.

To create a new dashboard template:

1. Navigate to one of the above paths.
The **Dashboard Overview** screen appears.
2. On the **Dashboard Overview** screen, click on **Create Dashboard** tab.
The **Create Dashboard** screen appears.

Figure 39-5 Create Dashboard Template

Table 39-3 Create Dashboard Template - Field Description

Field Name	Description
Template Description	Description for the template.
Design	The type of device on which the template will be enabled.
Select Module	System lists the dashboard for the segments / user type / module depending on the option selected.
User Type	Select the user type for which the dashboard needs to be created. Note: If dashboard needs to be created for a user segment then user type Retail & Business needs to be selected. User Segment is not supported for Corporate and Administrator user.
Select Module Icon	Select the dashboard icon that is displayed based on the selected segments / user type / module.
List of Dashboards	System displays the list of dashboards available for selection based on the selected module type.
Template Name	Name of the template that the System Administrator user wants to create.

3. In the **Template Name** field, enter the name of the new template that is to be created.
4. In the **Template Description** field, enter the description of the new template.
5. To enable the template for Desktop/ Tablet / Mobile, select the required options from the **Design** check box.


6. From the **Segment Dashboard/ Application Role Dashboard/ Module Dashboard/ User Type Dashboard** tabs, select the appropriate module.
 - The **Dashboard Overview - Design** screen of the selected module appears.
For example, Retail & Business is selected from the **User Type Dashboard**.
The **Dashboard Overview - Design template** for retail user appears.
7. In the **User Type** field, select the appropriate user type.




Note

If dashboard needs to be created for a user segment then user type 'Retail & Business' needs to be selected. User Segment is not supported for Corporate and Administrator user.

8. Select the appropriate dashboard from the list of dashboards displayed based on the selected module.
9. Perform anyone of the following actions:
 - Click **Next**. The **Dashboard Overview** template screen appears.
 - Click **Cancel** to cancel the transaction.

Figure 39-6 Create Dashboard Template

10. Click on the desired widgets from the widget list to appear on dashboard.
Perform anyone of the following actions:
 - In the **Search Widget** field, enter the name of the widget that you want to appear on the dashboard and click  icon.

- Click on the desired widgets of the dashboard to the desired location. System highlights the area where the widget can be placed.
11. Perform anyone of the following actions:
 - Click  icon on the upper right corner of the widget, if you want to expand the widget.
 - Click  icon on the upper right corner of the widget, if you want to compress the widget.
 - Click  icon on the upper right corner of the widget, if you want to remove the widget from the dashboard.
 12. If the selected widget has multiple widgets on the same like quick links, select the required widget that you want to appear on the dashboard.
 13. Perform anyone of the following actions:
 - Click **Save** to save the template information.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
 14. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click the **Desktop/ Tab/ Mobile** icon to review the created template in desktop, tab or mobile mode.
 - Click **Cancel** to cancel the transaction.

A warning message of canceling the operation appears.
 - Click **Yes** to confirm.
 - Click **Back** to navigate to the previous screen.

The success message appears along with the status of transaction.
 15. Click **OK** to complete the transaction.

39.4 Dashboard Overview – Design – Create Administrator Template

This topic describes the systematic instruction to **Dashboard Overview – Design – Create Administrator Template** screen.

The system administrator can select a default dashboard available for administrator or can create a custom dashboard by dragging and dropping new widgets available from the list of components.

The administrator can create the administrator dashboard template either by selecting the administrative maintenance or group of administrative functions.

As part of administrative maintenances UI component, there are individual transaction quick links put in a single widget to component mapping available, the administrator user on actual login will be shown only those quick links that user has access to.

As part of system functions UI component, there is a logical group of transactions that can be placed as a widget on the dashboard by selecting the administrative function from the group.

To create a new administrative dashboard template:

1. Navigate to one of the above paths.
The **Dashboard Builder** screen appears.
2. the **Dashboard Overview** screen, click **Create**.
The **Create Dashboard** screen appears.

Figure 39-7 Create Dashboard Template – For Administrator User Type

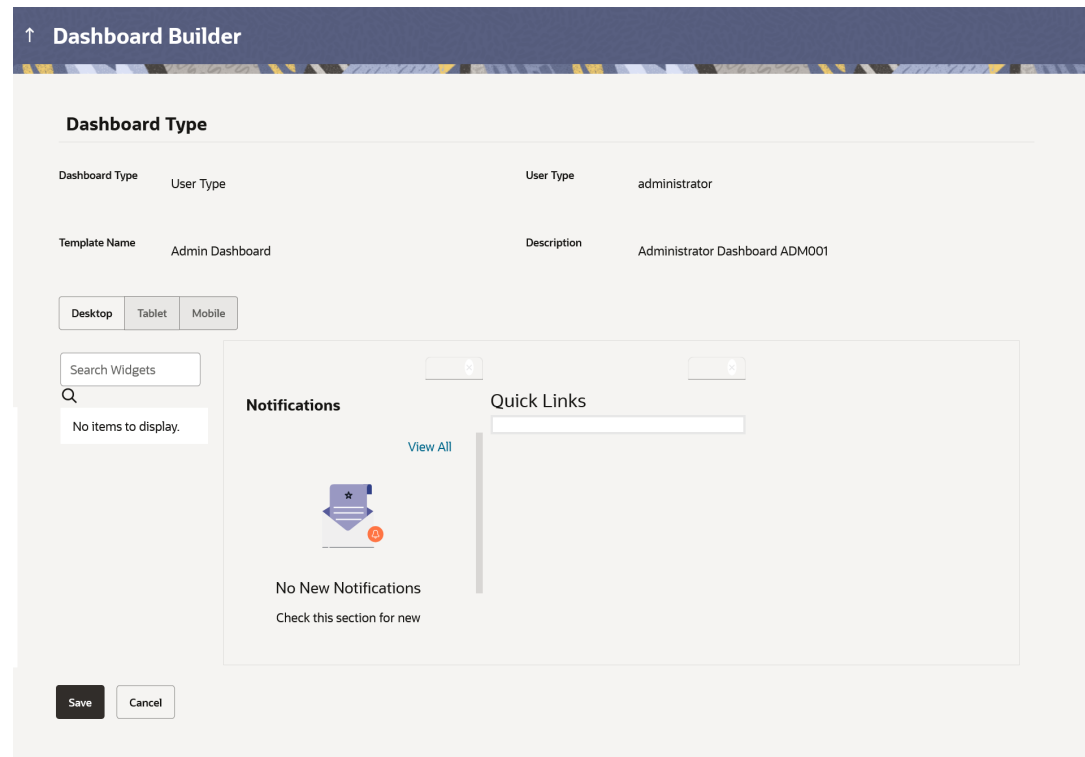
Table 39-4 Create Dashboard Template – For Administrator User Type - Field Description

Field Name	Description
Template Name	Name of the template that the System Administrator user wants to create.
Template Description	Description for the template.
Design	The type of device on which the template will be enabled.
Select Module	System lists the dashboard for the segments / application roles / user type / module depending on the option selected.
User Type	Select administrator from the user type list.
List of Dashboards	System displays the list of dashboards available for selection based on the selected module type.

3. In the **Template Name** field, enter the name of the new template that is to be created.
4. In the **Template Description** field, enter the description of the new template.
5. To enable the template for Desktop/ Tablet / Mobile, select the required options from the **Design** check box.
6. From the **Segment Dashboard/ Application Role Dashboard/ Module Dashboard/ User Type Dashboard** tabs, select the appropriate module.
 - The **Dashboard Overview - Design** screen of the selected module appears.
To create a dashboard for a newly created administrator application role or to customize the dashboard for an existing administrator application role, user will need to select Application Role Dashboard/ User Type Dashboard tab.
7. In the **User Type** field, select the administrator user.
8. Select the appropriate dashboard from the list of dashboards displayed based on the selected module.

9. Perform anyone of the following actions:
 - Click **Next**. The **Dashboard Overview - Design** template for Administrator appears.
 - Click **Cancel** to cancel the transaction.

Figure 39-8 Dashboard Overview - Design – Create Administrator Template







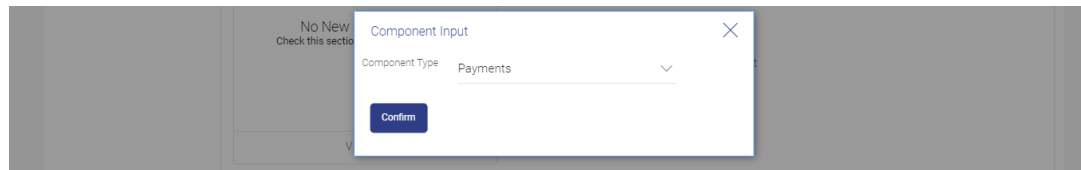
10. Perform anyone of the following actions:
 - Click on the desired widgets from the widget list to appear on the dashboard.
 - In the **Search Widget** field, enter the name of the widget that you want to appear on the dashboard and click  icon.
 - Click on the desired widgets of the dashboard to the desired location. System highlights the area where the widget can be placed.
11. Perform anyone of the following actions:
 - Click  icon on the upper right corner of the widget, if you want to expand the widget.
 - Click  icon on the upper right corner of the widget, if you want to compress the widget.
 - Click  icon on the upper right corner of the widget, if you want to remove the widget from the dashboard.
12. If the selected widget has multiple widgets on the same component like **System Administrator Action Card**, select the required widget that you want to appear on the dashboard.

Figure 39-9 Dashboard Overview - Component Input box**Table 39-5 Dashboard Overview - Component Input box - Field Description**

Field Name	Description
Component Type	Select the component type, which you want to appear on your dashboard. This field is applicable only if the selected widget has multiple components.

- a. From the **Component Type** list, select the widget component that you want to appear on the dashboard.

- b. Click **Confirm**.

The selected component appears as a widget on the selected location of your dashboard.

13. Perform anyone of the following actions:

- Click **Save** to save the template information.
- Click **Cancel** to cancel the transaction.
- Click **Back** to navigate to the previous screen.

14. Perform anyone of the following actions:

- The **Review** screen appears. Verify the details, and click **Confirm**.
- Click **Cancel** to cancel the transaction.
- Click **Back** to navigate to the previous screen.
- Click the **Desktop/ Tab/ Mobile** icon to review the template in desktop, tab or mobile mode.

The success message appears.

15. Click **Go to Dashboard** to view your customized dashboard.

39.5 Dashboard Overview – Edit

This topic describes the systematic instruction to **Dashboard Overview – Edit** screen. The system administrator can modify the configured dashboard using the **Edit** option.

The administrator can edit the dashboard widgets for desktop, tablet or mobile devices by clicking the specific icons.

Note

1. Dashboard Overview - Edit section is common for Administrator user and business users.
2. System Administrator will not be able to edit the factory shipped dashboards.

To edit the configured dashboard:

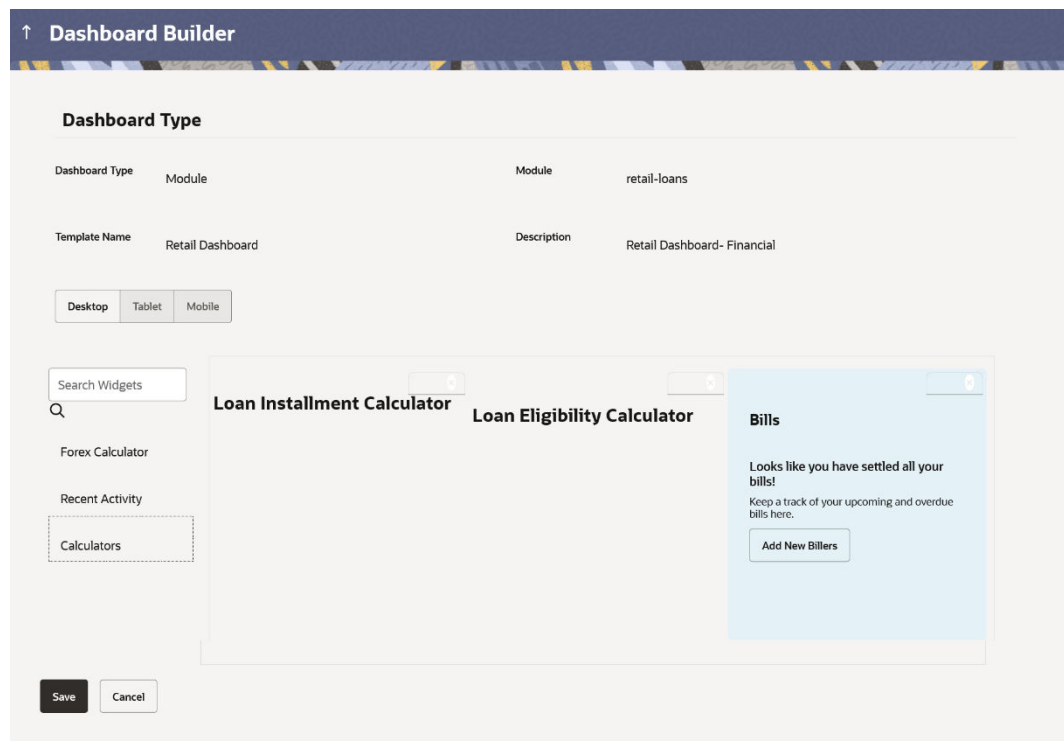
1. Navigate to one of the above paths.
The **Dashboard Overview** screen appears.
2. In the **Dashboard Overview - Summary** screen, click the **View** link, against the dashboard, which you want to edit.
The **Dashboard Overview - View** screen appears.
3. Click the **Edit** link to modify the dashboard template.
 - The **Dashboard Overview** screen appears in edit mode.
 - Click **Delete** to delete the dashboard template.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to previous screen.




Figure 39-10 Edit Dashboard Template

The screenshot shows the 'Create Dashboard' form with the following fields and options:

- Dashboard Name:** Retail Dashboard
- Dashboard Description:** Retail Dashboard- Financial
- Touch Points:** ☒ Desktop ☒ Tablet ☒ Mobile
- Dashboard Type:** ☐ Segment Dashboard ☒ Module Dashboard ☐ User Type Dashboard
- User Type:** ☐ Corporate User ☐ Administrator ☒ Retail & Business User
- Modules:** Dashboard retail-loans

At the bottom, there are 'Next' and 'Cancel' buttons.



4. Click on the desired widgets to add from the widget list if required.
5. Perform any one of the following actions:
 - Click  icon on the upper right corner of the widget, if you want to expand the widget.
 - Click  icon on the upper right corner of the widget, if you want to compress the widget.
 - Click  icon on the upper right corner of the widget, if you want to remove the widget from the dashboard.
6. Perform any one of the following actions:
 - Click **Save** to save the changes.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
7. Perform any one of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click the **Desktop/ Tablet/ Mobile** icon to review the template in desktop, tablet or mobile mode.
 - Click **Edit** to make the changes if any for the selected device type.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

The success message appears along with the status of transaction.
8. Click **OK** to complete the transaction.

39.6 Dashboard Overview – Clone

This topic describes the systematic instruction to **Dashboard Overview – Clone** screen.

To speed up the process of creating new dashboard template, System Administrator can clone an existing dashboard template. All the values available in an existing dashboard template are shown in an editable format, administrator is allowed to make changes in it and save the dashboard template with different name.

Following types of dashboard can be created:

- Segment Dashboard - Design dashboard for a user segment
- Module Dashboard - Design dashboard for the available application modules i.e. CASA, Term Deposit, Loans etc.
- User Type Dashboard - Design dashboard for a user type i.e. Retail & Business, Corporate or Administrator.


To clone a new dashboard template:

1. Navigate to one of the above paths.

The **Dashboard Overview** screen appears.

2. On the **Dashboard Overview** screen, click on **View Dashboard** tab.

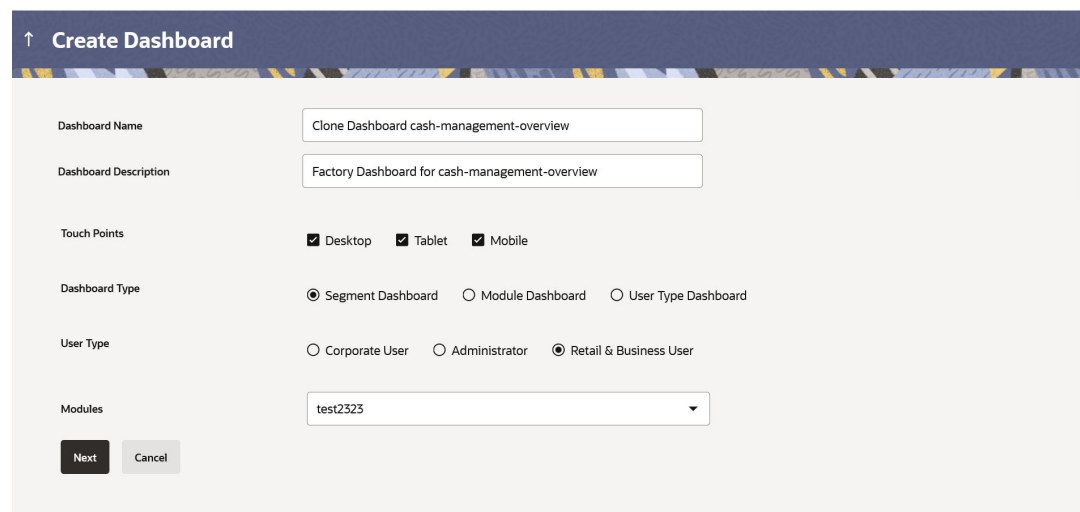
The **Dashboard Overview – Dashboard Listing** screen appears.

3. In **Action** column against the already created dashboard template, click on the  icon, and then click **Clone Dashboard** link to clone the dashboard template details.

The **Dashboard Overview – Create** screen appears with existing dashboard template details.

4. The **Dashboard Overview – Create** screen appears with existing dashboard template details.

Figure 39-11 Clone Dashboard Template



↑ Create Dashboard

Dashboard Name: Clone Dashboard cash-management-overview

Dashboard Description: Factory Dashboard for cash-management-overview

Touch Points: ☒ Desktop ☒ Tablet ☒ Mobile

Dashboard Type: ☒ Segment Dashboard ☐ Module Dashboard ☐ User Type Dashboard

User Type: ☐ Corporate User ☐ Administrator ☒ Retail & Business User

Modules: test2323

Next Cancel

5. Update dashboard template with required changes.
6. Perform anyone of the following actions:
 - Click **Save** to save the changes.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
7. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click the **Desktop/ Tablet/ Mobile** icon to review the template in desktop, tablet or mobile mode.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

The success message appears along with the status of transaction.
8. Click **OK** to complete the transaction.

39.7 Dashboard Overview – Delete

This topic describes the systematic instruction to **Dashboard Overview – Delete** screen.

The System Administrator can delete the custom dashboard templates maintained in the application. Deleting specific template will also result in deleting the template and revert back to the default dashboard.

To delete the configured dashboard:

1. Navigate to one of the above paths.

The **Dashboard Overview - Dashboard Listing** screen appears.


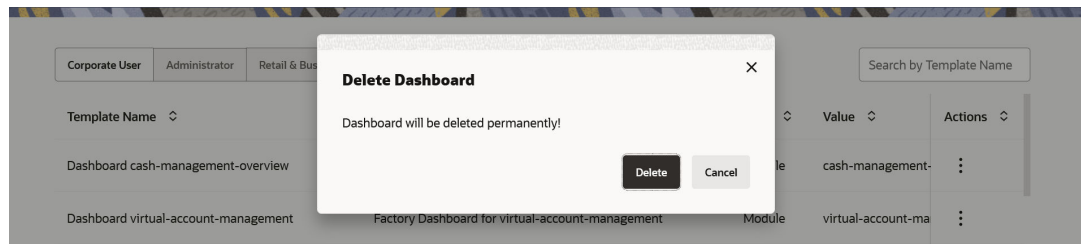
2. Perform any one of the following actions:
 - In **Action** column against the already created dashboard template, click on the  icon, and then click **Delete Dashboard** link to delete the existing dashboard template. The **Delete Dashboard** popup window appears.
 - Click **Create Dashboard** to create a new dashboard template.
 - Click **Back** to navigate to the previous screen.
3. In the **Dashboard Overview - Summary** screen, click the **View** link, against the dashboard, which you want to delete.
The **Dashboard Overview - View** screen appears.
4. Click **Delete**.
 - The application prompts the administrator with a warning message **Are you sure you want to switch to default dashboard** with an option of Confirm / Cancel.

Figure 39-12 Dashboard Builder - Delete



5. The application prompts the administrator with a warning message **Dashboard will be deleted permanently** with an option of Delete / Cancel.
6. Perform any one of the following actions:
 - Click **Delete** to proceed with the deletion request. It will navigate to confirmation page with a success message along with the status and reference number.
 - Click **Cancel** if you do not wish to proceed with deletion.
7. Click **OK** to complete the transaction.

39.8 Dashboard Mapping – Summary

This topic describes the systematic instruction to **Dashboard Mapping – Summary** screen.

Using this option, System Administrator can map the configured dashboards to the user or party, or user type or user segments depending on the dashboard template selected. The system administrator can create mapping and can delete the mapping.

To view the Dashboard mapping summary:

1. Navigate to one of the above paths.
The **Dashboard Overview** screen appears.
2. In the **Dashboard Overview** screen, click the **View Mapping**.
3. Select the **Mapping Type** from the list i.e. User / Party / Segment / User Type.
4. In the **Dashboard Overview** screen, click the **View Mapping**.
The **Dashboard Overview - Mapping Summary** screen appears.

Figure 39-13 Dashboard Mapping summary

Dashboard Mapping				
User	Party	Segment	User Type	Search Mapping
Dashboard Name	Dashboard Type	Mapped Value	Date Created	Actions
corporateDashboard	User Type Dashboard	corpadmin01	11/23/22	Delete
corporateDashboard	User Type Dashboard	newcorpadmin02	11/22/22	Delete
admHomeEntityRole	Application Role Dashboard	dcadmin990	8/20/22	Delete
AdminAllRolesExceptAdminMaint	Application Role Dashboard	adminglobal	8/20/22	Delete
ankadminap1	Application Role Dashboard	ankadm	8/16/22	Delete
dcglobalAllRolesExceptPayments	Application Role Dashboard	dcrcet005	8/1/22	Delete
Entity145AllRoles	Application Role Dashboard	adminDC001	7/26/22	Delete
Create Mapping Back				

Table 39-6 Dashboard Mapping summary – Field Description

Field Name	Description
Mapping Type	Select the mapping type to search the dashboard template. The options are: <ul style="list-style-type: none"> • User • Party • Segment • User Type
Dashboard Name	System displays the name of the dashboard template.
Dashboard Type	System displays the type of the dashboard i.e. module / application role / user type.
Mapped Value	System displays the value that is mapped to the template. In case if the dashboard is mapped to the user, user ID to whom the dashboard is mapped will be shown as mapped value. In case if the dashboard is mapped to the party, party ID to whom the dashboard is mapped will be shown as mapped value. In case if the dashboard is mapped to the Role, role name to whom the dashboard is mapped will be shown as mapped value.
Date Created	The date on which template mapping was created.
Actions	Link to delete the mapping.

- From the **Mapping Type** list, select the appropriate option for which you want to view the mapping.

The **Dashboard Builder - Mapping Summary** screen appears.

- [Create Mapping](#)
This topic describes the systematic instruction to **Create Mapping** screen.
- [Delete Mapping](#)
This topic describes the systematic instruction to **Delete Mapping** overlay screen.

39.8.1 Create Mapping

This topic describes the systematic instruction to **Create Mapping** screen.

Using this option, System Administrator selects the dashboard type, the dashboard template and then map either to a user/party/user segment/user type. The mapping type will depend on the type of dashboard selected.

To map dashboard templates:

1. Navigate to one of the above paths.

The **Dashboard Overview** screen appears.

2. Click **Create Mapping**.

The **Dashboard Overview - Create Mapping** screen appears.

Figure 39-14 Create Mapping

Table 39-7 Create Mapping - Field Description

Field Name	Description
Dashboard Type	Select the dashboard type that is to be mapped.
User Type	Select the user type for which the dashboard template needs to be mapped.
Template	Select the template from the list that needs to be mapped.
Mapping Type	<p>Select the mapping type i.e. the selected dashboard template to map to the required option.</p> <p>The options are:</p> <ul style="list-style-type: none"> • User • Party • Segment • User Type <p>The mapping type options will also depend on the dashboard type selected i.e. for user type dashboard, system will not have options of User, Party and Segment</p>

Table 39-7 (Cont.) Create Mapping - Field Description

Field Name	Description
Mapping Value	The mapping value will depend on the option selected in the mapping type. For Party selected in the mapping type, the admin can capture the party for which the dashboard template is applicable. For user selected in the mapping type, the admin can capture the user for which the dashboard template is applicable. For segment selected as the mapping type, admin can capture the segment for which the dashboard template is applicable.
Party ID	Party Id to search a party that is to be mapped to the dashboard template. This field appears if you select Party option from the Mapping Type list.
Party Name	Party name to search a party that is to be mapped to the dashboard template. This field appears if you select Party option from the Mapping Type list.
User ID	User ID that is to be mapped to the dashboard template. This field appears if you select User option from the Mapping Type list.
Select Segment	Select the user segment that is to be mapped to the dashboard template. This field appears if you select Segment option from the Mapping Type list.


3. From the **Dashboard Type**, select the appropriate dashboard type i.e. Application Role Dashboard or Segment Dashboard or Module Dashboard or User Type Dashboard.
4. From the **User Type**, select the user type for which the Template mapping needs to be done.
5. Select the **Template** from the list that needs to be mapped.
6. From the **Mapping Type** list, select the appropriate option to be mapped.
 - a. If you select **User** option, enter the user name.
 - b. Perform anyone of the following actions:
 - If you select **Party** option, enter the party Id in the **Party ID** field, and click **Search**. The **Mapping Value** appears. Click link under the Party ID column to view the party details.
 - In the **Party Name** field enter the party name and click **Search**.
The **Mapping Value** appears. Click link under the Party ID column to view the party details.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to clear the entered value.
 - c. If you select **Segment** option, select the role from the **User Segment** list.
7. Perform anyone of the following actions:
 - Click **Save**. The success message along with the status of transaction appears.
 - Click **Cancel** to cancel the transaction.

39.8.2 Delete Mapping

This topic describes the systematic instruction to **Delete Mapping** overlay screen.

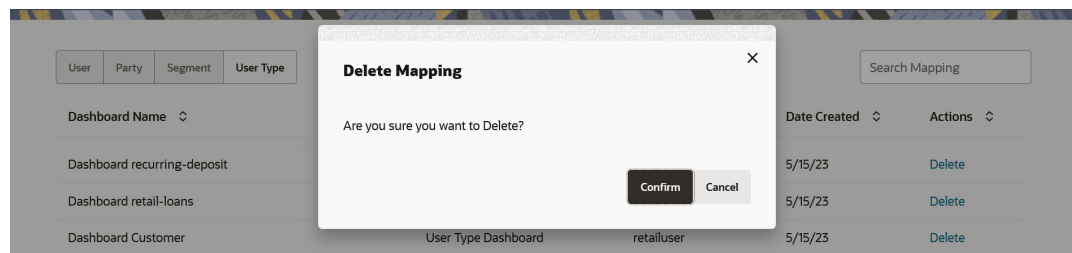
Using this option System Administrator can delete the templates mapped to a User or Party or User Segment or to a User Type.

To delete the mapped dashboard template:

1. Navigate to one of the above paths.
The **Dashboard Overview** screen appears.
2. In the **Dashboard Overview** screen, click the **View Mapping** tab.
The **Dashboard Overview - Mapping summary** screen appears.
3. Select the **Mapping Type** from the list i.e. User / Party / Segment / User Type.
4. In **Action** column against the already created dashboard template, click on the  icon, and then click **Delete** against the template mapping that you want to delete. T

The application will prompt the administrator with a deletion message with an option of Confirm/ Cancel.

Figure 39-15 Delete Mapping



5. Perform anyone of the following actions:
 - Click **Confirm** to delete the mapping. It will navigate to confirmation page with a success message and the status.
 - Click **Cancel** if you do not wish to delete the mapping.
6. Click **OK** to complete the transaction.

39.9 FAQ

1. **Can I design new widgets using Dashboard Builder functionality?**
No, designing of a new widget is not allowed using this functionality. Administrator can use the existing widgets and can design the required dashboard.
2. **Can I design different dashboards for different device types (desktop, mobile and tablet) using one template?**
Yes, you can design different dashboards for different types of devices using one template. An edit option is available while previewing the dashboard on each type of device, which will help the user to make the necessary changes for specific device type.

However the system will always display the widgets mapped to a combination of application role and internet as touch point, irrespective of any device size the user selects

3. Can I delete the template that is mapped to a user / party / segment / user type?

Yes, you can delete the template that are already mapped to a user / party / segment or user type. A warning message informing about the mapping deletion is shown to the administrator while deleting a template.

4. Can I map the same template to multiple users or parties?

Yes, you can map the same template to multiple parties or users. Separate entries are required for such mapping.

5. Can the system/bank administrator edit a Factory shipped dashboard ?

No, Factory shipped dashboards can't be modified. However system/bank administrator can modify a custom made dashboard. Can I design the dashboard and map for administrator types of users (Bank/system administrator and corporate administrator)?

6. Can I design a dashboard for System Admin or Bank Admin?

Yes, you can design the administrative dashboards using Dashboard Builder maintenance.

7. When will the newly mapped dashboard be visible to the end customer?

Newly mapped dashboard will be available to the end user with an immediate effect.

8. Can an end user (Retail/Corporate users) design their own dashboards or set their preferences to see required widgets?

Yes Retail and Corporate users can personalize and design their dashboard.

9. In case of dashboard templates available at user level, segment level, application role level and user type level, which dashboard will the system resolve? Also what is the order in which the dashboards are resolved?

If there is a dashboard template mapped at a user level, then the system will display the user level dashboard on login.

Before rendering the dashboard, system will first check if there is a dashboard at user level, followed by segment, application role and then at user type.

In case where a retail user has personalized his/her dashboard, the system will give the priority to user defined dashboard followed by Administrator defined dashboards as user, segment, application role and then at user type.

Relationship Maintenance

This topic describes the information about **Relationship Maintenance** feature.

Customer Relationship Maintenance enables the System Administrator to set up the transaction access logic for Bank's retail customers from Digital Banking Platform based on their account - mode of operation or relationship.

E.g. If a customer relationship (Mode of operation) is **Either or Survivor**, provide an access of all transactions whereas, if a customer relationship (Mode of operation) is **Jointly**, provide an access of all Inquiries and restrict all financial transactions from Digital Banking Platform. Such account and transaction access rules can be set up by the System Administrator using **Relationship Maintenance Module**.

This account relationship maintenance is a two-step process.

- Relationship Mapping Maintenance - Using this maintenance System Administrator can map OBAPIS relationship codes with core banking relationship codes
- Relationship Matrix Definition - Using this maintenance System Administrator can define the transaction access based on the account relationships
- [Relationship Mapping](#)
This topic describes the information about **Relationship Mapping** option.
- [Relationship Matrix](#)
This topic describes the information about **Relationship Matrix** feature.
- [FAQ](#)

40.1 Relationship Mapping

This topic describes the information about **Relationship Mapping** option.

Using this option a System Administrator can map OBAPIS account relationship codes with account relationship codes defined in Core Banking Application so that the corresponding matrix defined in OBAPIS will be followed based on the available account relationship in the core application.

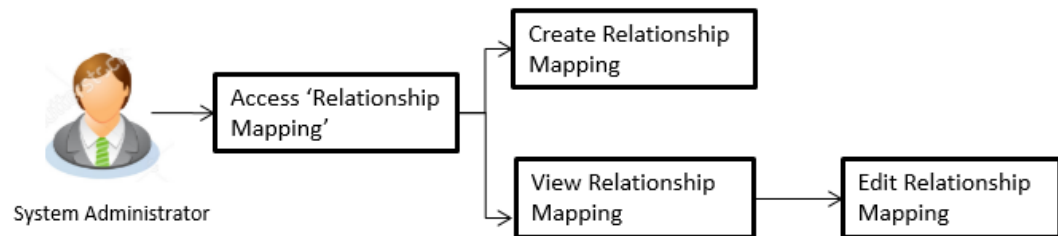
Note

The relationship matrix maintenance is done using **Relationship Matrix Maintenance** transaction.

Prerequisites:

- Transaction access is provided to System Administrator.
- Account relationship codes are maintained in OBAPIS and in Core Banking Application.

Figure 40-1 Workflow



Features supported in application

The administrator can perform the following actions:

- Create Relationship Mapping
- [Search/ View Relationship Mapping](#)
- [Edit Relationship Mapping](#)

Navigation Path: Perform anyone of the following navigation to access **Relationship Mapping**.

- From **System/ Bank Administrator Dashboard**, under **Control & Monitoring** widget, click **Relationship Mapping**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Control & Monitoring**. Under **Control & Monitoring**, click **Relationship Mapping**.
- [Relationship Mapping Maintenance - View](#)
This topic describes the systematic instruction to **Relationship Mapping Maintenance - View** option.
- [Relationship Mapping Maintenance - Edit](#)
This topic describes the systematic instruction to **Relationship Mapping Maintenance - Edit** option. Using this feature administrator can map the newly added relationship codes.

40.1.1 Relationship Mapping Maintenance - View

This topic describes the systematic instruction to **Relationship Mapping Maintenance - View** option.

By accessing this menu option, System Administrator can view the account relationship codes maintained in OBAPIS and paired with the codes maintained in Core Banking Application. Relationship code maintained in OBAPIS appears on left side of the screen and paired codes if any appears on right side of the screen

To view relation mapping:

1. Navigate to one of the above paths.
The **Relationship Mapping Maintenance** screen appears.
2. Perform anyone of the following actions:

- All the relationships maintained under user account appears on **Relationship Mapping Maintenance** screen.
- Click **Edit** to edit the maintenance.
- Click **Cancel** to cancel the transaction.

Note

Instead of the **Edit** option, the **Save** option available if user is accessing it for the first time.

Figure 40-2 Relationship Mapping Maintenance

<input type="checkbox"/>	Relationship Name and ID	Map Relationship
<input checked="" type="checkbox"/>	Sole Owner (SOW)	SOW
<input checked="" type="checkbox"/>	Joint And First (JAF)	JAF
<input checked="" type="checkbox"/>	Joint And Other (JAO)	JAO
<input checked="" type="checkbox"/>	Joint or First (JOF)	JOF
<input checked="" type="checkbox"/>	Authorized Signatory (AUS)	AUS
<input checked="" type="checkbox"/>	Related For Enquiry (REL)	REL
<input checked="" type="checkbox"/>	Partner (PAR)	PAR
<input checked="" type="checkbox"/>	Trustee (TRU)	TRU
<input checked="" type="checkbox"/>	Co Borrower (COB)	COB
<input checked="" type="checkbox"/>	Customer Contact Person (CON)	CON
<input checked="" type="checkbox"/>	Developer (DEV)	DEV
<input checked="" type="checkbox"/>	Proprietor (PRO)	PRO
<input checked="" type="checkbox"/>	Third Party (THR)	THR
<input checked="" type="checkbox"/>	Joint Or Other (JOO)	JOO

Edit **Cancel**

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 40-1 Relationship Mapping Maintenance - Field Description

Field Name	Description
Relationship Name and ID	Lists all the relationships maintained in OBAPIS.
Map Relationship	Lists all the relationships maintained in Core Banking Application.

40.1.2 Relationship Mapping Maintenance - Edit

This topic describes the systematic instruction to **Relationship Mapping Maintenance - Edit** option. Using this feature administrator can map the newly added relationship codes.

Using this option, System Administrator is allowed to map the newly added relationship codes with the codes defined in core application. As well as System Administrator can remove the relationship codes which are selected from the default list.

To modify relation mapping:

1. Navigate to one of the above paths.

The **Relationship Mapping Maintenance** screen appears.

2. All the relationships maintained under user account appears on **Relationship Mapping Maintenance** screen.

Perform anyone of the following actions:

- Click **Edit** to edit the maintenance.
- Click **Cancel** to cancel the transaction.

Figure 40-3 Relationship Mapping Maintenance - Edit

Relationship Name and ID	Map Relationship
<input checked="" type="checkbox"/> Sole Owner (SOW)	SOW
<input checked="" type="checkbox"/> Joint And First (JAF)	JAF
<input type="checkbox"/> Joint And Other (JAO)	JAO
<input type="checkbox"/> Joint or First (JOF)	JOF
<input type="checkbox"/> Authorized Signatory (AUS)	AUS
<input type="checkbox"/> Related For Enquiry (REL)	REL
<input checked="" type="checkbox"/> Partner (PAR)	PAR
<input checked="" type="checkbox"/> Trustee (TRU)	TRU
<input checked="" type="checkbox"/> Co Borrower (COB)	COB
<input checked="" type="checkbox"/> Customer Contact Person (CON)	CON
<input checked="" type="checkbox"/> Developer (DEV)	DEV
<input checked="" type="checkbox"/> Proprietor (PRO)	PRO
<input checked="" type="checkbox"/> Third Party (THR)	THR
<input checked="" type="checkbox"/> Joint Or Other (JOO)	JOO

Save Cancel Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 40-2 Relationship Mapping Maintenance - Edit - Field Description

Field Name	Description
Relationship Name and ID	To map the OBAPIS relationships with the relationship codes available in the Core Banking system. Note: Lists all the relationships maintained in OBAPIS.
Map Relationship	Relationship ID to be mapped with OBAPIS relationship ID. Note: Lists all the relationships maintained in Core Banking Application. If an existing mapping is available, a value will be shown in Map Relation field.

3. Select the checkbox against Relationship Name and ID to map Core Banking relationships to OBAPIS relationships.

Note

- a. Select the checkbox adjacent to **Relationship Name and ID** in header row to select all relationships in one instance.
- b. To unmap the relation mapping, uncheck the checkbox

4. In the **Map Relationship** field, enter the relationships value as maintained in Core Banking Application.
5. Perform anyone of the following actions:
 - Click **Save** to save the relationship mapping maintenance.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
6. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

The success message of Relationship Mapping Maintenance saved successfully appears along with the transaction reference number.

7. Click **OK** to complete the transaction.

40.2 Relationship Matrix

This topic describes the information about **Relationship Matrix** feature.

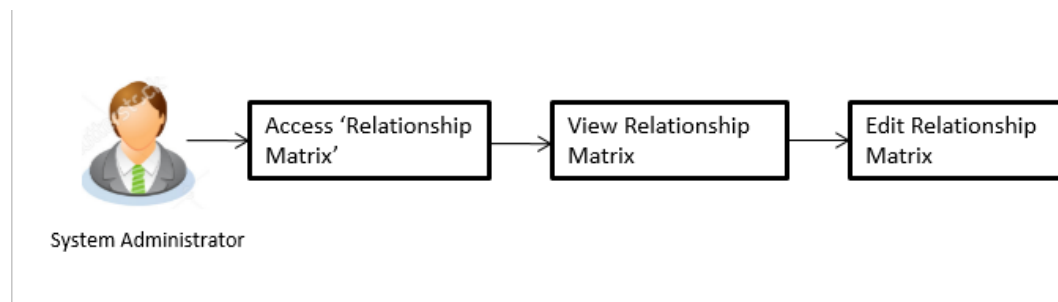
Relationship Matrix maintenance allows the System Administrator to define the transaction access based on the account relationships. Administrator can enable or disable each transaction for each relationship code.

OBAPIS first checks if the transaction is mapped to the role attached to the user and then if it is enabled in relationship matrix. If both the conditions are satisfied, an access of a transaction and of an account is provided to the user.

Prerequisites:

- Transaction access is provided to System Administrator.
- Approval rule set up for System Administrator to perform the actions.
- Account relationship codes are maintained in OBAPIS and in Core Banking Application.
- Relationship mapping (mapping of OBAPIS relationship codes with codes maintained in Core Banking application) is maintained.

Figure 40-4 Workflow



Features supported in application

The administrator can perform the following actions:

- [View Relationship Matrix](#)
- [Edit Relationship Matrix](#)

Navigation Path: Perform anyone of the following navigation to access **Relationship Matrix**.

- From **System/ Bank Administrator Dashboard**, under **Controls & Monitoring** widget, click **Relationship Matrix**.
- From **System Administrator Dashboard**, click **Toggle Menu** , then click **Menu** and then click **Controls & Monitoring**. Under **Controls & Monitoring** , click **Relationship Matrix**.
- [Relationship Matrix Maintenance - View](#)
This topic describes the systematic instruction to **Relationship Matrix Maintenance - View** option.
- [Relationship Matrix Maintenance - Edit](#)
This topic describes the systematic instruction to **Relationship Matrix Maintenance - Edit** option. Using this option, System Administrator can modify the account relationship and transaction access matrix.

40.2.1 Relationship Matrix Maintenance - View

This topic describes the systematic instruction to **Relationship Matrix Maintenance - View** option.

Based on the account relationship and transaction access matrix, System Administrator will know the account relationships IDs for which the channel access has been granted.

To view relationship matrix:

1. Navigate to one of the above paths.

The **Relationship Matrix Maintenance** screen appears.

2. Perform any of the following actions:
 - Displays the details maintained under user account relationship and transaction access matrix in **Relationship Matrix Maintenance - View** screen.
 - Click **Edit** to modify the maintenance.
 - Click **Cancel** to cancel the transaction.

Note

Instead of the **Edit** option, the **Save** option available if user is accessing it for the first time.

Figure 40-5 Relationship Matrix Maintenance - View

Transactions	Authorized Signatory (AUS)	Co Borrower (COB)	Customer Contact Person (CON)	Custodian (CUS)	Developer (DEV)	Guarantor (GUA)	Guardian (GUR)	Joint And First (JAF)	Joint And Other (JAO)	Joint or First (JOF)	Joint Or Other (JOO)	Letter Of Authority (LOA)	No (NC)
▼ Inquiry	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
▼ Current and Savings ...	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Current and Saving...	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
List All Debit cards	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Account Basic Sum...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
List Debit cards	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
▼ Payments Inquiries	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Repeat Transfers	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
► Transactions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Edit Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 40-3 Relationship Matrix Maintenance - View - Field Description

Field Name	Description
Module Name	Name of the module under which all transactions are maintained for Relationship Matrix. <ul style="list-style-type: none"> • Current and Savings • Deposits • Loans • Credit Cards

Table 40-3 (Cont.) Relationship Matrix Maintenance - View - Field Description

Field Name	Description
Transaction Name	Lists all the transactions under a specific module for which a channel access has been granted based on account relationship and transaction access matrix. Under each module transactions are mainly grouped as: <ul style="list-style-type: none"> Inquiry Transactions
Relationship ID	Lists all the relationship IDs maintained in OBAPIS for which the codes available in core banking application are mapped.

40.2.2 Relationship Matrix Maintenance - Edit

This topic describes the systematic instruction to **Relationship Matrix Maintenance - Edit** option. Using this option, System Administrator can modify the account relationship and transaction access matrix.

To modify relationship matrix:

1. Navigate to one of the above paths.
The **Relationship Matrix Maintenance** screen appears.
2. Displays the details maintained under user account relationship and transaction access matrix in **Relationship Matrix Maintenance - View** screen.
3. Click **Edit** to modify the maintenance.

The **Relationship Matrix Maintenance - Edit** screen appears.

Figure 40-6 Relationship Matrix Maintenance - Edit

Relationship Matrix

Current and Savings Deposits Loans Credit Cards

Transactions	Authorized Signatory (AUS)	Co Borrower (COB)	Customer Contact Person (CON)	Custodian (CUS)	Developer (DEV)	Guarantor (GUA)	Guardian (GUR)	Joint And First (JAF)	Joint And Other (JAO)	Joint or First (JOF)	Joint Or Other (JOO)	Letter Of Authority (LOA)	No (NC)
▼ Inquiry	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
▼ Current and Savings ...	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Current and Saving...	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
List All Debit cards	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Account Basic Sum...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
List Debit cards	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
▼ Payments Inquiries	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Repeat Transfers	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
► Transactions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Save Cancel Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 40-4 Relationship Matrix Maintenance - Edit - Field Description

Field Name	Description
Module Name	Name of the module under which all transactions are maintained for Relationship Matrix. <ul style="list-style-type: none">• Current and Savings• Deposits• Loans• Credit Cards
Transaction Name	Lists all the transactions of a specific account for which a channel access has been granted based on account relationship and transaction access matrix. The transaction categories are: <ul style="list-style-type: none">• Inquiry• Transactions Select/ deselect the transactions to maintain relationship matrix.
Relationship ID	Lists all the relationship IDs maintained in OBAPIS for which the codes available in core banking application are mapped.

4. Perform anyone of the following actions:

- Select the check box available in the header of transaction category (Inquiry and Transactions), to select all transactions for selected category in one instance.
- Select the check box available against the **Relationship ID** for each transaction.

Note

- a. Select / deselect the check box against the Transaction category (Inquiry and Transactions) to select all transactions under it.
- b. To unmap the relation mapping, deselect the check box.

5. Repeat step 2 for all modules as per requirement.

6. Perform anyone of the following actions:

- Click **Save** to save the relationship matrix maintenance.
- Click **Cancel** to cancel the transaction.
- Click **Back** to navigate to the previous screen.

7. Perform anyone of the following actions:

- The **Review** screen appears. Verify the details, and click **Confirm**.
- Click **Cancel** to cancel the transaction.
- Click **Back** to navigate to the previous screen.

The success message of Relationship Matrix Maintenance saved successfully appears along with the transaction reference number.

8. Click **OK** to complete the transaction.

40.3 FAQ

1. **Is relationship mapping a mandatory step?**
Yes, relationship mapping is a mandatory step, without which the accounts will not be fetched from the core banking application.
2. **Will all transactions available be listed under a respective module on relationship matrix screen?**
Transactions for which the Customer Relationship Matrix maintenance flag is enabled in 'Transaction Aspects' screen will be listed under the respective modules.
3. **Will a user get the access of a transaction and of an account, based on the relationship matrix definition?**
No, OBAPIS first checks if the transaction is mapped to the role attached to the user and then if it is enabled in relationship matrix. If both the conditions are satisfied, access of the transaction and of account is provided to the user.
4. **What will happen if an inquiry access for current and savings accounts module have been granted for a specific relationship code e.g. JAF (Joint and First) and not provided for a non-inquiry transactions?**
In the above case user having an account with the relationship code JAF, will be able to access all inquiry transactions from digital platform but the account will not be listed in non-inquiry transaction screen.

Transaction Blackout

This topic describes the information about the **Transaction Blackout** option.

A blackout period is duration of time when access to something usually available is prohibited.

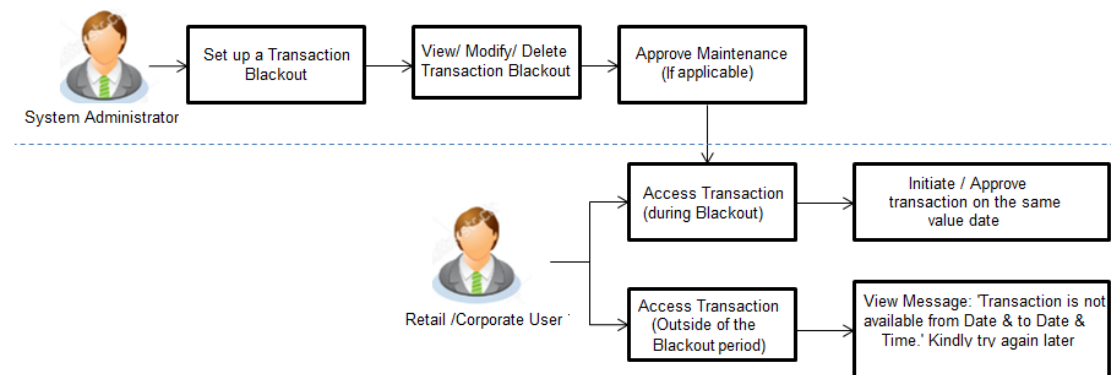
When a System Administrator maintains a transaction blackout, for a period, transaction/s are not accessible to users of the bank's retail and corporate or even to the administrator users for a preset time period.

The system administrator may use the time, when a transaction is blacked-out, to do necessary maintenances.

Pre-Requisites

- Transaction access is provided to System Administrator.
- Approval rule set up for system administrator to perform the actions.

Figure 41-1 Workflow



Access Transaction (during blackout) – Blackout message needs to be displayed

Check the flow, message part is against access of transaction outside blackout period.

Features Supported In Application

The following options are available as part of this maintenance:

- [Create a new Transaction Blackout Maintenance](#)
- [Search and View Transaction blackouts already maintained](#)
- [Delete or Edit transaction blackouts maintained.](#)

Navigation Path: Perform any one of the following navigation to access the **Transaction Blackout**:

- From **System/ Bank Administrator Dashboard**, under **Controls & Monitoring** widget, click **Transaction Blackout**.

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Controls & Monitoring**. Under **Controls & Monitoring**, click **Transaction Blackout**.
- [Transaction Blackout - Search](#)
This topic describes the systematic instruction to **Transaction Blackout - Search** function.
- [Transaction Blackout - Create](#)
This topic describes the systematic instruction to **Transaction Blackout - Create**, System Administrator can create new transaction blackout maintenance for the selected transaction.
- [Transaction Blackout - Edit](#)
This topic describes the systematic instruction to **Transaction Blackout - Edit**, System Administrator can modify existing blackout instructions using this function.
- [Transaction Blackout - Delete](#)
This topic describes the systematic instruction to **Transaction Blackout - Delete**, System Administrator can delete existing blackout instructions.
- [FAQ](#)

41.1 Transaction Blackout - Search

This topic describes the systematic instruction to **Transaction Blackout - Search** function.

This function allows the System Administrator to search for transactions under a particular user type and also to create a new Transaction blackout. The search is available on the basis of User type, Transaction Type, Transaction and date. The search result displays only those transactions under a user type for which the **Transaction Blackout** is maintained.

To search for transactions under a particular user type:

1. Navigate to one of the above paths.
The **Transaction Blackout** screen appears.
2. Enter the search criteria.
3. Perform anyone of the following actions:
 - Click **Search**, displays results based on search criteria.
 - Click **Clear** to reset the details.
 - Click **Cancel** to cancel the transaction.

Figure 41-2 Transaction Blackout- Search

Transaction Blackout

Date User Type

Transaction Type Transaction

Transaction	Start Date	End Date	Blackout Type	Status
Facility Transaction Summary	13 Mar 2020	13 Mar 2020	Full	Completed
Facility Transaction Summary	15 Mar 2020	15 Mar 2020	Daily	Completed
Facility Transaction Summary	23 Mar 2020	23 Mar 2020	Daily	Completed

Transaction Blackout

Make transactions inaccessible to customers for periods when maintenance is planned by setting up transaction blackout. Search for an existing blackout to view and edit or delete the maintenance. Click on the Create option provided to the setup a new transaction blackout maintenance.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 41-1 Transaction Blackout- Search - Field Description

Field Name	Description
Date	Date of the transaction blackout.
User Type	The type of user for whom the transaction is blacked out. The user types could be: <ul style="list-style-type: none"> • Corporate User • Administrator • Retail User • Prospect
Transaction Type	Transaction type to be blacked out. The options are: <ul style="list-style-type: none"> • Maintenances • Administration • Inquiries • Non-Financial • Financial
Transaction	The specific transaction, for which a blackout is maintained. Transactions list displayed here gets populated basis on the transaction type selected in the previous field.
Search Result	Information specified in below fields are related to search result.
Transaction	The specific transaction, for which a blackout is maintained
Start Date	Start date for the blackout.
End Date	End Date End date for the blackout.

Table 41-1 (Cont.) Transaction Blackout- Search - Field Description

Field Name	Description
Blackout Type	Type of black out. <ul style="list-style-type: none"> Full: Indicates that it will be complete transaction blackout for the set date and time. Daily: Indicates that it will be daily blackout for the set date and time.
Status	The transaction blackout status. The options are: <ul style="list-style-type: none"> Ongoing: Indicates that blackout is ongoing. Scheduled: Indicates that scheduled for some day in the future.

- View the table with search results. This table contains the start date and end date of the blackout maintenance. Transaction for which the blackout is applicable, the type of blackout (full or daily) and the status – whether the blackout is ongoing, or scheduled for some day in the future.
- Click on the field **Transaction** to view more details.

Figure 41-3 Transaction Blackout- View details

Transaction Blackout

Transaction

User Type

Blackout Type

Start On

End On

Status

Facility Transaction Summary

Transaction Blackout

Make transactions inaccessible to customers for periods when maintenance is planned by setting up transaction blackout. Click on Edit button to update the existing blackout. In case you want to delete the blackout, click on Delete button

Edit Delete Cancel Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 41-2 Transaction Blackout- View details - Field Description

Field Name	Description
Transaction	The specific transaction, for which a blackout is maintained.

Table 41-2 (Cont.) Transaction Blackout- View details - Field Description

Field Name	Description
User Type	The type of user for whom the transaction is blacked out. The user types could be: <ul style="list-style-type: none"> • Corporate User • Administrator • Retail User • Prospect
Blackout Type	Type of black out. <ul style="list-style-type: none"> • Full: Indicates that it will be complete transaction blackout for the set date and time. • Daily: Indicates that it will be daily blackout for the set date and time.
Start On	Start date and time for the blackout. This field will be displayed if the Blackout type is selected as Full .
End On	End date and time for the blackout. This field will be displayed if the Blackout type is selected as Full .
Date Range	Blackout start and end date. This field will be displayed if the Blackout type is selected as Daily .
Time Range	Blackout start and end time. This field will be displayed if the Blackout type is selected as Daily . Note: When blackout type is full - the following fields are displayed and enabled: Start On (Date and Time) End On and (Date and Time) When blackout type is Daily - the following fields are displayed and enabled - Date Range - From and To. Time Range - From and To. And, an option to Add Time
Status	The transaction blackout status. The options are: <ul style="list-style-type: none"> • Ongoing: Indicates that blackout is ongoing. • Scheduled: Indicates that scheduled for some day in the future.

6. Perform anyone of the following actions:
 - Click **Edit** to edit the maintenance.
 - Click **Delete** to delete the maintenance.
 - Click **Cancel** to cancel the operation.
 - Click **Back** to navigate to the previous screen.

41.2 Transaction Blackout - Create

This topic describes the systematic instruction to **Transaction Blackout - Create**, System Administrator can create new transaction blackout maintenance for the selected transaction.

User needs to select the particular transaction and user type for whom blackout needs to be applied.

Further user can set up blackout type:

- Full – Black out for the entire period.
- Daily - Blackout between start and end time daily, for the days set.

To create new transaction blackout:

1. Navigate to one of the above paths.
The **Transaction Blackout** screen appears.
2. Click **Create**.
3. From the **Transaction** list select the appropriate option.

Note

- You can select multiple transactions out of the listed transactions for setting up the blackout in one go.
- There will be an option as **All transactions** in the drop-down, on selecting the same all the listed transactions, will get selected for maintaining the blackout.

4. From the **User Type** select the appropriate option.
5. From the **Blackout Type** select the appropriate option:
6. If you select **Full Day**:
 - a. From the **Start On** list, select the start date and time of the transaction blackout.
 - b. From the **End On** list, select the end date and time of the transaction blackout.
7. If you select **Daily**:
 - a. From the **Date Range** list select the start and end date of the transaction blackout.
 - b. From the **Time Range** list select the start and end time of the transaction blackout.

Note

You can click **+Add Time Range** button, to add multiple time options for transaction blackout.

Figure 41-4 Transaction Blackout- Create

Transaction Blackout

Transaction Type: Inquiries

Transaction: Account Details

User Type:
 ☐ Administrator
 ☒ Corporate User
 ☐ Prospect
 ☒ Retail User

Blackout Type:
 ☒ Full
 ☐ Daily

Start On: 09 May 2020 23:30

End On: 10 May 2020 00:00

Buttons: Save, Cancel, Back

Transaction Blackout

Make transactions inaccessible to customers for periods when maintenance is planned by setting up transaction blackout.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 41-3 Transaction Blackout- Create - Field Description

Field Name	Description
Transaction Type	Transaction type to be blacked out. The options are: <ul style="list-style-type: none"> • Maintenances • Administration • Inquiries • Non-Financial • Financial
Transaction	The specific transaction, for which a blackout is to be maintained. Note: <ul style="list-style-type: none"> • You can select multiple transactions out of the listed transactions for setting up the blackout in one go. • There will be an option as All transactions in the drop-down, on selecting the same all the listed transactions, will get selected for maintaining the blackout. • Selected transactions will go as an individual maintenance for approval (one approval for one transaction) • Selected transactions will be available as a single maintenance in view and edit. • Multiple selection would be available only at the time of set up. Maintained blackout can be inquired and edited only for one transaction at a time
User Type	The type of user for whom the transaction is blacked out. The user types could be: <ul style="list-style-type: none"> • Corporate User • Administrator • Retail User • Prospect
Blackout Type	Type of black out. <ul style="list-style-type: none"> • Full: A Full transaction blackout prevents access to a transaction from a certain day/time to certain day / time. The transaction is not enabled at all, during a full blackout • Daily: A daily transaction blackout prevents access to a transaction for the defined time in a day, over few days. The transaction is enabled, outside of the blackout window, in case of a daily blackout
Start On	Start date and time for the blackout. This field will be displayed if the Blackout type is selected as Full .
End On	End date and time for the blackout. This field will be displayed if the Blackout type is selected as Full .
Date Range	Blackout start and end date. This field will be displayed if the Blackout type is selected as Daily .

Table 41-3 (Cont.) Transaction Blackout- Create - Field Description

Field Name	Description
Time Range	<p>Blackout start and end time. This field will be displayed if the Blackout type is selected as Daily.</p> <p>Note:</p> <p>When blackout type is full - the following fields are displayed and enabled: Start On (Date and Time) End On and (Date and Time)</p> <p>When blackout type is Daily - the following fields are displayed and enabled - Date Range - From and To. Time Range - From and To. And, an option to Add Time Range</p>

8. Perform anyone of the following actions:
 - Click **Save** to create the transaction blackout. User will be directed to the **Transaction Blackout-Create - review** page post necessary validations.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
9. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

The success message appears along with the transaction reference number.
10. Click **OK** to complete the transaction.

41.3 Transaction Blackout - Edit

This topic describes the systematic instruction to **Transaction Blackout - Edit**, System Administrator can modify existing blackout instructions using this function.

This screen displays the inputs captured for Daily/Full, End date and End time in the create transaction blackout screen in an editable form. Whereas user is not allowed to edit Transaction.

To modify blackout instructions:

1. Navigate to one of the above paths.
The **Transaction Blackout** screen appears.
2. Enter the search criteria like **Transaction**, **Date**, or **User Type**.

Note

Alternately, the user can perform a blank search.

3. Perform anyone of the following actions:
 - Click **Search**, displays results based on search criteria.
 - Click **Clear** to reset the details.

- Click **Cancel** to cancel the transaction.
4. Click on the transaction.
 5. Click **Edit** to edit the maintenance.
- .

Figure 41-5 Editing a scheduled Maintenance

Transaction Blackout

Transaction

User Type

Blackout Type

Start On

End On

Save Cancel Back

Facility Transaction Summary

Administrator

Corporate User

Prospect

Retail User

Full Daily

13 Mar 2020 15:30

13 Mar 2020 15:40

Transaction Blackout

Make transactions inaccessible to customers for periods when maintenance is planned by setting up transaction blackout.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 41-4 Editing a scheduled Maintenance - Field Description

Field Name	Description
Transaction	The specific transaction, for which a blackout is to be modified.
User Type	The type of user for whom the transaction is blacked out. The user types could be: <ul style="list-style-type: none"> • Corporate User • Administrator • Retail User • Prospect
Blackout Type	Type of black out. <ul style="list-style-type: none"> • Full: A Full transaction blackout prevents access to a transaction from a certain day/time to certain day / time. The transaction is not enabled at all, during a full blackout • Daily: A daily transaction blackout prevents access to a transaction for the defined time in a day, over few days. The transaction is enabled, outside of the blackout window, in case of a daily blackout
Start On	Start date and time for the blackout. This field will be displayed if the Blackout type is selected as Daily .

Table 41-4 (Cont.) Editing a scheduled Maintenance - Field Description

Field Name	Description
End On	End date and time for the blackout. This field will be displayed if the Blackout type is selected as Daily .
Date Range	Blackout start and end date. This field will be displayed if the Blackout type is selected as Daily .
Time Range	Blackout start and end time. This field will be displayed if the Blackout type is selected as Daily . Note: When blackout type is full - the following fields are displayed and enabled: Start On (Date and Time) End On and (Date and Time) When blackout type is Daily - the following fields are displayed and enabled - Date Range - From and To. Time Range - From and To. And, an option to Add Time Range

6. From the **User Type** select the appropriate option.
7. From the **Blackout Type** select the appropriate option:
8. If you select **Full Day**:
 - a. From the **Start On** list, select the start date and time of the transaction blackout.
 - b. From the **End On** list, select the end date and time of the transaction blackout.
9. If you select **Daily**:
 - a. From the **Date Range** list, select the start and end date of the transaction blackout.
 - b. From the **Time Range** list, select the start and end time of the transaction blackout.

 **Note**

You can click **+Add Time Range** button, to add multiple time options for transaction blackout.

10. Perform anyone of the following actions:
 - Click **Save** to button to save Transaction Blackout Maintenance. User is directed to **Transaction Blackout-Edit - review** page post necessary validations.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
11. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the operation.
 - Click **Back** to navigate to the previous screen.

The success message appears along with the transaction reference number.
12. Click **OK** to complete the transaction.

41.4 Transaction Blackout - Delete

This topic describes the systematic instruction to **Transaction Blackout - Delete**, System Administrator can delete existing blackout instructions.

User is allowed to delete future dated blackouts. Deleting ongoing blackout will stop the blackout and the transaction will be available to the users post approved by necessary levels of approvals.

To delete maintenance:

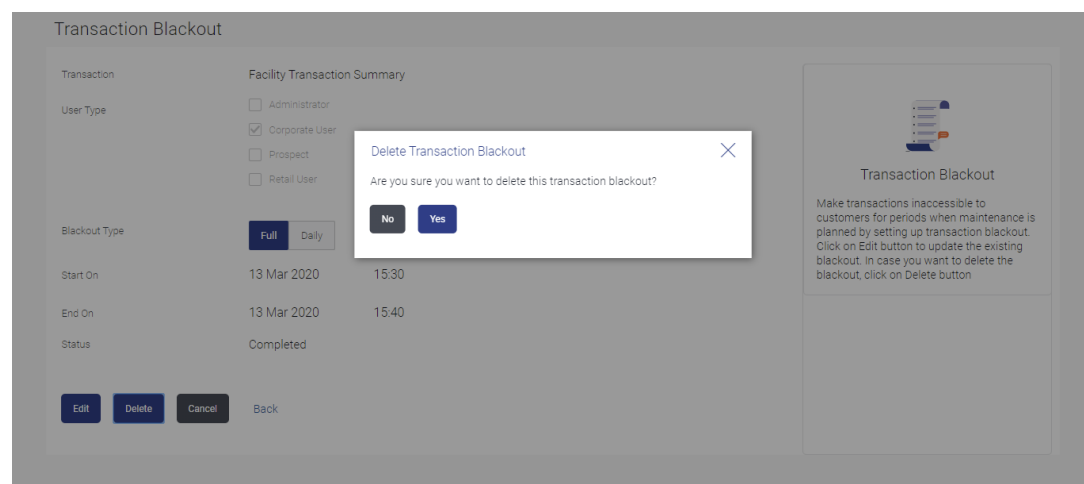
1. Navigate to one of the above paths.
The **Transaction Blackout** screen appears.
2. Enter the search criteria like **Transaction**, **Date**, or **User Type**.

Note

Alternately, the user can perform a blank search.

3. Perform anyone of the following actions:
 - Click **Search**, displays results based on search criteria.
 - Click **Clear** to clear the search criteria.
 - Click **Cancel** to cancel the transaction.
4. Perform anyone of the following actions:
 - Click **Edit** to edit the maintenance.
 - On the **Detailed View** screen, click **Delete** to delete the maintenance.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to previous screen.
5. The Pop-up Message to confirm deletion appears.

Figure 41-6 Deleting an Ongoing / scheduled Maintenances



6. On the Detailed View screen, of the blackout, click **Delete**.

7. The Pop-up Message to confirm deletion appears.
8. Perform anyone of the following actions:
 - Click **Yes** to delete.
 - Click **No** to go back to the maintenance.
9. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the operation.
 - Click **Back** to navigate to the previous screen.

The success message appears along with the transaction reference number.

10. Click **OK** to complete the transaction.

41.5 FAQ

1. **Can I edit an Ongoing Transaction Blackout?**
Only the End time and End Date of the ongoing blackout can be edited, that too only if it is greater than the current system date and time.
2. **Can I edit scheduled Transaction Blackout?**
Yes. System Administrator has more flexibility in editing a scheduled transaction blackout.
3. **Can I delete an ongoing Transaction blackout?**
Yes, ongoing transaction blackout can be deleted. Deleting ongoing blackout will stop the blackout and the transaction will be available to the users post approved by necessary levels of approvals.
4. **Any notification will be sent to the users about the planned blackout?**
Administrator can send a notification to the users using the mailers feature available.
5. **What happens when user tries to access the transaction which is blacked out?**
A message is shown on the screen informing about transaction blackout.

Working Window

This topic describes the systematic instruction to **Working Window** option.

A transaction working window is the period in a day, when a transaction can be initiated, approved and processed. This is essentially like business hours, for a transaction. It is a time window within which electronic payments, such as domestic transfers, international transfers etc., must be submitted for an entry in the system so that the transaction is processed with same value date.

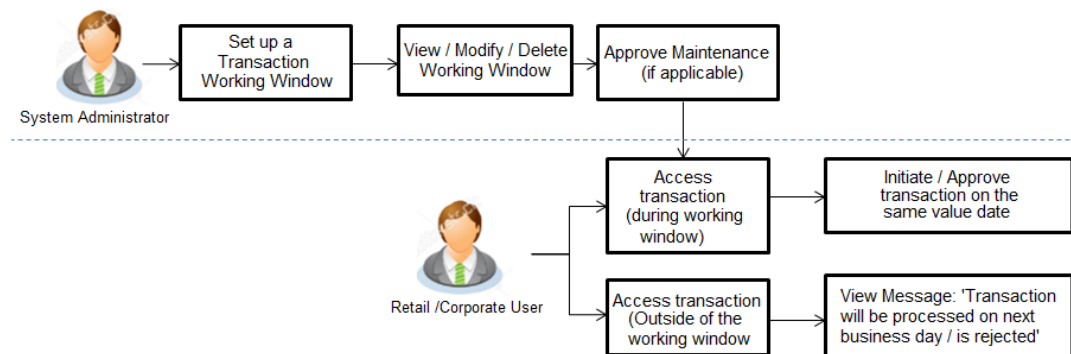
A working window is maintained, by the System Administrator for each transaction for which the value date is applicable for processing. In order to enable such transactions on channel, it is mandatory to define the working window for all the days of a week as day 0 maintenance. By doing this maintenance, user defines the channel working window for each day of the week for a specific transaction. Further, administrator can also define the processing pattern if the transaction is initiated by customers after the window is closed. Transactions, that are initiated or approved outside of the working window, are either processed on the next value date or rejected. Transaction working window can also be maintained for specific date which will be considered as exceptional working window, e.g. maintenance for specific public holiday. Working window set for an exception, overrides the normal working window.

Administrator can set up two different weekly and exceptional working windows for a specific transaction for different user types (Retail and Corporate User).

Pre-requisites

- Transaction access is provided to System Administrator
- Approval rule set up for System Administrator to perform the actions
- Enable only those transactions for which the working window maintenance is applicable

Figure 42-1 Workflow



Features Supported In Application

The following options are available as part of this maintenance:

- [Create a Transaction Working Window](#) and an Exception for a particular date for all seven days
- [Search and View Transaction working windows](#) and Exceptions already maintained
- [Delete](#) or [Edit](#) transaction working windows / Exceptions maintained.

Navigation Path: Perform any one of the following navigation to access the **Working Window**:

- From **System/ Bank Administrator Dashboard**, under **Controls and Monitoring** widget, click **Working Window**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Controls and Monitoring**. Under **Controls and Monitoring**, click **Working Window**.
- [Transaction Working Window - Search](#)
This topic describes the systematic instruction to **Transaction Working Window - Search** option.
- [Transaction Working Window - Create](#)
This topic describes the systematic instruction to **Transaction Working Window - Create** option.
- [Transaction Working Window - Edit](#)
This topic describes the systematic instruction to **Transaction Working Window - Edit** option.
- [Transaction Working Window - Delete](#)
This topic describes the systematic instruction to **Transaction Working Window - Delete** option.
- [FAQ](#)

42.1 Transaction Working Window - Search

This topic describes the systematic instruction to **Transaction Working Window - Search** option.

This function allows the System Administrator to search the working windows which are already maintained. The search is available on the basis of specific date, transaction and user type.

The screen is broadly divided into:

- Normal Window
- Exception Window

To search the working windows:

1. Navigate to one of the above paths.
The **Transaction Working Window** screen appears.
2. If you select **Normal Window** tab,
 - a. Enter the search criteria like **Transaction**, **Effective Date**, or **User Type**.
 - b. Perform anyone of the following actions:
 - Click **Search**, displays results based on search criteria.
 - Click **Clear** to clear the search parameters.

- Click **Cancel** to cancel the transaction.

Figure 42-2 Search Normal Window

Transaction Working Window

Normal Window Exception Window

Effective Date Select Date User Type Select

Transaction New Deposit

Transaction New Deposit

Effective Date 2020-01-18T00:00:00

User Type Retail, Corporate

Day Of Week	Window Type	From Time	To Time
Monday	Open All Day	00:00	23:59
Tuesday	Open All Day	00:00	23:59
Wednesday	Open All Day	00:00	23:59
Thursday	Open All Day	00:00	23:59
Friday	Open All Day	00:00	23:59
Saturday	Closed All Day	00:00	00:00
Sunday	Closed All Day	00:00	00:00

Treatment Outside Normal Window Process on Next Value Date

Transaction Working Window

Use this feature to define the daily working window for financial transactions and also to specify the handling of transactions processed outside of the working window. You can also define an exception working window that will be considered over and above the regular working window maintenance. Additionally, you can search for existing working window maintenances to view and edit or delete, as per requirements. Click on Create to set a working window maintenance.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 42-1 Search Normal Window - Field Description

Field Name	Description
Normal Window	Information specified in below fields are related to user Normal Window.
Effective Date	Effective date of working window.
Transaction	The specific financial transaction, for which a working window is maintained.
User Type	The type of user for whom the transaction working window is being maintained. The user types could be: <ul style="list-style-type: none"> Corporate User Retail User
Search Result	Information specified in below fields are related to user Search Result.

Table 42-1 (Cont.) Search Normal Window - Field Description

Field Name	Description
Day of Week	Day of week for which the transaction working window is applicable.
Window Type	Type of working window for the transaction. The type can be: <ul style="list-style-type: none"> • Limited Time • Open All Day • Closed All Day
From Time	Start time of transaction working window. This field is enabled if you select Limited Time from the Window Type field.
To Time	End time of transaction working window. This field is enabled if you select Limited Time from the Window Type field.
Other Details	Information specified in below fields are related to user Other Details.
Treatment Outside Normal Window	Indicates the treatment outside normal window: The options are: <ul style="list-style-type: none"> • Process on Next Value Date • Reject Transaction

3. View the working window - Current Working Window and Future working window (if any), with the effective date. This is split day wise. Go through the working window time for each day and also how processing is set-up, outside the working window.
4. Perform anyone of the following actions:
 - Click **Edit** to edit the maintenance.
 - Click **Delete** to delete the maintenance.

If you select **Exception Window** tab,

Figure 42-3 Search Exception Window

Transaction Working Window

Normal Window **Exception Window**

Exception Date: User Type: Transaction:

Exception Date	User Type	Transaction	Remarks
Specific Date 2020-05-09T00:00:00	Corporate, Retail	Internal Transfer Pay Now	service not available

Transaction Working Window

Use this feature to define the daily working window for financial transactions and also to specify the handling of transactions processed outside of the working window. You can also define an exception working window that will be considered over and above the regular working window maintenance. Additionally, you can search for existing working window maintenances to view and edit or delete, as per requirements. Click on Create to set a working window maintenance.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 42-2 Search Exception Window - Field Description

Field Name	Description
Exception Window	Information specified in below fields are related to Exception Window.
Exception Date	Exception date for which the transaction is allowed during the specific date or date range. The exception date could be: <ul style="list-style-type: none"> • Specific Date: Transaction allowed for a specific date. • Date Range: Transaction allowed during a specified period.
User Type	Type of user, whether the transaction exception is applicable for a retail or corporate user.
Transaction	The specific financial transaction, for which a working window is maintained.
Remarks	Reason for exception.
User Type	Type of user, whether the transaction exception is applicable for a retail or corporate user.
Exceptions	Information specified in below fields are related to Exceptions.
Date and Day	Day and date for which the exception is applicable.
Window Type	Transaction exception applicable window. Window types: <ul style="list-style-type: none"> • Limited Time: Transaction is applicable for a limited time. • Open all Day: Transaction can be done for the entire day. • Close all Day: Transaction is closed for the whole day.
Time Range	Transactions are open during the specific time. This field is enabled, if you select Limited Time , option from the Window Type list.

5. Click the **Exception Date** field to launch the **Detailed View** screen.

Figure 42-4 Search Exception Window- Detailed View

Transaction Working Window

Exception Date: 09 May 2020 (Saturday)

User Type: ☒ Corporate User ☒ Retail User


Transaction: Internal Transfer Pay Now

Remarks: service not available

Exceptions

Window Type	From Time	To Time
Limited Time	16:00	23:59

[Edit](#) [Delete](#) [Cancel](#) [Back](#)



Transaction Working Window

Use this feature to define the daily working window for financial transactions and also to specify the handling of transactions processed outside of the working window. You can also define an exception working window that will be considered over and above the regular working window maintenance. Additionally, you can search for existing working window maintenances to view and edit or delete, as per requirements.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 42-3 Search Exception Window- Detailed View - Field Description

Field Name	Description
Exception Date	Exception date for which the transaction is allowed during the specific date or date range. The exception date could be: <ul style="list-style-type: none"> Specific Date: Transaction allowed for a specific date. Date Range: Transaction allowed during a specified period.
User Type	Type of user, whether the transaction exception is applicable for a retail or corporate user.
Transaction	The specific financial transaction, for which a working window is maintained.
Remarks	Reason for exception.
Exceptions	Information specified in below fields are related to user Exceptions.
Window Type	Type of working window for the exception. Window types: <ul style="list-style-type: none"> Limited Time: Transaction is enabled, for the set limited time – the business hours of the transaction Open all Day: Transaction is enabled, for the entire day. Close all Day: Transaction is disabled, for the whole day.
Time Range	Business hours of the transaction. This field is enabled, if you select Limited Time , option from the Window Type list.

6. Perform any of the following actions:
 - Click **Edit** to edit the maintenance.
 - Click **Delete** to delete the maintenance.
 - Click **Back** to navigate to the previous screen.
 - Click **Cancel** to cancel the transaction.

42.2 Transaction Working Window - Create

This topic describes the systematic instruction to **Transaction Working Window - Create** option.

System Administrator can create new transaction working window maintenance for the selected transaction. Working window can be set as 'Normal' working window (for all days of the week) and 'Exception Window'.

To create normal window:

1. Navigate to one of the above paths.
The **Transaction Working Window** screen appears.
2. If you select **Normal Window** tab,
 - a. Click **Create**.

Figure 42-5 Create Working Window

Transaction Working Window

Normal Window Exception Window

Effective Date: 07/05/2020

User Type: ☒ Corporate User, ☒ Retail User

Transaction: New Deposit

Day Of Week	Window Type	From Time	To Time
Monday	Open All Day	00:00	23:59
Tuesday	Open All Day	00:00	23:59
Wednesday	Open All Day	00:00	23:59
Thursday	Open All Day	00:00	23:59
Friday	Open All Day	00:00	23:59
Saturday	Open All Day	00:00	23:59
Sunday	Limited Time	08:00	15:00

Other Details

Treatment Outside Normal Window: ☒ Process on Next Value Date, ☐ Reject Transaction

Buttons: Save, Cancel, Back

Transaction Working Window

Use this feature to define the daily working window for financial transactions and also to specify the handling of transactions processed outside of the working window. You can also define an exception working window that will be considered over and above the regular working window maintenance. Additionally, you can search for existing working window maintenances to view and edit or delete, as per requirements.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 42-4 Create Working Window - Field Description

Field Name	Description
Effective Date	Effective date of working window.
User Type	The type of user for whom the transaction working window is being maintained. The user types could be: <ul style="list-style-type: none"> • Corporate User • Retail User
Transaction	The specific financial transaction, for which a working window is maintained.
Day of Week	Day of week for which the transaction working window is applicable.
Window Type	Type of working window for the transaction. The type can be: <ul style="list-style-type: none"> • Limited Time • Open All Day • Closed All Day
From Time	Start time of transaction working window. This field is enabled if you select Limited Time from the Window Type field.
To Time	End time of transaction working window. This field is enabled if you select Limited Time from the Window Type field.
Other Details	Information specified in below fields are related to Other Details.
Treatment Outside Normal Window	Indicates the treatment outside normal window: The options are: <ul style="list-style-type: none"> • Process on Next Value Date • Reject Transaction

- b. From the **Effective Date** list, select the start date of the transaction working window.
- c. From the **Window Type**, select the appropriate option.
- d. If you select the **Window Type as Limited Time**, from the **From Time / To Time** list select the start and end time of the transaction working window.
- e. In the **Other Details** section, from the **Treatment Outside Normal Window** field, select the appropriate option.
3. Perform anyone of the following actions:
 - Click **Save** to create the transaction working window.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
4. Perform anyone of the following actions:

- The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Edit** to modify details if any.
 - Click **Back** to navigate to the previous screen.
5. The success message is displayed along with the transaction reference number. Click **OK** to complete the transaction.

To create Exception window:

1. Navigate to one of the above paths.
The **Transaction Working Window** screen appears.
2. Select the working window.
3. If you select **Exception Window** tab,
 - a. Click **Create**.

Figure 42-6 Create Exception Window

Transaction Working Window

Normal Window Exception Window

Exception Date 10 May 2020 (Sunday)

User Type ☒ Corporate User
☒ Retail User

Transaction New Deposit

Remarks Service not Available

Exceptions

Window Type From Time To Time

Limited Time 08:00 13:00

Save Cancel Back

Transaction Working Window

Use this feature to define the daily working window for financial transactions and also to specify the handling of transactions processed outside of the working window. You can also define an exception working window that will be considered over and above the regular working window maintenance. Additionally, you can search for existing working window maintenances to view and edit or delete, as per requirements.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 42-5 Create Exception Window - Field Description

Field Name	Description
Exception Date	Exception date or date range, when processing for a transaction, overrides that set in the normal transaction working window. The exception date could be: <ul style="list-style-type: none"> • Specific Date: Exception for a single day • Date Range: Exception for a date range

Table 42-5 (Cont.) Create Exception Window - Field Description

Field Name	Description
User Type	Type of user, whether the transaction exception is applicable for a retail or corporate user.
Transaction	The specific financial transaction, for which an exceptional working window is maintained.
Remarks	Reason for exception for e.g. a national holiday.
Exceptions	Type of working window for the transaction. Window types: <ul style="list-style-type: none"> • Limited Time • Open all Day • Close all Day
Window Type	Type of working window for the exception. Window types: <ul style="list-style-type: none"> • Limited Time: Transaction is applicable for a limited time. • Open all Day: Transaction can be done for the entire day. • Close all Day: Transaction is closed for the whole day.
Time Range	Business hours of the transaction. This field is enabled, if you select Limited Time , option from the Window Type list.

- b. From the **Exception Date** list, select the start date of the working window - exception.
 - c. From the **Window Type**, select the appropriate option.
 - d. If you select the **Window Type as Limited Time**, from the **From Time / To Time** list select the start and end time of the working window - exception.
4. Perform anyone of the following actions:
 - Click **Save** to create the transaction working window.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
 5. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Edit** to modify details if any.
 - Click **Back** to navigate to the previous screen.
 6. The success message is displayed along with the transaction reference number. Click **OK** to complete the transaction.

42.3 Transaction Working Window - Edit

This topic describes the systematic instruction to **Transaction Working Window - Edit** option.

System Administrator can modify existing working window maintenance. In case of normal working window, edit is allowed only if the effective date is a future date. In case of exception working window, future window can be edited current exceptional window can also be edited if the set time is less than the actual time.

1. Navigate to one of the above paths.
The **Transaction Working Window** screen appears.
2. If you select **Normal Window** tab,

- a. Enter the search criteria like **Transaction**, **Effective Date**, or **User Type**.
- b. Perform any one of the following actions:
 - Click **Search**, displays results based on search criteria.
 - Click **Clear** to clear the search parameters.
 - Click **Cancel** to cancel the transaction.
- c. Perform any one of the following actions:
 - Click **Edit** to edit the working window, from the Detailed View page.
 - Click **Delete** to delete the maintenance.

Figure 42-7 Edit Normal Window

Transaction Working Window

Normal Window Exception Window

Effective Date: 07/05/2020

User Type: ☒ Corporate User ☒ Retail User

Transaction: Internal Transfer Pay Now

Day Of Week	Window Type	From Time	To Time
Monday	Open All Day	00:00	23:59
Tuesday	Open All Day	00:00	23:59
Wednesday	Open All Day	00:00	23:59
Thursday	Open All Day	00:00	23:59
Friday	Open All Day	00:00	23:59
Saturday	Open All Day	00:00	23:59
Sunday	Limited Time	00:00	15:00

Other Details

Treatment Outside Normal Window: ☒ Process on Next Value Date ☐ Reject Transaction

Save Cancel Back

Transaction Working Window
Use this feature to define the daily working window for financial transactions and also to specify the handling of transactions processed outside of the working window. You can also define an exception working window that will be considered over and above the regular working window maintenance. Additionally, you can search for existing working window maintenances to view and edit or delete, as per requirements.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 42-6 Edit Normal Window - Field Description

Field Name	Description
Effective Date	Effective date of working window.

Table 42-6 (Cont.) Edit Normal Window - Field Description

Field Name	Description
User Type	The type of user for whom the transaction working window is being maintained. The user types could be: <ul style="list-style-type: none"> • Corporate User • Retail User
Transaction	The specific financial transaction, for which a working window is maintained.
Window Type	Type of working window for the transaction. The type can be: <ul style="list-style-type: none"> • Limited Time • Open All Day • Closed All Day
From Time	Start time of transaction working window. This field is enabled if you select Limited Time from the Window Type field.
To Time	End time of transaction working window. This field is enabled if you select Limited Time from the Window Type field.
Other Details	Information specified in below fields are related to Other Details.
Treatment Outside Normal Window	Indicates the treatment outside normal window: The options are: <ul style="list-style-type: none"> • Process on Next Value Date • Reject Transaction

- d. View the effective date, from when the modified maintenance will be effective. Modify if required.
- e. The user can view the days of the week – from Monday through Sunday with a drop-down of three values against each day(Open all Day, Closed all day, Limited Time)

 **Note**

For open all day and closed all day options, system defaults from and to time values of– 00:00 and 23:59 hours, for the former and 00:00 hours, for the latter. For the limited time option, specify from and to time, to define the transaction working window.

- f. View the preferred processing, when transaction is initiated or approved outside of the working window.
Either Process on Next Value Date or Reject Transaction Modify if required.
3. Perform anyone of the following actions:
 - Click **Save** to create the transaction working window.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
4. Perform anyone of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Edit** to modify details if any.

- Click **Back** to navigate to the previous screen.
5. The success message is displayed along with the transaction reference number.
Click **OK** to complete the transaction.

To modify exception window:

1. Navigate to one of the above paths.
The **Transaction Working Window** screen appears.
2. Select the working window.
3. If you select Exception Window tab,
 - a. Enter the search criteria like **Transaction**, **Effective Date**, or **User Type**.
 - b. Perform any one of the following actions:
 - Click **Search**, displays results based on search criteria.
 - Click **Clear** to clear the search parameters.
 - Click **Cancel** to cancel the transaction.
 - Click **Edit** to edit the working window - exception, from the Detailed View page.
 - Click **Delete** to delete the maintenance.

Figure 42-8 Edit Exception Window

Transaction Working Window

Normal Window Exception Window

Exception Date ☒ Specific Date ☐ Date Range

05/09/20

User Type ☒ Corporate User ☒ Retail User

Transaction Internal Transfer Pay Now

Remarks service not available

Next Cancel Back

Transaction Working Window

Use this feature to define the daily working window for financial transactions and also to specify the handling of transactions processed outside of the working window. You can also define an exception working window that will be considered over and above the regular working window maintenance. Additionally, you can search for existing working window maintenances to view and edit or delete, as per requirements.

Transaction Working Window

Normal Window Exception Window

Exception Date 09 May 2020 (Saturday)

User Type ☒ Corporate User
☒ Retail User


Transaction Internal Transfer Pay Now

Remarks service not available

Exceptions

Window Type	From Time	To Time
Limited Time	16:00	23:59

Save Cancel Back



Transaction Working Window

Use this feature to define the daily working window for financial transactions and also to specify the handling of transactions processed outside of the working window. You can also define an exception working window that will be considered over and above the regular working window maintenance. Additionally, you can search for existing working window maintenances to view and edit or delete, as per requirements.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 42-7 Edit Exception Window - Field Description

Field Name	Description
Exception Date	Exception date or date range, when processing for a transaction, overrides that set in the normal transaction working window. The exception date could be: <ul style="list-style-type: none"> Specific Date: Exception for a single day Date Range: Exception for a date range
User Type	Type of user, whether the transaction exception is applicable for a retail or corporate user.
Transaction	The specific transaction, for which exception is being maintained.
Remarks	Reason for exception for e.g. a national holiday.
Exceptions	Information specified in below fields are related to Exceptions.
Window Type	Type of working window for the exception. Window types: <ul style="list-style-type: none"> Limited Time: Transaction is applicable for a limited time. Open all Day: Transaction can be done for the entire day. Close all Day: Transaction is closed for the whole day.
Time Range	Business hours of the transaction. This field is enabled, if you select Limited Time , option from the Window Type list.

- Update the required details.
- Perform anyone of the following actions:

- Click **Save** to create the transaction working window.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
6. Perform any one of the following actions:
 - The **Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Edit** to modify details if any.
 - Click **Back** to navigate to the previous screen.
 7. The success message is displayed along with the transaction reference number. Click **OK** to complete the transaction.

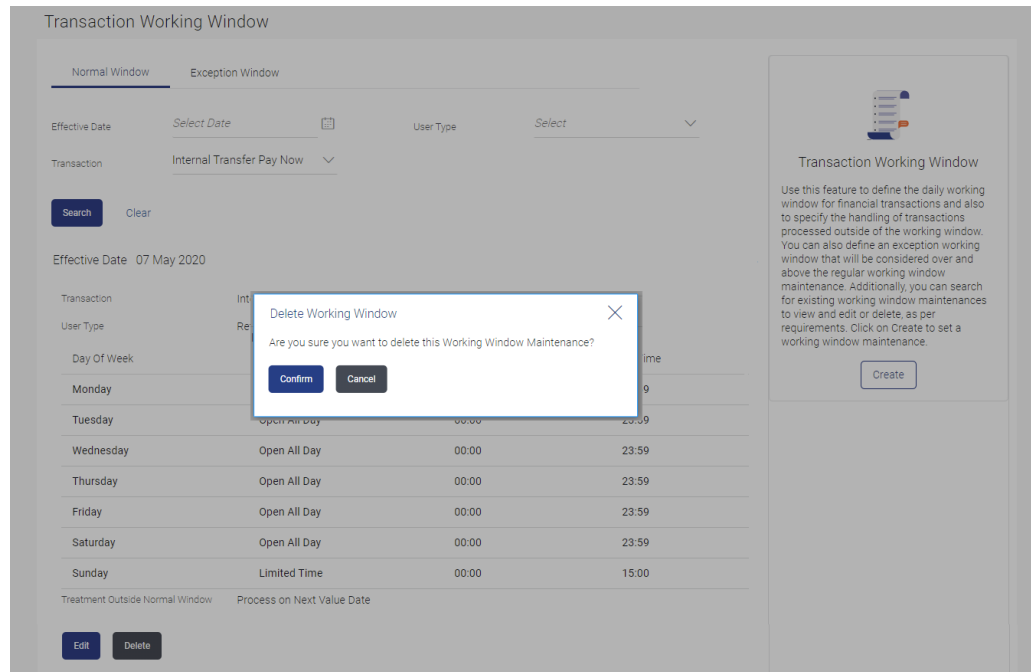
42.4 Transaction Working Window - Delete

This topic describes the systematic instruction to **Transaction Working Window - Delete** option.

System Administrator can delete existing working window maintenance. User is allowed to delete future dated maintenances.

To delete normal window:

1. Navigate to one of the above paths.
The **Transaction Working Window** screen appears.
2. If you select **Normal Window** tab,
 - a. Enter the search criteria like **Transaction**, **Effective Date**, or **User Type**.
 - b. Perform any one of the following actions:
 - Click **Search**, displays results based on search criteria.
 - Click **Clear** to clear the search parameters.
 - Click **Cancel** to cancel the transaction.
 - c. Perform any one of the following actions:
 - Click **Edit** to edit the working window, from the Detailed View page.
 - Click **Delete** to delete the working window, from the Detailed View page.

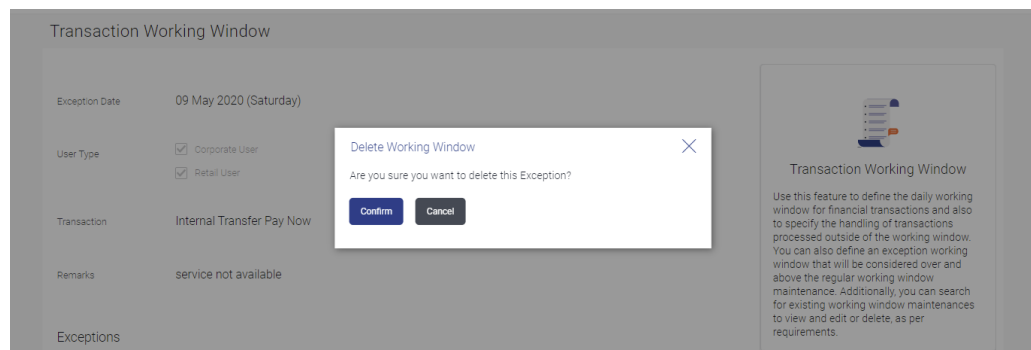
Figure 42-9 Delete Normal Window

To delete exception window:

3. Navigate to one of the above paths.

The **Transaction Working Window** screen appears.

4. If you select **Exception Window** tab,
 - a. Enter the search criteria like **Transaction**, **Effective Date**, or **User Type**.
 - b. Perform anyone of the following actions:
 - Click **Search**, displays results based on search criteria.
 - Click **Clear** to clear the search parameters.
 - Click **Cancel** to cancel the transaction.
 - c. Perform anyone of the following actions:
 - Click **Edit** to edit the working window, from the Detailed View page.
 - Click **Delete** to delete the working window - exception, from the Detailed View page.

Figure 42-10 Delete Exception Window

- The user can delete a future transaction working window or an exception with an effective date in the future.
- Navigate to the particular working window or the exception and click **Delete**. The system displays a pop-up message.

Perform one of the following action:

- Click **Confirm**.

On confirming deletion, system displays a transaction successful message, provides a reference number and the status of the maintenance (e.g. pending approval).

- Click Cancel. to cancel the transaction.

The system re-directs to the admin dashboard

42.5 FAQ

1. **Can I set the transaction working window from the current date?**
No, you cannot set the transaction working window date from current date. You can set that from future date.
2. **If a particular day, have both a normal working window set, and an exception – which will take precedence?**
Working window set for an exception, overrides the normal working window set.
3. **If the normal working window for a transaction is set for Open all Day and an Exception is set as Closed all Day, will I be able to initiate transaction, on that day?**
No, I will not be able to initiate the transaction on that day. The transaction will either have the next working day's value date or be rejected.
4. **Can I delete or edit current applicable normal working window?**
No, current applicable normal working window cannot be edited or deleted. User can add a new window with future effective date.
5. **Can I set 'behavior of transaction outside working window' for exceptional days?**
No, behavior of transaction outside working window for exceptional date maintenance will remain same as normal window maintenance.

Audit Log

This topic describes the information about **Audit Log** screen.

Audit log is set of records that provide information about operations performed in the application and details of the user who has performed it along with date and time when it was performed.

Audit logs are useful both for maintaining security and for auditing any disputed transaction. As part of this function, the bank administrator and/or system administrator can view details about the transactions and maintenances performed by different user(s) in the system.

The administrator can search records by providing specific search parameters and system will display matching records for the search criteria. Maintenances created/edited/deleted/inquired by bank administrator can be audited through this function by the system administrator. Maintenances created/edited/deleted/inquired by corporate administrator can be audited through this function by the bank as well as system administrator.

Transactions carried out by corporate users can be audited if required by the Corporate or Bank administrator and also by system administrator.

Prerequisites

- Transaction access is provided to System and Bank administrator.
- Transactions are available under respective users to check audit log.

Navigation Path: Perform anyone of the following navigation to access **Audit Log** screen.

- From **System/ Bank Administrator Dashboard**, under **Controls and Monitoring** widget, click **Audit Log**.
- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Others** and then click **Controls and Monitoring**. Under **Controls and Monitoring**, click **Audit Log**.
- [Search Audit Details](#)
This topic describes the information about **Search Audit Details** screen.
- [FAQ](#)

43.1 Search Audit Details

This topic describes the information about **Search Audit Details** screen.

To view audit log:

1. Navigate to one of the above paths.
The **Audit Log Maintenance** screen appears.
2. From the **Date and Time** list, select the period for which you want to view the audit log.
3. Perform anyone of the following actions:
 - Enter required search criteria. Click **Search**. **Audit log** appears based on the entered parameters.

- Click **Clear** to reset the details.
- Click **Cancel** to cancel the transaction.

Figure 43-1 Audit Log- Search

Audit Log Maintenance

Date and Time*

Today

▼

Activity

Party ID

Search Party Name

User ID

Action

☐ Initiated

☐ Approved

☐ Enquired

☐ Edited

☐ Created

☐ Deleted

Status

☐ Successful

☐ Failed

User Type

Reference Number

Less search options ^

Search

Clear

Date / Time	User ID / Name	Party ID / Name	User Type	Event	Action	Reference Number	Status
06 May 2020 12:15:50 AM	SDADMIN Sam David		Administrator	Entity List	Enquired		SUCCESS
06 May 2020 01:04:44 AM	anonymous			Entity List	Enquired		SUCCESS
06 May 2020 01:05:05 AM	SDADMIN Sam David			Login			SUCCESS
06 May 2020 01:10:30 AM	anonymous			Entity List	Enquired		SUCCESS
06 May 2020 01:11:19 AM	ABZVAMAUTH Johan Hemsworth			Login			SUCCESS
06 May 2020 01:45:27 AM	anonymous			Entity List	Enquired		SUCCESS
06 May 2020 01:45:42 AM	Obdxchecker OBDX Checker			Login			SUCCESS
06 May 2020 02:11:55 AM	anonymous			Entity List	Enquired		SUCCESS
06 May 2020 03:10:23 AM	anonymous			Entity List	Enquired		SUCCESS
06 May 2020 03:11:01 AM	anonymous			Entity List	Enquired		SUCCESS

Page 1 of 143 (1-10 of 1427 items)

<

1

2

3

4

5

...

143

>

Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 43-1 Audit Log- Search - Field Description

Field Name	Description
Date and Time	The date and time from which audit log is to be generated. The options are: <ul style="list-style-type: none"> • Today • Yesterday • Last 3 days 3 • Date Range
From	Start date and time of the request processing. This field appears if you select Date Range option from the Date and Time list.
To	End date and time of the request processing. This field appears if you select Date Range option from the Date and Time list.
Activity	Select specific transaction or maintenance from the list.
Party ID	Party ID of the logged in user for which audit details are logged.
Search Party Name	Click on the Search Party Name link, the pop up window appears. User can search the Party ID by entering keywords of party name. <ul style="list-style-type: none"> • Click Search to search the party ID. The search result appears based on party name, select appropriate party. • Click Clear to reset the search parameters.
User ID	User ID for which the audit details are logged.
Action	Type of action. The options are: <ul style="list-style-type: none"> • Initiated: To be selected if only initiated transactions are to be searched • Approved: To be selected if only transactions/maintenances in approved state are to be searched. • Enquired: To be selected if only maintenances which were enquired are to be searched • Edited: To be selected if only maintenances which were edited are to be searched • Created: To be selected if only maintenances which were created are to be searched • Deleted: To be selected if only maintenances which were deleted
Status	Status of the transaction. The options are: <ul style="list-style-type: none"> • Success • Failed
User Type	To be selected if the search is to be based on the user type. Multiple user types can be selected. Following are user types. <ul style="list-style-type: none"> • Retail User • Corporate User • Administrator
Reference Number	Search based on Reference number of the transaction.
Search Result	Information specified in below fields are related to search results.
Date / Time	The date and time of the activity i.e. transaction/maintenance.

Table 43-1 (Cont.) Audit Log- Search - Field Description

Field Name	Description
User ID/ Name	User ID and Name of the user who performed the transaction or carried out the maintenance. Click on the hyperlink available on the User ID to view the Request/response details of the transaction/maintenance in json format.
Party ID/ Name	Party ID and Party name for which the maintenance or transaction was carried out.
User Type	User type of the user who performed an activity i.e. maintenance/transaction.
Event	Name of transaction/maintenance for which audit details of transaction are logged.
Action	Name of transaction action. <ul style="list-style-type: none"> • Enquired • Initiated • Created • Edited • Deleted • Approved
Reference Number	Reference number of the transaction/maintenance.
Status	Status of the transaction. The options are: <ul style="list-style-type: none"> • Success • Failed

43.2 FAQ

1. Do I need to enter all the parameters to search?

No. You need to enter at least the date and time criteria to proceed with audit search. Rest of the search parameters are optional and can be entered if the search results are to be narrowed down.

2. I do not remember the party ID for input, can I search a party if I need to view audit details for a specific party?

Yes. You can search a party by clicking **Search Party** and searching the party by entering the party name.

3. As part of input search criterion/parameters, in the action field there are certain options disabled. Is there a specific reason?

If you select any maintenance in the activity field, **Initiated** as an action will not be available.

If you select any transaction in the activity field, **Created**, **Edited** or **Deleted** as actions will not be available.

File Upload

This topic describes the information about **File Upload**.

File Uploads facilitates processing of multiple transactions through a single file. This is a faster way of processing transactions than entering single screen transactions. Salary payments, fund transfers, vendor payments are few examples of financial transactions that can be supported through file upload. A non-financial transaction to facilitate upload of multiple payee details, at a single instance, is also possible through file upload.

OBAPIS has made File Upload functionality available for both Corporate and Bank Users.

Some of the file uploads available for Corporate User are:

- Internal payments (within the bank)
- Domestic payments (within the country)
- International payments (cross border)
- Mixed payments
- Create Payees / Beneficiaries
- Create Virtual Accounts, Structure & Identifiers

File upload available for Bank User

- Bill Presentment

Oracle Banking Digital Experience File Upload module enables banks to process files of payments according to agreed operational and business rules and save time. File Uploads facility is simple to use, has daily transaction limits and comes with the security of dual / multi signatory approvals.

- File Upload Set up: Enables the administrator to create file identifiers, and map users to file identifiers.
- File Upload Servicing: Enables the corporate user to upload, view and approve files, (files that the user has access to).

File Upload Set up

File Upload set up covers the maintenance part of file upload and is performed by an administrator user. As a part of the initial set-up, the administrator user -

- Creates a File Identifier for a File Template using the **File Identifier** option
- Maps a File Identifier to a user using the **User File Identifier Mapping** option
- [File Identifier Maintenance](#)
This topic describes the information about **File Identifier Maintenance** option. User can process file uploads using this option.
- [FAQ](#)
- [User File Identifier Mapping](#)
This topic describes the information about **User File Identifier Mapping** feature.
- [FAQ](#)

44.1 File Identifier Maintenance

This topic describes the information about **File Identifier Maintenance** option. User can process file uploads using this option.

Bank Administrator can create file identifiers (FI) to upload files for corporate as well as bank administrator users. This enables the corporate users and bank administrators to process file uploads. A File Identifier is always mapped to a specific file template. It permits configuration of party preferences like approval type (file level / record level) for a particular type of file.

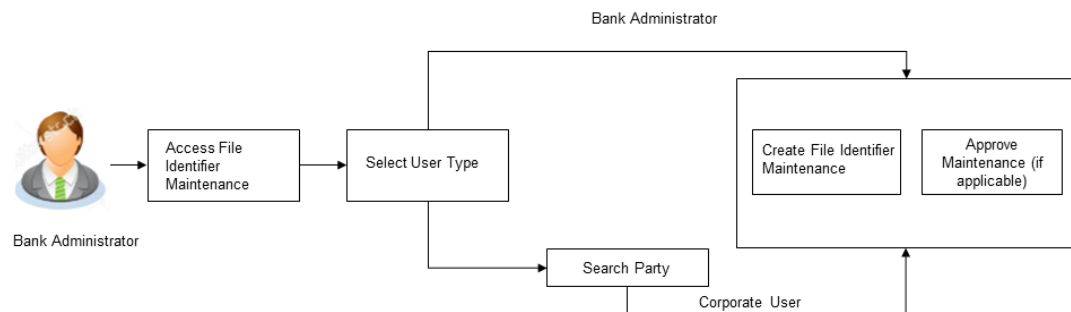
Prerequisites

- Transaction access is provided to Bank Administrator
- User Creation
- Set up Party Account access (for corporate file upload)
- Set up Transaction Account access (for corporate file upload)
- Set up Approval Rules (for corporate file upload)

Features Supported In Application

- [Search File Identifier](#)
- [Create File Identifier](#)
- [Edit File Identifier](#)

Figure 44-1 Workflow



Navigation Path: Perform any one of the following navigation to access **File Identifier Maintenance**.

- From **System Administrator Dashboard**, under **Quick Links**, click **File Upload** and then click **File Identifier Maintenance**.
- From **System Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **File Upload**. Under **File Upload**, click **File Identifier Maintenance**.
- [File Identifier Maintenance – User Type Selection](#)

This topic describes the systematic instruction to **File Identifier Maintenance – User Type Selection** option.

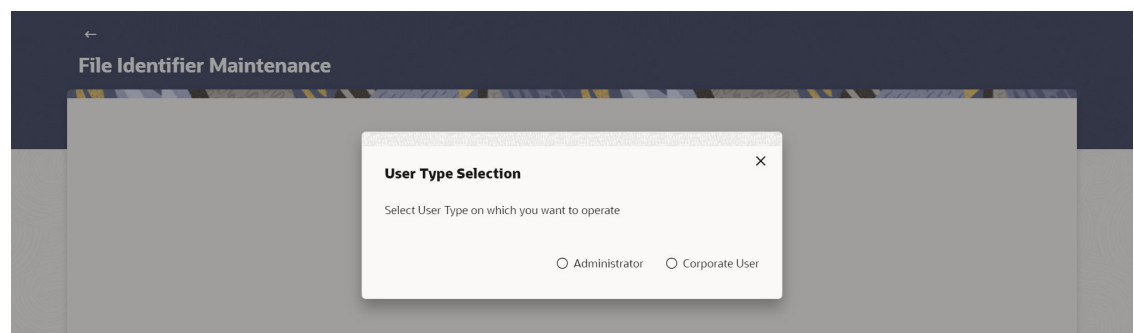
- [File Identifier Maintenance - Administrator User – Summary](#)
This topic describes the systematic instruction to **File Identifier Maintenance - Administrator User – Summary** option.
- [File Identifier Maintenance - Administrator User - Create](#)
This topic describes the systematic instruction to **File Identifier Maintenance - Administrator User - Create** option. Using this option the administrator user can create a new file identifier.
- [File Identifier Maintenance - Administrator User – Edit](#)
This topic describes the systematic instruction to **File Identifier Maintenance - Administrator User – Edit** option. Using this option the administrator can edit and update a file identifier.
- [File Identifier Maintenance - Corporate User – Search and View](#)
This topic describes the systematic instruction to **File Identifier Maintenance - Corporate User – Search and View** screen.
- [File Identifier Maintenance - Corporate User - Create](#)
This topic describes the systematic instruction to **File Identifier Maintenance - Corporate User - Create** option. Using this option the administrator user can create a new file identifier.
- [File Identifier Maintenance - Corporate User – Edit](#)
This topic describes the systematic instruction to **File Identifier Maintenance - Corporate User – Edit** option. Using this option the administrator can edit and update a file identifier.

44.1.1 File Identifier Maintenance – User Type Selection

This topic describes the systematic instruction to **File Identifier Maintenance – User Type Selection** option.

Bank Administrator logs into the system and navigates to the File Identifier Maintenance screen. On accessing the **File Identifier Maintenance** menu, bank administrator has to select the user type.

Figure 44-2 File Identifier Maintenance – User Type Selection



1. Navigate to one of the above paths.
2. Click **Administrator** to access the file identifier for bank administrator users.
The **File Identifier Maintenance** screen appears.
3. Click **Corporate User** to access the file identifier of corporate users.
The **File Identifier Maintenance** screen appears.

44.1.2 File Identifier Maintenance - Administrator User – Summary

This topic describes the systematic instruction to **File Identifier Maintenance - Administrator User – Summary** option.

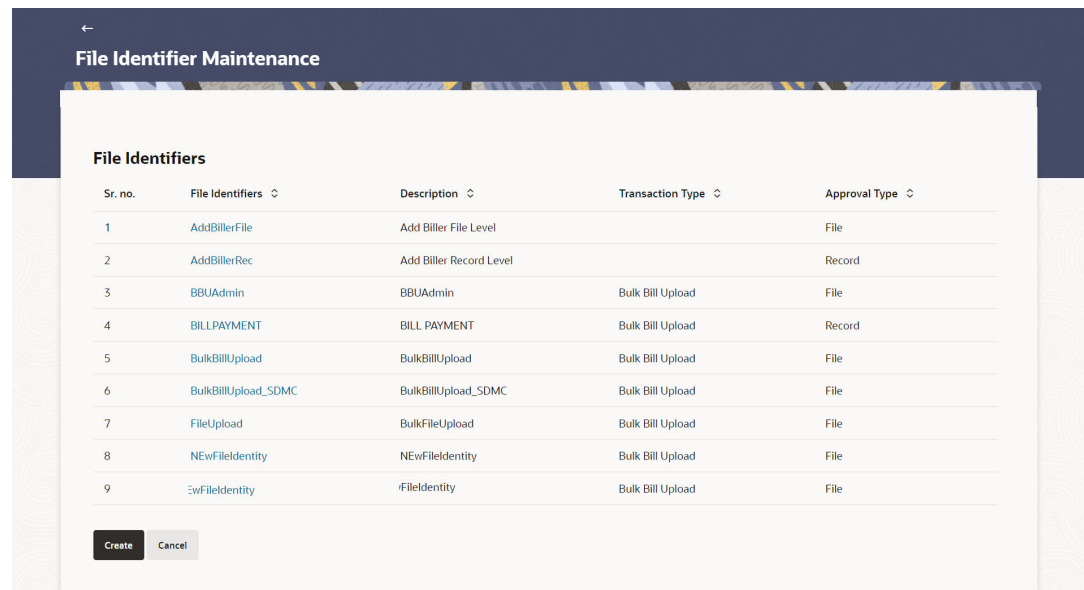
For the bank administrators the only file upload available is for the uploading of Bill Presentment file. Once the logged in user navigates to File Identifier Maintenance (Administrator User) screen, user can view the record details of the File Identifiers already created.

To search and view the file identifiers:

1. Navigate to one of the above paths.

The **File Identifier Maintenance - Summary** screen appears.

Figure 44-3 File Identifier - Summary



Sr. no.	File Identifiers	Description	Transaction Type	Approval Type
1	AddBillFile	Add Biller File Level		File
2	AddBillRec	Add Biller Record Level		Record
3	BBUAdmin	BBUAdmin	Bulk Bill Upload	File
4	BILLPAYMENT	BILL PAYMENT	Bulk Bill Upload	Record
5	BulkBillUpload	BulkBillUpload	Bulk Bill Upload	File
6	BulkBillUpload_SDMC	BulkBillUpload_SDMC	Bulk Bill Upload	File
7	FileUpload	BulkFileUpload	Bulk Bill Upload	File
8	NEwFileIdentity	NEwFileIdentity	Bulk Bill Upload	File
9	EWFileIdentity	EWFileIdentity	Bulk Bill Upload	File

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 44-1 File Identifier - Summary - Field Description

Field Name	Description
File Identifiers	Information specified in below fields are related to file identifiers.
Sr. No.	Serial number of the record.
File Identifiers	Unique code/ name assigned as per party preferences for handling of payment files.

Table 44-1 (Cont.) File Identifier - Summary - Field Description

Field Name	Description
Description	File name / code description corresponding to the file upload code.
Transaction Type	Type of transaction: The Transaction types could be: <ul style="list-style-type: none"> Bulk Bill Upload
Approval Type	The approval type is at file level or record level.

2. Perform anyone of the following actions:
 - Click the **File Identifier** link against the record, for which you want to view the details. The **File Identifier Maintenance- View** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

Figure 44-4 File Identifier Maintenance - View

File Identifier Maintenance

Details

File Identifier: BulkBillUpload

Description: BulkBillUpload

File Template: Bulk Bill Upload Delimited SDSC Admin

Maximum No Of Records: 1

Partial Preprocessing Tolerance(%): -

Transaction Type: Bulk Bill Upload

File Type: DELIMITED

Format Type: CSV,XML,XLS,XLSX

Approval Type: ☐ File Level ☐ Record Level

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 44-2 File Identifier Maintenance - View - Field Description

Field Name	Description
Details	Information specified in below fields are related to details.
File Identifier	Unique code/ name assigned for handling of payment files.
Description	File name / code description corresponding to the file upload code.

Table 44-2 (Cont.) File Identifier Maintenance - View - Field Description

Field Name	Description
File Template	Predefined file templates. Following file templates are available: <ul style="list-style-type: none"> • Bulk Bill Upload
Maximum No of Records	Maximum number of records permissible in the uploaded file.
Partial Processing Tolerance (%)	The partial processing tolerance for a file (in percentage terms). Suppose, the user sets this value at 60% - this implies that if 60% or more, of the records in a file clear the validation stage, then the file can go for further processing. If less than 60% of the records in a file clear the validation stage, then the file is rejected.
Transaction Type	Type of transaction: The Transaction type can be: <ul style="list-style-type: none"> • Bulk Bill Upload
File Type	The file type - delimited or fixed length.
Format Type	The format in which file is uploaded. The format could be .CSV, .XLS, .XLSX.
Approval Type	The approval type is at file level or record level. <ul style="list-style-type: none"> • File Level - The approver accepts or rejects the entire file, and all records are either processed or rejected en-masse. • Record Level- The approver accepts some records, and rejects others. Payments are processed only for approved records.

3. Perform anyone of the following actions:
 - Click **Edit** to modify the file identifier.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

44.1.3 File Identifier Maintenance - Administrator User - Create

This topic describes the systematic instruction to **File Identifier Maintenance - Administrator User - Create** option. Using this option the administrator user can create a new file identifier.

To create a file identifier:

1. Navigate to one of the above paths.
The **File Identifier Maintenance** screen appears.
2. Click **Create**.
The **File Identifier Maintenance - Create** screen appears.

Figure 44-5 File Identifier Maintenance - Create

File Identifier Maintenance

Details

File Identifier: sd001

Description: BulkBillUpload-SD001

File Template: Bulk Bill Upload Delimited SDSC Admin

Maximum No Of Records: 12

Partial Pre-processing Tolerance(%): 1

Transaction Type: Bulk Bill Upload

File Type: DELIMITED

Format Type: CSV,XLS,XLSX

Approval Type: ☒ File Level ☐ Record Level

Save Cancel Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 44-3 File Identifier Maintenance - Create - Field Description

Field Name	Description
Details	Information specified in below fields are related to details.
File Identifier	Unique code or name assigned to the uploaded file.
Description	Descriptions corresponding to the file identifier.
File Template	Predefined file templates. Following file templates are available: <ul style="list-style-type: none"> Bulk Bill Upload
Maximum No of Records	Maximum number of records permissible in the uploaded file.
Partial Processing Tolerance (%)	The partial processing tolerance for a file (in percentage terms). Suppose, the user sets this value at 60% - this implies that if 60% or more, of the records in a file clear the Validation stage, then the file can go for further processing. If less than 60% of the records in a file clear the validation stage, then the file is rejected. This field is enabled if approval is 'Record Type'.
Transaction Type	Type of transaction: The Transaction type could be: <ul style="list-style-type: none"> Bulk Bill Upload
File Type	The file type – delimited or fixed length.
Format Type	The format in which file is uploaded. The format could be CSV, XLS, XLSX.

Table 44-3 (Cont.) File Identifier Maintenance - Create - Field Description

Field Name	Description
Approval Type	<p>The approval type is at file level or record level.</p> <ul style="list-style-type: none">• File Level - The approver accepts or rejects the entire file, and all records are either processed or rejected en-masse.• Record Level- The approver accepts some records, and rejects others. Payments are processed only for approved records. <p>Note: Approval Type cannot be modified once it is created.</p>

3. In the **File Identifier** field, enter the code of the file to be maintained for upload.
4. In the **Description** field, enter the file description corresponding to the file code.
5. From the **File Template** list, select the file template.
6. Select the appropriate **Approval Type**.
7. Perform anyone of the following actions:
 - Click **Save**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
8. Perform anyone of the following actions:
 - The **File Identifier Maintenance - Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the operation.
 - Click **Back** to navigate to the previous screen.

The success message appears along with the transaction reference number and status.
9. Click **OK** to complete the transaction.

44.1.4 File Identifier Maintenance - Administrator User – Edit

This topic describes the systematic instruction to **File Identifier Maintenance - Administrator User – Edit** option. Using this option the administrator can edit and update a file identifier.

To edit file identifier:

1. Navigate to one of the above paths.

The **File Identifier Maintenance** screen appears.
2. Click the **File Identifier** link against the record, which you want to modify.

The **File Identifier Maintenance- View** screen appears.
3. Click **Edit** to edit the file identifier.

The **File Identifier Maintenance - Edit** screen appears.

Figure 44-6 File Identifier Maintenance - Edit

File Identifier Maintenance

Details

File Identifier: BulkBillUpload

Description: BulkBillUpload

File Template: Bulk Bill Upload Delimited SDSC Admin

Maximum No Of Records: 1

Partial Preprocessing Tolerance(%): .05

Transaction Type: Bulk Bill Upload

File Type: DELIMITED

Format Type: CSV,XML,XLS,XLSX

Approval Type: File Level, Record Level

Save Cancel Back

4. Edit the required fields of file identifiers. E.g. Description, Maximum Number of Records, and Partial Processing Tolerance, Debit Account Number – if required.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 44-4 File Identifier Maintenance - Edit - Field Description

Field Name	Description
Description	Descriptions corresponding to the file upload code.
Maximum No of Records	Maximum number of records permissible in the uploaded file.
Partial Processing Tolerance (%)	The partial processing tolerance for a file (in percentage terms) Suppose, the user sets this value at 60% - this implies that if 60% or more, of the records in a file clear the Validation stage, then the file can go for further processing. If less than 60% of the records in a file clear the validation stage, then the file is rejected.

5. Perform anyone of the following actions:
 - Click **Save** to save the details.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
6. Perform anyone of the following actions:
 - The **File Identifier Maintenance – Edit - Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the operation.
 - Click **Back** to navigate to the previous screen.

The success message appears along with the transaction reference number and status.

7. Click **OK** to complete the transaction.

44.1.5 File Identifier Maintenance - Corporate User – Search and View

This topic describes the systematic instruction to **File Identifier Maintenance - Corporate User – Search and View** screen.

Once the logged in user navigates to File Identifier Maintenance (for Corporate User) screen, user can search and view the files that are uploaded under a party with the future date with file type as SDSC(Single Debit Single Credit), SDMC (Single Debit Multiple Credit), and MDMC (Multiple Debit Multiple Credit) and view the record details of the File Identifiers already created.

To search and view the file identifiers:

1. Navigate to one of the above paths.
The **File Identifier Maintenance** screen appears.
2. Perform anyone of the following actions:
 - In the **Party ID** field, enter the party id of the user.
 - In the **Party Name** field, enter the name of the party.
3. Perform anyone of the following actions:
 - Click **Search**. The **File Identifier Maintenance** screen with search results appears.
 - Click **Clear** to clear the search parameters.
 - Click **Cancel** to cancel the transaction.

Figure 44-7 File Identifier Maintenance - Search

File Identifier Maintenance

Party ID: 002980
Party Name: Aramex Logistics Corporation

File Identifiers

Sr. no.	File Identifier	Description	Transaction Type	Approval Type
1	Domestic_SDSC_FILE	Domestic_SDSC_FILE	Domestic Funds Transfer	File
2	POSITIVE_PAY	POSITIVE_PAY	Positive Pay	Record
3	SDSCMXDELABRECPUB	SDSC Mixed Delimited Adhoc Bene Record Level Public FI	Mixed Payments	Record

Create Cancel Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 44-5 File Identifier Maintenance - Search - Field Description

Field Name	Description
Party ID	Party ID of the corporate for whom the file identifier is created.
Party Name	Party name corresponding to the party id.
File Identifiers	Information specified in below fields are related to file identifiers.
Sr. No.	Serial number of the record.
File Identifier	Unique code/ name assigned as per party preferences for handling of payment files.
Description	File name / code description corresponding to the file upload code.
Transaction Type	Type of transaction: The Transaction types could be: <ul style="list-style-type: none"> • Internal Funds Transfer • Domestic Funds Transfer • International Funds Transfer • Mixed Transfer • Internal Payee • Domestic Payee • International Payee • Mixed Payee • Domestic Demand Draft Payee • International Demand Draft Payee • Create Virtual Accounts • Delete Virtual Accounts • Create Virtual Account structure • Create Virtual Identifier • Create Invoice • Bulk Bill Upload
Approval Type	The approval type is at file level or record level.

4. Perform anyone of the following actions:
 - Click the **File Identifier** link against the record, for which you want to view the details. The **File Identifier Maintenance- View** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

Figure 44-8 File Identifier Maintenance - View

File Identifier Maintenance

Details

Party ID: 002980

Party Name: Aramex Logistics Corporation

File Identifier: Domestic_SDSC_FILE

Description: Domestic_SDSC_FILE

File Template: Domestic Funds Transfer Delimited SDSC

Maximum No Of Records: 1000

Pre-processing Type: Reject File on Error

Partial Preprocessing Tolerance(%): 100

Transaction Type: Domestic Funds Transfer

Accounting Type: Single Debit Single Credit

File Type: DELIMITED

Format Type: CSV,XML,XLS,XLSX

Approval Type: ☐ File Level ☐ Record Level

Access Type: ☐ Private ☐ Public

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 44-6 File Identifier Maintenance - View - Field Description

Field Name	Description
Party ID	The party id searched by the bank administrator.
Party Name	Party name corresponding to the party ID.
Details	Information specified in below fields are related to details.
File Identifier	Unique code/ name assigned for handling of payment files.
Description	File name / code description corresponding to the file upload code.

Table 44-6 (Cont.) File Identifier Maintenance - View - Field Description

Field Name	Description
File Template	<p>Predefined file templates. Following file templates are available:</p> <ul style="list-style-type: none"> • Domestic Funds Transfer Delimited SDSC • Domestic Funds Transfer Fixed SDSC • Domestic Funds Transfer Delimited MDMC • Domestic Funds Transfer Fixed MDMC • Domestic Funds Transfer Delimited SDMC • Domestic Funds Transfer Fixed SDMC • Domestic Funds Transfer Delimited SDSC with Account ID defined at File Identifier level • Internal and Domestic Funds Transfer Delimited SDMC • Internal and Domestic Funds Transfer Fixed SDMC • Internal Funds Transfer Delimited SDSC • Internal Funds Transfer Fixed SDSC • Internal Funds Transfer Delimited MDMC • Internal Funds Transfer Fixed MDMC • Internal Funds Transfer Delimited SDMC • Internal Funds Transfer Fixed SDMC • Internal Funds Transfer Delimited SDMC with Account ID defined at File Identifier level • Internal Funds Transfer Delimited SDSC with Account ID defined at File Identifier level • International Funds Transfer Delimited SDSC • International Funds Transfer Fixed SDSC • International Funds Transfer Delimited MDMC • International Funds Transfer Fixed MDMC • International Funds Transfer Delimited SDMC • International Funds Transfer Fixed SDMC • Demand Draft Payees • Domestic Payees • Internal payees • International Payees • Mixed Payees • Mixed Payments Delimited MDMC • Mixed Payments Fixed MDMC • Mixed Payments Delimited SDSC • Mixed Payments Fixed SDSC • Create Virtual Accounts • Create Virtual Accounts Structure • Create Virtual Identifier • Create Invoice • Bulk Bill Upload
Maximum No of Records	Maximum number of records permissible in the uploaded file.
Partial Processing Tolerance (%)	The partial processing tolerance for a file (in percentage terms). Suppose, the user sets this value at 60% - this implies that if 60% or more, of the records in a file clear the validation stage, then the file can go for further processing. If less than 60% of the records in a file clear the validation stage, then the file is rejected.
Debit Account Number	Account number from which amount is to be debited. This field appears for templates having AcctId defined at FI level .

Table 44-6 (Cont.) File Identifier Maintenance - View - Field Description

Field Name	Description
Transaction Type	Type of transaction: The Transaction type can be: <ul style="list-style-type: none"> • Internal Funds Transfer • Domestic Funds Transfer • International Funds Transfer • Mixed Transfer • Internal Payee • Domestic Payee • International Payee • Mixed Payee • Domestic Demand Draft Payee • International Demand Draft Payee • Virtual Account • Virtual Account Structure • Virtual Identifier • Virtual Account Structure • Create Invoice • Bulk Bill Upload
Accounting Type	Accounting type of transaction: The accounting type can be: <ul style="list-style-type: none"> • SDSC: Single Debit Single Credit • SDMC: Single Debit Multi Credit • MDMC: Multi Debit Multi Credit <p>This field does not appear for Demand Draft Payees, Domestic Payees, Internal payees, International Payee and Mixed Payees, Invoice and Virtual Account templates.</p>
File Type	The file type - delimited or fixed length.
Format Type	The format in which file is uploaded. The format could be .CSV, .XML, .XLS, .XLSX.
Approval Type	The approval type is at file level or record level. <ul style="list-style-type: none"> • File Level - The approver accepts or rejects the entire file, and all records are either processed or rejected en-masse. • Record Level - The approver could approve some records, and rejects others. Payments are processed only for approved records.
Access Type	The access type is at Private or Public. <ul style="list-style-type: none"> • Public- all users belonging to the party can access the identifier by default. • Private- file identifier is not accessible to every users belonging to the party. To map the required file identifier to a specific user or a set of users, refer to "User File Identifier Mapping" screen

5. Perform anyone of the following actions:

- Click **Edit** to modify the file identifier.
- Click **Back** to navigate to the previous screen.
- Click **Cancel** to cancel the operation.

44.1.6 File Identifier Maintenance - Corporate User - Create

This topic describes the systematic instruction to **File Identifier Maintenance - Corporate User - Create** option. Using this option the administrator user can create a new file identifier.

To create a file identifier:

1. Navigate to one of the above paths.
The **File Identifier Maintenance** screen appears.
2. In the **Party ID** field, enter the party id of the user.
 - In the **Party Name** field, enter the name of the party.
3. Click **Search**.
The **File Identifier Maintenance** screen with search results appears.
 - Click **Clear** to clear the search parameters.
 - Click **Cancel** to cancel the transaction.
4. Click **Create**.
The **File Identifier Maintenance - Create** screen appears.

Figure 44-9 File Identifier Maintenance - Create

The screenshot displays the 'File Identifier Maintenance - Create' form. It is divided into two main sections: 'Details' and 'Details'. The 'Details' section at the top contains fields for 'Party ID' (002980) and 'Party Name' (Aramex Logistics Corporation). The 'Details' section below contains fields for 'File Identifier' (Armx001), 'Description' (domesticdemanddraft1), 'File Template' (Domestic Demand Draft Delimited SDMC), 'Maximum No Of Records' (10), 'Transaction Type' (Domestic Demand Draft), 'Accounting Type' (Single Debit Multiple Credit), 'File Type' (DELIMITED), 'Format Type' (CSV,XLS,XLSX), 'Approval Type' (File Level, Record Level), and 'Access Type' (Private, Public). At the bottom, there are buttons for 'Save', 'Cancel', and 'Back'.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 44-7 File Identifier Maintenance - Create - Field Description

Field Name	Description
Party ID	Party id for whom the file identifier is created.
Party Name	Party name corresponding to the party id.
Details	Information specified in below fields are related to details.
File Template	<p>Predefined file templates. Following file templates are available:</p> <ul style="list-style-type: none"> • Domestic Funds Transfer Delimited SDSC • Domestic Funds Transfer Fixed SDSC • Domestic Funds Transfer Delimited MDMC • Domestic Funds Transfer Fixed MDMC • Domestic Funds Transfer Delimited SDMC • Domestic Funds Transfer Fixed SDMC • Domestic Funds Transfer Delimited SDSC with Account ID defined at File Identifier level • Internal and Domestic Funds Transfer Delimited SDMC • Internal and Domestic Funds Transfer Fixed SDMC • Internal Funds Transfer Delimited SDSC • Internal Funds Transfer Fixed SDSC • Internal Funds Transfer Delimited MDMC • Internal Funds Transfer Fixed MDMC • Internal Funds Transfer Delimited SDMC • Internal Funds Transfer Fixed SDMC • Internal Funds Transfer Delimited SDMC with Account ID defined at File Identifier level • Internal Funds Transfer Delimited SDSC with Account ID defined at File Identifier level • International Funds Transfer Delimited SDSC • International Funds Transfer Fixed SDSC • International Funds Transfer Delimited MDMC • International Funds Transfer Fixed MDMC • International Funds Transfer Delimited SDMC • International Funds Transfer Fixed SDMC • Demand Draft Payees • Domestic Payees • Internal payees • International Payees • Mixed Payees • Mixed Payments Delimited MDMC • Mixed Payments Fixed MDMC • Mixed Payments Delimited SDSC • Mixed Payments Fixed SDSC • Create Virtual Accounts • Create Virtual Accounts Structure • Create Virtual Identifier • Create Invoice • Bulk Bill Upload
Maximum No of Records	Maximum number of records permissible in the uploaded file.

Table 44-7 (Cont.) File Identifier Maintenance - Create - Field Description

Field Name	Description
Partial Processing Tolerance (%)	The partial processing tolerance for a file (in percentage terms). Suppose, the user sets this value at 60% - this implies that if 60% or more, of the records in a file clear the Validation stage, then the file can go for further processing. If less than 60% of the records in a file clear the validation stage, then the file is rejected. This field is enabled if approval is 'Record Type'.
Debit Account Number	Account number from where amount has to be debited. This field appears for templates having AcctId defined at FI level .
Transaction Type	Type of transaction: The Transaction type could be: <ul style="list-style-type: none"> • Internal Funds Transfer • Domestic Funds Transfer • International Funds Transfer • Mixed Transfer • Internal Payee • Domestic Payee • International Payee • Mixed Payee • Domestic Demand Draft Payee • International Demand Draft Payee • Virtual Account • Virtual Account Structure • Virtual Identifier • Virtual Account Structure • Create Invoice • Bulk Bill Upload
Accounting Type	Accounting type of transaction: The accounting type could be: <ul style="list-style-type: none"> • SDSC: Single Debit Single Credit • SDMC: Single Debit Multi Credit • MDMC: Multi Debit Multi Credit This field does not appear for Demand Draft Payees, Domestic Payees, Internal payees, International Payee, Mixed Payees, Invoice and Virtual Account templates.
File Type	The file type – delimited or fixed length.
Format Type	The format in which file is uploaded. The format could be CSV, XML, XLS, XLSX.
Approval Type	The approval type is at file level or record level. <ul style="list-style-type: none"> • File Level - The approver accepts or rejects the entire file, and all records are either processed or rejected en-masse. • Record Level - The approver could approve some records, and reject others. Payments are processed only for approved records. Note: Approval Type cannot be modified once it is created.
Access Type	The access type is at Private or Public. <ul style="list-style-type: none"> • Public- all users belonging to the party can access the identifier by default. • Private- file identifier is not accessible to every users belonging to the party. To map the required file identifier to a specific user or a set of users, refer to User File Identifier Mappings screen

5. In the **File Identifier** field, enter the code of the file to be maintained for upload.
6. In the **Description** field, enter the file description corresponding to the file code.
7. From the **File Template** list, select the file template.
 - If you have selected a file template with **AcctId defined at FI level** from the **File Template** list, enter the Debit Account Number.
8. Select the appropriate **Approval Type**.
9. Perform anyone of the following actions:
 - Click **Save**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
10. Perform anyone of the following actions:
 - The **File Identifier Maintenance - Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the operation.
 - Click **Back** to navigate to the previous screen.

The success message appears along with the transaction reference number and status.
11. Click **OK** to complete the transaction.

44.1.7 File Identifier Maintenance - Corporate User – Edit

This topic describes the systematic instruction to **File Identifier Maintenance - Corporate User – Edit** option. Using this option the administrator can edit and update a file identifier.

To edit file identifier:

1. Navigate to one of the above paths.

The **File Identifier Maintenance** screen appears.
2. Perform anyone of the following actions:
 - In the **Party ID** field, enter the party id of the user.
 - In the **Party Name** field, enter the name of the party.
3. Perform anyone of the following actions:
 - Click **Search**. The **File Identifier Maintenance** screen with search results appears.
 - Click **Clear** to clear the search parameters.
 - Click **Cancel** to cancel the transaction.
4. Click the file identifier record.

The **File Identifier Maintenance- View** screen appears.
5. Click **Edit** to edit the file identifier mapping.

The **File Identifier Maintenance- Edit** screen appears.

Figure 44-10 File Identifier Maintenance - Edit

File Identifier Maintenance

Details

Party ID: 002980

Party Name: Aramex Logistics Corporation

File Identifier: Domestic_SDSC_FILE

Description: Domestic_SDSC_FILE

File Template: Domestic Funds Transfer Delimited SDSC

Maximum No Of Records: 1000

Pre-processing Type: Reject File on Error

Partial Preprocessing Tolerance(%): 100

Transaction Type: Domestic Funds Transfer

Accounting Type: Single Debit Single Credit

File Type: DELIMITED

Format Type: CSV/XML/XLS/XLSX

Approval Type: ☐ File Level ☐ Record Level

Access Type: ☐ Private ☐ Public

Save Cancel Back

6. Edit the required fields of file identifiers. E.g. Description, Maximum Number of Records, and Partial Processing Tolerance, Debit Account Number – if required.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 44-8 File Identifier Maintenance - Edit - Field Description

Field Name	Description
Description	Descriptions corresponding to the file upload code.
Maximum No of Records	Maximum Number of records permissible in the uploaded file.
Partial Processing Tolerance (%)	The partial processing tolerance for a file (in percentage terms) Suppose, the user sets this value at 60% - this implies that if 60% or more, of the records in a file clear the Validation stage, then the file can go for further processing. If less than 60% of the records in a file clear the validation stage, then the file is rejected.

7. Perform anyone of the following actions:
- Click **Save** to save the details.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
8. Perform anyone of the following actions:

- The **File Identifier Maintenance – Edit - Review** screen appears. Verify the details, and click **Confirm**.
- Click **Cancel** to cancel the operation.
- Click **Back** to navigate to the previous screen.

The success message appears along with the transaction reference number and status.

9. Click **OK** to complete the transaction.

44.2 FAQ

1. **For bank administrators which transactions have file upload support?**

Currently the file upload feature for bank administrators is available for addition of billers only.

2. **What are the different transaction types, accounting types and file formats supported?**

The following table details the different transaction types, accounting types and file formats supported. A file identifier with a specific template is a combination of the parameters below:

Table 44-9 Types of Transactions and Accounts and File Formats

Sr. No.	Parameter	Types
1	Transaction Type	Internal funds Transfer Domestic Funds Transfer International Funds Transfer Mixed Transfer Admin Biller (available only for admin user) Payee Files (Internal / Domestic / International Or Mixed Payee Files) Virtual Account related (Accounts, Structure & Identifiers creation) Invoice Creation Bulk Bill Upload
2	Accounting Type	Single Debit, Single Credit (SDSC) Single Debit, Multi Credit (SDMC) Multi Debit, Multi Credit (MDMC)
3	Approval Type	File Level Record Level
4	Format Type	CSV, XML, XLS, XLSX

3. **Why do we have different accounting types?**

File templates support different accounting types, and business users can use the template that best support their needs. Details with business examples below:

Table 44-10 Type of Accounting and Approval with Business Example

Sr. No.	Accounting Type	Business Example	Approval Type
1	Single Debit, Single Credit (SDSC)	A corporate may want to make monthly payments to its various vendors from one central account. So though the debit account is the same across all records, the credit accounts are different and the debit accounting entry is not consolidated.	Record Type or File Type
2	Single Debit, Multi Credit (SDMC)	A corporate may want to make monthly salary payments to all its employees. A single consolidated debit entry is required to be passed, against multiple credits to different accounts.	File Type
3	Multi Debit, Multi Credit (MDMC)	This file format caters to a lot of one to one transfers between two parties for various payments. Organizations that are brokers or intermediaries in trade contracts, may find this format more suitable for their business needs.	Record Type

4. What is the business rationale of having different approval types?

A record type approval, gives more flexibility to the corporate user – in the sense, that even if some records are not validated, the file could still be processed (only those records that have passed validations) and file type approval, gives more control to the corporate user. Since all records in the file have to pass validations, before a file is processed.

5. Who can create File Identifiers for a corporate party?

Only a bank administrator or a corporate administrator with required rights can create file identifiers for a corporate party.

6. What is a File Upload Template?

A template that is used to upload a file is called as file template. It distinguishes one file from another depending on:

- a. Transaction type of the file
- b. Format of the file to be uploaded
- c. Approval type set-up for the file
- d. Accounting type of a payment file

44.3 User File Identifier Mapping

This topic describes the information about **User File Identifier Mapping** feature.

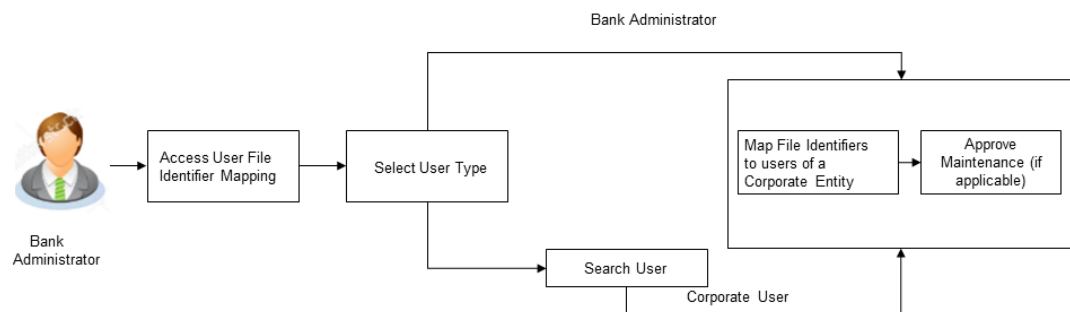
This function can be used by the administrator to map the required file identifier to a specific user or a set of users so that the user can upload and view the required file types. In case of corporate user the mapping will be done for the Party ID and for bank administrators mapping will be done for the User ID.

Prerequisites

- Transaction access is provided to Bank Administrator User Creation
- Party and Account access (for corporate file upload)
- Set up Transaction and account access (for corporate file upload)
- Set up Approval Rules (for corporate file upload)
- File Identifier Maintenance

Features Supported In Application

- Search User File Identifier Mapping
- Create User File Identifier Mapping
- Edit User File Identifier Mapping

Figure 44-11 Workflow

Navigation Path: Perform anyone of the following navigation to access **User File Identifier Mapping**.

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu** , then click **Menu** and then click **File Upload**. Under **File Upload** , click **User File Identifier Mapping**.
- From **System Administrator Dashboard**, under **Quick Links** , then click **Menu** and then click **File Upload**.
- [User File Identifier Mapping – User Type Selection](#)
This topic describes the systematic instruction to **User File Identifier Mapping – User Type Selection** screen.
- [User File Identifier Mapping – Administrator - Search](#)
This topic describes the systematic instruction to **User File Identifier Mapping – Administrator - Search** screen. Using this option the administrator can search and view the file identifiers mapped to the user.
- [User File Identifier Mapping – Administrator - Create](#)
This topic describes the systematic instruction to **User File Identifier Mapping – Administrator - Create** option. Using this option the administrator can map the file identifiers to a user.
- [User File Identifier Mapping – Administrator - Edit](#)
This topic describes the systematic instruction to **User File Identifier Mapping – Administrator - Edit** screen. Using this option the administrator can edit and update mapping of a file identifier, to a user.

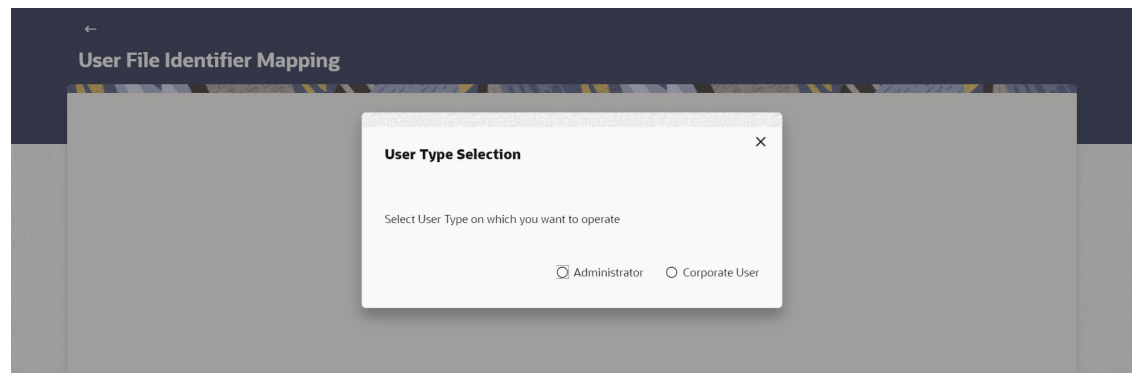
- [User File Identifier Mapping - Corporate User - Search](#)
This topic describes the systematic instruction to **User File Identifier Mapping - Corporate User - Search** option. Using this option bank administrator can search and view the file identifiers mapped to the corporate user.
- [User File Identifier Mapping - Corporate User - Create](#)
This topic describes the systematic instruction to **User File Identifier Mapping - Corporate User - Create** screen. Using this option the administrator can map the file identifiers to a user.
- [User File Identifier Mapping - Corporate User - Edit](#)
This topic describes the systematic instruction to **User File Identifier Mapping - Corporate User - Edit** screen. Using this option the administrator can edit and update mapping of a file identifier, to a user.

44.3.1 User File Identifier Mapping – User Type Selection

This topic describes the systematic instruction to **User File Identifier Mapping – User Type Selection** screen.

Bank Administrator logs into the system and navigates to the User File Identifier Mapping screen. On accessing the **User File Identifier Mapping** menu, bank administrator has to select the user type.

Figure 44-12 User File Identifier Mapping – User Type Selection



1. Navigate to one of the above paths.
Click **Administrator** to access the file identifier for bank administrator users.
The **User File Identifier Mapping** screen appears.
2. Click **Corporate User** to access the file identifier of corporate users.
The **User File Identifier Mapping** screen appears.

44.3.2 User File Identifier Mapping – Administrator - Search

This topic describes the systematic instruction to **User File Identifier Mapping – Administrator - Search** screen. Using this option the administrator can search and view the file identifiers mapped to the user.

To search and view the file identifiers:

1. Navigate to one of the above paths.
The **User File Identifier Mapping** screen appears, enter any one search criteria.
2. Perform anyone of the following actions:
 - Click **Search**. The **User File Identifier Mapping** screen with search results appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** if you want to reset the search parameters.

Figure 44-13 User File Identifier Mapping - Search

User File Identifier Mapping

User Type: Administrator

User Name: a

More Search Options ▾

Search Cancel Clear

Initials	User Details	Contact Details	Mapping
RA	radmin	ritwick.x.singh@oracle.com 8889998893	✖
RA	Rahul Admin rkadmin	rahul.x.kamble@oracle.com 9890123125	✔
M	Mohit moadmin10	mohit.veerabathini@oracle.com 9876543210	✖
M	Mohit moadmin11	mohit.veerabathini@oracle.com 9876543210	✖
PS	Pooja Shah PoojaAdminChecker	pooja.k.shah@oracle.com 8888888888	✖
RK	Rahul Kandula rahulreddyadminnew	rahul.r.reddy@oracle.com 9493927531	✖
NJ	Nehal Joshi nehadmin30	nehaj.joshi@oracle.com 9233927322	✖
M	Mark MarkTest1	mohit.veerabathini@oracle.com 9876543210	✖

Note



The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 44-11 User File Identifier Mapping - Search - Field Description

Field Name	Description
User Type	The type of user as selected in the User File Identifier Mapping – User Type Selection screen. The options are: <ul style="list-style-type: none"> • Administrator • Corporate User
User Name	To search the user with the user name. Partial search is allowed.
More Search Options	Below fields appears if you click the More Search Options link.
First Name	To search based on first name or given name of the user.

Table 44-11 (Cont.) User File Identifier Mapping - Search - Field Description

Field Name	Description
Last Name	To search based on last name/ surname of the user.
Email	To search based on email id of the user.
Mobile Number	To search based on mobile number of the user.
Search Result	Information specified in below fields are related to search result.
Initials	The initials of the user.
User Details	The details of the user like user name or user id.
Contact Details	Email and contact number of the user.
Mapping	Displays whether the file identifier is mapped to the user. <ul style="list-style-type: none">  - denotes that the file identifier is mapped to the user  - denotes that the file identifier is not mapped to the user.


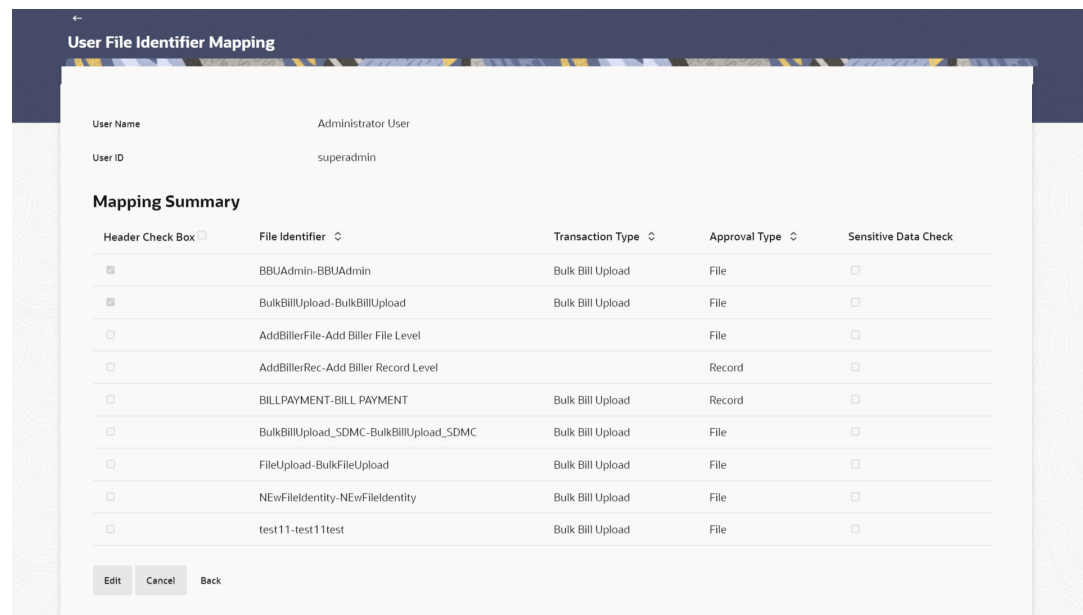
3. Click  icon against the file identifier record of which you want to view the details.
The **User File Identifier Mapping - View** screen appears.

Figure 44-14 User File Identifier Mapping - View


User File Identifier Mapping

User Name: Administrator User
User ID: superadmin

Mapping Summary

Header Check Box	File Identifier	Transaction Type	Approval Type	Sensitive Data Check
<input checked="" type="checkbox"/>	BBUAdmin-BBUAdmin	Bulk Bill Upload	File	<input type="checkbox"/>
<input checked="" type="checkbox"/>	BulkBillUpload-BulkBillUpload	Bulk Bill Upload	File	<input type="checkbox"/>
<input type="checkbox"/>	AddBillFile-Add Biller File Level		File	<input type="checkbox"/>
<input type="checkbox"/>	AddBillRec-Add Biller Record Level		Record	<input type="checkbox"/>
<input type="checkbox"/>	BILLPAYMENT-BILL PAYMENT	Bulk Bill Upload	Record	<input type="checkbox"/>
<input type="checkbox"/>	BulkBillUpload_SDMC-BulkBillUpload_SDMC	Bulk Bill Upload	File	<input type="checkbox"/>
<input type="checkbox"/>	FileUpload-BulkFileUpload	Bulk Bill Upload	File	<input type="checkbox"/>
<input type="checkbox"/>	NEwFileIdentity-NEwFileIdentity	Bulk Bill Upload	File	<input type="checkbox"/>
<input type="checkbox"/>	test11-test11test	Bulk Bill Upload	File	<input type="checkbox"/>

Edit Cancel Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 44-12 User File Identifier Mapping - View - Field Description

Field Name	Description
User Name	User name of the logged-in user.
User Id	User id of the user.
Mapping Summary	Information specified in below fields are related to mapping summary.
Header Check Box	The check box to select the records for mapping.
File Identifier	Unique code assigned to the uploaded file.
Transaction Type	Type of transaction: The transaction type could be: <ul style="list-style-type: none"> • Admin Biller
Approval Type	The approval type is at file level or record level. <ul style="list-style-type: none"> • File Level - The approver accepts or rejects the entire file, and all records are either processed or rejected • Record Level - The approver could approve some records, and reject others. Payments are processed only for approved records
Sensitive Data Check	If selected, the users are barred from viewing the contents of the file.

4. Perform anyone of the following actions:
 - Click **Edit** to modify the user file identifier mapping.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

44.3.3 User File Identifier Mapping – Administrator - Create

This topic describes the systematic instruction to **User File Identifier Mapping – Administrator - Create** option. Using this option the administrator can map the file identifiers to a user.

To map a user to a file identifier:


1. Navigate to one of the above paths.
The **User File Identifier Mapping** screen appears, enter any one search criteria.
2. Perform anyone of the following actions:
 - Click **Search**. The **User File Identifier Mapping** screen with search results appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to clear the search parameters.
3. Click  icon against the file identifier record, for which you want to map the user.
The **User File Identifier Mapping** screen appears.

Figure 44-15 User File Identifier Mapping - Create

User Name: MoAdmin
User ID: madmin

Mapping Summary

Header Check Box	File Identifier	Transaction Type	Approval Type	Sensitive Data Check
<input checked="" type="checkbox"/>	AddBillFile-Add Biller File Level		File	<input type="checkbox"/>
<input type="checkbox"/>	AddBillRec-Add Biller Record Level		Record	<input type="checkbox"/>
<input type="checkbox"/>	BBUAdmin-BBUAdmin	Bulk Bill Upload	File	<input type="checkbox"/>
<input checked="" type="checkbox"/>	BILLPAYMENT-BILL PAYMENT	Bulk Bill Upload	Record	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	BulkBillUpload-BulkBillUpload	Bulk Bill Upload	File	<input checked="" type="checkbox"/>
<input type="checkbox"/>	BulkBillUpload_SDMC-BulkBillUpload_SDMC	Bulk Bill Upload	File	<input type="checkbox"/>
<input type="checkbox"/>	FileUpload-BulkFileUpload	Bulk Bill Upload	File	<input type="checkbox"/>
<input type="checkbox"/>	NEwFileIdentity-NEwFileIdentity	Bulk Bill Upload	File	<input type="checkbox"/>
<input type="checkbox"/>	test11-test11test	Bulk Bill Upload	File	<input type="checkbox"/>

Save Cancel Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 44-13 User File Identifier Mapping - Create - Field Description

Field Name	Description
User Name	User name.
User Id	User id of the user.
Mapping Summary	Information specified in below fields are related to mapping summary.
Header Check Box	The check box to select the records for mapping.
File Identifier	Unique code assigned to the uploaded file.
Transaction Type	Type of transaction: The Transaction type could be: <ul style="list-style-type: none"> Bulk Bill Upload
Approval Type	The approval type is at file level or record level. <ul style="list-style-type: none"> File Level - The approver accepts or rejects the entire file, and all records are either processed or rejected Record Level - The approver could approve some records, and reject others. Payments are processed only for approved records
Sensitive Data Check	If selected, the users are barred from viewing the contents of the file.

- In the **Mapping Summary** section, select the file identifier which you want to map to the user.
- Check / Uncheck the **Sensitive Data** check field, to enable / disable access to the contents of the file.

6. Perform anyone of the following actions:
 - Click **Save**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
7. Perform anyone of the following actions:
 - The **User File Identifier Mapping - Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the operation.
 - Click **Back** to navigate to the previous screen.

The success message appears along with the transaction reference number and status of the transaction.


8. Click **OK** to complete the transaction.

44.3.4 User File Identifier Mapping – Administrator - Edit

This topic describes the systematic instruction to **User File Identifier Mapping – Administrator - Edit** screen. Using this option the administrator can edit and update mapping of a file identifier, to a user.

To edit a User File Identifier Mapping:

1. Navigate to one of the above paths.

The **User File Identifier Mapping** screen appears.
2. In the **User Name** field, enter the username of the user.
3. Perform anyone of the following actions:
 - Click **Search**. The **User File Identifier Mapping** screen with search results appears.
 - Click **Clear** to clear the search parameters.
 - Click **Cancel** to cancel the transaction.
4. Click  icon against the file identifier record.

The **User File Identifier Mapping - View** screen appears.
5. Click **Edit**.

The **User File Identifier Mapping - Edit** screen appears.

Figure 44-16 User File Identifier Mapping - Edit

User File Identifier Mapping

User Name: 144Auth Admin

User ID: 144AuthAdmin

Mapping Summary

Header Check Box	File Identifier	Transaction Type	Approval Type	Sensitive Data Check
<input type="checkbox"/>	BBUAdmin-BBUAdmin	Bulk Bill Upload	File	<input type="checkbox"/>

Save Cancel Back

Note
This is used to map file identifiers to different users of a party. All the existing file types maintained for the party are shown, from which administrator can select the file identifiers to be mapped to different users. At any stage it can be modified and new file identifiers can be mapped or existing ones can be unmapped.

6. View the details of File Identifier mapping already saved. Select or de-select the File Identifier record to map / un-map a File Identifier to a user.
7. Check / Uncheck the Sensitive Data Check, to enable / disable the complete access to file content.
8. Perform anyone of the following actions:
 - Click **Save** to save the modified details.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
9. Perform anyone of the following actions:
 - The **User File Identifier Mapping - Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the operation.
 - Click **Back** to navigate to the previous screen.

The success message appears along with the transaction reference number and status of the transaction.
10. Click **OK** to complete the transaction.

44.3.5 User File Identifier Mapping - Corporate User - Search

This topic describes the systematic instruction to **User File Identifier Mapping - Corporate User - Search** option. Using this option bank administrator can search and view the file identifiers mapped to the corporate user.

To search and view the file identifiers:

1. Navigate to one of the above paths.
The **User File Identifier Mapping** screen appears, enter any one search criteria.
2. Perform anyone of the following actions:
 - In the **Party Id** field, enter the party id of the user.
 - In the **Party Name** field, enter the name of the party.
3. Perform anyone of the following actions:

- Click **Search**. The **User File Identifier Mapping** screen with search results appears.
- Click **Cancel** to cancel the transaction.
- Click **Clear** to clear the search parameters.

Figure 44-17 User File Identifier Mapping - Search

User File Identifier Mapping

Party ID: 002980
Party Name: Aramex Logistics Corporation

Users List

Initials	User Details	Contact Details	Mapping
RR	Reli Releaser ReliGCIF1	shailendra.kadam@oracle.com 9675956971	⌘
MM	Mack Maker1 MackGCIF1	shailendra.kadam42@oracle.com 9670612111	⌘
MM	Mac Maker Donnell Mack29851	shailendra.kadam@oracle.com 9869112110	⌘
CC	Chet Checker ChetGCIF1	shailendra.kadam@oracle.com 9675951212	⌘
RR	Reli Releaser 2985 Reli29851	shailendra.kadam@oracle.com 9898100002	⌘
SC	SRK CORPADMIN SRKCorpadminAppr	swatli.thite@oracle.com 9988990099	⌘
AA	Apis Approver ApisGCIF1	shailendra.kadam@oracle.com 9679121211	⌘
PK	Parag K checkerparag	parag.kinikar@oracle.com 2222222222	⌘
AA	Apis Approver 2985 Apis29851	shailendra.kadam@oracle.com 9805022110	⌘
CC	Chet Checker 2985 Chet29851	shailendra.kadam@oracle.com 9609121111	⌘

Cancel Back

Note



The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 44-14 User File Identifier Mapping - Search - Field Description

Field Name	Description
Party ID	Party ID of the user.
Party Name	Party name corresponding to the party ID.
Users List	Information specified in below fields are related to users list.
Initials	The initials of the user.
User Details	The details of the user like user name or user id.
Contact Details	Email and contact number of the user.

Table 44-14 (Cont.) User File Identifier Mapping - Search - Field Description

Field Name	Description
Mapping	Displays whether the file identifier is mapped to the user. <ul style="list-style-type: none">  - denotes that the file identifier is mapped to the user  - denotes that the file identifier is not mapped to the user

4. Perform any one of the following actions:


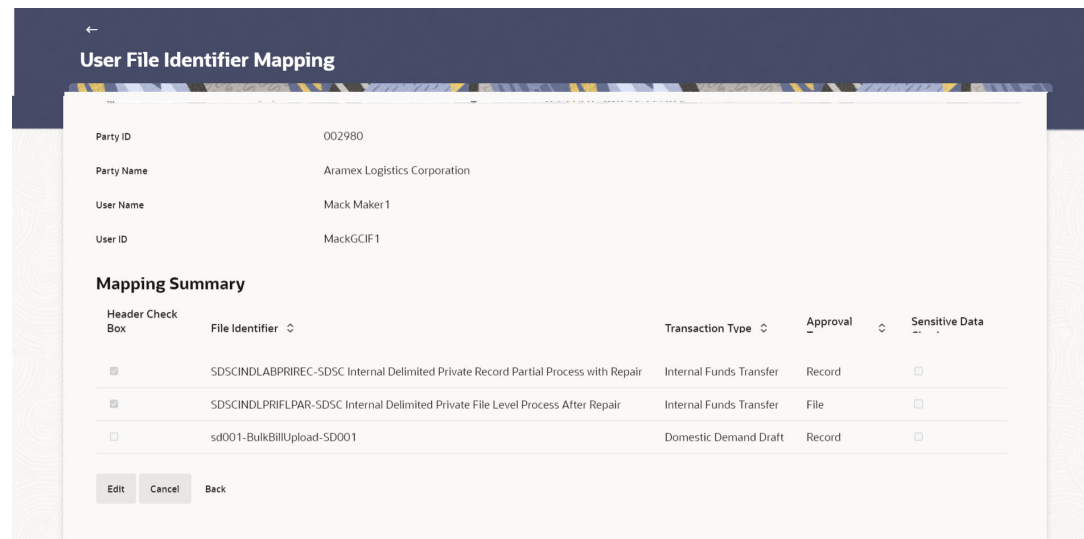
- Click  icon against the file identifier record of which you want to view the details. The **User File Identifier Mapping - View** screen appears.
- Click **Back** to go back to previous screen.
- Click **Cancel** to cancel the transaction.

Figure 44-18 User File Identifier Mapping - View


User File Identifier Mapping

Party ID: 002980
Party Name: Aramex Logistics Corporation
User Name: Mack Maker1
User ID: MackGCIF1

Mapping Summary

Header Check Box	File Identifier	Transaction Type	Approval	Sensitive Data
<input checked="" type="checkbox"/>	SDSCINDLABPRIREC-SDSC Internal Delimited Private Record Partial Process with Repair	Internal Funds Transfer	Record	<input type="checkbox"/>
<input checked="" type="checkbox"/>	SDSCINDLPRIFLPAR-SDSC Internal Delimited Private File Level Process After Repair	Internal Funds Transfer	File	<input type="checkbox"/>
<input type="checkbox"/>	sd001-BulkBillUpload-SD001	Domestic Demand Draft	Record	<input type="checkbox"/>

Edit Cancel Back

 **Note**

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 44-15 User File Identifier Mapping - View - Field Description

Field Name	Description
User Name	User name of the logged-in user.
User Id	User id of the user.
Mapping Summary	Information specified in below fields are related to mapping summary.

Table 44-15 (Cont.) User File Identifier Mapping - View - Field Description

Field Name	Description
File Identifier	Unique code assigned to the uploaded file.
Transaction Type	Type of transaction: The transaction type could be: <ul style="list-style-type: none"> • Internal Funds Transfer • Domestic Funds Transfer • International Funds Transfer • Mixed Transfer • Internal Payee • Domestic Payee • International Payee • Mixed Payee • Domestic Demand Draft Payee • International Demand Draft Payee • Create Virtual Accounts • Create Virtual Accounts Structure • Create Virtual Identifier • Create Invoice • Bulk Bill Upload
Approval Type	<ul style="list-style-type: none"> • File Level - The approver accepts or rejects the entire file, and all records are either processed or rejected • Record Level - The approver could approve some records, and reject others. Payments are processed only for approved records
Sensitive Data Check	If selected, the users are barred from viewing the contents of the file.

5. Perform anyone of the following actions:
 - Click **Edit** to modify the user file identifier mapping.
 - Click **Back** to navigate to the previous screen.
 - Click **Cancel** to cancel the transaction.

44.3.6 User File Identifier Mapping - Corporate User - Create

This topic describes the systematic instruction to **User File Identifier Mapping - Corporate User - Create** screen. Using this option the administrator can map the file identifiers to a user.

To map a user to a file identifier:

1. Navigate to one of the above paths.
The **User File Identifier Mapping** screen appears, enter any one search criteria.
2. Perform anyone of the following actions:
 - In the **Party Id** field, enter the party id of the user.
 - In the **Party Name** field, enter the name of the party.
3. Perform anyone of the following actions:
 - Click **Search**. The **User File Identifier Mapping** screen with search results appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to clear the search parameters.


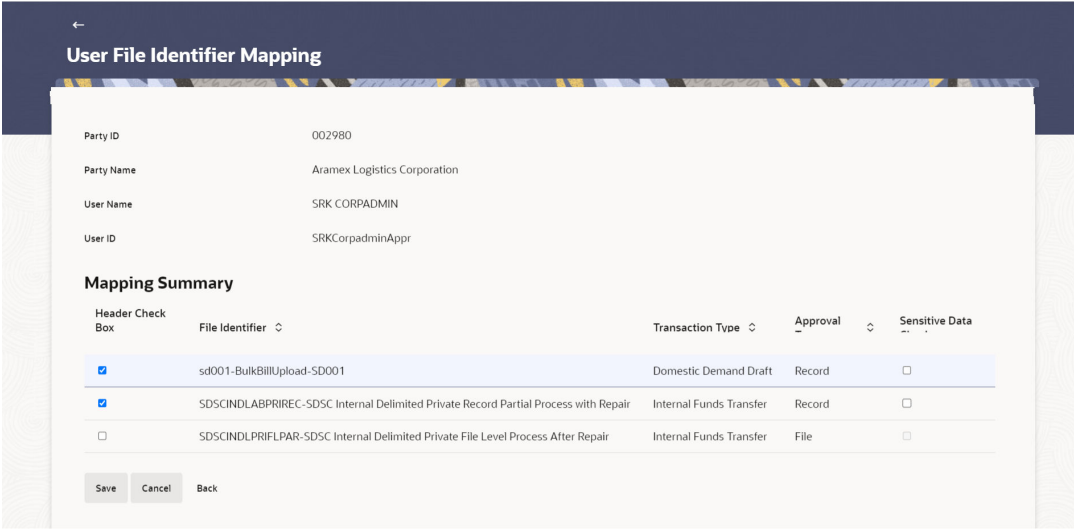
4. Click  icon against the file identifier record, for which you want to map the user. The **User File Identifier Mapping - Create** screen appears.

Figure 44-19 User File Identifier Mapping - Create



Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 44-16 User File Identifier Mapping - Create - Field Description

Field Name	Description
Party ID	Party ID of the user
Party Name	Party name corresponding to the party ID.
User Name	User name.
User Id	User id of the user.
Mapping Summary	Information specified in below fields are related to mapping summary.
File Identifier	Unique code assigned to the uploaded file.

Table 44-16 (Cont.) User File Identifier Mapping - Create - Field Description

Field Name	Description
Transaction Type	Type of transaction: The Transaction type could be: <ul style="list-style-type: none"> • Internal Funds Transfer • Domestic Funds Transfer • International Funds Transfer • Mixed Transfer • Internal Payee • Domestic Payee • International Payee • Mixed Payee • Domestic Demand Draft Payee • International Demand Draft Payee • Create Virtual Accounts • Create Virtual Accounts Structure • Create Virtual Identifier • Create Invoice • Bulk Bill Upload
Approval Type	The approval type is at file level or record level. <ul style="list-style-type: none"> • File Level - The approver accepts or rejects the entire file, and all records are either processed or rejected • Record Level - The approver could approve some records, and rejects others. Payments are processed only for approved records
Sensitive Data Check	If selected, the users are barred from viewing the contents of the file.

5. In the **Mapping Summary** section, select the file identifier which you want to map to the user.
6. Check / Uncheck the **Sensitive Data** check field, to enable / disable access to the contents of the file.
7. Perform anyone of the following actions:
 - Click **Save**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
8. Perform anyone of the following actions:
 - The **User File Identifier Mapping - Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the operation.
 - Click **Back** to navigate to the previous screen.

The success message appears along with the transaction reference number and status of the transaction.


9. Click **OK** to complete the transaction.

44.3.7 User File Identifier Mapping - Corporate User - Edit

This topic describes the systematic instruction to **User File Identifier Mapping - Corporate User - Edit** screen. Using this option the administrator can edit and update mapping of a file identifier, to a user.

To edit a User File Identifier Mapping:

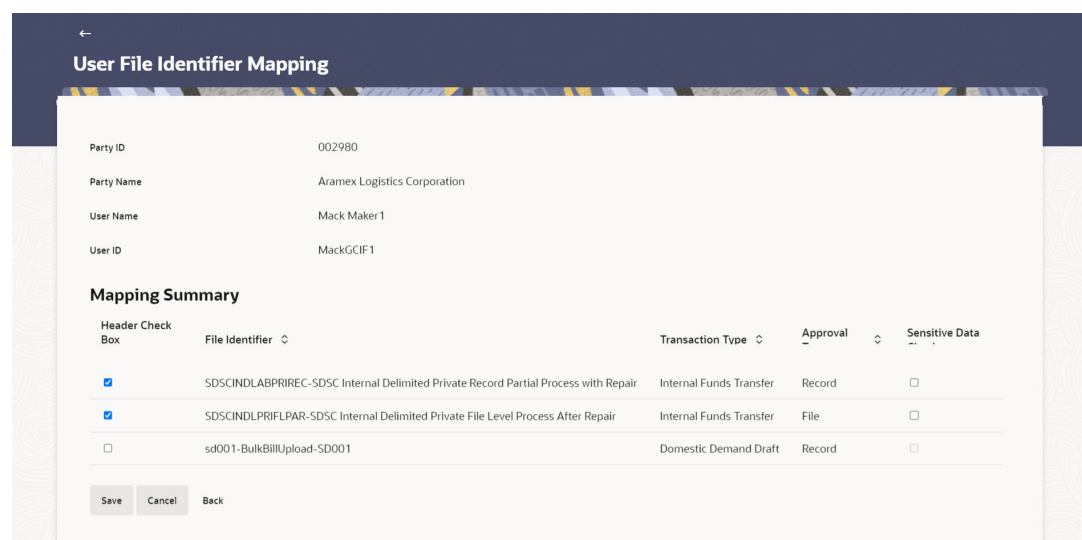
1. Navigate to one of the above paths.
The **User File Identifier Mapping** screen appears, enter any one search criteria.
2. Perform anyone of the following actions:
 - In the **Party Id** field, enter the party id of the user.
 - In the **Party Name** field, enter the name of the party.
3. Perform anyone of the following actions:
 - Click **Search**. The **User File Identifier Mapping** screen with search results appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to clear the search parameters.

4. Click  icon against the file identifier record.
The **User File Identifier Mapping - View** screen appears.

5. Click **Edit**.

The **User File Identifier Mapping - Edit** screen appears

Figure 44-20 User File Identifier Mapping - Edit



Header Check Box	File Identifier	Transaction Type	Approval	Sensitive Data
<input checked="" type="checkbox"/>	SDSCINDLABPRIREC-SDSC Internal Delimited Private Record Partial Process with Repair	Internal Funds Transfer	Record	<input type="checkbox"/>
<input checked="" type="checkbox"/>	SDSCINDLPRIELPAR-SDSC Internal Delimited Private File Level Process After Repair	Internal Funds Transfer	File	<input type="checkbox"/>
<input type="checkbox"/>	sd001-BulkBillUpload-SD001	Domestic Demand Draft	Record	<input type="checkbox"/>

6. View the details of File Identifier mapping already saved. Select or de-select the File Identifier record to map / un-map a File Identifier to a user.
7. Check / Uncheck the **Sensitive Data** check field, to enable / disable access to the contents.

8. Perform any of the following actions:
 - Click **Save** to save the modified details.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
9. Perform any of the following actions:
 - The **User File Identifier Mapping - Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the operation.
 - Click **Back** to navigate to the previous screen.

The success message appears along with the transaction reference number and status of the transaction.

10. Click **OK** to complete the transaction.

44.4 FAQ

1. **Can all users of a particular corporate access all file types, mapped to the corporate?**

User/s have to be mapped to file identifiers to be able to access files. For example, only the user/s of Human Resource Department of a corporate may have access to upload / view and enquire status of salary files.

Mapping File Identifier's to specific users thus enables access of certain types of file/s to certain user/s.

2. **If a user is mapped to a File Identifier and he has uploaded a file – but after this, he is no longer mapped to the File Identifier – can he view the status of the file?**

No, the user will not be able to view the status of the file, if he is not mapped to it, at the point in time when he is checking for the status.

User Group Management

This topic describes the systematic instruction to **User Group Management** option.

User group is a set of x users with similar interests and goals.

Using User Group Management option Bank administrator can maintain the user groups of Bank administrator and of corporate users of same party ID. User groups maintained by administrators for Bank administrator users and corporate users are used while creating approval workflows and approval rules.

Also the user groups created for Bank administrator type of user are used for mapping secured mail subjects. Each subject category can be linked to a group of Bank Administrator users. So that administrators will receive the mails only of the subjects mapped to the users.

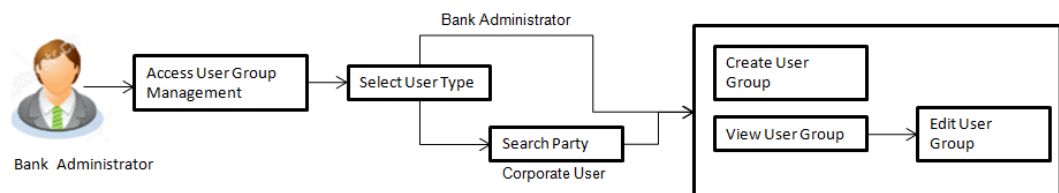
Note

- If Group corporate Flag is set as **ON** in system rules, then the corporate users group creation will not be allowed using this menu option. The Corporate Users Group can be setup using Group Corporate onboarding only,
- If Group corporate Flag is set as **OFF** in system rules, then the corporate user group must be setup using below mentioned steps.

Prerequisites:

- Transaction access is provided to Bank Administrator.
- Multiple corporate and administrator users are maintained.
- Approval rule set up for Bank administrator to perform the actions.
- Party preference for which the groups are to be created is maintained and is active.

Figure 45-1 Workflow



Features Supported In Application

User Group Management allows Bank Administrator to:

- [Create User Groups](#)

- [View User Groups](#)
- [Modify User Groups](#)

Navigation Path: Perform the following navigation to access the **User Group Management**:

From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Others**. Under **Others**, click **User Group Management**.

The **User Group Management** screen appears.

Note

User Groups can also be maintained for Non Customer Corporates (for which the party id is not maintained in UBS or in Core banking system). For such cases i.e. non customer corporate (counterparties on boarded by Corporates) the system will look for the party ID in OBSCF/OBCMS.

- [User Groups – Select User Type](#)
This topic describes the systematic instruction to **User Groups – Select User Type** option.
- [User Groups – Admin User](#)
- [User Groups – Retail & Business User](#)
- [FAQ](#)

45.1 User Groups – Select User Type

This topic describes the systematic instruction to **User Groups – Select User Type** option.

Bank Administrator logs into the system and navigates to the User Group screen. On accessing the 'User Group Management' menu, Bank Administrator has to select the user type for whom the user groups are to be maintained.

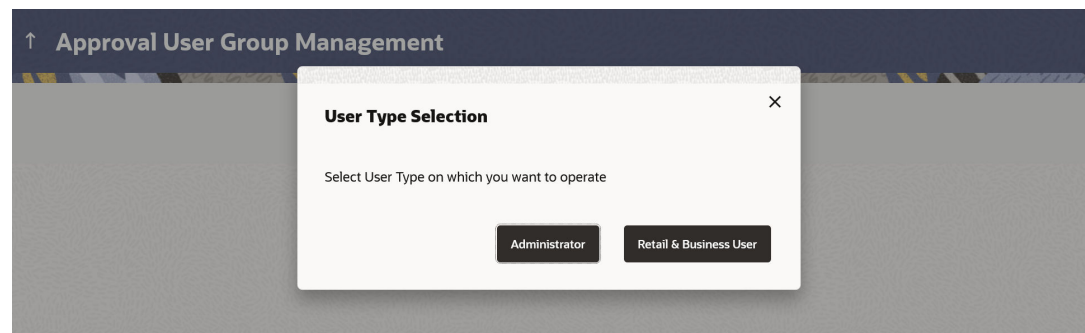
1. Navigate to the above path.

The **User Type Selection** popup screen appears on **User Group Management** screen.

Select the appropriate option.

- Click **Admin User** to access the user group management of Bank Administrator users.
- Click **Retail & Business User** to access the user group management of Retail & Business users.

Figure 45-2 User Type Selection



User Group- Admin User:

Bank Administrator user can search the user groups maintained for administrator users.

2. Perform any one of the following actions:
 - Click **Search** to search the matching records.
 - Click **Cancel** to the transaction.
 - Click **Clear** to reset the entered details.

45.2 User Groups – Admin User

- [User Groups - Admin User – Create](#)
This topic describes the systematic instruction to **User Groups - Admin User – Create** option.
- [User Groups - Admin User – Search Summary](#)
This topic describes the systematic instruction to **User Groups - Admin User – Search Summary** option.
- [User Groups - Admin User – Edit Group](#)
This topic describes the systematic instruction to **User Groups - Admin User – Edit** option.

45.2.1 User Groups - Admin User – Create

This topic describes the systematic instruction to **User Groups - Admin User – Create** option.

Bank Administrator can create user groups for the Administrator users. Administrator can create multiple user groups and one user can be part of multiple user groups, whereas creating a user group without any user is not allowed.

To create a user group:

1. Navigate to the above path.
The **Administrator User Group** screen appears.
2. The **User selection** screen appears. Select the appropriate option.

Figure 45-3 Admin User Group -Create

The screenshot shows the 'Administrator User Groups' form. At the top, there's a header 'Administrator User Groups' with an upward arrow. Below it, there are two input fields: 'Group Code *' with the value 'Admin1' and 'Group Description *' with the value 'Admingrp1'. Underneath these is a section titled 'User Information' with a dropdown arrow. This section contains a list of users: 'SDADMIN' and 'nehabz1', each with a trash icon to its right. At the bottom left of this section is an 'Add' button. At the very bottom of the form are three buttons: 'Save', 'Cancel', and 'Back'.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 45-1 Field Description

Field Name	Description
Create	Information specified in below fields are related to Create.
Group Code	User group code.
Group Description	Description provided to the user group.
Search Results - User Group	Information specified in below fields are related to Search Results - User Group.
User Name	User name list to select and add a user to the user group. All the administrator users will be listed down
User ID	User IDs of each user selected from user list are displayed.

3. Click **Create**.
4. In the **Group Code** field, enter the group code.
5. In the **Group Description** field, enter the group name.
6. In the **User Group** section, click **Add** to add the selected user in the User Group. Once added, the user name will be removed from the user drop-down to avoid duplication of users.
7. Perform anyone of the following actions:
 - Click **Save** to create the user groups.
The **Review** screen appears.
 - Click **Cancel** to close the maintenance creation process.

- Click **Back** to navigate to the previous screen.
8. Perform anyone of the following actions:
 - Verify the details, and click **Confirm**.

The success message of user group creation appears along with the transaction reference number.

 - Click **Cancel** to cancel the operation.
 - Click **Back** to navigate to the previous screen.
 9. Click **OK** to complete the transaction.

 **Note**

You can click  to delete a record.

45.2.2 User Groups - Admin User – Search Summary

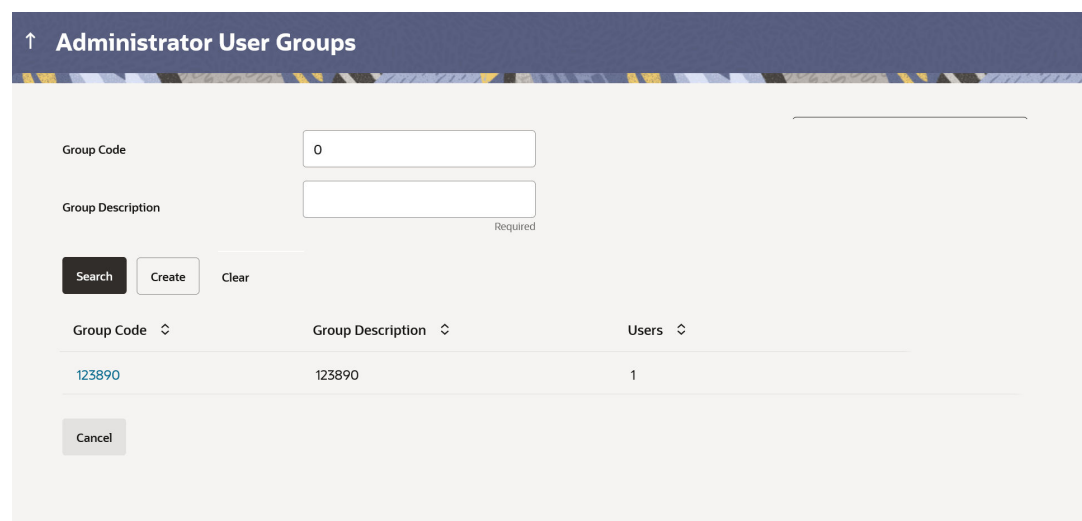
This topic describes the systematic instruction to **User Groups - Admin User – Search Summary** option.

User Groups maintained (if any) for administrator users are displayed on the screen after searching with valid input. User can opt to view the details of existing user groups or can create new user group using this screen.

1. Navigate to the above path.
2. Perform anyone of the following actions:
 - The **Administrator User Group** screen appears. In the **Group Code** field, enter the group code.
 - In the **Group Description** field, enter the group name.
3. Click **Search**.

The search summary appears.

Figure 45-4 Admin User – Search Summary



↑ Administrator User Groups

Group Code

Group Description Required

Search **Create** Clear

Group Code	Group Description	Users
123890	123890	1

Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 45-2 Admin User – Search Summary - Field Description

Field Name	Description
Summary	Information specified in below fields are related to Summary.
Group Code	Code of the already maintained user group.
Group Description	Description of the already maintained User group.
Users	Number of users associated with each user group.

4. Perform anyone of the following actions:
 - Click **Create** to create new user group.
 - Click **Back** to navigate to previous screen.
 - Click **Cancel** to cancel the transaction.
 - Click on **Group Code** link to view details of the selected User Group.
Further drill down is given on the each user group to view the details of the users mapped to each group.

Figure 45-5 Admin User – View Group Details

↑ Administrator User Groups

Group Code 123890

Group Description 123890

User Information ▾

sonaladmin

Name Sonal Agarwal Mobile Number 7007007007

Edit Cancel Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 45-3 Admin User – View Group Details - Field Description

Field Name	Description
View	Information specified in below fields are related to View.
Group Code	User Group code is displayed.
Group Description	User Group code description is displayed.
User Name	User name of the user who is part of the selected user group is displayed.
User ID	User ID of the user who is part of the user group is displayed.

5. Perform anyone of the following actions:
 - Click **Back** to navigate to previous screen.
 - Click **Cancel** to cancel the transaction.
 - Click **Edit** to edit the user group.
User is directed to the **User Group-Edit** screen with values in editable form.

45.2.3 User Groups - Admin User – Edit Group

This topic describes the systematic instruction to **User Groups - Admin User – Edit** option.

This function enables the Bank Administrator to edit the description of existing user groups. Bank Administrator can also add new users and remove existing users of the user group as part of this function. A check is performed on minimum and maximum number of users allowed as a part of user group while adding or removing the users from the user group.

To edit or update a user group:

1. Navigate to the above path.
The **Administrator User Group** screen appears.
2. Perform one of the following action:
 - In the **Group Code** field, enter the group code.
 - In the **Group Description** field, enter the group name.
3. Click **Search**.
The search summary appears.
4. Click the **Group Code** link of the record whose details you want to view.
The **User Groups - View** screen appears.
5. Click **Edit** to edit the user group.
The **User Groups - Edit** screen displays the mapping of the user group.

Figure 45-6 Admin User – Edit Group

↑ Administrator User Groups

Group Code 123890

Group Description * 123890

User Information ▾

sonaladmin

Name Sonal Agarwal Mobile Number 7007007007

SRKGCIFCorpAdMaker

RKmaker

Select User

Note

The fields which are marked as Required are mandatory.

Table 45-4 Admin User – Edit Group - Field Description

Field Name	Description
Summary	
Group Code	User Group description is displayed in editable form.
Group Description	User name of the user who is part of the user group. User name list to select and add a new user to the user group.
Users	Number of users available in each user group. (This field will be displayed only if there are existing user groups available under a party).

- Click **Add** to add the selected user in the User Group. Once added, the user name will be removed from the user drop-down to avoid duplication of users.

Click icon to remove a user from the User Group.

- Perform anyone of the following actions:

- Click **Save** to save the User Group.

The **User Group-Create - Review** screen post necessary validations appear.

- Click **Cancel** to cancel the transaction.
- Click **Back** to navigate to the previous screen.

8. Perform anyone of the following actions:
 - Verify the details, and click **Confirm**.
The **User Group-Edit – Confirmation** screen appears.
The success message of user group creation appears along with the transaction reference number.
 - Click **Cancel** to cancel the operation.
 - Click **Back** to navigate to the previous screen.
9. Click **OK** to complete the transaction.

45.3 User Groups – Retail & Business User

- [User Groups - Retail & Business User – Search Party](#)
This topic describes the systematic instruction to **User Groups - Retail & Business User – Search Party** option.
- [User Groups - Retail & Business User – Create](#)
This topic describes the systematic instruction to **User Groups - Retail & Business User – Create** option.
- [User Groups - Retail & Business User – Edit Group](#)
This topic describes the systematic instruction to **User Groups - Retail & Business User – Edit Group** option.
- [User Groups - Retail & Business User – Group Summary](#)
This topic describes the systematic instruction to **User Groups - Retail & Business User – Group Summary** option.

45.3.1 User Groups - Retail & Business User – Search Party

This topic describes the systematic instruction to **User Groups - Retail & Business User – Search Party** option.

Bank Administrator logs into the system and navigates to the User Group Management screen.

1. Navigate to the above path.
The **User Group Management** screen appears.
2. The **User Type Selection** screen appears.
Select the appropriate option.

Click **Retail & Business User** to access user group management of Retail & Business users.

System displays a screen to enter the party information (party ID or party name) and search party for which the user groups are to be maintained/ viewed.

User can enter the party ID (if known) or the party name with a minimum of 5 characters. System matches the input provided by the user with the party name records and displays the matching party records.

In case of a party search by party ID, it is an exact match and system displays the user groups maintained if any.

Figure 45-7 Retail & Business User – Search Party

↑ Approval User Group Management

Party ID

Party Name

Search

Cancel

Clear

System displays a screen to enter the party information (party ID or party name) and search party for which the user groups are to be maintained/ viewed.

In case of a party search by name, system displays the matching party records. The records have parties listed with both Party ID and Party Name information. User can select the record by clicking on the Party ID from the list.

Figure 45-8 Retail & Business User – Search by Party Name

↑ Approval User Group Management

Party ID

000451

Party Name

Cocoa Corner

Create

Back

Cancel

Group Code	Group Description	Users
UserGroup1	UserGroup1	3
demo	demo	3

Page 1 of 1 (1-2 of 2 items) |< < 1 > >|

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 45-5 Corporate User – Group Summary - Field Description

Field Name	Description
Search	Information specified in below fields are related to Search.
Party ID	List of the Party IDs as per search input.
Party Name	List of the Party names of the party IDs as per search input.

3. Perform anyone of the following actions:

- After providing party ID or name of party, click **Search**. Click on **Party ID** hyperlink to view details of the selected user group.
- Click **Clear** to clear the input search parameters.
- Click **Cancel** to cancel the operation.

45.3.2 User Groups - Retail & Business User – Create

This topic describes the systematic instruction to **User Groups - Retail & Business User – Create** option.

Bank Administrator can create a new User Group for a specific Party ID by using this option. Only the users of party ID can be clubbed together in a User Group.

Administrator can create multiple user groups and one user can be part of multiple user groups, whereas creating a user group without any user is not allowed.

To create a user group:

1. Navigate to the above path.
The **User Group** screen appears.
2. The **User selection** screen appears. Select the appropriate option.

Figure 45-9 Retail & Business User Group -Create

↑ Approval User Group Management

Party ID: 000451

Party Name: Cocoa Corner

Group Code: Usergrp002

Group Description: Grpbusiness

User Information ▾

IvanaRossi

JohnCDoe

Add

Save Cancel Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 45-6 Retail & Business User Group -Create - Field Description

Field Name	Description
Party ID	Party ID mapped for which user group to be created is displayed.
Party Name	Party name of Party ID for which user group to be created is displayed.
Group Code	To specify User Group code.
Group Description	To specify User Group description.
User Name	User name list to select and add a user to the user group. Users belonging to the same Party are listed.
User ID	User IDs of each user selected from user list are displayed.

3. Click **Create**.
4. In the **Group Code** field, enter the group code.
5. In the **Group Description** field, enter the group name.
6. In the **User Group** section, click **Add** to add the selected user in the User Group. Once added, the user name will be removed from the user drop-down to avoid duplication of users.
7. Perform anyone of the following actions:
 - Click **Save** to save the user groups.
The **Review** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
8. Perform anyone of the following actions:
 - Verify the details, and click **Confirm**.
The success message of user group creation appears along with the transaction reference number.
 - Click **Cancel** to cancel the operation.
 - Click **Back** to navigate to the previous screen.
9. Click **OK** to complete the transaction.

Note

You can click  icon to delete a record.

45.3.3 User Groups - Retail & Business User – Edit Group

This topic describes the systematic instruction to **User Groups - Retail & Business User – Edit Group** option.

This function enables the Bank Administrator to edit the description of existing user groups. Bank Administrator can also add new users and remove existing users of the user group as part of this function.

A check is performed on minimum and maximum number of users allowed as a part of user group while adding or removing the users from the user group.

To edit or update a user group:

1. Navigate to the above path.

The **User Group Management** screen appears.

2. In the **Party ID** field, enter the **Party ID**.

3. Click **Search**.

User groups maintained if any under the party are displayed on the screen.

4. Click on **Party ID** link to view details of the selected Approval Workflow.

5. Click **Edit** to edit the user group.

The **User Groups - Edit** screen displays the mapping of the user group.

Figure 45-10 Retail & Business User – Edit Group

The screenshot displays the 'Approval User Group Management' interface. At the top, the title 'Approval User Group Management' is shown with an upward arrow icon. Below the title, the following details are listed:

- Party ID: 000451
- Party Name: Cocoa Corner
- Group Code: Usergrp002
- Group Description: Grpbusiness (in a text input field)

Below these details, two users are listed:

- JohnCDoe** (with a trash icon):
 - Name: John Doe
 - Mobile Number: 9988887766
- IvanaRossi** (with a trash icon)

At the bottom of the screen, there are four buttons: 'Add', 'Save', 'Cancel', and 'Back'.

Note


The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 45-7 Corporate User – Edit Group - Field Description

Field Name	Description
Edit	Information specified in below fields are related to Edit.
Party ID	Party ID of which user groups are to be viewed/ edited.
Party Name	Party name of Party ID of which user groups are to be viewed/ edited.
Group Code	User Group code is displayed.
Group Description	User Group description is displayed in editable form.
User Name	User name of the user who is part of the user group. User name list to select and add a new user to the user group.
User ID	User ID of the user who is a part of the user group is displayed.

6. Click **Add** to add the selected user in the User Group. Once added, the user name will be removed from the user drop-down to avoid duplication of users.

Click  icon to remove a user from the User Group.

7. Perform anyone of the following actions:
 - Click **Save** to save the User Group. The **User Group-Edit- Review** screen post necessary validations appear.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

8. Perform anyone of the following actions:

- Verify the details, and click **Confirm**.

The **User Group-Edit – Confirmation** screen appears.

The success message of user group updation appears along with the transaction reference number.

- Click **Cancel** to cancel the operation.
- Click **Back** to navigate to the previous screen.

9. Click **OK** to complete the transaction.

45.3.4 User Groups - Retail & Business User – Group Summary

This topic describes the systematic instruction to **User Groups - Retail & Business User – Group Summary** option.

Once the logged in Bank Administrator navigates to User Group Management screen, and searches the party ID. User groups maintained if any under the party are displayed on the screen. User can opt to view the details of existing user groups or can create new user group using this screen.

1. Navigate to the above path.
The **User Group Management** screen appears.
2. In the **Party ID** field, enter the Party ID.
3. Click **Search**.
User groups maintained if any under the party are displayed on the screen.
4. Click on **Party ID** hyperlink to view details of the selected Approval Workflow.

Figure 45-11 Retail & Business User – Search Summary

Approval User Group Management

Party ID: 000451
Party Name: Cocoa Corner

Create **Back** **Cancel**

Group Code	Group Description	Users
UserGroup1	UserGroup1	3
demo	demo	3
Usergrp002	Grpbusiness	2

Page 1 of 1 (1-3 of 3 items) |< < 1 > >|

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 45-8 Retail & Business User – Search Summary - Field Description

Field Name	Description
Summary	Information specified in below fields are related to Summary.
Party ID	Party ID of which user groups are to be viewed/ edited.
Party Name	Party name of Party ID of which user groups are to be viewed/ edited.
Search Result	Information specified in below fields are related to Search Result.
Group Code	User group code. (This field will be displayed only if there are existing user groups available under a party).
Group Description	Description provided to the user group. (This field will be displayed only if there are existing user groups available under a party).

Table 45-8 (Cont.) Retail & Business User – Search Summary - Field Description

Field Name	Description
Users	Number of users available in each user group. (This field will be displayed only if there are existing user groups available under a party).

5. Perform any one of the following actions:

- Click **Create** to create new user group.
- Click **Back** to navigate to previous screen.
- Click **Cancel** to cancel the transaction.
- Click on **Group Code** link to view details of the selected User Group.

Further drill down is given on the each user group to view the details of the users mapped to each group.

Retail & Business User- View Group Details

On accessing 'User Group Management' menu option and searching the user groups of specific party, summarized view of all the user groups created (if any) for the Party is displayed on the screen. Further drill down is given on the each user group to view the details of the users who are the part of user group.

Figure 45-12 Retail & Business User – View Group Details

↑ **Approval User Group Management**

Party ID	000451
Party Name	Cocoa Corner
Group Code	Usergrp002
Group Description	Grpbusiness

User Information ▾

JohnCDoe	
Name	John Doe
Mobile Number	9988887766

IvanaRossi	
------------	--

Edit **Cancel** **Back**

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 45-9 Retail & Business User – View Group Details - Field Description

Field Name	Description
View	Information specified in below fields are related to View.
Party ID	Party ID of which user groups are to be viewed/ edited.
Party Name	Party name of Party ID of which user groups are to be viewed/ edited.
Group Code	User Group code is displayed.
Group Description	User Group description is displayed.
User Name	User name of the user who is part of the selected user group is displayed.
User ID	User ID of the user who is part of the user group is displayed.

6. Perform any one of the following actions:
 - Click **Back** to navigate to previous screen.
 - Click **Cancel** to cancel the transaction.
 - Click **Edit** to edit the user group.

User is directed to the **User Group-Edit** screen with values in editable form.

45.4 FAQ

1. **Can a user be the part of multiple user groups created under a party?**
Yes, same user can be part of multiple user groups. Whereas creating a user group without any user is not allowed.
2. **Where can these Administrator User Groups be used?**
User groups created for Administrator users are used for approval and for User Group – mail subject mapping.

Approval - User groups maintained by administrators are used while creating approval workflows and approval rules.

Secured Mailbox - Each subject category is linked to a group of Bank Administrator users. Depending upon the mail-subject mapping to each Bank Administrator user, administrators will receive the mails only of the subjects mapped to the users and initiated by bank's customers.
3. **Can I delete an existing user group?**
No, user groups cannot be deleted but can be edited. Administrator can add new users and remove existing users of the user group.
4. **Can I add users of linked party ID while creating a user group for primary party?**
No, only users of primary party can be the part of user group.

User Alerts Subscription

This topic describes the systematic instruction to **User Alerts Subscription** option.

Using this option System/Bank Administrator can subscribe alerts for a user for selected events. Retail and Corporate users of the bank, can contact the bank to subscribe to alerts. The Bank Administrator subscribes users to alerts, delivered through Email, SMS, through push notification or in their on-screen mailbox.

Note

This functionality is for non-mandatory alerts.

The subscribed alert types are:

- User Level Alerts
- Customer Level Alerts
- Account Level Alerts

Pre-requisites

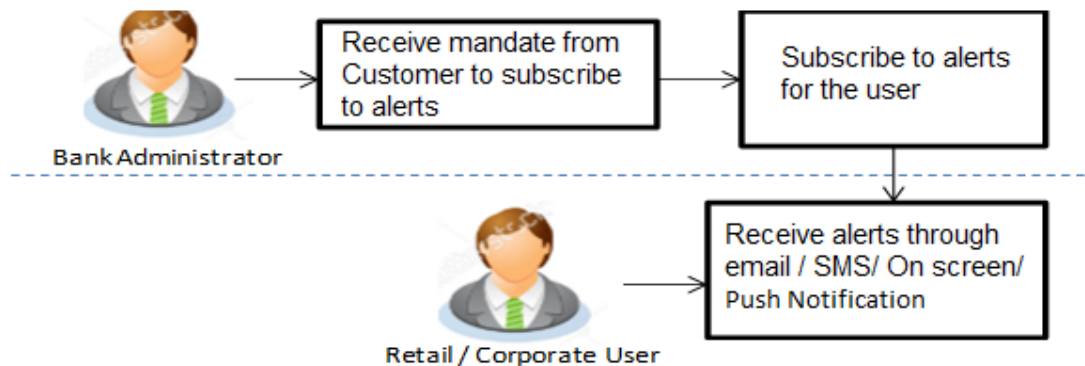
- Transaction access is provided to Bank Administrator.
- Approval rule set up for Bank Administrator to perform the actions.
- Maintain Alerts, so that these are available for subscription.

Customers (retail and corporate users) are maintained

Features Supported In Application

- [Search alerts subscribed](#)
- [Subscribe / unsubscribe to alerts](#)

Figure 46-1 Workflow



1. Perform the following navigation to access the **User Alerts Subscription**:
From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Others**. Under **Others**, click **User Alerts Subscription**.

The **User Alerts Subscription** screen appears.

- [User Alerts Subscription - Search](#)
This topic describes the systematic instruction to **User Alerts Subscription - Search** option.
- [Subscribe/ Unsubscribe Alerts](#)
This topic describes the systematic instruction to **Subscribe/ Unsubscribe Alerts** option.
- [FAQ](#)

46.1 User Alerts Subscription - Search

This topic describes the systematic instruction to **User Alerts Subscription - Search** option.

Using this option, the Bank Administrator can search and view the details of alerts subscribed for the Retail or Corporate users of a Party. Here, bank admin is required to search user to whom alert maintenance is to be set up by entering party id of retail/ corporate user . Once party id is identified application will display all the user records on boarded for selected Party ID with their Alerts Subscription Status. For the users whose alerts subscription is completed will be displayed with an indicator as alert subscription is done. Once, Admin selects the user, he will be navigated to User alert subscription detailed page.

All the alerts subscribed for a party will be displayed in the respective categories viz. Current and Savings, Term Deposits, Loans etc. in a table.

To view subscribed alerts for a Party:

1. Navigate to the above path.
The **User Alerts Subscription** screen appears.
2. Perform anyone of the following actions:
 - In the **Party ID** field, enter the party id of the user.
 - In the **Party Name** field, enter the name of the party.
3. Perform anyone of the following actions:
 - Click **Search**. The party id will be displayed based on the search criteria.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to clear the search criteria.

Figure 46-2 User Alerts Subscription – Party Search

User Alerts Subscription

Party ID:

Party Name:

Party ID	Party Name
000001	TEST001
000021	Sean Jiminez Hayes
000150	RyanD Bohr
000176	Don Res Dsouza
000179	RyankBohr
000180	RyanCBohr
000182	RyanPBohr
000183	RyanslamBohr
000206	Cameron Squire Bell
000219	SG User1
000224	SG User6

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 46-1 User Alerts Subscription – Party Search - Field Description

Field Name	Description
Party ID	Party Id of the user.
Search Party Name	Enter Party Id, and click to search the party name of the user.
Search Result	Information specified in below fields are related to Search Result.
Party ID	Display Party ID
Party Name	Display Party name

To view subscribed alerts for a User:

To view subscribed alerts for a User:

4. Navigate to the above path.

The **User Alerts Subscription** screen appears.

5. Click on the **Party ID** link whose alerts you wish to view.

The system displays the users whose alerts subscription is completed.

Note

: In the search field, enter the user name to search the specific user. The search result appears based on the search criteria.

Figure 46-3 User Alerts Subscription – User Search

The screenshot displays the 'User Alerts Subscription' search interface. At the top, there's a header with a back arrow and the title 'User Alerts Subscription'. Below this, a form contains the following elements: 'Party ID' with value '000021', 'Party Name' with value 'Sean Jimenez Hayes', a search input field with a magnifying glass icon and the text 'Search', and a table. The table has three columns: 'Initials' (value: SH), 'User Name' (value: moretail3), and 'Full Name' (value: Sean Hayes). A 'Back' button is located at the bottom left of the form.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 46-2 User Alerts Subscription – User Search - Field Description

Field Name	Description
Party ID	Display Party ID.
Party Name	Display Party name.
Search User	Enter user name maintained in the core banking application for retail users and maintained for corporate users.
Search Result	Information specified in below fields are related to Search Result.
Initials	Display Initials of the User.
User Name	Display User Name.
Full Name	Display Corporate / Retail users Full name. <div>Note For the users whose alerts subscription is completed will be displayed with an indicator as alert subscription is done.</div>

6. For the detailed view, click on **User Name** field. The tabs for all modules CASA/ Term Deposit/ Loans / Profile that the user has access to with the respective account numbers appears.

7. Select the particular account number to view alert type and delivery mode, for each CASA (Current and Savings Accounts) / TD (Term Deposits) / Loans account.

Figure 46-4 User Alerts Subscription - Detailed View

The screenshot displays the 'User Alerts Subscription' interface. At the top, it shows the user's details: Party ID 000021, Party Name Sean Jimenez Hayes, and User Name moretail3. Below this, there are three main sections: 'Select Module', 'Select Accounts/Party', and 'Map Events'. The 'Select Module' section has a sidebar with options: Current And Savings (selected), Loan, Party, and Term Deposits. The 'Select Accounts/Party' section includes a search bar and a list of accounts. Two accounts are marked as 'Subscribed': 'xxxxxxxxxxxx0045' and 'xxxxxxxxxxxx0023'. The 'Map Events' section lists various alert types with checkboxes for selection, including 'Map All Events', 'Stop/Inblock Cheque Range', 'Stop/Inblock Cheque Number', 'Cheque Book Request', 'Current And Savings Account Advice Statement Request', 'E-Statement Subscription', 'Internal Transfer Debit', 'Internal Transfer Credit', 'Domestic Transfer Debit', 'Domestic Transfer Credit', 'International Transfer Debit', 'International Transfer Credit', and 'Unsubscribe E-Statement'. A 'Save' button is located at the bottom right of the 'Map Events' section. At the bottom of the form, there are 'Confirm' and 'Back' buttons.

8. Select the checkbox against the alerts to subscribe/ unsubscribe the alerts.
9. Click **Save** to save changes.
10. Perform anyone of the following actions:
 - Click **Confirm** to subscribe/ unsubscribe alerts.
The system displays the success message of alerts subscribed.
 - Click **Back** to navigate back to the previous screen.

46.2 Subscribe/ Unsubscribe Alerts

This topic describes the systematic instruction to **Subscribe/ Unsubscribe Alerts** option.

Using this option, Bank Administrator can modify the alerts subscribed for the user.

To subscribe / unsubscribe alerts:

1. Navigate to the above path.
The **User Alerts Subscription** screen appears.
2. Repeat steps 1 to 5 of **Alerts Subscription- Search** section.
The categories viz details of an alert subscribed appears.
3. Select the particular account number to view the alerts subscribed.

Figure 46-5 User Alerts Subscription - Subscribe / Unsubscribe

User Alerts Subscription

Party ID: 000021 Party Name: Sean Jimenez Hayes User Name: moretail3

Select Module

- Current And Savings**
- Loan
- Party
- Term Deposits

Select Accounts/Party

Select Party

Search...

☐ Select All Accounts/Party

xxxxxxxxxxxx0045 | Subscribed

xxxxxxxxxxxx0023 | Subscribed

☐ xxxxxxxxxxxx0089

☐ xxxxxxxxxxxx0098

☒ xxxxxxxxxxxx0103

Map Events

Modes

- ☐ Map All Events
- ☐ Stop/Unblock Cheque Range
- ☒ Stop/Unblock Cheque Number
- ☒ Cheque Book Request
- ☒ Current And Savings Account Authn Statement Request
- ☐ F-Statement Subscription
- ☐ Internal Transfer Debit
- ☐ Internal Transfer Credit
- ☐ Domestic Transfer Debit
- ☐ Domestic Transfer Credit
- ☐ International Transfer Debit
- ☐ International Transfer Credit
- ☐ Unsubscribe F-Statement

Save

Confirm **Back**

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 46-3 User Alerts Subscription - Subscribe / Unsubscribe - Field Description

Field Name	Description
Party ID	Party ID of the user for whom alerts to be subscribed.
Party Name	Party Name of The user.
User Name	User name maintained in the core banking application for retail users and maintained for corporate users.
Select Module	Name of the module to which alerts is maintained. The options can be: <ul style="list-style-type: none"> CASA Loan TD Profile Payments

Table 46-3 (Cont.) User Alerts Subscription - Subscribe / Unsubscribe - Field Description

Field Name	Description
Select Accounts/Party	<p>The account number for which the user is viewing/ updating the alert subscription.</p> <div> <p>Note</p> <ul style="list-style-type: none"> Bank Admin will be allowed to select and setup alert subscription for multiple or all accounts in single maintenance. Once the subscription is done for an account that account will be shown with a Subscribed tag. Bank admin will be able to quick search account number from search panel for the alert subscription. </div> <p>The party under for which the user is viewing / updating the alert subscription.</p>
Select All Accounts /Party	The option to select all accounts/party at once.
CASA /TD/ Loans/ Payments	Subscribed alerts displayed in tabs for all modules that the user has access to with the respective account numbers.

4. Select the checkbox against the alerts to subscribe/ unsubscribe the alerts.
5. Click **Save** to save the changes.
6. Perform ne of the following actions:
 - Click **Confirm** to subscribe/ unsubscribe alerts.

The system displays the success message of alerts subscribed.

 - Click **Back** to navigate to back to the previous screen.

To view the list of events for Alert, click [here](#).

46.3 FAQ

1. **Which alerts can the Bank Administrator subscribe or unsubscribe, for the retail or corporate user?**
The alerts which are not mandatory can be subscribed or unsubscribed, by the Bank Administrator for the retail/corporate user.
2. **What if a Retail or Corporate customer wants to opt-out of alerts?**
The Bank Administrator can unsubscribe the alerts for a Retail or Corporate customer. Please note that the customer will continue to receive the mandatory alerts irrespective of his choice on the subscribed alerts.

Group Corporate Alerts Subscription

This topic describes the information about **Group Corporate Alerts Subscription** option.

Using this option System/Bank Administrator can subscribe alerts at the Group Corporate level for selected events. The Bank Administrator subscribes the Corporate Party associated with Group Corporate to alerts, delivered through Email, SMS, through push notification or in their on-screen mailbox.

If Group Corporate Alerts Subscription has been maintained for particular corporate Party, then the same will be inherited to the users of that corporate party and will be available at User Alert subscription for any modification.

Incase User Alert Subscription is not maintained for a user and Group Corporate Alerts subscription is maintained then system will read whatever is maintained at the corporate Party level.

If both Party and User level subscription is not maintained, no alerts will be sent to the user.

Note that this functionality is for non-mandatory alerts.

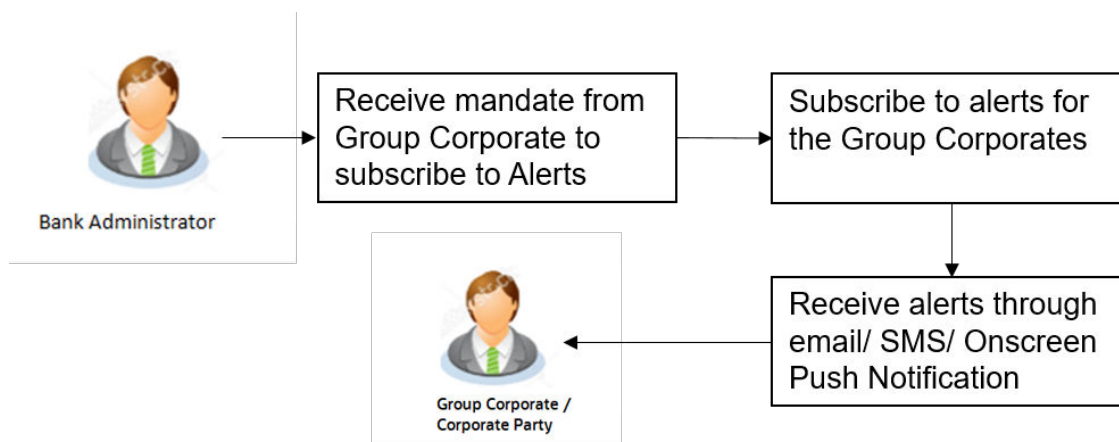
The subscribed alert types are:

- Group Corporate Level Alerts
- Party Level Alerts
- Account Level Alerts

Pre-Requisites

- Transaction access is provided to Bank Administrator.
- Approval rule set up for Bank Administrator to perform the actions.
- Maintain Alerts, so that these are available for subscription
- Party Preferences is maintained

Figure 47-1 Workflow



Features Supported In Application

- [Search alerts subscribed](#)
- [Subscribe / unsubscribe to alerts](#)

Navigation Path: Perform the below navigation to access **Group Corporate Alerts Subscription**.

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Others**. Under **Others**, click **Group Corporate Alerts Subscription**.
- [Group Corporate Alerts Subscription - Search](#)
This topic describes the systematic instruction to **Group Corporate Alerts Subscription - Search** option.
- [Subscribe/ Unsubscribe Alerts](#)
This topic describes the systematic instruction to **Subscribe/ Unsubscribe Alerts** option.
- [FAQ](#)

47.1 Group Corporate Alerts Subscription - Search

This topic describes the systematic instruction to **Group Corporate Alerts Subscription - Search** option.

Using this option, the Bank Administrator can search and view the details of alerts subscribed for the Corporate Party associated with Group Corporate. Here, bank admin is required to search Group corporate for whom the alert maintenance is to be set up by entering Group Corporate ID or Group Corporate Name.

Once the Group Corporate is identified, application will navigate the user to Alerts Subscription detailed page. Here user can select the corporate party associated with Group Corporate from the available list and Application will display their current Alerts Subscription Status.

For the Corporate Parties whose alerts subscription is completed will be displayed with an indicator as alert subscription is done with tag name as **subscribed**.

All the alerts subscribed for a party will be displayed in the respective categories viz. Current and Savings, Term Deposits, Loans etc. in a table.

To view subscribed alerts for a Party:

1. Navigate to the above path.
The **Group Corporate Alerts Subscription** screen appears.
2. In the **Group Corporate ID** field, enter the Group Corporate id of the corporate Party.
 - In the **Group Corporate Name** field, enter the name of the Group Corporate.
3. Click **Search**.
 - The Group Corporate id will be displayed based on the search criteria.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to clear the search criteria.

Figure 47-2 Group Corporate Alerts Subscription - Group Corporate search
Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 47-1 Group Corporate Alerts Subscription - Group Corporate search - Field Description

Field Name	Description
Group Corporate ID	Enter Group Corporate ID for which the Alerts subscription to be maintained or viewed
Group Corporate Name	Enter Group Corporate name for which the Alerts subscription to be maintained or viewed
Search Result	Information specified in below fields are related to search results.
Group Corporate ID	Group Corporate ID for which the Alerts subscription to be maintained or viewed
Group Corporate Name	Group Corporate Name for which the Alerts subscription to be maintained or viewed.

- For the detailed view, click on **Group Corporate ID** field.

The tabs for all modules CASA/ Term Deposit/ Loans / Profile that the Group Corporate has access to with the respective Corporate Party associated and account numbers appears.

- Select the particular Corporate party from the available list and account number to view alert type and delivery mode, for each CASA (Current and Savings Accounts) / TD (Term Deposits) / Loans account.

Note


View the  icon on the delivery mode against the alert, if the corporate party has subscribed to any alerts for that.

Figure 47-3 Group Corporate Alerts Subscription - Detailed View

Group Corporate Alert Subscription

Group Corporate ID 000842		Group Corporate Name nehgcif	
Select Module	Select Accounts/Party	Subscribe Alert Modes	
Current And Savings	***462	<input checked="" type="checkbox"/> Map All Modes <input checked="" type="checkbox"/> PUSH NOTIFICATION <input checked="" type="checkbox"/> SMS <input checked="" type="checkbox"/> ON SCREEN <input checked="" type="checkbox"/> EMAIL	
Loan	HEL0302300013 Subscribed	<input checked="" type="checkbox"/> Account Statement Generated <input checked="" type="checkbox"/> Push Notification <input checked="" type="checkbox"/> SMS <input checked="" type="checkbox"/> On Screen <input checked="" type="checkbox"/> Email	
Payment	HEL0302300068 Subscribed	<input checked="" type="checkbox"/> ATM Cash Withdrawal <input checked="" type="checkbox"/> Push Notification <input checked="" type="checkbox"/> SMS <input checked="" type="checkbox"/> On Screen <input checked="" type="checkbox"/> Email	
Party	HEL0302300046 Subscribed	<input checked="" type="checkbox"/> Account Balance Changed <input checked="" type="checkbox"/> Push Notification <input checked="" type="checkbox"/> SMS <input checked="" type="checkbox"/> On Screen <input checked="" type="checkbox"/> Email	
Term Deposits	HEL0302300024 Subscribed	<input checked="" type="checkbox"/> Bill Payment Debited <input checked="" type="checkbox"/> Push Notification <input checked="" type="checkbox"/> SMS <input checked="" type="checkbox"/> On Screen <input checked="" type="checkbox"/> Email	
	HEL0046200046 Subscribed	<input checked="" type="checkbox"/> Cash Deposited <input checked="" type="checkbox"/> Push Notification <input checked="" type="checkbox"/> SMS <input checked="" type="checkbox"/> On Screen <input checked="" type="checkbox"/> Email	
	HEL0302300013 Subscribed	<input checked="" type="checkbox"/> Cash Refund Credited <input checked="" type="checkbox"/> Push Notification <input checked="" type="checkbox"/> SMS <input checked="" type="checkbox"/> On Screen <input checked="" type="checkbox"/> Email	
	HEL0302300057 Subscribed	<input checked="" type="checkbox"/> Cheque Clearance Credited <input checked="" type="checkbox"/> Push Notification <input checked="" type="checkbox"/> SMS <input checked="" type="checkbox"/> On Screen <input checked="" type="checkbox"/> Email	
	HEL0302300079 Subscribed	<input checked="" type="checkbox"/> Cheque Clearance Debited <input checked="" type="checkbox"/> Push Notification <input checked="" type="checkbox"/> SMS <input checked="" type="checkbox"/> On Screen <input checked="" type="checkbox"/> Email	
	HEL0302300057 Subscribed	<input checked="" type="checkbox"/> Debit Card Payment <input checked="" type="checkbox"/> Push Notification <input checked="" type="checkbox"/> SMS <input checked="" type="checkbox"/> On Screen <input checked="" type="checkbox"/> Email	
	HEL0302300079 Subscribed	<input checked="" type="checkbox"/> External Transfer Credited <input checked="" type="checkbox"/> Push Notification <input checked="" type="checkbox"/> SMS <input checked="" type="checkbox"/> On Screen <input checked="" type="checkbox"/> Email	

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Save

Confirm Back

- Subscribe/ unsubscribe alerts, and click **confirm** to subscribe/ unsubscribe alerts.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.

47.2 Subscribe/ Unsubscribe Alerts

This topic describes the systematic instruction to **Subscribe/ Unsubscribe Alerts** option.

Using this option, Bank Administrator can modify the alerts subscribed for the Corporate Party associated with Group Corporate.

To subscribe / unsubscribe alerts:

- Navigate to the above path.

The **Group Corporate Alerts Subscription** screen appears.

- Repeat steps 1 to 5 of **Alerts Subscription- Search** section.
The categories viz details of an alert subscribed appears.
- Select the particular account number to view the alerts subscribed.

Figure 47-4 Alerts Subscription- Search

Group Corporate Alert Subscription

Group Corporate ID: 000842 Group Corporate Name: nehgcif

Select Module	Select Accounts/Party	Subscribe Alert Modes
Current And Savings	***462	<input checked="" type="checkbox"/> Map All Modes <input checked="" type="checkbox"/> PUSH NOTIFICATION <input checked="" type="checkbox"/> SMS <input checked="" type="checkbox"/> ON SCREEN <input checked="" type="checkbox"/> EMAIL <input checked="" type="checkbox"/> Account Statement Generated <input checked="" type="checkbox"/> Push Notification <input checked="" type="checkbox"/> SMS <input checked="" type="checkbox"/> On Screen <input checked="" type="checkbox"/> Email <input checked="" type="checkbox"/> ATM Cash Withdrawal <input checked="" type="checkbox"/> Push Notification <input checked="" type="checkbox"/> SMS <input checked="" type="checkbox"/> On Screen <input checked="" type="checkbox"/> Email <input checked="" type="checkbox"/> Account Balance Changed <input checked="" type="checkbox"/> Push Notification <input checked="" type="checkbox"/> SMS <input checked="" type="checkbox"/> On Screen <input checked="" type="checkbox"/> Email <input checked="" type="checkbox"/> Bill Payment Debited <input checked="" type="checkbox"/> Push Notification <input checked="" type="checkbox"/> SMS <input checked="" type="checkbox"/> On Screen <input checked="" type="checkbox"/> Email <input checked="" type="checkbox"/> Cash Deposited <input checked="" type="checkbox"/> Push Notification <input checked="" type="checkbox"/> SMS <input checked="" type="checkbox"/> On Screen <input checked="" type="checkbox"/> Email <input checked="" type="checkbox"/> Cash Refund Credited <input checked="" type="checkbox"/> Push Notification <input checked="" type="checkbox"/> SMS <input checked="" type="checkbox"/> On Screen <input checked="" type="checkbox"/> Email <input checked="" type="checkbox"/> Cheque Clearance Credited <input checked="" type="checkbox"/> Push Notification <input checked="" type="checkbox"/> SMS <input checked="" type="checkbox"/> On Screen <input checked="" type="checkbox"/> Email <input checked="" type="checkbox"/> Cheque Clearance Debited <input checked="" type="checkbox"/> Push Notification <input checked="" type="checkbox"/> SMS <input checked="" type="checkbox"/> On Screen <input checked="" type="checkbox"/> Email <input checked="" type="checkbox"/> Debit Card Payment <input checked="" type="checkbox"/> Push Notification <input checked="" type="checkbox"/> SMS <input checked="" type="checkbox"/> On Screen <input checked="" type="checkbox"/> Email <input checked="" type="checkbox"/> External Transfer Credited <input checked="" type="checkbox"/> Push Notification <input checked="" type="checkbox"/> SMS <input checked="" type="checkbox"/> On Screen <input checked="" type="checkbox"/> Email
Loan	HEL0302300013 Subscribed	
Payment	HEL0302300068 Subscribed	
Party	HEL0302300046	
Term Deposits	HEL0302300024	
	HEL0046200046	
	HEL0302300013	
	HEL0302300057	
	HEL0302300079	
	HEL0302300057	
	HEL0302300079	

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Save

Confirm Back

Note





The fields which are marked as Required are mandatory.


For more information on fields, refer to the field description table.

Table 47-2 Alerts Subscription- Search - Field Description

Field Name	Description
Group Corporate ID	Group Corporate ID for which the Alerts subscription to be maintained.
Group Corporate Name	Group Corporate Name for which the Alerts subscription to be maintained.
Select Party ID	Corporate Party associated with the Group Corporate for whom alerts to be subscribed
Module Name	Name of the module to which alerts is maintained. The options can be: <ul style="list-style-type: none"> • CASA • Loan • TD • Party • Payments
Account Number	Account number for which the user is viewing/ updating the alert subscription. Note: <ul style="list-style-type: none"> • Bank Admin will be allowed to select and setup alert subscription for multiple or all accounts in single maintenance. • Once the subscription is done for an account that account will be shown with a 'Subscribed' tag.
CASA /TD/ Loans/ Payments	Subscribed alerts displayed in tabs for all modules that the user has access to with the respective account numbers.
Alert Name	The alert type mostly in the form of an event for which an alert is to send to a Corporate Party of Group Corporate.
Send Alert Via	The delivery mode through which the alert is to be sent. The options are: <ul style="list-style-type: none"> • Email: alert is to be sent as an email • SMS : alert is to be sent as an SMS on the Corporate Party of Group Corporates mobile number • On screen Mailbox: on screen, alert sent to as an email to Corporate Party of Group Corporates Mailbox • Push Notification: notifications are sent as a banner or pop-up message on the Corporate Party of Group Corporates mobile number Note: The selected mode has icon against it.Bank Admin will be allowed to map all modes of alerts subscription for all the transactions in one go for the selected account

4. Click against the particular account number to update the details.

- Click  icon to send alert as an email.
 - Click  icon to send alert as a mail to On screen mailbox.
 - Click  icon to send alert as SMS on the user's mobile number.
 - Click  icon to send alert via push notifications. Push notification is as a banner or pop-up message on the Corporate Party's mobile number.

5. The selected mode has an  icon against it.

6. Click **Save** to save the Group Corporate Alert Subscription.

- User will be directed to the **Alert Subscription - Edit - Review** page post necessary validations.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
7. The **Review** screen appears. Verify the details, and click **Confirm**.
- Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
- The success message along with the transaction reference number appears.
8. Click **OK** to complete the transaction.

47.3 FAQ

1. **For which type of products, product mapping functionally is available?**
As of now, product mapping feature is enabled only for Term Deposit and Recurring Deposit type of products for retail users and Term Deposit for corporate users.
2. **Can customer view the account details of an account opened under a product which is not mapped?**
Yes, user can view the account details of an account opened under a product which is not mapped. The restriction will only be for opening new account from channel.
3. **What will happen once the products mapped gets expired?**
The expired products will no longer be available for product mapping. Also customers will not be able to open new accounts using expired product.
4. **What will happen if the products are not mapped to any user segment and are only mapped to user type?**
In this case, all the products mapped to the user type will be available for account opening to the users associated to that user type.

Request Processing

This topic describes the information about the **Request Processing** feature.

This feature enables the Bank Administrator to view the details of each service request initiated by business user and hence, enables the administrator to take an informed decision regarding the approval or rejection of the service request. Alternately, the administrator can also select multiple service request records from the summary page to approve or reject multiple requests at once. The search criteria provided enables the administrator to filter service requests based on various criteria such as request type, status, reference number, etc.

For the requests built using Service Request Form builder feature, once the Administrator approves/rejects a Service Request, he can change the status of the request and can also enter the comments while updating the status.

Below are the Service Requests that are available out of the box in the system:

- Credit Card Supplementary
- Credit Card PIN Request
- Replace Credit Card
- Update Card Limits
- Update Credit Card Auto Payment
- Register Credit Card Auto Payment
- Deregister Credit Card Auto Payment
- Activate Credit Card
- Hotlist Debit Card
- Cancel Debit Card
- Debit Card PIN Request
- Apply Debit Card
- Replace Debit Card
- Block Debit Card (temporary block)
- Unblock Debit Card (remove temporary block)
- Upgrade Debit Card

Apart from the above mentioned Service Requests, Bank can define new Service Requests definitions using Service Request-Form builder.

Pre-Requisites

- Transaction access is provided to Bank Administrator.

Features Supported In Application

The module supports following features:

- View details of Service Request raised by customers

- Approve / Reject Service Requests
- Changes status of Service Request and input comments (for service requests built using Service Request-form builder)

Navigation Path: Perform the following navigation to access the **Request Processing**.

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Others**. Under **Others**, click **Request Processing**.
- From **Bank Administrator Dashboard**, under **Others**, click **Request Processing**.
- [Request Processing - Summary](#)
This topic describes the information about **Request Processing - Summary**.
- [Service Request Details \(For Service Requests Available Out of the Box\)](#)
This topic describes the systematic instruction to **Service Request Details (For Service Requests Available Out of the Box)**.
- [Service Request Details \(Requests Created using Service Request-Form Builder\)](#)
This topic describes the systematic instruction to **Service Request Details (Requests Created using Service Request-Form Builder)** option.

48.1 Request Processing - Summary

This topic describes the information about **Request Processing - Summary**.

To view service requests:

1. Navigate to one of the above paths.
The **Request Processing** screen appears.
2. Select the **Request Processing** option on the dashboard or menu.
The initial (summary) page of the **Request Processing** appears.

Figure 48-1 Request Processing - Summary

Request Processing

Products *Products* Request Category *Request Category*

Severity *Severity* Status *Pending*

Request Name *Request Name* Request Type *All*

More Search Options

<input type="checkbox"/>	Date	Request Name	Requested By	User Name	Party ID	Reference No	Status
<input type="checkbox"/>	2020-05-01	Update Card Limits	Williamson Son1	RyanIslamBohr	***707	2149	Pending
<input type="checkbox"/>	2020-04-30	Credit Card PIN Request	Williamson Son1	retailpmg	***968	2148	Pending
<input type="checkbox"/>	2020-04-30	Update Card Limits	Williamson Son1	retailpmg	***968	2147	Pending
<input type="checkbox"/>	2020-04-30	Change Debit Card	Williamson Son1	RyanCCBohr	***968	2146	Pending
<input type="checkbox"/>	2020-04-29	Change Debit Card	Williamson Son1	RyanCCBohr	***968	2140	Pending
<input type="checkbox"/>	2020-04-29	Change Debit Card	Williamson Son1	RyanCCBohr	***968	2139	Pending
<input type="checkbox"/>	2020-04-29	Change Debit Card	Vikram J Gupta	ATRetu192	***327	2133	Pending
<input type="checkbox"/>	2020-04-29	AddOn Card	Vikram J Gupta	ATRetu192	***327	2132	Pending
<input type="checkbox"/>	2020-04-29	Register Credit Card Auto Payment	Vikram J Gupta	ATRetu192	***327	2131	Pending
<input type="checkbox"/>	2020-04-29	Replace Credit Card	Vikram J Gupta	ATRetu192	***327	2130	Pending

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Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 48-1 Request Processing - Summary - Field Description

Field Name	Description
Search Criteria	Information specified in below fields are related to search criteria.
Product	The administrator can search for service requests based on type of product.
Request Category	The administrator can search for service requests based on service request category. Category list gets populated on the basis of the product name selected.
Severity	The administrator can search for service requests based on severity of the service request.

Table 48-1 (Cont.) Request Processing - Summary - Field Description

Field Name	Description
Status	The administrator can search for service requests based on status. On selecting a status, the administrator is required to mandatorily specify a date range so as to be displayed all the service requests that were initiated within the specified date range and that are in the particular status.
Request Name	The administrator can search for service requests on the basis of name of the service request.
Request Type	The administrator can select the type of service request to be displayed in the search result records.
Reference No	The administrator can search for a service request based on reference number that was generated at the time the service request was initiated.
Date Range	The administrator can search for service requests initiated between two dates by specifying a date range. The administrator cannot specify a date range that exceeds 30 days. (The maximum date range is configurable).
First Name	The administrator can search for service requests initiated by a particular business user by specifying the user's first name
Last Name	The administrator can search for service requests initiated by a particular business user by specifying the user's last name or surname
User Name	The administrator can search for service requests initiated by a particular business user by specifying the user's user name.
Party ID	The administrator can search for service requests initiated by business users on the basis of party ID.
Search Results	Information specified in below fields are related to search results.
Date	The date on which the service request was raised.
Request Name	The name of the service request.
Requested by	The name of the customer who has raised the service request.
User Name	The user name of the customer who has raised the service request
Party ID	The party ID of the user who has raised the service request.
Reference No	The reference number generated at the time the service request was raised.
Status	The current status of the service request.

3. Perform anyone of the following actions:
 - Click on a specific service request record to view the details of that service request.
 - Select the checkbox of one or multiple service requests to approve or reject service requests.

To search for specific service requests:

1. Navigate to one of the above paths.
The **Request Processing** screen appears.
2. Enter the required information in the search criteria fields.
3. Perform anyone of the following actions:
 - Click **Search**. The specific service request records are displayed based on the search criteria specified.

- Click **Reset** to clear the search parameters.

Figure 48-2 Service Request - Search Result

Request Processing

Products: Credit Card
Severity: Severity
Request Name: Request Name
Request Category: Request Category
Status: Pending
Request Type: All

More Search Options

Search Reset

Approve Reject

<input type="checkbox"/>	Date	Request Name	Requested By	User Name	Party ID	Reference No	Status
<input type="checkbox"/>	2020-05-01	Update Card Limits	Williamson Son1	RyanIslamBohr	***707	2149	Pending
<input type="checkbox"/>	2020-04-30	Credit Card PIN Request	Williamson Son1	retailpmg	***968	2148	Pending
<input type="checkbox"/>	2020-04-30	Update Card Limits	Williamson Son1	retailpmg	***968	2147	Pending
<input type="checkbox"/>	2020-04-29	AddOn Card	Vikram J Gupta	ATRetu192	***327	2132	Pending
<input type="checkbox"/>	2020-04-29	Register Credit Card Auto Payment	Vikram J Gupta	ATRetu192	***327	2131	Pending
<input type="checkbox"/>	2020-04-29	Replace Credit Card	Vikram J Gupta	ATRetu192	***327	2130	Pending
<input type="checkbox"/>	2020-04-29	Credit Card PIN Request	Vikram J Gupta	ATRetu192	***327	2129	Pending

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Cancel

4. Perform anyone of the following actions:
 - Click on a specific service request record to view the details of that service request.
 - Select the check box of one or multiple service requests to approve or reject service requests.

48.2 Service Request Details (For Service Requests Available Out of the Box)

This topic describes the systematic instruction to **Service Request Details (For Service Requests Available Out of the Box)**.

This page is displayed once the Bank Administrator selects a service request record from the previous summary page. This screen comprises of three sections which display the details of the service request, the details of the initiator of the service request and also the transaction journey i.e. a time line graph depicting the stages of the service request.

Below are the Service Requests that are available out of the box in the system:

- Credit Card Supplementary
- Credit Card PIN Request
- Replace Credit Card
- Update Card Limits
- Update Credit Card Auto Payment
- Register Credit Card Auto Payment

- Deregister Credit Card Auto Payment
- Activate Credit Card
- Hotlist Debit Card
- Cancel Debit Card
- Debit Card PIN Request
- Apply Debit Card
- Replace Debit Card
- Block Debit Card (temporary block)
- Unblock Debit Card (remove temporary block)
- Upgrade Debit Card

To view the service requests details:

1. Navigate to one of the above paths.
The **Request Processing** screen appears.
2. Enter the required information in the search criteria fields.
3. Perform anyone of the following actions:
 - Click **Search**. The specific service request records are displayed based on the search criteria specified.
 - Click **Reset** to clear the search parameters.
4. Click on a specific service request record to view the details of that service request.
The service request details appears on the **Service Request Details** screen.

Figure 48-3 Service Request Details

Service Request Details

Reference No	2149
Date Requested	01 May 2020
Request Type	
Account Id	xxxxxxxxxxxx0014
Debit Card Id	AT3005XXXXXX
Username	Williamson Son1
User ID	RyanIslamBohr
Party ID	***707

1 ADMIN_PE 2 COMPLETE

Approve Reject Cancel Back

Note

This screen allows you to view and process the service requests that have been raised by the Retail users.

You need to Approve or Reject the request first and then you can update the status of the same. There is an option to provide comments while updating the request status so that the reason or any other important information can be captured and referred on a later date.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 48-2 Service Request Details - Field Description

Field Name	Description
Request Details	Information specified in below fields are related to request details.
Reference No	The reference number generated at the time the service request was raised.
Date Requested	The date on which the service request was raised.
Request Type	The type of service request initiated.
User Details	Information specified in below fields are related to user details.
User Name	The user name of the business user who initiated the service request.
User ID	The user Id of the business user who initiated the service request.
Party ID	The party Id of the user who initiated the service request.
Transaction Journey	This section displays the stages of the service request in the form of a timeline graph. Details pertaining to when the service request was initiated along with when the service request was approved or rejected are displayed with the help of this timeline.

5. Perform anyone of the following actions:
 - Click **Approve** to Approve the Service Request.
 - Click **Reject** to Reject the Service Request.
6. Click **Back** to navigate back to the **Request Processing - Summary** screen.
- [Approve or Reject Service Requests \(For Service Requests Available Out of the Box\)](#)
This topic describes the information about **Approve or Reject Service Requests (For Service Requests Available Out of the Box)**.

48.2.1 Approve or Reject Service Requests (For Service Requests Available Out of the Box)

This topic describes the information about **Approve or Reject Service Requests (For Service Requests Available Out of the Box)**.

The Bank Administrator can take action on service requests initiated by business users by either approving or rejecting requests. The Administrator can select multiple service requests to approve or reject from the Service Request Summary page and can also approve or reject a service request individually after having viewed the details of the request from the Service Request Details page.

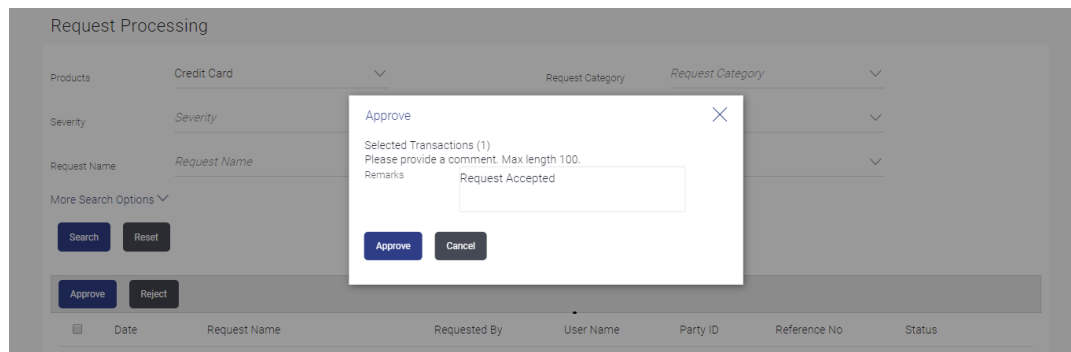
To approve / reject service requests from Service Requests Summary page:

1. Navigate to one of the above paths.
The **Request Processing** screen appears.
2. Select the check boxes of the service requests that you wish to take action on.

The pop up on which to specify remarks for Approval/Rejection is displayed.

3. Enter **Remarks** and click **Approve/Reject**.
The service requests get approved / rejected.

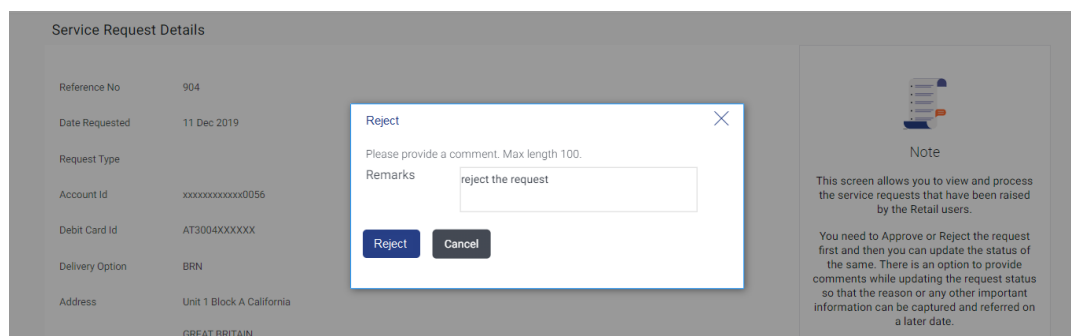
Figure 48-4 Multiple Service Request Approve or Reject



To approve / reject a service request from the Service Requests Details page:

1. Navigate to one of the above paths.
The **Request Processing** screen appears.
2. Select the service request on which you wish to take action from the Service Request Summary page
3. Click **Approve** or **Reject** button.
The pop up on which to specify remarks for Approval/Rejection is displayed.
4. Enter **Remarks** and click **Approve/Reject**.
The service requests get approved/ rejected.

Figure 48-5 Individual Service Request Rejection



48.3 Service Request Details (Requests Created using Service Request-Form Builder)

This topic describes the systematic instruction to **Service Request Details (Requests Created using Service Request-Form Builder)** option.

This page appears for the service requests created using **Service Request Form Builder** screen.

The Bank Administrator selects a service request record from the summary page. This screen comprises of three sections which display the request attributes, the details of the service request and the user details.

To view the service requests details:

1. Navigate to one of the above paths.
The **Request Processing** screen appears.
2. Enter the required information in the search criteria fields.
3. Perform anyone of the following actions:
 - Click **Search**. The specific service request records are displayed based on the search criteria specified.
 - Click **Reset** to clear the search parameters.
4. Click on a specific service request record to view the details of that service request.

The service request details appears on the **Request Processing details** screen.

Figure 48-6 Request Processing - Details

Request Processing

Request Attribute

Reference Number	382
Status	Pending
Date Requested	17 Jun 2018
Product	Debit Card
Request Category	Debit Card Issuance and Replacement
Request Name	Debit Card Request Form
Request Type	Request
Severity	Medium

Request Details

Name	Nehal
Gender	Female
Identity Proof	Pan Card, Electricity Bill
Country	US
Upload image	Chrysanthemum.png
Address proof	Address proof 1, Address Proof 3
Gender Pried El	Female
Select Salutation	Mr
Date of Birth	07 Jun 2018
Country of Residence	United States, Idaho

User Details

Username	William Carol Smith
User ID	nehret14
Party ID	***981

Note

This screen allows you to view and process the service requests that have been raised by the Retail users.

You need to Approve or Reject the request first and then you can update the status of the same. There is an option to provide comments while updating the request status so that the reason or any other important information can be captured and referred on a later date.

Approve **Reject** **Cancel** [Back](#)

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 48-3 Request Processing - Details - Field Description

Field Name	Description
Request Attribute	Information specified in below fields are related to request attribute.
Reference No	The reference number generated at the time the service request was raised.
Status	The status of the service request.
Date Requested	The date on which the service request was raised.
Product	The type of product for which the service request was raised.
Request Category	The service request category for which the service request was raised. Category is based on the type of product name selected.
Request Name	The name of the service request.
Request Type	The type of service request initiated.
Severity	The severity of the service request.
Request Details	This section displays the details of the service request. The fields vary depending on the type of service request.
User Details	Information specified in below fields are related to user details.
User name	The user name of the business user who initiated the service request.
User ID	The user Id of the business user who initiated the service request.
Party ID	The party Id of the user who initiated the service request.

5. Perform anyone of the following actions:
 - Click **Approve** to Approve the Service Request.
 - Click **Reject** to Reject the Service Request.
6. Click **Back** to navigate back to the **Request Processing - Summary** screen.
- [Approve or Reject Service Requests \(Created using Service Request Form Builder\)](#)
This topic describes the systematic instruction to **Approve or Reject Service Requests (Created using Service Request Form Builder)** option.

48.3.1 Approve or Reject Service Requests (Created using Service Request Form Builder)

This topic describes the systematic instruction to **Approve or Reject Service Requests (Created using Service Request Form Builder)** option.

The Bank Administrator can take action on service requests initiated by business users by either approving or rejecting requests. The Administrator can select multiple service requests to approve or reject from the Service Request Summary page and can also approve or reject a service request individually after having viewed the details of the request from the Service Request Details page.

To approve / reject a service request:

1. Navigate to one of the above paths.
The **Request Processing** screen appears.
2. Select the service request on which you wish to take action from the **Service Request Summary** page.

3. Click **Approve** or **Reject** button.

The pop up on which to specify remarks for Approval/Rejection is displayed.

Figure 48-7 Service Request Approval

The screenshot shows a 'Request Processing' screen in the background with the following details:

Request Attribute	
Reference Number	382
Status	Pending
Date Requested	17 Jun 2018
Product	Debit Card
Request Category	Debit Card Issuance
Request Name	Debit Card Request
Request Type	Request
Severity	Medium

Request Details	
Name	Nehal
Gender	Female
Identity Proof	Pan Card,Electricity Bill
Country	US
Upload image	Chrysanthemum.png
Address proof	Address proof 1,Address Proof 3

Overlaid on this is a modal dialog box titled 'Approve' with a close button (X). It contains a text area for 'Remarks' with the text 'Request Accepted'. Below the text area are 'Approve' and 'Cancel' buttons. A message above the text area says 'Please provide a comment. Max length 100.'

4. Enter **Remarks** and click **Approve/Reject**.

The success message along with the reference number, service request number and status appears.

5. Click **Ok** to complete the transaction and navigate the dashboard.
6. Navigate to the **Request Processing** transaction and search the service request that you have approved.

The **Request Processing** details screen appears.

Figure 48-8 Request Processing - Details

Request Processing

Request Attribute

Reference Number	382
Status	Completed
Date Requested	17 Jun 2018
Product	Debit Card
Request Category	Debit Card Issuance and Replacement
Request Name	Debit Card Request Form
Request Type	Request
Severity	Medium

Request Details

Name	Nehal
Gender	Female
Identity Proof	Pan Card,Electricity Bill
Country	US
Upload image	Chrysanthemum.png
Address proof	Address proof 1,Address Proof 3
Gender Pred El	Female
Select Salutation	Mr
Date of Birth	07 Jun 2018
Country of Residence	United States,Idaho

User Details

Username	Administrator User
User ID	superadmin
Party ID	***981

Closure Comments from Bank

Change Status

Cancel

Back

Note

This screen allows you to view and process the service requests that have been raised by the Retail users.

You need to Approve or Reject the request first and then you can update the status of the same. There is an option to provide comments while updating the request status so that the reason or any other important information can be captured and referred on a later date.

7. Perform anyone of the following actions:

- Click **Change Status** to change the status of the service request. A pop up to specify remarks appears.
- Click **Cancel** to cancel the transaction.
- Click **Back** to navigate to the previous screen.

Figure 48-9 Request Processing - Change Status

Request Processing

Request Attribute

Reference Number	382
Status	Completed
Date Requested	17 Jun 2018
Product	Debit Card
Request Category	Debit Card Issuance and Replacement
Request Name	Debit Card Request Form
Request Type	Request
Severity	Medium

Request Details

Name	Nehal
Gender	Female
Identity Proof	Pan Card,Electricity Bill
Country	US
Upload image	Chrysanthemum.png
Address proof	Address proof 1,Address Proof 3
Gender Pred EI	Female
Select Salutation	Mr
Date of Birth	07 Jun 2018
Country of Residence	United States,Idaho

User Details

Username	Administrator User
User ID	superadmin
Party ID	***981

Closure Comments from Bank

Change Status

Status: Completed

Remarks: approve the request

Note

This screen allows you to view and process the service requests that have been raised by the Retail users.

You need to Approve or Reject the request first and then you can update the status of the same. There is an option to provide comments while updating the request status so that the reason or any other important information can be captured and referred on a later date.

Cancel Back

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Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 48-4 Request Processing - Change Status - Field Description

Field Name	Description
Status	The status of the service request.
Remarks	Remarks for changing the status of the service request.

8. From the **Status** list, select the status of the service request.
9. In the **Remarks** field, enter the remarks if any.
10. Click **Submit**.

The success message along with the reference number, service request number and status appears.

Network Purpose Code Mapping

This topic describes the systematic instruction to **Network Purpose Code Mapping** option.

For certain countries, it is mandatory to capture purpose code of the payment for both domestic and Cross border transfers. In this option the provision is made for the customer to input the Purpose Code while initiating Domestic / Cross border payments.

Note

This is supported only for the Domestic / Cross border payments.

Pre-requisites

- Transaction access is provided to System Administrator

Features supported in application

- Edit purpose code mapping

To update the network purpose code mapping:

1. Perform anyone of the following navigation to access the **Network Purpose Code Mapping** screen.
 - From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Payments**, Under **Payments** , click **Network Purpose Code Mapping**.
 - From the Search bar, type **Payments – Network Purpose Code Mapping** and press **Enter**.

The **Network Purpose Code Mapping** screen appears.

2. From the **Select Network** list, select the desired network whose purpose code mapping you wish to modify.

Figure 49-1 Network Purpose Code Mapping

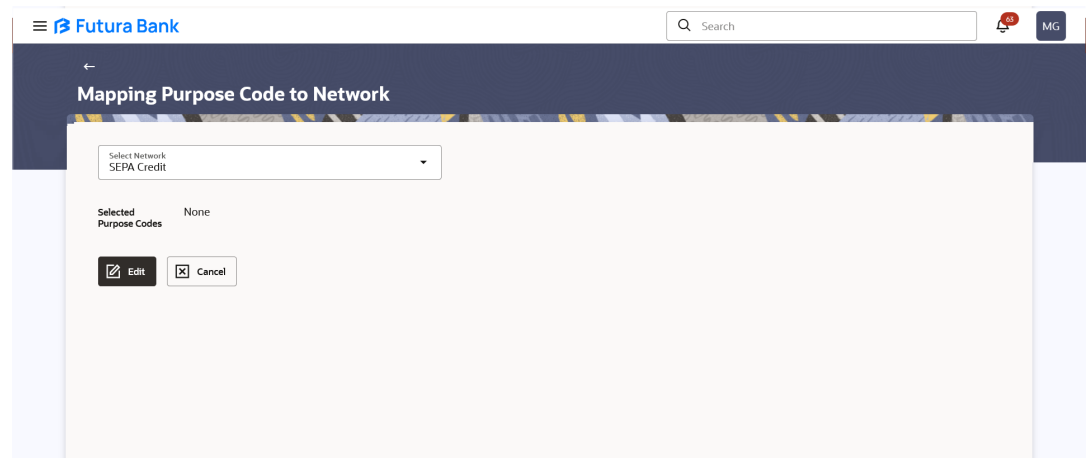
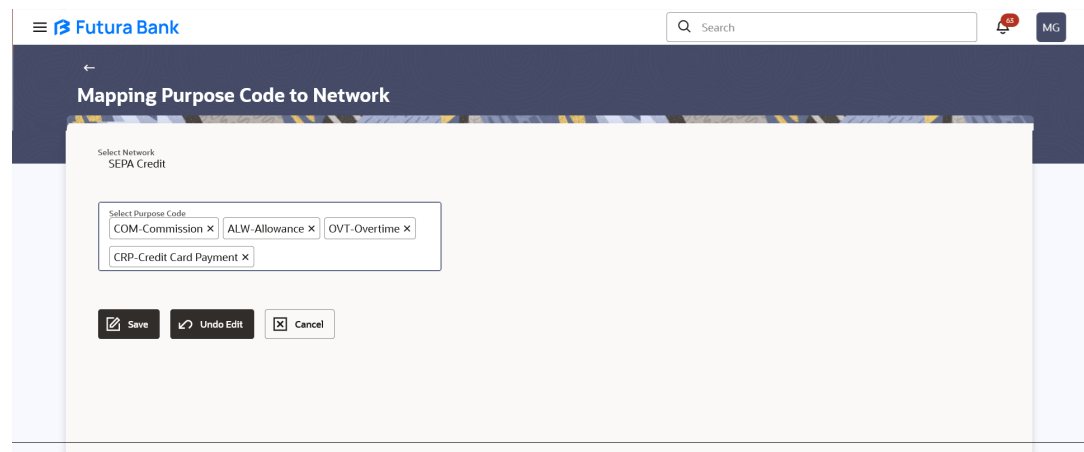


Table 49-1 Network Purpose Code Mapping - Field Description

Field Name	Description
Select Network	The network to be mapped with purpose code. The options are: <ul style="list-style-type: none"> • Cross Border Swift • RTGS (for India region) • NEFT (for India region) • IMPS (for India region) • SEPA Credit (for SEPA region) • SEPA Instant (for SEPA region)
Selected Purpose Codes	Displays the list of purpose code mapped with selected network.

3. Click **Edit**.

The **Network Purpose Code Mapping** screen in editable mode appears.

Figure 49-2 Network Purpose Code Mapping- Edit

4. Click within the **Select Purpose Code** input field and select the purpose code from the list that you want to add to the mapping.
5. Perform one of the following actions:
 - Click **Save** to mapped the purpose code(s) with selected network.
The **Review** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Undo Edit** to reset the changes made.

Note

Click the **X** icon to remove the purpose code from the mapping list.

6. Perform one of the following actions:
 - Verify the details, and click **Confirm**.
The success message with reference number & status appears.

- Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate back to the previous screen.
7. Click **OK** to complete the transaction.

Template Maintenance

This topic describes the information about **Terms and Conditions Maintenance** option.

Using this option the bank can customize the format of the downloads for the transactions supporting downloads. Bank Administrator can download the XSL template, make the necessary changes, and upload it back into the system.

Note

Bank user will be able to make change to only one file at a time.

Caution: Template customization is technical in nature and should be performed by bank users with a strong understanding of XSL templates and the OBDX structure. It is recommended that only users with significant expertise in XSL templates make modifications, as improper changes may disrupt existing functionality.

The **Updates History** feature enables bank administrators to download previously uploaded templates from the history log.

Pre-requisites

- Transaction access is provided to Bank Administrator.

Features supported in application

- View Template
- Edit Template

Navigation Path: Perform the one of the following navigation to access **Template Maintenance**.

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Configuration**. Under **Configuration**, click **Template Maintenance**.
- From the Search bar, type **Configuration – Template Maintenance** and press **Enter**.

The **Template Maintenance** screen appears.

- [View Templates](#)
This topic describes the systematic instruction for user to view the transaction templates maintained.
- [Edit Templates](#)
This topic describes the systematic instruction for Bank Administrator to upload updated templates back into the system against a transaction.

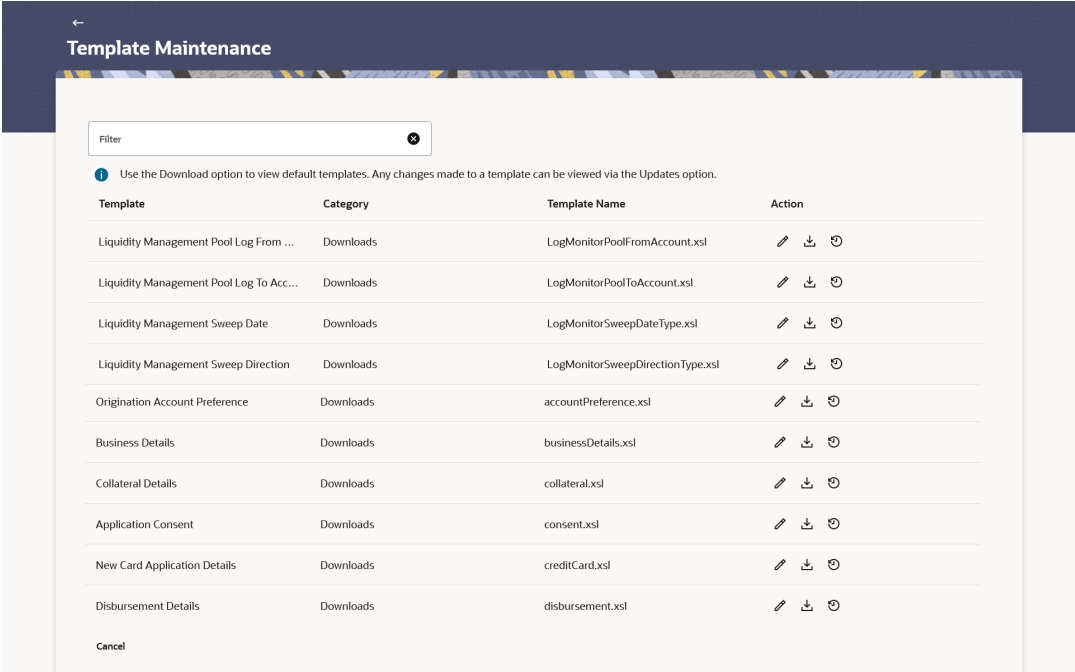
50.1 View Templates

This topic describes the systematic instruction for user to view the transaction templates maintained.

To search and view the templates:

1. Navigate to the **Template Maintenance** screen.
The application displays the list of templates available in customization.

Figure 50-1 Template Maintenance – Summary



Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 50-1 Template Maintenance – Summary - Field Description

Field Name	Description
Filter	Search the specific template by transaction name.
Template	The template name of the transaction.
Category	The template category of the transaction.
Template Name	The template name of the transaction with .xsl format.
Action	<p>The actions can be performed.</p> <p>The options are:</p> <ul style="list-style-type: none"> - allows to modify the .xsl template & re-upload - allows to download the template in .xsl format - allows to view the past history of template uploads

2. In the **Filter** field, enter the template name to search the specific template and press Enter.
The system displays the template based on search data entered.




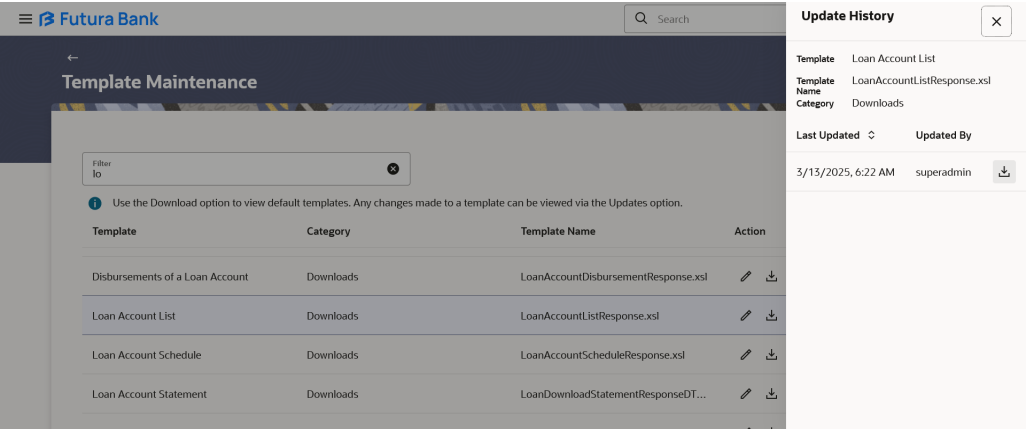
3. Perform one of the following actions:
- Click  (Edit) icon to modify the .xsl template & re-upload. For more information refer section **Edit Template**.
 - Click  (Download) icon to download the template in .xsl format.
 - Click  (Uploads History) to view the past history of template uploads.
- The **Update History** overlay screen appears.

Figure 50-2 Update History




Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 50-2 Template Maintenance – Summary - Field Description

Field Name	Description
Template	The template name of the transaction.
Template Name	The name of the transaction template with the .xsl file extension.
Category	The template category of the transaction.
Last Updated	The date and time at which the template was last modified.
Updated By	Name of the user who updated the template.

- a. — Click  (Download) icon against the record to download the specific template in .xsl format.

50.2 Edit Templates

This topic describes the systematic instruction for Bank Administrator to upload updated templates back into the system against a transaction.

To update the template:


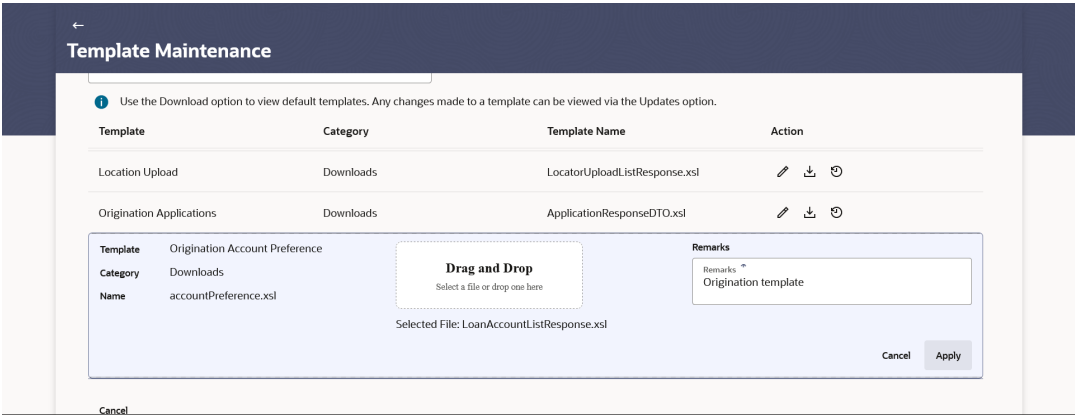
1. Navigate to the **Template Maintenance** screen.
The application displays the list of templates maintained for the transactions.
2. Click the  (Edit) icon to modify the .xsl template.
The popup screen appears which allow user to upload the template.

Figure 50-3 Template Maintenance – Summary- Edit



Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 50-3 Template Maintenance – Summary- Edit - Field Description

Field Name	Description
Template	The template name of the transaction.
Category	The template category of the transaction.
Template Name	The name of the transaction template with the .xsl file extension.
Drag and Drop	The option to browse or drag and drop the .xsl template file for uploading. : The maximum allowable image size is 5MB, and the acceptedNote formats is XSL.
Remark	Specify remarks for the transaction template, if required.

3. In the **Drag and Drop** field browse or drag and drop the template file directly into the field for uploading.

The system displays the name of the selected file(s) below the upload field.

4. In the **Remark** field, enter a remark or note for the uploaded transaction template.
5. Perform one of the following actions:
 - Click **Apply** to upload the updated transaction template file.

The **Confirmation** popup appears.

- Click **Proceed** to update the template.

The success message of template updation along with reference number appears.

- Click **Cancel** to cancel the transaction
- Click **Cancel** to cancel the transaction

Resource Bundle Maintenance

This topic provides the systematic instructions for user to maintain resource bundle based on the user's current locale.

Resource bundles contain locale-specific objects. When your program needs a locale-specific resource, a String for example, your program can load it from the resource bundle that is appropriate for the current user's locale.

These Resource bundles are maintained inside `digx_fw_resource_bundle` table. We have grouped these bundles based on modules inside `digx_fw_resource_bundle_mapping` table.

At a time any single resource from these bundles can be selected at this screen and its Resource values/display names for corresponding supported user locale can be updated simultaneously (bulk update).

Features Supported In Application

This option allows the System Administrator to:

- Search Resource Bundle
 - View Resource Bundle
 - Edit Resource Bundle
1. Perform anyone of the following navigation to access the **Resource Bundle Maintenance** screen.
 - From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Configuration** . Under **Configuration** , click **Resource Bundle Maintenance**.
 - From the Search bar, type **Configuration – Resource Bundle Maintenance** and press **Enter**.

The **Resource Bundle Maintenance** screen appears.

- [Resource Bundle Maintenance - Search & View](#)
This topic describes the systematic instruction for user to view existing resource bundle maintained.
- [Resource Bundle Maintenance - Edit](#)
This topic describes the systematic instruction for user to modify existing resource bundle maintained.

51.1 Resource Bundle Maintenance - Search & View

This topic describes the systematic instruction for user to view existing resource bundle maintained.

Bank Administrator can search existing resource bundle maintained based on the modulename, resource name and bundle name.

To search and view the Resource Bundle:

1. Navigate to the **Resource Bundle Maintenance** screen.

2. From the **Module Name** list, select the module name by which you wish to search resource.
3. From the **Bundle Name** field, select the bundle name by which you wish to search resource.
4. From the **Resource Name** list, select the resource name by which you wish to search resource.
5. Perform one of the following actions:
 - Click **Search**.

Based on selected Resource Name a table containing all the available user locales and their corresponding resource display names for that resource will appear.

Figure 51-1 Resource Bundle Maintenance– Search Result

Resource Bundle Maintenance

Module Name: SMS

Bundle Name: EnterpriseRole

Resource Name: administrator

Search Cancel Clear

User Locale	Resource Value
عربي	مسؤول
English	administrator
Français	Administrateur
中國人	Adminis

Edit Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 51-1 Resource Bundle Maintenance– Search Result- Field Description

Field Name	Description
Module Name	Specify the module by which you wish to search resource.
Bundle Name	Specify the bundle from bundles mapped to selected Moduleby which you wish to search resource.
Resource Name	Specify the resource from resources mapped to selected Bundle by which you wish to search resource.

Table 51-1 (Cont.) Resource Bundle Maintenance– Search Result- Field Description

Field Name	Description
Search Results	
User Locale	Displays the all User locale supported by the system.
Resource Value	Displays the Resource Display Name corresponding to User Locale for that Resource Name.

- Click **Cancel** to cancel the transaction.
- Click **Clear** to reset the data entered.

51.2 Resource Bundle Maintenance - Edit

This topic describes the systematic instruction for user to modify existing resource bundle maintained.

Using this option, the administrator can simultaneously update all Resource Values corresponding to all user Locales for selected resource.

To edit or modify resource bundle:

1. Search the resource bundle by specifying search criteria and click **Search**.
The system displays the list of all User Locale and their corresponding Resource Values for selected Resource Name.
2. Click **Edit** against the record to update the locale specific resource value.

Figure 51-2 Resource Bundle Maintenance– Edit

The screenshot shows the 'Resource Bundle Maintenance - Edit' interface. At the top, there's a header bar with a back arrow and the title 'Resource Bundle Maintenance'. Below this, the form is divided into sections. The first section contains 'Bundle Name' and 'EnterpriseRole'. The second section contains 'Resource Name' and 'administrator'. Below these, there are two dropdown menus: 'User Locale' and 'Resource Value'. The 'User Locale' dropdown is expanded, showing a list of locales: 'عربي', 'English', 'Français', and '中國人'. The 'Resource Value' dropdown is also expanded, showing a list of values: 'مسؤول Updated', 'administrator Updated', 'Administrateur Updated', and 'Adminis Updated'. At the bottom of the form, there are three buttons: 'Save', 'Cancel', and 'Back'.

3. Perform one of the following actions:
 - Click **Save** to update the changes.
The **Review** screen appears.
 - Click **Cancel** to cancel the transaction.

- Click **Back** to navigate back to previous screen.
4. Perform one of the following actions:
 - Verify the details, and click **Confirm**.
The success message with reference number & status appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate back to previous screen.
 5. Click **OK** to complete the transaction.

Terms and Conditions Maintenance

This topic describes the information about **Terms and Conditions Maintenance** option.

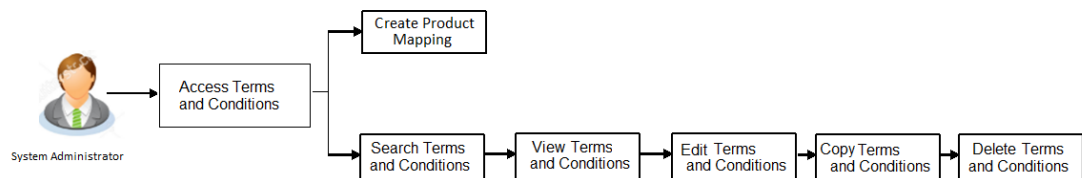
Terms and Conditions are set by Bank to layout the expected guidelines, and act as the backbone for the transactional agreement between customer and the bank.

Terms and Conditions Maintenance screen allows the bank administrator user to maintain terms and condition text for All/Specific Parties for All/Specific Transactions, so that corporate users get to view and accept it while initiating a trade finance transaction.

Pre-Requisites

- Transaction access is provided to Bank Administrator.
- Approval rule set up for Bank Administrator to perform the actions.
- Party for which preference needs to be set up is created in core banking application.

Figure 52-1 Workflow



Features supported in Application:

Terms and Conditions maintenance available for bank administrator in the application includes:

- Create Terms and Conditions
- View Terms and Conditions
- Edit Terms and Conditions
- Delete Terms and Conditions
- Copy Terms and Conditions

Navigation Path: Perform the following navigation to access **Terms and Conditions Maintenance**.

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Others**. Under **Others**, click **Terms and Conditions Maintenance**.
- [Terms and Conditions - Search and View](#)
This topic describes the systematic instruction to **Terms and Conditions - View** option.

- [Create Terms and Conditions](#)
This topic describes the systematic instruction to **Create Terms and Conditions** option. Using this option, Bank Administrator can configure terms and conditions for a specific party.
- [Edit Terms and Conditions](#)
This topic describes the systematic instruction to **Edit Terms and Conditions** option.
- [Copy Terms and Conditions](#)
This topic describes the systematic instruction to **Copy Terms and Conditions** option.
- [Delete Terms and Conditions](#)
This topic describes the systematic instruction to **Delete Terms and Conditions** option.

52.1 Terms and Conditions - Search and View

This topic describes the systematic instruction to **Terms and Conditions - View** option.

Bank Administrator can search and view the previously maintained Terms and Conditions. Administrator can narrow the result using the available fields as filters such as ALL or Specific Party ID, Module, Transaction Area and Transaction Name (Only If he selects any Specific Transaction Area).

All the applicable transactions will be listed here, and user can select any maintenances from the list, by clicking on view to see the details.

To search Terms and Conditions:

1. Navigate to the above path.
The **Terms and Conditions Maintenance** screen appears.
2. In the **Party** field, select the appropriate tab.
The **Mailers - Create** screen appears.

Figure 52-2 Terms and Conditions - Search and View

The screenshot displays the 'Terms & Conditions' maintenance screen. At the top, there's a header with a back arrow and the title 'Terms & Conditions'. Below this, there are filter fields: 'Party' with 'All' and 'Enter Party' buttons, 'Module Name' with a dropdown showing 'Trade Finance', and 'Transaction Area' with a dropdown showing 'Transaction Area'. Below the filters are four buttons: 'Search', 'Create', 'Cancel', and 'Clear'. The main part of the screen is a table with the following columns: 'Party ID', 'Transaction Area', 'Transaction Name', and 'Actions'. The table contains several rows of data, each representing a different transaction type. The 'Actions' column for each row contains a 'View' button and three icons (a trash can, a copy icon, and an edit icon).




Party ID	Transaction Area	Transaction Name	Actions
ALL	All	All	View [trash] [copy] [edit]
ALL	Export LC	All	View [trash] [copy] [edit]
ALL	Export Collection	All	View [trash] [copy] [edit]
ALL	Shipping Guarantee	Initiate Shipping Guarantees	View [trash] [copy] [edit]
ALL	Outward BG	Initiate Outward Guarantee	View [trash] [copy] [edit]
ALL	Outward BG	Outward Bank Guarantee Cancellation	View [trash] [copy] [edit]
ALL	Import LC	Initiate Letter of Credit	View [trash] [copy] [edit]
ALL	Import LC	Initiate Import LC Amendment	View [trash] [copy] [edit]

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 52-1 Field Description

Field Name	Description
Party	Option to select the party type. The options are: <ul style="list-style-type: none"> • All • Enter Party
Party ID	Party ID for which the term and conditions are maintained/ viewed. This field appears if Enter Party option is selected in the Party field.
Module Name	The name of the module. Only Trade Finance is supported.
Transaction Area	The list of transaction area which are a part of transaction group.
Transaction Name	Name of transactions which are a part of transaction group. This field appears if any transaction other than All is selected in the Transaction Area list.
Search Result	Information specified in below fields are related to search result.
Party ID	Party ID for which the term and conditions are maintained/ viewed.
Transaction Area	The list of transaction groups of Trade Finance Module.
Transaction Name	Name of transactions which are a part of transaction group. This field appears if any transaction other than All is selected in the Transaction Area list.
Actions	The available actions that can be performed against the term and conditions for transactions are displayed. The actions can be: <ul style="list-style-type: none"> • View: Click to view the already maintained terms and conditions. • Delete (): Click to delete the already maintained terms and conditions. • Copy (): Click to copy the already maintained terms and conditions. • Edit (): Click to edit the already maintained terms and conditions.

3. If you have selected **Enter Party** option, specify the party ID in the **Party ID** field.
4. From the **Transaction Area** list, select the appropriate option.
5. From the **Module Name** list, select the listed option.
6. If you have selected any transaction other than **All**;
7. From the **Transaction Name** list, select the appropriate transaction.
8. Perform anyone of the following actions:
 - Click **Search**. The screen displays results based on search criteria.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the details.

- [Terms and Conditions - View](#)

This topic describes the systematic instruction to **Terms and Conditions - View** option.

52.1.1 Terms and Conditions - View

This topic describes the systematic instruction to **Terms and Conditions - View** option.

To create a new mailer:

1. Navigate to the above path.
The **Terms and Conditions Maintenance** screen appears.
2. Click the **View** link to view the already maintained terms and conditions.

Figure 52-3 Terms and Conditions - View

The screenshot shows a web application interface titled "Terms And Condition". It contains a form with the following fields and values:

Party ID	ALL
Module	Trade Finance
Transaction Area	All
Transaction Name	All
Terms & Condition Description	esdssd

Below the form, there are five buttons: **Edit**, **Copy**, **Delete**, **Cancel**, and **Back**.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 52-2 Terms and Conditions - View - Field Description

Field Name	Description
Party ID	Party ID for which the term and conditions are maintained/ viewed.
Module Name	The name of the module. Only Trade Finance is supported.
Transaction Area	The list of transaction area which are a part of transaction group.
Transaction Name	Name of transactions.
Terms & Conditions Description	The description of already maintained terms and conditions.

3. Perform anyone of the following actions:
 - Click **Edit** to edit the Terms & Conditions description.
 - Click **Copy** to copy the Terms & Conditions text.
 - Click **Delete** to delete the Terms & Conditions description.

- Click **Cancel** to cancel the transaction.
- Click **Back** to navigate to the previous screen.

52.2 Create Terms and Conditions

This topic describes the systematic instruction to **Create Terms and Conditions** option. Using this option, Bank Administrator can configure terms and conditions for a specific party.

The administrator user can select the maintenance for all parties or for a specific party. The administrator user can also select the term and condition text to appear for all transactions or specific ones.

Admin will get a list of transactions areas, which are high level classification. Under each Transaction area, there can be several Transactions names which are the actual transactions getting initiated at OBAPIS. Admin user can select one of them, or all and have the Terms and Condition maintained for it.

To create Terms and Conditions text:

1. Navigate to the above path.

The **Terms and Conditions Maintenance** screen appears.

2. Click **Create Terms and Conditions**.

The **Create Terms and Conditions** screen appears.

Figure 52-4 Create Terms and Conditions

The screenshot shows the 'Create Terms And Condition' screen. It features a dark blue header with a back arrow and the title 'Create Terms And Condition'. Below the header is a form with the following fields: 'Party' with 'All' and 'Enter Party' buttons; 'Module Name' with a dropdown menu showing 'Trade Finance'; 'Transaction Area' with a dropdown menu showing 'Import Collection'; 'Transaction Name' with a dropdown menu showing 'ALL'; and 'Terms & Condition Description' with a text area containing 'test description'. At the bottom are 'Submit', 'Cancel', and 'Clear' buttons.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 52-3 Create Terms and Conditions - Field Description

Field Name	Description
Party	Option to select the party type. The options are: <ul style="list-style-type: none"> • All • Enter Party
Party ID	Party ID for which the term and conditions are maintained/ viewed. This field appears if Enter Party option is selected in the Party field.
Module Name	The name of the module. Only Trade Finance is supported currently.
Transaction Area	The list of transaction area which are a part of transaction group.
Transaction Name	Name of transactions which are a part of transaction group. This field appears if any transaction other than All is selected in the Transaction Area list.
Terms & Conditions Description	The description of terms and conditions that is to be created.


3. If you have selected **Enter Party** option, specify the party ID in the **Party ID** field.
4. From the **Transaction Area** list, select the appropriate option.
5. From the **Module Name** list, select the listed option.
6. If you have selected any transaction other than **All**;
7. From the **Transaction Name** list, select the appropriate transaction.
8. In the **Terms & Conditions Description** field, enter the description terms and conditions.
9. Perform anyone of the following actions:
 - Click **Submit**. The screen displays results based on search criteria.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the details.
10. Perform anyone of the following actions:
 - The **Review Terms and Conditions** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the operation.
 - Click **Back** to navigate to the previous screen.
11. The success message appears along with the transaction reference number and status.
Click **OK** to complete the transaction.

52.3 Edit Terms and Conditions

This topic describes the systematic instruction to **Edit Terms and Conditions** option.

Administrator can edit the party terms and conditions description.

To edit the terms and conditions description:

1. Navigate to the above path.
The **Terms and Conditions Maintenance** screen appears.
2. click the  icon to view the already maintained terms and condition description.

Perform anyone of the following actions:

- In the **Terms and Conditions View** screen, click **Edit** to edit the already maintained terms and condition description.
- In the **Terms and ConditionsView** screen, click **Edit** to edit the already maintained terms and condition description. The **Edit Terms and Conditions** screen appears.

Figure 52-5 Edit Terms and Conditions


3. In the **Terms & Conditions Description** field, modify the description of terms and conditions, if required.
4. Perform anyone of the following actions:
 - Click **Submit**. The screen displays results based on search criteria.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
5. Perform anyone of the following actions:
 - The **Review Terms and Conditions** screen appears. Verify the details, and click **Submit**.
 - Click **Cancel** to cancel the operation.
 - Click **Back** to navigate to the previous screen.
6. The success message appears along with the transaction reference number and status. Click **OK** to complete the transaction.

52.4 Copy Terms and Conditions

This topic describes the systematic instruction to **Copy Terms and Conditions** option.

Administrator can copy the already maintained terms and conditions description.

To copy the terms and conditions description:

1. Navigate to the above path.
The **Terms and Conditions Maintenance** screen appears.
2. click the  icon to copy the already maintained terms and condition description.
 - In the **Terms and Conditions View** screen, click **Copy** to edit the already maintained terms and condition description.

- In the **Terms and ConditionsView** screen, click **Copy** to edit the already maintained terms and condition description. The **Copy Terms and Conditions** screen appears.

Figure 52-6 Copy Terms and Conditions

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 52-4 Copy Terms and Conditions - Field Description

Field Name	Description
Party	Option to select the party type. The options are: <ul style="list-style-type: none"> All Enter Party
Party ID	Party ID for which the term and conditions are maintained/ viewed.
Module Name	The name of the module. Only Trade Finance is supported.
Transaction Area	The list of transaction area which are a part of transaction group.
Transaction Name	Name of transactions.
Terms & Conditions Description	The description of already maintained terms and conditions.

- In the **Terms & Conditions Description** field, modify the description of terms and conditions and conditions.
- Perform anyone of the following actions:
 - Click **Submit**. The screen displays results based on search criteria.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the details.


5. Perform any of the following actions:
 - The **Review Terms and Conditions** screen appears. Verify the details, and click **Submit**.
 - Click **Cancel** to cancel the operation.
 - Click **Back** to navigate to the previous screen.
6. The success message appears along with the transaction reference number and status.
Click **OK** to complete the transaction.

52.5 Delete Terms and Conditions

This topic describes the systematic instruction to **Delete Terms and Conditions** option.

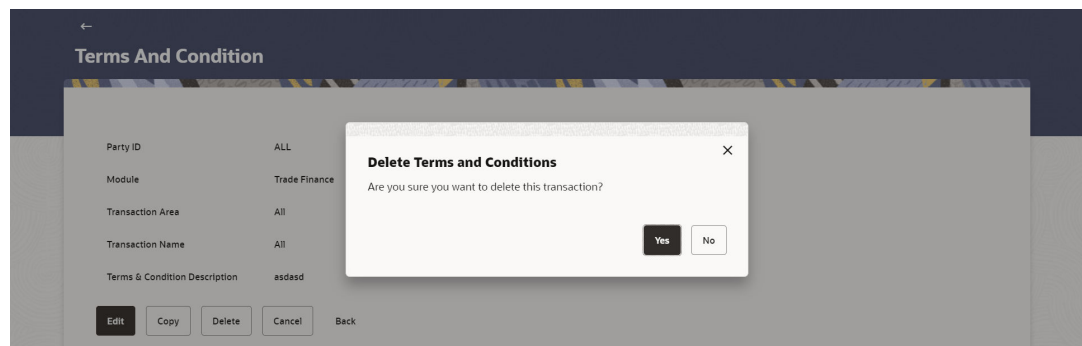
Administrator can delete the terms and conditions description.

To delete the terms and conditions description:

1. Navigate to the above path.
The **Terms and Conditions Maintenance** screen appears.
2. click the  icon to delete the already maintained terms and condition description.
 - In the **Terms and Conditions View** screen, click **Delete** to delete the already maintained terms and condition.

The application will prompt the administrator with a deletion message.

Figure 52-7 Delete Terms and Conditions



3. Click **Yes** to proceed with the deletion request. It will navigate to confirmation page with a success message and the status.
4. Click **Ok** to close the screen and navigate to the dashboard.

Timer Maintenance

This topic provides the systematic instructions for user to view, update, enable or disable the existing timers.

This feature allows users to schedule a specific event to run at fixed intervals. The Bank Admin can set the timer for the event and is also allowed to view and update the event details as needed.

Timer Maintenance feature allows the system administrator to view, update, enable or disable the existing timers, where they can reschedule or enable / disable the existing timers it will reflect with immediate action on the fly without need for restarting system, which mean they will get triggered with next execution date as per the updated schedule.

Note

On update or enable/disable Timer it will reflect the schedulers of all active entities exists within OBAPIS.

Pre-requisites

- Transaction access is provided to System Administrator.
- Approval rule set up for System Administrator to perform the actions.
- Default Timers comes with Base product and customized Timers which are defined within the OBDX can be modified.

Features Supported In Application

This option allows the System Administrator to:

- Search Timer
 - View Details of Timer and description of Cron Expression (represents run schedule in human readable description form)
 - Edit Timer schedule
 - Enable / Disable existing Timer
1. Perform anyone of the following navigation to access the **Timer Maintenance** screen.
 - From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Configuration** . Under **Configuration** , click **Timer Maintenance**.
 - From the Search bar, type **Configuration – Timer Maintenance** and press **Enter**.

The **Timer Maintenance** screen appears.

- [View Timer](#)
This topic describes the systematic instruction for user to view existing timer maintained.
- [Update Timer](#)
This topic describes the systematic instruction for user to modify the execution schedule of the underlying Timer.

- [FAQ](#)

53.1 View Timer

This topic describes the systematic instruction for user to view existing timer maintained.

The option shows list of all Timers within OBAPIS system and allow to search required timer to do maintenance on it. It will display the details of Timer on which we are allowed to perform maintenance.

Note

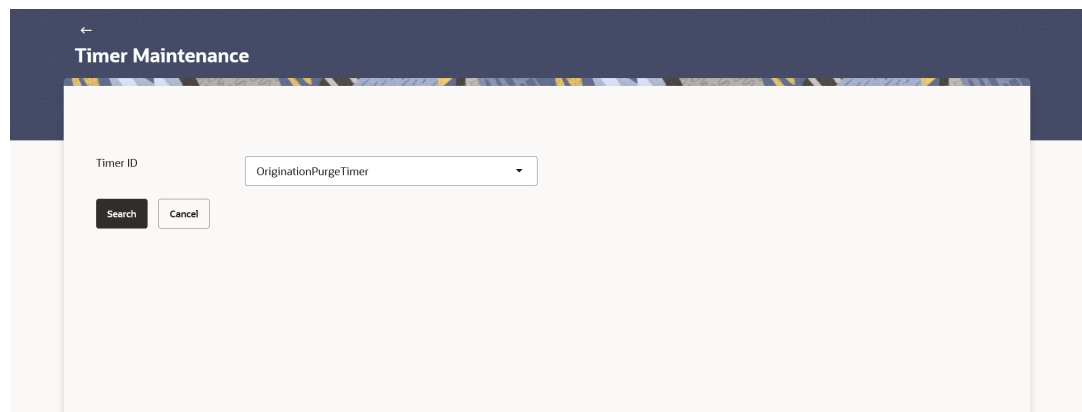
Description is not stored in System, it is the description explaining the Cron Expression indicating the running schedule of the underlying Timer.

To search and view the timer :

1. Navigate to the **Timer Maintenance** screen.

The **Timer Maintenance** screen appears.

Figure 53-1 Timer Maintenance – Search



Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

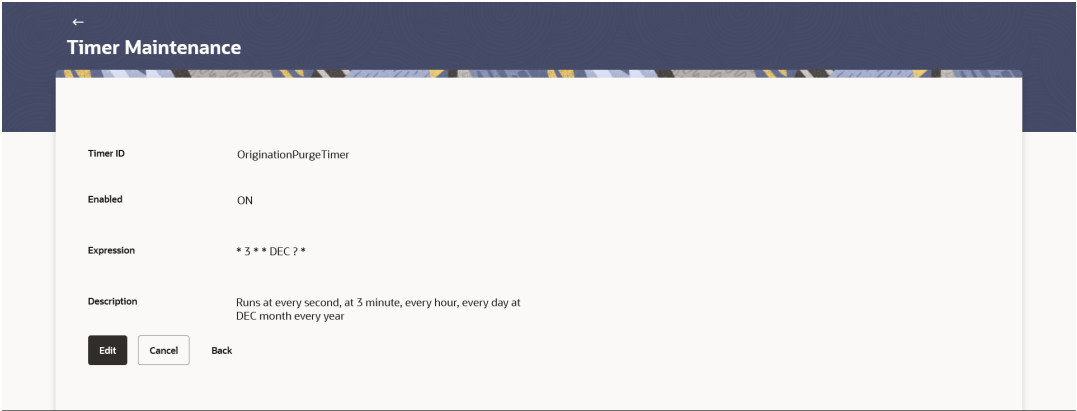
Table 53-1 Timer Maintenance – Search - Field Description

Field Name	Description
Timer ID	Name of event for whose timer details to be searched.

2. From the **Timer ID** list, select the event whose timer details to be searched.
3. Click **Search**.

It displays the details of the selected Timer and show the details in **Timer Details** screen.

Figure 53-2 Timer Maintenance – Timer Details (View)



Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 53-2 Timer Maintenance – Timer Details (View) - Field Description

Field Name	Description
Timer ID	Name of event for which timer is to be set.
Enabled	Displays the whether the timer is active or not.
Expression	Displays the expression set for the selected event. The format to set the timer is <Seconds><Minutes><Hours><Day of Month Month><Day Of Week> . <div>Note<ul style="list-style-type: none">a. Click the ⓘ icon to view the expression format.b. Click the Validate Expression to execute the expression and validate it.</div>
Description	Displays the expression details.

53.2 Update Timer

This topic describes the systematic instruction for user to modify the execution schedule of the underlying Timer.

Also, administrator can enable/disable the execution of the Timer within System.

To update the timer details:

1. Navigate to the **Timer Maintenance** screen.
2. From the **Timer ID** list, select the event whose timer is to be set.
3. Click **Search**.
The details of selected event appears.
4. Click **Edit** to modify the execution schedule of the underlying Timer.
The **Timer Details** appears in editable mode.
5. Update the Expression, and click on the **Validate Expression** to ensure the expression is as per the supported format and understand it in human readable form through description.

Figure 53-3 Timer Maintenance – Timer Details (Edit)

Timer Maintenance

Timer ID: OriginationPurgeTimer

Enabled: ☐

Expression: *3**DEC?* Validate Expression

Runs at every second, at 3 minute, every hour, every day at DEC month every year

Save Cancel Back

Note



The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 53-3 Timer Maintenance – Timer Details (Edit) - Field Description

Field Name	Description
Timer ID	Name of event for which timer is to be set.
Enabled	Enable or disable the switch to activate or deactivate the timer.

Table 53-3 (Cont.) Timer Maintenance – Timer Details (Edit) - Field Description

Field Name	Description
Expression	<p>Specify the expression for the selected event.</p> <p>The format to set the timer is <Seconds> <Minutes> <Hours> <Day of Month Month> <Day Of Week> <Year>.</p> <div> <p> Note</p> <ul style="list-style-type: none"> a. Click the  icon to view the expression format. b. Click the Validate Expression to execute the expression and validate it. </div>
Description	Displays the expression details.

6. Edit the required details.
7. Perform one of the following actions:
 - Click **Save** to update the changes.
The **Review** screen appears.
 - Click **Back** to navigate back to previous screen.
 - Click **Cancel** to cancel the transaction.
8. Perform one of the following actions:
 - Verify the details, and click **Confirm**.
The success message with reference number appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate back to previous screen.
9. Click **OK** to complete the transaction.

53.3 FAQ

1. **List the supported valid range and allowed special characters in Cron expression parts?**
Below is the list of supported valid range and allowed special characters in Cron expression parts,

Table 53-4 Cron expression - Supported valid range and allowed special characters

Part	Valid Range	Allowed Special Characters
Second	0-59	*, /, ?
Minute	0-59	*, /, ?
Hour	0-23	*, /, ?
Day Of Month	1-31	*, /, ?
Month	1-12 or JAN-DEC	*, /, ?
Day Of Week	1-7 or SUN – SAT	*, /, ?
Year	1970 - 2099	*

Format is,
<Second><SPACE><Minute><SPACE><Hour><SPACE><DayOfMonth><SPACE><Month><SPACE><DayOfWeek><SPACE><Year>
Example:

Table 53-5 Cron expression - Supported valid range and allowed special characters

Cron Expression	D e s c r i p t i o n
* */5 ** JAN ? *	E v e r y S e c o n d , E v e r y 5 m i n u t e s t a r t i n g f r o m 0 m i n u t e , e v e r y h

Table 53-5 (Cont.) Cron expression - Supported valid range and allowed special characters

Cron Expression	D e s c r i p t i o n
	o u r, e v e r y d a y o n J a n m o n t h , e v e r y y e a r

Table 53-5 (Cont.) Cron expression - Supported valid range and allowed special characters

Cron Expression	D e s c r i p t i o n
* 10/5 ** JAN ? *	E v e r y S e c o n d , E v e r y 5 m i n u t e s t a r t i n g f r o m 1 0 m i n u t e , e v e r y

Table 53-5 (Cont.) Cron expression - Supported valid range and allowed special characters

Cron Expression	D e s c r i p t i o n
	h o u r, e v e r y d a y o n J a n m o n t h , e v e r y y e a r

Table 53-5 (Cont.) Cron expression - Supported valid range and allowed special characters

Cron Expression	D e s c r i p t i o n
0 0 5/2 * * ? *	A t 0 s e c o n d , a t 0 m i n u t e , e v e r y 2 h o u r s t a r t i n g f r o m 5 h o u r , e v e

Table 53-5 (Cont.) Cron expression - Supported valid range and allowed special characters

Cron Expression	D e s c r i p t i o n
	r y d a y e v e r y m o n t h e v e r y y e a r

Table 53-5 (Cont.) Cron expression - Supported valid range and allowed special characters

Cron Expression	D e s c r i p t i o n
0 0 5/2 ? * ? *	I n v a l i d C r o n E x p r e s s i o n , s p e c i f y i n g b o t h d a y o f m o n t h a n d d a y

Table 53-5 (Cont.) Cron expression - Supported valid range and allowed special characters

Cron Expression	D e s c r i p t i o n
	o f w e e k n o t s u p p o r t e d

Table 53-5 (Cont.) Cron expression - Supported valid range and allowed special characters

Cron Expression	D e s c r i p t i o n
0 0 5/2 * * * *	I n v a l i d C r o n E x p r e s s i o n , s p e c i f y i n g b o t h d a y o f m o n t h a n d d a y

Table 53-5 (Cont.) Cron expression - Supported valid range and allowed special characters

Cron Expression	D e s c r i p t i o n
	o f w e e k n o t s u p p o r t e d

 **Note**

- a. Support for specifying both a day-of-week AND a day-of-month parameter is not implemented within the Quartz framework which is core of OBDX Timer Framework.
- b. Special character like L, W, #, Comma, Hyphen are currently not supported by OBDX Timer Framework.

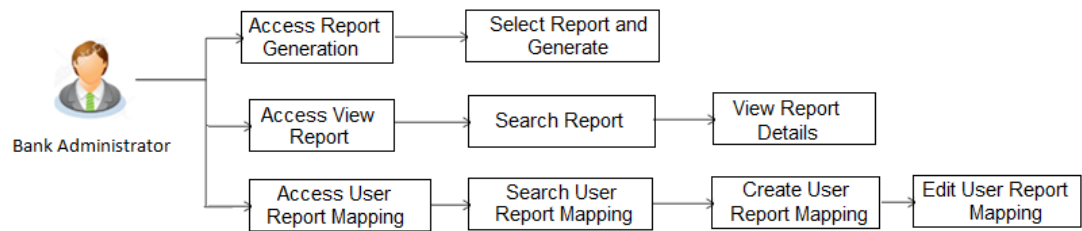
Reports

Using this option, Administrators can generate various adhoc and schedule banking reports. Application provides an option to generate and schedule reports using an internal application.

Prerequisites:

- Transaction access is provided to Bank Administrator
- Approval rule set up for Bank Administrator to perform the actions.

Figure 54-1 Workflow



Features supported in application

Reports module allows Bank Administrator to

- Generate and schedule Customer and Administrative Reports
- View/ Download generated Reports.
- View User Report Mapping
- Create User Report Mapping
- Edit User Report Mapping
- View Scheduled Report

Report Generation

This topic describes the information about **Report Generation** option.

Bank Administrator logs into the system and navigates to Report Generation screen. On accessing **Report Generation** menu, Bank Administrator has to select an option if an adhoc report is to be generated or report needs to be scheduled.

Reports are categorized as:

- Adhoc Reports: When a report needs to be generated immediately on a need basis
- Schedule Reports: When report generation needs to be scheduled at fixed intervals e.g. daily, weekly, monthly etc.

After selecting the report generation category, user has to select a type of a report which needs to be generated. Other reports parameters with respect to each report are displayed on the screen as input fields so that report can be requested with specific data.

Note

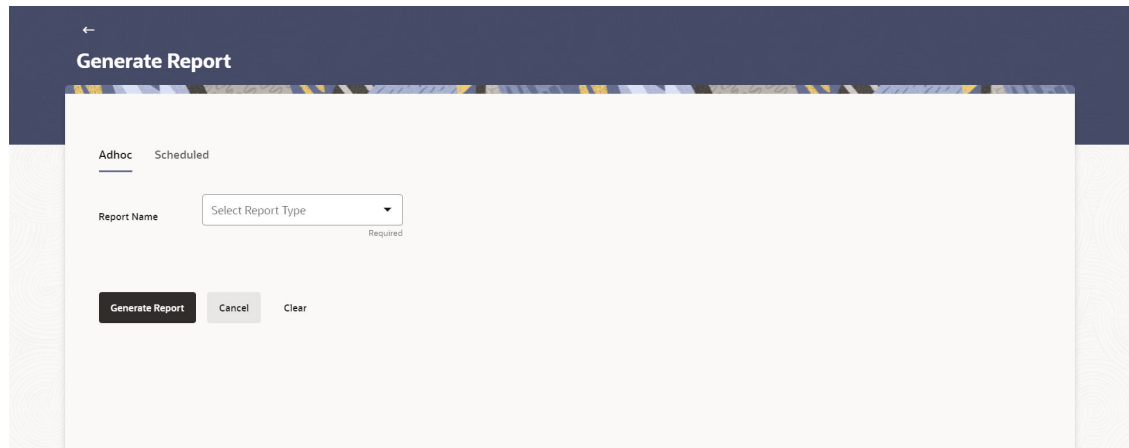
If 2 factor authentication is enabled, the reports get generated only after successful authentication.

The list of reports is:

- API Consumption Report
- EPI Payment reconciliation Report
- FATCA & CRS Declaration Report
- File Identifier wise Party User Mapping Report
- Party User wise File Identifiers Mapping Report
- Approval Rule Report
- Party wise File Identifiers Mapping Report
- Party wise Payee Maintenance Report
- User Segment Summary Report
- User List Report
- User Entitlement Report
- Approval Rule Report

Navigation Path: Perform the following navigation to access the **Report Generation**.

From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Reports**. Under **Reports**, click **Report Generation**.

Figure 55-1 Report Generation


Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-1 Report Generation - Field Description

Field Name	Description
Report Name	Select the type of report to be generated.

- [Adhoc Reports](#)
This topic describes the information about **Adhoc Report** option.
- [Schedule Reports](#)
This topic describes the information about **Schedule Reports** option.
- [API Consumption Report](#)
This topic describes the information about **API Consumption Report** option. API Consumption report provides information on API consumption for a selected access point for a particular user.
- [EPI Payment Reconciliation Report](#)
This topic describes the information about **EPI Payment Reconciliation Report** option.
- [FATCA & CRS Declaration Report](#)
This topic describes the information about **FATCA & CRS Declaration Report** option.
- [Approval Rule Report](#)
This topic describes the systematic instruction to **Approval Rule Report** option. Approval Rule Report provides the list of rules and workflows belonging to a group corporate.
- [File Identifier wise Party User Mapping Report](#)
This topic describes the systematic instruction to **File Identifier wise Party User Mapping Report** option.
- [Party User wise File Identifiers Mapping Report](#)
This topic describes the information about **Party User wise File Identifiers Mapping Report** option.

- [Party wise File Identifiers Mapping Report](#)
This topic describes the systematic instruction to **Party wise Approval Rule - Adhoc Report** option.
- [Party wise Payee Maintenance Report](#)
This topic describes the information about **Party wise Payee Maintenance Report** option.
- [User Segment Summary Report](#)
This topic describes the information about **User Segment Summary Report** option.
- [Approval Rule Report](#)
This topic describes the systematic instruction to **Approval Rule Report** option. Approval Rule Report provides the list of rules and workflows belonging to a group corporate.
- [User List Report](#)
This topic describes the systematic instruction to **User List Report** option.
- [User Entitlement Report](#)
This topic describes the information about **User Entitlement Report** option.

55.1 Adhoc Reports

This topic describes the information about **Adhoc Report** option.

Adhoc reports are generated on demand or on request. Generated reports can be viewed using **My Reports** screen.

Figure 55-2 Adhoc Reports

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-2 Adhoc Reports - Field Description

Field Name	Description
Report Name	Select the type of report to be generated.
Report Format	Select the format in which the report is to be generated. The options with Internal Reporting Application are: <ul style="list-style-type: none"> • PDF • CSV

Note

Other reports parameters with respect to each report are displayed on the screen as input fields so that report can be requested with specific data.

55.2 Schedule Reports

This topic describes the information about **Schedule Reports** option.

The reports that are generated in specific time frame such as daily, weekly, monthly, quarterly, and annually are categorized under scheduled reports.

Figure 55-3 Schedule Reports

Report Name	Report Id	Schedule Frequency	Start Date	End Date
API Consumption Report	230452242248	WEEKLY	April 23, 2024	May 15, 2024
Date wise User creation Report	170420765486	WEEKLY	April 17, 2024	April 29, 2024
Biller Registration Report	020473978759	ONCE	April 29, 2024	-

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Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-3 Schedule Reports - Field Description

Field Name	Description
Report Name	Select the type of report to be generated.

Table 55-3 (Cont.) Schedule Reports - Field Description

Field Name	Description
Report Format	Select the format in which the report is to be generated. The options with Internal Reporting Application are: <ul style="list-style-type: none">• PDF• CSV
Select Frequency	Select the frequency at which the report is to be generated. The options are: <ul style="list-style-type: none">• Once• Daily• Weekly• Monthly
Start Generating	Start date of the date range from which you want to generate the report.
Stop Generating	End date of the date range up-to which you want to generate the report.
View Scheduled Reports	Link to view all the reports that are scheduled by the logged in user and other Bank administrator users.

Note

Other reports parameters with respect to each report are displayed on the screen as input fields so that report can be requested with specific data.

- [View Scheduled Reports](#)
This topic describes the information about **View Scheduled Reports** option.
- [Edit Schedule Reports](#)
This topic describes the systematic instruction to **Edit Schedule Reports** option.
- [Delete Schedule Reports](#)
This topic describes the systematic instruction to **Delete Schedule Reports** option.

55.2.1 View Scheduled Reports

This topic describes the information about **View Scheduled Reports** option.

Using this option, Bank Administrator can view all the reports and its details that are scheduled by logged in user or any other Bank Administrator user with the future date.

To view the scheduled reports:

1. Navigate to the above path.
The **Report Generation** screen appears.
2. Click the **Schedule** tab.
The **Scheduled Report Generation** screen appears.
3. Click the **View Scheduled Reports** link.
The **Scheduled Reports** screen appears.

Figure 55-4 Scheduled Reports

Report Name	Report ID	Schedule Frequency	Start Date	End Date
API Consumption Report	230452242248	WEEKLY	April 23, 2024	May 15, 2024
Date wise User creation Report	170420765486	WEEKLY	April 17, 2024	April 29, 2024
Biller Registration Report	020473978759	ONCE	April 29, 2024	-


Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-4 Scheduled Reports - Field Description

Field Name	Description
Search	Information specified in below fields are related to search.
Report Name	Select the report that is to be searched.
Search Results	Information specified in below fields are related to search results.
Report Name	Name of the scheduled reports.
Report ID	IDs of the reports that are scheduled.
Schedule Frequency	The frequency on which the report is scheduled.
Start Date	Date from which the report will be generated as per the frequency defined.
End Date	Date till which the report will be generated as per the frequency defined.

4. Perform anyone of the following actions:
 - Click on **desired Report ID** to view the details of the scheduled report. The View Reports Schedule screen appears.
 - Click on the  icon against the Report ID, to select the Report from the list, which you want to view.

The searched report appears in the search result section.

Click the **Report ID** to view the details of the scheduled report.

Figure 55-5 View Reports Schedule

Report Name	Date wise User creation Report
Report Id	170420765486
Report Format	PDF
Report Frequency	WEEKLY
Start Date	April 17, 2024
Stop Date	April 29, 2024
Scheduled By	superadmin

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-5 View Reports Schedule - Field Description

Field Name	Description
Report Name	Name of the scheduled report.
Report ID	ID of the scheduled report.
Report Format	Select the format in which the report is to be generated.
Report Frequency	The frequency at which the reports are scheduled to run.
Start Date	Date from which the report will be generated as per the frequency defined.
Stop Date	Date till which the report will be generated as per the frequency defined.
Scheduled By	User ID of the user who has scheduled the report generation.

55.2.2 Edit Schedule Reports

This topic describes the systematic instruction to **Edit Schedule Reports** option.

Using this option, Bank Administrator can edit the parameters defined for scheduled reports. These changes are applied to generate the reports of next scheduled cycle.

To edit the schedule reports:

1. Navigate to the above path.
The **Report Generation** screen appears.
2. Click the **Schedule** tab.
The **Scheduled Report Generation** screen appears.
3. Click on desired **Report ID** to edit the details of the scheduled report.

The **View Report Schedule** screen appears.

4. Perform anyone of the following actions:
 - Click **Edit** to modify the report schedule. The **Edit Report Schedule** screen appears.
 - Click **Delete** to delete the report schedule.
 - Click **Back** to navigate to the previous screen.
 - Click **Cancel** to cancel the transaction.

Figure 55-6 Edit Reports Schedule

The screenshot shows the 'Edit Reports Schedule' interface. It contains the following fields and values:

- Report Name:** Date wise User creation Report
- Report Id:** 170420765486
- Report Format:** PDF (selected from a dropdown)
- Report Frequency:** WEEKLY (selected from a dropdown)
- Start Generating:** April 17, 2024 at 6:30:00 PM GMT+5:30
- Stop Generating:** April 29, 2024 at 6:30:00 PM GMT+5:30 (with a calendar icon)
- Scheduled By:** superadmin

At the bottom left, there are three buttons: **Save**, **Back**, and **Cancel**.

Table 55-6 Edit Reports Schedule - Field Description

Field Name	Description
Report Name	Name of the scheduled reports. Name of the report will be displayed in non-editable form.
Report ID	ID of the reports that are scheduled. This is a non-editable field.
Report Format	The report format of the scheduled report.
Report Frequency	The frequency of the scheduled report. The options are: <ul style="list-style-type: none"> • Once • Daily • Weekly • Monthly
Start Generating	The start date of the scheduled report. This field can be edited only if the date and time is in future.
Stop Generating	The date till which the report is to be generated.
Scheduled By	User ID of the user who scheduled the report generation.

5. Modify the details, if required. You can modify the Report Format, Report Frequency, Start generation date and time (if future date) and Stop Generating date and time.
6. Perform anyone of the following actions:
 - Click **Save** to save the details. The **Confirm Edit Report Schedule** screen appears.
 - Click **Back** to navigate to the previous screen.

- Click **Cancel** to cancel the operation.
7. Perform anyone of the following actions:
 - Click **Confirm**.
 - Click **Cancel** to cancel the operation.
 8. The success message along with the reference number and status appears.
Click **OK** to complete the transaction.

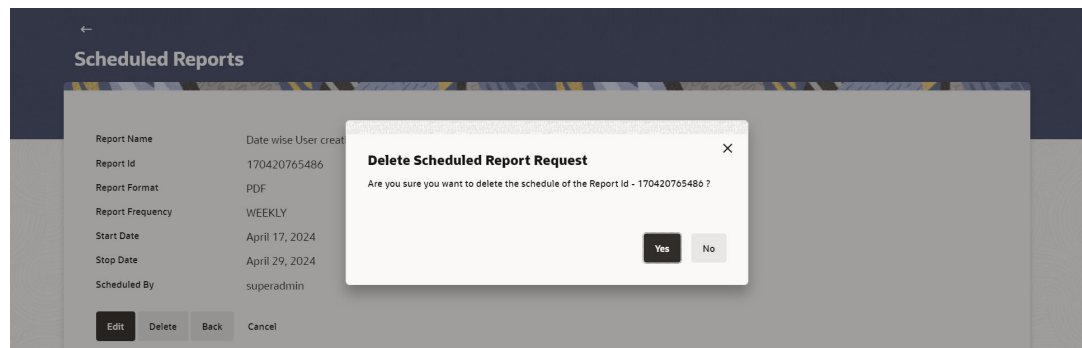
55.2.3 Delete Schedule Reports

This topic describes the systematic instruction to **Delete Schedule Reports** option.

The Bank Administrator can delete the scheduled reports which are no longer required.
To delete account and transaction access for the user:

1. Navigate to the above path.
The **Report Generation** screen appears.
2. Click the **Schedule** tab.
The **Scheduled Report Generation** screen appears.
3. Click the **View Scheduled Reports** link.
The **Schedule Reports** screen appears.
4. Click on desired **Report ID** to delete the scheduled report.
The **View Report Schedule** screen appears.
5. Click **Delete**.
The application will prompt the administrator with a deletion message.

Figure 55-7 Delete Reports Schedule



6. Click **Confirm** to proceed with the deletion request.
It will navigate to confirmation page with a success message and the status.
7. Click **OK** to close the screen and navigate to the dashboard.

55.3 API Consumption Report

This topic describes the information about **API Consumption Report** option. API Consumption report provides information on API consumption for a selected access point for a particular user.

The user has to select a format in which the report needs to be generated. The generation of both Adhoc and Scheduled reports are supported.

Navigation Path: Perform the below navigation to access **Report Generation**.

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Reports**. Under **Reports**, click **Report Generation**.
- [API Consumption - Adhoc Report](#)
This topic describes the systematic instruction to **API Consumption - Adhoc Report** option.
- [API Consumption - Schedule Reports](#)
This topic describes the systematic instruction to **API Consumption - Schedule Report** option.

55.3.1 API Consumption - Adhoc Report

This topic describes the systematic instruction to **API Consumption - Adhoc Report** option.

API Consumption Adhoc report is generated on demand or on request. Report can be requested from the **Report Generation** screen. Adhoc reports can be viewed using **My Reports** screen.

To generate the API Consumption adhoc report:

1. Navigate to the above path.
The **Report Generation** screen appears.
2. Click the **Adhoc** tab.
3. From the **Report Name** list, select the appropriate report to be generated.
The respective report generation screen appears.

Figure 55-8 API Consumption - Adhoc Report

The screenshot shows the 'Generate Report' interface. At the top, there are tabs for 'Adhoc' and 'Scheduled', with 'Adhoc' selected. Below the tabs, there are several input fields: 'Report Name' (dropdown menu showing 'API Consumption Report'), 'Report Format' (dropdown menu showing 'PDF'), 'Duration' (two date pickers showing 'April 24, 2' and 'April 30, 2'), 'Frequency' (dropdown menu showing 'DAILY'), 'Touch Point' (dropdown menu showing 'testTPUpdated'), 'Party Id' (text input field showing '002890'), 'User Type' (dropdown menu showing 'Retail & Business User'), and 'User Id' (empty text input field). At the bottom, there are three buttons: 'Generate Report' (highlighted in dark grey), 'Cancel', and 'Clear'.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-7 API Consumption - Adhoc Report - Field Description

Field Name	Description
Report Name	Select the type of report to be generated.
Report Format	Select the format in which the report is to be generated The options with Internal Reporting Application are: <ul style="list-style-type: none"> • PDF • CSV
Duration	The period for which the report is to be generated. Start date of the date range from which you want to generate the report. End date of the date range up-to which you want to generate the report.
Frequency	Select the frequency at which the report is to be generated. The options are: <ul style="list-style-type: none"> • Once • Daily • Weekly • Monthly
Touch Point	The different channels/ medium for which you want to generate the report.
Party ID	The party ID for whom the report is to be generated.
User Segment	The segment of user for whom the report is to be generated. The options are: <ul style="list-style-type: none"> • Corporate User • Retail User • Administrator
User id	The user id of the user for whom the report is to be generated.

- From the **Report Format** list, select the appropriate report output format.
- From the **Duration - From Date and Duration - To Date** list, select the appropriate duration.
- From the **Frequency** list, select the appropriate option.
- From the **Touch Point** list, select the appropriate option.
- In the **Party ID** field, enter the party id.
- From the **User Segment** list, select the appropriate type of user.
- In the **User Id** field, enter the id of the user for whom the report is to be generated.
- Perform anyone of the following actions:
 - Click **Generate Report** to generate the report.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the search parameters.
- Perform anyone of the following actions:
 - The success message along with the reference number, status and **Report Request Id** appears. Click **Ok** to close the screen and navigate to the dashboard.
 - Click on the **View Reports** link to download the report.

The user is directed to the **My Reports** screen. The list of reports appears.

- Click **Generate another report** to generate another report.

13. In the **My Reports** screen, click on desired **Report Sub ID** to view and download the generated report.

A report will be generated in the format specified at the time of scheduling or generating an adhoc report.

 **Note**

You can also download the requested report from **Administrator Dashboard**, click **Toggle Menu**, then click **Reports** and then click **My Reports**.

Figure 55-9 For reference, a specimen of the report generated is given below:

API Consumption Details Report					futura bank	
From Date : 2018-10-12 To Date : 2018-11-12						
Frequency : WEEKLY Touch Point : APINTERNET						
Party Id : Party Name : User Segment : User Id :						

API Name /accessPointGroups				
From Date	To Date	Count:	Touch Point	Status
29-OCT-2018	05-NOV-2018	919	APINTERNET	Success Count: 906Failure Count:13

API Name /accessPointGroups/{accessPointGroupId}				
From Date	To Date	Count:	Touch Point	Status
29-OCT-2018	05-NOV-2018	1	APINTERNET	Success Count: 1Failure Count:0

API Name /accessPointScopes				
From Date	To Date	Count:	Touch Point	Status
29-OCT-2018	05-NOV-2018	42	APINTERNET	Success Count: 42Failure Count:0

API Name /accessPoints				
From Date	To Date	Count:	Touch Point	Status
29-OCT-2018	05-NOV-2018	2872	APINTERNET	Success Count: 2857Failure Count:15

API Name /accessPoints/{accessPointId}				
From Date	To Date	Count:	Touch Point	Status
29-OCT-2018	05-NOV-2018	42	APINTERNET	Success Count: 42Failure Count:0

API Name /accesstokens				
From Date	To Date	Count:	Touch Point	Status
29-OCT-2018	05-NOV-2018	2823	APINTERNET	Success Count: 2821Failure Count:2

API Name /accesstokens/{id}				
From Date	To Date	Count:	Touch Point	Status
29-OCT-2018	05-NOV-2018	2	APINTERNET	Success Count: 2Failure Count:0

API Name /accesstokens/{stateId}/{code}				
From Date	To Date	Count:	Touch Point	Status
29-OCT-2018	05-NOV-2018	11	APINTERNET	Success Count: 6Failure Count:5

API Name /accountAccess				
From Date	To Date	Count:	Touch Point	Status
29-OCT-2018	05-NOV-2018	752	APINTERNET	Success Count: 723Failure Count:29

1 Report generated by superadmin | 14 Nov 2018, 08:03

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-8 API Consumption Details Reports - Field Description

Field Name	Description
Report Parameters	Information specified in below fields are related to report parameters.
From Date	Date from which the report is generated.
To Date	Date till which the report is generated.
Frequency	The frequency at which the report is generated.
Access Point (Touch Point)	The different channels/ medium for which report is generated.
Party ID	The party ID for whom the report is generated.
Party Name	The name of the party for whom the report is generated.
User Segment	The user segment for which, the report is generated.
User ID	ID of the user.
API Name	The name of the API for which the report is generated.
From Date	Date from which the report is generated.
To Date	Date till which the report is generated.
Count	The total count of transactions that are successful and failed.
Touch Point	The different channels/ medium for which report is generated.
Status	The status of the transaction.

55.3.2 API Consumption - Schedule Reports

This topic describes the systematic instruction to **API Consumption - Schedule Report** option.

The reports that are generated in specific time frame such as daily, weekly, monthly, quarterly, and annually are categorized under scheduled reports.

To generate the API consumption schedule report:

1. Navigate to the above path.
The **Report Generation** screen appears.
2. Click the **Schedule** tab.
The **Scheduled Report Generation** screen appears.
3. From the **Report Name** list, select the appropriate report to be generated.
The respective report generation screen appears.

Figure 55-10 API Consumption Report - Schedule Report

Generate Report

Adhoc **Scheduled**

Report Name: API Consumption Report

Report Format: PDF

Select Frequency: DAILY

Start Generating: April 25, 2024 at 12:00:00 AM

Stop Generating: April 30, 2024 at 12:00:00 AM

Frequency: WEEKLY

Touch Point: testTPUpdated

Party Id: 002890

User Type: Select

User Id:

Schedule Report Cancel Clear

[View Scheduled Reports](#)

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-9 API Consumption Report - Schedule Report - Field Description

Field Name	Description
Report Name	Select the type of report to be generated.
Report Format	Select the format in which the report is to be generated The options with Internal Reporting Application are: <ul style="list-style-type: none"> PDF CSV
Select Frequency	Select the frequency at which the report is to be generated. The options are: <ul style="list-style-type: none"> Once Daily Weekly Monthly
Start Generating	Date from which the report is to be generated as per frequency defined.
Stop Generating	Date till which the report is to be generated as per frequency defined.
Frequency	Select the frequency at which the report is to be generated. The options are: <ul style="list-style-type: none"> Once Daily Weekly Monthly

Table 55-9 (Cont.) API Consumption Report - Schedule Report - Field Description

Field Name	Description
Touch Point	The different channels/ medium for which you want to generate the report.
Party ID	The party ID for whom the report is to be generated.
User Segment	The user segment for which the report is to be generated. The options are: <ul style="list-style-type: none"> • Corporate User • Retail User • Administrator
User id	The user id of the user for whom report is to be generated.
View Scheduled Reports	Link to view all the reports that are scheduled.

4. From the **Report Format** list, select the appropriate report output format.
5. From the **Select Frequency** list, select the appropriate option.
6. From the **Start Generating** and **Stop Generating** list, select the appropriate duration.
7. From the **Frequency** list, select the appropriate option.
8. From the **Touch Point** list, select the appropriate option.
9. In the **Party ID** field, enter the party id.
10. From the **User Segment** list, select the appropriate segment.
11. In the **User Id** field, enter the id of the user for whom the report is to be generated.
12. Perform anyone of the following actions:
 - Click **Schedule Report** to generate and view the report.
 - Click the **View Scheduled Reports** link to view all the scheduled reports.
The **Scheduled Reports** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the search parameters.
13. Perform anyone of the following actions:
 - The success message along with the reference number, status and **Report Request Id** appears. Click **Ok** to close the screen and navigate to the dashboard.
 - Click on the **View Reports** link to download the report.
The user is directed to the **My Reports** screen. The list of reports appears.
 - Click **Schedule another Report** to generate another report.
14. In the **My Reports** screen, click on desired **Report Sub ID** to view and download the generated report.
A report will be generated in the format specified at the time of scheduling or generating an adhoc report.

Note

You can also download the requested report from **Administrator Dashboard**, click **Toggle Menu**, then click **Reports** and then click **My Reports**. In the **My Reports** screen, click **Scheduled Reports**.

55.4 EPI Payment Reconciliation Report

This topic describes the information about **EPI Payment Reconciliation Report** option.

EPI Payment Reconciliation report provides the status of all reconciled transactions, in a given duration. The user has to select the merchant code for which the report is to be generated.

Further, user has to select a format in which the report needs to be generated. The generation of both Adhoc and Scheduled reports are supported.

Navigation Path: Perform the following navigation to access the **Report Generation**.

From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Reports**. Under **Reports**, click **Report Generation**.

- [EPI Payment Reconciliation - Adhoc Report](#)
This topic describes the systematic instruction to **EPI Payment Reconciliation - Adhoc Report** option.
- [EPI Payment Reconciliation – Schedule Report](#)
This topic describes the systematic instruction to **EPI Payment Reconciliation – Schedule Report** option.

55.4.1 EPI Payment Reconciliation - Adhoc Report

This topic describes the systematic instruction to **EPI Payment Reconciliation - Adhoc Report** option.

EPI Payment Reconciliation Adhoc reports are generated on demand or on request. Generated reports can be viewed using **My Reports** screen.

To generate the EPI Payment Reconciliation adhoc report:

1. Navigate to the above path.
The **Report Generation** screen appears.
2. Click the **Adhoc** tab.
3. From the **Report Name** list, select the appropriate report to be generated.
The respective report generation screen appears.

Figure 55-11 EPI Payment Reconciliation Report - Adhoc Report
Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-10 EPI Payment Reconciliation Report - Adhoc Report - Field Description

Field Name	Description
Report Name	Select the type of report to be generated.
Report Format	Select the format in which the report is to be generated. The options with Internal Reporting Application are: <ul style="list-style-type: none"> • PDF • CSV
Merchant Code	The unique code assigned to a specific merchant by the Bank.
Duration	Specify the date range for which the report is to be generated. User has to enter From and To Date.

- From the **Report Format** list, select the format in which the report is to be generated.
- In the **Merchant Code** field, enter the merchant's code for whom the report to be generated.
- From the **Duration - From and Duration - To** list, select the appropriate duration.
- Perform any one of the following actions:
 - Click **Generate Report** to generate the report.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the search parameters.
- Perform any one of the following actions:
 - The success message along with the reference number, status and **Report Request Id** appears. Click **Ok** to close the screen and navigate to the dashboard.
 - Click on the **View Reports** link to download the report.

The user is directed to the **My Reports** screen. The list of reports appears.

- Click **Generate another report** to generate another report.
9. In the **My Reports** screen, click on desired **Report Sub ID** to view and download the generated report.

A report will be generated in the format specified at the time of scheduling or generating an adhoc report.

Note

You can also download the requested report from **Administrator Dashboard**, click **Toggle Menu**, then click **Reports** and then click **My Reports**.

Figure 55-12 For reference, a specimen of the report generated is given below:

Merchant - Transaction Reconciliation

Merchant Description: **Myntra**
Merchant Code: **Myntra**
Date From: **01 Jan 2014** | Date To: **01 Feb 2014**



Date Time	Transaction Id	Description	Customer Name-Account Number	Merchant Account Number	Transaction Type	Amount,CCY	Status
02 Jan 2014 00:00:00	47HWGXNEP3	RCodePayment	Marc Ronald Jacobs AT30011460023	AT30011600020	QR Transfer	£56.00	Completed
02 Jan 2014 00:00:00	4SGIF1L0C1	est1	Marc Ronald Jacobs AT30011460034	AT30011600020	QR Transfer	£50.00	Completed
02 Jan 2014 00:00:00	6IWUR4V1NN	esting123	Marc Ronald Jacobs AT30011460023	AT30011600020	QR Transfer	£45.99	Completed
02 Jan 2014 00:00:00	CVKX58VV83	est	Marc Ronald Jacobs AT30011460023	AT30011600020	QR Transfer	£125.45	Completed
02 Jan 2014 00:00:00	FFBPVQJX7W	est123	Marc Ronald Jacobs AT30011460023	AT30011600020	QR Transfer	£56.00	Completed
02 Jan 2014 00:00:00	G8ECFT86P6	esting123	Marc Ronald Jacobs AT30011460023	AT30011600020	QR Transfer	£45.99	Completed
02 Jan 2014 00:00:00	GJ96C3QJSC	est	Marc Ronald Jacobs AT30011460023	AT30011600020	QR Transfer	£125.45	Completed
02 Jan 2014 00:00:00	H1PNSKRS7M	est	Marc Ronald Jacobs AT30011460023	AT30011600020	QR Transfer	£1.00	Completed
02 Jan 2014 00:00:00	ZGR95L2C9M	est123	Marc Ronald Jacobs AT30011460023	AT30011600020	QR Transfer	£56.00	Completed

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-11 EPI Payment Reconciliation - Adhoc Report - Field Description

Field Name	Description
Report Parameters	Information specified in below fields are related to report parameters.
Merchant Description	The description of the merchant.
Merchant Code	The unique code assigned to a specific merchant by the bank.
Date From	The start date of period for which the report is generated.
Date To	The end date of the date for which the report is generated.
Date Time	Transaction date and time.
Transaction ID	The transaction Id of the transaction.
Description	The description of the transaction.
Customer Name-Account Number	The name and account number of the customer.
Merchant Account Number	The merchant's account number.
Transaction Type	The transaction type. The options are: <ul style="list-style-type: none"> • Sale • Commission
Amount, CCY	The amount of the transaction in local currency.
Status	The status of the transaction.

55.4.2 EPI Payment Reconciliation – Schedule Report

This topic describes the systematic instruction to **EPI Payment Reconciliation – Schedule Report** option.

The reports that are generated in specific time frame such as daily, weekly, monthly, quarterly, and annually are categorized under scheduled reports.

To generate the EPI Payment Reconciliation scheduled report:

1. Navigate to the above path.
The **Report Generation** screen appears.
2. Click the **Schedule** tab.
3. From the **Report Name** list, select the appropriate report to be generated.
The respective report generation screen appears.

Figure 55-13 EPI Payment Reconciliation - Schedule Report
Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-12 EPI Payment Reconciliation - Schedule Report - Field Description

Field Name	Description
Report Name	Select the type of report to be generated.
Report Format	Select the format in which the report is to be generated. The options with Internal Reporting Application are: <ul style="list-style-type: none"> • PDF • CSV
Select Frequency	Select the frequency at which the report is to be generated. The options are: <ul style="list-style-type: none"> • Once • Daily • Weekly • Monthly
Start Generating	Date from which the report is to be generated as per the frequency defined.
Stop Generating	Date till which the report is to be generated as per the frequency defined.
Merchant Code	The unique code assigned to a specific merchant by the Bank.
View Scheduled Reports	Link to view all the reports that are scheduled.

4. From the **Report Format** list, select the format in which the report is to be generated.
5. From the **Select Frequency** list, select the appropriate option.
6. From the **Start Generating** and **Stop Generating** list, select the appropriate duration.
7. In the **Merchant Code** field, enter the merchant's code for whom the report to be generated.

8. Perform anyone of the following actions:
 - Click **Schedule Report** to generate and view the report.
 - Click the **View Scheduled Reports** link to view all the scheduled reports.
The **Scheduled Reports** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the search parameters.
9. Perform anyone of the following actions:
 - The success message along with the reference number, status and **Report Request Id** appears. Click **Ok** to close the screen and navigate to the dashboard.
 - Click on the **View Reports** link to download the report.
The user is directed to the **My Reports** screen. The list of reports appears.
 - Click **Schedule another Report** to generate another report.
10. In the **My Reports** screen, click on desired **Report Sub ID** to view and download the generated report.
A report will be generated in the format specified at the time of scheduling or generating an adhoc report.

 **Note**

You can also download the requested report from **Administrator Dashboard**, click **Toggle Menu**, then click **Reports** and then click **My Reports**, In the **My Reports** screen, click **Scheduled Reports**.

55.5 FATCA & CRS Declaration Report

This topic describes the information about **FATCA & CRS Declaration Report** option.

The FATCA & CRS Declaration report contains details related to the information submitted by the users in the forms along with information pertaining to the date and time at which each form was submitted. The administrator can generate separate reports for the FATCA & CRS Self-Certification form for Individuals and the FATCA & CRS Self-Certification form for Entities.

The generation of both Adhoc and Scheduled FATCA & CRS Declaration reports are supported. These reports can be generated in CSV format.

Navigation Path: Perform the following navigation to access the **Report Generation**.

From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Reports**. Under **Reports** , click **Report Generation**.

- [FATCA & CRS Declaration - Adhoc Report](#)
This topic describes the systematic instruction to **FATCA & CRS Declaration - Adhoc Report** option.
- [FATCA & CRS Declaration - Schedule Reports](#)
This topic describes the systematic instruction to **FATCA & CRS Declaration - Schedule Reports** option.

55.5.1 FATCA & CRS Declaration - Adhoc Report

This topic describes the systematic instruction to **FATCA & CRS Declaration - Adhoc Report** option.

Adhoc reports are generated on demand or on request.

To generate the FATCA & CRS Declaration Adhoc report:

1. Navigate to the above path.
The **Report Generation** screen appears.
2. Click the **Adhoc** tab.
3. From the **Report Name** list, select the appropriate report to be generated.
The respective report generation screen appears.

Figure 55-14 FATCA & CRS Declaration - Adhoc Report

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-13 FATCA & CRS Declaration - Adhoc Report - Field Description

Field Name	Description
Report Name	Select the type of report to be generated.
Report Format	Select the format in which the report is to be generated. The FATCA & CRS Declaration report can be generated in format CSV only.
Generate By	Specify whether the report is to be generated on the basis of party ID or form type as Individual or Entity. The options are: <ul style="list-style-type: none"> • Party ID • Form Type

Table 55-13 (Cont.) FATCA & CRS Declaration - Adhoc Report - Field Description

Field Name	Description
Enter Party ID	Specify the party ID of the user for whom report is to be generated. This field appears if you have selected Party ID in the Generate By field.
Form Type	Select whether you want to generate the report for the FATCA & CRS forms of entities or individuals. The options are: <ul style="list-style-type: none"> FATCA & CRS - Entity FATCA & CRS - Individual This field appears if you have selected Form Type in the Generate By field.
Duration	Specify the period for which the report is to be generated. <ul style="list-style-type: none"> From – The date from which you want to generate the report. To – The date until which you want to generate the report.

4. From the **Report Format** list, select the format in which the report is to be generated.
5. In the **Generate By** field, select the option of choice.
 - a. If you have selected the option **Party ID**, enter the **party ID** of the user for whom the report is to be generated in the Enter **Party ID** field.
 - b. If you have selected the option **Form Type**, select the required form type from the **Form Type** list.
From the **Duration - From and Duration - To** list, select the desired duration.
6. Perform anyone of the following actions:
 - Click **Generate Report** to generate the report.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the search parameters.
7. Perform anyone of the following actions:
 - The success message along with the reference number, status and **Report Request Id** appears. Click **Ok** to close the screen and navigate to the dashboard.
 - Click on the **View Reports** link to download the report.
The user is directed to the **My Reports** screen. The list of reports appears.
 - Click **Generate another report** to generate another report.
8. In the **My Reports** screen, click on desired **Report Sub ID** to view and download the generated report.

A report will be generated in the format specified at the time of scheduling or generating an adhoc report.

 **Note**

You can also download the requested report from **Administrator Dashboard**, click **Toggle Menu**, then click **Reports** and then click **My Reports**.

Figure 55-15 For reference, a specimen of the report generated is given below:

FATCA & CRS Declaration Report		Duration	Party ID	Party Name	Form Submitted by User ID	User Name	Address Type	Address Line 1	Address Line 2	City	State	Country	Zip Code	Mailing Address Line 1	Mailing Address Line 2	Mailing Address City	Mailing Address State	Mailing Address Country	Mailing Address Zip Code	Nationality	Country of Birth	City/Place of Birth	Identification Type	Identification Number	Father's Name	Spouse's Name	Occupation	Gro Ann Inc	
42877.27218	Branch	***662	OFFSET LOANS CA FCRTST	OFFSET LOF Permanent	Algrove PIA ABC Layout	London	United Kingdom	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales
43133.93174	Branch	***123	Tom Brady	TOM123	Tom Brady Permanent	A12 - Borda Brecon Bea Brecon	London	United Kingdom	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	
43100.5008	Online	***123	Chris Hemsworth	CHRT19	Chris Hemsworth Addu-Algrove PIA	22A	London	United Kingdom	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	
43143.40825	Online	***123	Mark Wahlberg	MM333	Mark Wahl Current Ret ABC Layout	London	United Kingdom	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales	United Kingdom	Wales

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-14 FATCA & CRS Declaration report - Field Description

Field Name	Description
FATCA & CRS Declaration report for Individuals	The following four fields comprise of the criteria on the basis of which the report has been generated.
Party ID	The party ID of the user who has submitted the form. This field is displayed only if at the time of report generation, the administrator chose to generate the report by specifying a party ID.
Form Type	The type of FATCA & CRS form for which the report is being generated. The form types are: <ul style="list-style-type: none"> Entity Individual
Duration	The period for which the report is generated. This field is displayed only if at the time of report generation, the administrator chose to generate the report on the basis of form type.
FATCA Submission Date & Time	The date at time at which the form was submitted by the user.
Mode of Submission	The mode through which the form was submitted e.g. online, branch.
Party ID	The party ID of the user who submitted the form.
Party Name	The party name of the user who submitted the form.
Form Submitted by User ID	The user ID of the user who has filled and submitted the FATCA and CRS form.
User Name	The name of the user who has filled and submitted the FATCA and CRS form.
Address Line 1-2	The address details of the user, as entered in the form.
City	The name of the city, as entered in the form.
State	The state, as entered in the form.
Country	The country, as entered in the form.
Zip Code	The zip code of the user, as entered in the form.
Mailing Address Line 1-2	The mailing address of the user, as entered in the form.
Mailing Address City	The city of the user's mailing address, as entered in the form.
Mailing Address State	The state of the user's mailing address, as entered in the form.
Mailing Address Country	The country of the mailing address of the user.
Mailing Address Zip Code	The zip code of the mailing address of the user.

Table 55-14 (Cont.) FATCA & CRS Declaration report - Field Description

Field Name	Description
Nationality	The nationality of the user, as entered in the form.
Country of Birth	The country of birth of the user, as entered in the form.
City/ Place of Birth	The city of birth of the user, as entered in the form.
Identification Type	The identification document that serves as proof of identity.
Identification Number	The identification number corresponding to the identification type.
Father's Name	The name of the user's father, as entered in the form.
Spouse's Name	The name of the user's spouse, as entered in the form.
Occupation	The employment type of the user, as entered in the form. The occupation type could be any of the following: <ul style="list-style-type: none"> • Service • Business • Others
Gross Annual Income	The gross annual income that the user enters, as entered in the form.
Politically Exposed Person(PEP) Status	The political status of the user.
Was the Entity established in a country other than <country name>?	The value in this field will identify whether the entity was established in the country in which the bank accounts are held. This field is applicable to sole proprietors only.
Are you a tax resident of any country other than <country name>?	Whether the user is a tax resident of any country other than the country in which the bank accounts are held.
Country of Tax Residence	The name of the country in which the user is a tax resident. A value will be displayed against this field only if the value against the field Are you a tax resident of any country other than <country name> is Yes .
TIN Available	Whether the user's taxpayer identification number of the country in which he is a tax resident, is available or not. A value will be displayed against this field only if the value against the field Are you a tax resident of any country other than <country name> is Yes .
Tax Identification Type	The tax identification type of the user. A value will be displayed against this field only if the value against the field Are you a tax resident of any country other than <country name> is Yes and if the value displayed against TIN Available is Yes .
TIN / TIN Equivalent	The user's taxpayer identification number or equivalent. A value will be displayed against this field only if the value against the field Are you a tax resident of any country other than <country name> is Yes and if the value displayed against TIN Available is Yes .
Reason for Non Availability	The reason for which the user's taxpayer identification number is not available. The user's taxpayer identification number or equivalent. A value will be displayed against this field only if the value against the field Are you a tax resident of any country other than <country name> is Yes and if the value displayed against TIN Available is No .
Are you a citizen of United States of America	Whether the user has a citizenship of the United States of America.
Do you meet the Substantial Presence Test?	Whether the user meets the Substantial Presence Test criteria.
Do you have a green card?	Whether the user holds a United States green card.

For reference, a specimen of the report generated for FATCA & CRS forms for Entities is displayed below:

FATCA & CRS Declaration Report																											
Form Type	ENTITY	Duration	Party ID	Party Name	Form Submitted by User ID	Capacity	Address Line 1	Address Line 2	City	State	Country	Zip Code	Mailing Address Line 1	Mailing Address Line 2	Mailing Address City	Mailing Address State	Mailing Address Country	Mailing Address Zip Code	Country of Incorporation or Organization	Is the entity a resident of any country other than Domestic Country?	Country of Tax Residence 1	TIN Available?	TIN Type	TIN/TIN Equivalent	Reason for Non-Availability	Country of Tax Residence 2	TIN Available?
FATCA Submission Date & Time	Mode of Submission																										
42877.27569	Branch	***662	OFFSET LFCORTEST	FCRTEST	AUS	Algrove Pl ABC Layoi, London	United Ki	United Ki	KI KO 32 393	Algrove Pl ABC Layoi, London	United Ki	United Ki	KI KO 32 393	United St No	No							No					No
43133.93264	Online	***123	ABC Inc. TOM123	TOM123	AUS	A12 - Bore Brecon Bt Brecon	Wales	United Ki	Ki Ru 12 990	A12 - Bore Brecon Bt Brecon	Wales	United Ki	Ki Ru 12 990	Great Brit No	No							No					No
43109.30069	Branch	***124	Pizza Higl CHR779	CHR779	AUS	Algrove Place 22A	London	United Ki	United Ki	KI KO 32 393	Algrove Place 22A	London	United Ki	United Ki	KI KO 32 393	Australia No	No					No					No
43143.40625	Branch	***9903	Taco Tuer NM933	NM933	SOW	ABC Layout	London	United Ki	United Ki	AB 03 220	ABC Layout	London	United Ki	United Ki	AB 03 220	United St Yes	United St Yes	SSN	773-09-1293			No				India	No

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-15 Field Description

Field Name	Description
FATCA & CRS Declaration report for Entity	The following four fields comprise of the criteria on the basis of which the report has been generated.
Party ID	The party ID of the user who has submitted the form. This field is displayed only if at the time of report generation, the administrator chose to generate the report by specifying a party ID.
Form Type	The type of FATCA & CRS form for which the report is being generated. The form types are: <ul style="list-style-type: none"> Entity Individual
Duration	The period for which the report is generated. This field is displayed only if at the time of report generation, the administrator chose to generate the report on the basis of form type.
FATCA Submission Date & Time	The date at time at which the form was submitted by the user.
Mode of Submission	The mode through which the form was submitted e.g. online, branch.
Party ID	The party ID of the organization on behalf of which the form was submitted.
Party Name	The party name of the organization on behalf of which the form was submitted.
Form Submitted by User ID	The user id of the user who has filled and submitted the FATCA and CRS form on the behalf of the organization.
User Name	The name of the user who has filled and submitted the FATCA and CRS form on behalf of the organization.
Capacity	The capacity in which the user has submitted the form on behalf of the organization. The values that can be displayed under this column are TRU for trustee, AUS for Authorized Signatory or SOW for Single Ownership.
Address Line 1-2	The address details of the organization.
City	The city name of the organization.
State	The state of the organization.
Country	The country of the organization.

Table 55-15 (Cont.) Field Description

Field Name	Description
Zip Code	The zip code of the organization.
Mailing Address Line 1-2	The mailing address of the organization.
Mailing Address City	The city of the mailing address of the organization.
Mailing Address State	The state of the of the organization's mailing address.
Mailing Address Country	The country of the mailing address of the organization.
Mailing Address Zip Code	The zip code of the mailing address of the organization.
Country of Incorporation or Organization	The country in which the organization was incorporated.
Is the Entity a tax resident of any country other than <country name>?	Whether the entity is a tax resident of country other than country in which the entity's accounts are held within the bank.
Country of Tax Residence	The name of the country in which the organization is a tax resident. A value will be displayed against this field only if the value against the field Is the Entity a tax resident of any country other than <country name>? is Yes .
TIN Available	Whether the organization's taxpayer identification number of the country of which it is a tax resident, is available or not. A value will be displayed against this field only if the value against the field Is the Entity a tax resident of any country other than <country name>? is Yes .
Tax Identification Type	The tax identification type of the organization. A value will be displayed against this field only if the value against the field Is the Entity a tax resident of any country other than <country name>? is Yes and if the value displayed against TIN Available is Yes .
TIN / TIN Equivalent	The taxpayer identification number or equivalent. A value will be displayed against this field only if the value against the field Is the Entity a tax resident of any country other than <country name>? is Yes and if the value displayed against TIN Available is Yes .
Reason for Non Availability	The reason for which the entity's taxpayer identification number is not available. A value will be displayed against this field only if the value against the field Is the Entity a tax resident of any country other than <country name>? is Yes and if the value displayed against TIN Available is No .
Entity incorporated in the United States of America?	Whether the entity was incorporated in the United States of America or not.
Entity has any ultimate beneficial owners who are tax residents of countries other than <country name>?	Whether any of the beneficial owners including the controlling persons of the entity/ organization is a tax resident of any country other than the country in which the entity's accounts are held within the bank.
Entity Category	The category to which the entity belongs. The categories are: Financial Institution and Non- Financial Institution.
An Investment Entity located in a Non-Participating Jurisdiction and managed by another Financial Institution	Whether the entity is an investment entity located in a Non-Participating Jurisdiction and managed by another Financial Institution. The value against this field will be Yes or No if the entity is a Financial Institution and an Investment Entity. If the entity is a non-financial institution or a financial institution that is a Depository Institution, Custodial Institution or Specified Insurance Company the value will be NA.

Table 55-15 (Cont.) Field Description

Field Name	Description
Other Investment Entity	Whether the entity is a type of investment entity that is different from that of an investment entity located in a Non-Participating Jurisdiction and managed by another Financial Institution. The value against this field will be Yes or No if the entity is a Financial Institution and an Investment Entity. If the entity is a non-financial institution or a financial institution that is a Depository Institution, Custodial Institution or Specified Insurance Company the value will be NA.
Depository Institution, Custodial Institution or Specified Insurance Company	Whether the entity is a depository institution, custodial institution or an insurance company. The value against this field will be Yes or No if the entity is a Financial Institution. If the entity is a non-financial institution, the value will be NA.
GIIN Available	Whether the entity's Global Intermediary Identification Number, is available or not. The value against this field will be Yes or No if the entity is a Financial Institution. If the entity is a non-financial institution, the value will be NA.
GIIN	The entity's Global Intermediary Identification Number. The value against this field will be defined if the entity is a Financial Institution and if the value against GIIN Available is Yes. If the entity is a non-financial institution, the value will be NA.
Reason for Non Availability	The reason for which the entity's GIIN is not available. The value against this field will be defined if the entity is a Financial Institution and if the value against GIIN Available is No. If the entity is a non-financial institution, the value will be NA.
Active NFE - A corporation, the stock of which is regularly traded on an established securities market	Whether the entity is an active NFE and the entity's stock is regularly traded on an established securities market. The value against this field will be Yes or No if the entity is an Active Non-Financial Institution. If the entity is a financial institution, the value will be NA.
Name of the established securities market on which the corporation is regularly traded	The name of securities market on which the entity trades regularly. The value against this field will be defined if the entity is an Active Non-Financial Institution and is a corporation, the stock of which is regularly traded on an established securities market. The value displayed against this field will be NA if the entity is a financial institution or is any type of non-financial institution other than Active NFE – whose the stock of which is regularly traded on an established securities market.
Active NFE - Entity is related to a corporation whose stock is regularly traded on an established securities market	Whether the entity is an active non-financial entity and is related to a corporation whose stock is regularly traded on an established securities market. The value against this field will be Yes or No if the entity is an Active Non-Financial Institution. If the entity is a financial institution, the value will be NA.
Name of the related corporation whose stock is traded	The name of securities market on which the entity's stock is traded regularly. The value against this field will be defined if the entity is an Active Non-Financial Institution and is related to a corporation whose stock is regularly traded on an established securities market. The value displayed against this field will be NA if the entity is a financial institution or is any type of non-financial institution other than Active NFE and is related to a corporation whose stock is regularly traded on an established securities market.

Table 55-15 (Cont.) Field Description

Field Name	Description
Nature of relation	The relation that the entity has with the company whose stock is traded. The value against this field will be defined if the entity is an Active Non-Financial Institution and is related to a corporation whose stock is regularly traded on an established securities market. The value displayed against this field will be NA if the entity is a financial institution or is any type of non-financial institution other than Active NFE and is related to a corporation whose stock is regularly traded on an established securities market. The value displayed can be any one of the following: <ul style="list-style-type: none"> • Subsidiary of the listed company • Controlled by a listed company • Common control as a listed company
Name of the established securities market on which the stock of the related corporation is regularly traded	The name of security market in which the stock of the related corporation is traded regularly. The value against this field will be defined if the entity is an Active Non-Financial Institution and is related to a corporation whose stock is regularly traded on an established securities market. The value displayed against this field will be NA if the entity is a financial institution or is any type of non-financial institution other than Active NFE and is related to a corporation whose stock is regularly traded on an established securities market.
Active NFE - A Governmental Entity or Central Bank	Whether the entity is an active non-financial Governmental Entity or Central Bank. The value against this field will be Yes or No if the entity is an Active Non-Financial Institution. If the entity is a financial institution, the value will be NA.
Active NFE - An International Organization	Whether the entity is an active non-financial international organization. The value against this field will be Yes or No if the entity is an Active Non-Financial Institution. If the entity is a financial institution, the value will be NA.
Active NFE - Other - e.g. a start-up NFE or a non-profit NFE	Whether the entity is any other type of active non-financial organization e.g. a start-up NFE or a non-profit NFE. The value against this field will be Yes or No if the entity is an Active Non-Financial Institution. If the entity is a financial institution, the value will be NA.
Sub-Category of Active NFE	The sub-category of the active non- financial entity. The value against this field will be defined if the entity is an Active Non-Financial Institution and is either a government entity or central bank, an international organization or any other type of active NFE. If the entity is a financial institution, the value will be NA.
Passive Non-Financial Entity (NFE)	Specify Whether the entity is a passive non-financial entity. The value against this field will be Yes or No if the entity is a Non-Financial Institution. If the entity is a financial institution, the value will be NA.

55.5.2 FATCA & CRS Declaration - Schedule Reports

This topic describes the systematic instruction to **FATCA & CRS Declaration - Schedule Reports** option.

The reports that are generated in a specific time frame such as daily, weekly, monthly, quarterly, and annually are categorized under scheduled reports.

To generate the FATCA & CRS Declaration schedule report:

1. Navigate to the above path.

The **Report Generation** screen appears.

- Click the **Schedule** tab.

The **Scheduled Report Generation** screen appears.

- From the **Report Name** list, select **FATCA & CRS Declaration Report** as the report to be generated.

The respective report generation screen appears.

Figure 55-16 FATCA & CRS Declaration - Schedule Report

The screenshot shows the 'Generate Report' interface with the 'Scheduled' tab selected. The form contains the following fields and controls:

- Report Name:** A dropdown menu showing 'FATCA & Common Reportin...'.
- Report Format:** A dropdown menu showing 'CSV'.
- Select Frequency:** A dropdown menu showing 'DAILY'.
- Start Generating:** A date and time picker showing 'April 25, 2024 at 12:00:00 AM'.
- Stop Generating:** A date and time picker showing 'April 30, 2024 at 12:00:00 AM'.
- Generate By:** Radio buttons for 'Party ID' (selected) and 'Form Type'.
- Enter Party ID:** A text input field containing '002890'.
- Buttons:** 'Schedule Report' (dark blue), 'Cancel' (light blue), and 'Clear' (light blue).
- Footer:** A link 'View Scheduled Reports'.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-16 FATCA & CRS Declaration - Schedule Report - Field Description

Field Name	Description
Report Name	Select the type of report to be generated.
Report Format	Select the format in which the report is to be generated. The FATCA & CRS Declaration report can be generated in format CSV only.
Select Frequency	Select the frequency at which the report is to be generated. The options are: <ul style="list-style-type: none"> Once Daily Weekly Monthly
Start Generating	Date from which the report is to be generated as per frequency defined.
Stop Generating	Date till which the report is to be generated as per frequency defined.

Table 55-16 (Cont.) FATCA & CRS Declaration - Schedule Report - Field Description

Field Name	Description
Generate By	Specify whether the report is to be generated on the basis of party ID or form type as Individual or Entity. The options are: <ul style="list-style-type: none"> • Party ID • Form Type
Enter Party ID	Specify the party ID of the user for whom report is to be generated. This field appears if you have selected Party ID in the Generate By field.
Form Type	Select whether you want to generate the report for the FATCA & CRS forms of entities or individuals. The options are: <ul style="list-style-type: none"> • FATCA & CRS - Entity • FATCA & CRS - Individual This field appears if you have selected Form Type in the Generate By field.
Duration	Specify the period for which the report is to be generated. <ul style="list-style-type: none"> • From – The date from which you want to generate the report. • To – The date until which you want to generate the report.
View Scheduled Reports	Link to view all the reports that are scheduled.

4. From the **Report Format** list, select the format in which the report is to be generated.
5. From the **Select Frequency** list, select the appropriate option.
6. From the **Start Generating** and **Stop Generating** list, select the appropriate duration.
7. In the **Generate By** field, select the option of choice.
 - a. If you have selected the option **Party ID**, enter the **party ID** of the user for whom the report is to be generated in the Enter **Party ID** field.
 - b. If you have selected the option **Form Type**, select the required form type from the **Form Type** list.
From the **Duration - From and Duration - To** list, select the desired duration.
8. Perform anyone of the following actions:
 - Click **Schedule Report** to generate and view the report.
 - Click the **View Scheduled Reports** link to view all the scheduled reports.
The **Scheduled Reports** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the search parameters.
9. Perform anyone of the following actions:
 - The success message along with the reference number, status and **Report Request Id** appears. Click **Ok** to close the screen and navigate to the dashboard.
 - Click on the **View Reports** link to download the report.
The user is directed to the **My Reports** screen. The list of reports appears.
 - Click **Schedule another Report** to generate another report.
10. In the **My Reports** screen, click on desired **Report Sub ID** to view and download the generated report.

A report will be generated in the format specified at the time of scheduling or generating an adhoc report.

Note

You can also download the requested report from **Administrator Dashboard**, click **Toggle Menu**, then click **Reports** and then click **My Reports**. In the **My Reports** screen, click **Scheduled Reports**.

55.6 Approval Rule Report

This topic describes the systematic instruction to **Approval Rule Report** option. Approval Rule Report provides the list of rules and workflows belonging to a group corporate.

Administrator has to provide a party ID for which the Approval Rule Report is to be generated.

System Administrator has to select a format in which the report needs to be generated. This report can be generated only on an Adhoc basis and is not available under **Schedule** option.

1. Perform the below navigation to access **Report Generation**.

- From **Administrator Dashboard**, click **Toggle Menu**, then click **Menu**, and then click **Reports**. Under **Reports**, click **Report Generation**.

The **Report Generation** screen appears.

- [Approval Rule Report - Adhoc Reports](#)
This topic describes the systematic instruction to **Approval Rule Report - Adhoc Reports** option.
- [Approval Rules - Schedule Reports](#)
This topic describes the systematic instruction to **Approval Rules - Schedule Reports** option.
- [Approval Rule Report - Adhoc Report](#)
This topic describes the systematic instruction to **Approval Rule Report - Adhoc Report** option.

55.6.1 Approval Rule Report - Adhoc Reports

This topic describes the systematic instruction to **Approval Rule Report - Adhoc Reports** option.

Approval Rule Adhoc reports are generated on demand or on request. Generated reports can be viewed using **My Reports** screen.

To generate the Approval Rule adhoc report:

- Navigate to the above path.
The **Report Generation** screen appears.
- Click the **Adhoc** tab.
- From the **Report Name** list, select the appropriate report to be generated.

The respective report generation screen appears.

Figure 55-17 Approval Rule - Adhoc Report
Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-17 API Consumption - Adhoc Report - Field Description

Field Name	Description
Report Name	Select the type of report to be generated.
Report Format	Select the format in which the report is to be generated. The approval rule report can be generated in format CSV only.
Group Corporate ID	The Group Corporate ID of the user for whom report has been generated
Group Corporate Name	The Group Corporate Name of the user for whom report has been generated

4. From the **Report Format** list, select the appropriate report output format.
5. In the **Group Corporate ID** field, enter the Group Corporate ID
6. In the **Group Corporate Name** field, enter the Group Corporate name.
 - Click **Search** to search the Group corporate.
The search result appears based on criteria.
 - Select the Group corporate ID.
 - Click **Clear** to reset the data entered.
7. Click **Generate Report** to generate the report.
 - Click **Cancel** to cancel the transaction.

- Click **Clear** to reset the search parameters.
8. The success message along with the reference number, status and **Report Request Id** appears.
- Click **Ok** to close the screen and navigate to the dashboard.
 - Click on the **View Reports** link to download the report.
- The user is directed to the **My Reports** screen. The list of reports appears.
- Click **Generate another report** to generate another report.
9. In the **My Reports** screen, click on desired **Report Sub ID** to view and download the generated report.

A report will be generated in the format specified at the time of scheduling or generating an adhoc report.

Note

You can also download the requested report from **Administrator Dashboard**, click **Toggle Menu**, then click **Reports** and then click **My Reports**.

Figure 55-18 For reference, a specimen of the report generated is given below:

Report Date: 10 Sep 2022 13:08:07														
Report Generated by: DAVID														
Approval Report														
Group Corporate ID : 1000111														
Group Corporate Name: TATA Corporation														
Rule Type	Rule Code	Rule Desc	Workflow Initiator	Party ID	Transact/Accounts	Currency	From Amt	To Amount	Approval	Workflow	Workflow	Workflow	Levels in Workflow	
Administrative	R89	Rule 89	Approve	All Users	PTY67	Party Preference, Create Spend Category, Biller Mail No								
Financial	R1	Rule1	Approve	User Group PTY1	PTY All Transa	All Account	USD	100	50000	Yes	Sequential	WKF1W1	Workflow: Level 1 : Checker User Group - USGRP1; Level 2 : Approver User - USR2;	
Financial	R3	Rule3	Release	User Group PTY1	PTY Top Up	xxxxxxx	GBP	50	75000	Yes	Parallel	WKF1W3	Workflow: Level 1 : Releaser User Group - USGRP4;	
Maintenance	R56	Rule 56	Release	User : USF	PTY51	PT All Transactions				No				
Non Accoi	R006	Rule 006	Approve	All Users	PTY59	Facility Amendment, EUR		10	50000	No				
Non Accoi	R30	Rule 30	Approve	User Group PTY003	Facility Amendment, USD			200	15000	Yes	Parallel	WKF1W20	Workflow: Level 1 : Checker User - USR03; Level 2 : Approver User Group - USGRP400;	
Non Accoi	R102	Rule 102	Approve	User : USF	PTY93	PT Initiate Transfer LC, SGD		1	300000	Yes	Parallel	WKF1W24	Workflow: Level 1 : Approver User Group - USR89;	
Non-Financ	R2	Rule2	Approve	User : USF	PTY6	PTY All Transa	All Accounts			Yes	Sequential	WKF1W2	Workflow: Level 1 : Checker User - USR1; Level 2 : Checker User Group - USGRP2; Level 3 : Approver User Group - USGRP3;	
Non-Financ	R4	Rule4	Release	User Group PTY2	PTY Cheque	Bxxxxxxx5573; xxxxxxxx7493; xxxxxxxx	No							

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-18 Approval Rules Reports - Field Description

Field Name	D e s c r i p t i o n
Report Parameters	I n f o r m a t i o n s p e c i f i e d i n b e l o w f i e l d s a r e r e l a t e d t o r e p o r t p a r a m

Table 55-18 (Cont.) Approval Rules Reports - Field Description

Field Name	D e s c r i p t i o n
	e t e r s .

Table 55-18 (Cont.) Approval Rules Reports - Field Description

Field Name	D e s c r i p t i o n
Group Corporate ID	T h e G r o u p C o r p o r a t e I D o f t h e u s e r f o r w h o m r e p o r t h a s b e e n g e

Table 55-18 (Cont.) Approval Rules Reports - Field Description

Field Name	D e s c r i p t i o n
	n e r a t e d

Table 55-18 (Cont.) Approval Rules Reports - Field Description

Field Name	D e s c r i p t i o n
Group Corporate Name	T h e G r o u p C o r p o r a t e N a m e o f t h e u s e r f o r w h o m r e p o r t h a s b e e n

Table 55-18 (Cont.) Approval Rules Reports - Field Description

Field Name	D e s c r i p t i o n
	g e n e r a t e d

Table 55-18 (Cont.) Approval Rules Reports - Field Description

Field Name	D e s c r i p t i o n
Rule Type	T r a n s a c t i o n r u l e t y p e f o r w h i c h t h e a p p r o v a l r u l e i s s e t u p .

Table 55-18 (Cont.) Approval Rules Reports - Field Description

Field Name	D e s c r i p t i o n
Rule Code	A p p r o v a l r u l e c o d e .
Rule Description	A p p r o v a l r u l e d e s c r i p t i o n .

Table 55-18 (Cont.) Approval Rules Reports - Field Description

Field Name	D e s c r i p t i o n
Rule/Workflow Applicable For	U s e r n a m e / g r o u p n a m e o f t h e u s e r m a i n t a i n e d i n a w o r k f l o w a t

Table 55-18 (Cont.) Approval Rules Reports - Field Description

Field Name	D e s c r i p t i o n
	I e v e l.
Initiator Type	I n i t i a t o r t y p e s p e c i f i e d w h i l e c r e a t i n g a r u l e .

Table 55-18 (Cont.) Approval Rules Reports - Field Description

Field Name	D e s c r i p t i o n
Party ID	P a r t y I D o f w o r k f l o w .
Transactions	T r a n s a c t i o n f o r w h i c h t h e r u l e i s s e t u p .

Table 55-18 (Cont.) Approval Rules Reports - Field Description

Field Name	D e s c r i p t i o n
Accounts	A c c o u n t s f o r w h i c h t h e r u l e i s s e t u p .

Table 55-18 (Cont.) Approval Rules Reports - Field Description

Field Name	D e s c r i p t i o n
Currency	C u r r e n c y s e t f o r t h e r u l e .

Table 55-18 (Cont.) Approval Rules Reports - Field Description

Field Name	D e s c r i p t i o n
From Amount	T h e m i n i m u m a m o u n t f o r t h e t r a n s a c t i o n s a l l o w e d f o r t h e u s e r.

Table 55-18 (Cont.) Approval Rules Reports - Field Description

Field Name	D e s c r i p t i o n
To Amount	T h e m a x i m u m a m o u n t f o r t h e t r a n s a c t i o n s a l l o w e d f o r t h e u s e r.

Table 55-18 (Cont.) Approval Rules Reports - Field Description

Field Name	D e s c r i p t i o n
Approval Required	F i e l d d i s p l a y s w h e t h e r a p p r o v a l i s r e q u i r e d o r n o t f o r t h e s e t

Table 55-18 (Cont.) Approval Rules Reports - Field Description

Field Name	D e s c r i p t i o n
	c o n d i t i o n .
Workflow Preference	T h e p r e f e r e n c e o f t h e a p p r o v a l w o r k f l o w .

Table 55-18 (Cont.) Approval Rules Reports - Field Description

Field Name	D e s c r i p t i o n
Workflow Code	C o d e o f t h e a p p r o v a l w o r k f l o w .

Table 55-18 (Cont.) Approval Rules Reports - Field Description

Field Name	D e s c r i p t i o n
Workflow Description	T h e a p p r o v a l w o r k f l o w d e s c r i p t i o n .

Table 55-18 (Cont.) Approval Rules Reports - Field Description

Field Name	D e s c r i p t i o n
Levels in Workflow	A p p r o v a l l e v e l s f o r a u s e r / u s e r g r o u p .

55.6.2 Approval Rules - Schedule Reports

This topic describes the systematic instruction to **Approval Rules - Schedule Reports** option.

The reports that are generated in specific time frame such as daily, weekly, monthly, quarterly, and annually are categorized under scheduled reports.

To generate the Approval Rules schedule report:

- 1. Navigate to the above path.
The **Report Generation** screen appears.
- 2. Click the **Schedule** tab.
The **Scheduled Report Generation** screen appears.

- From the **Report Name** list, select the appropriate report to be generated.
The respective report generation screen appears.

Figure 55-19 Approval Rules - Schedule Report

The screenshot shows the 'Generate Report' interface. At the top, there's a 'Generate Report' header with a back arrow. Below it, there are two tabs: 'Adhoc' and 'Scheduled', with 'Scheduled' being the active tab. The form contains several fields: 'Report Name' (set to 'Approval Rules Report'), 'Report Format' (set to 'CSV'), and 'Select Frequency' (set to 'DAILY'). Below these are 'Start Generating' and 'Stop Generating' fields, both showing dates and times. A section for 'Group Corporate' contains 'Group Corporate ID' (000011) and 'Group Corporate Name' (AcmeCorp), with 'Search' and 'Clear' buttons. Below this is a pagination bar showing 'Page 1 of 1 (1 of 1 items)' and navigation controls. At the bottom, there are 'Schedule Report', 'Cancel', and 'Clear' buttons, and a link to 'View Scheduled Reports'.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-19 Approval Rules - Schedule Report - Field Description

Field Name	Description
Report Name	Select the type of report to be generated.
Report Format	Select the format in which the report is to be generated. The approval rule report can be generated in format CSV only.
Select Frequency	Select the frequency at which the report is to be generated. The options are: <ul style="list-style-type: none"> Once Daily Weekly Monthly

Table 55-19 (Cont.) Approval Rules - Schedule Report - Field Description

Field Name	Description
Start Generating	Date from which the report is to be generated as per the frequency defined.
Stop Generating	Date till which the report is to be generated as per the frequency defined.
Group Corporate ID	The Group Corporate ID of the user for whom report has been generated
Group Corporate Name	The Group Corporate Name of the user for whom report has been generated
View Scheduled Reports	Link to view all the reports that are scheduled.

4. From the **Report Format** list, select the appropriate report output format.
 5. From the **Select Frequency** list, select the appropriate option.
 6. From the **Start Generating** and **Stop Generating** list, select the appropriate duration.
 7. In the **Group Corporate ID** field, enter the Group Corporate ID
 8. In the **Group Corporate Name** field, enter the Group Corporate name.
 - Click **Search** to search the Group corporate.
The search result appears based on criteria.
 - Select the Group corporate ID.
 - Click **Clear** to reset the data entered.
 9. Click **Schedule Report** to generate and view the report.
 - Click the **View Scheduled Reports** link to view all the scheduled reports.
The **Scheduled Reports** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the search parameters.
 10. The success message along with the reference number, status and **Report Request Id** appears.
 - Click **Ok** to close the screen and navigate to the dashboard.
 - Click on the **View Reports** link to download the report.
 - The user is directed to the **My Reports** screen. The list of reports appears.
 - Click **Schedule another Report** to generate another report.
 11. In the **My Reports** screen, click on desired **Report Sub ID** to view and download the generated report.
- A report will be generated in the format specified at the time of scheduling or generating an adhoc report.

Note

You can also download the requested report from **Administrator Dashboard**, click **Toggle Menu**, then click **Reports** and then click **My Reports**. In the **My Reports** screen, click **Scheduled Reports**.

55.7 File Identifier wise Party User Mapping Report

This topic describes the systematic instruction to **File Identifier wise Party User Mapping Report** option.

File Identifier wise Party User Mapping report provides the summary of user IDs mapped to each file identifiers under a specific party ID. Administrator has to provide a party ID for which the File identifier – user mapping request is to be generated.

Further, user has to select a format in which the report needs to be generated. The generation of both Adhoc and Scheduled reports are supported.

Navigation Path: Perform the following navigation to access the **Report Generation**.

From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Reports**. Under **Reports**, click **Report Generation**.

- [File Identifier wise Party User Mapping - Adhoc Report](#)
This topic describes the systematic instruction to **File Identifier wise Party User Mapping - Adhoc Report** option.
- [File Identifier wise Party User Mapping - Schedule Report](#)
This topic describes the systematic instruction to **File Identifier wise Party User Mapping - Schedule Report** option.

55.7.1 File Identifier wise Party User Mapping - Adhoc Report

This topic describes the systematic instruction to **File Identifier wise Party User Mapping - Adhoc Report** option.

File Identifier wise Party User Mapping Adhoc reports are generated on demand or on request. Generated reports can be viewed using **My Reports** screen.

To generate the File Identifier wise Party User Mapping adhoc report:

1. Navigate to the above path.
The **Report Generation** screen appears.
2. Click the **Adhoc** tab.
3. From the **Report Name** list, select the appropriate report to be generated.
The respective report generation screen appears.

Figure 55-20 File Identifier wise Party User Mapping - Adhoc Report
Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-20 File Identifier wise Party User Mapping - Adhoc Report - Field Description

Field Name	Description
Report Name	Select the type of report to be generated.
Report Format	Select the format in which the report is to be generated. The options with Internal Reporting Application are: <ul style="list-style-type: none"> • PDF • CSV
Party ID	The ID of party of whom the report is to be generated.

- From the **Report Format** list, select the format in which the report is to be generated.
- From the **Frequency** list, select the appropriate option to generate a frequency based report.
- In the **Party ID** field, enter the party id.
- Perform anyone of the following actions:
 - Click **Generate Report** to view and generate the report.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the search parameters.
- Perform anyone of the following actions:
 - The success message along with the reference number, status and **Report Request Id** appears. Click **Ok** to close the screen and navigate to the dashboard.
 - Click on the **View Reports** link to download the report.

The user is directed to the **My Reports** screen. The list of reports appears.

- Click **Generate another report** to generate another report.
9. In the **My Reports** screen, click on desired **Report Sub ID** to view and download the generated report.

A report will be generated in the format specified at the time of scheduling or generating an adhoc report.

Note

You can also download the requested report from **Administrator Dashboard**, click **Toggle Menu**, then click **Reports** and then click **My Reports**.

Figure 55-21 For reference, a specimen of the report generated is given below:

File Identifier wise Party User Mapping
Party Id: 001164 | Party Name: Exxon Mobil



File Identifier Code:	MDMCDomABR	Transaction Type : Domestic Funds Transfer	Approval Type: RECORD LEVEL
Sr No	User Name	User Id	
1	Corp Auth1	coprpauth1	
2	Corp Init1	corpinit1	
3	Auto Auth	rkautocorp	
4	Corp User1	rkcorpuser1	
5	Rahul Kamble	rkcorpadmin	

File Identifier Code:	MDMCINTABR	Transaction Type : Internal Funds Transfer	Approval Type: RECORD LEVEL
Sr No	User Name	User Id	
1	Corp Init1	corpinit1	
2	Auto Auth	rkautocorp	
3	Corp User1	rkcorpuser1	

File Identifier Code:	MixPayee	Transaction Type : Mixed Payee	Approval Type: RECORD LEVEL
Sr No	User Name	User Id	
1	Corp User1	rkcorpuser1	

File Identifier Code:	SDMCInternationalABF	Transaction Type : International Funds Transfer	Approval Type: FILE LEVEL
Sr No	User Name	User Id	
1	Corp Init1	corpinit1	
2	Corp User1	rkcorpuser1	
3	Auto Auth	rkautocorp	

File Identifier Code:	SDCMIXABFile	Transaction Type : Mixed Payments	Approval Type: FILE LEVEL
Sr No	User Name	User Id	
1	Corp User1	rkcorpuser1	

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-21 File Identifier wise Party User Mappin - Field Description

Field Name	Description
Report Parameters	Information specified in below fields are related to report parameters.
Party ID	The party ID of whom the report is generated.
Party Name	The name of the party of whom the report is generated.
File Identifier Code	The file identifier code mapped to the users.
Transaction Type	The transaction type associated with the file identifier code.
Approval Type	Approval type for the file - either Record or File.
Sr No	Serial number of the records.
User Name	Name of the user to whom the file identifiers are mapped.
User ID	ID of the user.

55.7.2 File Identifier wise Party User Mapping - Schedule Report

This topic describes the systematic instruction to **File Identifier wise Party User Mapping - Schedule Report** option.

The reports that are generated in specific time frame such as daily, weekly, monthly, quarterly, and annually are categorized under scheduled reports.

To generate the File Identifier wise Party User Mapping scheduled report:

1. Navigate to the above path.
The **Report Generation** screen appears.
2. Click the **Schedule** tab.
The **Scheduled Report Generation** screen appears.
3. From the **Report Name** list, select the appropriate report to be generated.
The respective report generation screen appears.

Figure 55-22 File Identifier wise Party User Mapping - Schedule Report

The screenshot shows a 'Generate Report' window with a 'Scheduled' tab. The 'Report Name' is 'File Identifier wise Party Us...'. The 'Report Format' is 'PDF'. The 'Select Frequency' is 'DAILY'. The 'Start Generating' date is 'April 25, 2024 at 12:00:00 AM' and the 'Stop Generating' date is 'April 30, 2024 at 12:00:00 AM'. The 'Party ID' is '002890'. There are 'Schedule Report', 'Cancel', and 'Clear' buttons. A link 'View Scheduled Reports' is at the bottom left.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-22 File Identifier wise Party User Mapping - Schedule Report - Field Description

Field Name	Description
Report Name	Select the type of report to be generated.
Report Format	Select the format in which the report is to be generated The options with Internal Reporting Application are: <ul style="list-style-type: none"> • PDF • CSV
Select Frequency	Select the frequency at which the report is to be generated. The options are: <ul style="list-style-type: none"> • Once • Daily • Weekly • Monthly
Start Generating	Date from which the report is to be generated as per the frequency defined
Stop Generating	Date till which the report is to be generated as per the frequency defined.
Party ID	Party ID of whom the report is to be generated.
View Scheduled Reports	Link to view all the reports that are scheduled.

4. From the **Report Format** list, select the format in which the report is to be generated.
5. From the **Select Frequency** list, select the appropriate option.
6. From the **Start Generating** and **Stop Generating** list, select the appropriate duration.
7. In the **Party ID** field, enter the party ID.

8. From the **Duration - From and Duration - To** list, select the appropriate duration.
9. Perform anyone of the following actions:
 - Click **Schedule Report** to generate and view the report.
 - Click the **View Scheduled Reports** link to view all the scheduled reports.
The **Scheduled Reports** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the search parameters.
10. Perform anyone of the following actions:
 - The success message along with the reference number, status and **Report Request Id** appears. Click **Ok** to close the screen and navigate to the dashboard.
 - Click on the **View Reports** link to download the report.
The user is directed to the **My Reports** screen. The list of reports appears.
 - Click **Schedule another Report** to generate another report.
11. In the **My Reports** screen, click on desired **Report Sub ID** to view and download the generated report.
A report will be generated in the format specified at the time of scheduling or generating an adhoc report.

 **Note**

You can also download the requested report from **Administrator Dashboard**, click **Toggle Menu**, then click **Reports** and then click **My Reports**, In the **My Reports** screen, click **Scheduled Reports**.

55.8 Party User wise File Identifiers Mapping Report

This topic describes the information about **Party User wise File Identifiers Mapping Report** option.

Party User wise File Identifiers Mapping Report provides a summary of file identifiers mapped to each user of a specific party. Administrator has to provide a party ID for which the Party User wise File Identifiers Mapping Report is to be generated. Further, user has to select a format in which the report needs to be generated.

The generation of both Adhoc and Scheduled reports are supported.

Navigation Path: Perform the following navigation to access the **Report Generation**.

From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Reports**. Under **Reports**, click **Report Generation**.

- [Party User wise File Identifiers Mapping - Adhoc Report](#)
This topic describes the systematic instruction to **Party User wise File Identifiers Mapping - Adhoc Report** option.
- [Party User wise File Identifiers Mapping - Schedule Reports](#)
This topic describes the systematic instruction to **Party User wise File Identifiers Mapping - Schedule Reports** option.

55.8.1 Party User wise File Identifiers Mapping - Adhoc Report

This topic describes the systematic instruction to **Party User wise File Identifiers Mapping - Adhoc Report** option.

Party User wise File Identifiers Mapping Adhoc reports are generated on demand or on request. Generated reports can be viewed using **My Reports** screen.

To generate the Party User wise File Identifiers Mapping adhoc report:

1. Navigate to the above path.
The **Report Generation** screen appears.
2. Click the **Adhoc** tab.
3. From the **Report Name** list, select the appropriate report to be generated.
The respective report generation screen appears.

Figure 55-23 Party User wise File Identifiers Mapping - Adhoc Reports

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-23 Party User wise File Identifiers Mapping - Adhoc Reports - Field Description

Field Name	Description
Report Name	Select the type of report to be generated.
Report Format	Select the format in which the report is to be generated.. The options with Internal Reporting Application are: <ul style="list-style-type: none"> • PDF • CSV
Party ID	Party ID for which the report is to be generated.

4. From the **Report Format** list, select the format in which the report is to be generated.
5. In the **Party ID** field, enter the party id.
6. Perform anyone of the following actions:
 - Click **Generate Report** to generate the report.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the search parameters.
7. Perform anyone of the following actions:
 - The success message along with the reference number, status and **Report Request Id** appears. Click **Ok** to close the screen and navigate to the dashboard.
 - Click on the **View Reports** link to download the report.
 - The user is directed to the **My Reports** screen. The list of reports appears.
 - Click **Generate another report** to generate another report.
8. In the **My Reports** screen, click on desired **Report Sub ID** to view and download the generated report.

A report will be generated in the format specified at the time of scheduling or generating an adhoc report.

 **Note**

You can also download the requested report from **Administrator Dashboard**, click **Toggle Menu**, then click **Reports** and then click **My Reports**.

Figure 55-24 For reference, a specimen of the report generated is given below:**Party User wise File Identifiers Mapping**

Party Id : 001164 | Party Name : Exxon Mobil



User Name : Corp User1				User Id : rkcorpuser1			
File Identifier Code	Description	File Type	Transaction Type	Accounting Type	Approval Type	File Template	Format Type
MDMCDomABR	MDMC Domestic Adhoc Bene Record Level	DELIMITED	Domestic Funds Transfer	MDMC	RECORD level	DomesticFTMD MC	CSV
MDMCINTABR	MDMC Internal Adhoc Bene Record Level	DELIMITED	Internal Funds Transfer	MDMC	RECORD level	InternalFTMDMC	CSV
MixePayee	Mixed Payee Upload	DELIMITED	Mixed Payee	SDSC	RECORD level	MixedPayee	CSV
SDMCINTABF	SDMC Internal Adhoc Bene File Level	DELIMITED	Internal Funds Transfer	SDMC	FILE level	InternalFTSDMC	CSV
SDMCInternationalABF	SDMC International Adhoc Bene File Level	DELIMITED	International Funds Transfer	SDMC	FILE level	InternationalFTSDMC	CSV
SDMCMIXABFile	SDMC Mix Adhoc Bene File Level	DELIMITED	Mixed Payments	SDMC	FILE level	InternalDomSDMC	CSV
SDSCINABFileLevel	SDSC Internal Adhoc Bene File Level	DELIMITED	Internal Funds Transfer	SDSC	FILE level	InternalFT	CSV
SDSCInternalAR	SDSC Internal Adhoc Bene Record Level	DELIMITED	Internal Funds Transfer	SDSC	RECORD level	InternalFT	CSV

User Name : Auto Auth				User Id : rkautocorp			
File Identifier Code	Description	File Type	Transaction Type	Accounting Type	Approval Type	File Template	Format Type
MDMCDomABR	MDMC Domestic Adhoc Bene Record Level	DELIMITED	Domestic Funds Transfer	MDMC	RECORD level	DomesticFTMD MC	CSV
MDMCINTABR	MDMC Internal Adhoc Bene Record Level	DELIMITED	Internal Funds Transfer	MDMC	RECORD level	InternalFTMDMC	CSV
SDMCINTABF	SDMC Internal Adhoc Bene File Level	DELIMITED	Internal Funds Transfer	SDMC	FILE level	InternalFTSDMC	CSV
SDMCInternationalABF	SDMC International Adhoc Bene File Level	DELIMITED	International Funds Transfer	SDMC	FILE level	InternationalFTSDMC	CSV
SDSCINABFileLevel	SDSC Internal Adhoc Bene File Level	DELIMITED	Internal Funds Transfer	SDSC	FILE level	InternalFT	CSV
SDSCInternalAR	SDSC Internal Adhoc Bene Record Level	DELIMITED	Internal Funds Transfer	SDSC	RECORD level	InternalFT	CSV
SDSCMixFile	SDSC Mix File	DELIMITED	Mixed Payments	SDSC	FILE level	InternalIntDomSDSC	CSV

User Name : Rahul Kamble				User Id : rkcorpadmin			
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1 Report generated by Suyog Initiator | 27 Oct 2017, 07:43

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-24 Party User wise File Identifiers Mapping - Field Description

Field Name	Description
Report Parameters	Information specified in below fields are related to report parameters.
Party ID	The party ID for which the report is generated.
Party Name	The name of the party for which the report is generated.
User Name	Name of the users to whom the file identifiers are mapped.
User ID	ID of the user
File Identifier Code	The file identifier code mapped to the users.
Description	Description of the file identifier mapped to the user.
File Type	File type of the file identifier mapped to the user.
Transaction Type	Transaction type of the file identifier mapped to the user
Accounting Type	The accounting type of the file identifier mapped to the user.
Approval Type	Approval type of the file identifier mapped to the user
File Template	File template of the file identifier mapped to the user.
Format Type	Format type of the file identifier mapped to the user.

55.8.2 Party User wise File Identifiers Mapping - Schedule Reports

This topic describes the systematic instruction to **Party User wise File Identifiers Mapping - Schedule Reports** option.

The reports that are generated in specific time frame such as daily, weekly, monthly, quarterly, and annually are categorized under scheduled reports.

To generate the Party User wise File Identifiers Mapping schedule report:

1. Navigate to the above path.
The **Report Generation** screen appears.
2. Click the **Schedule** tab.
3. From the **Report Name** list, select the appropriate report to be generated.
The respective report generation screen appears.

Figure 55-25 Party User wise File Identifiers Mapping – Schedule Report
Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-25 Party User wise File Identifiers Mapping – Schedule Report - Field Description

Field Name	Description
Report Name	Select the type of report to be generated.
Report Format	Select the format in which the report is to be generated. The options with Internal Reporting Application are: <ul style="list-style-type: none"> • PDF • CSV
Select Frequency	Select the frequency at which the report is to be generated. The options are: <ul style="list-style-type: none"> • Once • Daily • Weekly • Monthly
Start Generating	Date from which the report is to be generated as per the frequency defined.
Stop Generating	Date till which the report is to be generated as per the frequency defined.
Party ID	The party ID for which the report is to be generated.
View Scheduled Reports	Link to view all the reports that are scheduled.

4. From the **Report Format** list, select the format in which the report is to be generated.
5. From the **Select Frequency** list, select the appropriate option.
6. From the **Start Generating** and **Stop Generating** list, select the appropriate duration.
7. In the **Party ID** field, enter the party ID.

8. Perform anyone of the following actions:
 - Click **Schedule Report** to generate and view the report.
 - Click the **View Scheduled Reports** link to view all the scheduled reports.
The **Scheduled Reports** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the search parameters.
9. Perform anyone of the following actions:
 - The success message along with the reference number, status and **Report Request Id** appears. Click **Ok** to close the screen and navigate to the dashboard.
 - Click on the **View Reports** link to download the report.
The user is directed to the **My Reports** screen. The list of reports appears.
 - Click **Schedule another Report** to generate another report.
10. In the **My Reports** screen, click on desired **Report Sub ID** to view and download the generated report.
A report will be generated in the format specified at the time of scheduling or generating an adhoc report.

 **Note**

You can also download the requested report from **Administrator Dashboard**, click **Toggle Menu**, then click **Reports** and then click **My Reports**, In the **My Reports** screen, click **Scheduled Reports**.

55.9 Party wise File Identifiers Mapping Report

This topic describes the systematic instruction to **Party wise Approval Rule - Adhoc Report** option.

Party wise file identifier mapping report provides summary of file identifiers mapped to a specific party ID. Administrator has to provide a party ID for which Party wise file identifier mapping report is to be generated.

Further, user has to select a format in which the report needs to be generated.

The generation of both Adhoc and Scheduled reports are supported.

Navigation Path: Perform the following navigation to access the **Report Generation**.

From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Reports**. Under **Reports**, click **Report Generation**.

- [Party wise File Identifiers Mapping - Adhoc Report](#)
This topic describes the systematic instruction to **Party wise File Identifiers Mapping - Adhoc Report** option.
- [Party wise File Identifiers Mapping - Schedule Reports](#)
This topic describes the systematic instruction to **Party wise File Identifiers Mapping - Schedule Reports** option.

55.9.1 Party wise File Identifiers Mapping - Adhoc Report

This topic describes the systematic instruction to **Party wise File Identifiers Mapping - Adhoc Report** option.

Party wise File Identifiers Mapping Adhoc reports are generated on demand or on request. Generated reports can be viewed using **My Reports** screen.

To generate the Party wise File Identifiers Mapping adhoc report:

1. Navigate to the above path.
The **Report Generation** screen appears.
2. Click the **Adhoc** tab.
3. From the **Report Name** list, select the appropriate report to be generated.
The respective report generation screen appears.

Figure 55-26 Party wise File Identifiers Mapping - Adhoc Report

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-26 Party wise File Identifiers Mapping - Adhoc Report - Field Description

Field Name	Description
Report Name	Select the type of report to be generated.
Report Format	Select the format in which the report is to be generated.. The options with Internal Reporting Application are: <ul style="list-style-type: none"> • PDF • CSV
Party ID	Party ID of whom the report is to be generated.

4. From the **Report Format** list, select the format in which the report is to be generated.

5. In the **Party ID** field, enter the party id.
6. Perform anyone of the following actions:
 - Click **Generate Report** to generate the report.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the search parameters.
7. Perform anyone of the following actions:
 - The success message along with the reference number, status and **Report Request Id** appears. Click **Ok** to close the screen and navigate to the dashboard.
 - Click on the **View Reports** link to download the report.

The user is directed to the **My Reports** screen. The list of reports appears.
 - Click **Generate another report** to generate another report.
8. In the **My Reports** screen, click on desired **Report Sub ID** to view and download the generated report.

A report will be generated in the format specified at the time of scheduling or generating an adhoc report.

 **Note**

You can also download the requested report from **Administrator Dashboard**, click **Toggle Menu**, then click **Reports** and then click **My Reports**.

Figure 55-27 For reference, a specimen of the report generated is given below:

Party wise File Identifiers Mapping
Party Id : 001164 | Party Name : Exxon Mobil



Sr No	File Identifier Code	Description	File Type	Transaction Type	Accounting Type	Approval Type	File Template	Format Type
1	MDMCDomABR	MDMC Domestic Adhoc Bene Record Level	DELIMITED	Domestic Funds Transfer	MDMC	RECORD LEVEL	DomesticFTDMC	CSV
2	MDMCINTABR	MDMC Internal Adhoc Bene Record Level	DELIMITED	Internal Funds Transfer	MDMC	RECORD LEVEL	InternalFTMDMC	CSV
3	MixePayee	Mixed Payee Upload	DELIMITED	Mixed Payee	SDSC	RECORD LEVEL	MixedPayee	CSV
4	SDMCINTABF	SDMC Internal Adhoc Bene File Level	DELIMITED	Internal Funds Transfer	SDMC	FILE LEVEL	InternalFTSDMC	CSV
5	SDMCInternationalABF	SDMC International Adhoc Bene File Level	DELIMITED	International Funds Transfer	SDMC	FILE LEVEL	InternationalFTSDMC	CSV
6	SDMCMIXABFile	SDMC Mix Adhoc Bene File Level	DELIMITED	Mixed Payments	SDMC	FILE LEVEL	InternalDomSDMC	CSV
7	SDSCINABFile Level	SDSC Internal Adhoc Bene File Level	DELIMITED	Internal Funds Transfer	SDSC	FILE LEVEL	InternalIFT	CSV
8	SDSCInternalABR	SDSC Internal Adhoc Bene Record Level	DELIMITED	Internal Funds Transfer	SDSC	RECORD LEVEL	InternalIFT	CSV
9	SDSCMixFile	SDSCMixFile	DELIMITED	Mixed Payments	SDSC	FILE LEVEL	InternalIntDomSDSC	CSV

1 Report generated by Mustafa Gari | 27 Oct 2017, 06:37

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-27 Party wise File Identifiers Mapping - Field Description

Field Name	Description
Report Parameters	Information specified in below fields are related to report parameters.
Party ID	Party ID of whom the report is generated.
Party Name	Party name of whom the report is generated.
Sr No	Serial number of the records.
File Identifier Code	The file identifier codes mapped to the specific party.
Description	Description of file identifiers mapped to the party.
File Type	File type of file identifiers mapped to the party.
Transaction Type	Transaction type of file identifiers mapped to the party.
Accounting Type	The accounting type of file identifiers mapped to the party.
Approval Type	Approval type of file identifiers mapped to the party.
File Template	File template of file identifiers mapped to the party.
Format Type	Format type of file identifiers mapped to the party.

55.9.2 Party wise File Identifiers Mapping - Schedule Reports

This topic describes the systematic instruction to **Party wise File Identifiers Mapping - Schedule Reports** option.

The reports that are generated in specific time frame such as daily, weekly, monthly, quarterly, and annually are categorized under scheduled reports.

To generate the Party wise File Identifiers Mapping schedule report:

1. Navigate to the above path.
The **Report Generation** screen appears.
2. Click the **Schedule** tab.
3. From the **Report Name** list, select the appropriate report to be generated.
The respective report generation screen appears.

Figure 55-28 Party wise File Identifiers Mapping - Schedule Report

The screenshot shows the 'Generate Report' interface with the 'Scheduled' tab selected. The 'Report Name' dropdown menu is open, showing 'Party wise File Identifiers M...'. The 'Report Format' is set to 'PDF'. The 'Select Frequency' is set to 'DAILY'. The 'Start Generating' date is 'April 25, 2024 at 12:00:00 AM' and the 'Stop Generating' date is 'April 30, 2024 at 12:00:00 AM'. The 'Party ID' is '002890'. At the bottom, there are buttons for 'Schedule Report', 'Cancel', and 'Clear'. A link 'View Scheduled Reports' is also visible.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-28 Party wise File Identifiers Mapping - Schedule Report - Field Description

Field Name	Description
Report Name	Select the type of report to be generated.
Report Format	Select the format in which the report is to be generated.. The options with Internal Reporting Application are: <ul style="list-style-type: none"> • PDF • CSV
Select Frequency	Select the frequency at which the report is to be generated. The options are: <ul style="list-style-type: none"> • Once • Daily • Weekly • Monthly
Start Generating	Date from which the report is to be generated as per the frequency defined.
Stop Generating	Date till which the report is to be generated as per the frequency defined,
Party ID	Party ID of which the report is to be generated.
View Scheduled Reports	Link to view all the reports that are scheduled.

- From the **Report Format** list, select the format in which the report is to be generated.
- From the **Select Frequency** list, select the appropriate option.
- From the **Start Generating** and **Stop Generating** list, select the appropriate duration.
- In the **Party ID** field, enter the party ID.
- Perform anyone of the following actions:
 - Click **Schedule Report** to generate and view the report.
 - Click the **View Scheduled Reports** link to view all the scheduled reports.
The **Scheduled Reports** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the search parameters.
- Perform anyone of the following actions:
 - The success message along with the reference number, status and **Report Request Id** appears. Click **Ok** to close the screen and navigate to the dashboard.
 - Click on the **View Reports** link to download the report.
The user is directed to the **My Reports** screen. The list of reports appears.
 - Click **Schedule another Report** to generate another report.

10. In the **My Reports** screen, click on desired **Report Sub ID** to view and download the generated report.

A report will be generated in the format specified at the time of scheduling or generating an adhoc report.

Note

You can also download the requested report from **Administrator Dashboard**, click **Toggle Menu**, then click **Reports** and then click **My Reports**. In the **My Reports** screen, click **Scheduled Reports**.

55.10 Party wise Payee Maintenance Report

This topic describes the information about **Party wise Payee Maintenance Report** option.

Party wise Payee Maintenance Report provides summary of account and draft payees maintained under a specific party ID. Administrator has to provide a party ID for which Party wise Payee Maintenance Report is to be generated.

Further, user has to select a format in which the report needs to be generated. The generation of both Adhoc and Scheduled reports are supported.

Navigation Path: Perform the following navigation to access the **Report Generation**.

From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Reports**. Under **Reports**, click **Report Generation**.

- [Party wise Payee Maintenance - Adhoc Report](#)
This topic describes the systematic instruction to **Party wise Approval Rule - Adhoc Report** option.
- [Party wise Payee Maintenance - Schedule Reports](#)
This topic describes the systematic instruction to **Party wise Payee Maintenance - Schedule Reports** option.

55.10.1 Party wise Payee Maintenance - Adhoc Report

This topic describes the systematic instruction to **Party wise Approval Rule - Adhoc Report** option.

Party wise Payee Maintenance Adhoc reports are generated on demand or on request. Generated reports can be viewed using **My Reports** screen.

To generate the Party wise Payee Maintenance adhoc report:

1. Navigate to the above path.
The **Report Generation** screen appears.
2. Click the **Adhoc** tab.
3. From the **Report Name** list, select the appropriate report to be generated.
The respective report generation screen appears.

Figure 55-29 Party wise Payee Maintenance - Adhoc Reports
Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-29 Party wise Payee Maintenance - Adhoc ReportsField Description

Field Name	Description
Report Name	Select the type of report to be generated.
Report Format	Select the format in which the report is to be generated. The options with Oracle Analytics Publisher are: <ul style="list-style-type: none"> • PDF • XLS The options with Internal Reporting Application are: <ul style="list-style-type: none"> • PDF
Party ID	Party ID of which the report is to be generated.

4. From the **Report Format** list, select the format in which the report is to be generated.
5. In the **Party ID** field, enter the party id.
6. Perform anyone of the following actions:
 - Click **Generate Report** to generate the report.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the search parameters.
7. Perform anyone of the following actions:
 - The success message along with the reference number, status and **Report Request Id** appears. Click **Ok** to close the screen and navigate to the dashboard.
 - Click on the **View Reports** link to download the report.
The user is directed to the **My Reports** screen. The list of reports appears.
 - Click **Generate another report** to generate another report.

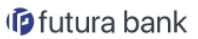
8. In the **My Reports** screen, click on desired **Report Sub ID** to view and download the generated report.

A report will be generated in the format specified at the time of scheduling or generating an adhoc report.

Note

You can also download the requested report from **Administrator Dashboard**, click **Toggle Menu**, then click **Reports** and then click **My Reports**.

Figure 55-30 For reference, a specimen of the report generated is given below:



Party wise Payee Maintenance
 Party Id : 000941 | Party Name : EMI Music Publishing Ltd

Account Payees					
Payee-Biller Name	Account Type	Account Details	NickName	Created By	Access Type
aa	INTERNAL	AT30009610072	aa	corpchecker124	Private
bank dom payee	DOMESTIC	AT3065456789 NWBKGB99	bank dom payee	corpchecker124	Private
dom bank payee	DOMESTIC	AT387698789 NWBKGB99	dom bank payee	corpchecker124	Public
international bank payee	INTERNATIONAL	AT3897878798 NWBKGB99	international bank payee	corpchecker124	Private

Demand Draft Payee				
Payee-Biller Name	Draft Type	Draft Favours	Created By	Access Type
DomesticPayee	DOMESTIC	Payee1	corpchecker124	Private
InternationalDraftPayee	INTERNATIONAL	Payee2	corpchecker124	Public

1 Report generated by Suyog Approver | 06 Oct 2017, 10:12

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-30 Party wise Payee Maintenance - Field Description

Field Name	Description
Report Parameters	Information specified in below fields are related to report parameters.
Party ID	Party ID of whom the report is generated.
Party Name	Party name of the party for whom the report is to be generated.
Report Parameters	Below field appears for Account type payee.
Payee Name	Name of the payee.
Account Type	Type of account associated with the payee.
Account Details	The details of the account i.e. the account number of the payee's account.
Nickname	Account nickname of the payee to identify the account for fund transfer.
Created By	ID of the corporate user who created a payee.
Access Type	The access type of the payee. The options are: <ul style="list-style-type: none"> Public Private
Report Parameters	Below field appears for Demand Draft type payee.
Payee Name	Name of the payee.
Draft Type	Type of draft associated with the Payee. The type can be: <ul style="list-style-type: none"> Domestic International
Draft Favouring	Draft favouring details.
Created By	ID of the corporate user who created a payee.
Access Type	The access type for payee. The options are: <ul style="list-style-type: none"> Public Private

55.10.2 Party wise Payee Maintenance - Schedule Reports

This topic describes the systematic instruction to **Party wise Payee Maintenance - Schedule Reports** option.

The reports that are generated in specific time frame such as daily, weekly, monthly, quarterly, and annually are categorized under scheduled reports.

To generate the Party wise Payee Maintenance schedule report:

1. Navigate to the above path.
The **Report Generation** screen appears.
2. Click the **Schedule** tab.
3. From the **Report Name** list, select the appropriate report to be generated.
The respective report generation screen appears.

Figure 55-31 Party wise Payee Maintenance - Schedule Report

Generate Report

Adhoc **Scheduled**

Report Name: Party wise Payee Maintena...

Report Format: PDF

Select Frequency: WEEKLY

Start Generating: April 25, 2024 at 12:00:00 AM

Stop Generating: April 29, 2024 at 12:00:00 AM

Party ID: 002890

Schedule Report Cancel Clear

[View Scheduled Reports](#)

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-31 Party wise Payee Maintenance - Schedule Report - Field Description

Field Name	Description
Report Name	Select the type of report to be generated.
Report Format	Select the format in which the report is to be generated.. The options with Oracle Analytics Publisher are: <ul style="list-style-type: none"> PDF XLS The options with Internal Reporting Application are: <ul style="list-style-type: none"> PDF
Select Frequency	Select the frequency at which the report is to be generated. The options are: <ul style="list-style-type: none"> Once Daily Weekly Monthly
Start Generating	Date from which the report is to be generated as per the frequency defined.
Stop Generating	Date till which the report is to be generated as per the frequency defined.
Party ID	Party ID of which the report is to be generated.
View Scheduled Reports	Link to view all the reports that are scheduled.

- From the **Report Format** list, select the format in which the report is to be generated.
- From the **Select Frequency** list, select the appropriate option.
- From the **Start Generating** and **Stop Generating** list, select the appropriate duration.

7. In the **Party ID** field, enter the party ID.
8. Perform anyone of the following actions:
 - Click **Schedule Report** to generate and view the report.
 - Click the **View Scheduled Reports** link to view all the scheduled reports.
The **Scheduled Reports** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the search parameters.
9. Perform anyone of the following actions:
 - The success message along with the reference number, status and **Report Request Id** appears. Click **Ok** to close the screen and navigate to the dashboard.
 - Click on the **View Reports** link to download the report.
The user is directed to the **My Reports** screen. The list of reports appears.
 - Click **Schedule another Report** to generate another report.
10. In the **My Reports** screen, click on desired **Report Sub ID** to view and download the generated report.
A report will be generated in the format specified at the time of scheduling or generating an adhoc report.

 **Note**

You can also download the requested report from **Administrator Dashboard**, click **Toggle Menu**, then click **Reports** and then click **My Reports**, In the **My Reports** screen, click **Scheduled Reports**.

55.11 User Segment Summary Report

This topic describes the information about **User Segment Summary Report** option.

User Segment Summary Report enables the System Administrator user to view the count of users mapped to a segment.

System Administrator has to select a format in which the report needs to be generated. Generation of both Adhoc and Scheduled reports are supported.

Navigation Path: Perform the following navigation to access the **Report Generation**.

From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Reports**. Under **Reports** , click **Report Generation**.

- [User Segment Summary - Adhoc Report](#)
This topic describes the systematic instruction to **User Segment Summary - Adhoc Report** option.
- [User Segment Summary - Schedule Reports](#)
This topic describes the systematic instruction to **User Segment Summary - Schedule Reports** option.

55.11.1 User Segment Summary - Adhoc Report

This topic describes the systematic instruction to **User Segment Summary - Adhoc Report** option.

User Segment Summary Report Adhoc reports are generated on demand or on request. Reports can be requested from the **Reports** screen. Adhoc reports can be viewed using **My Reports** screen.

To generate the User Segment Summary adhoc report:

1. Navigate to the above path.
The **Report Generation** screen appears.
2. Click the **Adhoc** tab.
3. From the **Report Name** list, select the appropriate report to be generated.
The respective report generation screen appears.

Figure 55-32 User Segment Summary Report - Adhoc Report

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-32 User Segment Summary Report - Adhoc Report - Field Description

Field Name	Description
Report Name	Select the type of report to be generated.
Report Format	Select the format in which the report is to be generated The options with Internal Reporting Application are: <ul style="list-style-type: none"> • PDF • CSV

Table 55-32 (Cont.) User Segment Summary Report - Adhoc Report - Field Description

Field Name	Description
User Type	The user type for which, the report is generated. The options are: <ul style="list-style-type: none">• Corporate User• Administrator User• Retail User
User Segment	The user segment for which the report is to be generated.

4. From the **Report Format** list, select the format in which the report is to be generated.
5. From the **User Type** list, select the appropriate type of user.
6. From the **User Segment** list, select the appropriate user segment.
7. Perform anyone of the following actions:
 - Click **Generate Report** to generate the report.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the search parameters.
8. Perform anyone of the following actions:
 - The success message along with the reference number, status and **Report Request Id** appears. Click **Ok** to close the screen and navigate to the dashboard.
 - Click on the **View Reports** link to download the report.

The user is directed to the **My Reports** screen. The list of reports appears.
 - Click **Generate another report** to generate another report.
9. In the **My Reports** screen, click on desired **Report Sub ID** to view and download the generated report.

A report will be generated in the format specified at the time of scheduling or generating an adhoc report.

 **Note**

You can also download the requested report from **Administrator Dashboard**, click **Toggle Menu**, then click **Reports** and then click **My Reports**.

Figure 55-33 For reference, a specimen of the report generated is given below:

User Segment Summary Report



User Type: **retailuser** | UserSegments: **vishal yretail CASATDLOANS CASATDLOANSPAY**

User Segment	Status	Count Of Users
CASATDLOANSPAY	ENABLED	3
User Segment	Status	Count Of Users
CASATDLOANS	ENABLED	2

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-33 User Segment Summary Report - Adhoc Report - Field Description

Field Name	Description
Report Parameters	Information specified in below fields are related to report parameters.
User Type	The user type for which, the report is generated.
User Segments	The user segments mapped to the user type.
User Segment	The user segment for which, the report is generated.
Status	The status of the transaction.
Count of Users	The count of users mapped to a segment for which, the report is generated.

55.11.2 User Segment Summary - Schedule Reports

This topic describes the systematic instruction to **User Segment Summary - Schedule Reports** option.

The reports that are generated in specific time frame such as daily, weekly, monthly, quarterly, and annually are categorized under scheduled reports.

To generate the user segment summary schedule report:

1. Navigate to the above path.
The **Report Generation** screen appears.
2. Click the **Schedule** tab.
The **Scheduled Report Generation** screen appears.
3. From the **Report Name** list, select the appropriate report to be generated.
The respective report generation screen appears.

Figure 55-34 User Segment Summary - Schedule Report

The screenshot shows the 'Generate Report' interface with the 'Scheduled' tab selected. The form contains the following fields and controls:

- Report Name:** A dropdown menu showing 'User Segment Summary Re...'.
- Report Format:** A dropdown menu showing 'PDF'.
- Select Frequency:** A dropdown menu showing 'WEEKLY'.
- Start Generating:** A date and time picker showing 'April 25, 2024 at 12:00:00 AM'.
- Stop Generating:** A date and time picker showing 'April 29, 2024 at 12:00:00 AM'.
- User Type:** A dropdown menu showing 'Retail & Business User'.
- User Segments:** A text input field containing 'createSegment1 x'.
- Buttons:** 'Schedule Report' (highlighted), 'Cancel', and 'Clear'.
- Link:** 'View Scheduled Reports' at the bottom left.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-34 User Segment Summary - Schedule Report - Field Description

Field Name	Description
Report Name	Select the type of report to be generated.

Table 55-34 (Cont.) User Segment Summary - Schedule Report - Field Description

Field Name	Description
Report Format	Select the format in which the report is to be generated The options with Internal Reporting Application are: <ul style="list-style-type: none"> • PDF • CSV
Select Frequency	Select the frequency at which the report is to be generated. The options are: <ul style="list-style-type: none"> • Once • Daily • Weekly • Monthly
Start Generating	Date from which the report is to be generated as per frequency defined.
Stop Generating	Date till which the report is to be generated as per frequency defined.
User Type	The user type for which, the report is generated. The options are: <ul style="list-style-type: none"> • Corporate User • Administrator User • Retail User
User Segment	The user segment for which the report is to be generated.
View Scheduled Reports	Link to view all the reports that are scheduled.

4. From the **Report Format** list, select the format in which the report is to be generated.
5. From the **Select Frequency** list, select the appropriate option.
6. From the **Start Generating** and **Stop Generating** list, select the appropriate duration.
7. From the **User Type** list, select the appropriate type of user.
8. From the **User Segment** list, select the appropriate user segment.
9. Perform anyone of the following actions:
 - Click **Schedule Report** to generate and view the report.
 - Click the **View Scheduled Reports** link to view all the scheduled reports.
The **Scheduled Reports** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the search parameters.
10. Perform anyone of the following actions:
 - The success message along with the reference number, status and **Report Request Id** appears. Click **Ok** to close the screen and navigate to the dashboard.
 - Click on the **View Reports** link to download the report.
The user is directed to the **My Reports** screen. The list of reports appears.
 - Click **Schedule another Report** to generate another report.
11. In the **My Reports** screen, click on desired **Report Sub ID** to view and download the generated report.
A report will be generated in the format specified at the time of scheduling or generating an adhoc report.

Note

You can also download the requested report from **Administrator Dashboard**, click **Toggle Menu**, then click **Reports** and then click **My Reports**. In the **My Reports** screen, click **Scheduled Reports**.

55.12 Approval Rule Report

This topic describes the systematic instruction to **Approval Rule Report** option. Approval Rule Report provides the list of rules and workflows belonging to a group corporate.

Administrator has to provide a party ID for which the Approval Rule Report is to be generated.

System Administrator has to select a format in which the report needs to be generated. This report can be generated only on an Adhoc basis and is not available under **Schedule** option.

1. Perform the below navigation to access **Report Generation**.
 - From **Administrator Dashboard**, click **Toggle Menu**, then click **Menu**, and then click **Reports**. Under **Reports**, click **Report Generation**.

The **Report Generation** screen appears.

- [Approval Rule Report - Adhoc Reports](#)
This topic describes the systematic instruction to **Approval Rule Report - Adhoc Reports** option.
- [Approval Rules - Schedule Reports](#)
This topic describes the systematic instruction to **Approval Rules - Schedule Reports** option.
- [Approval Rule Report - Adhoc Report](#)
This topic describes the systematic instruction to **Approval Rule Report - Adhoc Report** option.

55.12.1 Approval Rule Report - Adhoc Report

This topic describes the systematic instruction to **Approval Rule Report - Adhoc Report** option.

Approval Rule Adhoc reports are generated on demand or on request. Generated reports can be viewed using **My Reports** screen.

To generate the Approval Rule adhoc report:

1. Navigate to the above path.
The **Reports** screen appears.
2. Click the **Adhoc** tab.
3. From the **Report Name** list, select the appropriate report to be generated.

The receptive report generation screen appears.

Figure 55-35 Approval Rule Report - Adhoc Reports

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-35 Approval Rule Report - Adhoc Reports - Field Description

Field Name	Description
Report Name	Select the type of report to be generated.
Report Format	Select the format in which the report is to be generated. The options with Internal Reporting Application are: <ul style="list-style-type: none">PDFCSV
Group Corporate ID	The Group Corporate ID of the user for whom report has been generated
Group Corporate Name	The Group Corporate Name of the user for whom report has been generated.

- From the **Report Format** list, select the format in which the report is to be generated.
- In the **Group Corporate ID** field, enter the Group Corporate ID.
- In the **Group Corporate Name** field, enter the Group Corporate name.
- Click **Generate Report** to view and generate the report.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the search parameters.
- The success message along with the reference number, status and **Report Request Id** appears.

- Click **Ok** to close the screen and navigate to the dashboard.
 - Click on the **View Reports** link to download the report. The user is directed to the **My Reports** screen. The list of reports appears.
 - Click **Generate another report** to generate another report.
9. In the **My Reports** screen, click on desired **Report Sub ID** to view and download the generated report.

A report will be generated in the format specified at the time of scheduling or generating an adhoc report.

Note

You can also download the requested report from **Administrator Dashboard**, click **Toggle Menu**, then click **Reports**, and then click **My Reports**

Figure 55-36 For reference, a specimen of the report generated is given below:

Report Date: 10 Sep 2022 13:08:07																	
Report Generated by: DAVID																	
Approval Report																	
Group Corporate ID : 1000111																	
Group Corporate Name: TATA Corporation																	
Rule Type Rule Code Rule Desc Rule/Worl Initiator T-Party ID Transactio Accounts Currency From Amo To Amoun Approval Workflow Workflow Levels in Workflow																	
Administr	R89	Approve	All Users	PTY67	Party Preference, Create Spend Category, Biller Mail No				100	50000	Yes	Sequential	WFLW1	Workflow, Level 1 : Checker	[User Group - USGRP1; Level 2 : Approver	[User - USR2;	
Financial	R1	Approve	User Grou	PTY1	PTY All Transa	All Account	USD		100	50000	Yes	Parallel	WFLW3	Workflow, Level 1 : Releaser	[User Group - USGRP4;		
Financial	R3	Release	User Grou	PTY1	PTY Top Up	xxxxxxxxx	GBP		50	75000	Yes	Parallel	WFLW3	Workflow, Level 1 : Releaser	[User Group - USGRP4;		
Maintenar	R56	Release	User :	USF	PTY51	PT All Transactions					No						
Non Accou	R006	Approve	All Users	PTY59	Facility Amendment, EUR				10	50000	No						
Non Accou	R30	Approve	User Grou	PTY03	Facility Amendment, USD				200	1500	Yes	Parallel	WFLW20	Workflow, Level 1 : Checker	[User - USR03; Level 2 : Approver	[User Group - USGRP400;	
Non Accou	R102	Approve	User :	USF	PTY98	PT Initiate Transfer	LC, SGD		1	300000	Yes	Parallel	WFLW24	Workflow, Level 1 : Approver	[User Group - USR89;		
Non-Financ	R2	Approve	User :	USF	PTY4	PTY All Transa	All Accounts				Yes	Sequential	WFLW2	Workflow, Level 1 : Checker	[User - USR1; Level 2 : Checker	[User Group - USGRP2; Level 3 : Approver	[User Group - USGRP3;
Non-Financ	R4	Release	User Grou	PTY2	PTY Cheque Bx	xxxxxxxxxx	573; xxxxxxxx	7493; xxxxxxxx	No								

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-36 Party wise Workflows - Adhoc Reports - Field Description

Field Name	Description
Report Parameters	Information specified in below fields are related to report parameters.
Group Corporate ID	The Group Corporate ID of the user for whom report has been generated
Group Corporate Name	The Group Corporate Name of the user for whom report has been generated
Rule Type	Transaction rule type for which the approval rule is set up.
Rule Code	Approval rule code.
Rule Description	Approval rule description.
Rule/Workflow Applicable For	User name /group name of the user maintained in a workflow at level.
Initiator Type	Initiator type specified while creating a rule.

Table 55-36 (Cont.) Party wise Workflows - Adhoc Reports - Field Description

Field Name	Description
Party ID	Party ID of workflow.
Transactions	Transaction for which the rule is set up.
Accounts	Accounts for which the rule is set up.
Currency	Currency set for the rule.
From Amount	The minimum amount for the transactions allowed for the user.
To Amount	The maximum amount for the transactions allowed for the user.
Approval Required	Field displays whether approval is required or not for the set condition.
Workflow Preference	The preference of the approval workflow.
Workflow Code	Code of the approval workflow.
Workflow Description	The approval workflow description.
Levels in Workflow	Approval levels for a user / user group.

55.13 User List Report

This topic describes the systematic instruction to **User List Report** option.

User List Report enables the System Administrator user to view the list of users belonging to a specific party/group corporate ID.

System Administrator has to select a format in which the report needs to be generated. The User List Report supports only Adhoc report generation. This report will not be available under **Schedule** option.

Navigation Path: Perform the following navigation to access the **Report Generation**.

From **System/Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu**, and then click **Reports**. Under **Reports**, click **Report Generation**.

- [User List Report - Adhoc Report](#)
This topic describes the systematic instruction to **User List Report - Adhoc Report** option.

55.13.1 User List Report - Adhoc Report

This topic describes the systematic instruction to **User List Report - Adhoc Report** option.

User Adhoc reports are generated on demand or on request. Reports can be requested from the **Reports** screen. Adhoc reports can be viewed using **My Reports** screen.

To generate the User List adhoc Report:

1. Navigate to the above path.
The **Reports** screen appears.
2. Click the **Adhoc** tab.
3. From the **Report Name** list, select the appropriate report to be generated.
The receptive report generation screen appears.

Figure 55-37 User List Report - Adhoc Reports

The screenshot shows a 'Generate Report' window with the 'Adhoc' tab selected. The 'Report Name' is set to 'User List Report', 'Report Format' is 'CSV', and 'User Type' is 'Retail & Business User'. The 'Party ID' field is empty. The 'Start Date' is 'April 17, 2024' and the 'End Date' is 'April 24, 2024'. At the bottom, there are three buttons: 'Generate Report' (highlighted), 'Cancel', and 'Clear'.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-37 User List Report - Adhoc Reports - Field Description

Field Name	Description
Report Name	Select the type of report to be generated.
Report Format	Select the format in which the report is to be generated.
User Type	The user type for whom the report is to be generated.
Party ID	The party ID of the user for whom the report is to be generated.
Duration	The period for which the report is to be generated. Start date of the date range from which you want to generate the report. End date of the date range up-to which you want to generate the report

- From the **Report Format** list, select the format in which the report is to be generated.
- In the **Party ID** field, enter the party ID.
- From the **Duration - From Date and Duration - To Date** list, select the appropriate duration.
- Click **Generate Report** to view and generate the report.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the search parameters.
- The success message along with the reference number, status and **Report Request Id** appears.

Click **Ok** to close the screen and navigate to the dashboard.

- Click on the **View Reports** link to download the report. The user is directed to the **My Reports** screen. The list of reports appears.
 - Click **Generate another report** to generate another report.
9. In the **My Reports** screen, click on desired **Report Sub ID** to view and download the generated report.

A report will be generated in the format specified at the time of scheduling or generating an adhoc report.

Note

You can also download the requested report from **Administrator Dashboard**, click **Toggle Menu**, then click **Reports**, and then click **My Reports**

Figure 55-38 For reference, a specimen of the report generated is given below:

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
1	User List Report																					
2																						
3	User Type	administrator																				
4	Start Date																					
5	End Date																					
6																						
7	Organizati	Manager	Employee	User Name	Title	First Name	Middle Na	Last Name	Date of B	Email Id	Mobile No	Status	Touch Poi	Primary Er	Primary Pe	Accessible	Accessible	Primary Pa	Accessible	Roles	Creation D	Created By
8	OFSS	Tim	1234567	144AuthAcMs	144Auth	Admin			#####	merrill.ser	9.88E+09	GRANT	Internet	COBDX_BU								
9	OFSS	Tim	1234565	144Admin	Mr	Sipry			#####	merrill.ser	9.88E+09	GRANT	Internet	COBDX_BU								
10	OFSS	Tim	6789898	144Admin	Mr	Rheo			#####	merrill.ser	9.88E+09	GRANT	Internet	COBDX_BU								
11	aaa	aaa	222	ameyadmi	Mr	amey			#####	amey.sakp	1E+10	GRANT	Internet	COBDX_BU								
12	oracle	keshav	232323	dipadmi	Mr	Narotam	k	yadav	#####	dipen.v.sh	4.34E+09	GRANT	Mobile	(R) OBDX_BU								
13	OFSS	abhishek	218411	nutanAdm	Mr	Nutan	Admin	Admin	28-JAN-18	nutan.kalte	8.88E+09	GRANT	Mobile	(R) OBDX_BU								
14	Oracle	Senthil	123	anushaadr	Ms	Anusha			#####	anusha.siv	7.02E+09	GRANT	Mobile	Ap OBDX_BU								
15	Oracle	Manager	112345	installracr	Mr	Installer	A		#####	aniket.pat	9.9E+09	GRANT	Mobile	Ap OBDX_BU								
16			8391239	superadm	Mr	Administrator			#####	rahu.k.ka	9.89E+09	GRANT	Internet	COBDX_BU								
17	Oracle Fin	Nelson Ds	216380	mustuadm	Mr	Mustufa	Yusuf	Gari	#####	pratik.k.ka	7.78E+09	GRANT	Internet	COBDX_BU								
18	FUTURA BI	M07	1	SOADMIN	Mr	Shailesh			#####	saarabh.d.	9.87E+09	GRANT	Internet	COBDX_BU								
19																						
20																						

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-38 User List Report - Adhoc Reports - Field Description

Field Name	Description
Report Parameters	Information specified in below fields are related to report parameters.
User Type	The Type of the user for whom the report has been generated.
Party ID	The party ID of the user for whom the report has been generated.
Group Corporate ID	The Group Corporate ID of the user for whom report has been generated
Start Date	Date from which the report is generated.
End Date	Date till which the report is generated.
Group Corporate ID	The Group Corporate ID of the user for whom report has been generated
Group Corporate Name	The group corporate name of the user for whom report has been generated
User Name	The user name of the user for whom the report has been generated.

Table 55-38 (Cont.) User List Report - Adhoc Reports - Field Description

Field Name	Description
Title	Title of the user.
First Name	First name of the user.
Middle Name	Middle name of the user.
Last Name	Last name of the user.
Date of Birth	Date of birth of the user.
Email ID	Email ID of the user.
Contact Number	Contact number of the user.
Status	Status of the user.
Touchpoints	Name of the touch points.
Primary Entity	Name of the primary entity.
Primary Party	Name of the primary party.
Accessible Party	Name of the accessible party.
Accessible Entity	Name of the accessible entity.
Primary Party (Accessible Entity)	Name of the primary entity.
Accessible Party (Accessible Entity)	Name of the accessible party.
Roles	Details of user role.
User Creation Date/Time	Details of user creation date/time.
Created By	Name of the user who created report.

55.14 User Entitlement Report

This topic describes the information about **User Entitlement Report** option.

User Entitlement Report enables the System Administrator user to view the details of corporate user's entitlement within the OBDX application.

System Administrator has to select a format in which the report needs to be generated. The User Entitlement Report supports only Adhoc report generation. This report will not be available under **Schedule** option.

Navigation Path: Perform the following navigation to access the **Report Generation**.

From **Administrator Dashboard**, click **Toggle Menu**, then click **Menu**, and then click **Reports**. Under **Reports**, click **Report Generation**.

- [User Entitlement Report- Adhoc Report](#)
This topic describes the information about **User Entitlement Report- Adhoc Report** option.

55.14.1 User Entitlement Report- Adhoc Report

This topic describes the information about **User Entitlement Report- Adhoc Report** option.

User Entitlement Adhoc reports are generated on demand or on request. Reports can be requested from the **Reports** screen. Adhoc reports can be viewed using **My Reports** screen.

To generate the User Entitlement adhoc Report:

1. Navigate to the above path.

The **Report Generation** screen appears.

2. Click the **Adhoc** tab.
3. From the **Report Name** list, select the appropriate report to be generated.
The respective report generation screen appears.

Figure 55-39 User Entitlement Report - Adhoc Report

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-39 User Entitlement Report - Adhoc Report - Field Description

Field Name	Description
Report Name	Select the type of report to be generated.
Report Format	Select the format in which the report is to be generated The options with Internal Reporting Application are: <ul style="list-style-type: none"> • PDF • CSV
Party ID	The party ID of the user for whom the report is to be generated.
User id	The user id of the user for whom the report is to be generated.

4. From the **Report Format** list, select the format in which the report is to be generated.
5. In the **Party ID** field, enter the party id & click on **Search**
6. From the **User Id** list, select the appropriate id of the user for whom the report is to be generated.
7. Perform any one of the following actions:
 - Click **Generate Report** to view and generate the report.
 - Click **Cancel** to cancel the transaction.
 - Click **Clear** to reset the search parameters.

8. Perform any of the following actions:
 - The success message along with the reference number, status and **Report Request Id** appears. Click **Ok** to close the screen and navigate to the dashboard.
 - Click on the **View Reports** link to download the report.

The user is directed to the **My Reports** screen. The list of reports appears.

- Click **Generate another report** to generate another report.
9. In the **My Reports** screen, click on desired **Report Sub ID** to view and download the generated report.

A report will be generated in the format specified at the time of scheduling or generating an adhoc report.

 **Note**

You can also download the requested report from **Administrator Dashboard**, click **Toggle Menu**, then click **Reports** and then click **My Reports**.

Figure 55-40 For reference, a specimen of the report generated is given below:

User Entitlement Report							
Group Corporate ID : 000842 Group Corporate Name : nehgcif Party Id : 000462 Party Name : ABZ Solutions							
Digital Banking							
User Id : nehcorp				Active			
Full Name : nehal joshi							
Touch Point	Transaction Names			Permission		Party Id	Account Number
Internet	Admin Maintenance	ATM/Branch Maintenance	Delete ATM	Perform	Approve		
			Upload ATM/Branch	Perform	Approve		
			Delete Branch	Perform	Approve		
			Inquire ATM	Perform			
			Edit Branch	Perform	Approve		
			Inquire Branch	Perform			
			Edit ATM	Perform	Approve		
			Add Branch	Perform	Approve		
			Add ATM	Perform	Approve		
			Download Status of Uploaded ATM/Branch	Perform			
		Access Point Maintenance	Inquire Access Points	Perform			
			Set Access Points	Perform	Approve		
			Set Access Point Group	Perform	Approve		
			Inquire Access Point Group	Perform			
			Edit Access Point Group	Perform	Approve		
			Edit Access Points	Perform	Approve		
		Account Relationship Mapping	Inquire Task to Account Relationship Mapping	Perform			
			Create Account Relationship Host Code Mapping	Perform	Approve		
			Inquire Account Relationship Host Code Mapping	Perform			
			Update Account Relationship Host Code Mapping	Perform	Approve		
			Update Task to Account Relationship Mapping	Perform	Approve		
			Create Task to Account Relationship Mapping	Perform	Approve		
		Alert Maintenance	Edit Alerts Maintenance	Perform	Approve		
			Delete Alerts Maintenance	Perform	Approve		
			Inquire Alerts Maintenance	Perform			
			Create Alerts Maintenance	Perform	Approve		
		Application Message Maintenance	Inquire Error Message	Perform			
			Edit Error Message	Perform	Approve		
		Approvals- Workflow Configuration	Inquire Workflow Configuration	Perform			
			Edit Workflow Configuration	Perform	Approve		
			Create Workflow Configuration	Perform	Approve		
		Audit Log	Inquire Audit Log	Perform			
		Authentication Maintenance	Edit Authentication Factors	Perform	Approve		
			Create Soft Token Seed Admin	Perform			
			Setup Authentication Factors	Perform	Approve		
			Inquire Authentication Factors	Perform	Approve		
			Create Soft Token Seed Admin	Perform			

1 Report generated by pmgadmin | 30 Nov 2021, 11:57

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 55-40 User Entitlement Report - Adhoc Report - Field Description

Field Name	Description
Report Parameters	Information specified in below fields are related to report parameters.
Group Corporate ID	The Group Corporate ID of the user for whom report has been generated
Group Corporate Name	The Group Corporate Name of the user for whom report has been generated
Party ID	The party ID of the user for whom the report has been generated.
Party Name	The party Name of the user for whom the report has been generated.
User ID	The user id of the user for whom the report has been generated.
User Status	The User Status in the OBAPIS application
Report Details	Information specified in below fields are related to report details.
Touch Point Enable	The touch points enabled for the User to access the application
Transaction Name	The accessible transaction for the user
Permission	The permission to access the transaction whether its perform, Approve or view
Party ID	The Party ID of Accessible Transactions Account number
Account Number	The Account number to which user has access to perform the transactions.

My Reports

This topic describes the information about **My Reports** option. This option enables the user to download the adhoc/scheduled reports generated using Report Generation screen.

On accessing **My Reports** menu, last 10 reports which generated by the system are listed with the respective report status. User can choose to search the specific report using the search criteria or can opt to view/ download detailed report.

The reports generated on adhoc basis will appear under **Adhoc** tab, whereas the scheduled reports generated as per set frequency will appear under **Scheduled** tab.

Navigation Path: Perform the below navigation to access **My Reports**.

From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Reports**. Under **Reports** , click **My Reports**.

- [My Reports - Adhoc](#)
This topic describes the systematic instruction to **My Reports - Adhoc** screen.
- [My Reports - Scheduled](#)
This topic describes the systematic instruction to **My Reports - Scheduled** tab.
- [FAQ](#)

56.1 My Reports - Adhoc

This topic describes the systematic instruction to **My Reports - Adhoc** screen.

Adhoc reports are generated on demand or on request. Generated reports can be viewed using **My Reports** screen.

To view and download the generated adhoc reports:

Figure 56-1 My Reports - Adhoc

My Reports

Adhoc Scheduled

Report Name Report Sub Id Generation Date and Time Status

File Identifier wise Party User Mapping Report	300468758042-001	2020-04-30T14:11:33	ERROR
Bill Payment Pay Later Report	300436553909-001	2020-04-30T13:54:10	ERROR
Date wise User creation Report	290447536562-001	2020-04-29T11:43:04	PROCESSED
API Consumption Report	290458144664-001	2020-04-29T11:36:53	PROCESSED
Date wise User creation Report	290499418217-001	2020-04-29T09:51:32	PROCESSED
Date wise User creation Report	290401411813-001	2020-04-29T09:28:33	PROCESSED
API Consumption Report	290448805028-001	2020-04-29T06:49:04	ERROR
API Consumption Report	290411792479-001	2020-04-29T06:49:04	ERROR
Date wise User creation Report	280451105013-001	2020-04-28T09:54:37	ERROR
API Consumption Report	280418710919-001	2020-04-28T09:53:09	ERROR

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Cancel

Note
You can view the list of all adhoc and scheduled reports from here which are already generated, failed or still under processing.


Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 56-1 My Reports - Adhoc - Field Description

Field Name	Description
Search	Information specified in below fields are related to search.
Report ID	Report ID to search specific report. All the report IDs will be listed.
Report Name	Report Name to search specific report. All the reports with the names will be listed.
Generation Date	To search generated reports between specific date ranges. <ul style="list-style-type: none"> From date – To search the reports generated from specific date. To date – To search the reports generated till specific date
Report List	Information specified in below fields are related to report list.
Report Name	Report Name to search specific report. All the reports with the names are listed.
Report Sub Id	Report sub ID with the hyperlink to see the report details. .
Generation Date and Time	Report generation time and date.
Status	Status of generated reported. The status can be: <ul style="list-style-type: none"> Processed Pending Error

1. Navigate to the above path.
The **My Reports** screen appears.
2. Click search  icon to search the reports with given search criteria.
 - The search results matching to the search criteria are shown on the same screen.
3. Click on **Report Sub Id** hyperlink to view the detailed report. (Refer specimen provided for each report).

56.2 My Reports - Scheduled

This topic describes the systematic instruction to **My Reports - Scheduled** tab.

The reports that are generated in specific time frame such as daily, weekly, monthly, quarterly, and annually are categorized under scheduled reports.

To view and download the generated scheduled reports:


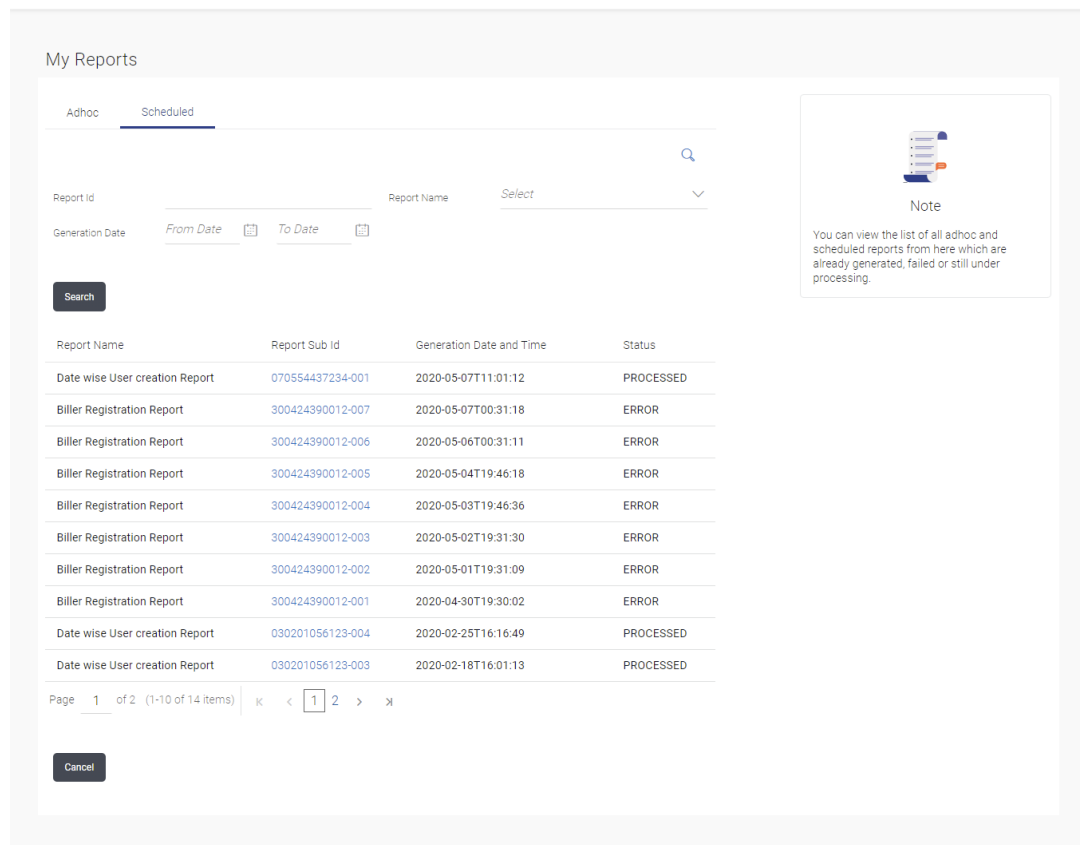
1. Navigate to the above path.
The **My Reports** screen appears.
2. Click the **Scheduled** tab.
The list of scheduled reports appear.
 - Click search  icon to search the reports with given search criteria.

Figure 56-2 My Reports - Scheduled



The screenshot shows the 'My Reports' application with the 'Scheduled' tab selected. The interface includes a search bar at the top right and a table of reports below. A 'Note' box on the right states: 'You can view the list of all adhoc and scheduled reports from here which are already generated, failed or still under processing.'

Report Name	Report Sub Id	Generation Date and Time	Status
Date wise User creation Report	070554437234-001	2020-05-07T11:01:12	PROCESSED
Billor Registration Report	300424390012-007	2020-05-07T00:31:18	ERROR
Billor Registration Report	300424390012-006	2020-05-06T00:31:11	ERROR
Billor Registration Report	300424390012-005	2020-05-04T19:46:18	ERROR
Billor Registration Report	300424390012-004	2020-05-03T19:46:36	ERROR
Billor Registration Report	300424390012-003	2020-05-02T19:31:30	ERROR
Billor Registration Report	300424390012-002	2020-05-01T19:31:09	ERROR
Billor Registration Report	300424390012-001	2020-04-30T19:30:02	ERROR
Date wise User creation Report	030201056123-004	2020-02-25T16:16:49	PROCESSED
Date wise User creation Report	030201056123-003	2020-02-18T16:01:13	PROCESSED

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3. Click on **Report Sub ID** hyperlink to view the detailed report. (Refer specimen provided for each report)

56.3 FAQ

1. Can I choose a format in which a report is to be downloaded from My Reports screen?
A report can be downloaded in a format selected while generating a report.
2. Can I view and download a report which is generated by other administrator users?
Yes, you can view and download the reports which are generated by other administrator users using **My Reports** screen.

User Report Mapping

This topic describes the systematic instruction to **User Report Mapping** option.

The user report mapping maintenance will allow the Bank Administrators to map the report or set of reports to a specific business user. The business users can generate and view the reports of which they have an access to.

Bank Administrator can search a business user based on the user details and view the reports mapped to the user for each business party. Administrator can also un-map the reports from specific business user – Party combination so that access of the specific report/ s can be removed to that business user for a party.

Navigation Path: Perform the following navigation to access the **User Report Mapping**:

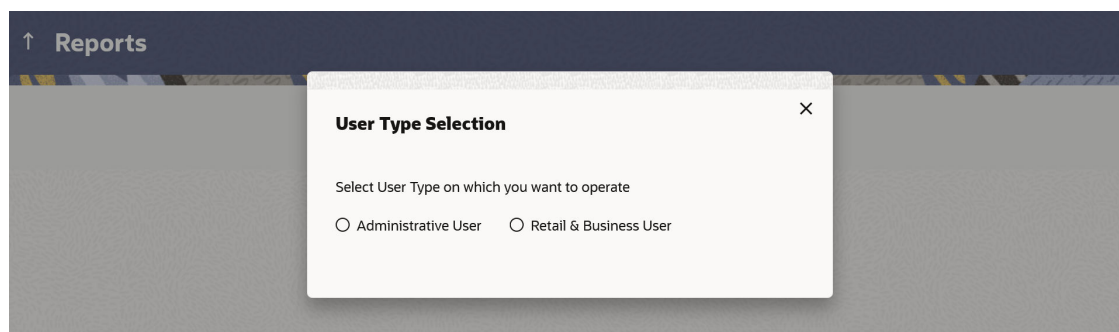
From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Reports**. Under **Reports**, click **User Report Mapping**.

- [User Report Mapping – Select User Type](#)
- [User Report Mapping - Administrator User](#)
- [User Report Mapping – Retail and Business User](#)

57.1 User Report Mapping – Select User Type

Bank Administrator logs into the system and navigates to the User Report Mapping screen. On accessing the 'User Report Mapping' menu, bank administrator has to select the user type for whom the reports are to be maintained.

Figure 57-1 User Report Mapping – Select User Type



To map the reports to a user:

1. Navigate to the above path.

The **User Report Mapping** screen appears with the **User Type Selection** popup screen.

2. Perform one of the following actions:
 - Click **Administrator User** to map the report or set of reports to the bank administrator users.

The **User Report Mapping - Administrator** screen appears.

- Click **Retail and Business User** to map the report or set of reports to a specific business user.

The **User Report Mapping - Retail and Business** screen appears.

57.2 User Report Mapping - Administrator User

- [User Report Mapping - Create](#)
This topic describes the systematic instruction to **User Report Mapping - Create** option.
- [User Report Mapping - Search](#)
This topic describes the systematic instruction to **User Report Mapping - Search** option.
- [User Report Mapping - Edit](#)
This topic describes the systematic instruction to **User Report Mapping - Edit** option.

57.2.1 User Report Mapping - Create

This topic describes the systematic instruction to **User Report Mapping - Create** option.

Using this option Bank Administrator can map the reports to a specific corporate user.

To map the reports to a user:


1. Navigate to the above path.
The **User Report Mapping** screen appears.
2. Perform anyone of the following actions:
 - In the **Username** field, enter the username of the user whose report mapping to be done.
 - In the **First Name** field, enter the first name of the user whose report mapping to be done.
 - In the **Last Name** field, enter the last name of the user whose report mapping to be done.
 - In the **Email** field, enter the email of the user whose report mapping to be done.
 - In the **Mobile** field, enter the mobile number of the user whose report mapping to be done.
3. Perform anyone of the following actions:
 - Click **Search**.
The **User Report Mapping** screen with search results appears.
 - Click **Clear** to clear the search parameters.
 - Click **Cancel** to cancel the transaction.
4. Click  icon of user record, for which you want to map the report/ s.
The **User Report Mapping** screen to create the report mapping appears.

Figure 57-2 User Report Mapping - Create

↑ User Report Mapping

User ID: VAMMAK

User Name: Shalil Talvar

Mapping Summary

<input checked="" type="checkbox"/>	Report ID	Description	Formats
<input checked="" type="checkbox"/>	C11	Approval Rule Report	CSV
<input checked="" type="checkbox"/>	U3	Daily Balance Position Report	PDF
<input checked="" type="checkbox"/>	C5	File Identifier wise Party User Mapping Report	PDF,CSV
<input checked="" type="checkbox"/>	C6	Party User wise File Identifiers Mapping Report	PDF
<input checked="" type="checkbox"/>	C3	Party wise File Identifiers Mapping Report	PDF,CSV
<input checked="" type="checkbox"/>	C4	Party wise Payee Maintenance Report	PDF
<input checked="" type="checkbox"/>	U2	Party wise Payee Maintenance Report	PDF

Save Cancel Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 57-1 User Report Mapping - Create - Field Description

Field Name	Description
User Name	Name of the admin user.
User ID	User Id of the admin user.
Mapping Summary	Information specified in below fields are related to Mapping Summary.
Report ID	Unique id assigned to a report.
Description	Description of the report.
Formats	The format in which the report is to be generated. The format could be PDF, XLSX.

- In the **Mapping Summary** section, select the report id of the report which you want to map to the user.
- Perform anyone of the following actions:
 - Click **Save** to save the mapping.

The **User Report Mapping - Review** screen appears.

- Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
7. Perform anyone of the following actions:
- Verify the details, and click **Confirm**.
- The success message appears along with the transaction reference number and status of the transaction.
- Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
8. Click **OK** to complete the transaction.

57.2.2 User Report Mapping - Search

This topic describes the systematic instruction to **User Report Mapping - Search** option.

Using this option Bank Administrator can search and view the reports mapped to the user.

To search and view the reports mapping:

1. Navigate to the above path.
The **User Report Mapping** screen appears.
2. Perform anyone of the following actions:
 - In the **Username** field, enter the username of the user whose report mapping to be done.
 - In the **First Name** field, enter the first name of the user whose report mapping to be done.
 - In the **Last Name** field, enter the last name of the user whose report mapping to be done.
 - In the **Email** field, enter the email of the user whose report mapping to be done.
 - In the **Mobile Number** field, enter the mobile number of the user whose report mapping to be done.

Note

Click on **More Search Options** to allows search based on more criteria.

3. Perform anyone of the following actions:
 - Click **Search**.

The **User Report Mapping** screen with search results appears.

 - Click **Clear** to clear the search parameters.
 - Click **Cancel** to cancel the transaction.

Figure 57-3 User Report Mapping - Search

User Report Mapping

User ID

First Name

Last Name

Email

Mobile Number Code Mobile Number

[Less Search Options ^](#)

User ID	Name	Status
RDspeed	Rahul Devlekar	✓
jack25	Jack Smith	✗
ak_123	ark wildcard	✗
rautoauth	ritwick auth	✗
moadmin1	Mohit	✗
moadmin2	Mohit	✗
AdminTest11	admi test11	✗
mfdoom	User User	✗
RDadminM	RD adm mkr	✗
qwerty1234	qwerty	✗

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Note




The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 57-2 User Report Mapping - Search - Field Description

Field Name	Description
Search Filter Criteria	Information specified in below fields are related to Search Filter Criteria.
Username	Allows to search based on username of the user whose report mapping to be done.
First Name	Allows to search based on first name of the user whose report mapping to be done.
Last Name	Allows to search based on last name of the user whose report mapping to be done.

Table 57-2 (Cont.) User Report Mapping - Search - Field Description

Field Name	Description
Email	Allows to search based on email ID by the user whose report mapping to be done.
Mobile	<p>Allows to search based on mobile number of the user whose report mapping to be done.</p> <div>  Note User can select international subscriber dialing (ISD) code (country code) while selecting mobile number. </div>
Party ID	Allows to search based on party ID of the user whose report mapping to be done.
Search by Party Name	Click on the link to search by party name corresponding to the party ID.
Search Result	Information specified in below fields are related to Search Result.
Initials	The initials of the user.
User ID	The User ID of the user.
User Details	The details of the user like user name or user id.
Mapping	<p>Displays whether the file identifier is mapped to the user.</p> <ul style="list-style-type: none">  - denotes that the report is mapped to the user  - denotes that the report is not mapped to the user.

- Click on the **Party ID** link to view the details.

The **User Report Mapping - View** screen appears.

Figure 57-4 User Report Mapping - View

↑ **User Report Mapping**

Party ID: 000451
Party Name: Cocoa Corner

User Name	Full Name	Mapping
IvanaRossi	Ivana Rossi	
JohnCDoe	John Doe	
RogerDavid	Roger Bohr	
John_Wick	John Wick	

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[Back](#)

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 57-3 User Report Mapping - View - Field Description

Field Name	Description
Party ID	Party Id of the admin user.
Party Name	Party name of the admin user.
Users List	Information specified in below fields are related to Users List.
Initials	The initials of the user.
User Details	The details of the user like user name or user id.
Mapping	Displays whether the file identifier is mapped to the user. <ul style="list-style-type: none"> - denotes that the report is mapped to the user. - denotes that the report is not mapped to the user.

5. Perform anyone of the following actions:

- Click icon against the user record for which you want to view the details.
The **User Report Mapping – Mapping Summary** screen appears.
- Click **Back** to navigate to the previous screen.
- Click **Cancel** to cancel the transaction.

Figure 57-5 User Report Mapping – Mapping Summary

↑ User Report Mapping

User ID: VAMMAK

User Name: Shalil Talvar

Mapping Summary

<input checked="" type="checkbox"/>	Report ID	Description	Formats
<input checked="" type="checkbox"/>	C11	Approval Rule Report	CSV
<input checked="" type="checkbox"/>	U3	Daily Balance Position Report	PDF
<input checked="" type="checkbox"/>	C5	File Identifier wise Party User Mapping Report	PDF,CSV
<input checked="" type="checkbox"/>	C6	Party User wise File Identifiers Mapping Report	PDF
<input checked="" type="checkbox"/>	C3	Party wise File Identifiers Mapping Report	PDF,CSV
<input checked="" type="checkbox"/>	C4	Party wise Payee Maintenance Report	PDF
<input checked="" type="checkbox"/>	U2	Party wise Payee Maintenance Report	PDF

Save Cancel Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 57-4 User Report Mapping – Mapping Summary - Field description

Field Name	Description
User Name	Name of the admin user.
User ID	User ID of the admin user.
Mapping Summary	Information specified in below fields are related to Mapping Summary.
Report ID	Unique id assigned to the mapped report.
Description	Description of the report.
Formats	Formats in which a report can be generated.

6. Perform any one of the following actions:
 - Click **Edit** to modify the user report mapping.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to previous screen.

57.2.3 User Report Mapping - Edit

This topic describes the systematic instruction to **User Report Mapping - Edit** option.

Using this option Bank Administrator can edit the mapping or un-map the reports from specific user.

To edit a User Report Mapping:

1. Navigate to the above path.


The **User Report Mapping** screen appears.

2. Perform anyone of the following actions:

- In the **Username** field, enter the username of the user whose report mapping to be done.
- In the **First Name** field, enter the first name of the user whose report mapping to be done.
- In the **Last Name** field, enter the last name of the user whose report mapping to be done.
- In the **Email** field, enter the email of the user whose report mapping to be done.
- In the **Mobile** field, enter the mobile number of the user whose report mapping to be done.

3. Perform anyone of the following actions:

- Click **Search**. The **User Report Mapping** screen with search results appears.
- Click **Clear** to clear the search parameters.
- Click **Cancel** to cancel the transaction.

4. Click  icon against the file identifier record for which you want to view the details.

The **User Report Mapping - View** screen appears.

5. Click **Edit**.

The **User Report Mapping - Edit** screen appears.

Figure 57-6 User Report Mapping - Edit

↑ **User Report Mapping**

User ID: VAMMAK

User Name: Shaili Talvar

Mapping Summary

<input checked="" type="checkbox"/>	Report ID	Description	Formats
<input checked="" type="checkbox"/>	C11	Approval Rule Report	CSV
<input checked="" type="checkbox"/>	U3	Daily Balance Position Report	PDF
<input checked="" type="checkbox"/>	C5	File Identifier wise Party User Mapping Report	PDF,CSV
<input checked="" type="checkbox"/>	C6	Party User wise File Identifiers Mapping Report	PDF
<input checked="" type="checkbox"/>	C3	Party wise File Identifiers Mapping Report	PDF,CSV
<input checked="" type="checkbox"/>	C4	Party wise Payee Maintenance Report	PDF
<input checked="" type="checkbox"/>	U2	Party wise Payee Maintenance Report	PDF

Save **Cancel** **Back**

6. View the details of report mapping already saved.
Select or de-select the report id record to map / un-map a report to a user.
7. Perform anyone of the following actions:
 - Click **Save** to save the modified details.
The **User Report Mapping - Review** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
8. Perform anyone of the following actions:
 - Verify the details, and click **Confirm**.
The success message appears along with the transaction reference number and status of the transaction.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
9. Click **OK** to complete the transaction.

57.3 User Report Mapping – Retail and Business User

Using this option Bank Administrator can search and view the reports mapped to the user. This option allows mapping a report or set of reports to a specific business user under a party.

- [User Report Mapping - Search](#)
This topic describes the systematic instruction to **User Report Mapping - Search** option.

- [User Report Mapping - Create](#)
This topic describes the systematic instruction to **User Report Mapping - Create** option.
- [User Report Mapping - Edit](#)
This topic describes the systematic instruction to **User Report Mapping - Edit** option.

57.3.1 User Report Mapping - Search

This topic describes the systematic instruction to **User Report Mapping - Search** option.

Using this option Bank Administrator can search and view the reports mapped to the user.

To search and view the reports mapping:

1. Navigate to the above path.
The **User Report Mapping** screen appears.
2. Perform anyone of the following actions:
 - In the **Party ID** field, enter the party id of the user.
 - In the **Party Name** field, enter the name of the party.
3. Perform anyone of the following actions:
 - Click **Search**. The **User Report Mapping** screen with search results appears.
 - Click **Clear** to clear the search parameters.
 - Click **Cancel** to cancel the transaction.

Figure 57-7 User Report Mapping - Search

Party ID	Party Name
000450	Ivana K Rossi
000451	Cocoa Corner
000452	Greens Cafe

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 57-5 User Report Mapping - Search - Field Description

Field Name	Description
Search Filter Criteria	Information specified in below fields are related to Search Filter Criteria.
Party ID	Allows to search based on party ID of the user whose report mapping to be done.
Search by Party Name	Click on the link to search by party name corresponding to the party ID.
Search Result	Information specified in below fields are related to Search Result.
Party ID	The ID of the searched party.
Party Name	The name of the searched party.

4. Click on the **Party ID** link to view the details.
The **User Report Mapping - View** screen appears.

Figure 57-8 User Report Mapping - View

User Report Mapping

Party ID: 000451
Party Name: Cocoa Corner

User ID:

[More Search Options](#) ▾

User Name	Full Name	Mapping
IvanaRossi	Ivana Rossi	
JohnCDoe	John Doe	
RogerDavid	Roger Bohr	
John_Wick	John Wick	

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Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 57-6 User Report Mapping - View - Field Description

Field Name	Description
Party ID	Party ID of the retail & business user.
Party Name	Party name of the retail & business user.
User ID	Allows to search based on ID of the user whose report mapping to be done.
Username	Allows to search based on username of the user whose report mapping to be done.
First Name	Allows to search based on first name of the user whose report mapping to be done.
Last Name	Allows to search based on last name of the user whose report mapping to be done.
Email	Allows to search based on email ID by the user whose report mapping to be done.
Mobile Number	Allows to search based on mobile number of the user whose report mapping to be done.
Users List	Information specified in below fields are related to Users List.
User Name	The name of the user.
Full Name	The full name of the user.
Mapping	Displays whether the file identifier is mapped to the user. <ul style="list-style-type: none">  - denotes that the report is mapped to the user.  - denotes that the report is not mapped to the user.

5. Perform anyone of the following actions:


- Click  icon against the user record for which you want to view the details. The **User Report Mapping – Mapping Summary** screen appears.
- Click **Back** to navigate to the previous screen.
- Click **Cancel** to cancel the transaction.

Figure 57-9 User Report Mapping – Mapping Summary

↑ **User Report Mapping**

Party ID 000451
Party Name Cocoa Corner

User Name	Full Name	Mapping
IvanaRossi	Ivana Rossi	
JohnCDoe	John Doe	
RogerDavid	Roger Bohr	
John_Wick	John Wick	

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Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 57-7 User Report Mapping – Mapping Summary - Field description

Field Name	Description
User Name	Name of the corporate user.
User ID	User Id of the corporate user.
Mapping Summary	Information specified in below fields are related to Mapping Summary.
Report ID	Unique id assigned to the mapped report.
Description	Description of the report.
Formats	Formats in which a report can be generated.

6. Perform anyone of the following actions:
 - Click **Edit** to modify the user report mapping.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to previous screen.

57.3.2 User Report Mapping - Create

This topic describes the systematic instruction to **User Report Mapping - Create** option.

Using this option Bank Administrator can map the reports to a specific corporate user.

To map the reports to a user:


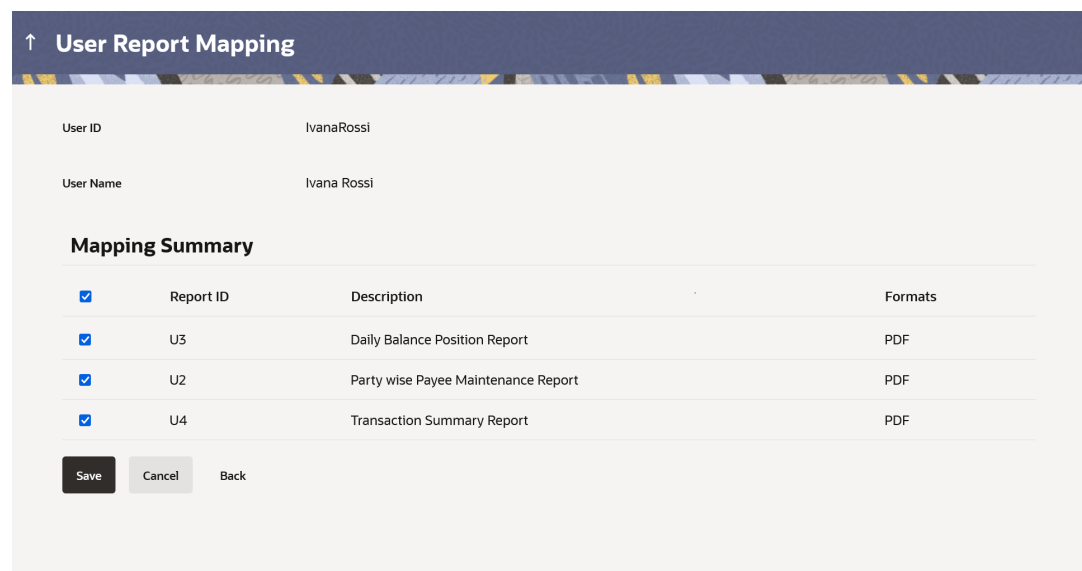
1. Navigate to the above path.
The **User Report Mapping** screen appears.
2. Perform anyone of the following actions:
 - In the **Party ID** field, enter the party id of the user.
 - In the **Party Name** field, enter the name of the party.
3. Perform anyone of the following actions:
 - Click **Search**.
The **User Report Mapping** screen with search results appears.
 - Click **Clear** to clear the search parameters.
 - Click **Cancel** to cancel the transaction.
4. Click  icon of user record, for which you want to map the report/ s.
The **User Report Mapping** screen to create the report mapping appears.

Figure 57-10 User Report Mapping - Create



Report ID	Description	Formats
U3	Daily Balance Position Report	PDF
U2	Party wise Payee Maintenance Report	PDF
U4	Transaction Summary Report	PDF

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 57-8 User Report Mapping - Create - Field Description

Field Name	Description
User Name	Name of the retail & business user.
User ID	User Id of the retail & business user.
Mapping Summary	Information specified in below fields are related to Mapping Summary.
Report ID	Unique id assigned to a report.
Description	Description of the report.
Formats	The format in which the report is to be generated. The format could be PDF, XLSX.

5. In the **Mapping Summary** section, select the report id of the report which you want to map to the user.
6. Perform anyone of the following actions:
 - Click **Save** to save the mapping.
The **User Report Mapping - Review** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
7. Perform anyone of the following actions:
 - Verify the details, and click **Confirm**.
The success message appears along with the transaction reference number and status of the transaction.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
8. Click **OK** to complete the transaction.

57.3.3 User Report Mapping - Edit

This topic describes the systematic instruction to **User Report Mapping - Edit** option.

Using this option Bank Administrator can edit the mapping or un-map the reports from specific user.

To edit a User Report Mapping:

1. Navigate to the above path.
The **User Report Mapping** screen appears.
2. Perform anyone of the following actions:
 - In the **Party ID** field, enter the party id of the user.
 - In the **Party Name** field, enter the name of the party.
3. Perform anyone of the following actions:
 - Click **Search**.
The **User Report Mapping** screen with search results appears.
 - Click **Clear** to clear the search parameters.


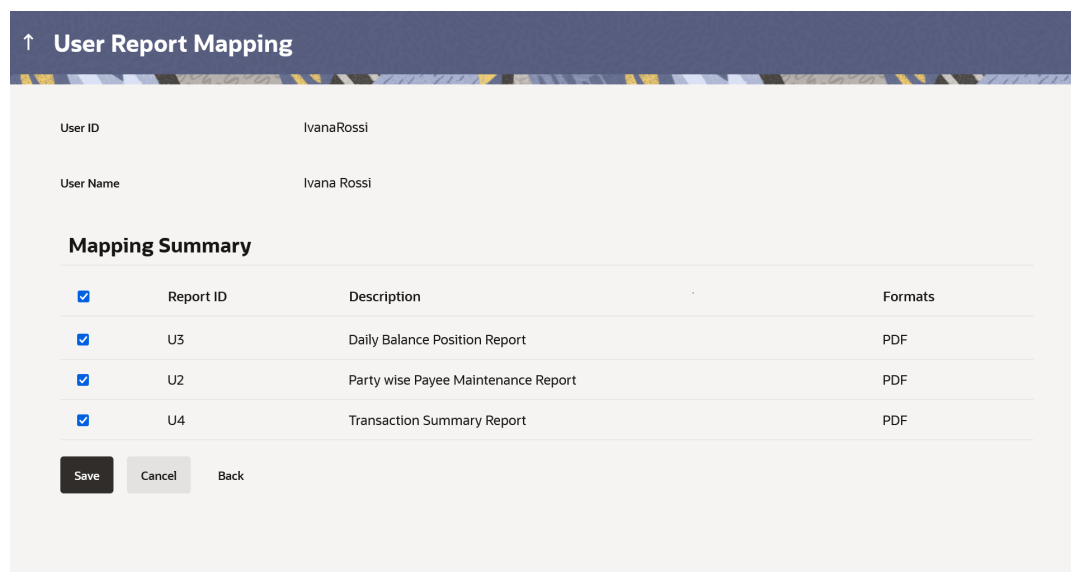
- Click **Cancel** to cancel the transaction.
4. Click  icon against the file identifier record for which you want to view the details.
The **User Report Mapping - View** screen appears.
 5. Click **Edit**.
The **User Report Mapping - Edit** screen appears.

Figure 57-11 User Report Mapping - Edit


↑ **User Report Mapping**

User ID: IvanaRossi

User Name: Ivana Rossi

Mapping Summary

<input checked="" type="checkbox"/>	Report ID	Description	Formats
<input checked="" type="checkbox"/>	U3	Daily Balance Position Report	PDF
<input checked="" type="checkbox"/>	U2	Party wise Payee Maintenance Report	PDF
<input checked="" type="checkbox"/>	U4	Transaction Summary Report	PDF

Save **Cancel** **Back**

6. View the details of report mapping already saved. Select or de-select the report id record to map / un-map a report to a user.
7. Perform anyone of the following actions:
 - Click **Save** to save the modified details.
The **User Report Mapping - Review** screen appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
8. Perform anyone of the following actions:
 - Verify the details, and click **Confirm**.
The success message appears along with the transaction reference number and status of the transaction.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
9. Click **OK** to complete the transaction.

User Helpdesk

This topic describes the systematic instruction to **User Helpdesk** option.

This feature will allow Bank administrator to create business user's session and perform the transaction requested by business user if he has forgotten his internet banking password or is unable to perform a transaction using his internet banking.

To authenticate the user, system will send an OTP to the customer and the same OTP needs to be communicated to the administrator user so that he can enter it on the screen to create user's session.

Note

OTP should be maintained as the second factor authentication for 'Create Helpdesk Session' event in Authentication setup.

Navigation Path: Perform any one of the following navigation to access the **User Helpdesk**:

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Others**. Under **Others**, click **User Helpdesk**.
- From **System/ Bank Administrator Dashboard**, under **Others** widget, click **User Helpdesk**.

The **User Helpdesk** screen appears.

User Helpdesk - Search

To search user helpdesk:

1. Perform any one of the following navigation to access the **User Helpdesk**:
 - From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Others**. Under **Others**, click **User Helpdesk**.
 - From **System/ Bank Administrator Dashboard**, under **Others** widget, click **User Helpdesk**.

The **User Helpdesk** screen appears.

2. From the **User Type** list, select the user.
3. Perform anyone of the following actions:
 - In the **User Name** field, enter the name of the user.
 - In the **Party ID** field, enter the party ID.
4. Click **Search**.

Figure 58-1 User Helpdesk - Search

User Helpdesk

User Type: Retail & Business User

User Name: retail

Party ID: Search Party

Search Clear

Full Name	User Name	Lock Status	Channel Access
Ankit kothari MLE	retailuser009	Unlock	Granted
Deepak chhabra	dcretail4	Unlock	Granted
Deepak Chhabra	dcretail2	Unlock	Granted
James Smith	SanUpdateRetailBusiness	Unlock	Granted
Deepak Chhabra	dcretail1	Unlock	Granted
Deepak Chhabra	ankitaretail	Unlock	Granted
Rahul kambale	SanRetailuser1	Unlock	Granted
ark biz	retailbiz	Unlock	Granted
Deepak Chhabra	retailUserdc77	Unlock	Granted
Pete Sampras	ankretail	Unlock	Granted

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Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 58-1 User Helpdesk - Search - Field Description

Field Name	Description
User Type	The user type for which the help desk session has to be created.
User Name	User name (User ID) of the user for which help desk session has to be created.
Party ID	Party ID of the user for which the help desk session has to be created. Administrator can enter either the party ID or the user name.
Search Result	Information specified in below fields are related to Search Result.
Full Name	Displays the full name of the user.
User Name	Displays the user name (user ID) of the user.
Party ID	Displays the party ID of the user.
User Type	Displays the type of the user (Retail/Corporate).

5. Click on the User Name.

Session of the selected user gets displayed.

User Helpdesk - Detail


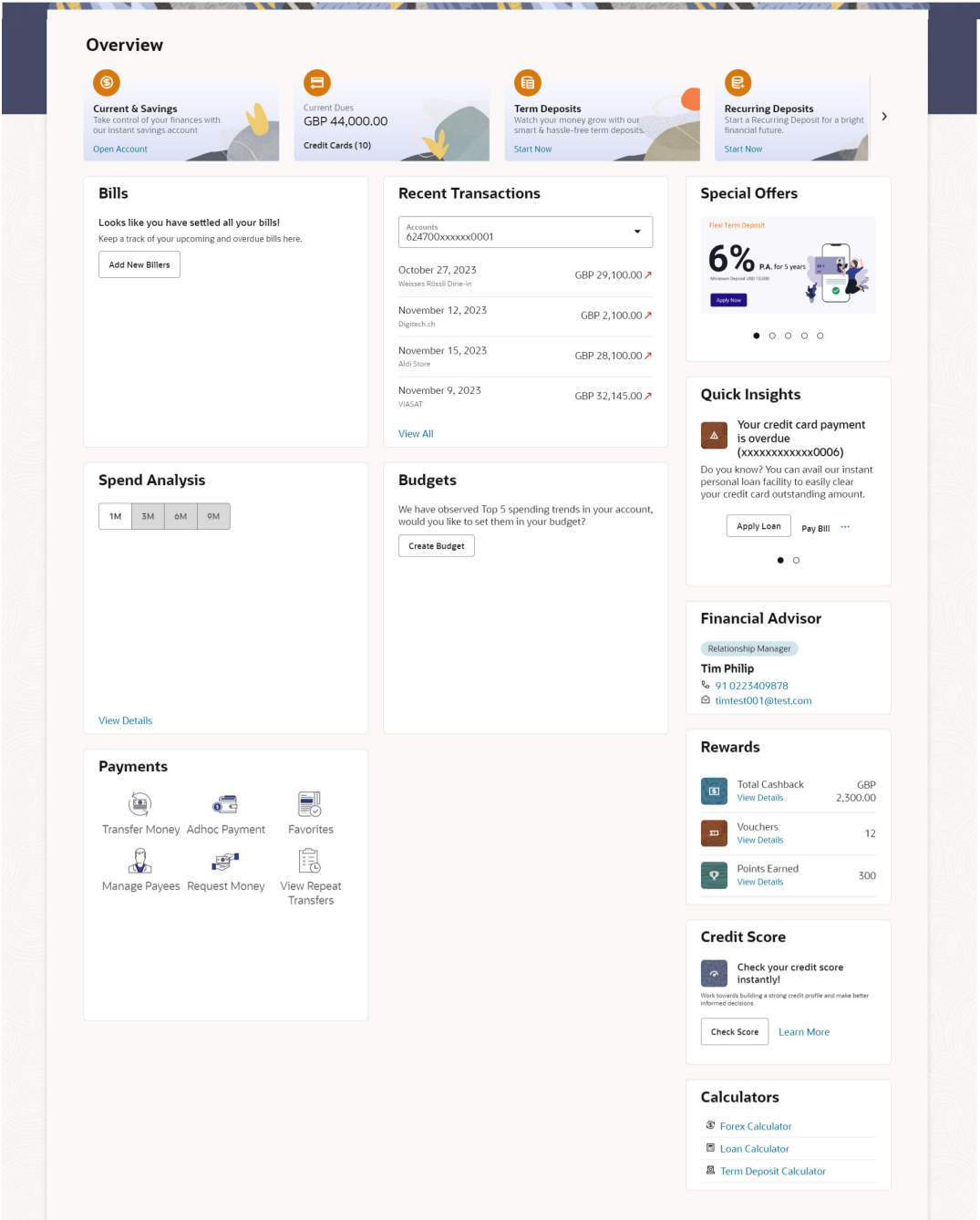
The header displays the user name on behalf of whom the session is in progress. You can click  icon to close the active session. Once the active session is successfully closed, the Administrator will be navigated to the Dashboard.

Figure 58-2 User Helpdesk - Detail



- [FAQ](#)

58.1 FAQ

1. Can the Bank administrator create the helpdesk session for a new user (who has channel banking facility but has never logged in)?

No, for new users helpdesk session cannot be created, new users must login himself for the first time.

2. Can the administrator set the 2FA mode anything else other than OTP for 'Create Helpdesk session' event in the Authentication screen?

System does not restrict the administrator from selecting a mode while setting up 2FA for 'Create Helpdesk session', however Administrator must set OTP as the 2FA mode for creating user helpdesk session.

3. Can the administrator create the helpdesk session for the user, whose status is updated as 'Locked'?

No, the system will alert Bank Administrator to update the status of the user to "Unlock" from the User Management before creating the helpdesk session.

Mailbox

This topic describes the information about **Mailbox** option.

Mailbox is a two way communication channel between Bank customers and Bank administrators. Customers communicate with the bank via secured mailbox facility. Customers can send mail messages to the bank with specific pre-defined subjects for their queries/ complaints /feedback. In application, as day 0 maintenance each subject category is linked to a group of bank administrators' users. Depending upon the mail-subject mapping to each bank administrator user, administrators will receive the mails only of the subjects mapped to the users.

Administrators can view the number of received e-mails and access all received and sent e-mails from their secured mailbox. User can click the message to read the detailed content of the message. The subject of the message gives a brief understanding of what the message is about. User can view the message details, the sender information and also view the chain of messages exchanged if any.

The complete chain of message helps user to understand and know the information exchanged with the bank on a particular subject. Bank administrators can also view the alert messages sent by the bank on various banking events.

As a Day 0 maintenance, Bank has to define whether the OBAPIS mailbox should point to the UBS-interaction module or to the internal mailbox. In case if the mailbox is pointed to the UBS-Interaction module, the mail initiated by customers will be sent to the UBS bank user for his action and will not be sent to the OBAPIS administrator.

Pre-requisites


- Roles and departments for various Bank Administrator must be defined in reference to mail section
- Alerts must be pre-set by bank and gets auto triggered if subscribed by customer or set as mandatory

Features supported in Application:

- [Inbox](#): Where bank administrators can view the messages sent by the customers and also can reply and delete the mails.
- [Sent Mail folder](#): This allows user to view the mails replied by logged in user. Also an option is provided to delete the mails.
- [Deleted Mail Folder](#): This allows the user to view mails deleted from user's inbox and sent folders and can permanently delete the mails. There is an option to restore the deleted mails to respective folder.
- [Alerts](#): View the alerts sent by the bank and received by logged in user. Also an option is provided to delete the alerts.
- [Notifications](#) - This section allows the logged in user to view all the notifications sent by the bank. Also an option is provided to delete the notifications.

Navigation Path: Perform any one of the following navigation to access **Mails**.

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Mailbox**. Under **Mailbox** , click **Mails**.

- From **System/ Bank Administrator Dashboard**, click on the  icon.
- [Mails](#)
This topic describes the systematic instruction to **Mails** feature.
- [Alerts](#)
This topic describes the systematic instruction to **Alerts** option.
- [Notifications](#)
This topic describes the systematic instruction to **Notifications** option.
- [FAQ](#)


59.1 Mails

This topic describes the systematic instruction to **Mails** feature.

The following features are available under Mails:

- **Inbox**: This folder displays all the mail messages received by the user.
- **Sent Mails**: This folder displays the list of mail messages sent by the user to the bank.
- **Deleted Mails**: This folder contains the list of mail messages deleted by the user from the inbox and the sent mail folders.

Navigation Path: Perform anyone of the following navigation to access **Mails**.

- From the System/ Bank Administrator Dashboard, click **Toggle menu**, click **Menu**, and click **Mailbox**. Under **Mailbox**, click **Mails**.
- From **System/ Bank Administrator Dashboard**, click , click **Mails**, then click **View All**.
- [Inbox](#)
This topic describes the systematic instruction to **Inbox** option. Using this feature, the user can view the messages received in his Inbox.
- [Sent Mail](#)
This topic describes the systematic instruction to **Sent Mail** option.
- [Sent Mail - Details](#)
This topic describes the systematic instruction to **Sent Mail - Details** option.
- [Deleted Mail](#)
This topic describes the systematic instruction to **Deleted Mail** option.

59.1.1 Inbox

This topic describes the systematic instruction to **Inbox** option. Using this feature, the user can view the messages received in his Inbox.

The user can view an individual message by clicking on the subject of the specific mail.

Navigation Path: Perform anyone of the following actions.

- From the **System/ Bank Administrator Dashboard**, click **Toggle menu**, click **Menu**, and click **Mailbox**. Under **Mailbox**, click **Mails**, then click **Inbox**.
- Access through the kebab menu of any other screens available under **Mailbox**.






To view received mails:

1. Navigate to one of the above paths.

The list of received messages appears on the **Inbox** screen.

- Click on the subject link of an individual message to view the details of that message.

Figure 59-1 Inbox

Inbox (190)			
Mails (190) Alerts (380) Notifications (4)			
Refresh Delete			
<input type="checkbox"/>	From	Subject	Date
<input type="checkbox"/>	keron Bohr	Block Debit / ATM card	25 Apr 2022 09:28:15 AM
<input checked="" type="checkbox"/>	 Roger Bohr	Re :Change Communication Address	24 Apr 2022 08:55:42 PM
<input checked="" type="checkbox"/>	 Roger Bohr	Re :Change Communication Address	24 Apr 2022 08:55:33 PM
<input type="checkbox"/>	 Roger Bohr	Change Communication Address	24 Apr 2022 08:55:18 PM
<input type="checkbox"/>	Jesal Bohr	Change Communication Address	18 Apr 2022 12:59:25 PM
<input type="checkbox"/>	 Admin1 User1	Re :Reissue of lost ATM/Debit Card	11 Apr 2022 11:18:01 AM
<input type="checkbox"/>	 Admin1 User1	Re :Reissue of lost ATM/Debit Card	08 Apr 2022 12:10:55 PM
<input type="checkbox"/>	Roger Bohr	Block Debit / ATM card	11 Mar 2022 04:02:25 PM
<input type="checkbox"/>	Jeff CBohr	Change Communication Address	11 Mar 2022 03:58:01 PM
<input type="checkbox"/>	Admin1 User1	Re :Change Communication Address	11 Mar 2022 12:45:51 PM
Page 1 of 23 (1-10 of 224 items) 1 2 3 4 5 ... 23			

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

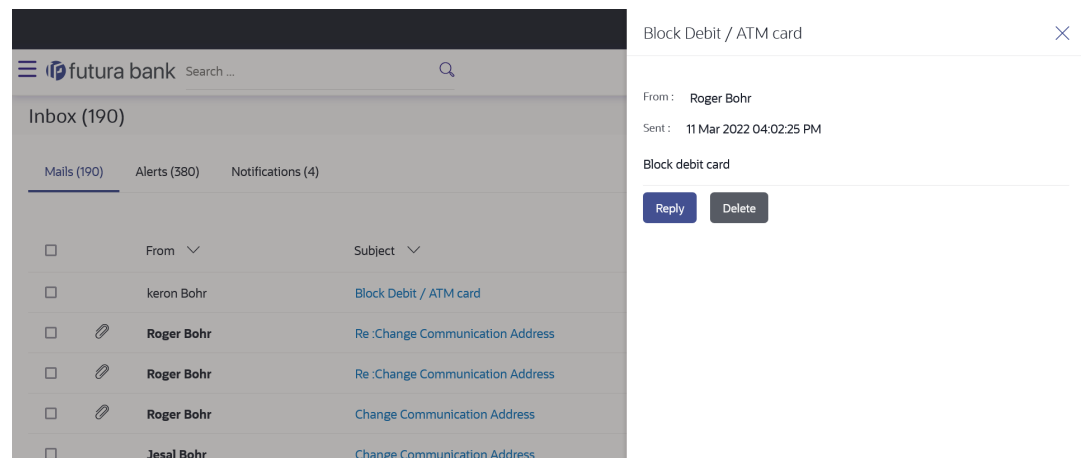
Table 59-1 Inbox - Field Description

Field Name	Description
From	The name of the sender of the mail.
Subject	The subject of the mail is displayed against each mail record.
Date	The date and time on which the mail was received is displayed against each mail record.

To access the Inbox:

- Perform anyone of the following actions:
 - Click the subject of a mail you want to view. The mail details are displayed on the overlay window.
 - Click **Refresh** to refresh the folder.
 - To delete one or multiple messages, select the specific check boxes against the mail and click **Delete**.

- Click on kebab menu to access mailbox related transactions.

Figure 59-2 Inbox - Message Details**Note**

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 59-2 Inbox - Message Details - Field Description

Field Name	Description
Message Details	
Message Heading	The subject of the received mail.
From	The name of the sender of the mail.
Sent	The date and time on which the mail was received.
Content	The content of the mail.
Mail Chain	<p>All the mails forming part of the mail chain being viewed are displayed one below the other with the mail received most recently displayed on top.</p> <p>Each mail in the chain contains the following:</p> <ul style="list-style-type: none"> The name or ID of the sender of the mail. Mails sent by you will have your name displayed against the From field and those sent by a bank administrator will have the ID of the bank administrator displayed. The date and time at which the mail was sent. The content of the mail as sent by you or the administrator. <p>Note: A mail chain is formed when a user sends a mail to the bank and a bank administrator responds to the mail.</p>

- Perform any one of the following actions:
 - An overlay containing the details of the mail appears. Click **Reply** if you wish to respond to the mail.
 - Click **Delete** to delete the message.


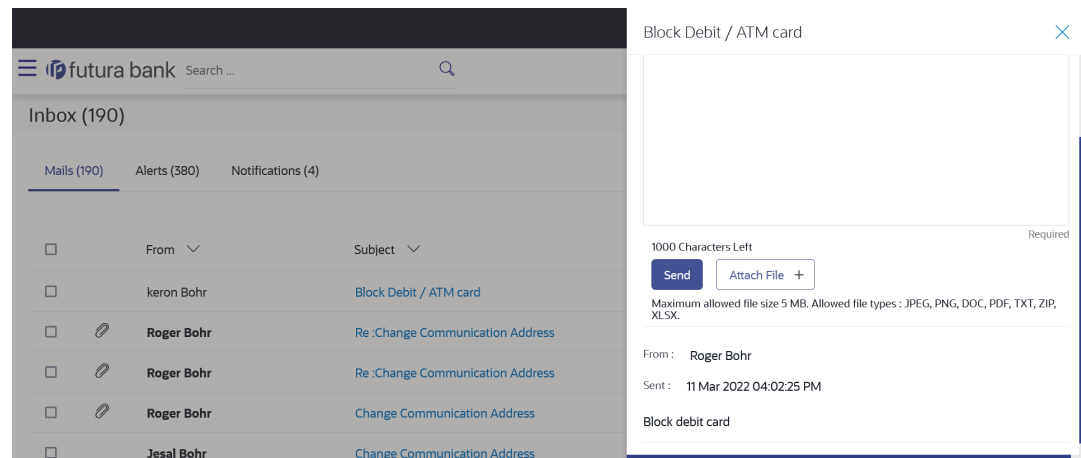
- Click  to close the overlay window.

Figure 59-3 Inbox - Reply**Note**

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 59-3 Inbox - Reply - Field Description

Field Name	Description
Message - Reply	
Message	Enter a response to be sent to the bank.
Attach File +	Browse and select the reference document file sent along with an email message. Note: Maximum allowed file size 5MB and allowed file types are JPEG, PNG, DOC, PDF, TXT, ZIP.

- Perform anyone of the following actions:
 - Click **Send** to send the response to the bank. A message confirming that the mail has been sent successfully appears.
 - Click **Attach File +** to add an attachment to the response mail.

59.1.2 Sent Mail

This topic describes the systematic instruction to **Sent Mail** option.

This folder displays all the messages sent by the user to the bank.

Navigation Path:

Access through the kebab menu of any other screens available under Mailbox

To view the sent messages:

1. Navigate to above path.

The list of sent mails appears on the **Sent Mail** screen.

Click on the subject link of an individual message to view the details of that message.

Figure 59-4 Sent Mail

Sent Mails			
Mails (190) Alerts (380) Notifications (4)			
Refresh Delete			
<input type="checkbox"/>	To ▾	Subject ▾	Date ▾
<input type="checkbox"/>	keron Bohr	Re :Block Debit / ATM card	25 Apr 2022 09:33:40 AM
<input type="checkbox"/>	keron Bohr	Re :Reissue Debit card PIN	11 Oct 2021 12:40:48 PM
<input type="checkbox"/>	keron Bohr	Re :Reissue Debit card PIN	11 Oct 2021 12:34:18 PM
<input type="checkbox"/>	keron Bohr	Re :Block Debit / ATM card	07 Oct 2021 06:09:42 PM
<input type="checkbox"/>	Ryan Bohr	Re :Transaction Dispute	07 Oct 2021 04:27:10 PM
Page 1 of 1 (1-5 of 5 items) < 1 >			

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 59-4 Sent Mail - Field Description

Field Name	Description
To	The name of user whom the mail has been sent.
Subject	The subject of the mail is displayed against each mail record.
Date	The date and time on which the mail was sent is displayed against each mail record.

2. Perform anyone of the following actions:

- Click the link on the subject of the specific sent message that you wish to view.
- Click **Refresh** to refresh the mailbox.
- To delete a single or multiple mails, select the check box (s) against the mail, and click **Delete** to delete the message.
- Click on kebab menu to access other mailbox related transactions.

3. An overlay with details of the selected mail appears.

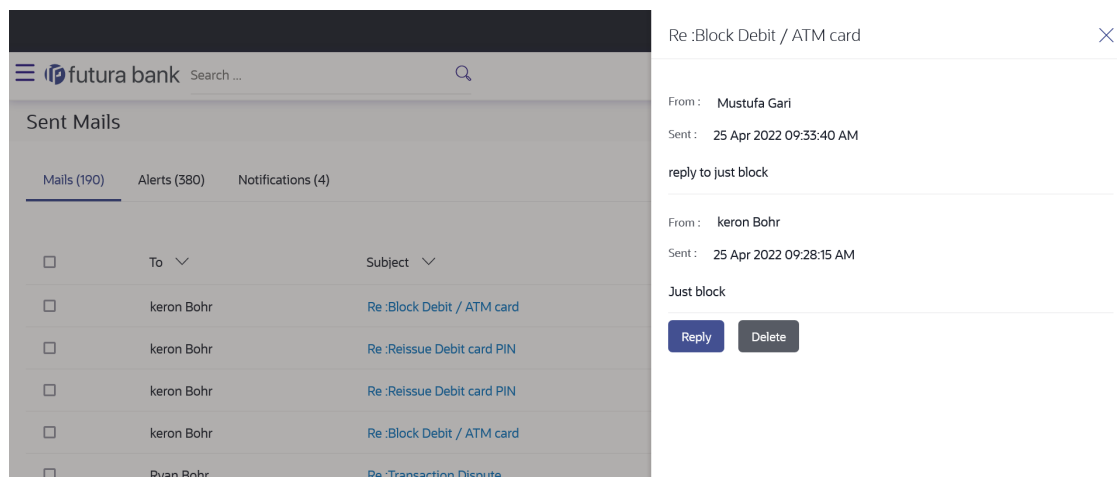
- Click **Reply** if you wish to respond further to the mail.
- Type the reply, and click **Send**.

- The success message appears.
- Click **Delete** to delete the message.

59.1.3 Sent Mail - Details

This topic describes the systematic instruction to **Sent Mail - Details** option.

Figure 59-5 Sent Mail - Details



Note

The fields which are marked as Required are mandatory.


For more information on fields, refer to the field description table.

Table 59-5 Sent Mail - Details - Field Description

Field Name	Description
Message Details	This section displays the detailed message.
Message Heading	The subject of the sent mail.
From	The name of the sender of the mail.
Sent	The date and time on which the mail was sent.
Content	The content of the mail.
Mail Chain	<p>All the mails forming part of the mail chain being viewed are displayed one below the other with the mail received most recently displayed on top.</p> <p>Each mail in the chain contains the following:</p> <ul style="list-style-type: none"> The name or ID of the sender of the mail. Mails sent by you will have your name displayed against the From field and those sent by a bank administrator will have the ID of the bank administrator displayed. The date and time at which the mail was sent. The content of the mail as sent by you or the administrator. <p>Note: A mail chain is formed when a user sends a mail to the bank and a bank administrator responds to the mail.</p>

Table 59-5 (Cont.) Sent Mail - Details - Field Description

Field Name	Description
Message - Reply	This section will be displayed if you have selected the option Reply .
Message	Enter a response to be sent to the bank.

1. The overlay with details of the selected **Sent Mail** appears.
2. Click **Reply** if you wish to send a response to the bank.
Perform anyone of the following actions:
 - Type the reply and click **Send**. The success message appears.
 - Click **Attach File** to add an attachment to the response mail.
 - Click **Delete** to delete the message.
 - Click  to close the overlay window.

59.1.4 Deleted Mail

This topic describes the systematic instruction to **Deleted Mail** option.

This folder displays all the messages that are deleted by the user from the Inbox and Sent Mail folders.


Navigation Path:

Access through the kebab menu of any other screens available under Mailbox

To view the deleted messages:

1. The list of deleted messages appears on the screen.
Click the link on the subject of any individual message to view the details of that message.

Figure 59-6 Deleted Mail

Deleted Mails			
Mails (190) Alerts (380) Notifications (4)			
Refresh Delete Restore			
<input type="checkbox"/>	From ▾	Subject ▾	Received ▾
<input checked="" type="checkbox"/>	keron Bohr	Open New Bank Account	29 Mar 2022 05:08:31 PM
<input type="checkbox"/>	keron Bohr	Open New Bank Account	29 Mar 2022 05:08:14 PM
<input type="checkbox"/>	keron Bohr	Block Debit / ATM card	29 Mar 2022 05:07:58 PM
<input type="checkbox"/>	keron Bohr	Change Communication Address	29 Mar 2022 05:07:25 PM
<input type="checkbox"/>	Jesal Bohr	Block Debit / ATM card	19 Mar 2022 06:32:47 PM
<input type="checkbox"/>	Roger Bohr	Block Debit / ATM card	16 Mar 2022 03:48:27 PM
<input type="checkbox"/>	Roger Bohr	Block Debit / ATM card	16 Mar 2022 11:20:05 AM
<input type="checkbox"/>	Jesal Bohr	Open New Bank Account	14 Mar 2022 08:23:27 PM
<input type="checkbox"/>	 Jesal Bohr	Reissue of lost ATM/Debit Card	14 Mar 2022 11:24:42 AM
<input type="checkbox"/>	Roger Madan	Re :Change Communication Address	11 Mar 2022 08:14:09 PM
Page 1 of 3 (1-10 of 26 items) 1 2 3			

2. The overlay with details of the selected **Sent Mail** appears.

 **Note**

The fields which are marked as Required are mandatory.

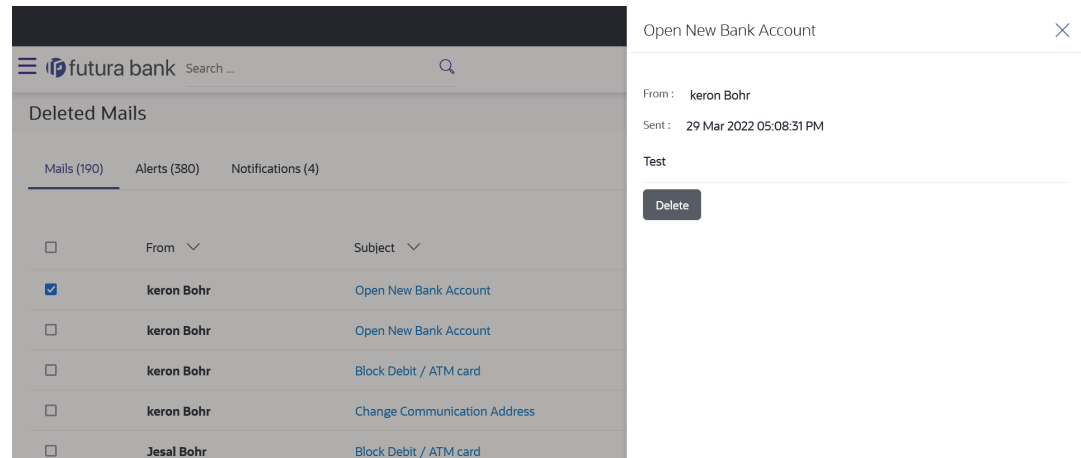
For more information on fields, refer to the field description table.

Table 59-6 Deleted Mail - Field Description

Field Name	Description
From	The name of the sender of the mail.
Subject	The subject of the mail is displayed against each mail record.
Received	The date and time on which the message was sent/received is displayed against each mail record.

3. Perform anyone of the following actions:
- Click the subject link of the deleted message that you wish to view.
 - Click **Refresh** to refresh the folder.
 - To delete a single or multiple mails, select the check box (s) against the mail, and click **Delete** to delete the message/s.
 - To restore the deleted mails back to inbox, select the check box(s) against the mail, and click **Restore**.
 - Click on kebab menu to access mailbox related transactions.
4. Perform anyone of the following actions:

- The overlay screen on which details of the selected mail are displayed, appears.
- Click ✕ to close the overlay window.

Figure 59-7 Deleted Mail Details**Note**

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 59-7 Deleted Mail Details - Field Description

Field Name	Description
Message Details	This section displays the detailed message.
Message Heading	The subject of the deleted mail.
From	The name of the sender of the mail.
Sent	The date and time on which the message was sent/received.
Message Contents	The content of the deleted mail.


5. Perform anyone of the following actions:
 - Click **Delete** to delete the message.
 - Click ✕ to close the overlay window.

59.2 Alerts

This topic describes the systematic instruction to **Alerts** option.

Under this section, all the alerts auto generated and sent to the logged in user will be displayed. User is not allowed to reply to the alerts received in his mailbox. Number of unread mail count if any will be shown in this section.

Navigation Path: Perform anyone of the following navigation to access.

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Mailbox**. Under **Mailbox**, click **Alerts**.
- From **System/ Bank Administrator Dashboard**, click on the  icon, then click **Alerts** and then click **View All**.



Access through the kebab menu of any other screens available under Mailbox

To view the alerts:

- Navigate to one of the above paths.

The **Alerts** screen appears.

Figure 59-8 Alerts

Alerts		
		
<input type="checkbox"/>	Subject ▼	Received ▼
<input type="checkbox"/>	Transaction Initiated	27 Apr 2022 11:15:42 AM
<input type="checkbox"/>	Transaction Approved	18 Apr 2022 12:09:25 PM
<input type="checkbox"/>	Transaction Processed By Host	18 Apr 2022 12:09:25 PM
<input type="checkbox"/>	Transaction Initiated	17 Mar 2022 05:07:48 PM
<input type="checkbox"/>	Transaction Initiated	15 Feb 2022 07:48:45 PM
<input type="checkbox"/>	Transaction Initiated	15 Feb 2022 04:37:56 PM
<input type="checkbox"/>	Transaction Rejected By Host	15 Feb 2022 04:15:50 PM
<input type="checkbox"/>	Transaction Processed By Host	15 Feb 2022 04:15:50 PM
<input type="checkbox"/>	Transaction Approved	15 Feb 2022 04:15:50 PM
<input type="checkbox"/>	Transaction Approved	15 Feb 2022 04:15:50 PM
Page 1 of 39 (1-10 of 383 items) << < 1 2 3 4 5 ... 39 > >> 		

- Click on the subject link of an individual message to view the details of that message.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 59-8 Alerts - Field Description

Field Name	Description
Subject	The subject of the alert is displayed against the specific alert record.
Received	The date and time on which the alert was sent is displayed against the specific alert record.

- Perform any of the following actions:
 - Click an individual alert to view the details of the alert. The details of the alert appears.



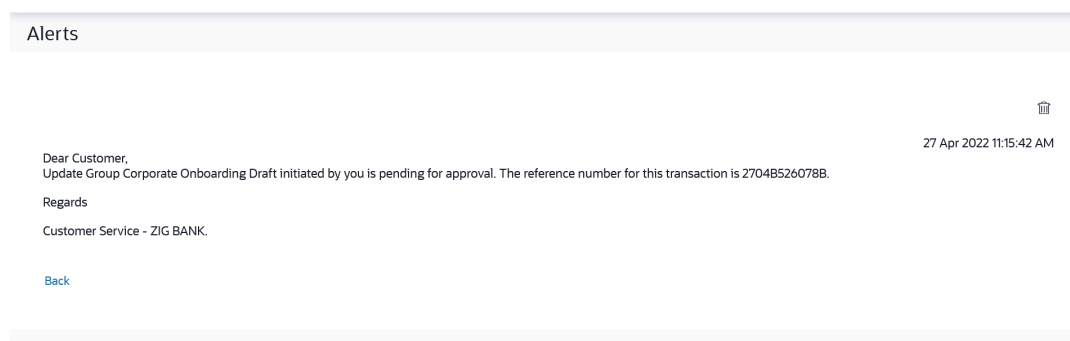

- Click  icon to refresh the mailbox.
- To delete multiple alerts, select the check box (s) against the alert, and click  icon to delete the alert.

Figure 59-9 Alerts Details**Table 59-9 Alerts Details - Field Description**

Field Name	Description
Alerts Details	
Received Date & Time	The date and time on which the alert was received.
Message	The content of the alert.

4. Perform anyone of the following actions:


- Click  icon to delete the alert.
- Click **Back** to navigate back to the previous screen. The delete warning message appears.

59.3 Notifications

This topic describes the systematic instruction to **Notifications** option.

This section lists all the notifications sent to the logged in user will be displayed. The user can view the detailed notifications but cannot reply to these notifications. Number of unread notification count if any will be shown in this section.

Navigation Path: Perform anyone of the following action **Notifications**.

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Mailbox**. Under **Mailbox**, click **Notifications**.
- From **System/ Bank Administrator Dashboard**, click on the  icon, then click **Notifications** and then click **View All**.

Access through the kebab menu of any other screens available under Mailbox




To view the notifications:

1. Navigate to one of the above paths.

The **Notifications** screen appears.

2. Click the **Notifications** tab.
- The notifications section displays list all the notifications.

Figure 59-10 Notifications

Notifications		
		
<input type="checkbox"/>	Subject	Received
<input type="checkbox"/>	 Get Rs 1000 cash back	23 Apr 2022 12:05:35 AM


Page 1 of 1 (1-1 of 1 items) < 1 >



 **Note**

The fields which are marked as Required are mandatory.


For more information on fields, refer to the field description table.

Table 59-10 Notifications - Field Description

Field Name	Description
Subject	Subject of the alert. The  icon against the record denotes that the notification is sent at high priority.
Received	Date and time on which the notification was received.

3. Perform anyone of the following actions:
- Click  icon to refresh the Notifications.
 - Click  icon to delete the Notifications.

 **Note**

For multiple alerts deletion, select the check box (s) against the Notifications, and click  icon.

4. Click **individual notifications** to view the details.
- The details appear depend upon the type of notification being received.

Figure 59-11 Notifications Details

Notifications

Get Rs 1000 cash back on purchase of smart phone

23 Apr 2022 12:00:00 AM

Back

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 59-11 Notifications Details - Field Description

Field Name	Description
Subject	Subject of the notification.
Received	Date and time on which the notification was received.
Message	Message Body of the notification.

- Perform anyone of the following actions:
 - Click **Delete** to delete the notification.
 - Click **Go Back** to navigate to the previous page.

59.4 FAQ

- Can Bank Administrator initiate fresh mails?**
No, Bank administrator can not initiate fresh mail. Administrator will be allowed only to reply to the mails received in their inbox.
- Will Bank Administrators receive all mails initiated by bank's customers?**
Bank Administrators will receive only those mails of which the mail subject is mapped to individual user or group of users. E.g. Mail initiated by customer with subject 'Change of communication address' will only be sent to the users whom this subject is mapped.
- Can Bank Administrator view reply sent by other Administrator to customer's mail?**
Yes, bank administrators can view the mails replied by other administrators, only if the mail subject is mapped to the user.
- Can Bank Administrator delete multiple mails?**
Yes, user can select multiple mails and delete the same.
- Can Bank Administrator restore the deleted mails?**
Deleted mails from inbox and sent mail folder will be stored in Deleted Mails folder. User can view the details of deleted mail and can restore the mail back in respective folders.

Mails will get permanently deleted from user's view if further deleted from 'Deleted Mail folder'.

Security Settings

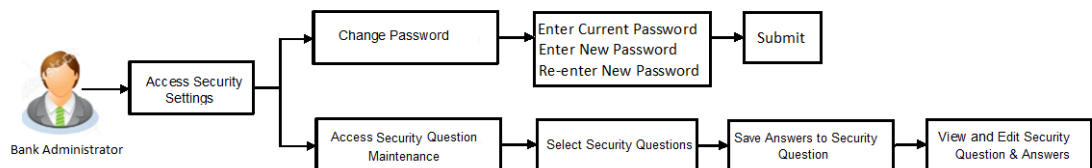
This topic describes the information about the **Security Settings**.

Security settings includes changing of password and setting of security questions for the user.

Pre-requisites

- User must have a valid Login credentials
- Transaction access is provided to Bank Administrator

Figure 60-1 Workflow



Features supported in application

The Security Settings maintenance allow the Bank Administrator to:

- Changing of old password to new Password
- Set Security Questions
- View Security Questions
- Edit Security Questions

Navigation Path: Perform the following navigation to access the **Security & Login**.

From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Security & Login**.

- [Set Security Question](#)
This topic describes the systematic instruction to **Set Security Question** option.
- [Change Password](#)
This topic describes the systematic instruction to **Change Password** feature. This feature allows the Administrator to change their password.
- [FAQ](#)

60.1 Set Security Question

This topic describes the systematic instruction to **Set Security Question** option.

Security Questions are the second layer of authentication mode set by the Bank to complete various transactions.

This feature allows the administrator user to set up the answers of the security questions, which will then be used as another layer of security (Over and above the Login credentials).

User will be asked to answer these security questions to complete the transactions for which bank would have set Security Question as the second factor authentication.

Navigation Path: Perform the following navigation to access the **Set Security Question**.

From **Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Security & Login**. Under **Security & Login**, click **Set Security Question**.

Figure 60-2 Set Security Question

User Security Questions	
Set Security Question	
Security Question	What is the brand of your first mobile?
Security Question	What is your favourite teacher's name?
Security Question	How many siblings do you have?
Security Question	In what county were you born?
Security Question	Which sport you like most?

Note

Security questions works as an added layer of security that helps in protecting your account against fraudulent activities.

You must:

- Choose answers that are difficult for others to guess
- Choose questions which you have not answered on public or on social media sites

[Edit](#) [Cancel](#) [Back](#)

Note

Since security questions have not been set-up by the user, message will be displayed **Security Questions are not set up yet.**

To set up security questions:

1. Navigate to the above path.
The **Set Security Question** screen appears.
2. Perform anyone of the following actions:
 - Click **Set up now** to set-up security questions. The **User Security Question** screen appears.
 - Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
 - Click **Back** to go back to the previous screen.

Figure 60-3 User Security Question

Security Question Maintenance

User Security Questions

Security Question
What is the brand of your first mobi... ▾
Answer

Security Question
What is your favourite teacher's na... ▾
Answer

Security Question
How many siblings do you have? ▾
Answer

Security Question
In what county were you born? ▾
Answer

Security Question
Which sport you like most? ▾
Answer

Note

Security questions works as an added layer of security that helps in protecting your account against fraudulent activities.

You must:

- Choose answers that are difficult for others to guess
- Choose questions which you have not answered on public or on social media sites

Submit **Cancel** [Back](#)

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 60-1 User Security Question - Field Description

Field Name	Description
User Security Questions	Information specified in below fields are related to user security questions.
Security Question	Questions available for selection for setup.
Answer	Enter the answers corresponding to the security question.

- From the **Security Questions** list, select the appropriate security question to be added in set.
- In the **Answers** field, enter the answers corresponding to the security question.
- Perform anyone of the following actions:
 - Click **Save** to save the changes made.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
- Perform anyone of the following actions:

- The **User Security Question – Review** screen appears. Verify the details, and click **Confirm**.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
7. The **User Security Question – Edit** screen with values in editable form screen. appears
Click **Cancel** to cancel the transaction.
 8. The success message appears along with the status of transaction.
Click **OK** to complete the transaction.
- [View Security Questions](#)
This topic describes the systematic instruction to **View Security Questions** option.
 - [User Security Question - Edit](#)
This topic describes the systematic instruction to **User Security Question - Edit** option.

60.1.1 View Security Questions

This topic describes the systematic instruction to **View Security Questions** option.

On accessing **Manage Security Questions** option, system displays the existing security questions already maintained if any.

To view the existing t security questions maintenance:

1. Navigate to the above path.
The **Set Security Question** screen appears.
2. Navigate to **Set Security Question** screen, **Set Security Question - View** screen appears.

Figure 60-4 Set Security Question - View

User Security Questions

Set Security Question Change Password

Security Question	What is the brand of your first mobile?
Security Question	What is your favourite teacher's name?
Security Question	How many siblings do you have?
Security Question	In what county were you born?
Security Question	Which sport you like most?

Edit Cancel Back

Note

Security questions works as an added layer of security that helps in protecting your account against fraudulent activities.

You must:

- Choose answers that are difficult for others to guess
- Choose questions which you have not answered on public or on social media sites

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 60-2 Set Security Question - View - Field Description

Field Name	Description
Set Security Question - View	Information specified in below fields are related to set security question tab.
User ID	User ID of the logged in user.
Security Questions	The list of security question, which is the existing set, for the user

3. Perform anyone of the following actions:
 - Click **Edit** to make the changes if any. The **User Security Question – Edit** screen with values in editable form appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to go back to previous screen.

60.1.2 User Security Question - Edit

This topic describes the systematic instruction to **User Security Question - Edit** option.

Bank Administrator can modify existing maintenance for security questions. Administrator is allowed to add security questions but cannot delete the existing questions.

To edit the security questions set:

1. Navigate to the above path.

The **Set Security Question** screen appears.
2. Click **View** to view the security questions already set.

The **User security questions – View** screen appears.
3. Click **Edit**.

The **User Security Question - Edit** screen with values in editable form screen appears.

Figure 60-5 User Security Question - Edit

Security Question Maintenance

User Security Questions

Security Question
What is the brand of your first mobi... ▾
Answer

Security Question
What is your favourite teacher's na... ▾
Answer

Security Question
How many siblings do you have? ▾
Answer

Security Question
In what county were you born? ▾
Answer

Security Question
Which sport you like most? ▾
Answer

Note

Security questions works as an added layer of security that helps in protecting your account against fraudulent activities.

You must:

- Choose answers that are difficult for others to guess
- Choose questions which you have not answered on public or on social media sites

Submit **Cancel** **Back**

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 60-3 User Security Question - Edit - Field Description

Field Name	Description
User Security Question - Edit	Information specified in below fields are related to user security question.
Questions	The list of security question, which is the existing set, for the user.
Answer	Answers will not be visible in edit mode due to security reasons.

- From the **Security Questions** list, view the existing questions. Modify if required.
- Perform anyone of the following actions:
 - Click **Save** to save the changes made.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
- Perform anyone of the following actions:
 - The **User Security Question – Review** screen appears. Verify the details, and click **Confirm**.

- Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate to the previous screen.
7. Perform any one of the following actions:
- The **User Security Question – Edit** screen with values in editable form screen appears.
 - Click **Cancel** to cancel the transaction.
The success message of security question setup appears along with the transaction reference number.
 - Click **OK** to complete the transaction.

60.2 Change Password

This topic describes the systematic instruction to **Change Password** feature. This feature allows the Administrator to change their password.

Navigation Path: Perform the following navigation to access the **Change Password**.

From **Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Security & Login**. Under **Security & Login**, click **Change Password**.

Figure 60-6 Change Password

Change Password

Set Security Question Change Password

Please change your password for security reasons.

Current Password
.....

Enter New Password
.....

Confirm New Password
.....

Submit **Cancel** Back

Your Password can :

- ✓ Have 6 to 15 characters
- ✓ Have uppercase
- ✓ Have lowercase
- ✓ Have numbers (Minimum 1 mandatory)
- ✓ Have special characters (Allowed characters are !@.#\$(,))
- ✓ Not contain consecutive characters more than 4
- ✓ Not contain identical characters more than 4
- ✓ Not be a common password

Note



The fields which are marked as Required are mandatory.


For more information on fields, refer to the field description table.

Table 60-4 Change Password - Field Description

Field Name	Description
Old Password	Old password for channel access.
New Password	New password for channel access.
Re-enter Password	Re-enter the new password to confirm.

To reset the password:

1. Navigate to the above path.
The **Change Password** screen appears.
2. Perform anyone of the following actions:
 - In the **Current Password** field, enter the password.
 - Click  icon to enter the password using the virtual keyboard.
3. Perform anyone of the following actions:
 - In the **New Password** field, enter the password.
 - Click  icon to enter the new password using the virtual keyboard.

(See Password Condition section on the application screen to view the policy of setting a new password.)
4. Perform anyone of the following actions:
 - In the **Re-enter Password** field, re-enter the password.
 - Click  icon to re-enter the password using the virtual keyboard.
5. Perform anyone of the following actions:
 - Click **Submit**.
 - Click **Cancel** to cancel the transaction.
6. The success message of changing the password appears.
7. As the login user changed his password using '**Change Password**' option, system will logout the user and user will be shown a confirmation message of password change along with an option to login again. Click **Login on confirmation** screen to log in to the application.

Note

Password Conditions gets highlighted in green if the user's password is meeting the Password Policy criteria and similarly in Red if the password is not as per the Password Policy maintained.

60.3 FAQ

1. **Can I design new widgets using Dashboard Builder functionality?**
No, designing of a new widget is not allowed using this functionality. Administrator can use the existing widgets and can design the required dashboard.

2. Can I design different dashboards for different device types (desktop, mobile and tablet) using one template?

Yes, you can design different dashboards for different types of devices using one template. An edit option is available while previewing the dashboard on each type of device, which will help the user to make the necessary changes for specific device type.

However the system will always display the widgets mapped to a combination of application role and internet as touch point, irrespective of any device size the user selects

3. Can I delete the template that is mapped to a user / party / segment / user type?

Yes, you can delete the template that are already mapped to a user / party / segment or user type. A warning message informing about the mapping deletion is shown to the administrator while deleting a template.

4. Can I map the same template to multiple users or parties?

Yes, you can map the same template to multiple parties or users. Separate entries are required for such mapping.

5. Can the system/bank administrator edit a Factory shipped dashboard ?

No, Factory shipped dashboards can't be modified. However system/bank administrator can modify a custom made dashboard. Can I design the dashboard and map for administrator types of users (Bank/system administrator and corporate administrator)?

6. Can I design a dashboard for System Admin or Bank Admin?

Yes, you can design the administrative dashboards using Dashboard Builder maintenance.

7. When will the newly mapped dashboard be visible to the end customer?

Newly mapped dashboard will be available to the end user with an immediate effect.

8. Can an end user (Retail/Corporate users) design their own dashboards or set their preferences to see required widgets?

Yes Retail and Corporate users can personalize and design their dashboard.

9. In case of dashboard templates available at user level, segment level, application role level and user type level, which dashboard will the system resolve? Also what is the order in which the dashboards are resolved?

If there is a dashboard template mapped at a user level, then the system will display the user level dashboard on login.

Before rendering the dashboard, system will first check if there is a dashboard at user level, followed by segment, application role and then at user type.

In case where a retail user has personalized his/her dashboard, the system will give the priority to user defined dashboard followed by Administrator defined dashboards as user, segment, application role and then at user type.

61

Profile

This topic describes the information about **Profile** option. Using this option, the bank administrator can view his profile details.

Details that can be viewed include user name, last login time, email id, phone number, and date of birth and address of the user.

Pre-requisites

User must have a valid Login credentials

Features Supported In Application

- View the profile details of bank administrator user

Navigation Path: Perform anyone of the following navigation to access **Profile**.

- From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Account Setting** . Under **Account Setting** , click **Profile**.
- From **User Name** icon (top right corner of the screen), click **Profile**.

Figure 61-1 Profile

The screenshot shows the 'Settings' page with a sidebar on the left containing the following menu items: 'Administrator User', 'Passwords & Security', 'Device Registration', 'Preferences', 'Access & Consent', and 'Alerts'. The main content area is titled 'Administrator User' and contains two sections: 'Personal Information' and 'Contact Information'. Under 'Personal Information', the 'Date of Birth' is listed as '11/30/2004'. Under 'Contact Information', the 'Communication Address' is shown, followed by 'Email Id' with the value 'ema****' and 'Mobile Number' with the value '+91xxxxxxxxxxxx3222'. A 'Download' button is located at the bottom of the profile card.

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 61-1 Profile - Field Description

Field Name	Description
User Name	First name and last name of the logged in user.
Personal Information	Information specified in below fields are related to personal information.
Date of Birth	Date of birth of the user.
Contact Information	Information specified in below fields are related to contact information.
Communication Address	Address of the user.
Email	Email id of the user, in masked format.
Phone Number	Displays contact number of the user alongwith an international subscriber dialing (ISD) code, in masked format.

1. Click **OK** to navigate to the previous screen.

- [FAQ](#)

61.1 FAQ

1. **Can the bank administrator user edit his profile information?**

No, the bank administrator user cannot edit his profile information; he/she can only view the profile details.

Session Summary

This topic describes the information about **Session Summary** option.

The option used by the user to check the log of transactions and login details for the previous five logins. The System Administrator can view the entire session summary of the previous five logins, login and logoff date and time for each session, channel in which transactions are carried out in each session along with the IP address of the channel.

Navigation Path: Perform the following navigation to access **Session Summary**.

From **System/ Bank Administrator Dashboard**, click **Toggle Menu**, then click **Menu** and then click **Account Settings**. Under **Account Settings**, click **Session Summary**.

Figure 62-1 Session Summary

Start Date & Time	End Date & Time	Channel	IP Address
▶ 07 May 2020 01:36:21 PM	07 May 2020 01:59:08 PM		10.166.175.114
▶ 07 May 2020 01:05:05 PM	07 May 2020 01:06:49 PM		10.180.87.29
▶ 07 May 2020 12:54:40 PM	07 May 2020 12:58:48 PM		10.76.38.224
▶ 07 May 2020 12:23:23 PM	07 May 2020 12:23:23 PM		10.76.38.236
▶ 07 May 2020 12:20:51 PM	07 May 2020 12:46:30 PM		10.180.87.29

Page 1 of 1 (1-5 of 5 items) < 1 >

Ok Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 62-1 Session Summary - Field Description

Field Name	Description
Start Date & Time	The start date and time of the session.
End Date & Time	The end date and time of the session.
Channel	The channel of access for the session (Desktop Browser).
IP Address	IP address of the channel.

1. Navigate to the above path.

The **Session Summary** screen appears.

2. Perform anyone of the following actions:


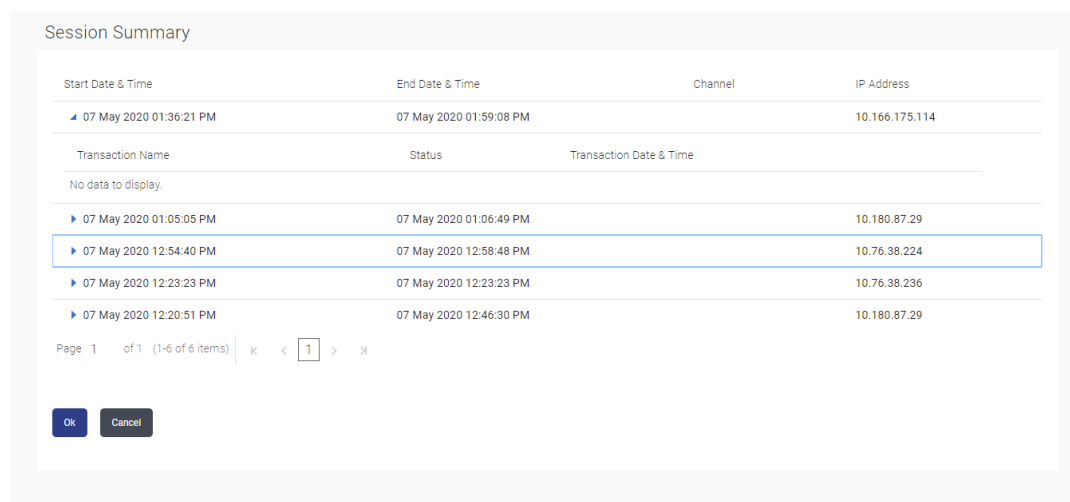
- Click  icon against a specific record to view the details of that session. The session details appear.
- Click **OK** to navigate to the Dashboard screen.

Figure 62-2 Session Summary - Details



Session Summary

Start Date & Time	End Date & Time	Channel	IP Address
07 May 2020 01:36:21 PM	07 May 2020 01:59:08 PM		10.166.175.114

Transaction Name	Status	Transaction Date & Time
No data to display.		
07 May 2020 01:05:05 PM	07 May 2020 01:06:49 PM	10.180.87.29
07 May 2020 12:54:40 PM	07 May 2020 12:58:48 PM	10.76.38.224
07 May 2020 12:23:23 PM	07 May 2020 12:23:23 PM	10.76.38.236
07 May 2020 12:20:51 PM	07 May 2020 12:46:30 PM	10.180.87.29

Page 1 of 1 (1-6 of 6 items) | < 1 >

OK Cancel

Note

The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 62-2 Session Summary - Details - Field Discription

Field Name	Description
Start Date & Time	The start date and time of the session.
End Date & Time	The end date and time of the session.
Channel	The channel of access for the session (Desktop Browser).
IP Address	IP address of the channel.
Session Summary - Details	Information specified in below fields are related to session summary - details.
Transaction Name	Name of the transaction, performed in the session.
Status	Status of the transaction.
Transaction Date & Time	The date and time of the transaction.

Manage DND Alerts

This topic describes the systematic instruction to **Manage DND Alerts** option. This option allow user to enable/disable DND flag for mandatory alerts for the selected categories.

Day 0 configuration will be provided for the events which are applicable for DND. The bank can create a category of events for which DND needs to be configured.

Pre-requisites

- The user must have a valid login credential to access the digital banking platform.

Features Supported In the Application

- Definition of Primary Account Number

To set DND alerts to category:

1. From the **Dashboard**, click **Toggle menu**, click **Menu**, and click **Account Settings** and then click **Preferences** . Under **Preferences** , click **Manage DND Alerts**.
2. Navigate to above path.

The **Manage DND Alerts** screen appears.

Figure 63-1 Manage DND Alerts

Note

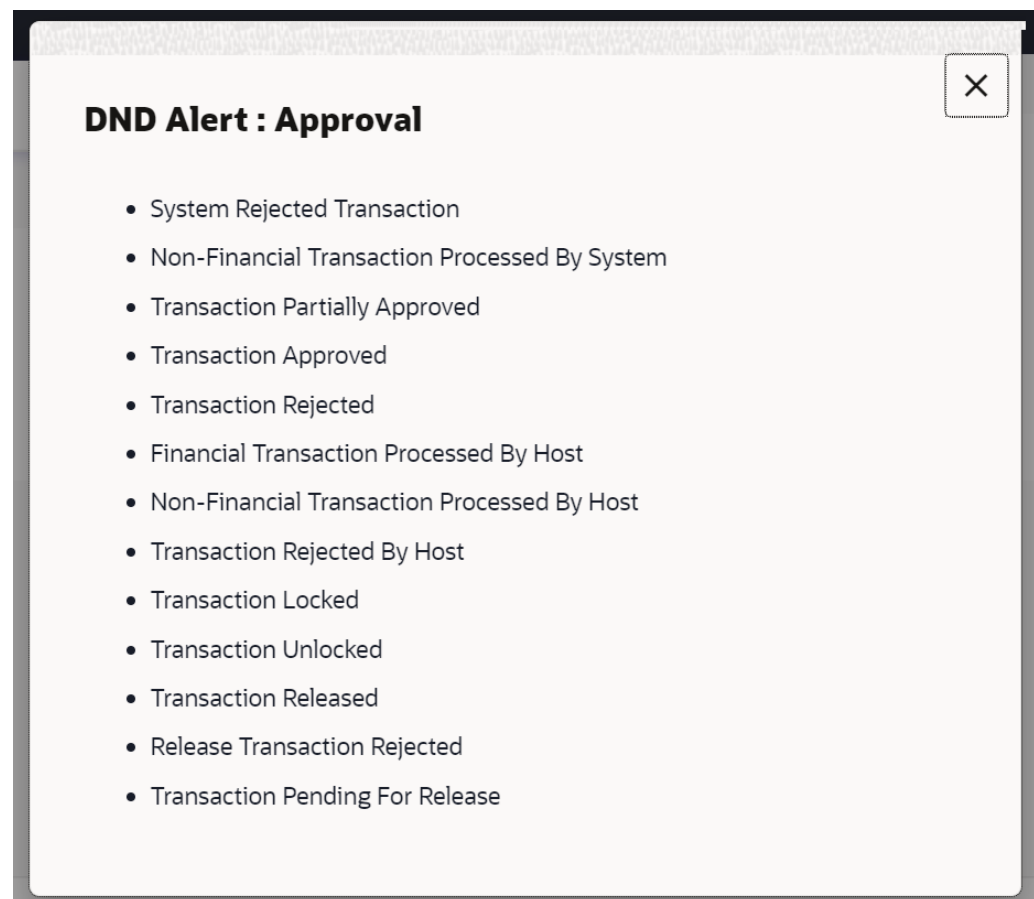
The fields which are marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 63-1 Manage DND Alerts - Field Description

Field Name	Description
Select Category	<p>Select the categories for which DND need to be configured. All the categories for which DND is applicable will be available for selection.</p> <p>Note: Click on category link to view list of all the events for which alerts will not be sent to the user.</p>

3. In the **Select Category** field, select the desired categories for which DND need to be configured.
 - Click on category link to view list of all the events for which alerts will not be sent to the user.

Figure 63-2 DND Alerts

4. Perform anyone of the following actions:
 - Click **Submit**. A message confirming DND alert set appears.
 - Click **Cancel** to cancel the transaction.
 - Click **Back** to navigate back to the previous screen.

The image shows the ATM & Branch Locator screen after navigating through the toggle menu option.

- [FAQ](#)

64.1 FAQ

1. **Can I view ATM/ Branches of other cities/ states/ countries?**

Yes, you can view the ATMs or Branches of the bank located in any city/state or country in the map and also get their details such as address and phone numbers, working hours, services offered, etc.

Events Data

This user manual is organized as follows:

Table 1 List Of Events

Sr No	EVENT_GROUP_NAME	EVENT_NAME	EVEN_TYPE	IS_DND_APPLICABLE
1	Approvals	Perform Action Transaction Partially Approved Next Approver	M	Y
2	Approvals	Perform Action Transaction Partially Approved Previous Approver	M	Y
3	Approvals	Perform Action Transaction Approved Approver	M	Y
4	Approvals	Perform Action Transaction Approved Initiator	M	Y
5	Approvals	Perform Action Transaction Approved Previous Approver	M	Y
6	Approvals	Perform Action Transaction Rejected Approver	M	Y
7	Approvals	Perform Action Transaction Rejected Initiator	M	Y
8	Approvals	Perform Action Transaction Rejected Previous Approver	M	Y
9	Approvals	Perform Action Transaction F Processed By Host Approver	M	Y
10	Approvals	Perform Action Transaction F Processed By Host Initiator	M	Y
11	Approvals	Perform Action Transaction N Processed By Host Approver	M	Y
12	Approvals	Perform Action Transaction N Processed By Host Initiator	M	Y

Table 1 (Cont.) List Of Events

Sr No	EVENT_GROUP_NAME	EVENT_NAME	EVEN_TYPE	IS_DND_APPLICABLE
13	Approvals	Perform Action Transaction Rejected By Host Approver	M	Y
14	Approvals	Perform Action Transaction Rejected By Host Initiator	M	Y
15	Approvals	Perform Action Transaction Locked Approver	M	Y
16	Approvals	Perform Action Transaction Locked Initiator	M	Y
17	Approvals	Perform Action Transaction Locked Next Approver	M	Y
18	Approvals	Perform Action Transaction Unlocked Approver	M	Y
19	Approvals	Perform Action Transaction Unlocked Initiator	M	Y
20	Approvals	Amount Financial Transaction N Processed By Host Initiator	M	Y
21	Approvals	Service Request Transaction Auto Approved Initiator	M	Y
22	Approvals	Maintenance Transaction Processed By System Initiator	M	Y
23	Approvals	Perform Action Release Transaction Rejected Approver	M	Y
24	Approvals	Perform Action Transaction Released Approver	M	Y
25	Approvals	Set Up Checker For The Transaction Approval System Rejected Transaction Approver	M	Y
26	Approvals	Maintenance Transaction N Processed By Host Initiator	M	Y

Table 1 (Cont.) List Of Events

Sr No	EVENT_GROUP_NAME	EVENT_NAME	EVEN_TYPE	IS_DND_APPLICABLE
27	Approvals	Perform Action Transaction Unlocked Next Approver	M	Y
28	Approvals	Perform Action Transaction Released Initiator	M	Y
29	Approvals	Perform Action Transaction Released Previous Approver	M	Y
30	Approvals	Perform Action Transaction Released Releaser	M	Y
31	Approvals	Perform Action Release Transaction Rejected Initiator	M	Y
32	Approvals	Perform Action Release Transaction Rejected Previous Approver	M	Y
33	Approvals	Perform Action Release Transaction Rejected Releaser	M	Y
34	Approvals	Perform Action Transaction Pending For Release Initiator	M	Y
35	Approvals	Perform Action Transaction Pending For Release Previous Approver	M	Y
36	Approvals	Perform Action Transaction Pending For Release Releaser	M	Y
37	Approvals	Perform Action Transaction N Processed By System Approver	M	Y
38	Approvals	Perform Action Transaction N Processed By System Initiator	M	Y
39	Approvals	Perform Action Transaction Revoked Initiator	M	Y

Table 1 (Cont.) List Of Events

Sr No	EVENT_GROUP_NAME	EVENT_NAME	EVEN_TYPE	IS_DND_APPLICABLE
40	Approvals	Perform Action Transaction Revoked Next Approver	M	Y
41	Approvals	Perform Action Transaction Revoked Previous Approver	M	Y
42	Approvals	Prioritize Transaction Approval Prioritized Approver	M	Y
43	Approvals	Prioritize Transaction Approval Prioritized Initiator	M	Y
44	Approvals	Prioritize Transaction Release Prioritized Initiator	M	Y
45	Approvals	Prioritize Transaction Release Prioritized Releaser	M	Y
46	Approvals	Reroute Transaction Transaction Release Rerouted Initiator	M	Y
47	Approvals	Reroute Transaction Transaction Release Rerouted Previous Releaser	M	Y
48	Approvals	Reroute Transaction Transaction Release Rerouted Releaser	M	Y
49	Approvals	Reroute Transaction Transaction Rerouted Approver	M	Y
50	Approvals	Reroute Transaction Transaction Rerouted Initiator	M	Y
51	Approvals	Reroute Transaction Transaction Rerouted Next Approver	M	Y

Table 1 (Cont.) List Of Events

Sr No	EVENT_GROUP_NAME	EVENT_NAME	EVEN_TYPE	IS_DND_APPLICABLE
52	Approvals	Reroute Transaction Transaction Rerouted Previous Approver	M	Y
53	Approvals	Set Up Checker For The Transaction Approval System Rejected Transaction Initiator	M	Y
54	Approvals	Set Up Checker For The Transaction Approval System Rejected Transaction Customer	M	Y
55	Approvals	Trigger Alert Transaction Grace Period Expiry Checker Approver	M	Y
56	Approvals	Trigger Alert Transaction Grace Period Expiry Initiator Initiator	M	Y
57	Approvals	Trigger Alert Transaction Grace Period Expiry Today Checker Approver	M	Y
58	Approvals	Trigger Alert Transaction Grace Period Expiry Today Initiator Initiator	M	Y
59	Approvals	Perform Action Multiple Transaction N Processed By Host Initiator	M	Y
60	Approvals	Perform Action Multiple Transaction N Processed By Host Approver	M	Y
61	Approvals	Amount Financial Transaction Initiated Auto Approved	M	Y
62	Approvals	Amount Financial Transaction Initiated Initiator	M	Y

Table 1 (Cont.) List Of Events

Sr No	EVENT_GROUP_NAME	EVENT_NAME	EVEN_TYPE	IS_DND_APPLICABLE
63	Approvals	Amount Financial Transaction Initiated Approver	M	Y
64	Approvals	Amount Financial Transaction Modification Requested Initiator	M	Y
65	Approvals	Amount Financial Transaction Modification Requested Previous Approver	M	Y
66	Approvals	Amount Financial Transaction Modification Requested Approver	M	Y
67	Approvals	Amount Financial Transaction F Processed By Host Initiator	M	Y
68	Approvals	Amount Financial Transaction Rejected By Host Initiator	M	Y
69	Approvals	Financial Transaction Auto Approved Initiator	M	Y
70	Approvals	Financial Transaction Initiated Initiator	M	Y
71	Approvals	Financial Transaction Initiated Approver	M	Y
72	Approvals	Financial Transaction Modification Requested Initiator	M	Y
73	Approvals	Financial Transaction Modification Requested Previous Approver	M	Y
74	Approvals	Financial Transaction Modification Requested Approver	M	Y
75	Approvals	Financial Transaction F Processed By Host Initiator	M	Y

Table 1 (Cont.) List Of Events

Sr No	EVENT_GROUP_NAME	EVENT_NAME	EVEN_TYPE	IS_DND_APPLICABLE
76	Approvals	Financial Transaction Rejected By Host Initiator	M	Y
77	Approvals	Maintenance Transaction Auto Approved Initiator	M	Y
78	Approvals	Maintenance Transaction Initiated Initiator	M	Y
79	Approvals	Maintenance Transaction Initiated Approver	M	Y
80	Approvals	Maintenance Transaction Modification Requested Initiator	M	Y
81	Approvals	Maintenance Transaction Modification Requested Previous Approver	M	Y
82	Approvals	Maintenance Transaction Modification Requested Approver	M	Y
83	Approvals	Maintenance Transaction F Processed By Host Initiator	M	Y
84	Approvals	Maintenance Transaction Rejected By Host Initiator	M	Y
85	Approvals	Non-Financial Transaction Auto Approved Initiator	M	Y
86	Approvals	Non-Financial Transaction Initiated Approver	M	Y
87	Approvals	Non-Financial Transaction Modification Requested Initiator	M	Y
88	Approvals	Non-Financial Transaction Modification Requested Previous Approver	M	Y

Table 1 (Cont.) List Of Events

Sr No	EVENT_GROUP_NAME	EVENT_NAME	EVEN_TYPE	IS_DND_APPLICABLE
89	Approvals	Non-Financial Transaction Modification Requested Approver	M	Y
90	Approvals	Non-Financial Transaction N Processed By Host Initiator	M	Y
91	Approvals	Non-Financial Transaction Rejected By Host Initiator	M	Y
92	Approvals	Non-Financial Transaction Initiated Initiator	M	Y
93	Approvals	Service Request Transaction Initiated Approver	M	Y
94	Approvals	Service Request Transaction Initiated Initiator	M	Y
95	Approvals	Service Request Transaction Rejected Previous Approver	M	Y
96	Approvals	Service Request Transaction Rejected Initiator	M	Y
97	Approvals	Service Request Transaction Rejected Approver	M	Y
98	Approvals	Service Request Transaction Approved Initiator	M	Y
99	Approvals	Service Request Transaction Approved Approver	M	Y
100	Approvals	Service Request Transaction Approved Previous Approver	M	Y
101	Approvals	Service Request Transaction Partially Approved Approver	M	Y
102	Approvals	Service Request Transaction Partially Approved Initiator	M	Y

Table 1 (Cont.) List Of Events

Sr No	EVENT_GROUP_NAME	EVENT_NAME	EVEN_TYPE	IS_DND_APPLICABLE
103	Approvals	Service Request Transaction Partially Approved Next Approver	M	Y
104	Approvals	Service Request Transaction Partially Approved Previous Approver	M	Y
105	Approvals	Service Request Transaction Modification Requested Approver	M	Y
106	Approvals	Service Request Transaction Modification Requested Initiator	M	Y
107	Approvals	Service Request Transaction Modification Requested Previous Approver	M	Y
108	Approvals	Service Request Transaction Locked Initiator	M	Y
109	Approvals	Service Request Transaction Locked Approver	M	Y
110	Approvals	Service Request Transaction Locked Next Approver	M	Y
111	Approvals	Service Request Transaction Unlocked Initiator	M	Y
112	Approvals	Service Request Transaction Unlocked Approver	M	Y
113	Approvals	Service Request Transaction Unlocked Next Approver	M	Y
114	Approvals	Perform Action Transaction Partially Approved Approver	M	Y
115	Approvals	Perform Action Transaction Partially Approved Initiator	M	Y
116	Associated Party	Onboard Counter Party Initiated	M	N

Table 1 (Cont.) List Of Events

Sr No	EVENT_GROUP_NAME	EVENT_NAME	EVEN_TYPE	IS_DND_APPLICABLE
117	Associated Party	On-Board Counter party KYC Upload Alert	M	N
118	Host	Alert for Token Authentication through media	M	N
119	Host	Financial Transaction Alert for Token Authentication through media for multiple transfer	M	N
120	Host	Financial Transaction Alert for Token Authentication through media with payee details	M	N
121	Host	Financial Transaction Alert for Token Authentication through media	M	N
122	Host	Alert for Token Authentication Day	M	N
123	Host	Alert for Token Authentication	M	N
124	Host	Alert for Push OOB	M	N
125	Host	Non-Financial Transaction Alert for Token Authentication through media	M	N
126	Back Office	TransactionBlackout create Request	M	N
127	Back Office	TransactionBlackout delete Request	M	N
128	Back Office	TransactionBlackout update Request	M	N
129	Back Office	Service Request Assigned	M	N
130	Back Office	Service Request Submission Corporate Alert	M	N
131	Back Office	Service Request Accepted	M	N
132	Back Office	Service Request Appointment Confirmation	M	N

Table 1 (Cont.) List Of Events

Sr No	EVENT_GROUP_NAME	EVENT_NAME	EVEN_TYPE	IS_DND_APPLICABLE
133	Back Office	Service Request Rejected	M	N
134	Back Office	Service Request Submission Alert	M	N
135	Back Office	Service Request Closure Alert Update	M	N
136	Back Office	Help Desk Session Created	M	N
137	Back Office	Help Desk Session Deleted	M	N
138	Back Office	Service Request Rejected Alert Update	M	N
139	Back Office	Service Request Closed	M	N
140	Credit Cards	Credit Card Replace	M	N
141	Credit Facility	Collateral Application Success Alert	M	N
142	Credit Facility	Collateral Application Offer Success Alert	M	N
143	Credit Facility	Collateral Application Reveal Offer Success Alert	M	N
144	Credit Facility	Collateral Application Offer Accept Alert	M	N
145	Credit Facility	Collateral Application Offer Reject Alert	M	N
146	Savings and Current Account	International Transfer Debit	S	N
147	Savings and Current Account	Account Status	M	N
148	Savings and Current Account	International Transfer Credit	S	N
149	Savings and Current Account	Domestic Transfer Debit	S	N
150	Savings and Current Account	Domestic Transfer Credit	S	N
151	Savings and Current Account	Internal Transfer Debit	S	N
152	Savings and Current Account	Internal Transfer Credit	S	N

Table 1 (Cont.) List Of Events

Sr No	EVENT_GROUP_NAME	EVENT_NAME	EVEN_TYPE	IS_DND_APPLICABLE
153	Savings and Current Account	Sweep-in Instruction FD Deleted	M	N
154	Savings and Current Account	Sweep-in Instruction CASA Deleted	M	N
155	Savings and Current Account	Sweep-in Instruction FD Created	M	N
156	Savings and Current Account	Sweep-in Instruction CASA Created	M	N
157	Savings and Current Account	Unsubscribe E-Statement	S	N
158	Savings and Current Account	Update E-Statement Preferences	S	N
159	Savings and Current Account	CASA Request Adhoc Statement	S	N
160	Savings and Current Account	Cheque Book Request	S	N
161	Savings and Current Account	Cheque Range Instruction	S	N
162	Savings and Current Account	Cheque Number Instruction	S	N
163	Savings and Current Account	External Transfer - Debit	M	N
164	Savings and Current Account	External Transfer - Credit	M	N
165	Savings and Current Account	Cheque Clearance - Debit	M	N
166	Savings and Current Account	Cheque Clearance - Credit	M	N
167	Savings and Current Account	Account Balance	M	N
168	Savings and Current Account	ATM Cash Withdrawal	M	N
169	Common	Alert for Offers Subscribed	S	N
170	Common	Alert for Offers Mandatory	M	N
171	Cash Management	Netting Transaction Payout Alert	M	N
172	Cash Management	Netting Transaction Rejection Alert	M	N
173	Cash Management	Netting Transaction Acception Alert	M	N

Table 1 (Cont.) List Of Events

Sr No	EVENT_GROUP_NAME	EVENT_NAME	EVEN_TYPE	IS_DND_APPLICABLE
174	Cash Management	Netting Structure update success alert	M	N
175	Cash Management	Delete Cashflow Transaction Failure Alert	M	N
176	Cash Management	Delete Cashflow Transaction success Alert	M	N
177	Cash Management	Update Cashflow Transaction Failure Alert	M	N
178	Cash Management	Update Cashflow Transaction Success Alert	M	N
179	Cash Management	Setup Cashflow Transaction Failure Alert	M	N
180	Cash Management	Setup Cashflow Transaction Success Alert	M	N
181	Cash Management	Update Netting Transaction Failure Alert	M	N
182	Cash Management	Update nettingtransaction Success Alert	M	N
183	Cash Management	Create Cash withdrawal Transaction Success Alert	M	N
184	Cash Management	Create Cheque Deposit Slips Transaction Success Alert	M	N
185	Cash Management	Create Cash Deposit Slips Transaction Failure Alert	M	N
186	Cash Management	Create Cash Deposit Slips Transaction Success Alert	M	N
187	Cash Management	Allocation Rule Modification Alert	M	N
188	Cash Management	Reconciliation Rule Modification Alert	M	N
189	Cash Management	Manual Allocation Alert	M	N

Table 1 (Cont.) List Of Events

Sr No	EVENT_GROUP_NAME	EVENT_NAME	EVEN_TYPE	IS_DND_APPLICABLE
190	Cash Management	Allocation Rule Creation Alert	M	N
191	Cash Management	Reconciliation Rule Creation Alert	M	N
192	Cash Management	Cash Flow De-Reconciliation Alert	M	N
193	Cash Management	Invoice De-Reconciliation Alert	M	N
194	Cash Management	Invoice Reconciliation Alert	M	N
195	Cash Management	Cash Flow Reconciliation Alert	M	N
196	File Upload	File Upload - Success	M	N
197	File Upload	File Upload Status Sync - Error Occurred	M	N
198	File Upload	File Upload Status Sync - Approved	M	N
199	File Upload	File Upload Status Sync - Processing In Progress	M	N
200	File Upload	File Upload Status Sync - Process Success	M	N
201	File Upload	File Upload Status Sync - Delete Success	M	N
202	File Upload	File Upload Status Sync - Process Success With Exceptions	M	N
203	Forex	New Forex Deal created	M	N
204	Invoice Management	Link Invoices To Program Success Alert	M	N
205	Invoice Management	Invoice Rejection Alert	M	N
206	Invoice Management	Credit note creation alert	M	N
207	Invoice Management	Credit note failure alert	M	N
208	Invoice Management	Debit Note Creation Alert	M	N
209	Invoice Management	Debit Note Creation Failure Alert	M	N
210	Invoice Management	Invoice Acceptance Alert	M	N

Table 1 (Cont.) List Of Events

Sr No	EVENT_GROUP_NAME	EVENT_NAME	EVEN_TYPE	IS_DND_APPLICABLE
211	Invoice Management	Invoice Cancellation Alert	M	N
212	Invoice Management	Invoice Modification Alert	M	N
213	Invoice Management	Raised Dispute Success Alert	M	N
214	Invoice Management	Resolved Dispute Success Alert	M	N
215	Invoice Management	Assignment Success Alert	M	N
216	Invoice Management	Offer Acceptance Alert	M	N
217	Invoice Management	Offer Rejection Alert	M	N
218	Invoice Management	Invoice Creation Alert	M	N
219	Invoice Management	Link Purchase Order To Program Success Alert	M	N
220	Loan	Loan Drawdown Application Success Alert	M	N
221	Loan	Corporate Loan Rollover Success Alert	M	N
222	Loan	Loan Account Repayment	S	N
223	Liquidity Management	Structure Simulation Creation	M	N
224	Liquidity Management	Intercompany Loan Lend Limit Modification	M	N
225	Liquidity Management	Resume Structure Status	M	N
226	Liquidity Management	Pause Structure Status	M	N
227	Liquidity Management	Structure Execution	M	N
228	Liquidity Management	Structure Simulation Modification	M	N
229	Liquidity Management	Intercompany Loan Lend Limit Creation	M	N
230	Liquidity Management	Intercompany Loan Lend Limit Closure	M	N
231	Liquidity Management	Structure Creation	M	N
232	Liquidity Management	Sweep Account Pair Execution	M	N

Table 1 (Cont.) List Of Events

Sr No	EVENT_GROUP_NAME	EVENT_NAME	EVEN_TYPE	IS_DND_APPLICABLE
233	Liquidity Management	Intercompany Loan Settlement	M	N
234	Liquidity Management	Structure Modification	M	N
235	Origination	Bundle Application Submission	M	N
236	Origination	Personal Loan Submission	M	N
237	Origination	Account Submission	M	N
238	Origination	Associate Co-applicants	M	N
239	Origination	Saved Originations Application	M	N
240	Origination	Offer Generated	M	N
241	Origination	Origination Loan Submission	M	N
242	Origination	Origination Savings Submission	M	N
243	Origination	Account Open Success	M	N
244	Origination	Loan Offer Generated	M	N
245	Origination	Origination Current Submission	M	N
246	Payments	Bill creation	M	N
247	Payments	Biller Registration auto pay setup	M	N
248	Payments	Biller Registration	M	N
249	Payments	Biller Registration schedule pay setup	M	N
250	Payments	Biller delete	M	N
251	Payments	Biller Registration auto pay cancelled	M	N
252	Payments	Biller Registration auto pay modified	M	N
253	Payments	Biller Registration schedule pay cancelled	M	N
254	Payments	Biller Registration schedule pay modified	M	N
255	Payments	Transfer money-Internal Account using Wallet	M	N
256	Payments	Transfer money-Payee	M	N

Table 1 (Cont.) List Of Events

Sr No	EVENT_GROUP_NAME	EVENT_NAME	EVEN_TYPE	IS_DND_APPLICABLE
257	Payments	Transfer money- My account using Wallet	M	N
258	Payments	Internal Fund Transfer Payee Creation	M	N
259	Payments	Internal Payee Modification	M	N
260	Payments	Internal Fund Transfer Payee Deletion	M	N
261	Payments	Domestic Fund Transfer Payee Creation	M	N
262	Payments	Domestic Payee Modification	M	N
263	Payments	Domestic Fund Transfer Payee Deletion	M	N
264	Payments	International Fund Transfer Payee Creation	M	N
265	Payments	International Payee Modification	M	N
266	Payments	International Fund Transfer Payee Deletion	M	N
267	Payments	Domestic Demand Draft Payee Creation	M	N
268	Payments	Demand Draft Payee Modification	M	N
269	Payments	Domestic Demand Draft Payee Deletion	M	N
270	Payments	International Demand Draft Payee Creation	M	N
271	Payments	International Demand Draft Payee Deletion	M	N
272	Payments	Peer to Peer Fund Transfer Payee Creation	M	N
273	Payments	Peer to Peer Fund Transfer Payee Deletion	M	N
274	Payments	Internal Fund Transfer Initiation	M	N

Table 1 (Cont.) List Of Events

Sr No	EVENT_GROUP_NAME	EVENT_NAME	EVEN_TYPE	IS_DND_APPLICABLE
275	Payments	Internal Transfer Initiation	M	N
276	Payments	Domestic Fund Transfer Initiation	M	N
277	Payments	International Fund Transfer Initiation	M	N
278	Payments	International Fund Transfer Initiation with Forex Deal	M	N
279	Payments	Self Transfer Initiation	M	N
280	Payments	Own Account Transfer Initiation	M	N
281	Payments	Domestic Demand Draft Initiation	M	N
282	Payments	International Demand Draft Initiation	M	N
283	Payments	External Transfer Initiation	M	N
284	Payments	QR Payment	M	N
285	Payments	Peer to Peer Fund Transfer Initiation - Sender	M	N
286	Payments	Peer to Peer Fund Transfer Confirmation	M	N
287	Payments	Peer to Peer Fund Transfer Initiation - Receiver	M	N
288	Payments	Cancellation of Pending Instructions	M	N
289	Payments	Cancellation of Standing Instructions	M	N
290	Payments	Domestic Draft Pay Later Initiation	M	N
291	Payments	International Draft Pay Later Initiation	M	N
292	Payments	Internal Fund Transfer SI Initiation	M	N
293	Payments	Self Transfer SI Initiation	M	N
294	Payments	Domestic Fund Transfer SI Initiation	M	N
295	Payments	International Fund Transfer SI Initiation	M	N

Table 1 (Cont.) List Of Events

Sr No	EVENT_GROUP_NAME	EVENT_NAME	EVEN_TYPE	IS_DND_APPLICABLE
296	Payments	Domestic Payer Creation	M	N
297	Payments	Domestic Payer Deletion	M	N
298	Payments	Domestic Pay in Initiation	M	N
299	Party	User Profile Update Driving License	M	N
300	Party	Host Structure Creation Approval	S	N
301	Party	Trade clarification Response notification alert	S	N
302	Party	New Nominee added	M	N
303	Party	Nominee Deleted	M	N
304	Party	UserProfile Update PhoneNo	M	N
305	Party	UserProfile Update Address	M	N
306	Party	UserProfile Update AdhaarNo	M	N
307	Party	UserProfile Update EmailID	M	N
308	Party	UserProfile Update FAX	M	N
309	Party	UserProfile Update PanNo	M	N
310	Party	Nominee Updated	M	N
311	Reports	Report Request	M	N
312	Supply Chain Finance	SCF Program Update Initiated	M	N
313	Supply Chain Finance	SCF Program Creation Initiated	M	N
314	Supply Chain Finance	Purchase Order Cancellation Success Alert	M	N
315	Supply Chain Finance	Purchase Order Rejection Failure Alert	M	N
316	Supply Chain Finance	Purchase Order Rejection Success Alert	M	N
317	Supply Chain Finance	Purchase Order Acceptance Failure Alert	M	N
318	Supply Chain Finance	Acceptance Success Alert	M	N

Table 1 (Cont.) List Of Events

Sr No	EVENT_GROUP_NAME	EVENT_NAME	EVEN_TYPE	IS_DND_APPLICABLE
319	Supply Chain Finance	Purchase Order Modification Failure Alert	M	N
320	Supply Chain Finance	Purchase Order Modification Success Alert	M	N
321	Supply Chain Finance	Finance Request Successful	M	N
322	Supply Chain Finance	Finance Repayment Successful	M	N
323	Supply Chain Finance	Create Discount Offer Transaction Success Alert	M	N
324	Supply Chain Finance	SCF PO Finance Request Successful	M	N
325	Supply Chain Finance	Finance Amendment Success Alert	M	N
326	Supply Chain Finance	Purchase Order Creation Success Alert	M	N
327	Supply Chain Finance	Purchase Order Creation Failure Alert	M	N
328	Supply Chain Finance	Purchase Order Cancellation Failure Alert	M	N
329	User Management	User Registration	M	N
330	User Management	Login Lock Alert	M	N
331	Deposits	Amend Recurring Deposit	M	N
332	Deposits	RD Account Opened	M	N
333	Deposits	Redeem Recurring Deposit	M	N
334	Deposits	Recurring Deposit Adhoc Statement Request	M	N
335	Deposits	Amend Term Deposit	S	N
336	Deposits	TD Account Opened	M	N
337	Deposits	Term Deposit Maturity	M	N
338	Deposits	Term Deposit Adhoc Statement Request	S	N

Table 1 (Cont.) List Of Events

Sr No	EVENT_GROUP_NAME	EVENT_NAME	EVEN_TYPE	IS_DND_APPLICABLE
339	Deposits	Subscribe TD E-Statement	S	N
340	Deposits	Unsubscribe TD E-Statement	S	N
341	Deposits	Term Deposit Closure	S	N
342	Deposits	Open Term Deposit	S	N
343	Deposits	Term Deposit Status	S	N
344	Deposits	Redeem Term Deposit	S	N
345	Virtual Account Management	Remittance ID Creation	M	N
346	Virtual Account Management	Host Virtual Account Closure	M	N
347	Virtual Account Management	Reopen Remittance ID	M	N
348	Virtual Account Management	Remittance ID Modification	M	N
349	Virtual Account Management	Virtual Account Creation	M	N
350	Virtual Account Management	Virtual Account Modification	M	N
351	Virtual Account Management	Virtual Account Closure	M	N
352	Virtual Account Management	Virtual Account Structure Creation	M	N
353	Virtual Account Management	Virtual Account Structure Modification	M	N
354	Virtual Account Management	Virtual Account Structure Closure	M	N
355	Virtual Account Management	Virtual Entity Creation	M	N
356	Virtual Account Management	Virtual Entity Modification	M	N
357	Virtual Account Management	Virtual Entity Closure	M	N
358	Virtual Account Management	Virtual Multi-Currency Account Creation	M	N
359	Virtual Account Management	Virtual Multi-Currency Account Modification	M	N
360	Virtual Account Management	Virtual Multi-Currency Account Closure	M	N

Table 1 (Cont.) List Of Events

Sr No	EVENT_GROUP_NAME	EVENT_NAME	EVEN_TYPE	IS_DND_APPLICABLE
361	Virtual Account Management	Move Money	M	N
362	Virtual Account Management	Internal Credit Line Creation	M	N
363	Virtual Account Management	Internal Credit Line Deletion	M	N
364	Virtual Account Management	Internal Credit Line Modification	M	N
365	Virtual Account Management	Internal Credit Line Linkage Creation	M	N
366	Virtual Account Management	Internal Credit Line Linkage Modification	M	N
367	Virtual Account Management	Delink Internal Credit Line Linked Virtual Accounts	M	N
368	Virtual Account Management	Special Rates Creation	M	N
369	Virtual Account Management	Virtual Account Restrictions	M	N
370	Virtual Account Management	Retry Virtual Account Closure	M	N
371	Virtual Account Management	Terminate Virtual Account Closure	M	N
372	Virtual Account Management	Reopen Virtual Account	M	N
373	Virtual Account Management	General Rates Creation	M	N
374	Virtual Account Management	Remittance ID Closure	M	N
375	Wallet	Wallet Registration	M	N
376	Wallet	Wallet Account Creation	M	N
377	Wallet	Add Money to Wallet- Other Source	M	N
378	Wallet	Wallet PayIn Request	M	N
379	Wallet	Add Money To Wallet	M	N
380	Wallet	Add Money to Wallet- External Source	M	N
381	Wealth Management	Mutual Fund Redeem One Time Alert	M	N
382	Wealth Management	Mutual Fund Redeem swp Alert	M	N

Table 1 (Cont.) List Of Events

Sr No	EVENT_GROUP_NAME	EVENT_NAME	EVEN_TYPE	IS_DND_APPLICABLE
383	Wealth Management	Investment Account Creation Alert	M	N
384	Wealth Management	Mutual Fund Delete Order Alert	M	N
385	Wealth Management	Risk Profile Create Alert	M	N
386	Wealth Management	Mutual Fund Switch STP Alert	M	N
387	Wealth Management	Mutual Fund Switch PSTP Alert	M	N
388	Wealth Management	Mutual Fund Switch One Time Alert	M	N
389	Wealth Management	Mutual Fund Purchase SI Alert	M	N
390	Wealth Management	Mutual Fund Redeem Later Alert	M	N
391	Wealth Management	Mutual Fund Purchase One Time Alert	M	N
392	Wealth Management	Mutual Fund Purchase SIP Alert	M	N

Glossary

Account Activity

A banking term that refers to any activity that creates a debit or credit in an account. In a bank account, this would include deposits and withdrawals.

Administrator

Administrator can be an individual having the administrative rights of the system. He can be a internal user (Bank Administrator) or a external user with the limited administrative functionality (Corporate Administrator)

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