# Corporate Loan Origination User Guide Oracle FLEXCUBE Universal Banking

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# 1. Preface

# 1.1 Introduction

This manual is designed to help you maintain and process Over the Counter dealings in Interest Rate and Currency Options in Oracle FLEXCUBE. It also assists you in handling all the necessary activities in the life cycle of an OCT instrument once it is booked. This includes the generation of messages and reports, the accrual and liquidation of interest components, the application of charges and taxes and so on.

# 1.2 <u>Audience</u>

This manual is intended for the Customer Service Representatives (CSRs) and staff in charge of setting up new products in your bank.

# 1.3 **Documentation Accessibility**

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <a href="http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc">http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc</a>.

# 1.4 Acronyms and Abbreviations

The following are some of the acronyms and abbreviations you are likely to find in the manual:

ОТС	Over the Counter
IRO	Interest Rate Options
СО	Currency Options
EOD	End of Day
BOD	Beginning of Day
FV	Face Value
TV	Time Value
IV	Intrinsic Value
System/the system	Oracle FLEXCUBE system (unless otherwise specified).

# 1.5 Organization

This manual is organized as follows:

Chapter 1	About this Manual gives information on the intended audience. It also lists the various chapters covered in this User Manual
Chapter 2	<i>Corporate Loan Origination</i> explains the workflow of a loan generation process and procedure to define and maintain the prospective customer details.



Chapter 3	<i>Maintenances</i> describes about the general maintenance options available to ensure successful functioning of a corporate loan origination process.
Chapter 4	<i>Reports</i> lists the possible reports that can be generated for the module.
Chapter 5	<i>Function ID Glossary</i> has alphabetical listing of Function/Screen ID's used in the module with page references for quick navigation.

# 1.6 Related Documents

- The Procedures User Manual
- The Messaging System User Manual
- The Central Liability User Manual
- The Products User Manual

# 1.7 Glossary of Icons

This User Manual may refer to all or some of the following icons.

Icons	Function
×	Exit
×	Add row
	Delete row
2	Option List



# 1. Corporate Loan Origination

## 1.1 Introduction

The process of loan origination gets initiated when a prospective customer approaches the bank, with a loan account opening request or when the bank approaches a prospective customer, taking lead from its database. In case of a bank–initiated request, the process moves forward only if the prospective customer is interested. The entire process is carried out in multiple stages and on successful completion of each stage, it moves automatically to the next stage.

When the customer approaches the bank for its products and offers, before initiating the loan origination process, the bank can create a mock-proposal which would have the personal details of the customer, the loan offers the customer is interested in as well as the schedules associated with the loan offer. This can be stored as reference in the system to be retrieved when the actual loan process flow is initiated.

Corporate lending process flow uses Oracle BPEL framework with multiple human tasks for workflow stages. The capture and enrichment of information in multiple steps can be dynamically assigned to different user roles, so that multiple users can take part in the transaction. Oracle Business rules are used for dynamic creation of multiple approval stages.

The following details need to be maintained for originating a Corporate Loan:

- Credit rating rules
- Credit ratios
- Override details
- Document checklist and advices
- Application category details

The Corporate Loan origination process flow is composed of following stages:

- Application Entry
- Application Verification
- Internal KYC
- External KYC
- Underwriting
- Loan Approval
- Document Verification
- Manual Retry

The features, maintenances and the different stages in the process flow are explained in detail in the following sections.

### 1.2 Maintaining Loan Prospect Details

You can maintain the details of a prospective borrower or a loan applicant, when the borrower initially approaches the bank enquiring about the various loan products that are being offered.

The following details are captured as part of this maintenance:

- Prospective customer's personal and location details
- Prospective customer's employment details



• Requested loan details

You can maintain the details related to the prospective customer in 'Prospect Details' screen. You can invoke this screen by typing 'ORDLEADM' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

	Q Q	Branch Code Date of Enquiry	001 2012-11-07		Financing Type Reason	Corporate 🔹
Type	Short Name .	Customer N	lame I	National Id	Responsibi	ility Liability
	Chorrianie +	Guatomerry		Hauvilailla		- Claumy
						-
		m				
		III First Name		Q	SSN	•
×1 ×1		First Name Middle Name		00	SSN Passport Number	,
71 71		First Name Middle Name Last Name		រារារា	SSN Passport Number Passport Issue Date	
*		III First Name Middle Name Last Name Salutation	Mr. •	រារារា	SSN Passport Number Passport Issue Date Passport Expiry Date	
24 24 24		m First Name Middle Name Last Name Salutation Gender	Mr. • Male •	ហូហូហ	SSN Passport Number Passport Issue Date Passport Expiry Date	
* *	1	III First Name Middle Name Last Name Salutation Gender Date of Birth	Mr. • Male •	រារារា	SSN Passport Number Passport Issue Date Passport Expiry Date	
*	Mother	III First Name Middle Name Last Name Salutation Gender Date of Birth rs Maiden Name	Mr. • Male •	บบบ	SSN Passport Number Passport Issue Date Passport Expiry Date	
A A A	I I Mother	III First Name Middle Name Last Name Salutation Gender Date of Birth rs Maiden Name Marital Status	Mr. • Male • Married	N N N	SSN Passport Number Passport Issue Date Passport Expiry Date	
ſ	ype	ype Short Name + ary -	Date of Enquiry *	Date of Enquiry * 2012-11-07  ppe Short Name * Customer Name I  pry	Date of Enquiry * 2012-11-07  ppe Short Name • Customer Name National Id	Date of Enquiry * 2012-11-07 Reason

You can specify the following details in this screen:

#### Lead Id

Specify a unique identification for the prospective loan customer.

#### Description

Specify a suitable description for the prospective loan customer.

Click on 'View Offers' to view the multiple offers.

#### **Request ID**

The system displays the request identification of the loan request.

#### Channel

The system by default displays 'FLEXCUBE' as the channel. However, you can modify if needed. The adjoining option list displays a list of valid channels. Select the appropriate one.

#### **Promotion Code**

Indicate the promotion code.

#### Branch

Select the branch code from the adjoining option list.

#### **Date of Request**

Specify the date when the prospective customer has made the enquiry about the loan. You can also select the date by clicking the adjoining 'Calendar' icon.



#### **New Account Number**

The system displays the new account number.

#### **Application Type**

Select the application type from the adjoining drop-down list. The available options are:

- Retail
- Corporate
- CASA
- Ijarah
- Istisna
- Mudarabah
- Murabaha
- Musharaka
- Tawarooq

#### **Current Status**

The system displays the current status of the lead.

#### **New Status**

Select the new status from the adjoining option list. It is mandatory to select the new status if the current status is 'Closed', 'Rejected' or 'Additional Document Required'.

#### **Conversation ID**

Select the conversation ID from the adjoining option list.

### 1.2.1 <u>Main Tab</u>

You can capture the following personal and geographical details related to a prospective customer:

#### Sequence Number

The system displays the sequence number.

#### Туре

Select the type of the customer from the adjoining drop-down list.

#### Existing

Check this box if you are an existing customer.

#### Local Branch

Select the local branch of an existing customer from the adjoining option list.

#### **Customer No**

Select the customer number from the adjoining option list.

#### Default

Click on default button to default the details on existing customer.

#### Short Name

Specify the short name of the customer.



#### **Customer Name**

Specify the name of the customer.

#### National Id

Specify the national Id or country code of the customer or select the national Id from the option list provided.

#### Responsibility

Select the responsibility from the adjoining drop down list.

#### Liability

Specify the liability for all parties other than primary applicant.

#### City

The system defaults the city of the customer.

#### Country

Specify the country of domicile of the customer or select the country code from the option list provided.

#### Nationality

Specify the country of which the customer is a national or select the country code from the option list provided.

#### Language

Specify the primary language of the customer or select the language from the option list provided.

#### **Customer Category**

Specify the category to which the customer belongs or select the customer category from the option list that displays all valid customer categories.

#### **Financial Currency**

Select the financial currency from the adjoining option list.

#### **Mobile Number**

Specify the mobile phone number of the prospective customer.

#### Landline No

Specify the land phone number of the prospective customer.

#### E-mail

Specify the e-mail Id of the prospective customer.

#### Fax

Specify the fax number of the prospective customer.

#### **Preferred Date of Contact**

Specify the preferred date of contact.

#### **Preferred Time of Contact**

Specify the preferred time of contact.

#### First Name

Specify the first name of the customer.



#### Middle Name

Specify the middle name of the customer.

#### Last Name

Specify the last name of the customer.

#### Salutation

Select the salutation preference of the customer from the drop-down list provided. You canselect any of the following options:

- Mr
- Mrs
- Miss

#### Dr**Gender**

Select the gender of the customer from the drop-down list.

#### Date of Birth

Specify the date of birth of the customer or select the date by clicking the 'Calendar' icon provided.

#### Mother's Maiden Name

Specify the customer's mother's maiden name.

#### **Marital Status**

Select the marital status of the prospective customer from the drop-down list. The following options are available:

- Married
- Unmarried
- Divorcee

#### Dependents

Specify the number of dependents for the customer.

#### SSN

Specify applicant's SSN.

#### Passport Number

Specify the passport number of the prospective customer.

#### **Passport Issue Date**

Specify the date on which the customer's passport was issued or select the date from by clicking the adjoining 'Calendar' icon.

#### Passport Expiry Date

Specify the date on which the customer's passport expires or select the date from by clicking the adjoining 'Calendar' icon.

#### **Existing Relationship Details**

#### **Relationship Type**

Specify the relationship type of the customer.

#### **Credit Card Number**

Specify the credit card number of the customer



#### **Customer ID/Account Number**

Specify the customer identification or account number of the customer.

### 1.2.2 Details Tab

You can capture the address and employment related details of the prospective customer in 'Details' tab.

Save        Hold         Lead Id •       C         Description       Cate of Enguiry • 2012-11-07         pplicant Details         Type       Primary •         Customer Name       C         tain       C         Address Line 1       C         Address Line 2       Contact Number         Address Line 3       Country         Current       Current	porate V
Lead Id * C Branch Code * 001 Financing Type Corr Description C Date of Enquiry * 2012-11-07 Reason pplicant Details Type Primary Customer Name C tain Detries Requested ddress Details Contact Number Address Line 2 C Contact Number Address Line 3 C Country Country	porate •
Description C Date of Enquiry • 2012-11-07 Reason  pplicant Details  Type Primary • Customer Name C  tain Control • • • C  Address Line 1 • C Zip  Address Line 2 C Contact Number  Address Line 3 C Country  Country	3
Applicant Details Type Primary Customer Name	
Type Primary Customer Name C Main Detroit Requested Address Details Zip Contact Number Address Line 1 C Contact Number Contact Number Contact Number Country Contact Number Country Contact Number Country Cou	1.4
Main Detster Requested Main Detster Requested Address Line 1 C Zip Address Line 2 C Contact Number ermanent Current	
Main Outwork Requested Address Line 1 C Zip Address Line 2 C Contact Number ermanent Current Current	
Address Details  Address Line 1  Address Line 2  Address Line 2  Contact Number  Country  Cou	
Address Line 1     C     Zip       Address Type     Address Line 2     Contact Number       ermanent     Address Line 3     Country	
Address Line 2 C Contact Number ermanent Address Line 3 C Country	1.2
Address Line 3 Country Address Line 3 Country	
Current	
INDIGUTION I LINE I LIN	
Address Line 1	
Employer • Address Line 3 Contact Name	C
Employment Type Full Time  Country Contact Extension	0.00
Occupation Zip Department	
Designation Comments Comments	
Employee Id	

#### **Address Details**

#### Address Type

Select the address type of the customer from the following options provided in the drop-down list:

- Correspondence Address
- Registration

#### Mailing

Check this box to indicate that the address you specify here is the customer's mailing address.

#### Address Line 1 – 4

Specify the address of the customer in four lines starting from Address Line 1 to Address Line 4

#### **Contact Number**

Specify the contact telephone number of the customer.

#### Pincode

Specify the zip code associated wit the address specified.



#### Country

Specify the country associated with the address specified.

#### **Employment Details**

#### Employer

Specify the name of the employer of the prospective customer.

#### Employment Type

Select the customer's employment type from the drop-down provided. The following options are available:

- Part Time
- Full Time
- Contract Based

#### Employer

Specify the name of the employer of the prospective customer.

#### Occupation

Specify the occupation of the prospective customer.

#### Designation

Specify the designation of the prospective customer.

#### Employee Id

Specify the employee Id of the prospective customer.

#### Address Line 1 – 4

Specify the employment address of the customer in four lines starting from Address Line 1 to Address Line 4.

#### Pincode

Specify the zip code associated with the office address specified.

#### Country

Specify the country associated with the employment address specified.

#### **Phone Number**

Specify the official phone number of the prospective customer.

#### Extension

Specify the telephone extension number, if any, of the prospective customer.

#### **Contact Phone**

Specify the contact phone number of the customer's contact person.

#### **Contact Name**

Specify the name of a contact person at the customer's office.

#### **Contact Extension**

Specify the telephone extension number, if any, associated with contact person.



#### Comments

Specify comments, if any, related to the customer's employment.

#### Department

Specify the department to which the customer belongs.

### 1.2.3 Financial Tab

You can capture the details related to the finance in the 'Financial' tab.

Prospect Details							_ ×
💾 Save 🦓 Hold							
Lead Id * Description Request ID Channel Promotion Code	View Offers FLEXCUBE	Date New Accou	Branch * 000 DE		Application Type Current Status New Status Conversation ID	Retail NEW	X NE NE
Main Details Financial F	Requested						
Income Details							
I 4 1 Of 1 🕨 🛛							+ - =
Income Type * Frequ	uency Currency *	Amount *					*
Business - Month	nly 💌 🗾						
							×
Documents   Conversat	ion						
Maker		Date Time:	M	od No			141 - 141
Checker		Date Time:	Record S	Status			Cancel

#### **Income Details**

#### Income Type

Select the income type from the adjoining option list.

#### Frequency

Select the frequency of the income of the applicant.

#### Currency

Select the currency of the income from the adjoining option list.

#### Amount

Specify the income amount.



### 1.2.4 Requested Tab

You can capture the details related to the requested loan in 'Requested' tab.

Prospect Details				_ ×
🖬 Save 🍓 Hold				
Lead Id *	C Brand	ch Code * 001 Enquiry * 2012-11-07	Financing Type Reason	Corporate 🔹
Main Details Requested				
Requested Loan Details				
Requested Amount *	Tenor(In M	Rate *	Loan Purpose	
Maker Checker	Date Time: Date Time:	Mod No Record Status Authorization Status		Cancel

You can capture the following details here:

#### **Requested Currency**

Specify the loan currency preference of the customer or select the currency from the option list provided.

#### **Requested Amount**

Specify the loan amount requested by the prospective customer.

#### Tenor (in months)

Specify the preferred loan tenor (in months) of the prospective customer.

#### Rate

Specify the preferred interest rate of the prospective customer.

#### Loan Type

Select the loan type from the adjoining drop-down list.

#### Loan Purpose

Specify the Purpose of the loan.

#### **Vehicle Details**

#### Vehicle Type

Select the type of vehicle for which the loan is requested from the adjoining drop-down list.

#### Purchase Type

Select he purchase type from the adjoining drop-down list.



### **Requested CASA Details**

#### Type of Account

The system displays the type of account.

#### **Purpose of Account**

The system displays the purpose of the account.

#### **Overdraft Limit Required**

Check this box if overdraft limit is required.

### 1.2.5 Document Details

Click on 'Documents' link to invoke the Documents screen. You can upload the required documents from the external system.

	iments				
lain Adv	vices Checklist				
)ocumer	nt Upload				
1	Of 1 🕨 📕 😡				+ - =
D D	ocument Category *	Document Reference *	Document Type *	Remarks	Ratio Uplos *
7	2		23	$\square$	

#### **Document Category**

Select the document category from the adjoining option list.

#### **Document Reference**

Specify the document reference.

#### **Document Type**

Select the type of document from the adjoining option list.

#### Remarks

Specify remarks, if any.

#### **Ratio Upload**

Check this box to enable ratio upload.

#### Upload

Click on 'Upload' button to upload the document.

#### View

Click on 'View' button to view the uploaded document.

The document upload from the external system is allowed only when

• the customer submits the loan request from the external system



- the status in the Prospect Details screen is 'Additional Documents Required'.
- The documents uploaded by the customer through the external system is stored in the Document Management System with a document reference number.

### 1.2.6 <u>Conversation Details</u>

Click on 'Conversation' in the Prospect Detail screen to invoke the 'Conversation Input'

screen.						
Conversation Input						_ ×
Save						
Customer Details						
Customer ID *	* 000003171	<b>J</b> E	Customer Name			
Conversation Details		-			-	
Conversation ID *	* 0000001075		Priority Lo	N	Conversation Category	Call Report
Conversation Date	2011-01-04		Conversation Status * Op	en 💌	Venue	Branch
Conversation Time	17:11		Target Closure Date	2	Conversation Mode	N/A
Last Changed On	2011-01-04 17:11:00					1.01.1
Department Details					ā.	· · · · · · · · · · · · · · · · · · ·
Department		<b>7</b> Ξ	Other Department	$\square$	Senior Management	N/A 💌
User/Role	Role 💌		Assigned To	×E.	Involved	
					Other Offices Involved	
Channel Details						
Direct Access Channel	No - External Sys	tem User	D	Channel User ID		
Direct Access charmer	ino Choma ojo	torn coor		onumer courte		
Message Details						
Orginal Request						
Subject						Q
Datail						
Detail						
Documents Presented						
Reply to Customer	No 💌					
Closure Remarks						
	Customer Conversation	on				
Documents						
Maker		Date	Time:	Mod No		
Checker		Date	Time:	Record Status		Cancel
				uthorization Status		

The system displays the following details if the conversation ID is selected in the prospect Detail screen.

#### **Customer Details**

#### **Customer ID**

The system displays the customer ID.

#### **Customer Name**

The system displays the name of the customer.

#### **Conversation Details**

#### **Conversation ID**

The system displays the conversation ID.

#### **Conversation Date**

The system displays the conversation date.



#### **Conversation Time**

The system displays the conversation time.

#### Last Changed On

The system displays the date and time when the conversation was last changed.

#### Priority

The system displays the conversation priority.

#### **Conversation Status**

The system displays the conversation status.

#### **Conversation Category**

The conversation category is defaulted here.

#### Venue

The system defaults the venue.

#### **Conversation Mode**

The system displays the conversation mode.

#### **Department Details**

The system displays the following department details:

- Department
- User/Role
- Other Department
- Assigned To
- Senior Management Involved
- Other Offices Involved

#### **Channel Details**

The system displays the following channel details:

- Direct Access Channel
- External System User ID
- Channel User ID

#### **Message Details**

The system displays the following message details

- Original Request
- Subject
- Detail
- Documents Presented
- Reply to Customer
- Closure Remarks



# 1.3 Viewing Loan Prospect Summary

You can view a summary of the prospective loan customers or the borrowers in 'Loan Prospect Details' screen. You can also query for a particular record based on desired search criteria.

You can invoke this screen by typing 'ORSLEADM' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

Authorization Status Record Status   Lead Id Advanced Search     Records per page   15   Authorization Status   Record Status   Lead Id     Date of Enquiry     Record Status     Record Status     Record Status     Record Status     Lead Id     Date of Enquiry     Record Status     Lead Id     Date of Enquiry     Record Status     Lead Id     Date of Enquiry     Record Status     Record Status     Lead Id     Date of Enquiry     Record Status     Lead Id     Date of Enquiry     Record Status     Lead Id     Date of Enquiry     Record Status     Record Status     Lead Id     Date of Enquiry     Record Status     Reco	🔶 Loa	n Prospect details				_ ×
Search Advanced Search Refrach Reset		Authorization Status	×	Record Status Date of Enquiry		
Records per page       15       I		Q S	earch Advanced Search		Refresh	Reset
Authorization Status       Record Status       Lead Id       Date of Enquiry         Image: I	Records	sperpage 15 ⊻ 📢 🖣 1 Of	1 <b>F</b> FI 190			
		Authorization Status	Record Status	Lead Id	Date of Enquiry	<u>^</u>
	4					
	n					
						~
<	<					
Exit						Exit

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Lead Id
- Date of Enquiry

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

### 1.4 <u>Simulating Corporate Loans</u>

You can simulate a loan proposal for a customer approaching the bank with enquiries about the loan products offered by the bank. The following details would need to be captured as part of the simulation:

- Personal Details of the Prospect
- Loan offers selected by the Prospect

Based on the product, offers selected and requested details, the system will generate loan and schedule details.



You can enter the required details for the prospective customer in 'Corporate Loan Simulation Details' screen. You can invoke this screen by typing 'ORDCLSIM' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

								<u> </u>		
Corporate Loan Simula	ation Details									
Save										
Enquiry ID *		C Ap	plication Categor	· •	/1			Status	Active +	
Branch Code *			Product Code		1			Liser Reference		
Enquiry Date			Description		100			User Reference	Default	
Enquity Doite			Description			120			Delault	
Customer Details		10.012								
Customer No *		<b>&gt;</b> I	First Name					Contact Number		
			Last Name					Email		
Requested Loan Details										
Requested Currency *			Interest Rate					Loan Purpose		C
Requested Amount *			Tenor(In Months)		12					Liet
Loan Component										
Multiple Offers										
14 4 10f1 > >1										+-
Offer Id .	No of Installmen	te Framiancy	Linit	Rate	Rate Code		Check	Apply		A
Unier id •	INO OF INStantien	its Frequency	Onit	Nate	Rate Code		CHECK	Apply		
	14		monuny					ADDIV		
										Ŧ
Loan Details										
Loan Branch *			Value Date				1	No of Installments	12	
Loan Account Number *			Maturity Date		1			Frequency	1	
Financing Currency		Inst	aliment Start Date		1			Unit	Monthly .	•
Financing Amount *		Sta	tus Change Mode	Auto	-				Apply	
Effective Date		User D	Defined Element V	alues						
	[04] [+[	1	4 10ft + H	loc						+-
Effective Date +		A MILLIN	er Defined Eleme	ntid + 1	Iser Defined Flor	mont	/slue	Pote Code Code		auleuhaula
Ellective Date *		0	sei Demien Eleure		sei Demied Elei	ment v	raiue i	Nale Code Code	usaye Kes	oned value
( [										
				m						
Maker		Date Time:		m	Mod No					
Checker		Date Time:		m	Mod No Record Status					Carr
Checker	_	Date Time: Date Time:		III A <u>uth</u>	Mod No Record Status iorization Sta <u>tus</u>					Cano
Maxer Checker	_	Date Time: Date Time:		Auth	Mod No Record Status iorization Status					Cano

If details are available as part of the maintenance for the prospect in the 'Prospect Details' screen, then after you specify the Application category, Product Code and Customer Number in this screen, if you click the 'Default' button, the system will populate all loan and schedule details available for the prospect.

When you create a new proposal, the system will generate the Enquiry ID and the Date for the proposal You are required to capture the following details:

#### **Application Category**

Specify the application category for the loan enquiry. You can also select it from the adjoining option list.

#### **Product Code**

Specify the product code for loan product selected by the customer. You can also select it from the adjoining option list.

#### **Branch Code**

Specify the branch code in which the loan will be processed. You can also select it from the adjoining option list.

#### **Customer Details**

Specify the following details for the customer:



#### **Customer No**

Specify a unique customer number for the prospect who has initiated a loan account for the same product and application category combination.

#### **First Name**

Specify the first name of the customer.

#### Last Name

Specify the last name of the customer.

#### **Contact Number**

Specify the number at which the customer can be contacted.

#### E-mail ID

Specify the e-mail ID of the prospective customer.

#### **Requested Loan Details**

You can enter the details requested by the prospect here:

#### **Requested Currency**

Specify the loan currency preference of the customer or select the currency from the option list provided.

#### **Requested Amount**

Specify the loan amount requested by the prospective customer.

#### **Default Interest rate**

Specify the preferred interest rate of the prospective customer.

#### **Tenor (In Months)**

Specify the preferred loan tenor (in months) of the prospective customer.

#### Loan Purpose

Specify the purpose of the loan.

### 1.4.1 Loan Tab

You can maintain the offers for the customer in the loan tab.



LBL_COR_LOAN_ORG										
🕽 New 🛃 Enter Query										
Enquiry ID * Branch * Enquiry Date			Application Cal Product Desci	tegory * Code * ription			L	Status Iser Reference	Active -	
Customer Details										
Customer No *			First N Last N	lame lame			Co	ntact Number Email		
Requested Loan Details										
Requested Currency * Requested Amount *			Interest Tenor(In Mo	Rate * nths)		12	L	oan Purpose		
Loan Component										
Multiple Offers										
I										
Offer Id *	No of Installments	Frequency	Unit	Rate	Rate Code	Check	Apply			~
	12	1	Monthly				Apply			
			monuny	]						
Loan Details Loan Account Number * Financing Currency Financing Amount *			Value Maturity Installment Start Status Change	Date Date Date Vode Aut			No o	f Installments Frequency Unit	12 1 Monthly v	Ŧ
Loan Details Loan Account Number * Financing Currency Financing Amount *			Value Maturity Instaliment Status Status Change	Date Date Date Mode Aut	to v		No o	í Installments Frequency Unit	12 1 Monthly + Apply	Ŧ
Loan Details Loan Branch * Loan Account Number * Financing Amount * Effective Date			Value Maturity Installment Start Status Change I ser Defined Elem	Date Date Date Mode Aut ent Values			No o	f Installments Frequency Unit	12 1 Monthly ~ Annty	
.coan Details Loan Branch * Loan Account Number * Financing Currency Financing Amount * Effective Date I of 1 ▶ ↓ Effective Date *			Value Maturity Installment Start Status Change I ser Defined Elem ( < 1 Of 1 ) User Defined Z	Date Date Date Mode Aut ent Values	to v	Element Val	No o	r Installments Frequency Unit Rate Code	12 Monthly - Anoty Code usage	T Res A
Loan Details Loan Account Number * Financing Currency Effective Date Effective Date *			Value Maturity Installment Start Status Change I ser Defined Elem ( 1 Of 1 ) User Defined E	Date Date Date Date ent Values Filment Id *	to v User Defined I	Element Val	o o/i et	Installments Frequency Unit Rate Code	12 1 Monthly × Anniv Code usage	Res ^
Loan Details Loan Account Number * Financing Currency Financing Amount * Effective Date *			Value Maturity Installment Start Status Change I ser Defined Elem User Defined E	Date Date Vode Aut ent Values	to v Vuser Defined I	Element Valu	No of	finstallments Frequency Unit Rate Code	12 Monthly v Annly Code usage	Res

Enter the following details here:

#### Offer ID

Specify a unique identification for the loan offer being made to the customer.

#### No of Instalments

Specify the number of instalments associated with the loan.

#### Units

Select the units based on which the loan disbursement should be carried out. The following options are available in the option list:

- Daily
- Weekly
- Monthly
- Quarterly
- Half Yearly
- Yearly

#### Frequency

Specify the frequency at which the loan disbursement should be carried out.

#### Rate

Specify the interest rate to be associated with the loan.

#### **Rate Code**

Specify the rate code used to derive the interest rate or select the rate code from the option list provided.

#### Spread

Specify the spread that is applicable for the loan being offered.



#### **Effective Rate**

The effective rate of interest gets displayed here, based on the interest and the spread specified.

#### Check

Select the required offer by clicking the 'Check' option.

Click the 'Apply' button. The system will default all the details in the 'Loan Details' section. When you click the 'Apply' button available in the lower section in 'Loan Details', the system will populate the schedule details for the offer you have selected.

#### 1.4.2 <u>Component Tab</u>

After the loan details have been displayed by the system or modified as per your requirements, click 'Apply'. The system will process these details. Click 'Component' and the system will display the details of the payment and amortization schedules based on the loan details.

Corporate Loan Simulation	on Details							1
Save								
Enquiry ID * Branch Code * Enquiry Date		Ø	Application Category • Product Code • Description	1	C	Status User Reference	Active v	
stomer Details								
Customer No *		1	First Name Last Name			Contact Number Email		
quested Loan Details								
Requested Currency * Requested Amount *	1		Interest Rate * Tenor(In Months)	12		Loan Purpose		S
an Component								
Component Name * Component Currency Liquidation Mode	uto 👻	Ģ		Main Component Capitalized Waive Verify Funds			Explod Disbur Schedu	e Schedule se Details ule Details
hedules								+-=
hedules	dule Flag	Formula	First Due Date	No of Schedules	Units	Frequency Sched	ule Start Date •	+ - III End [ ^
thedules	idule Flag nal 👻	Formula	First Due Date	No of Schedules	Units onthly	Frequency Sched	ule Start Date •	+ - ::: End [ ^
Ledules I	Idule Flag	Formula	First Due Date	No of Schedules M	Units onthly	Frequency Sched	ule Start Date •	+ - II End [ *
heddles I ≪ 10f1 ⊨ H Schedule Type Sche Z Payment ▼ Norr	edule Flag nal •	Formula	First Due Date	No of Schedules M	Units onthiy	Frequency Sched	ule Start Date •	+ - III End C ^
Heddles I ≪ 101 ≥ H Schedule Type Sche Z Payment ▼ Norr	edule Flag	Formula	First Due Date	No of Schedules M	Units onthly	Frequency Sched	ule Start Date •	↓ ■ III Endl ^ ▶
Maker	edule Flag	Formula III	First Due Date	No of Schedules M	Units onthly	Frequency Sched	ule Start Date •	€ III End C

You can specify the following schedule related details:

#### **Compound Days**

Specify the number of compound days.

#### **Compound Months**

Specify the number of compound months.

#### **Compound Years**

Specify the number of compound years.

#### Years

Select the actual number of days for the year from the adjoining drop-down list. You can select one of the following options:

- 360
- 365



Actual

#### Days in Month

Select the number of days that would constitute a month for calculation from the adjoining drop-down list. You can select one of the following options:

- 30 (euro)
- 30 (US)
- Actual

After the loan application has been created in the system, if you select the 'Enquiry ID' specified here, the system will default the requested details for the offer selected here in the 'Corporate Loan Application Entry' screen (in the 'Requested' tab). You can only view the details in the screen. At the Underwriting stage, the system will default the loan details which you can modify (in the 'Loan' tab of the 'Corporate Loan Underwriting Stage' screen)

### 1.5 <u>Viewing Simulated Loan Details</u>

You can view a summary of the loans that have been simulated for prospects in 'Corporate Loan Simulation Summary' screen. You can also query for a particular record based on desired search criteria.

You can invoke this screen by typing 'ORSCLSIM' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

🔶 Cor	porate Loan Simulation	i Summary					_ ×
	Authorization Status Enquiry ID Product Code First Name Status		<b>A</b> 1	Rec Application Cus L User f	ord Status Category tomer No ast Name Reference	× /2	74 74
Record	s per page 15 👻 🚺	Q Search	Advanced	Search			Reset
	Authorization Status	Record Status	Enquiry ID	Application Category	Product Code	Customer No	First Name
							1
-		m					•
				22- 			Exit

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Enquiry ID
- Customer Number



- First Name
- Last Name
- Contact Number

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

### 1.6 Maintaining Credit Rating Rules

You can maintain a set of questions along with a possible set of answers with associated scores, to assess the credit rating of a prospective loan customer. You can also calculate the risk factor associated with the loan and arrive at a credit grade based on the scores obtained.

You can maintain these details in 'Rule Details' screen. You can invoke this screen by typing 'ORDRULMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.'

♦ Rule Details					_ ×
🔚 Save 🍓 Hold					
Rule I Account Description	d *		Туре	Corporate 💌	
Main Risk Factor					
Question Details					
14 4 10f1 🕨 🕅					+ - 1
Question Id *	Category	Question			*
7 1			9		
Answer Details	Possible Answer Sco	IFA			
					*
Rating Auto Decision					
Maker	D	ate Time:			
Checker	D	ate Time:			Cancel
Mod No	Reco	rd Status			

You can specify the following details in this screen:

#### Rule ID

Specify a unique identification for the credit rating rule.

#### Description

Specify a suitable description for the credit rating rule.

#### Туре

Select the type of the loan from the following options available:

- Retail
- Corporate

#### 1.6.1 <u>Main Tab</u>

You can maintain the following details in this tab:



### **Question Details**

#### **Question ID**

The question ID is automatically generated by the system.

#### Category

Select the category to which the question belongs from the option list provided.

#### Question

Specify the question to be asked to the prospective customer to derive the credit rating score.

#### **Answer Details**

#### Sequence Number

The sequence number is automatically generated by the system.

#### **Possible Answer**

Specify a set of possible answers to be associated with a question.

#### Score

Specify the score associated with an answer.

### 1.6.2 Risk Factor Tab

You can specify the risk details associated with the loan and also indicate the formula for calculating the credit score in this tab.

🔶 Rule	Maintenance						- ×
<b>⊨</b> ] New	Enter Query						
	Rule Account Descriptio	ld * on		Туре	New Route Retail		
Main Ris	sk Factor						
Risk Fac	tor:						
€ € 1	Of 1 🕨 🔰 🔄	Go				+ - ==	
	Risk Id *	Account Description F	ormula			^	
			Formula				
						-	
						1000	
Rating I	Auto Decision						
	Maker	D	ate Time:				
	Checker						
		D:	ate Time:				Exit
	Mod No	Reco	ord Status				
		Authorizatio	on Status				

You can specify the following details here:

#### **Risk ID**

Specify a unique identifier for the credit risk being maintained.

#### Description

Specify a suitable description for the credit risk.



### 1.6.2.1 Specifying Formula Details

You can specify the formula to calculate the credit score by clicking the 'Formula' button corresponding to a credit risk entry in Risk Factor tab. The 'Formula' screen is displayed where you can specify the condition for calculating the credit score associated with a risk condition.

◆ Formula				_ ×
			+ - =	
Sequence Number *	Condition	Result	•	*
				~
Elements				
Functions				
Braces	<b>•</b>			
Operators	<b>_</b>			
Logical Operators	· · ·			
			Ok	Exit

You can specify the following details here:

#### **Sequence Number**

The sequence number is automatically generated by the system.

#### Condition

The condition specified using the Elements, Functions, Operators etc. gets displayed here.

#### Result

Specify the result to be associated with the condition specified.

#### Elements

Specify the data elements to be used to define the formula for credit score calculation or select the element from the option list provided.

#### Functions

Select the mathematical function to be used to define the formula from the drop-down list provided.

#### Braces

Select the opening or the closing brace from the drop-down list provided, to define the credit score calculation formula.

#### Operators

Select the mathematical operator to be used to define the credit score calculation formula. You can select '+', '-', '\*', or 'l'.

#### **Logical Operators**

Select the logical operator to be used to define the credit score calculation formula. You can select '<', '>', '=', '<>', '>=', '<=', 'AND' or 'OR'.



### 1.6.3 Specifying Credit Grades

You can maintain different credit grades based on the credit scores obtained. Click 'Rating' button in Rule Details screens to invoke the 'Rating' screen, where you can maintain these details.



You can specify the following details here:

#### **Sequence Number**

The sequence number is automatically generated by the system.

#### Score

Specify the score associated with a credit risk.

#### Grade

Specify the credit grade based on the score obtained.

### 1.6.4 Specifying Auto Decision

You can maintain decisions based on the credit scores obtained to decide applicants eligibility for loan. Click 'Auto Decision' button in Rule Details screens to invoke the 'Auto Decision' screen, where you can maintain these details.

<u> </u>	Auto Decision			×
	🚺 🖣 10f1 🕨	KU 📃		+-
	Serial Number •	Score	Credit Decision	*
V			RECOMMEND REJECT .	
				*

#### Serial Number

System generates the unique serial number for each auto decision status.

#### Score

Specify the maximum credit score for the applicant based on the auto decision.



#### **Credit Decision**

Specify the credit decision for the applicant based on the auto decision. You can select any of the following options from the drop-down list provided:

- AUTO APPROVED Applications proceed to 'Document Verification' stage from 'Underwriting' stage. If this option is selected, 'Loan Approval' stage will be skipped.
- RECOMMEND-APPROVAL Applications need to be approved manually in 'Loan Approval' stage after the 'Underwriting Stage'.
- RECOMMEND-REJECT Applications need to be approved manually in 'Loan Approval' stage after the 'Underwriting Stage'.
- AUTO REJECTED Applications proceed to the 'Application entry' stage from 'Application verification' stage again.

# 1.7 <u>Viewing Credit Rule Summary</u>

You can view a summary of the credit rules in 'Rule Maintenance' screen. You can also query for a particular record based on desired search criteria.

You can invoke this screen by typing 'ORSRULMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

Rule Ma	aintenance				-	×
	Ct Advanced Search 🤊 Reset					
	Authorization Status Rule Id	• 	Record Status	T		
Record	Is per page 15 🔻 👔 👍 1 Of 1 膨 📗	Go				*
	Authorization Status	Record Status	Rule Id	Account Description		
						=
						+
•						
					Exit	t j

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Rule ID

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.



# 1.8 Maintaining Credit Ratios

You can maintain the rules to calculate the credit ratios in 'Credit Ratio Maintenance' screen. You can invoke this screen by typing 'ORDRATMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

•••		0	, 0		
🔶 LMC	Eligibility Ratio				_ ×
<mark>⊫] New</mark>	Enter Query				
	Group Descriptio	ld *	Туре	New Route	
Ratio Id					
€ € 1	Of 1 🕨 🔰				+ - ==
	Ratio Id *	Description Formula			<b>*</b>
		Formula			
					-
Range					
	Maker	Date Time:			
	Checker	Date Time:			Exit
	Mod No	Record Status			

You can specify the following details in this screen:

#### Group ID

Specify a unique identification code for the ratio group.

#### Description

Specify a suitable description for the ratio group.

#### Туре

Select the type of the loan from the following options available:

- Retail
- Corporate

#### Ratio ID

Specify a unique identification for the credit ratio being maintained.

#### Description

Specify a suitable description for the credit ratio.

#### 1.8.1 Specifying Formula Details

You can specify the formula to calculate the credit ratio by clicking the 'Formula' button corresponding to a ratio ID. The 'Formula' screen is displayed where you can specify the condition for calculating the credit ratio associated with a ratio ID.



rmula			
🖣 1 Of 1 🕨 🕅	Go		+ - ==
Ratio Type *	Condition	Condition Builder	A
Stated Before 👻		Condition Builder	
			-

You can specify the following details here:

#### Ratio Type

Select the type of the ratio being maintained, from the drop down list provided. The following options are available:

- Stated Before
- Stated After
- Actual Before
- Actual After

#### Condition

The condition specified using the Elements, Functions, Operators etc. gets displayed here.

#### Elements

Specify the data elements to be used to define the formula for credit ratio calculation or select the element from the option list provided.

#### Functions

Select the mathematical function to be used to define the formula from the drop-down list provided.

#### Braces

Select the opening or the closing brace from the drop-down list provided, to define the credit ratio calculation formula.

#### Operators

Select the mathematical operator to be used to define the credit ratio calculation formula. You can select '+', '-', '\*', or 'l'.

### 1.9 Viewing Credit Ratio Summary

You can view a summary of the credit ratios in 'Credit Ratio Maintenance' screen. You can also query for a particular record based on desired search criteria.

You can invoke this screen by typing 'ORSRATMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.



edit Ratio Maintenance				_
Ct Advanced Search 🤊 Re	set			
Authorization Status	•	Record Status	•	
Group Id	<b>*</b>			
ecords per page 15 🔻 📊 🚽 1 Of 1	b bl Go			
Authorization Status	Record Status	Group Id	Description	
]				
]				
				<u> </u>
				Exit

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Group ID

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

# 1.10 Maintaining Ratio Details

You can define templates for calculating financial ratios taken from the balance sheet, income statement, statement of cash flows or statement of retained earnings within the product. You can capture the template related details through the 'Ratio Template Definition' screen.



You can invoke this screen by typing 'ORDTEMDF' in the field at the top-right corner of the Application tool bar and clicking the adjoining arrow button.

🔶 Credit Ratio Maintenan	ice	_ ×
🖹 New 🦻 Enter Query		
Group Descripti	Id *	Type Retail +
Ratio Id		
I	Go	+ - =
Ratio Id * Description	Formula	*
Range		*
Maker	Date Time:	
Checker	Date Time:	
Mod No	Record Status	EXIL
	Authorization Status	

Specify the following details:

#### Group Id

Specify the group id here.

#### Description

Specify a brief description of the group id you are maintaining.

#### Туре

Select the credit ratio type from the adjoining drop-down list. This list displays the following values:

- Retail
- Corporate
- Ijarah
- Istisna
- Mudarabah
- Murabaha
- Mushraka
- Tawarooq

#### Ratio Id

Specify the ratio id here.

#### Description

Specify a brief description for the ratio id you are maintaining.



Click the 'Formula' button to build the ratio formula.

🔶 Formula Wizard			×
Formula			
I	Go		+ - =
Ratio Type *	Condition	Condition Builder	*
Stated Before		Condition Builder	
$\overline{\mathbf{b}}$			
			Ok Cancel

Specify the following details

### <u>Formula</u>

#### Ratio Type

Select the ratio type from the adjoining drop-down list. This list displays the following values:

- Stated Before
- Stated After
- Actual Before
- Actual After



#### Condition

Specify the condition here. You can also maintain the condition in the 'Condition Builder' screen which is invoked by clicking the 'Condition Builder' button.

Condition Builder				×
Condition	undefined			P
Business Rule Braces		ß	Value Insert Clear	
				Ok Cancel

Specify the following details:

#### Condition

Specify the condition for the rule here.

#### **Business Rule**

#### Braces

Select the braces from the adjoining drop-down list.

#### **Functions**

Select the functions from the adjoining drop-down list.

#### Elements

Select the elements from the adjoining option list. This list displays all valid elements maintained in the system.

#### Operators

Select the mathematical operators from the adjoining drop-down list. This list displays the following values:

- Equal To
- Greater Than
- Greater Than or Equal To
- Less Than
- Less Than or Equal To
- Like
- Not Like
- Not Equal To



#### **Logical Operators**

Select the logical operators from the adjoining drop down list. This list displays the following values:

- And: Use 'And'
- Or: Use 'OR'

#### Value

Specify the value of the SDE to define the condition. The value may be numeric or alphanumeric, as required for the condition.

After building the condition, click the 'Insert' button to insert the same. To remove a condition, click the 'Clear' button in the screen.

## 1.11 Maintaining Override Details

You can maintain the formulae to verify if overrides need to be generated dynamically, in 'Override Maintenance' screen. You can invoke this screen by typing 'ORDOVDMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

🔶 Override Maintenance				_ ×
🖹 New 🕃 Enter Query				
Process Code *			√ New	Route
Application Category *			Type Retail	*
Stage				
				↓ 1 Of 1 ▶
Stage *				
Description				
Overrides				
Sequence Number *	Condition	Error Code	Error Parameter	
	Condition	EllorGode	Lifer alameter	
				~
Elements				
Index				
Functions	-			
Braces	<b>_</b>			
Operators	-			
Operators Logical Operators	<b>v</b>			
Operators Logical Operators Maker	<b>•</b>	Date Time:		
Operators Logical Operators Maker Checker	<b>v</b>	Date Time:		
Operators Logical Operators Maker Checker	•	Date Time: Date Time:		Exit

You can specify the following details in this screen:

#### **Process Code**

Specify the process code of the process for which you wish to maintain override conditions or select the process code from the option list provided.

#### **Application Category**

Specify the category to which the loan application belongs or select the application category from the option list provided.


## Туре

Select the type of the loan from the following options available:

- Retail
- Corporate

#### Stage

Select the stage of the loan origination process from the option list provided. The various stages can be Application Entry, Application Verification, Underwriting, Loan Approval etc.

#### Description

Specify a suitable description for the loan origination stage.

### **Overrides**

Here, you can capture the details of the conditions to be checked for generating override messages.

#### Sequence Number

The sequence number is automatically generated by the system.

#### Condition

The condition specified using the Elements, Functions, Operators etc. gets displayed here.

#### Error Code

Specify the error code to be used to generate the override message or select the error code from the option list provided.

#### **Error Parameter**

Specify the error parameter to be substituted in the override messages.

#### Elements

Specify the data elements to be used to define the conditions for generating override messages or select the element from the option list provided.

#### Functions

Select the mathematical function to be used to define the condition from the drop-down list provided.

#### Braces

Select the opening or the closing brace from the drop-down list provided, to define the conditions for generating override messages.

#### Operators

Select the mathematical operator to be used to define the conditions for generating override messages. You can select '+', '-', '\*', or '/'.

#### **Logical Operators**

Select the logical operator to be used to define the conditions for generating override messages. You can select '<', '>', '=', '<>', '>=', '<=', 'AND' or 'OR'.

# 1.12 <u>Viewing Override Summary</u>

You can view a summary of the overrides in 'Override Maintenance' screen. You can also query for a particular record based on desired search criteria.



You can invoke this screen by typing 'ORSOVDMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

Override Maintenance	Reset			_ >
Authorization Status Process Code	•	Record Status Application Category	<b>▼</b>	
Records per page 15 👻 📊 🚽 1	Of 1 🕒 🖬 Go			
Authorization Status	Record Status	Process Code	Application Category	
	III			- F
				E.u.M.

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Process Code
- Application Category

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

# 1.13 Maintaining Document Details

You can maintain the list of documents that are required during the loan origination process, in 'Documents Verify Maintenance' screen. Document checklists are maintained for an application category and for the various stages in the origination process. You can also maintain the details of the Advices that need to be generated on completion of a stage in the process.



You can invoke 'Documents Verify Maintenance' screen by typing 'ORDDOCMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

Document verify Mainter	nance				_ ×
🖹 New 🕞 Enter Query					
Process Code *					
Application Category *					
Process Stares					
Trocoob orageo					
					4 1 Of 1 ▶
Stage *					
Document Details					
					+ - =
Decument Category	Document Type *	Mandaton			
Document Category *	Document type *	Mandatory			
		Mandatory			
					*
BI Advices					
Report Name *	Description	Template	Type Format Loc	cale Outcome	<u>^</u>
			Query - PDF - en-	US -	
					-
Checklist Details					
I					+ - =
Sequence Number *	Checklist Item *	Mandatory			*
					~
Maker		Date Time:	Mod No		
Checker			Record Status		Exit
		Date Time:	Authorization Status		

You can specify the following details in this screen:

#### **Process Code**

Specify the process code of the process for which you wish to maintain override conditions or select the process code from the option list provided.

#### **Application Category**

Specify the category to which the loan application belongs or select the application category from the option list provided.

#### Stage

Select the stage of the loan origination process from the option list provided. The various stages can be Application Entry, Application Verification, Underwriting, Loan Approval etc.

#### Stage Title

Specify a suitable description for the loan origination stage.

#### **Document Details**

#### **Document Category**

Specify the category to which the document belongs or select the document category from the option list provided.

#### **Document Type**

Specify the type of the document or select the document type from the option list provided.

#### Mandatory

Select the option to indicate whether the document is mandatory or not. You can select any of the following options from the drop-down list provided:



- Mandatory
- Overridden
- Others

## **BI Advices**

### **Report Name**

Specify the name of the advice report to be generated on completion of the process stage.

#### Template

Specify the template to be used to generate the advice report.

#### Format

Select the format in which the advice report needs to be generated from the drop-down list provided. The following options are available:

- PDF
- RTF

#### Locale

Select the locale information to be used for generating the advices from the drop-down list. The following options are available:

• en-US

### Out come

Specify the outcome for which the report needs to be generated.

## **Checklist Details**

### **Sequence Number**

The system displays the sequence number.

### **Checklist Item**

Specify the checklist to be maintained.

### Mandatory

Check this box to indicate whether the checklist is mandatory or optional.

# 1.14 Viewing Document Checklist Summary

You can view a summary of the document checklists and advices in 'Document Details' screen. You can also query for a particular record based on desired search criteria.



You can invoke this screen by typing 'ORSDOCMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

Summa	пу				-	×
	Ct Advanced Search 🤊 Rese	et				
	Authorization Status	• 	Record Status	-		
Record	ls per page 15 🔻 👔 👍 1 Of 1	Go		( <i>*</i> -)		*
	Authorization Status	Record Status	Process Code	Application Category		=
						-
						-
•					<u> </u>	
					Exit	

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Process Code
- Application Category

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

# 1.15 Maintaining Application Category Details

You can maintain various application categories linked to multiple loan products that cater to the requirements of different customers, in 'Application Category Maintenance' screen. The entire process of loan origination depends mainly on the category to which the application belongs.

You can invoke 'Application Category Maintenance' screen by typing 'ORDCATMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.



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Category Description			Applicat	Retail +		
				Ratio Id		
			Pricin	g Group		
ain Agency						
oduct Details						
						+ - =
Product Code *	Product Descript	tion	Default	External Credit Check Required	LELCR CK REQ FOR LELAMT BASIS	Amr ^
				[27]		
Account Class	Account Descript	tion	Default			-
						÷
fer Details						-
fer Details ∢1 Of 1 ▶ ▶	[ <u>60</u> ]					-
fer Details ◀ 1 Of 1 ▷ ▶ ■ Offer Id *	No of Installments	Units	Fr	equency Rate R	tate Code Default	

You can specify the following details in this screen:

### **Application Category**

Specify a unique identification for the loan application category.

#### **Category Description**

Specify a suitable description for the loan application category.

#### Rule ID

Specify the credit rule to be associated with the application category or select the Rule Id from the option list provided.

### Ratio ID

Specify the credit ratio to be associated with the application category or select the Ratio Id from the option list provided.

#### **Pricing Group**

Specify the pricing group. The pricing group comprises of the multiple pricing IDs containing formula.

# 1.15.1 Main Tab

You can capture the following details in the 'Main' tab.

### Product Details

You can specify the following details related to the loan product here:

#### **Product Code**

Specify the identification code of the loan product to be linked to the application category being maintained. You can also select the product code from the option list provided.

#### **Product Description**

The description associated with the selected loan product gets displayed here.



## Default

Check this box to indicate if the loan product selected should be maintained as the default product for the application category.

## **Other Details**

You can capture the additional details related to the loan product here:

### Offer ID

Specify a unique identification for the loan offer being made to the customer.

#### No of Installments

Specify the number of installments associated with the loan.

### Units

Select the units based on which the loan disbursement should be carried out. The following options are available in the option list:

- Daily
- Weekly
- Monthly
- Quarterly
- Half Yearly
- Yearly

#### Frequency

Specify the frequency at which the loan disbursement should be carried out.

#### Rate

Specify the interest rate to be associated with the loan.

### **Rate Code**

Specify the rate code used to derive the interest rate or select the rate code from the option list provided.

#### Spread

Specify the spread that is applicable for the loan being offered.

#### **Effective Rate**

The effective rate of interest gets displayed here, based on the interest and the spread specified.

### Default

Check this box to indicate if the loan offer specified should be maintained as the default offer for the application category.

# 1.15.2 Agency Tab

In 'Agency' tab, you can capture the details of the credit rating agencies and credit bureaus that provide credit rating details for customer securities.



A				N
Application Category M	aintenance Detail			- *
LINEW ES Enter Query				
Application Category *		Application Type	Retail 👻	
Category Description		Rule Id		
		Ratio Id		
		Pricing Group		
Main Agency				
Credit Agency				
K ≪ 1 0f 1 → H				+ - =
Agency Code *	Agency Name			*
				4
Bureau Details				
Bureau Details I∢ ◀ 1 Of 1 ▶ ▶	60			•
Bureau Details I ← 1 Of 1 → ) J Bureau Code ×	60) Bureau	LBL CALL PRIO		
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Bureau Details H < 1 Of 1 > H Bureau Code *	Go Bureau	LBL_CALL_PRIO		+
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Bureau Details I d 1 Of 1 > P Bureau Code *	Bureau	LBL_CALL_PRIO		
Bureau Details 14 ( 1 Of 1 ) ) B Bureau Code *	Bureau	LEL_CALL_PRIO		*
Bureau Details H	Bureau	LBL_CALL_PRIO		
Bureau Details I	Bureau	LBL_CALL_PRIO		
Bureau Details H + 1 Of 1 + H + Bureau Code + Code + Maree	Bureau	LBL_CALL_PRIO	Nod No	v () () () () () () () () () ()
Bureau Details	Bureau	LBL_CALL_PRIO	Mod No Record Status	

You can specify the following details in this screen:

# **Credit Agency**

You can capture the details related to the credit rating agencies here.

### Agency Code

Specify the identification code of the rating agency that provides credit rating details for customer securities.

#### **Agency Name**

Specify the name of the rating agency that provides credit rating details for customer securities.

### **Bureau Details**

You can capture the details related to the credit bureau here.

#### **Bureau Code**

Specify the identification code of the credit bureau that provides credit ratings for customer securities.

## Bureau

Specify the name of the credit bureau that provides credit rating details for customer securities.

# 1.16 Viewing Application Category Summary

You can view a summary of the application categories in 'Category Details' screen. You can also query for a particular record based on desired search criteria.

You can invoke this screen by typing 'ORSCATMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.



tegory Details			_
🔇 Advanced Search 🤊 Rese	t		
Authorization Status	<b>-</b>	Record Status	-
Application Category	2	Application Type	-
ecords per page 15 🔻 📊 👍 1 Of 1 🕟	Go		
Authorization Status Re	cord Status Application Categ	ory Category Descri	ption Application Type

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Application Category

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

# 1.17 Maintaining Pricing Details

Oracle FLEXCUBE allows you to maintain pricing groups and apply a suitable pricing rule to an application category during corporate loan origination. The pricing rule automatically selects the best matched loan offer for the loan application from the available offers for the application category.

You need to maintain pricing groups and define the price IDs and formulae for the group using 'Pricing Details' screen. To invoke the screen, type 'ORDPRCMT' in the field at the top right corner of the application toolbar and click the adjoining arrow button.



Pricing Maintenance			- ×
🗅 New 📴 Enter Query			
Price Group ID *		Price Type Retail v	
Pricing Details			
I∢ ∢ 1 Of 1 ▶ ▶IGo		+ - ==	
Price ID * Price Description	Default Formula Offer	*	
	Formula Offer		
		×	
Maker	Date Time:		
Спескег	Date Time:		Exit
Mod No	Record Status Authorization Status	_	

Specify the following details:

### **Pricing Group ID**

Specify a unique name to identify the price group.

#### Description

Specify a brief description of the price group.

#### Price Type

Specify the price type associated with the price group. You can choose one of the following price types:

- Corporate
- Retail

### **Pricing Details**

Specify the following details.

#### Price ID

Specify a unique price ID.

This price ID can be applied to a loan at underwriting stage.

### **Price Description**

Specify a brief description of the price ID.

### Default

Check this box to set this as the default price ID for the price group that you maintain.

# 1.18 <u>Viewing Pricing Details Summary</u>

You can view the pricing details maintained in the 'Pricing Details' screen. To invoke the screen, type 'ORSPRCMT' in the field at the top right corner of the application toolbar and click the adjoining arrow button.



🔶 Prie	cing Details				_ ×
	Authorization Status Price Group ID Price Type	• •	Record Status Description	•	×
		Search Advanced	Search		Reset
Record	s per page 15 🔻 📢 📢 1 (	X 1 1 1 100			
	Authorization Status	Record Status	Price Group ID	Description	Price Type
			ш		
			2000 C		
					Exit

In this screen, you can base your queries by providing any or all of the following criteria:

- Application Status
- Price Group ID
- Price Type
- Record Status
- Description

Based on the details provided, system displays the following details:

- Authorization Status
- Record Status
- Price Group ID
- Description
- Price Type

# 1.18.1 Maintaining Pricing Formula

Click 'Formula' button to define the pricing rule for each price ID. You can define the formula using origination system elements in Oracle FLEXCUBE.



Formula Maintenance			
🕅 🖣 10f1 🕨 🕅 🔛			+ - []]
Sequence Number *	Condition	Score	
7 1			
			Ţ
Elements		×	×
Elements Index Functions		A	Ŧ
Elements Index Functions Braces	•		v
Elements Index Functions Braces Operators	•		Ţ
Elements Index Functions Braces Operators Logical Operators		×	Ŧ
Elements Index Functions Braces Operators Logical Operators		<b>.</b>	~

#### **Sequence Number**

Specify the sequence number.

#### Condition

Specify the possible data or the data limits here. The supported operators are:

Operator	Description
=	Equals To
>	Greater Than
>=	Greater Than (or) Equals To
<	Less Than
<=	Less Than (or) Equals To

#### Score

Specify the score for each condition.

#### Elements

Select the element from the adjoining option list.

If the loan requested details satisfies the condition specified in the pricing maintenance then the corresponding score gets added. If the details do not satisfy the condition then zero will be considered as default score.

### Functions

Select the mathematical function to be used to define the formula from the drop-down list provided.

#### Braces

Select the opening or the closing brace from the drop-down list provided, to define the credit score calculation formula.

### Operators

Select the mathematical operator to be used to define the credit score calculation formula. You can select '+', '-', '\*', or '/'.



## **Logical Operators**

Select the logical operator to be used to define the credit score calculation formula. You can select '<', '>', '=', '<>', '>=', '<=', 'AND' or 'OR'.

Based on the formula and the loan application category, the system automatically applies a price ID to the application. You can apply a different price ID that matches the application only at the Underwriting Stage.

If you change a price ID selected by the system and reapply a different price ID, the system changes the score of the pricing rule. The score determines the price ID to be automatically applied.

# 1.18.2 Maintaining Pricing Offer

Click 'Pricing' button to define the pricing rule for each price ID for the user to pick up the offer for the loan.

•	Offer Details								×
	🕅 🖣 10f1 🕨 🕅 🛛							+	
	Sequence Number •	Score From *	Score Up To *	Rate •	No of Installments *	Frequency .	Units *		*
V		1					Monthly	*	
•									
-									171

You can specify the following details here:

#### **Sequence Number**

System generates the sequence number.

#### Score From

Specify the start credit score to pick the offer for the loan.

#### Score Up To

Specify the end credit score to pick the offer for the loan.

#### Rate

Specify the rate to be picked up for the score.

#### No of Instalments

Specify the number of instalments for the offer.

#### Frequency

Specify the frequency of the offer.

#### Units

Select the frequency unit from the adjoining drop-down list. You can select one of the following:

Daily



- Weekly
- Monthly
- Quarterly
- Half Yearly
- Yearly
- Bullet

# 1.19 Stages in Corporate Loan Origination

The different stages in corporate lending process flow are designed using Oracle BPEL framework. The process of loan origination consists of several manual as well as system tasks, carried out in a sequential manner. Many users can be involved in the completion of a transaction and at each stage of the process, a user or a group of users, assigned with a task, acquire and work on the relevant transaction.

Oracle Business rules that are embedded help the dynamic creation of multiple approval stages. The different stages and sub-stages in the process flow can be summarized as follows:

- Application Entry
  - Information captured in this stage include
  - Applicant Information
  - Corporate Information
  - Directors Information
  - Application details
  - Requested Loan Details
  - Facility Information
  - Collateral Details
  - Checklist
  - Documents
- Application Verification
- Internal KYC
- External KYC
- Underwriting
  - Collateral Valuation Information
  - Applicant Financial Ratios
  - Applicant Credit Score
  - Applicant Bureau Report
  - Loan Offers
  - Loan Schedules
  - Loan Charges
  - Field Investigation
  - Document Capture
  - Advice Generation
- Loan Approval
- Document Verification
  - Information captured during Previous stages are verified



- All documents obtained are verified against checklist
- Manual Retry

# 1.19.1 Process Flow Diagram

The process flow diagram given below illustrates the activities carried out during the different stages of the workflow.



The various tasks carried out in these stages will be explained in detail in the subsequent sections.



# 1.19.2 Process Matrix

The process matrix given below lists out the different stages, the user role handling each stage, the function Ids involved and the exit points for each stage.

Stage	Stage Title	Description	Function ID	Exit point
1	Application Entry	The following details are captured as part of this stage	ORDCLAPP	PROCEED, CANCEL
		Application Details		
		Applicant Details		
		Requested Lending Details		
		Collateral Details		
		Check List		
		User Defined Fields and Comments		
		Document Capture		
		Advice Generation		
2	Application Verification	The details captured as	ORDCLVER	PROCEED,
		part of 'Application Entry' stage is verified		RETURN,
		, ,		CANCEL
3	Internal KYC	The applicant will be verified for the internal KYC check	ORDCLIKC	PROCEED, CANCEL
4	External KYC	The applicant will be verified for the external KYC check	ORDCLEKC	PROCEED, CANCEL



Stage	Stage Title	Description	Function ID	Exit point
5	Underwriting	The following details are captured as part of this stage	ORDCLUND	VERIFY PROCEED,
		Collateral Valuation		RETURN, CANCEL
		Applicant Financial Ratios		
		Applicant Credit Score		
		Applicant Bureau Report		
		Loan Offers		
		Loan Schedules		
		Loan Charges		
		Field Investigation		
		Document Capture		
6	Loan Approval	Facility Approval	ORDCLAPR	PROCEED, RETURN, CANCEL
7	Document Verification	Document Verification Final Verification Customer Creation Loan Account Creation Advice Generation	ORDCLDVR	PROCEED, RETURN, CANCEL
8	Manual Retry	This stage is optional. Task will be moved to this stage only when the system is unable to cre- ate Customer/ Cus- tomer Account/ Liability/ Facility/ Collateral/ pool/ Loan. You can make the necessary changes & retry.	ORDCLMCU	PROCEED

The stages are explained in detail in the sections that follow.

# **Step 1.Application Entry**

In this stage, the bank receives an application requesting for the creation of a facility from a prospective borrower/customer. The relevant documents and financial statements are also provided by the customer. If the applicant/borrower does not have an account but intends to open one, the bank also obtains the account opening form and related documents as part of this activity.

The following details are captured in this stage:



- Applicant information
- Applicant contact information
- Director's information
- Corporate information
- Facility
- Loan details
- Collateral details

Documents obtained from the applicant are also uploaded during this stage.

You can key-in the loan application details required in 'Corporate Loan Application Entry' screen. You can also invoke this screen by typing 'ORDCLAPP' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

Corporate Loan Applic	cation Entry						1
Save 🎒 Hold							
Application Category Product Code Description Application Branch Application Date	001 2012-11-07		Lead Id Enquiry ID	Default	1	Application Number User Reference Priority Status	CorporateLending5705 C Low • New Application •
Main Details Financials	Requested Limit	s Collateral Co	omments				
Channel Intermediary Group		28 28		KYC Require	d n Required		External Credit Check Required
pplicant Details							
Local Branch	001	25	Short Name *			Language *	1
Customer No 1		1	Customer Name			Country *	14
	Existing Custo	omer	National ID Category *		1	Nationality *	1
Group Code		1	RM ID RM Name		*		
count Details		In	corporation			Business Description	
Account Branch			Date		-		
Account Class			Currency	GRP			
Account			Capital				
	Default	Automation of the second	Net Worth				
			Country				
ocuments Trade In C	ustomer Dedupe	Loan Dedupe	Customer MIS Custon	ner Account MIS	Customer/Ac	count Fields Vehicle Evalu:	ator
Prev Remarks		Rema	irks	~	Audit		Exit

The Application Number is automatically generated by the system. You can capture the following details in the main screen:

#### **Application Category**

Specify the loan application category to be used or select the application category from the option list.

#### **Product Code**

Select the product from the adjacent option list. The list displays only the corporate CL products created in Oracle FLEXCUBE.

#### Description

System displays the description of the selected product code.

### **Application Branch**

System displays the current branch code.



# **Application Date**

System displays the application date.

#### Lead ID

Specify a unique identification for the prospective loan customer.

#### **Enquiry ID**

Specify an enquiry Id, if you wish to retrieve information on the loan offer selected by the customer. You can also select the ID from the adjoining option list. The list contains all the Enquiry IDs created for the customer as part of the loan simulation process.

#### **Application Number**

System displays the application number.

#### **User Reference**

Specify the user reference number for the loan application. If you do not specify the reference number, system generates it when you click on the 'Default' button.

#### Priority

Select the priority for the creating export LC from the adjoining drop-down list. This list displays the following options:

- Low
- Medium
- High

#### Status

The status of the application gets displayed here.

Click 'Default' button to default the details related corresponding to the prospective loan customer.

# 1.19.3 Main Tab

In 'Main' tab, you can capture the details associated with the loan applicant. The customer details corresponding to the Application Category specified are displayed here. You can modify these details, if required.

#### Channel

Specify the channel ID of the originating channel.

#### **Intermediary Group**

Specify the identification code of the intermediary group if the customer has been associated with any.

#### **KYC Required**

Check this box to indicate that the customer verification is required for this applicant.

If you check this box, the system will evaluate a business rule. Based on that rule, the system initiates internal KYC or External KYC or both during application entry and verification stage.

If you do not check this box, the system then system skips the Internal KYC and External KYC stages after completing the application entry and verification stages.

### **Auto Decision Required**

Check this box to enable auto decision on loan application. If you check this box, based on the applicant credit score – auto decision mapping maintained in 'Auto Decision' screen, the



system decides whether to approve, reject, recommend approval or recommend rejection of the application.

### **External Credit Check Required**

Check this box to enable external credit bureau service for credit evaluation of the loan applicant.

If you check this box, the system will automatically initiate external credit check. The credit check initiation happens before underwriting stage.

#### **Applicant Details**

#### **Existing Customer**

Check this box to indicate if the customer applying for the loan is an existing customer of the bank.

#### Local Branch

Specify the applicant's home branch.

#### Account branch

Specify the applicant's account branch.

#### **Customer No**

For existing customers you need to select the customer number from the option list provided.

#### **Group Code**

Select the group code from the adjoining option list.

#### National ID

Specify the national ID.

Click 'Default' button to default the details of existing customers.

#### Note

For more details on capturing Customer details, refer the chapter titled 'Maintaining Customer Information Files' in Core Entities user manual.

# 1.19.3.1 Fields

You can capture the user defined field details for the customer, if any by clicking 'Fields' button. The 'Customer UDF' screen gets displayed where you can maintain the UDF details.

🔶 Customer UDF			_ × _
UDF Details			
I IOf1 ► I Gn			+ - =
Name Name	Value		-
			-
			Exit
			EXIL



You can specify the following details in this screen:

#### Name

Specify the name of the UDF being created for the customer.

#### Value

Specify the value associated with the UDF being created for the customer.

# 1.19.4 Details Tab

The address and employment related details of the customer corresponding to the Application Category selected are displayed in this tab. You can modify these details if required.

EBL_COR_LOAN_ORG				
New 📴 Enter Query				
Workflow Reference #		Priority Low -		
Application Category *		Lead Id	Application Number	*
Product Code *		Enguiry ID	User Reference *	*
Description		Default	Priority	Low -
Application Branch			Status	New Application
Application Date				
ain Details Financials Reques	ted Limits Collateral Co	mments		
ddress Details				
	1 Of 1 >	Address 1 *	Zip	
		Address 2	Country	
Addroses Type *				
Address Type * orrespondence Address	ling	Address 3	Contact Number	
Address Type * orrespondence Address	ling Pr	Address 3	Contact Number	
Address Type * orrespondence Address	ing ↓ 1 Of 1 ▶	Address 3	Contact Number - Mailing Address Address 1	
Address Type * orrespondence Address * Mail irrector Details Director Name *	ling ∢ 1 Of 1 ≽	Address 3 ermanent Address Address 1 Address 2	Contact Number - Mailing Address Address 1 Address 2	
Address Type * orrespondence Address * Mall irector Details Director Name * Tax Id	Ing ∢ 1 Of 1 ▶	Address 3 ermanent Address Address 1 Address 2 Address 3	Contact Number Mailing Address Address 1 Address 2 Address 2	
Address Type * orrespondence Address    Address    Address    Address    Address    Address    Address    Address    Address    Address    Address    Address    Address    Address    Address    Address    Address    Address    Address     Address     Address     Address     Address      Address      Address       Address	ling	Address 3 ermanent Address Address 1 Address 2 Address 2 Address 3 Country Country	Contact Number Mailing Address Address 2 Address 2 Address 4 Address 4	
Address Type *	ing ∢ 1 Of 1 ▶	Address 3 Address 1 Address 2 Address 3 Country LBL_PERM	Mailing Address Mailing Address Address 1 Address 2 Address 2 Address 2 Address 2 Address 2 Country	
Address Type *	ling	Address 3 Address 1 Address 1 Address 2 Address 2 Address 3 Country LBL_PERM	Contact Number Mailing Address Address 2 Address 2 Address 4 LUS_RES Country	
Address Type * orrespondence Address * Mail irrector Details Director Name * Email Nationality Share Percentage LEL_TEL_ISD	ing via 1 or 1 b	Address 3 Address 1 Address 2 Address 2 Address 3 Country LBL_PERM	Contact Number Mailing Address Address 1 Address 2 Address 2 Address 4 Address 4 Country	
Address Type *	ing v 1 of 1 b	Address 3 Address 1 Address 2 Address 3 Country	Contact Number Mailing Address Address 1 Address 2 Address 2 Address 2 Address 2 Country	
Address Type * orrespondence Address   Mail irector Details  Director Name * Tax Id Email Nationality Share Percentage LBL_TEL_ISD Telephone LBL_MOB_ISD	ing	Address 3 Address 1 Address 1 Address 2 Address 2 Address 3 Country LBL_PERM	Contact Number Mailing Address Address 2 Address 2 Address 4 US_RES Country	
Address Type * orrespondence Address * Mail irector Details  Director Name * Tax Id Email Nationality Share Percentage LBL_TEL_ISD Telephone LBL_MOB_JSD Mobile Number	ing Pi	Address 3 Address 1 Address 1 Address 2 Address 2 Address 3 Country LBL_PERM	Contact Number Mailing Address Address 2 Address 2 Address 4 I_US_RES Country	
Address Type * orrespondence Address * Mail irector Details Director Name * Tax id Email Nationality Share Percentage LBL_TEL_ISD Telephone LBL_MOB_ISD Mobile Number ocuments   Trade In   Custo	ing Pi	Address 3 ermanent Address Address 1 Address 2 Address 2 Address 3 Country LBL_PERM dupe   Customer MIS   MIS   Cut	Contact Number Mailing Address Address 2 Address 2 Address 2 Address 4 I_US_RES Country	
Address Type * Orrespondence Address * Mail Irrector Details Director Name * Taxid Email Nationality Share Percentage LBL_TEL_ISD LEL_MOB_ISD Mobile Number Cocuments   Trade In   Custo Prev Remarks	ing P I Of 1 mer Dedupe   Loan Dec Réma	Address 3 ermanent Address 1 Address 1 Address 2 Address 3 Country LBL_PERM dupe   Customer MIS   MIS   Customer M	Mailing Address Address Address 2 Address 2 Address 2 Address 4 Address 4 Country stomer/Account Fields	

In this screen, you can capture multiple address and employment details, if required.

#### Note

For more details on capturing address details, refer the chapter titled 'Maintaining Customer Information Files' in Core Entities user manual.

You can capture the following additional details related to the Director in this tab:

#### **Director Name**

Specify the name of the director of the corporate customer.

#### Tax ID

Specify the tax identification of the director.

#### E-mail

Specify the e-mail ID of the director.

### Nationality

Specify the nationality of the director.



### Share Percentage

Specify the percentage of share for the key person.

#### Telephone ISD Code +

Specify the international dialling code for the telephone number of the director. The adjoining option list displays valid ISD codes maintained in the system. Select the appropriate one.

#### Telephone

Specify the telephone number of the director.

#### Mobile ISD Code +

Specify the international dialling code for the mobile number of the director. The adjoining option list displays valid ISD codes maintained in the system. Select the appropriate one.

#### Mobile Number

Specify the mobile number of the director.

### Permanent Address

#### Address

Specify the permanent address of the director.

#### Country

Specify the country associated with the address specified.

#### **Permanent US Resident Status**

Check this box to indicate that the corresponding director is a permanent US resident.

### Mailing

#### Line 1 – 4

Specify the mailing address of the customer in Line 1 to Line 4 provided.

# 1.19.5 Financials Tab

You can capture the financial details corresponding to the customer in this screen.

LBL_COR_LOAN_ORG		-	×
🖹 New 🕞 Enter Query			
Workflow Reference #	Priority	Low v	
Application Category * Product Code * Description Application Branch Application Date	Lead Id Enquiry ID	Application Number * User Reference * Priority Low * Status New Application *	
Main Details Financials F	Requested Limits Collateral Comments		
Assets	Capital	Reserves	
Fixed Assets	Issued Capital	Subsidy from Government	
Intangible Assets	Paid up Capital	General Reserves	
Non Current Assets			
Current Assets			
Surplus	Liabilities	- Cash Flows	
Credit Balance in P	Term Liabilities	Operations Activities	
	Current Liabilities	Investing Activities	
		Financing Activities	
Credit Application			
Borrower Profile	Risk and Mitigants	Facilities Proposed	
Financial Performance	Risk Department	Approved Facilities	
Borrower Market Position	Mitigants	Recommended	
	Risk Department Assessment	Terms and Conditions	
Documents   Trade In	Customer Dedupe   Loan Dedupe   Customer MIS	MIS   Customer/Account Fields	
Prev Remarks	Remarks	Andh Outcome -	t



You can capture the following details here:

- Assets Details
- Capital details
- Reserves Details
- Surplus Details
- Liabilities Details
- Cash Flows
- Credit Application

### <u>Assets</u>

You can capture the following details corresponding to the loan applicant's assets:

#### **Fixed Assets**

Specify the value associated with the fixed assets of the customer.

#### Intangible Assets

Specify the value associated with the intangible assets of the customer.

### **Non Current Assets**

Specify the value associated with the non current assets of the customer.

#### **Current Assets**

Specify the value associated with the current assets of the customer.

# **Capital**

You can capture the following details corresponding to the loan applicant's capital:

### **Issued Capital**

Specify the value associated with the issued capital of the customer.

### Paid-Up Capital

Specify the value associated with the paid-up capital of the customer.

### Reserves

You can capture the following details corresponding to the loan applicant's cash reserves:

#### Subsidy from Govt

Specify the value of any subsidies the customer has obtained from the government.

### **General Reserves**

Specify the value associated with any general reserves of the customer.

### **Surplus**

You can capture the following details corresponding to the loan applicant's surplus income:

### Credit Balance in PL

Specify the surplus credit balance, if any, associated with the customer.

### **Liabilities**

You can capture the following details corresponding to the loan applicant's liabilities:



### **Term Liabilities**

Specify the value associated with the long term liabilities associated with the customer.

### **Current Liabilities**

Specify the value associated with the current liabilities associated with the customer.

## **Cash Flows**

You can capture the following details corresponding to the loan applicant's cash flows:

#### **Operations Activities**

Specify the cash flow value associated with the operation activities of the corporate customer.

#### **Investing Activities**

Specify the cash flow value associated with the investing activities of the corporate customer.

#### Loan Activities

Specify the cash flow value associated with the loan activities of the corporate customer.

# Credit Application

The details associated with how the corporate customer has deployed his assets need to be captured as part of assessing the risk associated with the loan proposed .You can capture the following details related to the credit application:

#### **Borrower Profile**

Specify the details corresponding to the profile of the corporate customer's customer.

#### **Financial Performance**

Specify the details corresponding to the financial performance of the corporate customer's customer.

#### **Borrower Market Position**

Specify the details corresponding to the market position of the corporate customer's customer.

#### **Risk and Mitigants**

Specify the details corresponding to the risk and mitigants associated with the corporate customer's customer.

#### **Risk Department Mitigants**

Specify the inputs from risk department related to the risk mitigants associated with the corporate customer's customer.

#### **Risk Department Assessment**

Specify the risk department's assessment corresponding the corporate customer's customer.

#### **Facilities Proposed**

Specify the details corresponding to the facilities that have been proposed by the corporate customer.

#### **Approved Facilities**

Specify the details corresponding to the facilities that have been approved by the corporate customer.

#### Recommended

Specify the details corresponding to the facilities that have been recommended by the corporate customer.



### **Terms and Conditions**

Specify the terms and conditions associated with the credit application.

# 1.19.6 Limits Tab

You can capture the Fa	cility Information	in 'Limits' tab.
------------------------	--------------------	------------------

Corporate coan Application citry				-
) New				
Workflow Reference #	Priority Low +			
Application Number *	User Reference *	c	hannel	
Application Category	Date	Intermediar	y Code	
Enquiry ID	Purpose		Status New Applic	ation 👻
Priority Low -		Offline App	lication	
Default		N	lumber	
Customer Dateila Financiala Limita Call	starate Deguasted Comments			
Sustainer Details Financials Cons	aerais Requested Comments	A		
.ine Details	Amounts	Availability		
Line Code *	Limit Amount *	Sta	art Date	
Line Serial *	Collateral Amount	Expl	iry Date	
Main Line Code	Effective Line Amount	Last Availab	le Date	
Line Oursen av 1			ALLIAL NA	
Line Currency *	Content Resolution     Revolving Line	P	urpose	uired
Line Currency  Expected Limit Amount Effective Line Amount Basis	Outrend Resolution     Revolving Line	P	urpose	ired
Line Currency • Expected Limit Amount Effective Line Amount Basis	I Contribution - I Contribution - Teor Restriction	P	urpose	uired
Line Currency • Expected Limit Amount Effective Line Amount Basis Pool Details Pool Code •	Collecteral Contribution	P	urpose	ired
Line Currency * Expected Limit Amount Effective Line Amount Basis Pool Details Pool Code * Pool Description	Contribution	Limit	urpose	uired
Line Currency * Expected Limit Amount Effective Line Amount Basis Pool Details Pool Code * Pool Code to Pool Code to Pool Currency *	Collision Resolution - Tenor Restriction If 4 1011 > PI Days Tenor Days	Limit	Utilization	uired
Line Currency * Expected Limit Amount Effective Line Amount Basis Vool Details Pool Code Pool Code Pool Amount Poo	Collision Revolving Line Collision Contribution  Tenor Restriction  Tenor Days  Collision Contribution  Tenor Days Collision	Limit	Utilization	ired
Line Currency * Expected Limit Amount Effective Line Amount Effective Line Amount Control Code Pool Costalls Pool Code  Pool Costription Pool Currency * Pool Monunt Pool Villized	Contribution  Revolving Line  Teor Restriction  If 4 10/1 > H  Days  U	Limit	Utilization	sired
Line Currency * Expected Limit Amount Effective Line Amount Effective Line Amount Currency * Pool Description Pool Courrency * Pool Currency * Pool Amount * Pool Utilized	Collision Resolution	Limit	Utilization	ired
Line Currency * Expected Limit Amount Effective Line Amount Basis Pool Description Pool Code * Pool Description Pool Amount * Pool Utilized	Collateral Contribution - Tenor Restriction I Tenor Days	Limit	Utbization	Jired
Line Currency *	Contribution  Revolving Line  Tenor Restriction  Id 4 10/1  Tenor Days  D	Limit	Utilization	alred
Line Currency * Expected Limit Amount Effective Line Amount Limit Amount + C Pool Details Pool Code * Pool Description Pool Currency * Pool Minued	Contribution	Limit	Utilization	ired
Line Currency   Expected Limit Amount  Effective Line Amount  Effective Line Amount  Effective Line Amount  Effective Line Amount  Pool Description  Pool Description  Pool Currency  Pool Amount  Pool Utilized	Collateral Contribution - Tenor Restriction If if 10/1 > > > Days Collateral Contribution -	Limit	Utilization	ired
Line Currency   Expected Limit Amount  Effective Line Amount Basis  vool Description Pool Code  Pool Description Pool Currency Pool Amount  Pool Utilized  courments  Prev Remarks	Collected Contribution  Teor Restriction Tenor Restriction Remarks	Limit	Utpose	ired

In this screen, specify the following details:

### **Liability Details**

#### **Liability Number**

Select the liability number. The adjoining option list displays all valid liability numbers maintained in the system. Select the appropriate one.

#### Liability Name

Select the liability name. The adjoining option list displays all valid liability names maintained in the system. Select the appropriate one.

#### **Main Liability No**

Select the parent liability number. The adjoining option list displays all valid main liability numbers maintained in the system. Select the appropriate one.

### **Liability Branch**

Select the liability branch. The adjoining option list displays all valid liability branch maintained in the system. Select the appropriate one.

#### **Liability Currency**

Select the liability currency. The adjoining option list displays all valid liability currency maintained in the system. Select the appropriate one.

#### **Overall Limit**

Specify the overall limit.



# Line Details

#### Line Code

Select the line code. The adjoining option list displays all valid liability numbers maintained in the system. Select the appropriate one.

#### Line Serial

Specify the line serial number.

#### Main Line Code

Select the main line code. The adjoining option list displays all valid main line codes maintained in the system. Select the appropriate one.

#### Line Branch

Select the line branch code. The adjoining option list displays all valid branch codes maintained in the system. Select the appropriate one.

#### Line Currency

Select the line currency code. The adjoining option list displays all valid line currency codes maintained in the system. Select the appropriate one.

### Line Amount

Specify the line amount.

#### Limit Amount

Specify the limit amount.

#### **Collateral Amount**

If the collateral is maintained, system displays the collateral amount when you click on 'Default' button. Otherwise, system displays the value as 'zero'.

#### **Effective Line Amount Basis**

Select the basis on which the effective line amount is calculated.

#### **Effective Line Amount**

System displays the effective line amount based on the specified effective line amount basis,

## **Availability**

### Start Date

Specify the start date of the line from the adjoining calendar.

### **Expiry Date**

Specify the expiry date of the line from the adjoining calendar.

#### Last Available Date

Specify the last availability date for the line from the adjoining calendar.

### Remarks

Specify the remarks for the line.

#### **Revolving Line**

Check this box to indicate that the revolving line is required.



# Pool Details

#### Pool Code

Select the pool code. The adjoining option list displays all valid pool codes maintained in the system. Select the appropriate one.

### **Pool Designation**

Specify the pool designation.

#### **Pool Currency**

Select the pool currency code. The adjoining option list displays all valid pool currency codes maintained in the system. Select the appropriate one.

#### **Pool Amount**

System displays the pool amount.

#### **Pool Utilized**

System displays the pool amount utilized.

# 1.19.7 <u>Collaterals Tab</u>

You can capture the details related to the collaterals provided by the customer in this tab.

LBL_COR_LOAN_ORG										- ×
🖹 New 🕞 Enter Query										
Workflow Reference #			Priority	Low -						
Inclination Category 8			LoodId			Application Mu	mber			
Product Code *			Enquiry ID			Application No	ance *			
Description			Enquiry ib	Datault		P	riority	Low		
Application Branch							totuc	Manu Appelie		
Application Date							laiuo	New Applie	-auon •	
Main Details Financials F	Requested Limits Collate	oral Comments	3							
Collateral Details										
	4 1 OF 1		Start Date			Ha	rcut *			
			End Date			Revaluation [	Date			
Collatoral Id		Colla	ateral Category *			Revision [	Date			
Colleteral Description			Collateral Type	Normal	-	Charge 1	ype	Mortgage	~	
Collateral Description	Default	Link	ed Percentage			Utilization O	rder			
Collateral Currency *	Literatur		Number			Commitment Pro	duct			
Collateral Value *			Linked Amount					Revalue	Collateral	
Market Value Based		Vehicle D	otaile			Haircut Schedule				
Paqurituld						I 1 0 1 0	M		+	
Linite/Nominal Value					1 Of 1 )	Effective Date a		Hoiceut M		
Cap Amount			Vehicle ID			Elective Date +		Hallout 96		
		1	/ehicle Number			E3				
Guarantor Based			Year							
Guarantor Id			Make							
Rating			Docto							
			Lisage							
		V	aluation Source	None						
			(aluation Status	Net Demuised						-
			and an of the other	Hoursednieg .						
Covenant Details										
									+ -	
Covenant Name *	Description	Reversal Date	Mandaton	Grace Dave	Notic	a Dave		ta On	Frequence	
and a second sec			manually	01000 0 0,0					All a mille but	,
10 .									monuny	
										-
									•	
Documents   Trade In	Customer Dedupe   L	oan Dedupe	Customer MIS	MIS   Custom	er/Account Fi	elds				
Prev Remarks		Remarks			Audit					
					ne	· · ·				Exit

In this screen, specify the following details to facilitate vehicle evaluation:

# **Collateral Details**

### **Collateral Branch**

Specify the collateral branch.

#### **Utilization Order**

Specify the collateral utilization order if any collaterals are linked to the Loan.

### **Commitment Product**

Specify the commitment product if any collaterals are linked to the Loan.



# Market Value Based

### Security ID

Select the security ID. The adjoining option list displays all valid security IDs maintained in the system. Select the appropriate one.

### Number of Units/Nominal Value

Specify the number of units.

### **Cap Amount**

Specify the cap amount.

# **Guarantor Based**

#### **Guarantor ID**

Select the Guarantor ID. The adjoining option list displays all valid guarantor IDs maintained in the system. Select the appropriate one.

### Rating

The system displays the rating.

## Haircut Schedules

Specify the following Haircut Revision Schedule details for any collateral linked to the Loan.

#### **Effective Date**

Specify the effective date from the adjoining calendar.

#### Haircut %

Specify the haircut percentage.

### Vehicle Details

You can capture the details of the vehicle which is to be evaluated in the following fields:

### Vehicle Number

Specify the registration number of the vehicle.

#### Year

Specify the year of manufacture for the vehicle.

### Make

Specify the make of the vehicle.

# Model

Specify the vehicle model.

### Body

Specify the vehicle body details.

### Usage

Specify the mileage used by the vehicle till date.

These details will be used at the underwriting stage to evaluate the vehicle.



# 1.19.8 Requested Tab

The details related to the requested loan can be captured in this tab. If you have selected an 'Enquiry ID' for the customer, then the requested details that have been stored for the corresponding loan proposal are displayed here.

LBL_COR_LOAN_ORG				_ ×
E New S Enter Query				
Workflow Reference #	Priority	Low		
Application Category * Product Code * Description Application Branch Application Date	Lead Id Enquiry ID	Default	Application Number * User Reference * Priority Status	Low v New Application v
Main Details Financials Requested Limits Co	llateral Comments			
Financing Requested				
Currency * Requested Amount * Interest Rate * Tenor(In Months) *	No of Installments Unit Frequency	Monthly	Loan Purpose	
Itemizations				
				+ - ==
temization Comments				*
Documents   Trade In   Customer Dedupe	Loan Dedupe   Customer MIS	MIS   Customer/Act	count Fields	
Prev Remarks	Remarks	Outcome	Audiit	Exit

You can capture the following details here:

#### Currency

Specify the loan currency preference of the customer or select the currency from the option list.

#### **Requested Amount**

Specify the loan amount requested by the prospective customer.

#### **Interest Rate**

Specify the preferred interest rate of the prospective customer.

#### Tenor (in months)

Specify the preferred loan tenor (in months) of the prospective customer.

### No of Installments

Specify the requested Number of Loan Instalments/Schedules.

#### Frequency

Specify the requested Loan Schedule Frequency.

#### Unit

Specify the requested Loan Schedule Frequency Unit/Basis.

#### Loan Purpose

Specify the Purpose of the loan.

### Itemization

Specify the tenor itemization that is required. For example, you can specify the itemizations like 'Booking Amount', 'Payment', 'Interiors' etc.



## Comments

Specify comments, if any, corresponding to the itemization.

# 1.19.9 <u>Comments Tab</u>

In this tab, yo	ou can spe	ecify comr	nents, if	any, r	elated to the lo	an application.
🗋 New						
Workflow Reference #			Priority Low	v		
Application Number * Application Category Enquiry ID Priority L	.ow •	User Ra	eference * Date Purpose		Channel Intermediary Code Status Offline Application Number	New Application *
Customer Details Financia	als Limits Collaterals F	Requested Comments	2			
Comments						+ - =
Sequence Number *	Comments	Comment Type	Comment Date			
Documents						
Prev Remarks		Remarks		Outcome	Audit 🗸	Exit

You can specify the following details here:

#### **Sequence Number**

The sequence number is automatically generated by the system.

#### Comments

Specify comments, if any, to be associated with the loan application.

#### **Comment By**

System displays the name of the commenter.

#### **Comment Date**

The system displays the date on which the comment was added.

# 1.19.10 Capturing Document Details

You can capture the customer related documents in central content management repository through the 'Documents' screen. Click 'Documents' button to invoke this screen.





Here, you need to specify the following details:

#### **Document Category**

Specify the category of the document to be uploaded.

#### **Document Reference**

The system generates and displays a unique identifier for the document.

#### **Document Type**

Specify the type of document that is to be uploaded.

#### **Ratio Upload**

Check this box to view the calculated financial ratios, which is obtained by uploading the excel sheet (balance sheet, income statement, statement of cash flows etc.).

On clicking the 'Vertical Analysis' button, system displays the calculated ratios in ratio tab of underwriting stage..

#### Upload

Click 'Upload' button to open the 'Document Upload' sub-screen. The 'Document Upload' sub-screen is displayed below:

							+ - 11
Document Category	* Doo	ument Reference *	Document Type		Upload	View	~
ADDRESSPROOF		<b>\$</b>	BANK STATEMENT	1	Upload	View	
		Document Pa	th Browse				8

In the 'Document Upload' sub-screen, specify the corresponding document path and click the 'Submit' button. Once the document is uploaded through the upload button, the system displays the document reference number.



# View

Click 'View' to view the document uploaded.

In 'Corporate Loan Origination' process, 'Document Upload' feature is not available in all the stages. Its availability in this process is given below:

Stage Title	Function Id	Doc Callform Exists	Upload(Available /Not Available)	View(Avail able/Not Available)
Application Entry	ORDCLAPP	Available	Available	Available
Application Veri- fication	ORDCLVER	Available	Available	Available
Underwriting	ORDCLUND	Available	Available	Available
Facility Approval	ORDCLAPR	Available	Available	Available
Document Veri- fication	ORDCLDVR	Available	Available	Available
Customer / Account / Facil- ity / Loan / Col- lateral Creation				

# 1.19.11 Capturing Trade In Details

You can capture the trade-in details related to the loan application in 'Trade In' sub screen. To invoke this screen, click 'Trade In' button in Corporate Loan Application Entry screen.

♦ Trade-In Details		×
Application Number * CorporateLending	5705 C Product Code	•
Asset		
4.1	Df 1 D 📑 🗕 Make	
Type \$	Model	
Sub Type	Manufacture Year	
Description	Body	
Accentid		
Assertu		
Value		
Source	Wholesale	
Supplement	Base Retail	
Edition	Payment Amt(-)	
Validation Date	Additions	
Currency *	Total Transaction Value	
		Ok Cancel
		at also de

You can capture the asset details and the valuation details of the asset in this screen.

### Note

For more details on Capturing Asset Valuation details, refer the section titled 'Account Asset Valuation' in Retail Lending user manual.



# 1.19.12 Capturing Customer MIS

You can capture the MIS details for the customer, if any by clicking 'MIS' button against a row in the Applicant Details table. System displays the 'Customer MIS' screen where you can maintain the MIS details.

◆ Customer MIS	×
Application Number * CorporateLending5705 C MIS Group 75 Default From MIS Group	Customer No • Local Branch • 001 Link to Group
Customer MIS Composite MIS	
Customer MIS Classes	
I4 4 10f1 ▶ ▶I Go	
MIS Class MIS Code	
Change Log	m
	Ok Cancel

# 1.19.13 Capturing Customer Account MIS

You can capture the MIS details for the Customer Accounts in Customer Account MIS Screen. System displays the 'Customer Account MIS' screen where you can maintain the MIS details.

Application Number * CorporateLe	ending5705 🧲	Calc Method		•		Pool Code
Customer *		Rate Code				Account Level
Branch Code *		Rate Type	Fixed		Pool Code	1
Account *	<b>\$</b>	Reference Rate				Eink to Group
Account Class *		Spread			MIS Group	1
Currency * GBP						Default MIS Group
saction MIS		Composite MIS			Cost MIS	
Transaction MIS 1	1	Composite MIS 1		1	Cost MIS 1	
Transaction MIS 2	21	Composite MIS 2			Cost MIS 2	*1
Transaction MIS 3	21	Composite MIS 3			Cost MIS 3	1
Transaction MIS 4		Composite MIS 4		<b>×</b> i	Cost MIS 4	21
Transaction MIS 5	21	Composite MIS 5		25	Cost MIS 5	1
Transaction MIS 6	1	Composite MIS 6		>1		
Transaction MIS 7	24	Composite MIS 7				
Transaction MIS 8	1	Composite MIS 8		1		
			111			



# 1.19.14 Specifying Customer/Account Fields

You can capture the user defined field details for the customer and customer account, if any by clicking 'Customer/Account Fields' button against a row in the Applicant Details table. System displays the 'User Defined Field' screen where you can maintain the UDF details.

User Defined Fields		×
Application Number * CorporateLending5245		
Customer Account		
Customer Branch 007	Customer No	
UDF Details		
🕅 🖣 10f1 🕨 🕅 🔢 🚱		
Field Name * Value	*	
	×	
	Ok Canc	el

You can specify the following user defined field details for the customer in Customer Tab:

#### Name

Specify the name of the UDF being created for the customer.

#### Value

Specify the value associated with the UDF being created for the customer.

Iser Defined Fields		×
Application Number * CorporateLending5705		
Customer Customer Account		
Account Branch	Account Number	
UDF Details		
14 4 10f1 > >1 00		
Field Name * Value		~
L		*
	9	Ok Cancel
		Calicer

You can specify the following user defined field details for the customer account, in Customer Account Tab.

### Name

Specify the name of the UDF being created for the customer account.

### Value

Specify the value associated with the UDF being created for the customer account.



# 1.19.15 Viewing Vehicle Evaluator

You can view the evaluated vehicle details captured as part of collateral details by clicking the 'Vehicle Evaluator' button against the Applicant record.



To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option.

Task       Image: Control of the second	Task       Image: Control of the second	Home Interactions Customer Workflow	w Tasks Pref	ferences			Change	Branch Options	Window H	elp Sign C	f ORDC	LSM S
# Sexch Stansad Acquired(1) * Acquired(1) * Acquired(1) * Acquired(1) * Complete(1) * Complete(1) * Superiso(1) * Sup	# Gesch Standard + Acquist(b) + Acquist(	Tasks	+								5.5. 4	
Stand       +(++ Page 1 Of 1 + )+) Jump to page       Col         + copies(0)       +spipes Group       Astignes Group       Astignes Group       Creation Call         + copies(0)       - Spiper(4)       Training(anAccount1322       Application Entry       ALROLES       2012(4-0.3)         + Spiper(4)(0)       - Islamic(jaraAccount1322       Application Entry       ALROLES       2012(4-0.3)         + Spiper(4)(1))       - Islamic(jaraAccount1322       Application Entry       ALROLES       2012(4-0.3)         + Islamic(jaraAccount1322       Application Entry       ALROLES       2012(4-0.3)       1114/27167         + Spiper(4)(1))       Islamic(jaraAccount1574       Application Entry       ALROLES       2012(4-0.5)         + Islamic(jaraAccount1575       Application Entry       ALROLES       2012(4-0.5)         + Islamic(jaraAccount1587       Receive and Verity       ALROLES, CCSEROLE       2012(4-5)         + Islamic(jaraAccount1587       LC import       4LROLES, CCSEROLE       2012(4-5)	S Stands  Completed  S Stands  Completed  S Stands  S	# Search	Task	List								
Control of Assigned Coup Assigned Coup Assigned Another Name Another Creation Calls Prov Assigned Coup II SamidjarahAccount1362 Application Entry ALLROLES 20150-403 Supervision(9) Superv	Acadynald - Corpleted 0)     Condense 0)     Supervised 0)     Condense 0)     Supervised 0)	B Standard	1.000	er Lawer Lawer	Renned I	44 4 Page 1 Of 1	> >> Jump to page	Go				
Compared of the initial state of the initial s	Contribution     Supervised     Islamic(glathAccount/1362     Application Entry     ALLROLES     111427157     Islamic(glathAccount/1574     Application Entry     ALLROLES     201240-410     1516445157     Islamic(glathAccount/1575     Application Entry     ALLROLES     201240-410     1516445157     Islamic(glathAccount/1575     Application Entry     ALLROLES     CISEROLE     201240-410     1516445157     Islamic(glathAccount/1575     Application Entry     ALLROLES     CISEROLE     201240-410     121104197     Islamic(glathAccount/1576	Acquired(0) Assigned(4)		Workflow Reference	Transaction Reference	Title	Assignee Group	Assignee Users	Customer Name	Amount	Creation Date (From(To)+	Priorit
Soperind Softip)     Islamid (garaAbccount 574 Application Entry ALLROLES 2012-66-10     Isits 44 isits     Isiamid (garaAbccount 575 Application Entry ALLROLES 2012-66-10     IngortLCProcess/Row 1587 Receive and Verity ALLROLES.CCSEROLE 2012-06-11     LC Import     Task History	Submit(spin)     Islamid(jutahAcount/1574     Application Entry     ALLROLES     Solution     Islamid(jutahAcount/1575     Application Entry     ALLROLES     Solution     Industry     Autor     Industry     Autor     Industry     Autor     Industry     Autor     Industry     Autor     Industry     Autor     Industry     Ind	<ul> <li>Completed(0)</li> <li>Pending(0)</li> </ul>		IslamicijarahAccount1362		Application Entry	ALLROLES				2012-04-30 11:14:27 IST	
IslamidjarahAccount1575 Application Entry ALLROLES 2012;65-10 Independent CProcess/Pow1587 Receive and Verify ALLROLES.CCSEROLE 2012;65-11 LC Import Task History Task History	Islamidjarahkcount1575     Application Entry     ALLROLES     2012-05-10 15-00-00157       ImportLCProcessProw1587     Receive and Venty     ALROLES.CCGEROLE     2012-05-11 12:11:04.197	<ul> <li>Supervisor(u)</li> </ul>		IslamicijarahAccount1574		Application Entry	ALLROLES				2012-05-10 15:16:46 IST	
Task History Task History	Task History Receive and Verify ALROLES CCSEROLE 2012/05-11 12:11:04:181 2012/05-11 12:11:04:181			IslamicijarahAccount1575		Application Entry	ALLROLES				2012-05-10 15:40:50 IST	
Task History	Task History			ImportLCProcessFlow1587		Receive and Verify LC Import	ALLROLES, COSEROLE				2012-05-11 12:11:04 IST	
Task History	Task History											
Task History	Task History											
			Task	History								

All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The system displays the message as "Acquire Successful" on successful acquisition of the task.

Click 'Ok' to proceed to the next stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been



successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open 'Corporate Loan Application Verification' screen.

# **Step 2.Application Verification**

The information captured in the previous stage is verified in the Application Verification stage.

Save Hold      Application Category # CORP_2     Product Code # COP1     Product Code # COP1     Descrition NormalBearing     Application Branch 001     Application Date 2012-11-07      Details Financials Requested Limits Collateral Comments      Channel     Mermediary Group     Code Branch 001     Short Name # TPL12     Language # ENG     Country = N     Reduct Code # COP1     Reduct Code# COP1     Reduc	Application Number • CorporateLending5251 User Reference • 001COP112312001 Priority Low • Status • Verity Application • External Credit Check Required
Application Category + CORP_2 Product Code + COPI Description NormaleBearing Application Branch 001 Application Date 2012:11-07 Details Financials Requested Limits Collateral Comments Channel Intermediary Group Costomer No + 001005754 Costomer No + 001005754 Customer No + 001005754 Cu	Application Number  CorporateLending5251 User Reference  ODICOP112312001 Princip Status Venty Application County Venty Application Language  ENG County  N Nationality  N
Details         Financials         Requested         Limits         Collateral         Comments           Intermediary Group         Intermedia	External Credit Check Required Language • ENG County • IN Nationality • IN
Channel Channel Credit Channel Credi	Edemal Credit Check Required Language * ENG Country + IN Nationality + IN
Applicant Details  Local Branch 001 Short Name * TPL12 Language * ENG Customer No * 001005754 Customer Name Country * IN  Customer National ID National ID National IV  Group Code RMID  ENG ENG ENG ENG ENG ENG ENG ENG ENG EN	Language * ENG Country + IN Nationality + IN
Local Branch 001 Short Name * TPL12 Language * ENG Customer No * 001005754 Customer Name Country * IN /*Existing Customer National ID National ID National IV * IN Customer Coreco CORPORATE Group Code RMID	Language + ENG Country + IN Nationality + IN
Customer No * 001005754 Customer Name Country = IN Customer No * 001005754 Nationality = IN Customer Category * CORPORATE Group Code RMID ENTRy Code RMID	Country = IN Nationality = IN
Category * CORPORATE     Group Code     RM ID     RM ID     RM ID	Nationality # B4
Category + CORPORATE Group Code RM ID RM ID RM ID	
Group Code RM ID	
Di Nama	
No Naria	
Account Details Incorporation Business Description	Business Description
Account Branch Date	
Account Class Currency * GBP	
Account Capital	
Default Net Worth	
Country IN	

The details related to the loan application entry are displayed in this screen, which can be verified by the verifier. The details cannot be modified in this stage, but comments can be added appropriately. On completion of this stage, the advices that are maintained for the stage are generated.

The verifier can either send the application back to the previous stage if the information provided is not adequate or can cancel it if the information captured is not satisfactory.

If the application details are verified successfully, the verifier can proceed with the processing of the application by selecting 'PROCEED' as the Outcome. The verifier can select 'REJECT' to return the process to previous stage for data correction or 'CANCEL' to terminate the process.

On successful verification a message, stating that the task is successfully completed, gets displayed.

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The system displays the system message as "Acquire Successful" on successful acquisition of the task.

Click 'Ok' to proceed to the next stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open 'Corporate Loan Underwriting' screen.


# Step 3.Internal KYC Review

If the check box 'KYC Required' is checked, then the bank performs the KYC check for the applicant.

KYC Review			uite e		×
Application Number	001005754		Customer No 1	001005754	
KYC Review Details					
Local Branch	001	2 E	KYC Internal Status	No Match -	
First Name		9	KYC Internal Remarks	No Match 👻	
Middle Name		9	SDN Status	No Match +	
*Last Name		9	SDN Remarks	No Match	
Date of Birth				Review	
Country	IN			A DAMAGENER	
Nationality	IN				
1					-
					Cancel

You can review the following KYC details.

### **Applicant Number**

System displays the Application number.

### **Customer Number**

System displays the customer number.

### **KYC Review Details**

### Local Branch

System displays the local branch code.

### **First Name**

Specify the first name of the applicant.

### Middle Name

Specify the middle name of the applicant.

#### Last Name

Specify the last name of the applicant.

### Date of Birth

Specify date of birth of the applicant.

### Country

System displays the country code of the applicant.

### Nationality

Specify the nationality of the applicant.

System displays the following information:

- KYC Internal Status
- KYC Internal Remarks
- SDN Status
- SDN Remarks



Based on the KYC and SDN statuses and remarks the reviewer decides whether to move the task to the next stage,

Click 'Review' button to view all customer information and perform KYC and SDN checks. The KYC Review Screen (STSKYCMN) and SDN Review Screens (ORSSDNMN) are displayed.

🔶 КҮ(	C Maintenance Summary					_ ×
	Authorization Status	•		Record Status	•	
	KYC Reference		<b>2</b>	Full Name of Customer	× 🗢	
	KYC Customer Type		•	Risk Level	•	
		Search	Advanced Search			Reset
Record	s per page 15 👻 📢 🐇		Tail	_		
	Authorization Status	Record Status	KYC Reference	Full Name of Customer	KYC Customer Type	Risk Leve *
			10			
						Exit

You can modify the KYC status and review based on the manual review done through KYC Review screen.

🔶 Alias Names	Summary				_ ×
	Name Country	x x	Date of Birth	C)	
		Search Advanced Search		Retresti	Reset
Records per page	e 15 - Ie e 1 C	H 1 FFI (m)			
Name Name		Date of Birth	Co	untry	-
					-
•		111			- 1 k
					Exit

Once reviewed the verifier provides the review status and remarks.



You can perform a check on the customer record based on the KYC Review and SDN Review screens and choose the internal KYC status and SDN status respectively based on the review.

# **Step 4.External KYC Review**

If the check box 'KYC Required' is checked, then the external agency performs the KYC check for the applicant.

KYC Review		and a		×
Application Number	001005754	Customer No	• 001005754	
KYC Review Details Local Branch First Name Middle Name Last Name Date of Birth Country Nationality	001	KYC Extenal Status KYC Extenal Remarks SDN Status SDN Remarks	No Match v No Match v No Match v No Match v Review	
				Cancel

You can review the KYC details displayed on the screen.

System displays the following information:

- KYC Internal Status
- KYC Internal Remarks
- SDN Status
- SDN Remarks

Based on the KYC and SDN statuses and remarks the reviewer decides whether to move the task to the next stage,



Click 'Review' button to view all customer information and perform KYC and SDN checks. The KYC Review Screen (STSKYCMN) and SDN Review Screens (ORSSDNMN) are displayed.





Once reviewed the verifier provides the review status and remarks.

You can perform a check on the customer record based on the KYC Review and SDN Review screens and choose the external KYC status and SDN status respectively based on the review.



# Step 6.Underwriting

In this stage, the bank assesses the eligibility of the borrower for the requested loan offer, based on the analysis of the borrower's financial ratios and credit scores. The bank also obtains credit details from external agencies and field investigation agencies.

After ascertaining the eligibility of the customer, the bank provides a facility offer to the borrower and generates payment schedule and schedule details. The advices that are maintained for the stage are generated on completion of the stage.

In this stage, the bank also conducts vehicle evaluation based on the details that have been captured at the 'Application Entry' stage. This evaluation can be done with details from an external agency in the collateral tab.

## 1.19.16 Collateral Tab

You can carry out the evaluation of vehicles in the collateral tab. Here, the details provided as part of the 'Application Entry' stage are defaulted, which you can modify. The evaluation can be done by interfacing with external agencies.

New B Enter Query									
Workflow Reference #									
		Priority	Low -						
Application Category *		Lead Id			Application	Number			
Product Code *		Enquiry ID			User F	Reference			
Description			Default			Priority	Low	-	
Application Branch						Status	New Appl	ication	-
Application Date									
Main Details Financials Requested	Limits Collateral C	Credit Score Bureau Rati	D Loan Component C	harges I	nvestigation Co	omments			
Collateral Details									
	< 1 0f 1 ▶	Start Date				Haircut *			
		End Date			Revaluati	on Date			
LBL_COLLATERAL_BRANE		Collateral Category *			Revisi	on Date			
Collateral Description		Collateral Type	Normal	~	Char	ge Type	Mortgage		
Constelai Description		Linked Percentage			Utilizatio	n Order			
Collateral Currency *		Number			Commitment	Product			
Collateral Value *		Linked Amount					Revalue	Collateral	
Market Value Based		Vehicle Details			Haircut Schedu	ile			
Cocurity Id					I	F FI		+	
Linite/Nominal Value			< 1	Of 1 >			Linite of N		
Can Amount		Vehicle ID	•		Elective Da	ue +	Hallout %		
		Vehicle Number			<u></u>				
Guarantor Based		Year							
Guarantor Id		Make							
Rating		Model							
		Lieace							
		Valuation Source	blong						
		Valuation Otation	Note -						-
		Valuation Status	Not Required *						
Id d 1 Of 1 b bl Go								+ -	
Covenant Name + Desc	ription Rever	Mandaton	Grace Dave	Notic	o Dave	Due	ata On	Frequen	
Covenant Name + Desc	inpuori itever	Jan Date Manualory	Grace Days	TYONG	A Uaja	Duel	ate On	Headala	- <i>T</i>
								Monuny	-
< [		III .							
< [ ■ Cournents   Trade In   KYC Revi	ew   Customer De	m edupe   Loan Dedupe	Customer MIS   MI	S   Cus	tomer/Account F	Fields	Vehicle Eval	uator	
Comments   Trade In   KYC Revi Bureau Report   Loan MIS   Loan	ew   CustomerDe Fields	m adupe   Loan Dedupe	Customer MIS   MI	S   Cus	tomer/Account F	Fields	Vehicle Eval	uator	
✓ [ Documents   Trade In   KYC Revi Bureau Report   Loan MIS   Loan Prev Remarks	ew   CustomerDe Fields Rei	m edupe   Loan Dedupe marks	Customer MIS   MI	S   Cus	itomer/Account F	Fields	Vehicle Eval	uator	

In this screen, capture the following details:

### Vehicle Details

You can modify the details of the vehicle which is to be evaluated in the fields listed below.

### **Identification Number**

Enter the unique identification number associated with the vehicle.

### Year

Specify the year of manufacture for the vehicle.

### Make

Specify the make of the vehicle.



### Model

Specify the vehicle model.

### Body

Specify the vehicle body details.

### Usage

Specify the mileage used by the vehicle till date.

You can retrieve vehicle details from an external agency either by specifying the identification number for the vehicle or all of the following fields:

- Year
- Make
- Model
- Body
- Usage

### Valuation Source

Select the valuation source from the adjoining drop-down list. The options are:

- INTERNAL
- NONE

Select 'INTERNAL' if you wish the evaluation to be done by interfacing with an external agency.

### Status

Select the status from the adjoining drop-down list. The options are:

- RECOMMENDED
- NOT RECOMMENDED
- COMPLETE
- NO DATA

The evaluation will be done only if the valuation source is selected as 'INTERNAL' and the status is 'RECOMMENDED'. For any other combination of values for the two fields, the system will display an error message and will not proceed with the evaluation till the values are set as specified above.

After entering the required details, select 'VERIFY' as the Outcome and click 'Save'. If you have indicated that evaluation should be done you will not be allowed to select 'PROCEED' or 'CANCEL' as the Outcome till the verification has been successfully done.

The system will display a message stating that the task is successfully completed on saving the record.

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The system displays the system message as "Acquire Successful" on successful acquisition of the task.

Click 'Ok' to proceed to the next stage which will again be the underwriting stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task'



menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open 'Corporate Loan Underwriting Stage' screen.

The system will invoke the external valuation agency for vehicle evaluation. You can view the details in the collateral tab. In the collateral tab, click the 'Evaluate' button. The system will check for the data within the FLEXCUBE database. If there are none for the corresponding vehicle, it will try to obtain the details from the external agency and display them in the 'Vehicle Evaluator' screen.

Vehicle Evaluator				_ ×
Vehicle Details				
Valuation Source	INTERNAL		Model	
Identification Number			Body	
Year			Usage	
Make				
- Vehicle Valuations				
Wholesale Value			Attribute Value	
Retail Value			Total Value	
Usage Value				
Vehicle Attributes				
I∢ ∢ 10f1 □ ▶ ▶I				+ - =
Attribute Description	Attribute Code	Attribute Value	Package Included	1
				-
				Ok Evit
				UK EXIT

In this screen, you can view the information available for the vehicle based on the information provided by you. If the information in this screen matches the details available in the system database for the same vehicle, the status is updated to 'COMPLETED' in the collateral tab. If it does not match, then the status is updated to 'NO DATA'.

Once the verification is completed, you can select the Outcome as 'PROCEED' and move to the next stage.

### 1.19.17 Credit Score Tab

The credit score tab is used to calculate the credit score details of the customer. You can also interface with external Credit engines and display recommendations and report.

Internal Credit engine obtains information from customer and calculates credit score and displays system recommendation.



onto					_ >
New 🕞 Enter Query					
Workflow Reference #		Priority Low -	]		
Application Category * Product Code * Description Application Branch Application Date		Lead Id Enquiry ID Default	Ap	User Reference * Priority Low  Status New Applicatio	n v
lain Details Financials Requeste	d Limits Collateral Credit Score	Bureau Ratio Loan Cor	nponent Charges Investiga	tion Comments	
nternal Credit Rating				Rule Id *	
				Grade	
Risk Factor Details			Ŧ		
and a dotor bottand					
4 4 1 0f 1 ▶ N 00					+ - =
Image: A state of the	Score				+ - ==
Risk Factor +         2	Score				
Risk Factor + 20 Occuments   Trade In   KYC Re Jaccuments   Loan MIS   Loa	Score view   CustomerDedupe   L n Fields	pan Dedupe   Customer	MIS   MIS   Customer/A	cccunt Fields   Vehicle Evaluator	

The set of questions used to assess the credit rating of a prospective loan customer, associated Rule Id are displayed in this screen. You can specify the following details here:

### Answer

Specify the answer to be associated with the question used for calculating the credit score.

### **Risk Factor**

Specify the risk factor associated with the loan, if any.

### Description

Specify a suitable description for the risk factor associated with the loan.

Click 'Calculate' button to calculate the credit score and the grade, based on the formula maintained for calculating the credit score. The 'Grade' and the 'Score' are displayed based on this calculation.

## 1.19.18 Ratio Tab

In the 'Ratio' tab, the system calculates the stated and actual income/debt ratios and also calculates the ratio based on 'What if payment amount'.





The stated income and debt of the customer are displayed here You can capture the following additional details here.

### Actual

### Monthly Income

Specify the actual monthly income of the customer based on documentary proof provided.

### **Monthly Debt**

Specify the actual monthly debt of the customer based on documentary proof provided.

Click 'Calculate Ratios' button to calculate the asset/ liability ratios for the customer.

### What if Pmt Amt

Specify the EMI amount that the customer is ready to pay.

Click on the 'Calculate' button to calculate the ratio has to be specified

### 1.19.19 Bureau Tab

You can interface with external credit bureaus and view report obtained from them in 'Bureau' tab.



♦ LBL COR LOAN OR	6						_ X
New 🕃 Enter Query							
Workflow Reference #			Priority	Low			
Application Category Product Code Description Application Branch Application Date			Lead Id Enquiry ID	Default	Application Number * User Reference * Priority Status	Low	
Main Details Financials External Credit Rating	Requested Limits	Collateral	Credit Score Bureau Rati	D Loan Component Cl	narges Investigation Comments		
Request ID External Agency Score	4	1 Of 1 )	Recommended Status Remarks	Not Required *			
Documents   Trade In Bureau Report   Loan I	KYC Review   IIS   Loan Fields	Customer E	Dedupe   Loan Dedupe	Customer MIS   MIS	Customer/Account Fields   \	/ehicle Evaluator	
Prev Remarks		R	emarks	Outcome	Andii 👻		Exit

The credit agencies and the bureaus maintained for the Application Category are displayed in this screen: You can capture the remarks and recommendations from these agencies in this tab. You can also view the credit report obtained from the agencies and bureaus.

### **External Credit Rating**

### **Request ID**

System displays the request ID.

#### **External Agency**

The external credit agencies maintained for the Application Category in 'Application Category Maintenance' are displayed here.

### Score

Specify the score associated with the rating.

#### Recommended

Select the recommendation of the credit agency for the loan requested from the following options provided in the drop-down list:

- Recommended
- Not Recommended

### Remarks

Specify remarks, if any, associated with the loan application.

### 1.19.19.1 Viewing Credit Bureau Report

You can view the credit bureau report by the external agency by clicking 'Bureau Report' button in 'Corporate Loan Underwriting' screen.

System displays the 'Credit Bureau Report' screen where you can view the details.



	Customer No •		
Requested Id •	External Agency •		
port Header			
Bureau	Credit Report Id		
First Name	Report Date		
MiddleName	Unique Id		
Last Name	On File Date		
Birth Date	Best Match		
fo	Recent	Open	
	Chaster	Chapter7	
Chapter7	Unapter/		
Chapter7 Chapter11	Chapter/ Chapter/1	Chapter11	
Chapter7 Chapter11 Chapter13	Chapter1 Chapter13	Chapter11 Chapter13	
Chapter7 Chapter11 Chapter13 Total	Chapter11 Chapter13 Total	Chapter11 Chapter13 Total	
Chapter7 Chapter11 Chapter13 Total	Chapter1 Chapter1 Chapter1 Total	Chapter11 Chapter13 Total	

### 1.19.19.2 Capturing Loan MIS Details

You can capture the Loan MIS details by clicking 'Loan MIS' button in 'Corporate Loan Underwriting' screen. System displays the 'Loan MIS' screen where you can capture the details.

a defense and a statistical		9	Product •			E Link To Group
Loan Account Number *			Loan Branch •		MIS Group	
			Financing Currency *			Default
nput						
Link To Group	Related Reference		Related Account	21	Rate Code	1
	Related Account		Related Reference	1	Spread	
			MIS Head	1		
tate At						
Rate Type			Interest Method	-	Cost Code 1	1
	Pool Code		Reference Rate		Cost Code 2	1
	Contract Level		Pool Code	×1	Cost Code 3	×1
					Cost Code 4	/1
					Cost Code 5	1
ransaction MIS			Composite MIS		Fund MIS	
MIS Group			MIS Group		MIS Group	
Transaction MIS 1		18	Composite MIS 1	14	Fund MIS 1	21
Transaction MIS 2			Composite MIS 2	21	Fund MIS 2	1
Transaction MIS 3			Composite MIS 3	1	Fund MIS 3	×1
Transaction MIS 4		18	Composite MIS 4	21	Fund MIS 4	×1
Transaction MIS 5		1	Composite MIS 5	1	Fund MIS 5	×1
Transaction MIS 6			Composite MIS 6	1	Fund MIS 6	×i
Transaction MIS 7			Composite MIS 7	>1	Fund MIS 7	1
Transaction MIS 8		1	Composite MIS 8	×1	Fund MIS 8	21
		100	Composite MIS 9	A	Fund MIS 9	1

### 1.19.19.3 Capturing Loan UDF Details

You can capture the Loan UDF details by clicking 'Loan Fields' button in 'Corporate Loan Underwriting' screen. System displays the 'Loan UDF' screen where you can capture the details.



🔶 Loan Fields	e.		×
Application Number •	Loan Account •		
Product Code •	Loan Account Branch •		
Character Fields			
EVALUATION CONTRACTOR	Q	C	
	C	C .	
		C .	
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	0	No.	
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			1
	8	8	
	<u> </u>		
11 - 12 - 12 - 12 - 12 - 12 - 12 - 12 -	68	5	
Number Helds	E		
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			· · · ·
			on Court
			Ok Cancel

### 1.19.20 Investigation Tab

In this tab, the system captures the field investigation details associated with the customer.

LBL_COR_LOAN_ORG						- 3
🖹 New 🕃 Enter Query						
Workflow Reference #			Priority Low	Ŧ		
Application Category * Product Code * Description Application Branch Application Date			Lead Id Enquiry ID Default		Application Number * User Reference * Priority Status	Low    New Application
Main Details Financials	Requested Limits	Collateral Credit Score	Bureau Ratio Loan C	omponent Charge	es Investigation Comments	
Invest						
Verification Type	Agency *					· · · · · · ·
						*
Documents   Trade In Bureau Report   Loan M	KYC Review   IS   Loan Fields	Customer Dedupe   L	oan Dedupe   Custom	er MIS   MIS	Customer/Account Fields   V	'ehicle Evaluator
Prev Remarks		Remarks		Outcome		Exit

The following details related to the customer can be captured here:

- Verification Type
- Verification agency

You can view the investigation report associated with the customer by clicking the 'Report' button.



# 1.19.21 Loan Tab

In the 'Loans' tab, the system displays the list of the multiple loan offers that are attached to the application category specified. If you have selected an 'Enquiry ID' for the customer, then the loan details that have been stored for the corresponding loan proposal are displayed here. You can modify these details, if required.

🔶 Corporate Loan Underwriting Stage				_ ×
🗋 New				
Workflow Reference #	Priority L	- W0.		
Application Number * Application Category Enquiry ID Priority Default	User Reference * Date Purpose		Channel Intermediary Code Status Offline Application Number Sync	
Customer Details Financials Limits Collater	als LMC Eligibility Ratio Credit Score	Bureau Investigation	n Requested Financing Schedule Charges Fields CheckList	
Comments				
Multiple Offers			+	
Offer Id  No of Installments	Unit Frequency Rate	Rate Code	Spread Effective Rate Check Apply	
Financing Octails Financing Currency * Financing Amount * CL Account Number * Effective Rate *	Hamish Jiddayah Amount Value Date * Maturity Date * Installment Start Date		No of Installments • Unit Frequency Apply	
Documents				
Prev Remarks	Remarks	Outcome	Andit Ex	cit

Specify the following details:

### Pricing

### Pricing ID

You can select & apply any one of the Pricing rule available under a pricing group linked to Application category. Each pricing rule will auto select the best matched Loan Proposal for the requested loan application among the available offers for the application category. You can either proceed with the system selected offer or can select any other offer for the loan based on the requirement.

If the pricing is not maintained for the application category, then on clicking the 'Apply' button, the pricing and the offer will not apply for the loan.

### **Multiple Offers**

### Offer ID

Specify the offer ID.

### Number of Instalments

Specify the number of instalments for the loan.

### Frequency

Specify the frequency of the instalment.

### Unit

Select the unit of the instalment from the adjoining drop-down list.

- Daily
- Weekly



- Monthly
- Quarterly
- Half Yearly
- Yearly

### Rate

Specify the rate for the loan.

### **Rate Code**

Specify the rate code. The adjoining option list displays all the valid rate code. Select the appropriate one.

### Check

System displays this option as checked if this option is selected at application category level. If this check box is not checked, you can check this box to apply for the new offer.

Click 'Apply' button to apply the specified information.

### Loan Details

### Loan Account Number

Specify the loan account number.

### Loan Branch

Specify the loan branch.

### Loan Currency

Specify the loan currency.

### Loan Amount

Specify the loan account.

### **Down Payment**

Specify the downpayment done for the loan.

### Value Date

Specify the value date for the loan.

### **Maturity Date**

Specify the maturity date of the loan.

### **Instalment Start Date**

Specify the instalment start date of the loan from the adjoining calendar.

### Status Change Mode

Select the status change mode from the adjoining drop-down list.

- Auto
- Manual

### **Close Collateral**

Check this box to close collateral.

### No of Instalments

Specify the number of instalments for the loan.



### Frequency

Specify the frequency of the instalment.

### Unit

Select the unit of the instalment from the adjoining drop-down list.

- Daily
- Weekly
- Monthly
- Quarterly
- Half Yearly
- Yearly

Click 'Apply' button to apply the specified information.

### **Effective Date**

### Effective Date

Specify the effective date of the loan from the adjoining colander.

### **User Defined Element Values**

### **User Defined Element ID**

Specify the user defined element ID. The adjoining option list displays all valid user defined element IDs. You can select the appropriate one.

### **User Defined Element Value**

Specify the User Defined element value.

### Rate Code

Specify the rate code for the loan. The adjoining option list displays all valid rate codes. You can select the appropriate one.

### Code Usage

Select the code usage from the adjoining drop-down list. The options available are:

- Periodic
- Automatic

### **Resolved Value**

When you click Apply Button in the Financial Section, the system calculates the resolved value.

### Intermediary

### Intermediary Code

Specify the intermediary code. The adjoining option list displays all valid intermediary codes. You can select the appropriate one.

### **Intermediary Ratio**

System displays the intermediary ratio.

The details related to the loan offer like the number of installments, frequency, unit, interest rate etc. are displayed here. Select the reuired offer by clicking the 'Check' option and click then click the 'Apply' button to apply the selected loan offer. The details corresponding to the



selected loan offer are displayed in 'Loan Details' section. You can modify these details, if required, and click 'Apply' button to calcualte the schedule details.

The payment schedules are derived based on the offer selected.

Note

You can select only one loan offer in this screen.

### 1.19.22 Component Tab

In 'Component' tab, the system calculates and displays the component details based on the loan offer selected. If you have selected an 'Enquiry ID' for the customer, then the schedule details that have been stored for the corresponding loan proposal are displayed here. You can modify them, if required.

🔶 Corporate Loan Underwri	ting Stage									_ ×
🗋 New										
Workflow Reference #				Priority Lo	w v					
Application Number * Application Category Enquiry ID Priority Lc	w v Default		User R	Reference * Date Purpose				Channel Intermediary Code Status Offline Application Number	New Applicati	on v
Customer Details Financial	s Limits Collate	rals LMC Eligibility	/Ratio C	Credit Score E	lureau Inves	tigation R	equested	Financing Schedule	Charges Field	ds Check List
Schodulo										
										+ - ==
Component Name	Schedule Type *	First Due Date	No	Units	Amount	Frequence	w.	0		*
E F	Payment 👻			Daily	-					
Details										÷
I∢ ∢ 10f1										+ - =
Component Name	Due Date *	Amount Due	1	EMI amount	Amor	lized Princi	pal			*
										Ŧ
Documents										
Prev Remarks		Remarks			o	A utcome	udit			Exit

The following details related to the schedule are displayed here:

- Component name
- Schedule type
- First due date
- Number
- Frequency
- Unit
- Amount

For each component of the components listed, the system calculates and displays the details like the Due Date, Amount Due, EMI Amount and Amortized Principal.

You can specify the following schedule related details:

### **Compound Days**

Specify the number of compound days.



### **Compound Months**

Specify the number of compound months.

### **Compound Years**

Specify the number of compound years.

### Years

Select the actual number of days for the year from the adjoining drop-down list. You can select one of the following options:

- 360
- 365
- Actual

### **Days in Month**

Select the number of days that would constitute a month for calculation from the adjoining drop-down list. You can select one of the following options:

- 30 (euro)
- 30 (US)
- Actual

### 1.19.22.1 Disbursal Details

You can capture the Loan Disbursal schedules details in 'Disbursals' screen. You can invoke this screen by clicking 'Disbursement Details' button.

Application Number CorporateLending4806 Component Name MAIN_INT  sbursals  Schedule Date Total Disbursement Amount Amount To Disburse Already Disbursed Amount  it Details  it 10ft bl Co	Application Number CorporateLending4806 Component Name MAIN_INT  sbursals  I 10f1  I Go I Schedule Date Total Disbursement Amount Amount To Disburse Already Disbursed Amount I Total Disbursement Amount Amount To Disburse Already Disbursed Amount I Details I 10f1  I 0 0 I Split Sequence No Split Percent (%) Split Amount Payment Mode Settlement Branch Settlement Account Number	Disbuisais				
isbursals  I  I  10f1  I  Go I Schedule Date Total Disbursement Amount Amount To Disburse Already Disbursed Amount  plit Details  I  I  I  I  I  I  I  I  I  I  I  I  I	isbursals If 10f1 FH Go Schedule Date Total Disbursement Amount Amount To Disburse Already Disbursed Amount Compared Amount Co	Application Number CorporateLending48	306 Compone	ntName MAIN_INT		
If 10f1 H     Go       Schedule Date     Total Disbursement Amount       Amount To Disburse     Already Disbursed Amount	If I 10f1 PH Go	isbursals				
Schedule Date Total Disbursement Amount Amount To Disburse Already Disbursed Amount	Schedule Date       Total Disbursement Amount       Amount To Disburse       Already Disbursed Amount         Interview       Interview       Interview       Interview       Interview         Interview       Interview       Interview       Interview       Interview       Interview         Interview       Interview       Interview       Interview       Interview       Interview         Interview       Interview       Interview       Interview       Interview       Interview         Interview       Interview       Interview       Interview       Interview       Interview       Interview         Interview       Interview       Interview       Interview       Interview       Interview       Interview       Interview         Interview       Interview       Interview	I4 4 10f1 FI G0				
iplit Details	Split Details	Schedule Date Total Disbursement Amount	Amount To Disburse	Already Disbursed Amo	ount	-
spit Details	Split Details					
Split Details	Split Details					
Split Details	Split Details					-
	Split Sequence No Split Percent (%) Split Amount Payment Mode Settlement Branch Settlement Account Numbe	Split Details				-
	Split Sequence No Split Percent (%) Split Amount Payment Mode Settlement Branch Settlement Account Numbe					
Split Sequence No Split Percent (%) Split Amount Payment Mode Settlement Branch Settlement Account Numbe		Split Sequence No Split Percent (%) Split A	Amount Payment Mode	e Settlement Branch	Settlement Account Num	be ^
*						
۰	• m •	e				F

The following details related to the Loan Disbursal schedules can be captured here:

- Schedule Date
- Total Disburse Amount
- Amount to Disburse
- Already Disbursed Amount

The following Disbursal Schedule's Split Details can be captured here:

Split Sequence No



- Split Percentage
- Split Amount
- Payment Mode
- Settlement Branch
- Settlement Account Number
- Account Description
- Customer & Settlement Currency

### 1.19.22.2 Viewing Schedule Details

You can view the modified schedule details 'Schedule details' screen. You can invoke this screen by clicking 'Schedule Details' button.

	10f1 🕨	H							
1	Due Date		Amount Settled	Amount Due	EMI amount	Amortized Principal	Accrued Amount	Capitalize	-
v	2012-12-07	13						[**]	
m	2013-01-07	1						<b>1</b>	
1	2013-02-07	13							
17	2013-03-07	1						10	
	2013-04-08	1							
1		-	1	C		<u>í</u>	C	0.00	

# 1.19.23 Charges Tab

In 'Charges' tab, the system calculates and displays charges, if any applicable

🔶 Corporate Loan Under	writing Stage								_ × _
🛅 New									
Workflow Reference #			Priority	Low -					
Application Number * Application Category Enquiry ID Priority	Low v Default	l	Jser Reference * Date Purpose				Channel Intermediary Code Status Offline Application Number	New Application	Y
Customer Details Finance	cials Limits Collaterals	LMC Eligibility R	atio Credit Score	Bureau Inve	stigation	Requested	Financing Schedule	Charges Fields	Check List
Comments									
Details I∢ ∢ 10f1 □ ▶ ▶I								-	
Component Name	Event Code	*	Amount	Waive					~
									Ŧ
Documents									
Prev Remarks		Remarks			Outcome	Audit			Exit

The system calculates and displays the charge details associated with the loan.



The following details are displayed:

- Component Name
- Component Currency
- Effective Date

### Waive

Check this box to waive the charges associated with the loan.

### 1.19.24 Comments Tab

In this tab, you can capture the comments by the users.

🔶 Corporate Loan Underwritii	ng Stage										_ >
📋 New											
Workflow Reference #			Priority [	Low	Ŧ						
Application Number * Application Category Enquiry ID Priority Lov	v v	User	Reference * Date Purpose				Intermed Offline A	Channel iary Code Status pplication Number	New Ap Sync	plication	v
Customer Details Financials	Limits Collaterals	LMC Eligibility Ratio	Credit Score	Bureau	Investigation	Requested	Financing	Schedule	Charges	Fields	Check List
Comments											
											+ _ 3
Sequence Number *	Comments	Comment Type	Commer	nt Date							<u>^</u>
											v
Documents											
Prev Remarks		Remarks			Outcome	Audit					Exit

You can capture the following details:

### Serial No

Specify the serial number of the comment.

### Comments

Specify comments, if any, to be associated with the loan application.

### **Comments By**

The system displays the commenter's ID.

### **Comment Date**

Specify the date on which the comment was given or select the date by clicking the 'Calendar' icon.

If the underwriting stage is successfully completed, the underwriter can proceed with the processing of the application by selecting 'PROCEED' as the Outcome. The underwriter can select 'REJECT' to return the process to previous stage for data correction or 'CANCEL' to terminate the process. The underwriter can choose the outcome as VERIFY if the credit bureau or vehicle evaluator details are included.

On successful completion a message, stating that the task is successfully completed, gets displayed.



To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The system displays the system message as "Acquire Successful"

Click 'Ok' to proceed to the next stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open 'Corporate Loan Approval' screen.

# Step 7.Loan Approval

In the Loan Approval stage, the approver verifies the loan application, analyzes the applicant's financial status, credit rating and field investigation reports and based on the credit worthiness of the customer approves the loan offered to the customer.

LBL_COR_LOAN_ORG					_
New 📴 Enter Query					
Workflow Reference #		Priority Lo	w v		
Application Category * Product Code * Description Application Branch Application Date		Lead Id Enquiry ID	befault	Application Number * User Reference * Priority Status	Low    New Application
lain Details Financials Re Channel Intermediary Group	equested Limits Collateral Credit	Score Bureau Ratio Lo	oan Component Ch KYC Required Auto Decision Requi	arges Investigation Comments	External Credit Check Required
Applicant Details					
Branch Customer No *	Existing Customer	Short Name * Customer Name National ID Category *		LBL_TEL_ISD Telephone LBL_FAX_ISD Fax	
Group Code		RM ID RM Name		Language * Country * Nationality *	
Account Details	Incor	poration		Business Description	
Account Branch Account Class Account	Default	Date Currency * Capital Net Worth Country			
Documents   Trade In   Bureau Report   Loan MIS	KYC Review   Customer Dedupe   Loan Fields	Loan Dedupe   Cu	ustomer MIS   MIS	Customer/Account Fields   \	/ehicle Evaluator
Prev Remarks	Remarks		Outcome	Audit	Exit

The approver can send the application back to the previous stage if the information provided is not adequate or choose to cancel it if the information captured is not satisfactory.

If the application details are verified successfully, the approver can proceed with the processing of the application by selecting 'PROCEED' as the Outcome. The approver can select 'RETURN' to return the process to previous stage for data correction or 'CANCEL' to terminate the process.

On successful completion, a message stating that the task is successfully completed gets displayed.

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The system displays the system message as "Acquire Successful" on successful acquisition of the task.



Click 'Ok' to proceed to the next stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open 'Corporate Loan Document Verification' screen.

Any advices maintained for this stage are generated after the completion of the stage.

# **Step 8.Document Verification**

In the Document Verification stage, the documents captured in the previous stages are verified. It is ensured that all documents in the checklist maintained are obtained from the customer. In this stage, the application and applicant information captured as part of the previous stages undergoes a final verification.

Corporate Loan Docur	ment Verification Stage				( <u>144</u> )
Inclication Catagory	ORC COR 123	LandId		Application Number	Comoratel endined/359
Product Code	COR4	Enquiry ID		User Reference	ORI COR41206800
Description	CONT	circlen's ice	Default	Priority	Low -
Application Branch	ORL			Status	Chash Desumants
Application Date	2012-03-08			otatus	Check Documents (*)
Main Details Financials	Requested Limits Collate	eral Credit Score Bureau Rat	o Loan Component	Charges Investigation Comments	
Channel			KYC Required		External Credit Check
Intermediary Group			Auto Decision Requ	ired	Required
pplicant Details					
Local Branch	ORL	Short Name *	AXIS BANK	Language *	ENG
Customer No *	ORL005803	Customer Name	Axis Bank	Country .	N
	Existing Customer	National ID		Nationality *	N
	Default	Category *	CORPORATE		
Group Code		RM ID			
	Group Code	RM Name			
ccount Details	-	Incorporation		Business Description	
Account Branch	ORL	Date	1990-09-09		
Account Class	ACCL6	Currency	GBP	Live the Way u Wish	
Account	ORL0058031231	Capital	100,000.0	0	
	Default	Net Worth	100,000.0	0	
		Country	IN		
Documents Trade In K	YC Review Customer Dec	dupe Loan Dedupe Custome	er MIS Customer Acco	unt MIS Customer/Account Fields	Vehicle Evaluator Bureau Rep
Det Demote		Demotes SACTIONED		101100	

The verifier can choose to send the application back to the previous

stage if the information provided is not adequate or choose to cancel it if the information captured is not satisfactory.

If the applicant, application and document details are verified successfully, the verifier can proceed with the processing of the application by selecting 'PROCEED' as the Outcome. The verifier can select 'RETURN' to return the process to underwriting stage for data correction or 'CANCEL' to terminate the process.

On successful completion, a message stating that the task is successfully completed gets displayed. The customer, customer account, collateral, facility etc. are created in the system on completion of the Document verification stage.

# **Step 9.Manual Retry**

This stage is optional. Task will be moved to this stage only when the system is unable to create Customer/ Customer Account/ Liability/ Facility/ Collateral/ pool/ Loan. You can make the necessary changes & retry. You can select the outcome as 'PROCEED'.







# 1. Maintenances

# 1.1 Introduction

As part of general maintenance required for the successful functioning of Corporate Loan Origination, you should maintain the following in the system:

- SDE Maintenance
- Template Definition Maintenance
- Ratio Maintenance

# 1.2 Maintaining System Data Elements

In order to calculate financial ratios, you can maintain System Data Elements (SDEs) using the 'SDE Maintenance' screen. You can invoke this screen by typing 'ORDSDEMT' in the field at the top-right corner of the Application tool bar and clicking the adjoining arrow button.

SDE Maintenance					_ ×
💾 Save					
Group / Worksheet Name * Element Type *	Corporate 🗸		Group / \ D	Norksheet Description	<mark>ସ</mark>
I	2				+ - =
SDE Name *	SDE Description	Data Type	SDE Type	Derivation Required	Derivation
		Number 👻	Static 👻		
					~
1	III				•
Maker	Dat	e Time:			
Checker	Dat	e Time:			Cancel
Mod No	Record	Status			Cancer
	Authorization	i Status			

Specify the following details:

### **Group/Worksheet Name**

Specify the group/worksheet name here.

### **Element Type**

Select the element type from the adjoining drop-down list. This list displays the following values:

- Corporate
- Retail
- Both

### **Group/Worksheet Description**

Specify a brief description of the group/worksheet you are maintaining.



### SDE Name

Specify a unique name for the SDE you are maintaining.

### **SDE Description**

Specify a description for the SDE you are maintaining.

### Data Type

Select the data type of the SDE from the adjoining drop-down list. This list displays the following values:

- VARCHAR2
- Number
- Date

### SDE Type

Select the SDE type from the adjoining drop-down list. This list displays the following values:

- Template
- Static

### **Derivation Required**

Check this box indicate that derivation formula is required for the SDE.

### **Derivation Formula**

Specify the derivation formula here. You can also maintain the derivation formula in the 'Condition Builder' screen which is invoked by clicking the 'Formula' button.

Condition Builder				×
Condition	undefined			D
Business Rule Braces		Val	lue Insert Clear	]
		\$		
				Ok Cancel

Specify the following details:

### Condition

Specify the condition for the rule here.



### **Business Rule**

### Braces

Select the braces from the adjoining drop-down list.

### Functions

Select the functions from the adjoining drop-down list.

### Elements

Select the elements from the adjoining option list. This list displays all valid elements maintained in the system.

### Operators

Select the mathematical operators from the adjoining drop-down list. This list displays the following values:

- Equal To
- Greater Than
- Greater Than or Equal To
- Less Than
- Less Than or Equal To
- Like
- Not Like
- Not Equal To

### **Logical Operators**

Select the logical operators from the adjoining drop down list. This list displays the following values:

- And: Use 'And'
- Or: Use 'OR'

### Value

Specify the value of the SDE to define the condition. The value may be numeric or alphanumeric, as required for the condition.

After building the condition, click the 'Insert' button to insert the same. To remove a condition, click the 'Clear' button in the screen.

# 1.3 Defining Template for Calculating Ratios

You can define templates for calculating financial ratios taken from the balance sheet, income statement, statement of cash flows or statement of retained earnings within the product. You can capture the template related details through the 'Ratio Template Definition' screen.



You can invoke this screen by typing 'ORDTEMDF' in the field at the top-right corner of the Application tool bar and clicking the adjoining arrow button.

Ratio Template Definition				_ ×
🖹 New 🦻 Enter Query				
Industry *	Sheet	t Name *	Sheet Description	Generate
Worksheet				
I				+ =
Worksheet Name * Worksheet description	Work sheet Required			A
SDE Details				
I4 4 1 Of 1 ▶ ▶IGo				+ =
SDE Name * SDE Description Data Type	Category      Sub Category	* SDE Type		*
Maker Checker	Date Time: Date Time:	Mod No Record Status Authorization Status		Exit

Specify the following details:

### Industry

Specify the industry name here.

### Sheet Name

Specify the worksheet name here.

### **Short Description**

Specify a brief description about the template.

### **Worksheet**

### Worksheet Name

Specify the name of the worksheet.

### **Worksheet Description**

Specify a brief description about the worksheet.

### Work sheet Required

Check this box to include the work sheet in the generated excel.

### **SDE Details**

### SDE Name

Specify the SDE name here.

### **SDE Description**

Specify a brief description of the SDE.

### Data Type

Select the data type from the adjoining drop-down list. This list displays the following values:



- VARCHAR2
- Number
- Date

### Category

Select the SDE category from the adjoining drop-down list. This list displays the following values:

- Asset
- Liability
- Income
- Expense

### **Sub Category**

Select the sub-category of the SDE from the adjoining option list. This list displays all valid sub-categories maintained in the system. Sub- Category has to be maintained as part of SDE maintenance only if the subcategory is used as part of Ratio formula

For example:

If SDE's defined are SDE1, SDE2, SDE3 and all of them belong to a SUB-CATEGORY1, then you can use SDE1, SDE2 and SDE3 directly in the Ratio formula.

You can also define SUBCATGORY1 in the SDE maintenance and use the same in ratio formula. The system will then internally derive the formula:

SUB-CATEGORY1 =SDE1+SDE2+SDE3

### Note

The sub-category should be defined as an SDE in the 'SDE Maintenance' (ORDSDEMT) screen.

### SDE Type

System displays the SDE type here. The SDE type could either be General SDE or Derived SDE based on the SDE maintenance.



# 2. Reports

# 2.1 Introduction

This chapter deals with the various BIP reports that are available for the corporate loan origination process. The reports that are available are:

- Prefunding Contract Report
- Funded Contracts Report
- Credit Application By User Report
- Underwriting Status By Month and Intermediary Report
- Underwriting Status By Month and Underwriter Report
- Underwriting Status By Month Report

To generate any of these reports choose Reports in the Application Browser. Choose Corporate Lending under it. A list of all the reports in Corporate Lending module will be displayed. You can choose to view or print the report.

The selection options that you specified while generating the report a printed at the beginning of every report.

# 2.2 Prefunding Contract Report

This report lists out all the applications verified for loans. You can invoke the 'Prefunding Contract' screen by typing 'CLRPPFCR' in the field at the top right corner of the Application tool bar and clicking on the adjoining arrow button.

retunuing contracts Report			
Branch			
From Date			
To Date			
Report Format	PDF -	Printer At Client -	
Report Output	Print -	Printer	

Specify the following details:

### Branch

Specify the branch for which you wish to generate the report. You can also select the branch from the adjoining option list. The list contains all the valid branches maintained in the system.

### From Date

Specify, from the adjoining calendar button, the date from which you require details.

### To Date

Specify, from the adjoining calendar button, the date till which you require details.



Click 'OK' button to generate the report. Click 'Exit' to return to the Reports Browser.

### 2.2.1 Contents of the Report

The contents of the report are discussed under the following heads:

### Header

The Header carries the Report Name, Run Date and Time, Branch and the Period for which the report is generated.

### **Body of the Report**

The following details are displayed in the report:

Field Name	Field Description
Branch	This is the branch code
Application Number	This is the application number
Stage	This is the stage at which the application lies
Application Date	This is the date of application
Currency	This s the currency of the contract
Product	This indicates the product for the contract
Value Date	This indicates the value date of the contract
Loan Amount	This indicates the loan amount
Contract Date	This indicates the contract date
Contract Interest	This indicates the rate of interest
Contract Term	This indicates the duration of the contract
Branch Total	This indicates the total number of records for the branch

# 2.3 Funded Contracts Report

This report lists the applications funded for the loan. You can invoke the 'Funded Contract' screen by typing 'CLRPFNCR' in the field at the top right corner of the Application tool bar and clicking on the adjoining arrow button.



Report Details					_ ×
Funded Contracts Reports					
Branch Code					
From Date					
To Date					
Report Format	PDF -	Printer At	Client -		
Report Output	Print -	Printer			
				Ok	Exit

Specify the following details:

### **Branch Code**

Specify the branch for which you wish to generate the report. You can also select the branch from the adjoining option list. The list contains all the valid branches maintained in the system.

### From Date

Specify, from the adjoining calendar button, the date from which you require details.

### To Date

Specify, from the adjoining calendar button, the date till which you require details.

Click 'OK' button to generate the report. Click 'Exit' to return to the Reports Browser.

### 2.3.1 Contents of the Report

The contents of the report are discussed under the following heads:

### Header

The Header carries the Report Name, Run Date and Time, Branch and the Period for which the report is generated.

### Body of the Report

The following details are displayed in the report:

Field Name	Field Description
Branch	This is the branch code
Application Number	This is the application number
Stage	This is the stage at which the application lies
Application Date	This is the date of application
Currency	This s the currency of the contract
Product	This indicates the product for the contract
Value Date	This indicates the value date of the contract



Field Name	Field Description
Loan Amount	This indicates the loan amount
Interest	This indicates the interest rate for the loan
Term	This indicates the duration of the contract
Branch Total	This indicates the total number of records for the branch
Maker	This indicates the user ID of the maker of the application

# 2.4 Credit Application By User Report

This report lists out the number of credit applications entered by the user. You can invoke the 'Credit Application By User' screen by typing 'CLRPCAUR' in the field at the top right corner of the Application tool bar and clicking on the adjoining arrow button.

Credit Application By User	8			_ ×
Number Of credit Application I	By User Report			
User				
Branch				
From Date				
To Date				
Report Format	PDF -	Printer At	Client -	
Report Output	Print v	Printer		
				Ok Exit

Specify the following details:

### User

Specify the Id of the user for which you wish to generate the report. You can also select the ID from the adjoining option list. The list contains all the valid users maintained in the system.

### Branch

Specify the branch for which you wish to generate the report. You can also select the branch from the adjoining option list. The list contains all the valid branches maintained in the system.

### From Date

Specify, from the adjoining calendar button, the date from which you require details.

### To Date

Specify, from the adjoining calendar button, the date till which you require details.

Click 'OK' button to generate the report. Click 'Exit' to return to the Reports Browser.

# 2.4.1 <u>Contents of the Report</u>

The contents of the report are discussed under the following heads:



### Header

The Header carries the Report Name, Run Date and Time, Branch, User ID and the Period for which the report is generated.

### Body of the Report

The following details are displayed in the report:

Field Name	Field Description
Branch	This indicates the branch code
Product	This indicates the product code under which the application is made
Application Num- ber	This indicates the credit application number
Stage	This indicates the stage at which the application lies
Application Date	This indicates the date on which the application was made
Contract Date	This indicates the contract date
Contract Currency	This is the currency of the contract
Contract Amount	This is the amount of the contract
Contract Term	This is the total term of the contract
Contract Interest	This is the interest applicable to the contract
Total	This indicates the total number of records for the branch

# 2.5 <u>Underwriting Status By Month and Intermediary Report</u>

This report lists application status by month and producer for loans. You can invoke the 'Underwriting Status By Month and Intermediary Report' screen by typing 'CLRPUNMI' in the field at the top right corner of the Application tool bar and clicking on the adjoining arrow button.

derwriting Status By Month	and Intermediary Report			
Branch Intermediary Code From Date To Date Report Format Report Output	PDF v Print v	Printer At Printer	Client -	



Specify the following details:

### **Intermediary Code**

Specify the code of the intermediary for which you wish to generate the report. You can also select the ID from the adjoining option list. The list contains all the valid intermediaries maintained in the system.

### Branch

Specify the branch for which you wish to generate the report. You can also select the branch from the adjoining option list. The list contains all the valid branches maintained in the system.

### From Date

Specify, from the adjoining calendar button, the date from which you require details.

### To Date

Specify, from the adjoining calendar button, the date till which you require details.

Click 'OK' button to generate the report. Click 'Exit' to return to the Reports Browser.

### 2.5.1 Contents of the Report

The contents of the report are discussed under the following heads:

### Header

The Header carries the Report Name, Run Date and Time, Branch, Intermediary Code, Month for which report is being generated and the Period for which the report is generated.

### **Body of the Report**

The following details are displayed in the report:

Field Name	Field Description
Branch	This is the branch
Product code	This is the product code
Application Num- ber	This is the loan application number
Stage	This is the stage at which the application lies
Application Date	This is the date on which the application was made
Contract Date	This is the date of the contract
Contract Currency	This is the currency of the contract
Contract Amount	This is the total contract amount
Contract Term	This is the total term of the contract
Contract Interest	This is the rate of interest applicable
Branch Total	This indicates the branch total



# 2.6 Underwriting Status By Month and Underwriter Report

This report lists application status by month and underwriter for loans. You can invoke the 'Underwriting Status By Month and Underwriter Report' screen by typing 'CLRPUNMU' in the field at the top right corner of the Application tool bar and clicking on the adjoining arrow button.

	onderwitter Report			
- Underwriting Status By Month	and Underwriter Report			
Branch				
User				
From Date				
To Date				
Report Format	PDF -	Printer At	Client -	
Report Output	Print -	Printer		
				Ok
				OR

Specify the following details:

### User

Specify the ID of the user for which you wish to generate the report. You can also select the ID from the adjoining option list. The list contains all the valid users with underwriter role maintained in the system.

### Branch

Specify the branch for which you wish to generate the report. You can also select the branch from the adjoining option list. The list contains all the valid branches maintained in the system.

### From Date

Specify, from the adjoining calendar button, the date from which you require details.

### To Date

Specify, from the adjoining calendar button, the date till which you require details.

Click 'OK' button to generate the report. Click 'Exit' to return to the Reports Browser.

### 2.6.1 Contents of the Report

The contents of the report are discussed under the following heads:

### Header

The Header carries the Report Name, Run Date and Time, Branch, Underwriter Code, Month for which report is being generated and the Period for which the report is generated.

### **Body of the Report**

The following details are displayed in the report:

Field Name	Field Description
Branch	This is the branch



Product code	This is the product code
Application Num- ber	This is the loan application number
Stage	This is the stage at which the application lies
Application Date	This is the date on which the application was made
Contract Date	This is the date of the contract
Contract Currency	This is the currency of the contract
Contract Amount	This is the total contract amount
Contract Term	This is the total term of the contract
Contract Rate	This is the rate of interest applicable
Branch Total	This indicates the branch total

# 2.7 Underwriting Status By Month Report

This report lists application status by the month for loans. You can invoke the 'Underwriting Status By Month Report' screen by typing 'CLRPUNMN' in the field at the top right corner of the Application tool bar and clicking on the adjoining arrow button.

🔶 Underwriting Status By Mo	onth Report	- ×
- Underwriting Status By Month	1 Report	-
Branch From Date To Date		
Report Format	PDF v Printer At Client v	
Report Output	Print  Printer	
	Ok I	Exit

Specify the following details:

### Branch

Specify the branch for which you wish to generate the report. You can also select the branch from the adjoining option list. The list contains all the valid branches maintained in the system.

### From Date

Specify, from the adjoining calendar button, the date from which you require details.

### To Date

Specify, from the adjoining calendar button, the date till which you require details.

Click 'OK' button to generate the report. Click 'Exit' to return to the Reports Browser.


# 2.7.1 Contents of the Report

The contents of the report are discussed under the following heads:

#### Header

The Header carries the Report Name, Run Date and Time, Branch, Intermediary Code, Month for which report is being generated and the Period for which the report is generated.

#### Body of the Report

The following details are displayed in the report:

Field Name	Field Description
Branch	This is the branch
Product code	This is the product code
Application Num- ber	This is the loan application number
Stage	This is the stage at which the application lies
Application Date	This is the date on which the application was made
Contract Date	This is the date of the contract
Contract Currency	This is the currency of the contract
Contract Amount	This is the total contract amount
Contract Term	This is the total term of the contract
Contract Rate	This is the rate of interest applicable
Total	This indicates the branch total



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